



AGENDA

Monday, January 19, 2026, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for December 2025

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management - E

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
* *Committee of the Whole Meeting Jan 26, 2026*
- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR JENNIE MCMASTERS
- 3.4.4 COUNCILLOR ROGER MILLER
- 3.4.5 COUNCILLOR DAVE MITCHELL
- 3.4.6 COUNCILLOR ERIN SHIELDS
- 3.4.7 COUNCILLOR SHAUNA STRONG

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 December 15, 2025, Regular Meeting Minutes – E
- 4.1.2 December 18, 2025, Governance Committee Meeting Minutes – E
- 4.1.3 January 5, 2026, Governance Committee Meeting Minutes - E

4.2 BUSINESS ARISING FROM THE MINUTES:

- 4.2.1 Request for Decision Draft Traffic Bylaw #1422/26

5. NEW & UNFINISHED BUSINESS:

- 5.1 Request for Decision January 26, 2026 Committee of the Whole Meeting - E
- 5.2 Request for Decision Draft Bylaw 1423/26 Access to Information and Privacy and Amended Policy Routine Release of Information – E
- 5.3 Information Brief Westview Development – E
- 5.4 Request for Decision Rezoning Application Draft Bylaw 1421/26 – E

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Minister of Public Safety and Emergency Services - Update on Changes to Alberta's Police Funding Model – E
- 6.2.2 Minister of Municipal Affairs Letter to Mayor Handley follow up on discussions – E
- 6.2.3 Correspondence Received Filming Comment – E
- 6.2.4 Nanton Chamber of Commerce 2025 Strategic Support Deliverables – E

7. CLOSED CONFIDENTIAL SESSION:

- 7.1 Compliance Enforcement ATIA Section 20 Disclosure Harmful to Personal Privacy and Section 25 Disclosure and Complaints
- 7.2 Municipal Lands Interest to Purchase ATIA Section 26 Disclosure Harmful to Intergovernmental Relations and Section 29 Advice from Officials
- 7.3 Municipal Land ATIA Section 26 Disclosure Harmful to Intergovernmental Relations
- 7.4 Chief Administrative Officer Hiring Process AITA Section 29 Advice from Officials
- 7.5 Intermunicipal Agreements ATIA Section 26 Disclosure Harmful to Intergovernmental Relations
- 7.6 Tom Hornecker Recreation Centre ATIA Section 26 Disclosure Harmful to Intergovernmental Relations

8. ADJOURNMENT:





STATUS REPORT

Meeting: January 19, 2026
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW= Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting December 15, 2025				

COUNCIL

Res #	Description	Notes	Status	FWD
Council Recommendations				
12-25/01/20	THRC Conceptual Plan	Drawing phase	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Concept appr Aug11	IP	DO/CAO
85-25/04/21	Tribute wall design up to \$5,000	Possible office relocation	IP	LS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	<i>Drafting work initiated</i>	IP	CAO/CS/OP/LS
158-25/08/11	Approved 60% of \$1,083,068 to start phase 1	<i>Resolution 124-25/06/02; local improvement area work under way</i>	IP	CS
224– 25/11/03	Traffic Bylaw communications and COW January	<i>PP page established on website</i>	C	CAO/LS
264-25/12/01	RFP Gateway Signage	<i>Issued, Feb 13 deadline</i>	IP	CAO/CS

DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options		IP	CS

ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserved industrial lands	Future consideration contingent on Climate Action Centre funding – CS
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon suitable funding.

CAO Comment: *These items should be individually discussed at a future Committee of the Whole, if interest is renewed.*





CAPITAL PLAN STATUS

Meeting: January 19, 2026
 Agenda Item: 3.1.2

*Deferred in green text
 2026 Items Only*

Roadway Infrastructure Lead: Public Works Supervisor		
Roadway Rehab	Patching & repairs	75,000
Sidewalk replacement program	Sidewalk repair & replacement	50,000
Roadways	29 th Ave	50,000
<i>Notes: A discussion of the 2025 Roadway condition report will occur in the first quarter of 2026</i>		
Utility Infrastructure Lead: Manager of Operations		
20 th Avenue	Service Line Connections	75,000
Wastewater mains	Re-lining	100,000
Valve & hydrant replacement	Hydrant, valves	75,000
Equipment	Wastewater pump and mixer	100,000
Manholes	Campground manhole and metering	50,000
Stormwater management	Westview storm pond dredging (<i>Rec project lead</i>)	350,000
Regional Waterline	Construction/ Design	500,000
<i>Notes: While the WWTP dewatering project is not complete yet, it was a 2025 budgeted project and funded under that year, final borrowing excepted. Administration will keep Council updated on this critical project.</i>		
Parks & Trails Lead: Recreation Manager		
Deferred 2025 project	Pocket park/rain garden at Mile 56 Park	56,500
<i>Notes: Funded under 2025 with federal grant and \$56,500 from Public Realm reserve.</i>		
Buildings Lead: Various		
THRC - arena	Outdoor storage shed	50,000
Town Shop	PW Cold Storage- Concrete, Insulation, Heat	125,000
Yard Waste Area	Fire Dept. fenced storage/ practice area	30,000
<i>Notes: 2025 transfer switch awaiting final completion. Major amendments are anticipated for Buildings capital over 2026.</i>		



Vehicles & Equipment		Lead: Various
Equipment replacement under \$75 K	Skid steer	75,000
Bylaw Enforcement	Body Cam system	9,000
Vehicle Replacement	Parks & Utilities Pickup	100,000
Fire Equipment	Reserve contribution for new engine	75,000
<i>Notes: Chief Dozeman may wish to discuss timelines for new engine replacement in 2026 with Council given the lag between ordering and delivery.</i>		

Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to continue with Council over the course of 2026. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- **Westview ASP phases 1A and 1B**
- **The Nanton Northwest Sewer Collector**

Public Realm & Development

Gateway signage - \$30,000 figure placed in the capital budget, but RFP and Council feedback on proposals will help determine full cost.

Pedestrian Crosswalk (24th Street and HWY 2 North) - \$10,000

This year's capital budget, due to grant situations and other external factors, is likely to be subject to change and amendment than in years prior.

Previously deferred project comments (additional)

Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present
 Playground updates – none planned for 2026

Next Budget

Likely amendment to the 5 year plan are summarized here.

Changes with respect to the RCMP detachment and THRC projects are likely coming.





REPORT FROM ADMINISTRATION

Meeting: January 19th 2026

Agenda Item: 3.1.3

Chief Administrative Officer

To December 31st 2025

Highlights

- Current CAO moving on, establishment of governance committee for replacement process;
- Joint Traffic Operation in Nanton;
- Ongoing discussions with FCSS/ NQLF

Current issues

- Strategic Planning – Administration has issued an RFP to a group of known facilitators with the intention of this work proceeding in April or May once a new CAO is in place. Deadline is January 30th; a Request for Decision will follow.
- A Request for Proposals has been issued for the replacement gateway signs (Council may have also noted that we have entered another challenging maintenance phase with the existing infrastructure). The deadline for submission is February 13th; a Request for Decision will follow. The approach of this RFP has been to solicit concepts and price ranges from across the board, based on best practices elsewhere, so that Council receives a diverse range of options.
- There is an ICF Committee meeting on March 11th. As the Recreation Agreement (2021), expiring April 30th, will likely be discussed, Council will need to review the agreement with Administration in February or early March in preparation. It has already been circulated for review.
- Administration will soon forward details of a Council-MLA meeting that has a preliminary date of February 11th.
- A letter of commitment concerning the proposed detachment lease has been received from the RCMP. This will likely entail significant capital plan adjustments going forward.
- The Public Work Supervisor will take us through the CIMA engineering Roads condition report in early February. While the most severe situations identified are 'within 5 years' scenarios, Council and Administration will start planning for some significant investments in road renewal this term.

If Council has any specific items that they would like to see on agendas, please contact Administration to discuss.

The following reports are enclosed:

- 3.2 FINANCIAL:**
 - 3.2.1 Accounts Payable Reports previous month end
- 3.3 DEPARTMENT:**
 - 3.3.1 Corporate Services Manager
 - 3.3.2 Operations Manager
 - 3.3.3 Recreation Manager
 - 3.3.3 Planning & Development Officer
 - 3.3.4 Fire Chief
 - 3.3.5 Peace Officer

Public Notices/ Public Participation

[Nanton Northwest Area Structure Plan](#) – we have an information page and submission form set up.

<https://www.nanton.ca/government/public-notice>

Personnel and Professional Development

No changes to report for this month.

Bylaws and Policies

There have been some housekeeping bylaw updates, but no major changes in December.

Respectfully submitted,

Town of Nanton
Vendor Cheque Register
Range: December 1 - 31, 2025
Sorted by: Cheque Date



Cheque Number	Vendor ID	Cheque Date	Amount	Cheque Details
EFT000000006682	Aplin and Martin	12/10/2025	\$1,466.33	Regional waterline consulting
EFT000000006683	Alberta Municipalities	12/10/2025	\$131.25	King's Printer subscription
EFT000000006684	Burnum Industries	12/10/2025	\$1,132.43	Welding services
EFT000000006685	Canadian Linen & Uniform	12/10/2025	\$74.61	Office & library mat cleaning
EFT000000006686	Canoe Procurement Group of Canada	12/10/2025	\$255.11	Miscellaneous supplies
EFT000000006687	CARO Analytical Services	12/10/2025	\$91.35	Water testing services
EFT000000006688	Claresholm Local Press	12/10/2025	\$444.06	Town advertising
EFT000000006689	Crossroad Energy Solutions Inc	12/10/2025	\$3,066.67	WWTP maintenance
EFT000000006690	Czop, Victor	12/10/2025	\$1,428.45	Per diem and travel related expenses
EFT000000006691	Dump Gump	12/10/2025	\$2,100.00	November bin services
EFT000000006692	Elan Construction Limited	12/10/2025	\$10,211.67	THRC Design consulting services
EFT000000006693	Enfield, Tracy	12/10/2025	\$915.00	Office & Council mtg room cleaning
EFT000000006694	Foothills Regional Services Com.	12/10/2025	\$7,856.00	Landfill tippage charges
EFT000000006695	Handley, Jennifer	12/10/2025	\$1,211.67	Per diem and travel related expenses
EFT000000006696	Hicklin Motors	12/10/2025	\$149.62	Vehicle maintenance
EFT000000006697	Hifab Holdings Ltd	12/10/2025	\$460.66	Shipping charges
EFT000000006698	iA Financial Group	12/10/2025	\$87.08	Employee benefits
EFT000000006699	Saddle Mountain Tire	12/10/2025	\$467.25	Vehicle tire maintenance & repairs
EFT000000006700	Jitter Bug Coffee House	12/10/2025	\$1,286.25	Town xmas party catering
EFT000000006701	Klearwater Equipment	12/10/2025	\$3,899.26	Water plant chemicals
EFT000000006702	Town & Country Kosy Korner	12/10/2025	\$125.00	Security cameras
EFT000000006703	LAPP Corporation c/o Alberta Pension	12/10/2025	\$6,546.61	Employee pension
EFT000000006704	Linde Canada Inc.	12/10/2025	\$724.84	Water plant chemicals
EFT000000006707	McMasters, Jennie	12/10/2025	\$922.29	Per diem and travel related expenses
EFT000000006708	Mitchell, David	12/10/2025	\$577.44	Per diem and travel related expenses

EFT000000006709	Motorola Solutions Canada Inc.	12/10/2025	\$519.75	Bylaw supplies
EFT000000006710	Nanton Auto Parts Ltd.	12/10/2025	\$163.48	Miscellaneous supplies
EFT000000006711	Nanton Home Hardware Building	12/10/2025	\$144.61	Miscellaneous supplies
EFT000000006712	NextGen Automation	12/10/2025	\$170.60	Photocopier fees
EFT000000006713	RecordXpress StorageVault Canada	12/10/2025	\$28.35	Office paper shredding
EFT000000006714	Reynolds, Mirth, Richards & Farmer	12/10/2025	\$882.37	Legal services
EFT000000006715	Shawne Excavating	12/10/2025	\$35,338.53	Waterline repairs
EFT000000006716	Shields, Erin	12/10/2025	\$967.96	Per diem and travel related expenses
EFT000000006717	Strong, Shauna	12/10/2025	\$1,618.04	Per diem and travel related expenses
EFT000000006719	Superior North America Inc.	12/10/2025	\$199,110.25	Wastewater line flusher
EFT000000006720	Superior Safety Codes	12/10/2025	\$2,303.12	Safety code fees
EFT000000006721	T & T Disposal Services	12/10/2025	\$548.31	Waste management services
EFT000000006722	Town & Country Fencing Inc	12/10/2025	\$2,100.00	Fencing services
EFT000000006723	UFA Co-operative Ltd	12/10/2025	\$4,077.08	Fuel
EFT000000006724	Uline Canada Corporation	12/10/2025	\$711.90	Miscellaneous supplies
EFT000000006725	Veolia Water Technologies & So	12/10/2025	\$364,243.95	WWTP membranes
020644	AJ's Trophies & Awards	12/24/2025	\$147.00	Name plaques
020645	Bracewood Heating and Cooling	12/24/2025	\$4,636.80	Furnace replacement
020646	Convergint Technologies LTD	12/24/2025	\$8,347.50	WWTP equipment servicing
020653	Reliance Appraisal Consultants	12/24/2025	\$630.00	Appraisal services
020654	Rural Municipalities of Alberta	12/24/2025	\$261.45	Annual membership fees
020655	South Central Welding	12/24/2025	\$367.50	Welding services
020657	The Municipal Services Group	12/24/2025	\$7,249.19	Council orientation/training
EFT000000006726	Alberta SW Regional Alliance	12/24/2025	\$960.00	Annual regional bus. License program
EFT000000006727	Big Hill Services	12/24/2025	\$251.62	Olympia parts
EFT000000006728	CARO Analytical Services	12/24/2025	\$2,757.94	Water testing services
EFT000000006729	Cattlemens Corner	12/24/2025	\$96.60	Miscellaneous supplies
EFT000000006730	Central Sharpening Ltd	12/24/2025	\$189.00	Ice blade sharpening
EFT000000006731	Community Design Strategies In	12/24/2025	\$8,400.00	Hertiage building program consultant
EFT000000006732	Coyote Courier Ltd	12/24/2025	\$686.70	Shipping charges
EFT000000006733	Crossroad Energy Solutions Inc	12/24/2025	\$1,413.30	Water plant equipment servicing
EFT000000006734	CUPE	12/24/2025	\$1,465.48	Union dues
EFT000000006735	GM Mechanical Ltd	12/24/2025	\$236.25	HVAC maintenance

EFT000000006736	Hifab Holdings Ltd	12/24/2025	\$485.56	Shipping charges
EFT000000006737	JDP Wasserman LLP	12/24/2025	\$6,188.00	Interim audit services
EFT000000006738	Klearwater Equipment	12/24/2025	\$3,158.82	Wastewater plant chemicals
EFT000000006739	LAPP Corporation c/o Alberta Pension	12/24/2025	\$6,546.61	Employee pension
EFT000000006743	MD of Willow Creek	12/24/2025	\$406.32	Fire department supplies
EFT000000006744	Mega-Tech	12/24/2025	\$2,116.97	Peace officer vehicle equipment
EFT000000006745	Motorola Solutions Canada Inc.	12/24/2025	\$18,022.44	Fire & bylaw radios
EFT000000006746	MPE Engineering Ltd	12/24/2025	\$14,676.34	Dewatering project engineering
EFT000000006747	Nanton Auto Parts Ltd.	12/24/2025	\$24.08	Miscellaneous supplies
EFT000000006748	Nanton Home Hardware Building	12/24/2025	\$119.65	Miscellaneous supplies
EFT000000006750	Oldman River Regional Services	12/24/2025	\$280.00	SDAB training
EFT000000006751	Orkin Canada Corporation	12/24/2025	\$257.07	Pest control services
EFT000000006752	Purolator Inc.	12/24/2025	\$193.36	Shipping charges
EFT000000006753	RMA Insurance Ltd.	12/24/2025	\$158,112.21	2026 Insurance
EFT000000006754	Shawne Excavating	12/24/2025	\$22,698.35	Water & wastewater line repairs
EFT000000006755	Simpson Industrial Services	12/24/2025	\$173,473.05	Dewatering project
EFT000000006756	TransAlta Energy Marketing	12/24/2025	\$45,026.60	Power and gas
EFT000000006757	Trinus Technologies Inc	12/24/2025	\$8,353.83	IT Services
EFT000000006758	Uline Canada Corporation	12/24/2025	\$811.86	Miscellaneous supplies

Total Cheques: 77

\$1,157,606.65



MONTHLY REPORT

Meeting: January 19, 2026
Agenda Item: 3.3.1

Clayton Gillespie, Corporate Services Manager

Report Period: December 12 to January 14, 2026

ACTIVITIES:

Work on the 2025 year end variance report underway with final report coming to council by first meeting of February.

2025 year end work for audit underway – auditors will be on site at the end of February.

Final utility billing of 2025 was completed.

Preliminary 2026 operating budget work has started.

Dealing with some minor insurance claims (vehicle related).

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Loan application for dewatering project submitted.

Accounting program (Diamond GP) year end update completed.

RFP's for the Gateway signage project and the Westview pond dredging project issued. The tenders are set to close in early February.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

UPCOMING EVENTS / ADDITIONAL INFORMATION:

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: January 14, 2026



MONTHLY REPORT

Meeting: January 19, 2026
Agenda Item: 3.3.2

Operations Department

Report Period: (December 2025)

ACTIVITIES:

- **WASTEWATER OPERATIONS**

- 28530 m³ of treated effluent was released to Mosquito Creek
- Repaired faulty connections on 19th Ave sewer main that were allowing groundwater to infiltrate
- Continued sewer main flushing and camera inspection on sewer main around Mountaintop Foods. Discovered another sewer lateral from a residential property that is allowing groundwater to infiltrate
- Repaired one of the hot water tanks, and two smaller unit heaters within the WWTPs
- Contractors broke ground on construction of the new dehydrator building, as part of the new dewatering system. Foundation footings were poured, the foundation will be poured in 2026
- Received and commissioned the new larger dewatering centrifuge rental unit, for use until the Town's permanent unit is ready for installation (expected in March)

- **WATER OPERATIONS**

- 26850 m³ of treated potable water was sent to the Town's distribution system
- Repaired the makeup air unit in the WTP again, this was the second time it required servicing in 2025.

- **ROADS**

- Grading roads and alleys.
- Remove weeds and grass from overgrown alleys
- Cut back branches in alleys
- Added gravel to alleys
- Clean up snow on priority route.
- Clean intersections from snow
- Sanding
- Clean out storm drains.

- **SIDEWALKS/PATHWAYS**

- Reviewing sidewalk assessment for future repair and replacement.
- Landscaped around swale at Lions Grove parking area.
- Cleaning off sidewalks from snow and ice.

- **MISCELLANEOUS**

- Clean up shop, vehicles and equipment.
- Equipment and Truck maintenance.
- Install "Nanton Lights the Way" banner.

- Install Christmas lights at Lions Grove, Westview pond and VIC area.
 - Delivered and picked up barricades and cones to Mainstreet for movie set.
 - Install Xmas pole lights, lights at VIC, office, lions grove park and Westview trees.
 - Haul salt and sand to yard.
 - Clear snow from community center parking lot and sand area.
 - Change to snow tires on both skid steers and change blades on buckets.
- **CEMETERY**
 - Mark headstones
 - Cut down dead trees on north side and remove debris.
- **YARD WASTE AREA**
 - Load tree branch bin
 - Rolled compost pile.
 - Build berm and lay aggregate to create area for hydrovac trucks and snow piles.
 - Hauling old mulch to landfill
- **STORMWATER**

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Industrial Ergonomics Course - Online

UPCOMING EVENTS / ADDITIONAL INFORMATION:

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating/Capital Project	Objective	Approach	Measure	Progress YTD
1. Pick-up Truck	Purchase – Used	Online search		Purchased and Received
4. Pavement Patching	Request for Quote	Quotes	RFQ	Projects completed
5. Sidewalk	Request for Quote	Quotes	RFQ	Projects completed
6. Spray Patching	Cracks, Dips, potholes	Quotes	RFQ	Completed
7. Sweeping	Clean streets	Quotes	RFQ	Completed sweeping June 18
7. Dust Abatement	Apply dust abatement	Quotes	RFQ	Completed on June 16
8. Tree Pile	Removal	Bins – T& T	Budgeted	Will complete November 19.
9. Skidsteer	Purchase – New	Quotes	RFQ	Purchased and Received
10. Bucket Truck	Purchase – Used	Online search		Purchased and Received



MONTHLY REPORT

Meeting: January 19, 2026
 Agenda Item: 5.3.3

Jordan Glas, Manager of Parks and Recreation

Report Period: December 1-31, 2025

ARENA:

The Arena experienced a strong and positive period over the reporting cycle. Minor Hockey hosted a U15 tournament, which was very well attended and considered highly successful by participants and organizers. The event contributed positively to facility usage and community engagement. The Christmas break period proceeded smoothly and provided a welcome pause in regular programming.

Planned annual maintenance was also completed during this period, including the full rebuild of the arena compressor. This work was completed as scheduled and is expected to support reliable ice operations for the remainder of the season.

Public Skate/Shoot Around count	314
Local hrs	98.5
Non-Local hrs	1.5
A.B Daley	18
J.T Foster	6
Tournament	1

Education and Training :

Arena and facilities staff have completed all required training and certification courses for the reporting period. This ensures continued compliance with occupational health and safety requirements and supports safe, efficient facility operations.

Completed training includes:

- Working Alone
- Ammonia Awareness
- ATV/UTV Safety
- Incident Command System (ICS 100)
- WHMIS
- Lawn Maintenance Safety

Staff training remains up to date, positioning the department well for both routine operations and emergency response.

Prepared by: Jordan Glas, Parks and Recreation Manager Date: January 12th, 2026



MONTHLY DEPARTMENT REPORT

Regular Meeting: January 19, 2026
 Agenda Item: 3.3.4

Georgina Sharpe, Planning and Development

Report Period: December 2025

Development Permit Approvals		
	December 2025	November 2025
Residential	\$0K	\$80K
Comm/Ind	\$250K	\$120K
Public/Special	\$0K	\$0K
Other	Signs = 0	Signs = 0
	YTD2025	YTD2024
	\$8,477.0K	\$3,554.0K
Housing Starts	YTD2025	YE2024
	6	7

Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D29-25	WITHDRAWN	1901 20 AVE	9, 10	4	4362I	M-DWT	Change of use from Retail to Recreation (Indoor) - Health and Fitness Facility
D42-25	8-Dec-25	2409 19 Avenue	3	120	081 1102	I-LHT	Shipping container storage for industrial use – temporary 6 months
D43-25	11-Dec-25	2119 20 Street	13	3	4362I	M-DWT	Change of use to retail (pharmacy)
D44-25	7-Jan-26	1901 20 Avenue	9,10	4	4362I	M-DWT	Partial change of use (replaces D29-25)

- **ACTIVITES**
 - Vacation Dec 18-Jan 5
- **PROJECTS**
 - **Marketing Initiative** – jointly funded with the Municipal District of Willow Creek
 - **Northwest Area Structure Plan** – Oldman River Regional Services Commission
 - Next Steps: Present Draft Plan – 1-2 months
 - **Heritage Building Inventory Project** – Community Design Strategies Inc.
 - Completion of surveys, building evaluations and draft statements of significance
 - See updates on [Heritage Building Project \(www.nanton.ca\)](http://www.nanton.ca)
- **EDUCATION:** Alberta Ombudsman Municipal Webinar Dec 16
- **UPCOMING EVENTS / ADDITIONAL INFORMATION:**
 - Open House for Heritage Building Project - January 14 at the Kozy Korner (6-8 pm)
 - Council “Planning 101” Orientation with ORRSC – January 26 COW (6 pm)



MONTHLY DEPARTMENT REPORT

Meeting:
Agenda Item 3.3.6

Peace Officer Carlos Farias

Enforcement Services – Monthly Report Reporting Period: December 2025

1. Community & Regional Enforcement Initiatives

Regional Joint Forces Traffic Enforcement Operation

December 19–20, 2025

During December, Enforcement Services participated in the **First Regional Joint Forces Operation (JFO)** focused on coordinated traffic enforcement across multiple municipalities. This two-day operation represented a significant collaborative effort between regional enforcement agencies and was highly successful.

