



STATUS REPORT

Meeting: May 15, 2023
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: **GOV = Governance** **FIN = Finance** **SERV = Services** **REC = Recreation & Culture**
ECD = Economic & Community Develop **CW= Committee of the Whole**

COUNCIL Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

Res #	Description	Notes	Status	FWD
Regular Meeting May 1, 2023				
133-23/05/01	CAO develop quality assurance plan policy for the SOP for the water and wastewater treatment operations		IP	OP / CAO
134-23/05/01	RFD - expanded wastewater treatment pilot for dewatering of sludge which will include a request for additional funding for the rental of equipment required		IP	OP / CAO
135-23/05/01	Application be made for a solar feasibility assessment on a portion of the Town's facilities or unserviced industrial lands if municipal Climate Action Centre fund re-opens.	NFA at this time		CS
136-23/05/01	Accept ISL reports Land Use Bylaw Update & Phase 1 Engagement Summary Reports		C	DEV
137-23/05/01	(Res #106 – 23/04/03) \$13,600 - arena multi-plex building reserve for the THRC Pool Assessment	Stephenson Engineering	IP	CS / REC
138-23/05/01	Fire Bylaw #1372/23 1st reading w/ edits - proceed	To May 15	IP	LS / CAO
139-23/05/01	Chamber support of Economic Development Officer - RFD for financial implications to be brought forward		IP	CAO/CS

COMMITTEE OF THE WHOLE

Res #	Description	Notes	ST	fw
70 – 23/03/06	Council budget \$5,000 to install public art for THRC.	RFP - C	Art review	CAO

Sports themed image(s) will be implemented as directed.

DEPARTMENTS

Res #	Description	Notes	ST	fw
52 – 21/03/01	CAO to apply for THRC elevator funding (CW 22/11/28 discussion)	Green & Inclusive Spaces application	C	FIN
82 – 21/04/05	THRC new program & partnering w/FCSS investigation	See also Res#20-20/01/20	IP	REC
243-21/09/07	Heraldic emblem project updated – email 23/04/	2 nd draft IP	IP	LS
149-22/05/02	RFD re: STARS \$2/capita request	Deferred until new reserve in 2024	IP	CS
174-22/05/16 250-22/08/15	CAO to draft lease agreement for the Canadian Grain Elevator Discovery Center	Legal req'd for liability re: lease / CAO to include info	IP	CAO
251-22/08/15 252-22/08/15	CAO to consult w/ ORRSC for LUB amendment re: CGEDC lease and use & master plan inclusion	Discussed as part of LUB project	IP	CAO
CW 1-22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program	Entrepreneur Stream secured	On hold	CAO

CW 2-22/11/28	Determine option for refurbishment of gateway signs & relocation of LED community info signage	RFP out for 2023	IP	CAO
394 - 22/12/12	Defer off-site levy in lieu of legal advice		IP	CAO
49 - 23/02/21	RFD (IT) security recommended options Mar 6/23	delayed	IP	CS
7 - 23/01/03	Refer the potential of utility fees for bare lots to Services Committee – sent to Regular Meeting 23/03/06	Review By#1160 to include info	C	CAO
19-23/01/16	Needs Assessment - Silver Willow rebuilding	Development Officer	IP	CAO
67 - 23/03/06	CAO to review Bylaw 1160/04, (Development Levy Bylaw) for off-site levy and utility fee discussions.	May 15th	IP	CAO
68 - 23/03/06	Add air burner option for yard waste to strategic plan (Ops) for 2023, RFP in the 3rd / 4 th 1/4 2023 for 2024	Move to Q4 2023	IP	OP
76 - 23/03/06	CAO find options re: pension programs and planning.		IP	CAO
66 - 23/03/06	2023 dewatering pilot project for WWTP before larger scale dewatering project to reduce liquids in sludge.	\$10,000 est -pilot proceeding	IP	OP
71-23/03/06	Delay fire department review to fall of 2023	With Fire Chief		CAO
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service	On hold		Fire Chief & CAO
106 – 23/04/03 137- 23/05/01	RFP awarded for a Condition Assessment of the pool - May 1-5 \$13,600 for Stephenson Engineering	Budget assessed after review	C	CS

