



UTILITY ACCOUNT# _____

LEAK ADJUSTMENT REQUEST FORM

Utility Account Holders can apply for leniency in the event of substantial excess water volumes resulting from a leak.

The request must be received within 60 days of both:

- A repair being completed by a certified plumber or replacement parts being purchased by the Customer.
- The Customer receiving the bi-monthly Utility bill that becomes subject of the Leak Adjustment Request.

Leak adjustment can only be requested for a specific property once every two years. For a leak adjustment to be considered by the Town:

- The metered amount in the bill must be more than double the Customer's average Municipal Water Service use from the preceding 6 billing periods.
- The receipts or invoices for a certified plumber or replacement parts must be included in the submission as evidence of both a leak and a repair.

Process

If you wish to apply for a leak adjustment, please complete the form below and return it to our office as soon as possible with the necessary receipts. The form and receipts can be e-mailed to billing@nanton.ca or mailed to the Town of Nanton, PO Box 609, Nanton, AB T0L 1R0.

If your adjustment request is approved, a credit will be applied to your account and will be reflected in your next bill.

Applicant Information
Name:
Property Address:
Telephone Number:
Utility Account Number:

Description of Leak & Repairs (use additional space if necessary)

Please enclose copies of the receipts for any materials or services related to the repair.

Location of Leak

- | | |
|--|---|
| <input type="checkbox"/> OUTSIDE WATER SERVICE | <input type="checkbox"/> INTERIOR WATER SYSTEM |
| <input type="checkbox"/> Water line | <input type="checkbox"/> Taps/Toilets |
| <input type="checkbox"/> Irrigation system | <input type="checkbox"/> Hot Water Tank |
| | <input type="checkbox"/> Other (Please Specify) |

Signature of Owner: _____

Date: _____

Additional space for description information.