The operation established a strong and visible enforcement presence throughout the following communities:

- Foothills County
- Diamond Valley
- Longview
- Nanton
- Willow Creek
- High River

The professionalism, coordination, and commitment demonstrated by all participating officers contributed significantly to enhancing traffic safety and public awareness across the region.

Regional Results Achieved:

- Violation Tickets Issued: 116
- Warning Notices Issued: 43
- Alberta Check Stops Conducted: 3
- Impaired Drivers Removed from Roadway: 1

This joint operation reinforced the importance of intermunicipal cooperation and demonstrated the effectiveness of coordinated enforcement efforts in addressing traffic safety concerns on a regional scale.

2. Nanton-Specific Enforcement Statistics

Joint Forces Operation – Saturday December 20th , 2025. From 1:00 pm to 5:00 pm

Within the Town of Nanton, enforcement activity during the Joint Forces Operation resulted in the following outcomes:

- Violation Tickets Issued: 25
- Warning Notices Issued: 19
- Alberta Check Stops Conducted: 0
- Impaired Drivers Identified: 0

These results reflect a balanced approach focused on education, compliance, and visible enforcement, while confirming that no impaired drivers were identified within Nanton during the operation.

3. Enforcement Activity Overview – December 2025

Traffic Enforcement

Traffic enforcement remained a core operational focus throughout December, particularly during periods of increased travel associated with the holiday season and community events, when higher volumes of pedestrian and vehicle activity were anticipated.

- Total Violation Tickets Issued: 62
 - Speeding Violations: 51
 - Other Violations: 11 (minor traffic offenses)
- Warnings Issued: 11
 - Warnings were primarily issued to first-time offenders or in situations where education was determined to be more effective than formal enforcement action.

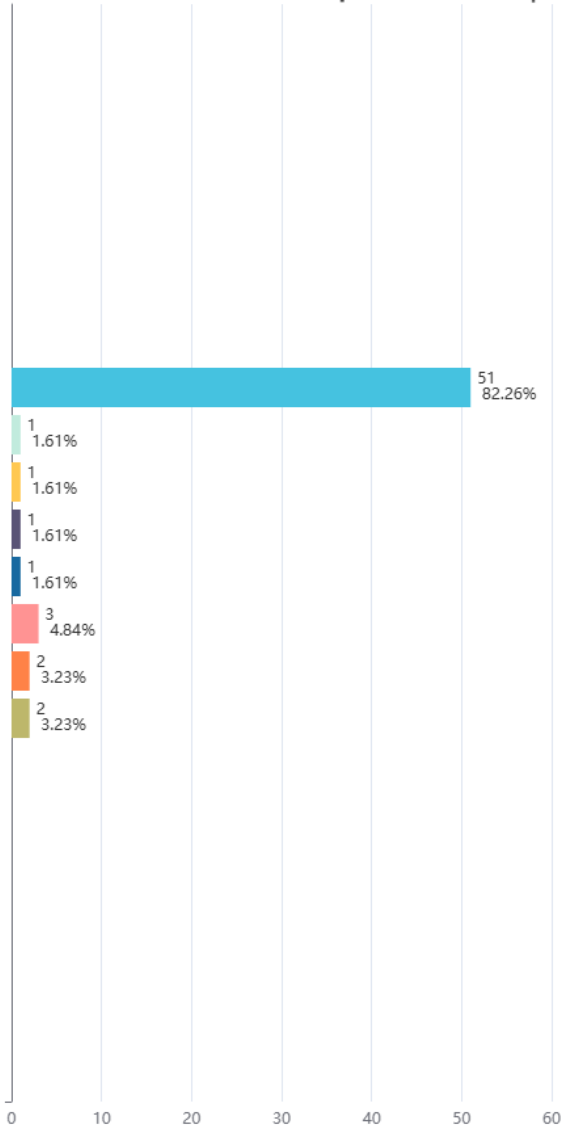
Analysis

- Speeding remained the predominant traffic safety concern, accounting for most violations issued during the reporting period.
- A slight decrease in total violations compared to the previous month may reflect increased public awareness, seasonal driving behavior, and the deterrent effect of ongoing enforcement efforts.
- Enforcement activities continued to focus on identified problem areas, guided by historical data, seasonal trends, and community-reported concerns.
- High-visibility patrols during peak travel periods, particularly during the holiday season, contributed to voluntary compliance and enhanced roadway safety.

Statistics from:2025-12-01 - 2025-12-31

Count of E-Tickets Completed Total:62 | 100.00%

List of First Charge Code



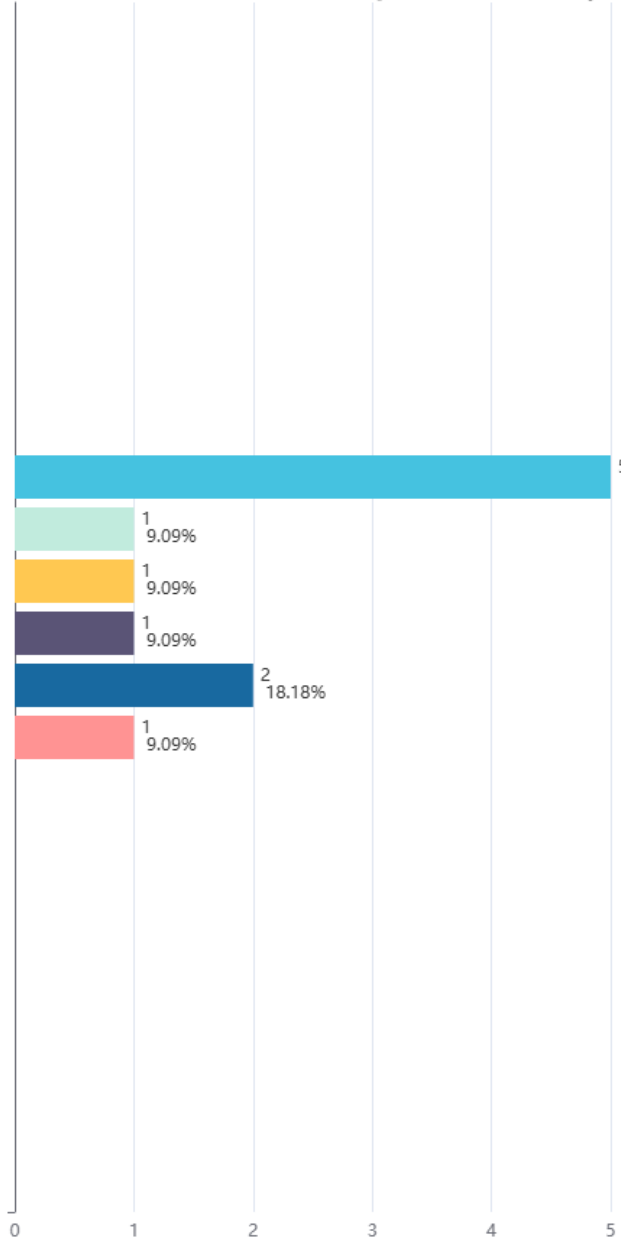
- TSA 115(2)(P)-SECTION 115(2)(P) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT ESTAB'D/PREScribed FOR HWY | 51 | 82.26%
- TSA 115.4(1)-SECTION 115.4(1) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE DISTRACTED INCLUDING WHILE READING/VIEWING PRINTED MATERIAL/WRITING/PRINTING/SKETCHING/ENGAGING IN PERSONAL GROOMING/HYGIENE | 1 | 1.61%
- TSA 51(A)-SECTION 51(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV W/O HOLDING SUBSISTING OPERATOR'S LIC | 1 | 1.61%
- TSA 52(1)(A)-SECTION 52(1)(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV/TRAILER W/O SUBSISTING CERT OF REG | 1 | 1.61%
- TSA RROR,17-SECTION RROR,17 OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - DRIVE WRONG DIRECTION ON 1-WAY HWY | 1 | 1.61%
- TSA RROR,37(A)-SECTION RROR,37(A) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - FAIL TO OBEY STOP SIGN BEFORE ENTERING INTERSECTION | 3 | 4.84%
- TSA RROR,44(N)-SECTION RROR,44(N) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - STOP/PARK WHERE PROHIBITED BY TRAFFIC CONTROL DEVICE | 2 | 3.23%
- NO CHARGE CODE- | 2 | 3.23%

Warnings

Statistics from: 2025-12-01 - 2025-12-31

Count of E-Tickets Completed Total: 11 | 100.00%

List of First Charge Code



- TSA 115(2)(P)-SECTION 115(2)(P) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT ESTAB'D/PREScribed FOR HWY | 5 | 45.45%
- TSA 115.4(1)-SECTION 115.4(1) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE DISTRACTED INCLUDING WHILE READING/VIEWING PRINTED MATERIAL/WRITING/PRINTING/SKETCHING/ENGAGING IN PERSONAL GROOMING/HYGIENE | 1 | 9.09%
- TSA 52(1)(A)-SECTION 52(1)(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV/TRAILER W/O SUBSISTING CERT OF REG | 1 | 9.09%
- TSA RROR,17-SECTION RROR,17 OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - DRIVE WRONG DIRECTION ON 1-WAY HWY | 1 | 9.09%
- TSA RROR,37(A)-SECTION RROR,37(A) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - FAIL TO OBEY STOP SIGN BEFORE ENTERING INTERSECTION | 2 | 18.18%
- NO CHARGE CODE- | 1 | 9.09%

4. Bylaw & Community Standards

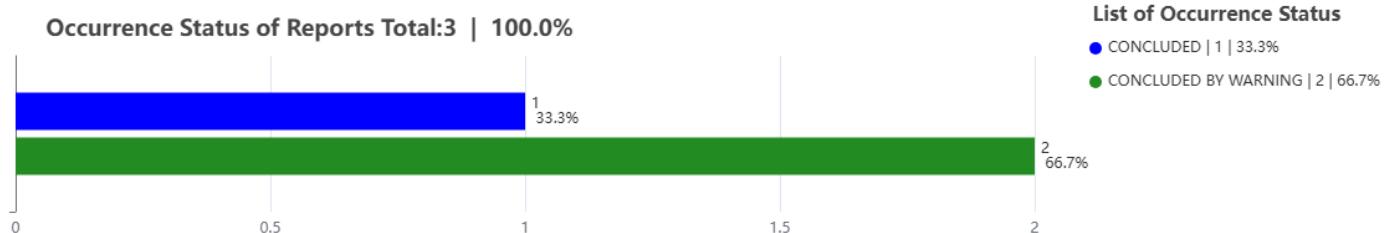
A total of three (3) bylaw and community standards reports were received and addressed in December 2025. Reported concerns were evenly distributed across bylaw categories, reflecting a seasonal decline in overall bylaw activity.

Bylaw Reports Overview

Bylaw Area	Reports
Traffic Bylaw	1
Unsightly Property	1
Community Bylaw	1

Summary

Bylaw activity in December showed a decrease in overall reports compared to previous months, consistent with typical seasonal trends. All reports were addressed in accordance with established procedures, with no significant enforcement challenges noted. Enforcement Services continues to monitor trends and respond proactively to emerging community issues.



5. Ongoing Focus Areas

- Traffic Safety: Continue targeted and high-visibility patrols, along with public education, to deter speeding and promote safe driving behaviors during winter conditions.
- Community Engagement: Maintain a visible and positive presence at seasonal events and in public spaces, supporting community safety and awareness.
- Bylaw Enforcement: Monitor seasonal and emerging issues, with particular focus on traffic-related concerns and community standards **compliance**.

6. Conclusion

Enforcement Services remains committed to ensuring community safety through proactive enforcement, problem-solving, and community engagement. December's activities reflected a seasonal shift with reduced enforcement volume while maintaining service standards and responsiveness. This balanced approach continues to support public confidence and operational effectiveness.



MONTHLY REPORT

Meeting: January 19, 2026
Agenda Item: 3.3.7

EMERGENCY MANAGEMENT Department

Report Period: (December 2025)

TRAINING

Basic Emergency Management and ICS 100, last few employees in the process of completing. Once they have completed ICS 100 I will be registering them for an ICS200 course being held within the area.

Carlos Farias attended the ICS200 Course in Diamond Valley Dec 15-16, 2025, will register for ICS300 when course is available in the area.

TABLETOP EXERCISE:

Tabletop exercise to be held for February 2026.

ADVISORY COMMITTEE MEETING:

Spring 2026

AGENCY MEETING:

Spring 2026

VERBAL UPDATE:

Actively updating our Emergency Management Plan, ensuring a better approach to community safety. As part of this effort, I will be developing a detailed Hazard Response Plan for the top 10 risks, including road accidents, blizzards, wildfires, strong winds, and water shortages. I will be updating the town evacuation plan in response to the updated regulations put in place by AEMA. Will be meeting with Charity Jones on March 19, 2026 for our annual AEMA plan review.

Working with the Silver Willow Lodge to update our emergency planning and evacuation plan for the residents of the Lodge, Kilmory place and Continuing care.

I have completed the Emergency Social Services (ESS) Plan, focusing on improving preparedness and response measures. I will be meeting with Brad Hove, the southern Alberta ESS representative, to review it on January 7, 2026. We are collaborating with the Town of Claresholm and Fort Macleod and with the help of the City of Lethbridge to proactively create an ESS agreement which will streamline what the Town will be able to provide other municipalities in the event a reception center in Nanton is required for their evacuees.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- **BEM/ICS100 – Online – employees**
- **LAEO Course – December 16, 2025**
- **ICS 200 Course – December 15-16, 2025**

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- **Tabletop Exercise – Spring 2026**
- **Foothills Regional DEM Meeting – January 2026**
- **DEM South Central Meeting – January 29, 2026**
- **Town of High River Emergency Management Agency Meeting – February 11, 2026**
- **Municipal Emergency Management Templates Meeting – January 15, 2026**
- **AEMA Annual Plan review – March 19, 2026**



MINUTES

Monday, December 15, 2025, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Jennie McMasters, Roger Miller, Dave Mitchell, Erin Shields and Shauna Strong

OTHERS PRESENT:

Neil Smith	Chief Administrative Officer
Clayton Gillespie	Corporate Services Manager
Sara-Lynn Lyons	Legislative Services & Communications
Georgina Sharpe	Planning & Development Officer
John Dozeman	Fire Chief

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 268 – 25/12/15 - Shields

The Regular Council agenda for December 15, 2025 was accepted with the following changes:

Addition of item 5.7 January 19, 2025 Special Meeting; and
Closed Item 7.3 ATIA Section 29 Advice from Officials
CARRIED

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports previous month November 2025

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management – E

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY

- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR JENNIE MCMASTERS
- 3.4.4 COUNCILLOR ROGER MILLER
- 3.4.5 COUNCILLOR DAVE MITCHELL
- 3.4.6 COUNCILLOR ERIN SHIELDS
- 3.4.7 COUNCILLOR SHAUNA STRONG

RESOLUTION # 269 – 25/12/15 - McMasters

Moved that all written reports, as recorded on the agenda for December 15, 2025, be received for information and filing. CARRIED

Fire Chief John Dozeman left the meeting at 7:44 p.m.

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 December 1, 2025, Regular Council Meeting Minutes – E

RESOLUTION # 270 – 25/12/15 - Mitchell

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held December 1, 2025, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

5. NEW & UNFINISHED BUSINESS:

5.1 Request for Decision Draft Bylaw 1419/25 Assessment Review Board – E

RESOLUTION # 271 – 25/12/15 – Czop

Moved to read Town of Nanton Bylaw #1419/25, a Bylaw to establish a regional assessment review board for a first time. CARRIED

RESOLUTION # 272 – 25/12/15 – Strong

Moved to read Town of Nanton Bylaw # 1419/25 for a second time. CARRIED

RESOLUTION # 273 – 25/12/15 - Miller

Unanimous consent to read Town of Nanton Bylaw # 1419/25 for a third time was granted by all Council present. CARRIED

RESOLUTION # 274 – 25/12/15 – Mitchell

Moved to read Town of Nanton Bylaw # 1419/25 for a third and final time. CARRIED

5.2 Request for Decision 2026 Capital Budget & Five-year plan approval – E

RESOLUTION # 275 – 25/12/15 - Miller

Moved that council adopt the 2026 Capital budget as presented along with the 5 year capital plan and attached to these minutes as schedule 'A'. CARRIED



5.3 Request for Decision 2026 Interim Operating Budget approval – E

RESOLUTION # 276 – 25/12/15 - Czop

Moved that council adopt the 2026 interim Operating Budget as presented and attached to these minutes as schedule 'B'. CARRIED

5.4 Request for Decision Deputy Director of Emergency Management – E

RESOLUTION # 277 – 25/12/15 - Czop

Moved to appoint Fire Chief, John Dozeman as a Deputy Director of Emergency Management for the Town of Nanton. CARRIED

5.5 Request for Decision Nanton Thelma Fanning Library Appointment – E

RESOLUTION # 278 – 25/12/15 – Shields

Moved to appoint Ellen Vandeven to the Town of Nanton Library Board for a second two- year term effective December 15, 2025. CARRIED

5.6 Request for Decision Federal EcoAction Grant – E

RESOLUTION # 279 – 25/12/15 - Mitchell

Moved to direct the Chief Administrative Officer to have Administration develop and submit an application to the federal EcoAction Stream 2: Freshwater Sustainability and Innovation grant stream for a pilot project exploring the value and viability of converting treated wastewater effluent to potable water. CARRIED

5.7 Request for Decision January 19, 2026, Special Meeting – E

RESOLUTION # 280 – 25/12/15 - McMasters

Moved to add item 7.4 Nanton Quality of Life Foundation ATIA Section 29 Advice from Officials. CARRIED.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

6.2.1 Alberta SouthWest Meeting Agenda December 3, 2025 - E

6.2.2 Oldman River Regional Services Meeting Minutes December 4, 2025 - E

6.2.3 Minister of Municipal Affairs Fire Level of Service 2025 Engagement – E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 281 – 25/12/15 - Shields

IT WAS MOVED at 8:23 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

7.1 Land Interests ATIA Section 29 Advice from Officials

Sara-Lynn left the meeting at 8:25 p.m. and returned at 8:27 p.m.
Jennie Mcmaters left the meeting at 8:34 p.m. and returned at 8:37 p.m.
Jennifer Handley left the meeting at 8:37 p.m. and returned at 8:39 p.m.

7.2 Waterline Project ATIA Section 26 Disclosure Harmful to Intergovernmental Relations

7.3 ATIA Section 29 Advice from Officials

Neil, Clayton, Georgina and Sara-Lynn left the meeting at 8:49 p.m. and they all returned at 8:54 p.m.

7.4 Nanton Quality of Life Foundation ATIA Section 26 Disclosure Harmful to Intergovernmental Relations

CARRIED

RESOLUTION # 282 – 25/12/15 - Shields

IT WAS MOVED to reconvene the Regular Meeting at 9:04 p.m. CARRIED

RESOLUTION # 283 – 25/12/15 - Czop

Moved to hold a Special Meeting of Council on Monday, January 5, 2025 at 7:00p.m. in Council Chambers to discuss hiring of a new Chief Administrative Officer.

RESOLUTION # 284 – 25/12/15 - Strong

Moved to create a Governance Committee of Mayor Jennifer Handley, and Councillors Shauna Strong, Jennie McMasters, Dave Mitchell with Councillor Victor Czop as an alternate on the Governance Committee.

RESOLUTION # 285 – 25/12/15 - Mitchell

Moved to that the Governance Committee will be paid a per diem and direct the Governance Committee to initiate the process for the hiring of a Chief Administrative Officer by this Council. CARRIED

8. ADJOURNMENT:

RESOLUTION # 286 – 25/12/15 – Czop

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:05 .m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 19th day of January, 2025.





MINUTES

Thursday, December 18, 2025 at 2:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

GOVERNANCE COMMITTEE

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Jennie McMasters, Roger Miller, Dave Mitchell, and Shauna Strong

OTHERS PRESENT: Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The Governance Committee Meeting was called to order by Chair Mayor Handley at 2:01 p.m.

RESOLUTION # 1 - 25/12/18 – GOV - Mitchell

IT WAS MOVED to accept the agenda for the December 18, 2025 Governance Committee meeting as distributed.

2. DELEGATIONS BY APPOINTMENT: None scheduled.

3. MINUTES OF PREVIOUS MEETINGS & BUSINESS ARISING FROM THE MINUTES:

4. NEW AND UNFINISHED BUSINESS:

CLOSED SESSION:

RESOLUTION # 2 - 25/12/18 – GOV – Strong

IT WAS MOVED at 2:02 p.m. to hold “Closed Confidential Session: pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act, Section 28 Local Public Body Confidences and Section 29 Advice from Officials CARRIED

- 4.1 Chief Administrative Officer Hiring Process and Timeline
- 4.2 Job Ad and Posting
- 4.3 Chief Administrative Officer Bylaw
- 4.4 Chief Administrative Officer Job Description
- 4.5 Chief Administrative Officer Interview Questions

RESOLUTION # 3 - 25/12/18 – GOV - McMasters

IT WAS MOVED to reconvene the Governance Committee Meeting at 3:23 a.m. CARRIED

5. REPORTS / AGENDA BUILDING:

5.1 Next Meeting January 5, 2026 at 5:00 p.m.

6. ADJOURNMENT:

RESOLUTION # 4- 25/12/18 – GOV - Mitchell

Moved to adjourn the Governance Committee meeting at 3:24 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHAIRPERSON

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 5th day of January, 2026.





MINUTES

Monday, January 5, 2026 at 5:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

GOVERNANCE COMMITTEE

COUNCIL PRESENT:	Mayor Jennifer Handley and Councillors Jennie McMasters, Roger Miller, Dave Mitchell, and Shauna Strong	
OTHERS PRESENT:	Neil Smith Sara-Lynn Lyons	Chief Administrative Officer Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The Governance Committee Meeting was called to order by Chair Mayor Handley at 5:00 p.m.

RESOLUTION # 1 - 26/01/05 – GOV - Strong

IT WAS MOVED to accept the agenda for the January 5, 2026 Governance Committee meeting as distributed. CARRIED

2. DELEGATIONS BY APPOINTMENT: None scheduled.

3. NEW AND UNFINISHED BUSINESS:

CLOSED SESSION:

RESOLUTION # 2 - 26/01/05 – GOV - McMasters

IT WAS MOVED at 5:01 p.m. to hold “Closed Confidential Session: pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act, Section 28 Local Public Body Confidences and Section 29 Advice from Officials CARRIED

4.1 Correspondence Human Edge Consulting - E

4.2 Chief Administrative Officer Interview Questions – E

4.3 Review of Current Resumes
CARRIED

RESOLUTION # 3 - 26/01/05 – GOV - Mitchell

IT WAS MOVED to reconvene the Governance Committee Meeting at 6:03 p.m. CARRIED

5. REPORTS / AGENDA BUILDING:

6. ADJOURNMENT:

RESOLUTION # 4 - 26/01/05 – GOV - McMasters

Moved to adjourn the Governance Committee meeting at 6:03 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHAIRPERSON

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 19th day of January, 2026.