CAPITAL PLAN STATUS

Roadway Infrastructure	Lead: Public Works	BUDGET	SOURCE
Road rehab & repairs - various locations		\$150,000	Gas Tax
Sidewalk rehab & replacement - <i>various locations</i>		\$75,000	Gas Tax
<i>Notes:</i>			
<ul style="list-style-type: none"> • <i>Road rehab locations will not be finalized until valve work is confirmed or executed - June deadline.</i> • <i>Sidewalk: HWY 2 Circle 'K' Location is priority ahead of Tim Horton's area (defer latter to 2024);</i> • <i>Sidewalk: Bump out by candy store to expand pedestrian corner and prevent dangerous illegal parking</i> • <i>Curb replacement: SWL area of 20th conversion to angle parking is to proceed.</i> 			

Water, Wastewater & Stormwater Infrastructure	Lead: Manager of Operations	BUDGET	SOURCE
WWTP (FOG Digester)		\$75,000	MSI/LGFF
Sewer collection re-lining (remainder of 19 th Street), incorporating manhole chamber renewal(s)		\$150,000	Gas Tax
Flusher (for sewer collection mains) <i>Likely deferred: discuss funds re-allocation or retention for 2024.</i>		\$20,000	MSI/LGFF
WWTP Equipment (chemical pump and metering): <i>further discussion?</i>		\$25,000	MSI/LGFF
Water Valve Replacement (12 planned)		\$100,000	Gas Tax
Catch Basin/ swale (Ranchland Motel corner) project : <i>further discussion ?</i>		\$20,000	MSI/LGFF
Raw water reservoir aeration project		\$1,370,000	AWWMP
		38.46% Reserves; 61.54%	Province
<i>Notes:</i>			
<ul style="list-style-type: none"> • <i>Water valve replacement ideally complete by June</i> • <i>A decision on the catch basin/ how to address stormwater needs to be made asap, project has additional complexities.</i> • <i>FOG Digester is on order; sewer re-ling scheduled for late May</i> • <i>Raw water reserve aeration project: PAC system awarded; aeration system awarded</i> 			

Parks & Trails	Lead: Rec Facility Supervisor	BUDGET	SOURCE
Picnic Shelter/ Gazebo modifications (Lions Grove Park)		\$15,000	MSI/LGFF
Pathway Rehab (Ball Diamond area)		\$20,000	MSI/LGFF
Playground updates (handicap accessible swings and groundwork)		\$25,000	MSI/LGFF
VIC washroom completion		\$10,000	Reserves
<i>Notes:</i>			
<ul style="list-style-type: none"> • <i>Shelter: water line condition (assess for leakage)</i> • <i>playground groundwork may be 2024;</i> 			

Buildings	Lead: Various	BUDGET	SOURCE
THRC - front curtainwall façade, roof & elevator (grant dependent) Grant application submitted – unlikely a 2024 project		\$300,000	program
Arena – partial board replacement/ updates Deadline upcoming		\$75,000	MSI/LGFF
Public Works Shop – Heating, A/C, ventilation, lighting and structural, electrical, fiber, sewer, water Some aspects under way		\$75,000	MSI/LGFF
Firehall – Heating updates Quotes being obtained		\$50,000	MSI/LGFF
Fencing - recycling/branch pile yard In development		\$25,000	Taxation

Notes:

Vehicles & Equipment	Lead: Public Works/ Rec/Bylaw	BUDGET	SOURCE
PW equipment - sander and plow		\$50,000	Taxation
Backhoe replacement		\$202,000	MSI/LGFF
Vehicles (PW pickup trucks)		\$75,000	Reserves
Parks - tractor replacement/2 nd hand Toolcat		\$40,000	MSI/LGFF
Bylaw equipment - speed signage & upgraded crosswalk illumination		\$25,000	Gas Tax

Notes:

- Sander and Plow will be executed this summer.
- Backhoe ordered – receipt in 2024
- A fleet program for next year may is being examined. What best fits the budget?
- Kubota being ordered.
- Electric traffic signs received. Model that will allow traffic count on HWY2.
- Crosswalk servicing and upgrades (particularly the THRC and either side of Main Street)being explored with ATS.

Public Realm & Development	BUDGET	SOURCE
Library Raingarden (<i>grant dependent</i>)	\$56,500	program
VIC Raingarden/secondary phase (<i>grant dependent</i>)	\$567,500	program
Gateway Signage	\$25,000	MSI/LGFF

Notes:

- *Some capital renewal around technology undertaken for the LED gateway signs.*
- *Digital Kiosk project has been initiated.*
- *Library or VIC project grant application success would mean considerable reserve decisions for match or partnering amounts.*

Other notes:

Fortis will install a new streetlight at HWY 533 by the campground for \$5,000. Planning for this is underway

