



TAX ROLL \_\_\_\_\_

Application for  
Other Non-Residential Property Sub-Class

For properties classed for assessment purposes as 'Non-Residential', the Town of Nanton Bylaw 1339/20 includes a provision whereby registered owners on title may apply to the Town to be removed from the Non-Residential property assessment sub-class 'Vacant Non-Residential Property' sub-class and be placed in the 'Other Non-Residential Property' sub-class, that class' tax rate being applied in the calculation of the annual property tax levy. This provision is dependent upon the property no longer meeting the definition of a property that is to be placed within the 'Vacant Non-Residential Property' sub-class as prescribed by bylaw. The application process consists of a Statutory Declaration; further supporting documentation may be requested.

**To be placed in the Other Non-Residential Sub-Class, all registered owners on Title must submit their own completed declaration by January 31.**

**STATUTORY DECLARATION**

I, \_\_\_\_\_  
First Name Middle Name Last Name

of \_\_\_\_\_  
Mailing Address City/Town Prov/State Postal Code/Zip

\_\_\_\_\_ Daytime Phone Number \_\_\_\_\_ Email Address  
**do solemnly declare that as of January 1st, 2023**  
Month / Day / Year

**the property identified as** \_\_\_\_\_  
Civic Address Lot Block Plan

**No longer meets the definition of properties placed within the Vacant Non-Residential Sub-Class;** property in the municipality that is owned or leased by a business or person that:

- (i) *is located within the C1, C2 or IN Land Use Districts as defined by Town of Nanton Land Use Bylaw 1246/13, as amended; **and***
- (ii) *is assessed at or above the median assessed value for all Non-Residential (Class 2) properties within the Town of Nanton assessment roll; **and***
- (iii) *has been subject to general non-residential taxation in the two preceding tax years; **and***
- (iv) *had no valid municipal or regional business license attached to the property in the two preceding tax years; **and***
- (v) *had not been connected to the water or sewer utilities or used under 10m3 metered water and sewer in the two preceding tax years; **and***
- (vi) *is not currently assessed as an approved residential, non-residential or non-industrial use under permitted or legal non-conforming land uses within the C1, C2 or IN Land Use Districts; **and***
- (vii) *had no development permit approved in the preceding two tax years by the municipal subdivision and development authority.*

I further declare that the property should be placed in the Other Non-Residential Property Sub-Class because:

*Please use this space to indicate changes with respect to business licence status or land use at the property in support of your application.*

I am a registered owner on title of the above-noted property. I make this solemn declaration conscientiously and knowing that it is of the same force and effect as if made under oath. I acknowledge that I am aware the minimum fine for making a false declaration as per Town of Nanton Bylaw 1339/20 is \$5,000.

**Terms and Conditions:**

I acknowledge that I understand and agree that:

- the application of the 'Other Small Non-residential Property' assessment sub-class is valid for the tax year (Jan. 1 – Dec. 31) above.
- declarations will not be accepted by the Town of Nanton beyond the annual due date of January 31.
- property taxes will not be pro-rated for the taxation year when this application is received after January 31.
- new Business License and Development Permit approvals (or applications received by the Town of Nanton for same) related to this property between January 1<sup>st</sup> and 31<sup>st</sup> of the current tax year have no impact upon inclusion in the Vacant Non-Residential Sub Class for the current tax year, but may impact inclusion in a subsequent tax year.
- if, at any time during this period, the Town of Nanton is notified or becomes aware by any means that this statutory declaration has been contravened or if false or misleading information was provided on a statutory declaration made by persons registered on title, the application of the 'Other Small Non-residential Property' assessment sub-class to this property will be revoked and a penalty of \$5,000 will be applied.

\_\_\_\_\_  
*Signature of Property Owner/Declarant*

**Declared before me at**

\_\_\_\_\_  
*City/Town*

\_\_\_\_\_  
*Prov/State*

**This**

\_\_\_\_\_  
*Month / Day / Year*

\_\_\_\_\_  
*Commissioner of Oaths - Signature*

\_\_\_\_\_  
*Commissioner of Oaths – Printed Name*

\_\_\_\_\_  
*Commissioner number & expiry date  
or include Commissioner stamp below*

**Return your signed and witnessed declaration by:**

<b>In Person:</b>	<b>Mail:</b>	<b>E-mail:</b>
Town of Nanton 1907 - 21 Avenue, Nanton, AB, T0L 1R0  (Commissioner for Oaths on site)	Town of Nanton PO Box 609 Nanton, AB, T0L 1R0	<a href="mailto:billing@nanton.ca">billing@nanton.ca</a>  Subject Line: "Small Business Property (Tax Roll#)"

**Declarations must be received by the Town of Nanton no later than January 31**

FOIP Notification: The personal information you provide on this form is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act. This information will be used for the purposes of administering billing and notifications for the Town of Nanton. If you have any questions about the collection or use of this information please contact the FOIP Coordinator (403) 646-2029, Town of Nanton, PO Box 609, Nanton, T0L 1R0.