DRAFT





REQUEST FOR DECISION

Meeting: January 19th 2026
Agenda Item: 4.2.1

Revised Traffic Bylaw proposals (Bylaw 1422/26)

Administrative Recommendation:

That Council reads Town of Nanton Bylaw #1422/26, A BYLAW FOR THE PURPOSE OF REGULATING THE USE OF HIGHWAYS UNDER THE DIRECTION, CONTROL AND MANAGEMENT OF THE MUNICIPALITY AND THE PARKING OF VEHICLES ON SUCH HIGHWAYS AND ON PRIVATELY OWNED PROPERTY LOCATED WITHIN THE MUNICIPALITY, for the first time.

Purpose:

Due to discussions around regulations pertaining to school zones in 2025, Administration was made aware of the need to update related content in the Traffic Bylaw. Given that a substantive review of the Traffic Bylaw had not taken place for some years prior to 2019, a consultation period for the proposed bylaw ran online from **November 4th 2025 until January 5th 2026**.

Background:

An updated summary review document is appended to this report.

The existing Traffic Bylaw was adopted in 2019, but the 'repeal and replace' at that time purely dealt with reducing the speed limit on non-provincial Highways to 40km/h and some regulatory guidance on business use of parking spots and sidewalks. Administration attaches a summary document and draft bylaw for Council's review and for the wider public, following a similar method currently being employed by the MD of Pincher Creek with its own proposed bylaw.

Based on internal staff review and examination of multiple neighbouring traffic regulations, a number of incremental revisions are recommended for consideration. These areas are highlighted in the summary document appended and can be discussed if desired. There are two discussed revisions from the November 2025 draft.

Public Participation

A webpage was created with the following content and links, circulated on Social Media:

We value your feedback.

The Town is seeking community feedback on the proposed revised Traffic Bylaw, that would revise and replace the current 2019 bylaw which is in need of several updates. We want to hear from the community on the critical regulations of bylaws that ensure the safety, health, and well-being of residents and businesses. While municipalities generally have very similar regulations in this area, it is not standardized outside of areas where the provincial *Traffic Safety Act* applies; there is latitude for different focuses around compliance and enforcement based on community

needs. The *Municipal Government Act* does not mandate a public hearing for this type of bylaw; however, this process allows the Council to collect feedback from the public.

Please consider reading entire document as some sections may be more relevant to you than others. However, we have provided a summary of the draft bylaw.

PURPOSE:

REGULATING THE USE OF HIGHWAYS UNDER THE DIRECTION, CONTROL AND MANAGEMENT OF THE MUNICIPALITY AND THE PARKING OF VEHICLES ON SUCH HIGHWAYS AND ON PRIVATELY OWNED PROPERTY LOCATED WITHIN THE MUNICIPALITY.

Please review the following sections and submit your comments by January 5th 2026. These will be compiled and sent back to the Council for further discussion. All suggestions can be sent to communications@nanton.ca or submitted via the website form <https://www.nanton.ca/government/reports/feedback-sought-proposed-new-traffic-bylaw>

For the time being, the consultation page is being left open in anticipation of a further public comment period following first reading. It is anticipated that some stakeholders may only decide to engage once the bylaw has been formally introduced.

SOCIAL MEDIA ENGAGEMENT

The social media post on Facebook was initiated November 4th 2025 and reposted several times over the period until January 5th:

Views (number of times it appeared in a feed):	9,761
Interactions (likes/ dislikes; comments):	30
Clicks (visits to the information page on website):	321
Comments: <i>observed written comments on social media tended to gravitate toward enforcement issues/ expectations rather than the regulations themselves. This was not unexpected.</i>	

DECISION OPTIONS:

#1 – FIRST READING

#2 – DELAY First Reading to allow further changes to be made to the bylaw for further consideration at a later date. Please specify what changes or additional information are being requested.

Neil Smith
Chief Administrative Officer

CAO Comments: *The proposed changes and updates are important for both community safety and the capacity of the Community Peace Officer in particular to enforce the bylaw in particular situations – not every situation that is a technical violation.*

_____ Date Signed: _____



Proposed Revisions to the Municipal Traffic Bylaw for 2026 (January update).

The draft bylaw has been out for public feedback since November. Only two areas of public feedback have arisen in that time:

6.8 Some leniency required for repair shops that don't have private parking for client vehicles being picked up or dropped off (amendment proposed). *Making this a 'grey' area rather than black-and-white is not ideal, but at least one local shop has their secure compound built to the property line, making out-of-hours pick-up/ drop-off without use of the highway parking impossible. For repair shops that require exclusive use of highway parking in front of their business, the option of negotiating exclusive licenses of occupation with the Town remains an option.*

6.17 Clear language in terms of the priority of Electric Vehicle parking at Electric Vehicle charging stations within Town car parks has emerged as being necessary, with some clarification added. *We initially did not think this necessary, but it appeared to become an issue during the consultation period in order to remove doubt for some. "ICE blocking" of EV chargers is a known issue in more urban settings, but we are admittedly surprised to receive reports of it happening in Nanton. Given that the 19th Street car park contains the community's only Level 3 fast charger at present (100% within an hour), clarification is a consideration.*

Surprisingly, despite some direct outreach to stakeholders who had concerns prior to bylaw review, we have received no further feedback on the question of defining a Heavy Vehicle.

PURPOSE:

REGULATING THE USE OF HIGHWAYS UNDER THE DIRECTION, CONTROL AND MANAGEMENT OF THE MUNICIPALITY AND THE PARKING OF VEHICLES ON SUCH HIGHWAYS AND ON PRIVATELY OWNED PROPERTY LOCATED WITHIN THE MUNICIPALITY.

Please review the following areas identified for special attention and submit your comments by January 5th 2026. These will be compiled and sent back to the Council for further discussion.

DEFINITION OF A 'HEAVY VEHICLE'

This applies to the section 17 regulations with respect to heavy vehicle/ truck routes and parking. No significant new regulations are proposed, but the revised definition for the bylaw is proposed to be *"a Vehicle with a registration gross weight of Five Thousand Five Hundred (5,500) kilograms or more exceeding Twelve and a Half (12.5) metres in total length, excluding Recreational Vehicles and any public service or public passenger vehicle."*

Hardly any municipality in Southern Alberta defines Heavy Vehicle in terms of weight, length or number of axles in the same way as another. Adding a special exemption in the definition for horse trailers of particular

sizes would generate a distinct anomaly from all other municipalities in the region, but Administration has heard concerns about larger horse trailers being defined as Heavy Vehicles, which they could be in certain parking enforcement situations. Increasing from the present 4,500 to 5,500 kg *more clearly protects one-ton trucks with light trailers that might unintentionally fall under a Heavy Vehicle definition if the gross weight is over 4,500kgs.*

4. MAXIMUM SPEEDS, PLAYGROUND AND SCHOOL ZONES

This section has been updated to address School and Playground Zones more fully, in some cases for full *Traffic Safety Act* compliance for the school zone signage on Highway 2.

6. PARKING OR STANDING ON HIGHWAYS

This section has been updated to propose clarified regulations with respect to:

- Abandoned or broken down vehicles on a Highway;
- Larger vehicles parked in residential roadways;
- Recreational Vehicle parking restrictions;
- Electric Vehicle Parking to Charge.
- Repair shop vehicles left on adjacent highway for drop-off/ pick up.
- Vehicle length and angle parking.

7. UNAUTHORIZED PARKING

This section has been updated to propose clarified regulations with respect to:

- How parking spaces on private and government property may be regulated;
- Authority for a future Council to determine Downtown Core parking restrictions by policy for both pragmatism and flexibility;
- Private advertising on/ sales of Vehicles parked on a Highway.

15. USE OF SIDEWALKS

This section has been updated to propose clarified regulations with respect to additional modes of personal transportation now in common use and the need to limit speed in some cases.

16. OFF-HIGHWAY VEHICLES

This is a new section based on best practices from other municipalities in the region.

17. HEAVY VEHICLE/TRUCK ROUTES AND PARKING

This section has been revised for both current land use designations and a special CAO exemption for 26th Avenue that has been in place since 2019 (that recognized 26th Ave has some unavoidable industrial and agricultural haulage). No changes to present designated truck routes are recommended.

19. SNOW, ICE AND DEBRIS

This section has been updated to propose clarified regulations with respect to plowed snow windrows and sidewalk/ gutter accumulations of weeds.

21. SUPPRESSION BRAKES, DAMAGE AND HAZARDS

This section has been updated to propose clarified regulations with respect to Engine Retarder use and the fact that brake use cannot be prohibited on provincial highways that pass through Town. *This reality not being clear in the present bylaw itself arguably creates confused public expectations around the Town's ability to enforce (beyond Alberta Transportation - approved compliance signage on provincial highways).*

22. OBSTRUCTIONS TO VISION, TRAFFIC AND PEDESTRIANS

This is a new section based on best on a need for clearer authority to deal with encroachments and trees/ shrubs that cause hazardous visibility problems for traffic, especially for major intersections. *While an argument can be made that the Land Use Bylaw (landscaping setbacks) and Community Bylaw (general hazard/ unsightly) both carry necessary authorities in this area, clarity for both Town staff and property owners, when it comes to vision and traffic, is arguably unsatisfactorily subjective for 'black and white' enforcement and compliance.*

29. MISCELLANEOUS

The following provision is unchanged from prior bylaws, but is worth noting from an education perspective around bylaw enforcement and general discussion around priority-setting when it comes to municipal enforcement.

29.4 The Town is not required to enforce every breach or contravention of this Bylaw. In deciding whether or not to enforce the Bylaw, the Town may take into account any practical concerns or considerations, including but not limited to the nature and extent of the breach or contravention, any financial or budgetary considerations and the availability of personnel or human resources.

SCHEDULE 'A': Penalties

This schedule has been updated to address all provisions where there should be a listed penalty and providing a minimum and specified penalty, affording the Community Peace Officer reasonable flexibility. *It is always mindful to consider that bylaw tickets are generally actions of last resort when voluntary compliance attempts or warnings have failed – they are primarily supposed to exist as deterrents – the schedule is not a revenue generation system.*

SCHEDULE 'C': Downtown Core

The map displays the bounds of the Downtown Core as previously described in Nanton's Traffic Bylaw. *It is not recommended that this be replaced with the M-DWT Land Use District.*



Town of Nanton

BYLAW NUMBER: 1422/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF REGULATING THE USE OF HIGHWAYS UNDER THE DIRECTION, CONTROL AND MANAGEMENT OF THE MUNICIPALITY AND THE PARKING OF VEHICLES ON SUCH HIGHWAYS AND ON PRIVATELY OWNED PROPERTY LOCATED WITHIN THE MUNICIPALITY.

WHEREAS pursuant to Section 7 of the *Municipal Government Act*, the council of a municipality may pass bylaws for municipal purposes respecting transport and transportation systems and Section 18(1) states that the municipality has the direction, control and management of all roads within the municipality;

WHEREAS pursuant to Section 13 of the *Traffic Safety Act*, the council of a municipality may, with respect to a Highway under its direction, control and management, pass bylaws not inconsistent with the *Traffic Safety Act* respecting matters enumerated therein;

AND WHEREAS pursuant to Section 14 of the *Traffic Safety Act*, the council of a municipality may pass bylaws governing the parking vehicles on privately owned property;

AND WHEREAS pursuant to Section 108 of the *Traffic Safety Act*, the council of a municipality may pass bylaws prescribing speed limits that are different from the speed limits established in that Act;

AND WHEREAS pursuant to Section 48 of the *Highways Development and Protection Act*, the council of a municipality may pass bylaws regulating the placing of roadside improvements on privately owned property;

NOW THEREFORE, the Council of the Town of Nanton, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be cited as the "Nanton Traffic Bylaw"

2. INTERPRETATION AND APPLICATION

Definitions

2.1 The use of nouns and pronouns within this Bylaw are gender neutral and, accordingly, any reference to one gender includes the other. Also, words in the singular include the plural and conversely, words in the plural include the singular.

2.2 In this Bylaw, words shall have the same meanings as in the *Traffic Safety Act* and Regulations thereunder except as otherwise defined below.

2.3 In this Bylaw:

- (a) **Boulevard** means that part of a Highway that is not a roadway and includes a ditch that forms part of a Highway.
- (b) **Bus** means a motor vehicle that is designed for carrying 11 or more persons, including the person driving the vehicle, and used or intended to be used for the transportation of persons.
- (c) **Chief Administrative Officer** is the Person appointed by Council in accordance with Section 205 of the *Municipal Government Act* and is referred to throughout this bylaw as “**CAO**”, or a Person designated to act on the CAO’s behalf.
- (d) **Commercial Vehicle** means a vehicle operated on a Highway by or on behalf of a person for the purpose of providing transportation but does not include a private passenger vehicle.
- (e) **Council** means the municipal Council of the Town of Nanton.
- (f) **Curb** means the concrete or asphalt edge of a Highway or the division point between the Highway and a Boulevard or sidewalk.
- (g) **Downtown Core** means any road, Highway, thoroughfare or sidewalk designated in the Town of Nanton as 20th Street between 20th Avenue and 22 Avenue and 19th Street between 20th Avenue and 22 Avenue.
- (h) **Electric Vehicle** means a Motor Vehicle that uses electricity for propulsion and can use an external source of electricity to charge the batteries.
- (i) **Heavy Vehicle** means a Vehicle, alone or together with any Trailer, semi-Trailer or other Vehicle being towed by the Vehicle with a registration gross weight of Five Thousand Five Hundred (5,500) kilograms or more exceeding Twelve and a Half (12.5) metres in total length, excluding Recreational Vehicles and any public service or public passenger vehicle.
- (j) **Highway** means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes;
 - (i) a sidewalk, including the boulevard portion of the sidewalk,
 - (ii) if a ditch lies adjacent to and parallel with the road way, the ditch, and
 - (iii) if a Highway right of way is contained between fences or between a fence and one side of the Highway, all the land between the fence and the edge of the Highway, as the case may be;

but does not include a place declared by regulation not to be a Highway.
- (k) **Mobility Aid** means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability.
- (l) **Motor Vehicle** means:

- (i) A vehicle propelled by anything other than muscular power; or
 - (ii) A moped, e-scooter or e-bike;
 - (iii) But does not include a bicycle, an aircraft, a tractor whether equipped with rubber tires or not, an implement of husbandry or a motor vehicle that runs only on rails.
- (m) **Municipal Tag** means a tag or similar document issued by the Town pursuant to the *Municipal Government Act* that alleges a bylaw offence and provides a Person with the opportunity to pay an amount to the Town in lieu of prosecution for the offence.
- (n) **Non-motorized** vehicle means a device in, on, or by which a person or thing may be transported or drawn and which is propelled by human muscular power and includes, but is not limited to, bicycles, roller skates, inline skates, skateboards, non-electric scooter, skis, roller skis, toy vehicles and a child's tricycle.
- (o) **Off-Highway Vehicle** means any motorized mode of transportation built for cross-country travel across land, water, snow, ice or marsh or swamp land or any other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel:
- (i) 4 wheel drive vehicles;
 - (ii) Low pressure tire vehicles;
 - (iii) Motorcycle and related 2-wheel vehicles;
 - (iv) Amphibious machine;
 - (v) All-terrain vehicles;
 - (vi) Miniature motor vehicles;
 - (vii) Snow vehicles;
 - (viii) Mini-bikes, and
 - (ix) Any other means of transportation that is propelled by any power other than muscular power or wind, but does not include
 - (x) Motor boats, or
 - (xi) Any other vehicle exempted from being an Off-Highway vehicle by regulation.
- (p) **Parade** means a group of Vehicles, animals, pedestrians or combination thereof on a Highway which is likely to block, obstruct, impede, hinder or otherwise interfere with pedestrian or vehicular traffic, excluding a funeral procession or military parade.
- (q) **Park, Parking, OR Parked** means to allow a Vehicle (whether occupied or not) to remain standing in one place except:

- (i) when standing temporarily for the purpose of and while actually engaged in loading or unloading passengers; or
 - (ii) when standing in obedience to a Peace Officer or Traffic Control Device.
- (r) **Pathway** means a multi-purpose thoroughfare regulated by the Town under the *Town of Nanton Parks Bylaw*, as amended, and is set aside for use by Pedestrians, cyclists, and persons using Mobility Aids or Non-Motorized Vehicles, but does not include Sidewalk.
- (s) **Person** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;
- (t) **Recreational Vehicle** means any type of live-in Recreational vehicle that is designed for travel and without limiting the generality of the foregoing includes the following:
- (i) Travel trailers;
 - (ii) Truck campers;
 - (iii) Fifth wheel trailers;
 - (iv) Motorhomes and conversions;
 - (v) Pop-up camping trailers.
- (u) **Roadway** means that part of a Highway intended for use by vehicular traffic.
- (v) **Sidewalk** means that part of a Highway especially adapted to the use of or ordinarily used by Pedestrians and includes that part of the Highway between the Curb line (or edge of the Roadway, where there is no Curb Line) and the adjacent property line, whether or not paved or improved.
- (w) **Special Highway Event** means an event or competition, taking place in whole or in part on a Highway involving walking, running, or the use of bicycles, motorcycles, cars or other Vehicles.
- (x) **Traffic Control Device** means any temporary or permanent sign, signal, marking or device placed, marked or erected under the authority of this Bylaw for the purpose of regulating, warning or guiding traffic or governing Parking.
- (y) **Trailer** means a vehicle so designed that it
- (i) may be attached to or drawn by a motor vehicle or tractor, and
 - (ii) is intended to transport property or persons,
- and includes any vehicle defined by regulation as a Trailer but does not include machinery or equipment solely used in the construction or maintenance of Highways.
- (z) **Town** means the municipal corporation of the Town of Nanton, in the Province of Alberta, and includes the geographical area within the boundaries of the Town of Nanton where the context so requires.

- (aa) **Vehicle** means a device in, upon or by which a person or thing may be transported or drawn upon a Highway.
- (bb) **Violation Ticket** means a ticket issued pursuant to either Part 2 or Part 3 of the *Provincial Offences Procedure Act*.

3. TRAFFIC CONTROL

- 3.1 The CAO is hereby delegated the power to prescribe the location and placement of any Traffic Control Device in the Town and to keep or cause to be kept a record of such locations and placement;
- 3.2 The CAO is hereby delegated the power to designate school zones and playground zones and cause such zones to be marked by the appropriate Traffic Control Devices;
- 3.3 Traffic Control Devices located in the Town pursuant to this section shall be deemed to have been placed in accordance with this Bylaw.
- 3.4 No Person shall post or exhibit or cause to be posted or exhibited, any notice, placard, bill or printed matter or other type of notice whatsoever upon any Traffic Control Device, unless approved in writing by the CAO.
- 3.5 No Person shall operate or Park a Vehicle in contravention of a Traffic Control Device.
- 3.6 Notwithstanding any other provision in this Bylaw, the CAO may cause moveable signs to be placed on or near a Highway within the Town prohibiting Parking of any Vehicle for the purpose of snow removal, street cleaning, flushing, or road repair. Such signs must be posted a minimum of 24 hours prior to the commencement of such work and shall at a minimum have wording indicating "No Parking".
- 3.7 No Person shall climb upon, interfere with, damage, deface, remove, alter or destroy a Traffic Control Device.

4. MAXIMUM SPEEDS, PLAYGROUND AND SCHOOL ZONES

- 4.1 Unless otherwise posted, the maximum speed limit is 40 kilometres per hour on any Highway within the Town.
- 4.2 No Person shall drive a Motor Vehicle in or along an alley in the Town at a speed greater than 15 kilometres per hour.
- 4.3 No person shall drive a Motor Vehicle in a playground zone at a speed greater than 30 kilometres per hour.
- 4.4 No person shall drive a Motor Vehicle in a school zone at a speed greater than 30 kilometres per hour between the hours of 7:30 AM and 4:00 PM.

5. PEDESTRIANS

- 5.1 Except as provided in Section 5.2, no Person shall stand on a Highway for the purpose of soliciting a ride from the operator of any Vehicle.
- 5.2 No Person shall board or exit from any Vehicle that is in motion.

- 5.3 A Person may stand on the sidewalk or Boulevard for the purpose of soliciting a ride from the operator of a bus or taxicab.
- 5.4 No Person shall stop or Park a Vehicle other than a taxicab or bus on any Highway for the purpose of offering a ride to any pedestrian who, at the time in question, is standing on the Highway or the adjacent sidewalk or Boulevard for the purpose of soliciting a ride from the operators of Vehicles operating on the said Highway.
- 5.5 No Person shall stand or be in any other position on a Highway so as to obstruct the entrance to a building.
- 5.6 No Person shall stand or be in any other position on a Highway so as to obstruct pedestrians or Vehicles using the Highway.
- 5.7 Where a Peace Officer has reasonable grounds to determine that a Person is in contravention of Section 5.5 or Section 5.6, the Peace Officer may direct that Person to disperse immediately and any Person receiving such a direction from a Peace Officer that fails to immediately comply with that direction shall be guilty of an offence.
- 5.8 Sections 5.5 and 5.6 do not apply to Persons participating in or assembled to watch a Parade or Special Highway Event for which a permit has been issued pursuant to this Bylaw.
6. **PARKING OR STANDING ON HIGHWAYS**
- 6.1 The CAO may:
- (a) Authorize additional parking spaces on any highway or other Town-owned property as deemed necessary; and
 - (b) Cause the spaces authorized for Parking to be marked for this purpose.
- 6.2 Unless otherwise permitted under this Bylaw, no operator or owner shall stop, park, or allow a vehicle to remain parked on any highway or public place for longer than the time permitted by the applicable traffic control device, the *Traffic Safety Act*, or the Alberta Use of Highways and Rules of the Road Regulations.
- 6.3 If after the issuance of a Municipal Tag concerning a Vehicle for the first violation of Section 6.2 hereof, a vehicle remains Parked in excess of the time permitted on the sign for a further period, then a second offence shall be deemed to have occurred and a further Municipal Tag may be issued for such second offence.
- 6.4 Except where permitted, no operator or owner shall Park or stand or permit to be Parked or leave standing a Vehicle on a Highway within the Town.
- 6.5 Except in the case of a breakdown or other emergency that prevents the vehicle from being moved, no owner or operator shall stand or park a vehicle on a highway for the purpose of servicing or repairing it, or leave a vehicle that is not equipped in accordance with the *Traffic Safety Act* or is not in operable condition on a highway for more than seventy-two (72) hours. If a vehicle remains parked in contravention of this section, the Town may remove, tow, or impound the vehicle at the owner's expense, in addition to any penalties imposed under this Bylaw.
- 6.6 No owner or operator of any Vehicle which:

- (a) is not equipped in accordance with the *Traffic Safety Act*; or,
- (b) is not in operable condition,

shall cause or permit such Vehicle to be Parked or left on any Highway within the Town for a period exceeding seventy-two (72) hours.

