



# APPENDIX

Policy No. 72 – 300 – 19/09/16  
Department: Parks & Recreation

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## PUBLIC ASSET DONATIONS

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# PUBLIC ASSET DONATIONS APPLICATION FORM

Policy No. 72 - 300 – 19/09/16

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Ordered By: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**I would like to donate a:**

Bench       Tree (for choice see approved listing) \_\_\_\_\_

Picnic Table       Bike Rack       Other (description) \_\_\_\_\_

Special Request \_\_\_\_\_

Fees for donated assets are set within the current Town of Nanton Fees & Rates Bylaw. Fees for Alternate options or variations will be based upon value, installation costs, etc., as set by the CAO.

**Plaque Inscription** (Asset dimensions determines number of characters/lines)  Verified by Donor

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**Preferred Asset Location** (Must be approved in accordance with policy prior to approval to proceed)

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(Installation date will be determined by site availability / seasonal conditions / weather / staff scheduling.)

**Supplementary Documentation** (refer to online at Nanton.ca or inquire with Administration)

Town of Nanton Parks, Recreation and Open Spaces Master Plan for:

- Tree Choices
- Park Locations.

Town of Nanton Fees and Rates Bylaw for asset purchases.

Please mail the application with enclosed cheque, made payable to the Town of Nanton or arrange payment by debit or e-transfer:

Town of Nanton  
1907 – 21 Avenue  
P.O. Box 609  
Nanton, Alberta T0L 1R0

Contact: [billing@nanton.ca](mailto:billing@nanton.ca)

Phone: (403) 646-2029

**Visual Concepts for Memorial Tree Acknowledgement:**

**(As Administrative suggestions for placement of memorial or acknowledge plaques in conjunction with memorial trees)**



