



MINUTES

Wednesday, September 16, 2020 at 11:00 a.m.
Conference Room at the Town Office
1907- 21 Avenue

GOVERNANCE COMMITTEE

MEMBERS: Chairperson Beryl West and Member Dave Mitchell in the Conference Room.

Remote attendance: Members Victor Czop.

Absent: Mayor Jennifer Handley.

OTHERS:

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services
Clayton Gillespie	Corporate Services Manager

1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The meeting was called to order by Chair West at 11:00 a.m.

RESOLUTION # 1 – 20/09/16 – 10 - Mitchell

IT WAS MOVED to accept the agenda for the September 16, 2020 Governance Committee meeting as distributed. CARRIED

2. MINUTES OF THE PREVIOUS MEETING & BUSINESS ARISING:

2.1 The minutes of the June 17, 2020 Governance Committee meeting were accepted at the Regular Meeting of Council on July 13th, 2020. - E

3. NEW & UNFINISHED BUSINESS:

3.1 Draft Non-Union Personnel Compensation Policy – E

RECOMMENDATION #1 – 20/09/16 – 10 – Czop

That a updated Personnel Compensation Policy be brought to Council at the Regular Meeting October 5, 2020 to replace the current Policy #14 – 53 – 17/02/21. CARRIED

3.2 Sample Council Video Recordings Policy (Banff) – E

RECOMMENDATION # 2 – 20/09/16 - Mitchell

That the Chief Administrative Officer bring forward a draft policy regarding Council Meeting video recording for consideration of Council by October 19, 2020. CARRIED

4. REPORTS/ AGENDA BUILDING

4.1 Workplan Update – E

Reviewed the Chief Administrative Officer's Workplan update as filed.

4.2 2021 Governance Items (discussion)

RECOMMENDATION # 3 – 20/09/16 – 10 - Mitchell

Received the Chief Administrative Officer's Workplan Update for current report filing and further that information be brought forward to Council for consideration by the October 19, 2020 Regular Meeting for:

Promotion of Town owned properties for divestiture;
Review of Council reports and their function;
Review and update for Council and Committee Member Remuneration Policy #11 21 14/01/20.

CARRIED

4.3 Next meeting will be set when required.

4. ADJOURNMENT:

RESOLUTION # 2 - 20/09/16 – 10 - Czop

Moved to adjourn the Governance Committee meeting at 12:33 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHAIRPERSON



CHIEF ADMINISTRATIVE OFFICER

NS:II

These minutes accepted and signed this 21st day of September, 2020.