- 6.7 Section 6.6 does not apply to a Vehicle, which has been left Parked because of a breakdown or other emergency if the Person in charge or control of the Vehicle can establish that they have taken immediate action to arrange for the removal of the Vehicle forthwith.
- 6.8 No person in charge or control of a car dealership, garage, service station, radio shop, or any other premises where vehicles are sold, serviced, or repaired for compensation shall leave, or allow to be left, any vehicle on a highway adjacent to their place of business that is in their possession for repairs, installation, or any other purpose for a period exceeding forty-eight (48) hours.
- 6.9 No school bus, farm or commercial vehicle shall be parked on any residential Roadways in the Town except when conducting normal business.
- 6.10 No person shall park any trailer or recreational vehicle on a highway within the Town for more than seventy-two (72) consecutive hours. After this period, the owner or operator must remove the trailer or recreational vehicle from the highway for at least forty-eight (48) consecutive hours before it may be parked on a highway again.
- 6.11 Notwithstanding Section 6.10, the owner or operator of a trailer or recreational vehicle who wishes to park on a highway within the Town for more than seventy-two (72) consecutive hours between April 1 and October 31 may apply to the CAO for a conditional permit. A permit may be issued for a period not exceeding thirty (30) days.
- 6.12 Where a Trailer or Recreational Vehicle is attached to a Vehicle by which it may be propelled, the Trailer or Recreational Vehicle shall be deemed a part of the Vehicle and subject to the regulations pertaining to Vehicles throughout this Bylaw.
- 6.13 No Person shall park or stand any Recreational Vehicle on a Highway within the Town for the purposes of occupying it as a dwelling unit.
- 6.14 No Person shall live in a Vehicle located on a Highway.
- 6.15 No owner or operator of a Recreational Vehicle shall:
 - (a) park or stand any Recreational Vehicle on a Highway within Town in such a manner as to constitute a hazard to other persons using the Roadway, Boulevard or Sidewalk.
 - (b) park any Recreational Vehicle on any Highway within the Town between November 1st of any given year and March 31st of the year immediately following.
- 6.16 No Person shall Park any Trailer or Recreational Vehicle on any Town property except campgrounds and any other area within the Town as designated by Council.
- 6.17 No person shall operate or park a vehicle:

- (a) on any land owned by the Town that is used or permitted to be used as a playground, boulevard, parking lot, recreation area, or public park, except in areas designated for vehicle parking by the CAO through appropriate signage;
 - (b) on any land owned by the Town that is used as a designated Electric Vehicle charging station area unless that vehicle is an Electric Vehicle;
 - (c) on any land owned by the Town that is used as a parking lot contrary to the posted signage.
- 6.18 Parking on Highways within the Town shall be parallel to the Curb except where a sign indicates that angle Parking is permitted or required.
- 6.19 Unless permitted or required by a Traffic Control Device, no Person shall stop or Park a Vehicle:
- (a) in such a manner so as to obstruct the visibility of any Traffic Control Device;
 - (b) in such a manner so as to obstruct the normal flow of traffic;
 - (c) adjacent to a Curb painted yellow;
 - (d) adjacent to a Curb painted white, except for the purpose of actively loading and unloading passengers or materials;
 - (e) so that it is Parked on either side of a Vehicle already stopped or parked at the edge or Curb of a Highway (double-Parked);
 - (f) in any alley except for the purpose of actively loading and unloading passengers or materials while hazard lights are flashing;
 - (i) notwithstanding subsection 6.16(f), the loading or unloading of goods from a commercial Vehicle shall not exceed 30 minutes; and
 - (ii) the loading and unloading of goods or passengers from a Vehicle other than a commercial Vehicle shall not exceeding 5 minutes.
 - (g) to the left of the centre line of a Highway facing oncoming traffic;
 - (h) on a Boulevard except on a paved or gravel Boulevard adjacent to a Highway with no Curb;
 - (i) within 6 metres of a flashing beacon, stop sign, or Traffic Control Device located at the side of a roadway;
 - (j) within 15 metres of the approach to a marked crosswalk and 10 metres beyond a marked crosswalk;
 - (k) within 1.5 metres of an alley or access to a garage, private road or driveway or a Vehicle crossway over a sidewalk;
 - (l) in such a manner that the Vehicle is in front of or within one metre of the side of any refuse container or storage area located adjacent to any alley;
 - (m) in any marked fire lane;

- (n) on a Highway in a manner that blocks or obstructs the approach to any fire station, police station, hospital or other place where emergency Vehicle require regular access;
- (o) in an alley such that any part of the Vehicle is within three metres of an electrical transformer;
- (p) in such a manner that may obstruct the safe movement of traffic and pedestrians using the roadway; and
- (q) at any other place where a Traffic Control Device prohibits stopping or Parking, during such times as stopping or Parking is so prohibited.
- (r) over six (6) metres in length in any angle parking space, other than in an area designated by a sign for such.

7. UNAUTHORIZED PARKING

- 7.1 No owner or operator of a Vehicle shall Park or permit the Parking of the Vehicle on any private property without the prior permission of the owner or tenant, occupant or Person in control of the private property.
- 7.2 Notwithstanding the provisions of Section 7.1, if a private property is used for a licensed business, owned by senior government, or owned by the Town of Nanton, and it has clearly marked parking spaces for customers or people doing business there, then the owner or operator of a Vehicle shall only park there if:
 - a) The spaces are marked as private or government property, or
 - b) The spaces are marked for the use of customers, patrons, or people doing business with the property owner or operator; or
 - c) The owner or operator of the Vehicle is presently using a service or facility on the property.
- 7.3 Any long-term, duration-based or seasonal restrictions related to the Parking of Vehicles in the Downtown Core, illustrated in Schedule 'C' attached hereto, shall be established by Council policy prior to the CAO implementing restrictions pursuant to their authority in section 23.
- 7.4 No person shall park a vehicle on a highway for the purpose of displaying it for sale or for displaying advertising that directs persons to any private property, business, or commercial establishment, unless a permit has been obtained from the Town.

8. EXEMPTIONS FROM PARKING PROVISIONS

- 8.1 Notwithstanding anything elsewhere contained in this Bylaw, the provisions relating to stopping or Parking of Vehicles do not apply to:
 - (a) emergency Vehicles;
 - (b) service Vehicles used in conjunction with the servicing of public utilities including telephone systems, electric systems, natural gas systems and cablevision systems;

- (c) municipal and other government public works Vehicles;
- (d) funeral cars; and
- (e) towing services Vehicles,

while any such Vehicle being used for work related reasons requiring that it be stopped or Parked at that location.

8.2 Where the owner or operator of a Vehicle stops, stands or Parks pursuant to Section 8.1 contrary to other provisions of this Bylaw, the owner or operator shall take due precaution to indicate the presence of such Vehicle on any Highway while so Parked or stopped, including the use of warning lights, cones, or other approved safety devices

9. **DISABLED PARKING ZONES:**

9.1 The CAO is hereby authorized to establish such Parking zones as deemed necessary by the CAO for the exclusive use of disabled Persons who operate or travel by Vehicles.

9.2 The owner, tenant, occupant, or person in control of private property may designate parking spaces for the exclusive use of persons with disabilities who operate or travel by vehicle. These spaces must be marked with signage that meets or closely resembles the form approved by the CAO.

9.3 No person shall park or stop a motor vehicle in a disabled parking stall or zone unless the vehicle is visibly displaying a valid disabled parking placard or license plate and the driver or passenger is the person to whom the placard or license plate was issued, or is being picked up or dropped off.

9.4 The CAO may designate a specific area of a Highway as a residential disabled Parking zone upon written request from an adjacent property owner, provided that:

- (a) the adjacent residence is home to a disabled Person and off-street Parking is not available; or
- (b) the condition of the disability hampers access to off-street Parking.

9.5 Where a residential disabled Parking zone is designated by the CAO, any Vehicle displaying a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicles may Park within the zone.

9.6 The designation of a residential disabled Parking zone shall be valid for one-year and any extensions shall be requested by the property owner in writing.

9.7 A designated residential disabled Parking zone shall cease to be in effect upon any change of ownership of the adjacent property.

10. **LOADING ZONES**

10.1 No operator or owner shall Park or stop or permit the Parking or stopping of a Vehicle in a commercial loading zone unless:

- (a) The Vehicle bears a license plate identifying it as a commercial Vehicle, or

- (b) The commercial Vehicle is actively engaged in the loading or unloading of merchandise or other materials for a period of time not exceeding (20) minutes.

10.2 No owner or operator of a Vehicle shall leave a Vehicle in a passenger loading zone unless actively engaged in the loading or unloading a passenger for a period of time not exceeding (10) minutes.

11. **TEMPORARY CLOSURES**

11.1 The CAO is hereby authorized to temporarily close the whole or part of a Highway at any time that a construction or maintenance project on or adjacent to the Highway may create a hazard.

11.2 No Person shall make use of any Highway in a manner contrary to any, restriction, prohibition or designation imposed by the CAO pursuant to Section 11.1.

12. **PARADES / SPECIAL HIGHWAY EVENTS**

12.1 No Person shall participate in any Parade or Special Highway Event on a Highway unless written permission for the event has been obtained from the CAO and Alberta Transportation in the case of a Parade or Special Highway Event on a numbered Highway.

12.2 No Person shall contravene any conditions of a permit issued by the CAO or the provisions of this Bylaw governing Parades.

12.3 During an authorized Parade or Special Highway Event, all spectators shall remain on the sidewalk or edge of the roadway if there is no sidewalk.

12.4 An application for a permit for a Parade or Special Highway Event may be made in writing to the Town and shall include the information required pursuant to the Town's Special Event Policy.

12.5 Where the organizers or leaders of a Parade or Special Highway Event or any Person, animal, Vehicle or equipment participating in the Parade or Special Highway Event, contravenes any conditions of a permit granted by the CAO or the provisions of this Bylaw governing Parades or Special Highway Events, the permit holder, the Person responsible for the contravention, or any or all of them are guilty of an offence.

12.6 When written permission has been obtained for a Parade or Special Highway Event:

- (a) The CAO may close all or portions of a Highway along the route for the anticipated time of the Parade or Special Highway Event and for such additional time as necessary to again clear the Highway for normal traffic,
- (b) The CAO may temporarily suspend Parking and loading privileges on all or a portion of a Highway on the proposed route by posting no Parking signs; and
- (c) In the event Vehicle(s) are Parked on the designated route, the CAO or his designate, (at the owner's expense) may remove said Vehicle and have it impounded or relocated at the discretion of the CAO or designate.

13. FUNERAL PROCESSIONS

- 13.1 Any Person operating a Vehicle participating in a funeral procession, other than the lead Vehicle in the funeral procession, may, during daytime hours, drive the Vehicle into an intersection without stopping the Vehicle if:
- (a) the Vehicle's headlamps and warning lamps are alight,
 - (b) the Vehicle is travelling immediately behind the Vehicle in front of it in the funeral procession so as to form a continuous line of traffic,
 - (c) the lead Vehicle in the funeral procession is showing a purple flashing light, and
 - (d) the passage through the intersection can be made in safety.

14. CYCLISTS:

- 14.1 Unless the context otherwise requires, a Person operating a bicycle on a Highway has all the same rights and is subject to all the rules that any Vehicle operator has under this bylaw, and the provisions of any other relevant provincial or federal act or regulation.
- 14.2 The CAO may designate those portions of Sidewalks or Boulevards where persons may ride bicycles.
- 14.3 Where this bylaw permits a Person to ride a bicycle or use in-line skates, scooters, skateboards on any sidewalk, where pedestrians are also allowed, the Person shall ride the bicycle, skateboard, scooter, or use in line skates only in such a way that it will not interfere with a pedestrian lawfully on or using such sidewalk.
- 14.4 A Peace Officer may seize and impound for a period not exceeding 60 days any bicycle, scooter, skateboard used or operated in contravention of this bylaw.
- 14.5 Where a bicycle, scooter, and or skateboard, has been seized and impounded by a Peace Officer as provided for in Section 14.4, the owner or operator of such bicycle, scooter, skateboard shall, aside from any fine or penalty to which he may be subject, be liable for all reasonable costs incidental to the seizure and impounding of the bicycle, scooter or skateboard.
- 14.6 Notwithstanding anything to the contrary contained in this or any Bylaw, a Peace Officer may operate a bicycle while on duty on any mall, sidewalk, footpath, walkway, Boulevard or other public place where the use of bicycles by the general public is prohibited or restricted.

15. USE OF SIDEWALKS AND PATHWAYS

- 15.1 A person operating a bicycle on a Sidewalk or Pathway shall:
- (a) Yield the right of way to Pedestrians;

- (b) Use a bell or other audible signal before overtaking and passing a Pedestrian; and
 - (c) Not operate a Bicycle in a reckless manner.
 - (d) Not exceed a speed of 20 km per hour.
- 15.2 A Person may draw, push or propel the following, on or along the Sidewalk, in such a way as to not interfere with others using the Sidewalk:
- (a) A wheeled shopping cart or similar grocery carrier;
 - (b) A baby carriage or other wheeled device for carrying a child or other Person;
 - (c) A Mobility Aid; or
 - (d) A Non-motorized vehicle operated by a Person eleven (11) years of age and under, or a Bicycle operated by a Person over twelve (12) years of age who is accompanying a Person eleven (11) years or under who is operating a Non-motorized Vehicle.
- 15.3 Notwithstanding Section 15.2, a moped, e-scooter or e-bike may be operated on a Pathway, with the power assist function engaged, subject to Section 15.1 and the *Town of Nanton Parks Bylaw*, as amended.
- 15.4 Subject to Section 14.3, no Person shall use in-line skates or a skateboard or scooter on sidewalks in the Downtown Core, illustrated in Schedule 'C' attached hereto.

16. OFF-HIGHWAY VEHICLES

- 16.1 No person shall operate any Off-Highway vehicle on a Highway, public place or within the areas designated as parks or urban reserve within the Town; unless excepted under the *Town of Nanton Parks Bylaw*, as amended.
- 16.2 Section 16.1 shall not apply to:
- (a) A person engaged in the act of loading or unloading an Off-Highway vehicle from or onto a Trailer or Vehicle;
 - (b) Any Peace Officer in the performance of their duties;
 - (c) Any Vehicles owned or leased by or in service of the Town and employed on the business of the Town;
 - (d) A person driving an Off-Highway Vehicle across a Highway in accordance with section 120(3) of the *Traffic Safety Act*, as amended.
 - (e) Any commercial entity that is utilizing the Vehicle solely for the purpose of snow clearing on a commercial property or the Sidewalks adjacent to that property.
- 16.3 No person shall operate or allow anyone to operate an Off-Highway Vehicle on private property unless permission or authorization of the owner or person having possession or control of the property has been given for such operation of an Off-Highway Vehicle.

17. HEAVY VEHICLE/TRUCK ROUTES AND PARKING

- 17.1 No Person shall park Heavy Vehicles within the municipal boundaries of the Town in areas designated in the *Town of Nanton Land Use Bylaw*, as amended, as residential or Community Services District (S-COM).
- 17.2 Notwithstanding Section 17.1, Heavy Vehicles that are actively delivering or collecting goods may be parked in areas designated in the Land Use Bylaw as residential or Community Services District (S-COM).
- 17.3 No Person shall drive a Heavy Vehicle on any Highway in the Town, except on the truck routes designated in Schedule "B".
- 17.4 The CAO may, under circumstances which he considers warrants a permit, issue a permit authorizing the movement or parking of a Heavy Vehicle on certain Highways other than truck routes.
- 17.5 A Person driving a Heavy Vehicle on a route authorized by a permit issued pursuant to Section 17.4 shall produce the same when required to do so by a Peace Officer.
- 17.6 Notwithstanding Section 17.1, the following Heavy Vehicles are authorized to operate on non-truck routes when the Heavy Vehicle is being operated on the most direct and practicable route between premises or location concerned and the nearest truck route:
- a) utility Vehicles being operated for the purpose of installing, servicing or repairing public utilities,
 - b) commercial Vehicles delivering or collecting goods, provided that the most direct route, from a truck route, is used and such deliveries or collections are made between the hours of 7:00 a.m. and 10:00 p.m. on any one day.
 - c) Industrial or agricultural haulage vehicles being operated on 26th Avenue for the purpose of delivering to and from non-residential properties either on that street or only accessible via that street.

18 VEHICLES WITH LOADS

- 18.1 No person shall operate a Vehicle:
- (a) on a Highway in the Town with any loose material on the exterior of the Vehicle.
 - (b) containing any load on a Highway in the Town unless the load has been secured to prevent any part of it from falling onto the Highway.

19 SNOW, ICE AND DEBRIS

- 19.1 A Person, Company or Corporation shall:
- a) remove snow, ice, debris and other materials from any sidewalk adjacent to property they own or occupy within 24 hours after the snow, ice, debris and other materials has been deposited.

- b) be responsible for Windrows in front of driveways left behind by snow clearing and plowing equipment.
 - c) remove any accumulating weeds from any sidewalk or sidewalk gutter adjacent to property they own or occupy.
- 19.2 In a case of a sidewalk adjacent to an alley, the owner of the land adjacent to this alley shall remove or cause to be removed and cleared away all snow, ice, debris, weeds and other materials from the end of the sidewalk adjacent to their land up to the centre line of the adjacent alley.
- 19.3 If a Person fails to comply with Section 19.1 or 19.2, the Town may arrange to have the sidewalk cleared and the expenses and costs incurred by the Town for removing the snow, ice, debris and other materials shall be paid upon demand and, if unpaid, may be added to the tax roll of the adjacent property.
- 19.4 A Person shall not deposit snow, ice, debris or other materials upon any Highway, Town property or any property that is not their own.
- 19.5 Notwithstanding Section 19.4, a homeowner, resident, or their designate may place snow onto the boulevard directly adjacent to their property, provided it is done in a manner that does not interfere with vehicle or pedestrian traffic. The placement of snow must not create visual obstructions, ice buildup, or any other hazard.
- 19.6 The CAO is authorized to temporarily prohibit Parking on any Highway or portion of any Highway in order to facilitate the Town's snow removal program and street cleaning program.
- 19.7 Where the CAO has prohibited Parking pursuant to Section 19.6, the CAO must:
- (a) inform the general public of the Parking prohibition using whatever means the CAO deems advisable; and
 - (b) indicate the Parking prohibition by placing Traffic Control Devices as the CAO deems appropriate.
- 19.8 The owner or operator of a Vehicle must not Park or permit the Parking of the Vehicle on a Highway during a Parking prohibition imposed pursuant to Section 19.6.
- 19.9 If a vehicle is parked on a highway during a parking prohibition imposed under Section 19.6, the CAO or their designate may, at the owner's expense, remove, tow, or relocate the vehicle and have it impounded or stored as required.

20 SIDEWALK CAFÉS OR OUTDOOR PATIOS

- 20.1 Any Person who is licensed to carry on the business of a restaurant by the Town may apply in writing to the CAO for permission to operate a sidewalk or outdoor café on Town-owned land (including a Highway) adjoining such restaurant.
- 20.2 The CAO may grant permission for the use of such Town-owned land or Highway as a sidewalk or outdoor café subject to:

- (a) the applicant obtaining any required permits pursuant to the Town of Nanton Land Use Bylaw; and
 - (b) the applicant entering into a License of Occupation agreement satisfactory to the CAO and the payment of a rental fee as may be determined by the Town from time to time.
- 20.3 Notwithstanding Subsection 20.2, a License of Occupation granted under the provisions of this Section shall be for temporary periods of occupation only and shall be subject to termination or cancellation by the Town on no more than thirty (30) days' notice.
- 20.4 No Person shall operate a sidewalk or outdoor café on Town-owned land (including Highway) without first having obtained the necessary permits, licenses or agreements from the Town pursuant to subsection 20.2.

21 SUPPRESSION BRAKES, DAMAGE AND HAZARDS

- 21.1 No Person shall apply or engage engine suppression or retarder brakes on any Highway within Town, Provincial Highways exempted.
- 21.2 No Person shall drive or haul on or over any Highway within the Town, any Vehicle or other type of equipment or any item which damages or is likely to damage the Highway.
- 21.3 No Person shall lay or place an extension cord, or any other item, for any reason, across a sidewalk or Boulevard so as to obstruct or endanger pedestrians or interfere with sidewalk cleaning.
- 21.4 The Town will assume no responsibility whatsoever for damage to obstructions or landscaping of any kind placed or developed within a road right-of-way, which includes Boulevard and Sidewalk, without a permit.

22. OBSTRUCTIONS TO VISION, TRAFFIC AND PEDESTRIANS

- 22.1 No person shall:
- a) allow the growth of trees or shrubs on private property that in any way obstructs the visibility of a traffic control device;
 - b) allow trees, hedges or shrubs on private property within five (5) metres of a street intersection, whether planted before or after the date of the passing of this Bylaw, to grow to such a height or width that good visibility for safe traffic flow is thereby interfered with; or
 - c) allow trees or hedges on private property to grow in a manner so as to overhang a sidewalk, pathway or highway thereby obstructing the sidewalk, pathway or highway, pedestrians or vehicles.
 - d) build, place, erect, or allow to continue in existence a fence, wall, or structure, other than a building on private property adjacent to and within five (5) metres from an intersection to a height greater than one (1) metre.

- 22.2 If a person is directed by a Peace Officer to take corrective action for a contravention of Section 22.1 and fails to do so within seven (7) days, the Town may carry out the work required to remedy the contravention. If the cost of the work is not paid on demand by the owner or occupant, the Town may recover the cost, with expenses, through any court of competent jurisdiction or by adding the amount to the property's tax roll in accordance with Section 553 of the *Municipal Government Act*, as amended.

23. AUTHORITY OF CAO

- 23.1 Without restricting any other power, duty or function granted by this Bylaw, the CAO is authorized to:
- a) carry out any inspections to determine compliance with this Bylaw;
 - b) take any steps or carry out any actions required to enforce this Bylaw;
 - c) take any steps or carry out any actions required to remedy a contravention of this Bylaw;
 - d) establish areas where activities restricted by this Bylaw are permitted;
 - e) establish forms for the purpose of this Bylaw;
 - f) establish the criteria to be met for a permit pursuant to this Bylaw;
 - g) temporarily close any Highway for the purpose of repairs, maintenance or other valid reason or in the case of an emergency;
 - h) cause moveable signs to be placed on or near a Highway; and
 - i) delegate any powers, duties or functions under this Bylaw to an employee of the Town.
- 23.2 Subject to conditions in this Bylaw, Council hereby authorizes the CAO to make provisions and regulations in times of emergencies and in areas where construction or repairs are being carried out upon or near Highways, relating to the control and regulation of traffic, and without restricting the generality of the foregoing, and to make provisions and regulations in order to temporarily close to traffic any Highway or part thereof, and to suspend temporarily any Parking privileges granted by this Bylaw.
- 23.3 The CAO is hereby authorized to place on the Highway, a sign, warning Persons of any regulations and provisions that are in effect; and may cause such additional signs and Traffic Control Devices to be so placed and to cause to be placed such barricades, flares or other things as he deems necessary to implement the provisions and regulations so imposed.
- 23.4 Any person affected by a decision of the CAO under this Bylaw may appeal that decision in writing to Council within fourteen (14) days of being notified of the decision. Council may confirm, vary or reverse the decision.

24 PERMITS

- 24.1 The CAO may issue permits in relation to activities governed by this Bylaw on such terms and conditions as the CAO deems appropriate.
- 24.2 A person who is issued a permit under this Bylaw, and any person carrying out an activity authorized by that permit, must comply with all terms and conditions of the permit and must produce the permit to a Peace Officer upon request.
- 24.3 A Person shall not make any false or misleading statement or provide any false or misleading information to obtain a permit pursuant to this Bylaw.
- 24.4 If any term or condition of a permit issued pursuant to this Bylaw is contravened or if a false or misleading statement or false or misleading information was provided to obtain the permit, in addition to any other remedy available to the Town, the CAO may immediately cancel the permit.
- 24.5 The onus of proving a permit has been issued in relation to any activity otherwise regulated, restricted or prohibited by this Bylaw is on the Person alleging the existence of such a permit on a balance of probabilities.

25 ENFORCEMENT

Towing

25.1 Any Peace Officer is hereby authorized to remove or cause to be removed any Vehicles or Trailer:

- (a) operated or Parked in contravention of any provision of this Bylaw, or
- (b) where emergency conditions may require such removal from a Highway.

