



# STATUS REPORT

Meeting: May 1, 2023  
Agenda Item: 3.1.1

**Completed = C Under Review = UR In Progress = IP No Further Action = NFA**

**CAO** = Chief Administrative Officer  
**DO** = Development Officer

**CS** = Corporate Services  
**LS** = Legislative Services

**OP** = Operations Manager  
**OTHER** = Staff/Contractor/etc.

**COMMITTEES:** **GOV** = Governance **FIN** = Finance **SERV** = Services **REC** = Recreation & Culture  
**ECD** = Economic & Community Develop **CW** = Committee of the Whole

**COUNCIL** Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

Res #	Description	Notes	Status	Action/FWd
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**Committee of the Whole April 24, 2023**

Resolution #104 -23/04/03	REMINDER: Next COW May 29, 2023		C	
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**Services Committee April 20, 2023**

Rec 1-23/04/20-20/30	CAO develop quality assurance plan policy for the SOP for the water treatment and wastewater treatment operations		IP	CAO
Rec 2-23/04/20-20/30	CAO to develop RFD for pilot for dewatering of sludge with request for additional funding for the rental of equipment required for the process		IP	CAO
Rec 3-23/04/20-20/30	Application be made for a solar feasibility assessment on a portion of the Town’s serviced industrial lands if municipal Climate Action Centre fund re-opens.		IP	CS

**Regular Meeting April 17, 2023**

110 – 23/04/17	Accept the 2022 Town of Nanton Financial Statements and Financial Information Return by BDO Canada	Amended for signature	C	Originals w/ minutes
114 & 115 - 23/04/17	Bylaw #1370/23 to amend Fees and Rates Bylaw #1366/22 for summer facility fees 2 <sup>nd</sup> and 3 <sup>rd</sup> readings	Signed, sealed & filed 04/18	C	Info to be posted web
116-23/04/17	Amend the 2023 capital budget to approve the early order of a new Olympia electric ice resurfacer.		C	
117 – 120 - 23/04/17	Bylaw #1371/23 – 2023 Tax rates, all readings	Waiting for signatures	C	
121-23/04/17	Appoint Mayor Handley and Councillor Miller to the Livingstone Range School Division Nanton Schools Advisory Committee.	Emailed LRSD Ex Assist 04/20	C	
122-23/04/17	Increase financial support for the High River District Health Care Foundation for a total amount of \$3,500.00.	Letter sent with cheque 04/21	C	LS / AP

**COMMITTEE OF THE WHOLE**

Recommend	Description	Notes	ST	fw
#1 – 23/03/27	Amendment to Fees & Rates Bylaw for Summer Facility Use	Bylaw 1370/23	C	

## COUNCIL

Res #	Description	Notes	ST	fw
CW 1- 22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program			On hold
CW 2- 22/11/28	Determines an option for the refurbishment of the Town's gateway signs & relocation of LED community info signage	RFP out		REG next year 2023
CW 3.1.4 22/11/28	Budget deliberations priority - installation of an elevator 2023	Grant submission made		Spring '23
CW 3.1.6 22/11/28	Chamber request for financial support of Economic Development Officer will be discussed within the 2023 Budget			Spring '23
CW3.2.1 22/11/28	Offsite Levy Bylaw (proposed): bring the issue forward	Spring 2023		Spring '23
71 - 23/03/06	Delay fire department review to fall of 2023			Fall 2023
70 - 23/03/06	Rescind Res #14 – 23/01/16 Replace: Council budget \$5,000 to install public art or creative imagery on THRC. RFP process, vetted by Committee of the Whole.	RFP Review	C	CAO Future CW

## COMMITTEES

Res #	Description	Notes	ST	fw
N/A				

## DEPARTMENTS

Res #	Description	Notes	ST	fw
52 – 21/03/01	CAO to apply for THRC elevator funding (CW 22/11/28 discussion)	Green & Inclusive Spaces application	IP	FIN
82 – 21/04/05	THRC new program & partnering w/FCSS investigation	See also Res#20-20/01/20	IP	REC
243-21/09/07	Heraldic emblem project updated – working on draft sketch	Sketch draft in progress	IP	LS
149-22/05/02	RFD re: STARS \$2/capita request	Deferred until new reserve in 2024	IP	CS
174-22/05/16 250-22/08/15	CAO to draft lease agreement for the Canadian Grain Elevator Discovery Center	Legal req'd for liability re: lease / CAO to include info	IP	CAO
251-22/08/15 252-22/08/15	CAO to consult w/ ORRSC for LUB amendment re: CGEDC lease and use & master plan inclusion	Discussed as part of LUB project	IP	CAO
237 -22/10/19	CAO RFP re: review of Fire Department needs and strategic 10-year plan	Did not proceed	C	CAO
391- 22/12/12	Fwd support grant app for Fire Services training to ICF Emergency Services	Supported	C	CAO
394 - 22/12/12	Defer off-site levy in lieu of legal advice		IP	CAO
CW3- 23/01/30	Include provisions for updated Fire Services Bylaw regarding fireworks	Drafting review bring to May regular meeting	IP	CAO/LS
49 - 23/02/21	RFD Re the Information Technology (IT) security recommended options.	Bring to March 6, 2023 Reg	C	CS
7 - 23/01/03	Refer the potential of utility fees for bare lots to Services Committee – sent to Regular Meeting 23/03/06	Review By#1160 to include info	C	CAO
14-23/01/16	budget \$5,000 vinyl wrap THRC/ new Res #70- 23/03/06	Proposal Review	IP	CAO
19-23/01/16	Needs Assessment - Silver Willow rebuilding	Development Officer	IP	CAO
67 - 23/03/06	CAO to review Bylaw 1160/04, (Development Levy Bylaw) for off-site levy and utility fee discussions.		IP	CAO
68 - 23/03/06	Add consideration of an air burner option for yard and branch disposal to the strategic plan (Operations) for 2023, RFP in the third or fourth quarter of 2023 for prospective acquisition in 2024.		IP	OP Move to Q4 2023
76 - 23/03/06	CAO find options re: pension programs and planning.		IP	CAO