Such Vehicle may be removed to a place designated by the CAO where it will remain until claimed by the owner thereof or his agent.

25.2 No impounded Vehicle shall be released to its owner or his agent until the impound charges and removal charges on the Vehicle have been paid and such charges shall be in addition to any fine or penalty imposed in respect of any such violation, or to any payment made in lieu of prosecution as herein after provided. The Town is not responsible for impounding, towing or removal charges.

25.3 Where a Vehicle is impounded pursuant to Section 23.1 and is not claimed within thirty (30) days of its removal, the Vehicle may be disposed of in accordance with the provisions of the *Traffic Safety Act* and the regulations thereunder.

Municipal Tags

25.4 A Peace Officer is hereby authorized and empowered to issue a Municipal Tag to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

25.5 A Municipal Tag may be served:

- (a) personally to the accused;

- (b) mailed to the address of the registered owner of the Vehicle concerned, or the Person concerned; or
- (c) attached to or left upon the Vehicle with respect of which the offence is alleged to have been committed.

25.6 The Municipal Tag shall be in a form approved by the CAO and shall state:

- (a) the name of the Person to whom the Municipal Tag is issued, if known;
- (b) a description of the offence and the applicable Bylaw section;
- (c) the appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
- (d) that the penalty shall be paid within fourteen (14) days of the issuance of the Municipal Tag in order to avoid prosecution; and
- (e) any other information as may be required by the CAO.

25.7 Where a contravention of this Bylaw is of a continuing nature, further Municipal Tags may be issued by a Peace Officer, provided that no more than one Municipal Tag shall be issued for each day that the contravention continues.

25.8 Where a municipal tag has been issued under this Bylaw, the person to whom the municipal tag has been issued may, in lieu of being prosecuted for the offence, pay to the Town the penalty specified on the municipal tag.

25.9 If a municipal tag has been issued and the specified penalty on the municipal tag has not been paid within the prescribed time, a peace officer may issue a violation ticket to the person to whom the municipal tag was issued.

25.10 Notwithstanding the above, a peace officer may immediately issue a violation ticket to any person whom the peace officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

25.11 A Person other than the owner or operator of a Vehicle shall not remove any Municipal Tag or notice placed on or affixed to the Vehicle by a Peace Officer in the course of his duties.

25.12 No Person other than a Peace Officer or another Person authorized by the Town or by this Bylaw shall place a Municipal Tag on any Vehicle.

Violation Tickets

25.13 Where a Municipal Tag has been issued and the penalty specified on the Municipal Tag is not paid within the prescribed time, a Peace Officer is hereby authorized and empowered to issue a Violation Ticket.

25.14 Notwithstanding Section 23.13, a Peace Officer may immediately issue a Violation Ticket to any Person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

25.15 A Violation Ticket issued with respect to a contravention of this Bylaw shall be served upon the Person responsible for the contravention in accordance with the Provincial Offences Procedure Act.

- 25.16 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- (a) specify the fine amount established by this Bylaw for the offence in Schedule "A"; or
 - (b) require a Person to appear in court without the alternative of making a voluntary payment.

25.17 A Person who commits an offence may:

- (a) if a Violation Ticket is issued in respect of the offence; and
- (b) if a Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment equal to the specified fine.

25.18 When a clerk records in the Court records the receipt of a voluntary payment pursuant to this Bylaw and the *Provincial Offences Procedure Act*, the act of recording receipt of that payment constitutes acceptance of the guilty plea and also constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

26 **COST INCURRED BY THE TOWN**

26.1 If a Person is in default in doing any matter or thing which this Bylaw directs that he should do, the matter or thing may be done by the Town at the expense of the Person in default and if the Person in default does not pay such expense promptly upon being invoiced, the Town may recover the expenses thereof with costs by action in any Court of competent jurisdiction.

26.2 If, by reason of contravention of any provision of this Bylaw, the Town is authorized or required to move a Vehicle from a place where it is Parked and impound the Vehicle; then the amount of the expense so incurred shall be:

- (a) added to the amount of any fine or penalty which may be imposed by reason of the contravention; or
- (b) added to the amount of payment to be made in lieu of prosecution as provided in Section 23.8.

27 **PENALTIES**

Offence

27.1 A Person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine in an amount not less than that established in this Part and not exceeding \$10,000.00.

Specified Penalties

27.2 Without restricting the generality of Section 25.1, the fine amounts established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered are as set out in Schedule "A".

Owner Liable

27.3 In this Part “owner” includes any Person registered as an owner at the Motor Vehicle Registry.

27.4 If a Vehicle is involved in an offence under this Bylaw, the owner of that Vehicle is guilty of an offence.

27.5 Section 25.4 does not apply if the owner of the Vehicle satisfies the court that, at the time that the Vehicle was involved in an offence:

- (a) in the case of a Vehicle that was in motion,
 - (i) the owner of the Vehicle was not driving the Vehicle, and
 - (ii) no other Person was driving the Vehicle with the owner’s expressed or implied consent, and
- (b) in the case of a Vehicle or that was Parked,
 - (i) the owner did not Park the Vehicle, and
 - (ii) no other Person Parked the Vehicle with the owner’s expressed or implied consent.

27.6 An owner who is guilty of an offence under Section 25.4 is not liable to imprisonment in respect of that offence or in respect of a default of a fine imposed in respect of that offence.

28 TRANSITION SECTION

28.1 All Traffic Control Devices which are in place on the effective date of this Bylaw shall be deemed to be valid Traffic Control Devices for the purposes of this Bylaw.

28.2 All school zones, playground zones, loading zones, bus zones in effect immediately prior to the coming into force of this Bylaw shall continue in effect until removed.

29 MISCELLANEOUS

29.1 Nothing in this Bylaw relieves a Person from complying with any Federal or Provincial law or regulation, or other Bylaw, or any requirements of any lawful permit, order or license.

29.2 The levying and payment of any penalty or fine or the imprisonment for any period provided in this Bylaw shall not relieve a Person from the necessity of paying any fees, charges or costs from which that Person is liable under the provisions of this Bylaw.

29.3 Every provision of this Bylaw is independent of all other provisions and, if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

29.4 The Town is not required to enforce every breach or contravention of this Bylaw. In deciding whether or not to enforce the Bylaw, the Town may take into account any practical concerns or considerations, including but not limited to the nature and extent

of the breach or contravention, any financial or budgetary considerations and the availability of personnel or human resources.

29.5 All Schedules attached to this Bylaw shall form part of this Bylaw.

29.6 Upon coming into force of this Bylaw, Town of Nanton Bylaw No. 1214/09 shall hereby be repealed.

30 EFFECTIVE DATE AND READINGS:

30.1 This Bylaw comes into full force and effect upon third and final Reading.

READ A FIRST TIME this xx day of xxxx, 20xx.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME this _____ day of _____, 20xx.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

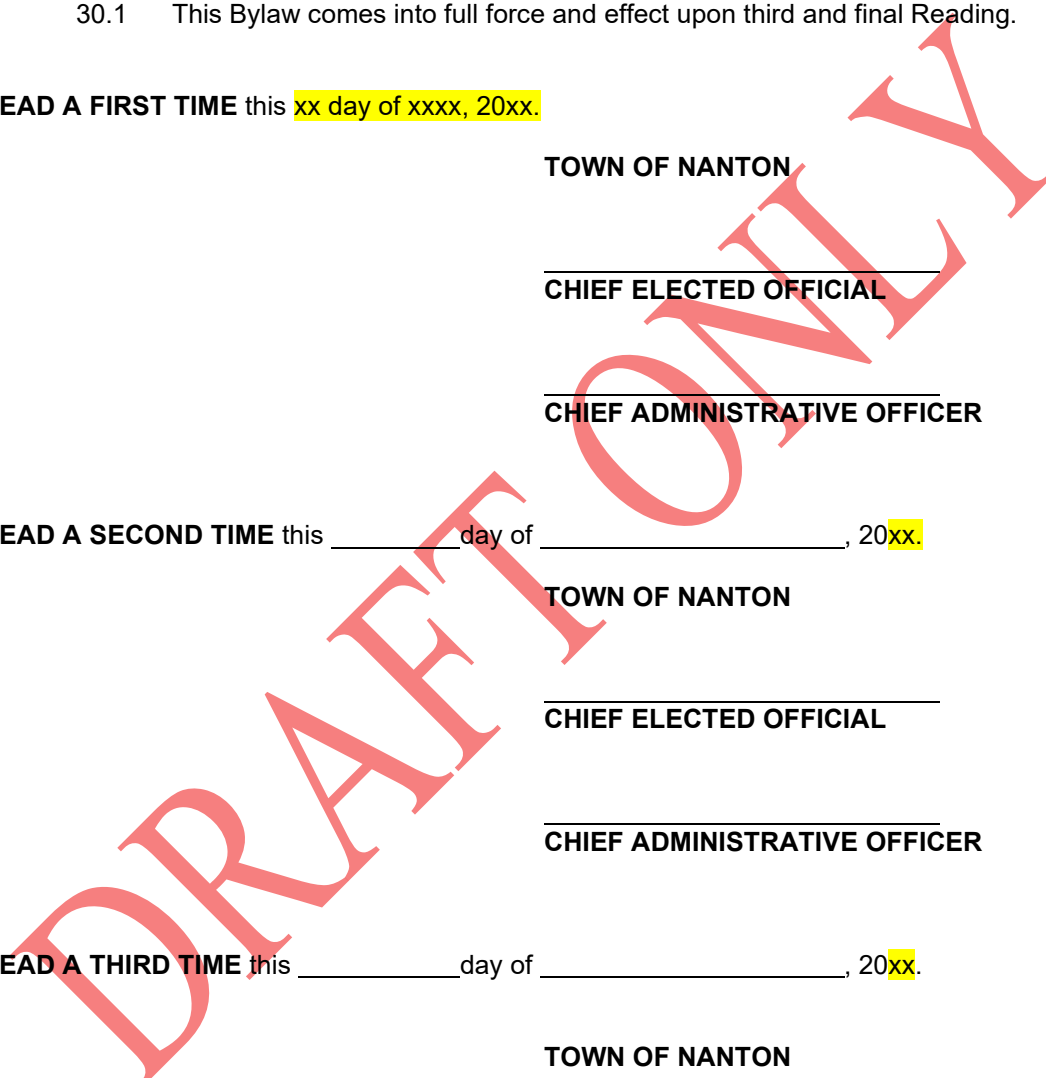
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME this _____ day of _____, 20xx.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



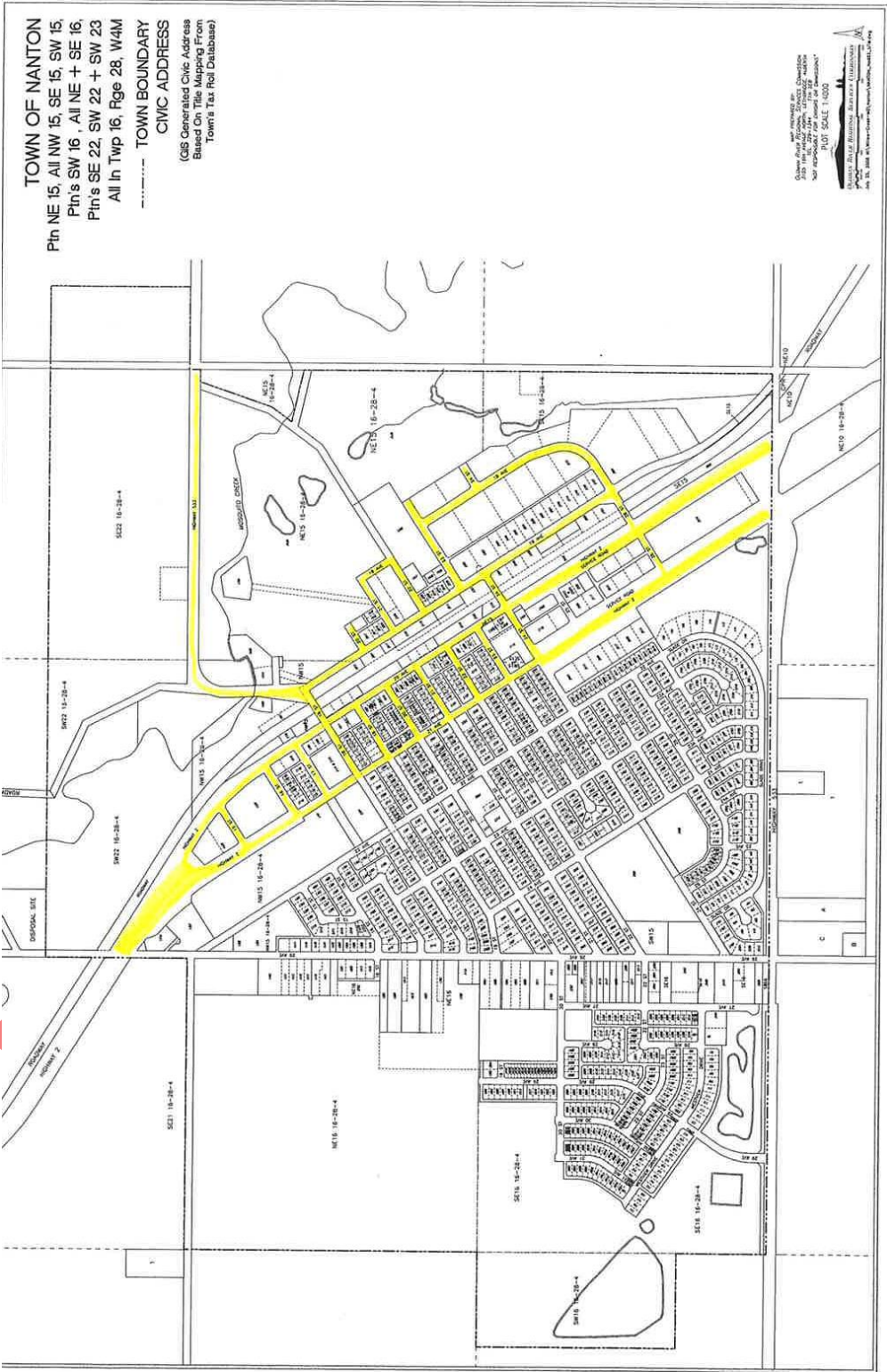
SCHEDULE "A"
Penalties

SECTION	OFFENCE	SPECIFIED PENALTY	MINIMUM PENALTY
3.7	Tamper with Traffic Control Device	\$250	\$200
4.1	Speed above posted limit of 40km/h Refer to s.108(1) and s.115 of the Act Penalties: POPA/Regulation: Part 28	Refer to the Act	
4.2	Speed in alley Refer to s.108(1) and s.115 of the Act Penalties: POPA/Regulation: Part 28	Refer to the Act	
4.3	Speed in playground zone Refer to s.108(1) and s.115 of the Act Penalties: POPA/Regulation: Part 28	Refer to the Act	
4.4	Speed in school zone Refer to s.108(1) and s.115 of the Act Penalties: POPA/Regulation: Part 28	Refer to the Act	
5.1	Solicit Rides on a Highway	\$75	\$50
5.3	Board or Alight from a Moving Vehicle	\$75	\$50
5.4	Pick up Person Soliciting a Ride	\$75	\$50
6.2	Overtime Parking	\$100	\$75
6.5	Repair or Servicing Vehicle on Highway	\$100	\$75
6.6	Vehicle Parked on Highway Incapable of Moving	\$100	\$75
6.9	School bus, farm or commercial vehicle parked on Roadway	\$75	\$50
6.10	Unauthorized Parking of Trailer or Recreational Vehicle on Highway	\$200	\$100
6.13	Recreational Vehicle parked on Highway in use as dwelling.	\$250	\$150
6.14	Living in a Vehicle located on a Highway	\$200	\$75
6.15(a)(b)	Hazardous Recreational Vehicle Parking on Highway.	\$100	\$75
6.16	Park Vehicle on Town Property	\$150	\$100
6.17, 6.19	Improper Vehicle Parking	\$250	\$100
7.1	Parking on private property without prior permission	\$100	\$75
7.2	Unauthorized Parking in space reserved for customer parking	\$100	\$75
7.4	Unauthorized Parking advertising Vehicle sale or commercial activity	\$200	\$75
9.3	Unauthorized Parking in a Disabled Parking Space; Failure to display Placard	\$250	\$100
10.1	Prohibited or Overtime Parking in Commercial Loading Zone	\$150	\$100
10.2	Unoccupied Vehicle Parked or Stopped in Passenger Loading Zone.	\$150	\$100
11.2	Operate Vehicle on closed Highway	\$100	\$75
12.1	Parade or Special Highway Event Without a Permit	\$250	\$150
12.2	Parade permit conditions contravened	\$100	\$75
14.3	Interfere with pedestrian while operating a bicycle, skateboard, scooter on sidewalk.	\$100	\$75
15.1	Impermissible use of sidewalk or pathway (bike)	\$75	\$50
15.3	Impermissible use of Pathway (moped, e-scooter or e-bike)	\$75	\$50

16.1, 16.3	Improper operation of an Off-Highway Vehicle in Town.	\$200	\$75
17.1	Park Heavy Vehicle in residential or community services district area	\$250	\$100
17.3	Heavy Vehicle driving off of truck route	\$250	\$100
18.1(a)(b)	Loose or unsecured load on the Highway.	\$200	\$100
19.1	Failing to remove snow, ice, dirt, debris, objects or materials on or from sidewalk	\$100	\$75
19.4	Deposit Materials on Highway	\$150	\$100
20.4	Operating sidewalk café or patio without permits	\$150	\$75
21.1	Inappropriate use of Engine Retarder Brakes in Town	\$250	\$200
21.2	Cause Damage to Highway	\$250	\$200
21.3	Sidewalk or Boulevard obstruction	\$200	\$150
22.1(a)(b)(c)	Obstruction to vision, traffic or pedestrian	\$200	\$100
25.11	Person(s) Remove Municipal Tag or Notice Placed on or Affixed to a Vehicle	\$200	\$150

DRAFT ONLY

SCHEDULE "B"
Truck Routes



SCHEDULE "C"
Downtown Core



DRAFT



REQUEST FOR DECISION

Meeting: January 19, 2026

Agenda Item: 5.2

Access to Information and Protection of Privacy

ADMINISTRATIVE RECOMMENDATION:

That Council pass Draft Bylaw 1423/26 Access to Information and Protection of Privacy and approve the Draft Routine Release of Information Policy, in order to bring the Town of Nanton's access to information and privacy framework into alignment with the Access to Information Act and the Protection of Privacy Act.

DECISION OPTIONS:

#1 – Council approves Draft Bylaw 1423/26 –Access to Information and Protection of Privacy and approves the Draft Routine Release of Information Policy as presented.

#2 – Council gives First Reading to Draft Bylaw 1423/26 Access to Information and Protection of Privacy and directs Administration to make the following changes prior to further readings (insert Council's items from discussion):

#3 – Council directs Administration to make specific amendments to Draft Bylaw 1423/26 and/or the Draft Routine Release of Information Policy and return the revised documents to Council for further consideration at (date) _____ meeting.

PURPOSE:

The purpose of this report is to request Council's consideration and adoption of Draft Bylaw 1423/26, which establishes a new Access to Information and Protection of Privacy Bylaw for the Town of Nanton which replaces the former Freedom of Information and Protection of Privacy (FOIP) Bylaw No. 1083/99, and to request Council's approval of the updated Routine Release of Information Policy.

BACKGROUND / IMPLICATIONS:

In June 2025, the Province of Alberta repealed the Freedom of Information and Protection of Privacy Act (FOIP) and replaced it with two new statutes: the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA). As a result of this legislative change, municipalities are required to update their bylaws, policies, and administrative practices to align with the new statutory framework.

FOIP Bylaw No. 1083/99 was formally repealed by Council on September 15, 2025. Draft Bylaw 1423/26 has been prepared to replace the repealed bylaw and to ensure the Town of Nanton remains compliant with provincial legislation governing access to records and the protection of personal information.

The draft bylaw largely maintains the structure and intent of the former FOIP bylaw to support continuity and administrative clarity. It designates the Chief Administrative Officer as the Head under the legislation and Legislative Services as the Access to Information and Protection of Privacy Coordinator responsible for administering requests and overseeing compliance. The bylaw also confirms that fees associated with access to information requests will be established through the Town's Fees and Rates Bylaw, providing Council oversight and enabling cost recovery where permitted by legislation.

In conjunction with the new bylaw, Administration reviewed and updated the Town's Routine Release of Information Policy to reflect both the new legislative framework under the Access to Information Act and Protection of Privacy Act and the Town's current administrative practices.

Compared to the previous policy, the updated policy:

- Expands and clarifies definitions to reflect ATIA and POPA terminology and to distinguish between routine disclosure, active dissemination, formal access requests, third-party requests, and correction requests;
- Clearly identifies the roles and responsibilities of the Head and the Access to Information and Protection of Privacy Coordinator, including oversight, tracking, and response obligations;
- Establishes a more structured process for receiving, assessing, and responding to requests, including timelines, extensions, refusals, and appeal rights;
- Provides clearer direction on when information may be released routinely versus when a formal access request is required, including treatment of third-party and personal information;
- Aligns exemptions, refusals, and extensions with the applicable sections of ATIA and POPA rather than the repealed FOIP Act; and
- Clarifies the authority to charge fees in accordance with legislation and Council-approved fees set out in the Fees and Rates Bylaw.

The previous policy was primarily principles-based and high-level. The revised policy provides clearer operational guidance to staff, supports consistency in decision-making, and reduces risk by documenting how access and privacy matters are to be managed under the current legislative framework. For Council's reference, both the revised policy and the former version are attached.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: More information to be added to website including relevant forms

Applicable Legislation: Access to Information Act and Protection of Privacy Act

Attachments: Draft Bylaw 1423/26 Access to Information and Protection of Privacy
 Draft Policy Routine Access to Information
 Repealed FOIP Bylaw 1083/99
 Policy 11-21-140120 Routine Release of Information

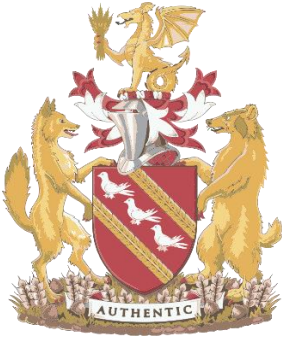
Prepared By: Sara-Lynn Lyons

Date: January 14, 2026

APPROVED BY: Neil Smith, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





Town of Nanton

BYLAW NUMBER: 1423/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO ESTABLISH ACCESS TO INFORMATION AND THE PROTECTION OF PRIVACY ACT RELATED ADMINISTRATIVE STRUCTURES AND FEES.

1. ENACTMENT:

WHEREAS Section 7 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, provides that a council may pass bylaws for municipal purposes;

AND WHEREAS under the authority of, and subject to the provisions the *Access to information Act s. 87, 98(a)* and the *Protection of Privacy Act s.55*, as amended (hereinafter referred to as “*ATIA and POPA*”), the Town of Nanton designates as person or group of persons as the head of the local public body for the purposes of this Act;

AND WHEREAS under the authority of and subject of the provisions the *Access to Information Act s.96, 98(b)*, Council may set fees the local public body requires to be paid for services rendered;

NOW THEREFORE the Council of the Town of Nanton, duly assembled, enacts as follows:

2. INTERPRETATION:

- 2.1 The purpose of this Bylaw is to establish the administrative structure in relation to the Access to Information Act and the Protection of Privacy Act and to set fees thereunder.
- 2.2 This Bylaw will be cited as the “Access to Information and the Protection of Privacy Bylaw”.
- 2.3 Unless otherwise specified, the words used in the Bylaw have the same meaning as defined in the *Access to information Act* and to *Protection of Privacy Act*
 - i. **Access to Information and Privacy Coordinator** means the Legislative Services employee of the Town of Nanton appointed by the Head to administer and coordinate the Town’s obligations under the Access to Information Act and the Protection of Privacy Act, including the processing of access to information requests, the administration of privacy matters, and the exercise of any powers or duties delegated by the Head in accordance with applicable legislation and municipal bylaws.
 - ii. **Applicant** means a person who makes a request for access to a record under section 7(1) of the *Access to Information Act*.
 - iii. **“ATIA and POPA”** refers to the Access to Information Act Statues of Alberta, 2024 Chapter A-1.4 and Protection of Privacy Act, Statues of Alberta, 2024 Chapter P-28.5 as amended.

- iv. **Council** means the Council of the Municipality of the Town of Nanton in the Province of Alberta.
- v. **Employee** includes any person who is employed by the Town of Nanton, a volunteer or service provider thereof.
- vi. **Head** means the Chief Administrative Officer of the Town of Nanton, being the person designated by Council as the chief officer charged with the administration and operation of the Town, and who acts as the head of the Town of Nanton as a local public body for the purposes of the Access to Information Act and the Protection of Privacy Act.

3. ADMINISTRATION:

- 3.1 For the purpose of the Act, the Chief Administrative Officer is designated as the Head of the Municipality.
- 3.2 The Head of the Town of Nanton is hereby authorized to delegate to the Legislative Services or designate any duty, power or function of the Head except the power to delegate.

4. FEES:

- 4.1 Where an Applicant is required to pay a fee for services, the fee payable is in accordance with the *Access to Information Act* Statutes of Alberta, 2024 Chapter A-1.4, as amended from time to time or any successor Regulation that sets fees for request for information from the Province of Alberta.

4. EFFECTIVE DATES AND READINGS:

- 6.1 This bylaw repeals Bylaw # 1083 and any amendments thereto.

- 6.2 Read a **first** time this _____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

6.3 Read a **second** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

6.4 Read a **third** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

DRAFT





POLICY

Policy No. [FUNCTION –RESOLUTION # - DATE]

Department:

ROUTINE RELEASE OF INFORMATION

1. SCOPE:

This policy provides guidelines to the Council and staff of the Town of Nanton for the routine disclosure of information, either to the public at large, or for individuals to whom it directly relates.

2. PURPOSE:

The purpose of this policy to facilitate access to information in the possession of the Town and to ensure that personal information is protected from unauthorized collection, use or disclosure.

The Town acknowledges that:

- a. Information has value and can also be a marketable asset managed by the Town;
- b. It is the responsibility of the Town, to consider provision of information routinely requested via Active Dissemination or Routine Disclosure; and
- c. It is the responsibilities of the Town, through its employees to, respond to persons requesting information as quickly and conveniently as possible, unless there are clear and reasonable grounds to withhold the information based on the record classification.

3. DEFINITIONS:

Access to Information and Privacy Coordinator or Coordinator means the Legislative Services employee of the Town of Nanton appointed by the Head to administer and coordinate the Town's obligations under the Access to Information Act and the Protection of Privacy Act, including the processing of access to information requests, the administration of privacy matters, and the exercise of any powers or duties delegated by the Head in accordance with applicable legislation and municipal bylaws.

Active Dissemination means routine disclosure of information by the municipality in bulk quantities. Records the municipality provides for the public on a regular basis.

Appeal means the process available to an Applicant when Request to Access Information is not provided, refused or rejected.

Applicant means a person who makes a request for access to a record under section 7(1) of the *Access to Information Act*.

"ATIA and POPA" refers to the *Access to Information Act* Statutes of Alberta, 2024 Chapter A-1.4 and *Protection of Privacy Act*, Statutes of Alberta, 2024 Chapter P-28.5 as amended.

Council means the Council of the Municipality of the Town of Nanton in the Province of Alberta.

REFERENCE:

REPLACES POLICY:

Employee includes any person who is employed by the Town of Nanton, a volunteer or service provider thereof.

Error is mistaken or wrong information, or information not reflecting the truth.

Head means the Chief Administrative Officer of the Town of Nanton, being the person designated by Council as the chief officer charged with the administration and operation of the Town, and who shall be accountable for the implementation, administration and compliance of this Policy.

Omission means information in a record which is incomplete or missing or has been overlooked.

Record means any electronic record or other record in any form in which information is contained or stored, including information in any written, graphic, electronic, digital, photographic, audio or other medium, but does not include any software or other mechanism used to store or produce the record. See schedule 'A' for types of records that may be disclosed in keeping with this policy.

Routine Disclosure means the release of specific information on a regular basis, without the requirement of completion of a 'Request for Access to Information' form.

Third Party Information Requests means a request relating to a person, group or persons, or an organization other than the applicant or the Town. This information may directly impact, involve, or belong to the originating party, and cannot be released without the originating party's permission.

4. POLICY:

4.1. Right to Information

4.1.1 On request pursuant to "Requests" of this Policy, provided the Applicant pays the applicable fees as out in the 'Fees and Rates Bylaw'. Each applicant has a right to:

- i. Access a Record that is in the possession of the town'
- ii. View a Record in the possession of the Town'
- iii. Request copies of a Record that is the possession of the Town;
- iv. Request corrections to personal information maintained by the Town; and
- v. Receive a copy of a Record maintained by the Town in a format that is reasonably available, unless the Record is Exempt information pursuant to this policy.

4.1.2 Fees may be assessed for:

- i. Searching for, locating and retrieving records;
- ii. Computer processing and programming;
- iii. Producing a copy of a record;
- iv. Preparing and handing a record for disclosure;
- v. Shipping records to the applicant; and
- vi. Supervising examination of records by an applicant.

4.2 Requests

4.2.1 There are various types of requests regarding information and depending on the request; there are various forms that may be required.

- i. If the requested information may be obtained by Request to Access Information, any individual may request information by telephoning, writing or by visiting (in person), the office of the Town where the Record is kept, and



REFERENCE NUMBER:
REPLACES POLICY DATED: 11-21-14/01/20

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sufficient detail must be provided in the description to identify the Record required.

- ii. If the requested information must be obtained by Formal Request, or if the Town must determine if the requested information may be obtained by Formal Request or Information Request or to enable to Town to provide an estimate of the fees which will be required to obtain the Records, an Applicant will be required to complete a "Request to Access Information" form.
- iii. Any applicant has the right to request information relating to a person, group organization other than the Applicant or the Town, by completing a "Request for Third Party Information" form.
- iv. Any applicant who believes there is an error or omission in their own personal information held by the municipality may request a change to the personal information by completing a "Request for Correction of Personal Information" form as prescribed.

4.2.2 All formal request to access Records held by the municipality, will be identified and tracked by the Town's Coordinator.

4.2.3 Any questions or concerns regarding the release or access to information held by the Town, or an agent acting on behalf of the Town, or completion of a request form, may be directed to the Town of Nanton's Access to Information and protection of Privacy Coordinator.

4.3 Response to Requests

4.3.1 The Coordinator shall determine if a request is informal or formal defined in the terms of this policy. If the Coordinator determines that the request for information is a formal request, the applicant will be required to complete a Request for Information form as prescribed.

4.3.2 Provided the record requested is not for exempt information, if an employee is able to access the Record, within 30 days the applicant will be:

- i. Provided with a written estimate of any fees that will be charged;
- ii. Allowed to view the record; and
- iii. If the record is reasonably capable of being copied, provided with a copy of the record requested, subject to payment of the applicable fees.

4.3.3 If the requested record cannot be reasonably be accessed within 30 days of the date of receipt of the request, the applicant must be told where, when and how a copy of the record will be provided.

4.3.4 Pursuant to section 16 of the Access to Information Act, the head of a public body may extend the time for responding to a request up to 30 days, or with the Privacy Commissioner's permission for a longer period.

4.3.5 If the application is refused or rejected, the Town shall provide the Applicant with:

- i. Written notification as to the reasons for the refusal or rejection and the provision on which the refusal is based.
- ii. An explanation of the appeal process.
- iii. The name, title, business address and the business telephone number of an officer or employee of the Town who can answer any questions the applicant may have about the refusal.



REFERENCE NUMBER:
REPLACES POLICY DATED: 11-21-14/01/20

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- iv. The Coordinator may refuse to confirm the existence of a record that contains information described in the Access to Information Act, or a record containing personal information about a third party, where confirming the existence of the record would constitute an unreasonable invasion of the third party's personal privacy.

4.3.6 The Town must respond in writing within 30 days of receiving a "Request for Correction of Personal Information" form stating:

- i. A correction has been made; or
- ii. An annotation of lineage has been attached to the information linking the information with the correction that was requested and not made.

4.3.7 Applications may be refused or rejected on the basis that:

- i. The request did not meet the technical requirement set out in this policy;
- ii. The completed form or request was illegible;
- iii. The request was considered vexatious or frivolous; or
- iv. For any other reason provided for in the Access to Information Act .

4.3.8 At any time, if information requested is scheduled for destruction, a copy of the written request, must be given to the Chief Administrative Officer, who on receipt of the written request must delay the destruction of that information until such time as:

- i. The request has been granted'
- ii. The Time for appeal under this policy expired; or
- iii. Any appeal or review permitted pursuant to this policy, the Access to Information Act or Protection of Privacy Act is refused or rejected.

4.4 Exempt Information

4.4.1 Exempt information is information which may:

- i. Be an unreasonable invasion of personal privacy;
- ii. Cause financial harm;
- iii. Threaten anyone else's safety of mental or physical health;
- iv. Interfere with public safety; or
- v. Harm law enforcement efforts.

4.4.2 Information which the coordinator may refuse or be required to refuse to disclose pursuant to the provisions of the *Access to Information Act* sections 19 through 34 of the act.

4.4.3 Advice or information provided, deliberations or directions made in private meetings or Council meetings, or private meetings of Council Committees, as well as draft reports, draft resolutions, draft bylaws, or other legal instruments, are exempt from disclosure unless they have been considered in a Council or Committee meeting open to the public, or unless the record has been in existence for fifteen years or more.

4.4.4 Information about assessments and taxes is exempt information, unless disclosure of such information is required or permitted under the Access to Information Act, Municipal Government Act or any other statute.

4.5 Appeals

4.5.1 if an Applicant is not satisfied with the response received from the Town's Coordinator regarding compliance, or any part of a Request to Access Information, an appeal can be sent to the office of the Information and Privacy Commissioner of Alberta.



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REPLACES POLICY DATED: 11-21-14/01/20

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Office of the Information and Privacy Commissioner (Calgary)
 2460-801 6 Avenue SW
 Calgary AB T2P 3W2
 Phone: 403 297 2728
 Toll Free: 1 888 878 4044

4.5.2 A staff member of the Commissioner's office will arrange to mediate with the two parties to come to an agreement. If this process fails to satisfy the Applicant, then a formal inquiry will be held with the Commissioner.

4.5.3 The Commissioner's ruling is binding on both parties.

4.6 Fees

4.6.1 Where the applicant is required to pay a fee for services, the fee payable is in accordance with the *Access to Information Act* Statutes of Alberta, 2024 Chapter A-1.4, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province of Alberta.

RELATED DOCUMENTS: Bylaw 1401/26

AMENDMENTS / REVIEWS:

Date (yyyy/mm/dd)	Section # Amended	Comments

Next Review Date:	
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 MAYOR

 Date

 CHIEF ADMINISTRATIVE OFFICER

 Date

REVISION HISTORY

Policy Inactive



11-21-14/01/20 Routine Release of Information

REFERENCE NUMBER:
 REPLACES POLICY DATED: 11-21-14/01/20

SCHEDULE 'A'

Types of Records that may be disclosed in keeping with this policy:

<i>Council</i>	Agendas, Minutes, Bylaws, Policies, Budget and Financial Information
<i>Administrative</i>	General Community information, Cemetery information, Grant Programs Organizational charts with position titles
<i>Financial</i>	Information reported to Council
<i>Business Licenses</i>	Not including applications which may contain personal information
<i>Town Facilities</i>	General information regarding the facility
<i>Emergency Planning</i>	Municipal Emergency Plan overview, mutual aid partners
<i>Fire Department</i>	Membership (excluding personal information), prevention and public safety information
<i>Transportation</i>	Traffic assessments & studies
<i>Assessment Information</i>	Information pertaining to the property & improvements
<i>Water and Sewer</i>	Routine analysis and environmental infrastructure approvals
<i>Development</i>	Statistical reports, Permit application information (conditional exceptions may apply)
<i>Building</i>	Permits (conditional exceptions may apply)
<i>Property Information</i>	Lot grading plans, lot sizes, Environmental assessments on Town properties
<i>Agreements and Contracts</i>	Excluding information to which the disclosure could reasonably be expected to result in a third party's financial loss
<i>Parks and Recreation</i>	Programs, event schedules, fee schedules



REFERENCE NUMBER:
REPLACES POLICY DATED: 11-21-14/01/20

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BYLAW NO. 1083/99**OF****THE TOWN OF NANTON****A BYLAW OF THE TOWN OF NANTON, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING THE ADMINISTRATIVE STRUCTURE OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.**

1. ENACTMENT:

- 1.1. WHEREAS pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5, the Municipality of the Town of Nanton must designate a person or group of persons as the head of the Municipality for the purposes of the Act;
- 1.2. WHEREAS pursuant to Sections 87 and 89 of the Freedom of Information and Protection of Privacy Act, the Municipality of the Town of Nanton may set any fees payable to the Municipality for services under the Act and Regulations;
- 1.3. NOW THEREFORE the Council of the Town of Nanton, in the Province of Alberta, duly assembled, enacts as follows:

2. INTERPRETATION:

- 2.1. The purpose of the Bylaw is to establish the administrative structure of the Municipality of the Town of Nanton in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder.
- 2.2. This Bylaw will be cited as the "FOIPP" Bylaw.
- 2.3. In this Bylaw, unless the context otherwise requires:
- 2.3.1. "Act" means the Freedom of Information and Protection of Privacy Act, S.A. 1994, c.F-18.5;
- 2.3.2. "Applicant" means a person who makes a request for access to a record under section 7(1) of the Act;
- 2.3.3. "Municipality" means the Municipality of the Town of Nanton in the Province of Alberta, and includes any board, committee, commission, panel, agency or corporation that is created or owned by the Municipality of the Town of Nanton and all the members or officers of which are appointed or chosen by the Municipality of the Town of Nanton but does not include: the Kosy Korner Board of Management.
- 2.3.4. "Municipality Manager" means the person appointed as the Chief Administrative Officer of the Town of Nanton and includes any person who holds the position of Chief Administrative Officer in an Acting capacity;
- 2.3.5. "Province" means the Province of Alberta.
- 2.4. The marginal notes and headings in this Bylaw are for reference purposes only.

3. ADMINISTRATION:

- 3.1. For the purpose of the Act, the Municipality Manager is designated as the Head of the Municipality.

4. FEES:

- 4.1. Where an Applicant is required to pay a fee for services, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation, AB 200/95, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

5. EFFECTIVE DATES AND READINGS:

- 5.1. This Bylaw comes into effect on October 1, 1999.
- 5.2. Where a request for information was given and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made on October 1, 1999, under the provisions of the Act.
- 5.3. READ a first time this 27th day of September, 1999.
- 5.4. READ a second time this 27th day of September, 1999.
- 5.5. READ a third time and passed this 27th day of September, 1999.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

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REPEALED



POLICY

Policy No. 11 - 21 -140120
Department: Legislative

ROUTINE RELEASE OF INFORMATION

1. SCOPE:

1.1 This policy provides guidelines to the Council and staff of the Town of Nanton for the routine disclosure of information, either to the public at large, or for individuals to whom it directly relates. It is about the disclosure to the greatest extent possible – information should be only withheld where there is a compelling reason to do so.

2. PURPOSE:

2.1 The Town of Nanton strives to provide excellent customer service by streamlining services and information flow, presenting an open, accountable and transparent process for the routine release and dissemination of information in the custody and control of the Town, with consideration to the Province of Alberta Freedom of Information and Protection of Privacy Act (FOIP).

3. POLICY STATEMENT:

3.1 The Routine Release may be reactive (responding to requests for information when received) or proactive (systematically disseminating information in advance of requests using mechanisms such as Publications, Website and Social Media, as well as public statements). The information released includes verbal as well as written information.

3.2 This routine release of information policy is designed to provide persons with an opportunity to obtain certain categories of records without having to submit an application through the FOIP Act.

3.3 Fees for the reproduction and the provision of records may be charged in accordance with this policy.

3.4 The Town of Nanton will respond to any routine release requests in a reasonable and timely fashion.

3.5 The following types of records may be disclosed in keeping with this policy:

<i>Council</i>	Agendas, Minutes, Bylaws, Policies, Budget and Financial Information
<i>Administrative</i>	General Community information, Cemetery information, Grant Programs Organizational charts with position titles
<i>Financial</i>	Information reported to Council
<i>Business Licenses</i>	Not including applications which may contain personal information
<i>Town Facilities</i>	General information regarding the facility

REFERENCE:
REPLACES POLICY: N/A

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<i>Emergency Planning</i>	Municipal Emergency Plan overview, mutual aid partners
<i>Fire Department</i>	Membership (excluding personal information), prevention and public safety information
<i>Transportation</i>	Traffic assessments & studies
<i>Assessment Information</i>	Information pertaining to the property & improvements
<i>Water and Sewer</i>	Routine analysis and environmental infrastructure approvals
<i>Development</i>	Statistical reports, Permit application information (conditional exceptions may apply)
<i>Building</i>	Permits (conditional exceptions may apply)
<i>Property Information</i>	Lot grading plans, lot sizes, Environmental assessments on Town properties
<i>Agreements and Contracts</i>	Excluding information to which the disclosure could reasonably be expected to result in a third party's financial loss
<i>Parks and Recreation</i>	Programs, event schedules, fee schedules

- 3.6 The disclosure of an employee's name, business contact information and personal information in relation to municipal business, activities and expenditures is not an unreasonable invasion of privacy, as this information may be disclosed under the rules of FOIP. Personal information that is unrelated to municipal duties is not normally disclosed.
- 3.7 If uncertain whether the information requested should be released under the Routine Disclosure Policy, or withheld from release, it is important to check with a supervisor or the Head of FOIP for clarification before proceeding with release of the information.

4. EXCEPTIONS:

- 4.1 Any information that is withheld from release is done so in accordance with FOIP, but not in response to a formal access request under the FOIP Act.
- 4.2 Records containing the personal information of third parties as defined in the FOIP Act will not be disclosed by the Town of Nanton without the need for a formal FOIP application, unless the personal information has been severed. According to FOIP Section 1 (n);

"personal information" means recorded information about an identifiable individual, including

- (i) the individual's name, home or business address or home or business telephone number,
- (ii) the individual's race, national or ethnic origin, colour or religious or political beliefs or associations,
- (iii) the individual's age, sex, marital status or family status,
- (iv) an identifying number, symbol or other particular assigned to the individual,



REFERENCE NUMBER:
REPLACES POLICY DATED: N/A

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- (v) the individual's fingerprints, other biometric information, blood type, genetic information or inheritable characteristics,
- (vi) information about the individual's health and health care history, including information about a physical or mental disability,
- (vii) information about the individual's educational, financial, employment or criminal history, including criminal records where a pardon has been given,
- (viii) anyone else's opinions about the individual, and
- (ix) the individual's personal views or opinions, except if they are about someone else;

4.3 The policy shall apply only to requests for reasonable quantities of records. Repetitive requests by a person for significant volumes of records, or the separation of a request into several small requests totaling a large volume, shall not be subject to this policy.

5. ACCOUNTABILITY:

5.1 The Head of the Freedom of Information and Protection of Privacy Act for the Town of Nanton shall be accountable for the implementation, administration and compliance of this Policy.

5.2 Directors shall be accountable for ensuring that staff are aware of and comply with this policy.




MAYOR



Date



CHIEF ADMINISTRATIVE OFFICER



Date



REFERENCE NUMBER:
REPLACES POLICY DATED: N/A

Westview – future plans and options

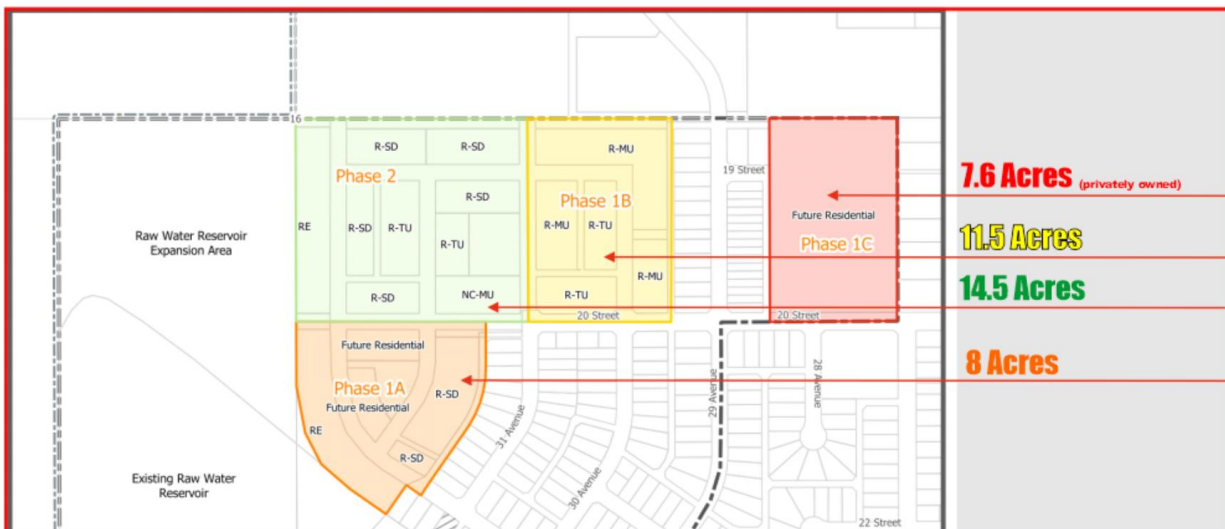
Purpose:

Administration was asked to prepare in Information Brief for Council/ Request for Decision discussing the status and some potential options for the Westview Area Structure Plan. As Administration has no recommendations that require immediate action and Council has not voted to initiate anything beyond projects and grant applications currently in process, this is an Information Brief.

This Information Brief will also be added to the added for the next Committee of the Whole to facilitate ongoing discussion in the planning context and perhaps also utilized, if appropriate, during Strategic Planning.

Background:

The current Westview information page is here: <https://www.nanton.ca/services/planning-and-development/westview-area-structure-plan-development-opportunities>



Phase 1C (red) is not a Town-owned bare land parcel.

The Westview ASP area offers a future development area for residential growth of more than 40 acres. Eighty-two percent (82%) of that land is municipally owned. Phases 1A and 1B are currently subject to a grant submission to the Canada Housing Infrastructure Fund (CHIF), seeking 50% funding land servicing costs (sewer, water, road, landscaping, concrete works estimated at a \$4.7 million total cost). While almost one year has passed since the Town submitted the application, based on recent experience, administration urges patience until at least the Fall of 2026 before writing off the prospects of the application or taking an action that might invalidate eligibility for funds. A grant for this work could be worth well over \$2 million. The federal government will not provide timelines for decisions and, if successful, the Town must also seek

provincial approval of any prospective contribution agreement of this scale. **Some firmly aligned subdivision design and survey work could perhaps safely proceed at this time, but it would not be eligible for any form of grant aid cost recovery (if it were initiated).**

The Area Structure Plan provides guidance to interested developers in terms of the balance and mix of housing types in these phases with potential basic conceptual parcels for divestment to interested private or public actors. The Town could, of course, develop one or more of the conceptual parcels itself, the least costly being those closest to the north side of 20th Street where current service connections terminate.