66 - 23/03/06	Proceed with 2023 dewatering pilot project for the WWTP est \$10,000 before proceeding to a larger scale dewatering project to reduce liquids in sludge.		IP	OP
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service and bring back to Council for consideration.	Report in draft	IP	Fire Chief & CAO
106 – 23/04/03	CAO to do RFP for a Condition Assessment of the pool	RFP, budget to be assessed at review	IP	

## CAPITAL PLAN STATUS

Roadway Infrastructure	Lead: Public Works	BUDGET	SOURCE
Road rehab & repairs - various locations		\$150,000	Gas Tax
Sidewalk rehab & replacement - <i>various locations</i>		\$75,000	Gas Tax
<i>Notes:</i>			
<ul style="list-style-type: none"> <li>• <i>Road rehab locations will not be finalized until valve work is confirmed or executed - June deadline.</i></li> <li>• <i>Sidewalk: HWY 2 Circle 'K' Location is priority ahead of Tim Horton's area (defer latter to 2024);</i></li> <li>• <i>Sidewalk: Bump out by candy store to expand pedestrian corner and prevent dangerous illegal parking</i></li> <li>• <i>Curb replacement: SWL area of 20<sup>th</sup> conversion to angle parking is to proceed.</i></li> </ul>			

Water, Wastewater & Stormwater Infrastructure	Lead: Manager of Operations	BUDGET	SOURCE
WWTP (FOG Digester)		\$75,000	MSI/LGFF
Sewer collection re-lining (remainder of 19 <sup>th</sup> Street), <b>incorporating manhole chamber renewal(s)</b>		\$150,000	Gas Tax
Flusher (for sewer collection mains) <i>Likely deferred: discuss funds re-allocation or retention for 2024.</i>		\$20,000	MSI/LGFF
WWTP Equipment (chemical pump and metering): <i>further discussion?</i>		\$25,000	MSI/LGFF
Water Valve Replacement (12 planned)		\$100,000	Gas Tax
Catch Basin/ swale (Ranchland Motel corner) project : <i>further discussion ?</i>		\$20,000	MSI/LGFF
Raw water reservoir aeration project		\$1,370,000	AWWMP
		38.46% Reserves; 61.54%	Province

*Notes:*

- *Water valve replacement ideally complete by June*
- *A decision on the catch basin/ how to address stormwater needs to be made **asap**, project has additional complexities.*
- *FOG Digester is on order; sewer re-ling scheduled for late May*
- *Raw water reserve aeration project: PAC system awarded; aeration system awarded*

Parks & Trails	Lead: Rec Facility Supervisor	BUDGET	SOURCE
Picnic Shelter/ Gazebo modifications (Lions Grove Park)		\$15,000	MSI/LGFF
Pathway Rehab (Ball Diamond area)		\$20,000	MSI/LGFF
Playground updates (handicap accessible swings and groundwork)		\$25,000	MSI/LGFF
VIC washroom completion		\$10,000	<b>Reserves</b>

*Notes:*

- *Shelter: water line condition (assess for leakage)*
- *playground groundwork may be 2024;*

<b>Buildings</b>	<b>Lead: Various</b>	<b>BUDGET</b>	<b>SOURCE</b>
THRC - front curtainwall façade, roof & elevator (grant dependent) Grant application submitted – unlikely a 2024 project		\$300,000	program
Arena – partial board replacement/ updates Deadline upcoming		\$75,000	MSI/LGFF
Public Works Shop – Heating, A/C, ventilation, lighting and structural, electrical, fiber, sewer, water Some aspects under way		\$75,000	MSI/LGFF
Firehall – Heating updates Quotes being obtained		\$50,000	MSI/LGFF
Fencing - recycling/branch pile yard In development		\$25,000	Taxation

Notes:

<b>Vehicles &amp; Equipment</b>	<b>Lead: Public Works/ Rec/Bylaw</b>	<b>BUDGET</b>	<b>SOURCE</b>
PW equipment - sander and plow		\$50,000	Taxation
Backhoe replacement		\$202,000	MSI/LGFF
Vehicles (PW pickup trucks)		\$75,000	Reserves
Parks - tractor replacement/2 <sup>nd</sup> hand Toolcat		\$40,000	MSI/LGFF
Bylaw equipment - speed signage & upgraded crosswalk illumination		\$25,000	Gas Tax

Notes:

- Sander and Plow will be executed this summer.
- Backhoe ordered – receipt in 2024
- A fleet program for next year may is being examined. What best fits the budget?
- Kubota being ordered.
- Electric traffic signs received. Model that will allow traffic count on HWY2.
- Crosswalk servicing and upgrades (particularly the THRC and either side of Main Street)being explored with ATS.

Public Realm & Development	BUDGET	SOURCE
Library Raingarden ( <i>grant dependent</i> )	\$56,500	program
VIC Raingarden/secondary phase ( <i>grant dependent</i> )	\$567,500	program
Gateway Signage	\$25,000	MSI/LGFF

Notes:

- *Some capital renewal around technology undertaken for the LED gateway signs.*
- *Digital Kiosk project has been initiated.*
- *Library or VIC project grant application success would mean considerable reserve decisions for match or partnering amounts.*

Other notes:

Fortis will install a new streetlight at HWY 533 by the campground for \$5,000. Planning for this is underway