Private sector developer interest in Westview has thus far been limited by these factors:

- 30 acres of land, while a lot to the Town, is not a lot of land in the development community which often invests in sites of hundreds of acres in area;
- The cost of construction and bare land deep servicing is presently very high, making profits frequently marginal even in city areas.
- Single Family Dwellings, although not addressing priority community needs, remain the most profitable vehicle for builders and developers.

Possibilities not tied to grant applications



Phase 2 of the ASP is not presently subject to any potential CHIF grants. The block of four prospective parcels identified here, about 3 ½ acres in total, could be developed in isolation for developer interest and amenity expansion, opening small scale opportunities for R-GEN and M-TRAN zoning eventually, while the Town relocates and develops a park in line with the ASP that allows 20th Street to continue. 10-15 SFD lots might be possible or a combination of different housing types and densities. If Council wished to delve into the 'master planning' of a small area to set the tone of future development in Westview, this would be manageable in terms of scale, varying residential density opportunities and other possible uses, while building an anchor park incentive.

Working with a consulting engineer strong in land development would be encouraged for this. How far the level of bare land subdivision would go before opportunities were taken to market would be up to the recommendations of consultants, administration and Council's ultimate perspective.

There are also other possible partnerships with different landowners and stakeholders for niche developments.

There is a private landowner holding 7.6 acres of residential land (1C) within the Westview ASP, for instance, which they could subdivide and service themselves at any time of their choosing. The onus does not lie exclusively with Council to develop Westview or prospective smaller infill properties elsewhere in Town. Partnership is possible and possibly more affordable.

Financial capacity

At present, the Town's global borrowing capacity is \$10 million. For illustration of the challenge among competing imminent and future projects for the Town, regardless of funding sources for debt servicing or other contributions that reduce timelines and taxpayer impact.

Project	Estimated Cost	Grant application	Borrowing estimate
Westview Phase 1A and 1B	\$4.7 million	Yes, 50%	\$2.35 million
NW Sewer Collector	\$3.4 million	Yes, 50%	\$1.7 million
Industrial road phases 1-3 (multi-year)	\$2.8 million	No	\$1.4 million
THRC Renovation	\$1.6 million	No	\$650,000
RCMP conversion of Town Office	\$1.3 million	No-but with full cost recovery	\$1.3 million
WWTP dewatering – Town cost share	\$500,000	Already received	\$500,000
18 th Street Road Rebuild (multi-year)	\$812,000	No	Undetermined

This is list of future ‘possibles’, while not complete and avoiding getting overly speculative, shows the possibility that the Town could find itself well on the way to its borrowing limit (at least for a time) if a number of projects proceeded within a similar timeframe in the next couple of years. We already know that some of these projects are proceeding.

Right now, debenture payments are a very small percentage of the annual property tax bill (about 1.5%). Every new debenture will have an increased fiscal impact, particularly if it is in the \$2 million or greater area. Even if non-taxation revenue is accessed to pay for debt servicing in some cases (for example lease revenue that funds improvements on a building or lot sales), the municipal borrowing limit is still reduced by the existence of the debenture. If the Town gets far enough into its borrowing capacity (75%), Ministerial approval becomes necessary for further new debentures.

For Westview at this time, current administration is of the view that a borrowing limit of \$2.5 million for a project is about as high as could be responsibly considered given known competing capital demands. If the Town’s applications to CHIF are unsuccessful, those metrics could change as Council would likely choose to develop phase 1A or 1B (or even a portion of one phase) instead of both and the NW Sewer Collector, also a CHIF submission, would likely be deferred into another future term. The latter is arguably only a project worthy of prioritizing if a large injection of non-municipal funding is available or agreed.

Prepared By:

Neil Smith
Chief Administrative Officer

CAO Comments:

This is my final opportunity to weigh in on Westview before it becomes the preserve of another manager, who may have different analysis to offer. I apologize in advance for its length.

While the Town has, by some metrics, done well in the past with it being developer of single family dwelling lots, the magnitude of costs and their recovery prospects have shifted markedly since 2009 to the point that the borrowing capacity required for a comparative phase to old Westview (deep servicing bare land subdivision for 80 or more lots) is almost outside of the Town’s reach, particularly if borrowing is also required for multiple other, greater priority, projects. Just as it turned out with the 2009 phase, selling sufficient units to quickly cover debt servicing is theoretically possible, but should not be presumed – economic and market conditions can and will change, the cost of construction as it now stands has rarely been greater. Grant aid or a private sector partnership is arguably essential for a large phase being realized in today’s market realities.

At strategic planning, the question should always be discussed as to what the goal or purpose of subsidizing single family dwelling development in the community, at this time, actually is. For as long as the Town remains the perceived dominant developer in Nanton, reputable private sector initiatives, driven by the market, are far less likely to seriously emerge. As the last twenty-five years has shown, simply facilitating

more SFDs, while growing the number of households, has not markedly grown the Town's population, nor put more children in the schools. While additional residential assessment is ultimately welcome, growth in **non-residential** assessment is a significantly greater benefit to a community presently ratioed at 80/20 residential/ non-residential assessment. Without that non-residential growth, simply growing more residential subdivisions for SFDs means a continued trajectory of increasing general taxation to keep pace with the costs of infrastructure and resident service level expectations.

It is arguably difficult to justify borrowing for residential development if a major water or road project, as examples only, need that borrowing or funding capacity. We have seen much debate recently over the past budgetary decisions of a major city neighbour for allegedly prioritizing non-core projects over basics like water main renewal. Hindsight is a great thing and sometimes an unfair judge on the pressures at any given time on decision-makers, but the Town can reasonably assume that it will need borrowing and reserve capacity for roads, water and wastewater renewal projects of scale in the future. Caution is recommended.

A focus on projects that facilitate non-residential development, future industrial land acquisition and residential options for single people and lower income working families should, arguably, take precedence over municipal bare land subdivision **for single family dwellings** that will likely cost the buyer half a million dollars or more. While still costly and a much longer-term game for success, I encourage Council to consider such a path this term through both existing planning work and capital budget priorities. Through the planning work we have completed together and continue to work on, Nanton is setting the table for future success.

Date Signed: _____



REQUEST FOR DECISION

Meeting: January 19, 2026
Agenda Item: 5.4

Bylaw 1421/26 to amend Land Use Bylaw 1389/24

PURPOSE:

The main purpose of the proposed amendment is to redistrict Lot 2 Block 4 Plan 081 2804 from Residential, General (R-GEN) to Mixed-Use Transition District (M-TRN) to accommodate an application for development. The development proposal is to construct a large seniors supportive living facility.

BACKGROUND / IMPLICATIONS:

The existing building was originally a single detached dwelling that was converted into seniors accommodations/assisted living. The former land use bylaw designation was R3-Multiple Residential, and with the adoption of the current bylaw, converted to R-GEN Residential, General.

A redistricting to M-TRN is required to bring the use of Care Facility (Large Group) into conformance with the Land Use Bylaw and allow the Development Authority to accept an application to expand the use.

Application Review from R-GEN to M-TRN at 2401 26 Avenue

In accordance with Section 1.24 of Bylaw 1389/24, when reviewing applications to amend the Land Use Bylaw (LUB) the Development Officer must take into consideration these items.

1. Compliance with applicable standards and provisions of the Town of Nanton Land Use Bylaw.
 - Size of parcel is 1.5ac (6,192.8m², or 0.62ha) which meets the minimum parcel area of 0.5 ha.
 - Current property use is non-conforming Care Facility (Large Group) operating as a seniors care facility which is expected to be intensified through the development permit application process.
2. Consistency with the Municipal Development Plan (MDP) and any other adopted statutory plans.
 - MDP - Public Services and Facilities Element - Ps4: Senior Care

Ps4: Senior Care

The Town will continue communication efforts with all organizations responsible for seniors care such as the Alberta Health Services, the Mosquito Creek Foundation, other not-for-profit groups and private agencies to enable seniors to age in place.

Promoted Goals: **4 5 7 9 15**

SSRP Appendix A reference: 2.8

- MDP - Promotes housing variety.
3. Development potential/suitability of the site,
 - Section 2.7 Suitability of Sites, gives a list of what makes a parcel suitable, which includes, in part:
 - Safe and legal physical access
 - Adequate water and sewer provisions
 - Meets the parcel size or setback requirements or other applicable standards or requirements of the LUB.
 4. The parcel is surrounded by the following adjacent land uses;

- Low density residential development to the south and north (zoned R-GEN)
 - A religious assembly use and telecommunications tower to the east (zoned S-COM Community Services)
 - The adjacent parcel to the west (approximately 0.6 ac or 0.22 ha) is undeveloped and vacant R-GEN.
5. The proposal does not compromise the road capacity of the area and is suitably and efficiently serviced by an off-site road network,
 - 26 Avenue access only – no rear lane vehicle access
 - Highway 2 and Highway 533 both accessible from 26 Ave.
 6. Availability of facilities and services (sewage disposal, domestic water, gas, electricity, police and fire protection, schools, etc.) to serve the subject property and any potential impacts to levels of service to existing and future developments,
 - The property is currently serviced by water and sewer to 26th Avenue. If it is found that the services are inadequate, the option will be to tie-in or upgrade the existing services, depending on their Engineering recommendations.
 - A more thorough review at the development permit application stage is recommended.
 7. Setback distances contained in the Subdivision and Development Regulation,
 - N/A
 8. Supply of suitably designated land,
 - In general, supply of parcels within the appropriate community or transition districts that are suitable for Care Facility (Large Group) in terms of their size, location and service availability, are not shovel ready.
 9. Circulation in alignment with the Intermunicipal Development Plan, if necessary,
 - This property is not on the boundary to the M.D. of Willow Creek, and does not require circulation.
 10. Public comment and any applicable review agency comments, and
 - The public hearing will be held after first reading and public notice of same.
 11. Any other matter as deemed necessary taking into consideration the nature of the application as well as any statutory plan or approved policy affecting the site.
 - All fire and safety code requirements must be met prior to occupancy.
 - The parcel is not within the Westview Area Structure Plan but is within Area 3 Residential Infill Area Lu27 in the MDP.

DECISION OPTIONS:

#1 – FIRST READING

Part 1. Move First Reading.

Part 2. Schedule a Public Hearing in conjunction with a Regular or Special Meeting of Council for a specific future meeting date that meets the public notification requirements of the MGA. The next scheduled meeting is **Monday February 2nd** or a Special Meeting date of Council's choosing.

#2 – DELAY First Reading to allow further changes to be made to the bylaw for further consideration at a later date. Please specify what changes or additional information are being requested.

#3 - DEFEAT the motion by voting *against* OPTION 1's resolution for first reading (not recommended).

OPT 3 Implication: This decision defeats the bylaw and the bylaw amendment process would cease.

ADMINISTRATIVE RECOMMENDATION:

Part 1

That Council reads Town of Nanton Bylaw #1421/26 a bylaw to amend Land Use Bylaw 1389/24, to redistrict Lot 2 Block 4 Plan 081 2804 from R-GEN Residential, General to M-TRN Mixed-Use Transition District, for the first time.

Part 2

That Council moves to hold a Public Hearing during a _____(Regular/Special) Meeting of Council in regards to Town of Nanton Land Use Bylaw Amending Bylaw #1421/26, on _____, 2026 @ 7 pm at Council Chambers in the Tom Hornecker Recreation Centre.

ALTERNATIVES:

REFER the matter to (Administration or Committee) _____
 DEFER the matter to the council meeting of (date) _____

Financial: Advertising costs are covered by permit fees.

Communications/PR: MGA s. 692 requires there be a Public Hearing prior to second reading. Section 606 requires advertising of the Public Hearing for two consecutive weeks prior to the hearing. These measures allow the public to be able to view the proposed bylaw and provide opportunity to be engaged.

Applicable legislation: MGA ss. 187, 191, 606, 606.1, 692, Section 1.22-1.27 of the Land Use Bylaw1389/24

Attachments: Proposed Bylaw with Schedule A, Land Use Bylaw Excerpts (R-GEN, M-TRN), Applicant's Submission

Prepared By: Georgina Sharpe, Planning and Development Officer Date: January 12, 2026

CAO Comments:

APPROVED BY:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



RECEIVED

JAN 12 2026

SYNOPSIS

TOWN OF NANTON

Why the need to build?

The Ask: Approve provincial capital funding to build a new ⁶⁰~~28~~-bed subsidized assisted living facility in Nanton, Alberta

Why this Project: Rural South Zone Communities have disproportionately high seniors' populations and limited supportive living capacity.

Why Now: Hospital flow pressures and demographic trends indicate urgent need.

Outcome: Improved rural equity and cost-effective care delivery.

Madison Manor proposes construction of a ⁶⁰~~28~~-bed, proposed-built assisted living (supportive living) facility in Nanton, Alberta, within the Alberta Health Services South Zone. The project addresses a clear and growing shortage of subsidized supportive living capacity in rural Southern Alberta, where seniors already represent more than 30% of the local population.

Demographic analysis confirms both a high baseline concentrate of seniors across the service catchment and a sustained upward growth trend through 2030. Without additional supportive living capacity, seniors are increasingly placed in inappropriate care settings, including acute care and long-term care, driving higher system costs.

The 28-bed facility is intentionally right-sized for rural delivery, providing operational efficiency without institutional scale. The design supports aging in place, infection prevention and adaptability as resident acuity evolves.

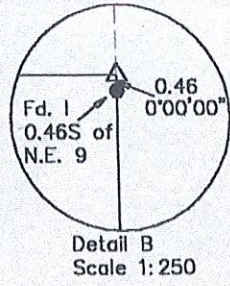
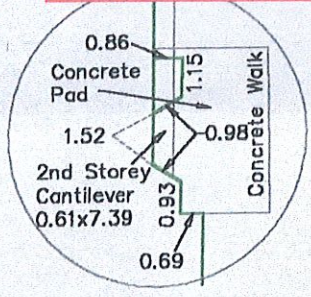
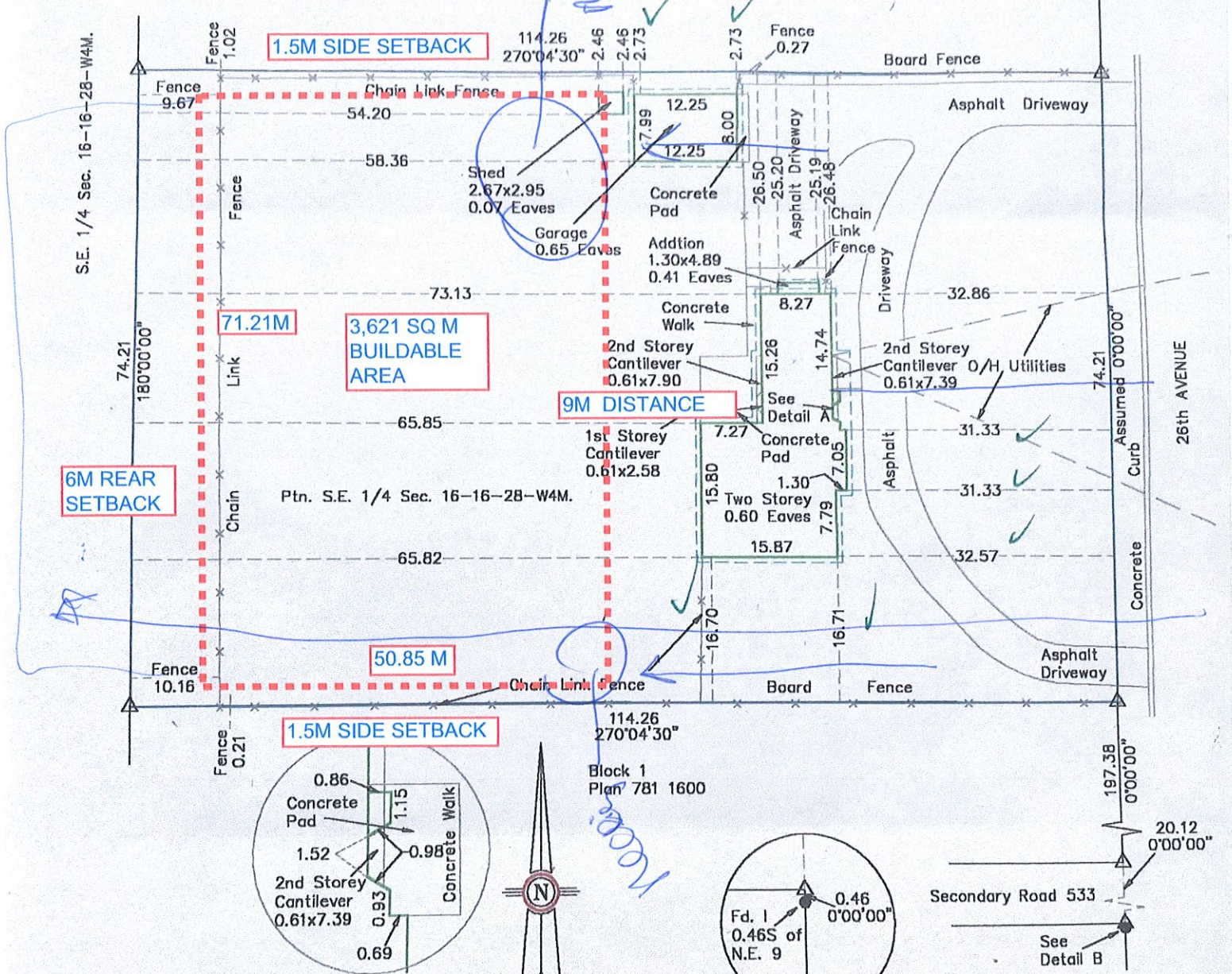
The applicant is contributing approximately \$^{2.5M-3M}~~1.6M~~-\$2.3M in equity through land and pre-development work, equipment and project management, demonstrating shared risk and strong value-for-money. The requested provincial capital contribution of \$^{2.5M-3M}~~7.5M~~-\$^{2.5M-3M}~~8.5M~~ will leverage this equity to deliver a long-term public asset that reduces hospital pressure and delays premature long-term care placement.

Thank you for your support and consideration!

Town of Nanton
 Certificate of Compliance
 # C22-04
 Reviewed by: *[Signature]*

R-1 conform July 9/04

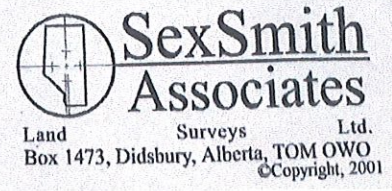
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 E. 1/4 16

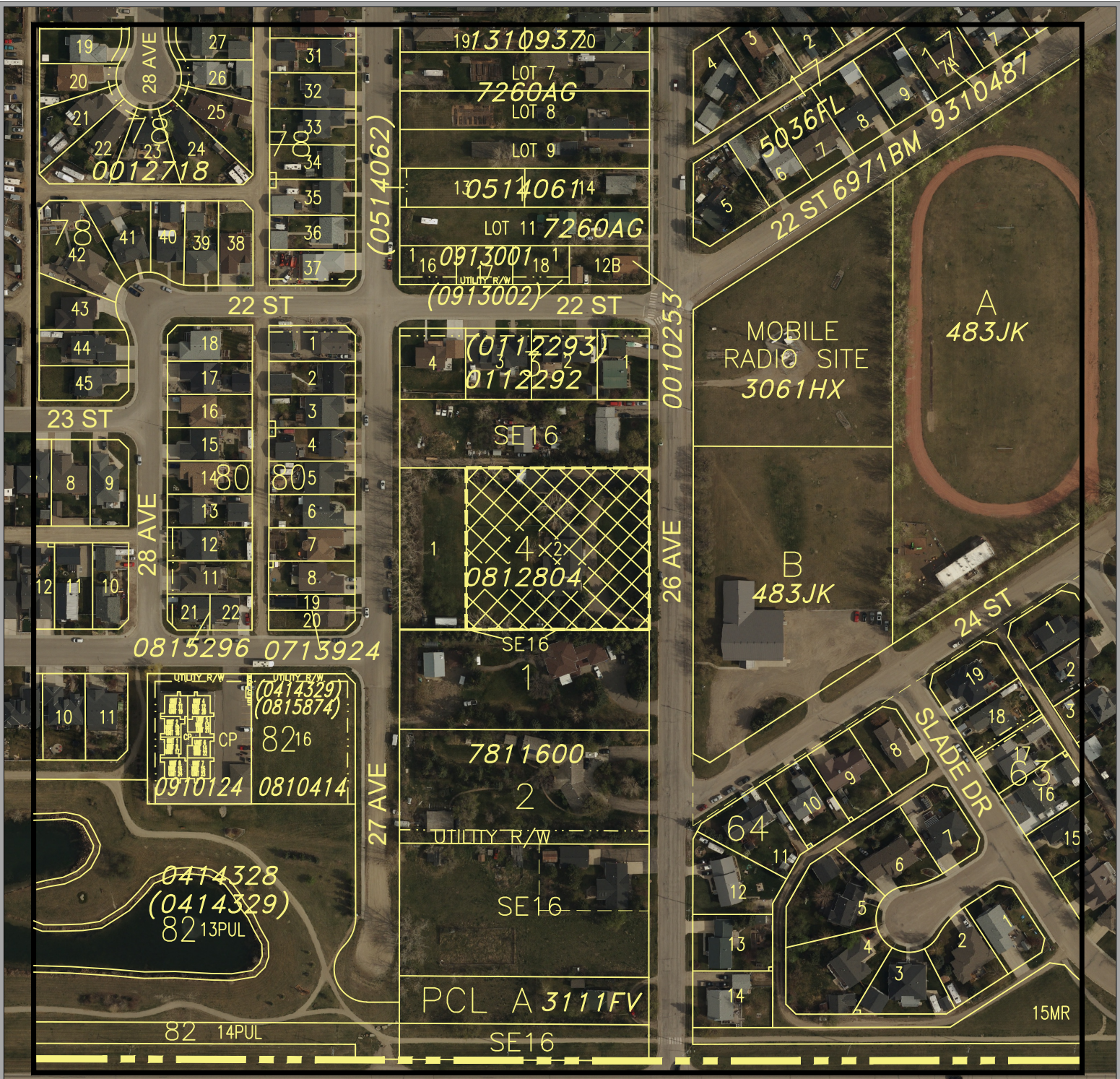


ENCUMBRANCES:
 Registration No. **991 015 839**
 Particulars **Mortgage - Royal Bank of Canada**

- LEGEND:**
1. Unless otherwise noted, measurements are made to the extent of the exterior walls
 2. Distances are shown in metres and decimals thereof
 3. Statutory Iron Posts are shown thus... ●
 4. Calculated points are shown thus... ▲
 5. (e) denotes encroachment
 6. Eaves are dimensioned to the line of the fascia
 7. Unless otherwise noted, fences shown are within 0.20m of Property Lines

Scale : 1: 750 Drawn: RLLJ
 File No. : 01-576





LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'

Aerial Photo Date: May 7, 2025

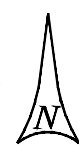


FROM: Residential, General District R-GEN
TO: Mixed-Use Transition District M-TRN

LOT 2, BLOCK 4, PLAN 0812804 WITHIN
SE 1/4 SEC 16, TWP 16, RGE 28, W 4 M
MUNICIPALITY: TOWN OF NANTON
DATE: JANUARY 12, 2026

Bylaw #: _____

Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

R-GEN Residential, General District

PURPOSE: To accommodate street-oriented single detached and duplex/semi-detached housing forms on standard sized parcels.

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Accessory Use
Bed and Breakfast	Boarding House
Care Facility (Child)	Dwelling (Duplex/Semi)
Dwelling (Single Detached)	Dwelling (Multi-Unit)
Moved In Dwelling	Home-Based Business Type Two (HBB2)
Parks and Playgrounds	Secondary Suite (External)
Secondary Suite (Internal)	
Show Home	
Solar Collector (Roof/Wall)	
Utilities	

Those uses, not otherwise defined in the Bylaw, which in the opinion of the Development Authority are similar to the Permitted or Discretionary Uses and conform to the purpose of this District.

MINIMUM PARCEL DEPTH: 31 m

MINIMUM PARCEL WIDTH: 14 m; 7.6m (per unit for Semi-Detached)

MAXIMUM PARCEL SIZE: 0.2ha

MAXIMUM BUILDING HEIGHT: 10 m (Dwelling); 5.5 m (Accessory Building); 10 m (Secondary Suite (External))

MAXIMUM PARCEL COVERAGE: 40%

MAXIMUM DENSITY: One (1) Principal Building and one (1) Secondary Suite per parcel.

MINIMUM SETBACKS:

Front Yard	Side Yard	Side Yard (Corner)	Rear Yard
6 m	1.5 m*	3 m	6 m

* No side yard is required where a party wall separates two (2) units.

* 3 m on one (1) side of the dwelling, where there is no provision for an attached garage on the front or side of the dwelling and no lane access.

EXCEPTIONS:

a) For the parcel at 1613 26 Avenue:

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Dwelling (Live-Work)
Dwelling (Single Detached)	Home-Based Business Type Two (HBB2)
Secondary Suite (Internal)	Mixed-Use Development
Solar Collector (Roof/Wall)	Moved-in Building
	Secondary Suite (External)

M-TRN Mixed-Use Transition District

PURPOSE: To accommodate a mix of residential and commercial uses which are compatible with each other and with adjoining uses in a neighbourhood setting.

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Boarding House
Care Facility (Clinic)	Care Facility (Large Group)
Care Facility (Medical)	Care Facility (Small Group)
Dwelling (Live-Work)	Home-Based Business Type Two (HBB2)
Dwelling (Multi-Unit)	Mixed-Use Development
Dwelling (Single Detached)	Religious Assembly
Establishment (Eating and Drinking)	Show Home
Financial Institution	
Office	
Parks and Playgrounds	
Retail (Small)	
School (Commercial)	
Solar Collector (Roof/Wall)	
Utilities	

Those uses, not otherwise defined in the Bylaw, which in the opinion of the Development Authority are similar to the Permitted or Discretionary Uses and conform to the purpose of this District.

MINIMUM PARCEL AREA: 0.5 ha

MAXIMUM BUILDING HEIGHT: 15 m (Dwelling); 5.5 m (Accessory Building)

MAXIMUM PARCEL COVERAGE: 50%

MAXIMUM DENSITY: 60 upha

MINIMUM SETBACKS:

Front Yard	Side Yard	Side Yard (Corner)	Rear Yard
3 m	1.5 m *	3 m	6 m

* No side yard is required where a party wall separates two (2) units.

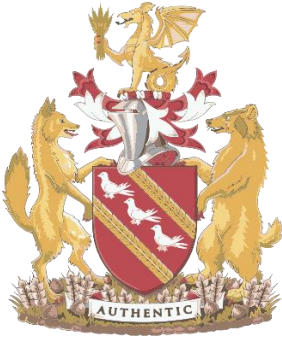
* 3 m on one (1) side of the dwelling, where there is no provision for an attached garage on the front or side of the dwelling.

ADDITIONAL REQUIREMENTS:

- A Landscaping Plan, in alignment with Section 3.21, that will be required.
- The minimum landscaped area shall be 25% of the parcel area.
- The minimum Amenity Area (Private) for each Dwelling (Multi-Unit) is 5.0 m² in the form of a patio, balcony, or deck.

EXCEPTIONS:

- The Development Authority may approve development on an existing registered parcel if the dimensions are less than noted above.



Town of Nanton

BYLAW NUMBER: 1421/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1389/24

1. PURPOSE:

1.1 *WHEREAS Pursuant to the provisions of the Municipal Government Act, Chapter M-26, Revised Statutes 2000, Council of the Town of Nanton in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 1389/24;*

1.2 *WHEREAS, Council deems it desirable to amend Land Use Bylaw 1389/24;*

1.3 *AND WHEREAS the purpose of the proposed amendment is to redistrict parcels of land,*

1.4 *NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:*

2. ENACTMENT

2.1 THAT the Lands, illustrated on Schedule "A", as attached to this bylaw, and legally described as:

Lot 2 Block 4 Plan 081 2804

be redesignated from "R-GEN Residential, General District" to "M-TRN Mixed-Use Transition District"; and

2.2 THAT Schedule A to Land Use Bylaw 1389/24, being the Land Use Map, will be amended and the changes be consolidated to Land Use Bylaw 1389/24 to reflect these redesignations as per the attached Schedule 'A'.

3. INTERPRETATION

3.1 *This Bylaw will be cited as Land Use Bylaw 1396/24 amending Bylaw 1421/26.*

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.

4.2 Read a **first** time this ____ day of _____, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

5.3 Read a **second** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

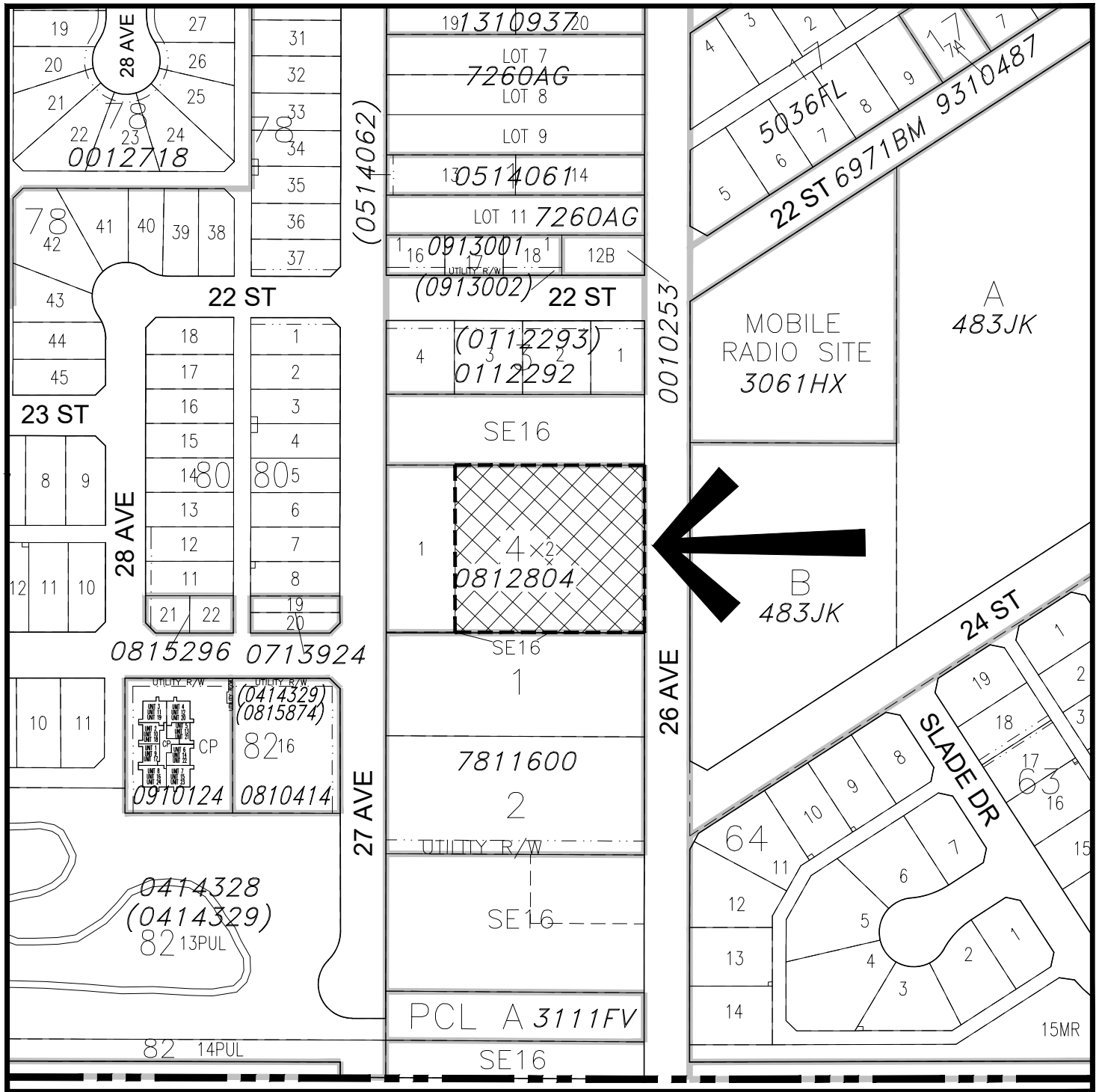
5.4 Read a **third** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER





LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Residential, General District R-GEN
TO: Mixed-Use Transition District M-TRN

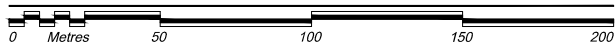
LOT 2, BLOCK 4, PLAN 0812804 WITHIN
SE 1/4 SEC 16, TWP 16, RGE 28, W 4 M
MUNICIPALITY: TOWN OF NANTON
DATE: JANUARY 12, 2026

Bylaw #: _____

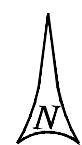
Date: _____



OLDMAN RIVER REGIONAL SERVICES COMMISSION



January 12, 2026 N:\Willow-Creek-MD\Nanton\Nanton LUD & Land Use Redesignations\Nanton Lot 2 Block 4 Plan 0812804.dwg



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

Sara-Lynn Lyons

From: Jennifer Handley
Sent: Thursday, December 18, 2025 7:36 AM
To: council@nanton.ca; Neil Smith; Sara-Lynn Lyons; Clayton Gillespie
Subject: Fwd: Update on Changes to Alberta's Police Funding Model

Jennifer Handley
Mayor of Nanton

Confidentiality Warning

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom it is addressed. Please notify the sender immediately, if you have received this e-mail in error. Any review or use of any kind other than by the intended recipient is strictly prohibited.

Begin forwarded message:

From: PSES Minister <PSES.Minister@gov.ab.ca>
Date: December 18, 2025 at 7:31:10 AM MST
Subject: Update on Changes to Alberta's Police Funding Model

Some people who received this message don't often get email from pses.minister@gov.ab.ca. [Learn why this is important](#)

Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

Background

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-

26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher shared of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

.../2

Key Changes to the Funding Model

Phased Cost Sharing Implementation

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

Modernized Funding Formula

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

1. 50% population;
2. 30% equalized assessment (reduced from 50%); and
3. 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

Revised Modifiers and Subsidies

Several adjustments are being made to improve equity and better reflect service delivery realities:

1. **Removing inequitable subsidies:** The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
2. **Updating shadow population:** The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).

3. **New vacancy subsidy:** A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
4. **New population density subsidy:** This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

Enhanced Transparency and Accountability

A new annual public reporting process will be introduced, providing clear visibility into:

1. Amounts collected from municipalities under the model;
2. How funds collected under the model are allocated; and
3. How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

Next Steps

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process. Should you have questions or require additional information, please contact my ministry at abpfm@gov.ab.ca.

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Classification: Protected A



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR119973

December 10, 2025

Her Worship Jennifer Handley
Mayor
Town of Nanton
PO Box 609
Nanton AB T0L 1R0

Dear Mayor Handley:

Thank you for meeting with me this past summer as I toured areas of our wonderful province. I appreciated our discussion on the education property tax (EPT), challenges in attracting and retaining teachers in the area, code of conduct legislative changes, and the rising costs of policing.

Alberta's education system continues to experience strong enrolment growth and other rising cost pressures, and *Budget 2025* announced an increase in education property taxes to provide a stable and sustainable source of revenue. Education property tax revenue will increase 14 per cent from last year and fund 31.6 per cent of Alberta Education's operating costs.

With respect to your concerns about legislative changes to codes of conduct for municipal officials, my department is working on legislative changes to the *Municipal Government Act* to include potential changes to enable a standard councillor code of conduct and meeting procedures, and amendments are expected to be introduced in spring 2026. I appreciated hearing your feedback which will help inform changes in the spring.

I understand your concerns with the cost of policing in your community and teacher retention. I have copied my colleagues the Honourable Mike Ellis, Minister of Public Safety and Emergency Services, Honourable Demetrios Nicolaidis, Minister of Education and Childcare; and, for their awareness of the issues you are facing with the costs of policing and teacher retention challenges and costs of policing, respectively.

Thank you again for taking the time to meet. The work municipal leaders do at the local level is vital to the success of communities and our province. I am committed to ensuring your concerns are heard and collaborating with you to serve Albertans. I look forward to continuing our work together in support of Alberta's communities.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

cc: Honourable Mike Ellis, Minister of Public Safety and Emergency Services
Honourable Demetrios Nicolaidis, Minister of Education and Childcare
Neil Smith, Chief Administrative Officer, Town of Nanton

RECEIVED

OCT 30 2025

October 30, 2025

TOWN OF NANTON

To whom it may concern:

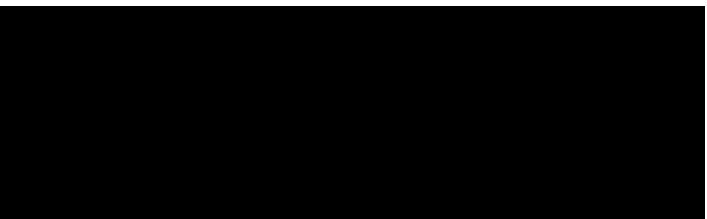
Over the past few weeks that we have been working with ALW Production, I have observed extremely unprofessional, negative and rather embarrassing behaviour and mindsets from some of the business owners involved.

I understand that there are disruptions and some changes that may have been hard to adjust to; however, I am also aware that ALW Production has been nothing but accommodating and that everyone involved has been generously compensated, and for any business owners who feel that this is not the case, then it is simply a reflection of poor negotiation skills on their part.

From my perspective, I see only positives in this situation. We are getting free publicity for the whole town of Nanton and all of the businesses involved, an increase in sales for all businesses from the extra people working in our town, a break from the humdrum, quiet, ordinary days living in a small town, the unique experience of watching how movies are actually made and meeting all of the wonderfully skilled teams that have been an absolute pleasure to work with.

In my opinion, this has been a rare and extremely fortunate learning experience for us all. I am just disappointed and appalled by some business owners who have been nothing but negative, complaining and ungrateful participants who have possibly given Nanton itself a bad name and whose businesses might suffer from such small-minded, mean spirited and childish behaviors.

It is my hope that ALW Production and any other movie companies would continue to want to come to Nanton and enjoy the full hospitality and uniqueness of our community.



CC: Town of Nanton

Chamber of Commerce

Sara-Lynn Lyons

Subject: FW: Movie Disruptions on Main St

From: Jenn Slettede [REDACTED]
Sent: December 11, 2025 4:41 PM
To: Neil Smith <cao@nanton.ca>; Jennifer Handley <jhandley@nanton.ca>; info <info@nantonchamber.com>
Subject: Movie Disruptions on Main St

Dear CAO, Chamber & Mayor

We are writing today to bring forward some concerns regarding the recent movie production on Main Street.

During both films, we experienced issues with accessing our business, and when these concerns were raised with the movie crew, they were either minimized or ignored. We understand that this process is new for all of us, and moving forward we will ensure we communicate our needs clearly from the start. However, we would also like clear communication and support from the Town and Chamber, especially when it comes to business disruptions.

One of our main concerns was the length of time our business was impacted. The movie representative, Ken, had indicated 3–5 days of disruption, but the actual impact lasted 10 days.

Additionally, we were disappointed to see that a large amount of packed snow was left on Main Street following filming. We believe someone from Public Works should have been present to ensure that Main Street was restored to its prior condition.

We fully support growth and development in our community, but not at the expense of our local businesses. We want to see these opportunities benefit everyone, not place our businesses on the back burner.

We welcome having this email added to the next council agenda and look forward to building a strong, clear plan together going forward.

Thank you for your attention to this matter.

Sincerely,

The Promenade

Nanton Chamber and Town of Nanton - Strategic Support Pilot Deliverables – 2025 Report*



*Note that this report does not include everything the Chamber engaged in during the year but primarily reports on the deliverables outlined in the MOU between the Chamber and the Town

Goals and 2025 deliverables:

Deliverable #1: Event coordination (primarily but not strictly limited to Nanton Round Up Days and Nanton Lights the Way)

Two meet and greet events for owners and/or staff of local businesses, one in the spring and the other in the fall (these are also open to Town staff and Council): March 20 at Cattlemens Corner and Oct 20 HUB Radio. Both were well attended, and they gave new businesses an opportunity to promote themselves and to network with others in the community.

Nanton Chamber Golf Tournament (May 30) In an effort to increase our revenue streams and facilitate collaboration and networking amongst businesses, we held our first golf tournament at the Nanton Golf Club. We had 9 sponsors, 17 auction items, 32 golfers, and we netted approximately \$3400 to go towards other Chamber activities during the year.

Join us at **Cattlemens Corner**
2508 - 21st Avenue, Nanton, AB
on **Thursday, March 20th**
from **5:30 to 7:30 p.m.**
Refreshments & Snacks provided!
Please RSVP at info@nantonchamber.com

Join us at **The Hub – Nanton Radio**
2214 - 21st Street, Nanton, AB
on **Monday, October 20th**
from **5:30 to 7:30 p.m.**
Come for a tour of the radio station and one of the Main Street Suites.
Refreshments & Snacks provided!
Please RSVP at info@nantonchamber.com



Nanton & District Chamber of Commerce
Survivor Ball
Sponsored by
co-operators
Kustra Insurance & Investments
Claresholm • Nanton • Fort Macleod

NANTON Nanton & District Chamber of Commerce
CHAMBER OF COMMERCE **Inaugural Fundraising FUN Golf Scramble**
THANK YOU to:

Title Sponsor – Kustra Insurance & Investments - Co-operators Nanton
Long Drive - Men - Bracewood Sheet Metal
Long Drive - Women - Because I Said So, Nanton
Long Putt - Men – Nanton Home Building Centre
Long Putt - Women – Nanton CIBC
Putting Green Contest – JEI Tech + sponsored the water bottles for golfers
Hit The Grain Elevator – Tap Town Books, Nanton
Making Sand Castles – Allison IsBell, Lively Realty Ltd., Nanton
Swimming with Fishes - Willow Creek Studio & Boutique, Nanton

Silent Auction Items

Baron Design – Certificate for a Floral Arrangement	Cattlemens Corner – Four Yeti cups
Kevin & Robyn Todd - Pure Chaos & Art by 963YYC gift basket	GCS Automotive Repairs – TWO Gift Certificates
Dana Zielke - Copper Plated Mule Mugs + Ginger Beer	Pyramid Construction – Table Centerpieces
Bev Zielke - Basket of Goodies, with quilted Batik table runner	Highwood Roofing – Treat Bags
TSI Yard Works - TWO \$160 Yard work Certificates	Home Depot Leithbridge
Annalynn's Tea & Brew Co. – Certificate for Cupcakes	JEI Tech – Silent Auction Item
Willow Creek Studio & Boutique – Coffee Table Book	
Ageless Strength – Gift Certificate	
Tap Town Books – Gift Certificate	
Nanton Golf Club – The Best Gift Certificate – A GOLF TEE TIME for 4!	
Blended Boutique – TWO Golf Themed Pillow Covers	

Round Up Days (Aug 1-4)

As in previous years, the Chamber put together promotional materials, a list of events, social media content, and a landing page at visitnanton.com to promote the four days of activities to encourage visitors and residents to get out and celebrate Round Up Days. We organized the Chili Cook-off and Main Street Market event on Aug 3. This year we had 13 chili vendors (with 15 chilis) and 23 market vendors.



**NANTON ROUND-UP DAYS
AUG 1-4, 2025**

**all events are subject to change without notice*

- Fri, Aug 1st**
 - 9 am Nanton Promoters Mixed Scramble Golf Tournament, reg. deadline July 25
 - 1 pm-3 pm Beat the Heat NQLF Seniors' Ice Cream Social, Silver Willow Lodge
 - 10 am-4 pm Nanton Grain Elevators open for tours by donation (last tour @ 3)
 - 10 pm-12 pm Glow Swim, Tom Homecker Rec Centre (THRC), 18th Street
- Sat, Aug 2nd**
 - 9 am-1 pm: United Church Farmers' Market, Hwy 2 S church parking lot
 - 10 am-4 pm Nanton Grain Elevators open for tours by donation (last tour @ 3)
 - 10 am-10:45 am Driving of the Last Spike Ceremony, Nanton Grain Elevators
 - 11 am-3 pm Nanton Children's Festival, Centennial Park 18th St. Free
 - 2 pm-4 pm Wibit Warriors Swim (THRC)
 - 4 pm-7 pm Open Swim (THRC)
- Sun, Aug 3rd**
 - 8 am-10 am FREE Lions Pancake Breakfast sponsored by Raffin Transit Mix, Southern Alberta Towing, and South Central Welding
 - 10 am-3 pm Main Street Festival
 - 10 am-4 pm Nanton Grain Elevators open for tours by donation (last tour @ 3)
 - 11 am Ministerial Assoc. Worship Service, Centennial Park, bring chair
 - 11 am-3 pm Stories of the Tipi, between the Visitor Information Centre and the Nanton Grain Elevators
 - 1 pm (until chili runs out) Nanton Chamber of Commerce Chili Cook-Off, various locations
 - 2 pm-4 pm Pool Floatie Paddle Races (THRC)
 - 4 pm-7 pm Open Swim (THRC)
 - 5 pm Nanton Nite Rodeo #5, Nanton Ag Grounds, Hwy 533 E
 - 6 pm Fireworks at the Hive event – fundraiser for the Promoters and Boosters (tickets must be purchased)
 - 9:45 pm or later (dusk) Nanton Boosters and Promoters Fireworks Display at Lions Grove Park/Boomer's Hill, Hwy 2 S
- Mon, Aug 4th**
 - 7am-9 am FREE Lions Pancake Breakfast sponsored by Raffin Transit Mix, Southern Alberta Towing, and South Central Welding
 - 10 am Nanton Boosters Parade – a Salute to Farmers and Ranchers
 - 12 pm-4 pm Nanton Grain Elevators open for tours by donation (last tour @ 3)
 - 1 pm Nanton Promoters Duck Race, Mosquito Creek at Campground, Hwy 533 E
 - 1 pm-7 pm Beat the Heat Free Swim (THRC)
 - 2 pm Bomber Command Museum of Canada Engine Run
 - 3 pm Nanton Nite Rodeo Finals, Nanton Ag Grounds, Hwy 533E

ALL WEEKEND
Open 10 am – 5 pm daily, Bomber Command Museum of Canada
Daily 10 am – 5 pm or later, many fantastic local shops and services open all around town

For more information and last-minute updates, check out the [Nanton Round-Up Days Facebook page](#) or visitnanton.com



Encourage community participation, raise town profile



Attract out of town visitors, increase foot traffic at local businesses

Western Street Festival in conjunction with the Nanton Ag Society Pro Rodeo (Aug 23)

For the second year in a row, we coordinated activities the weekend of the Pro Rodeo. Some businesses displayed western-themed items in their windows/stores and a vendor market and hockey game with the Cowboys versus Palominos were organized. Mosquito Creek Music led confirmation of several musicians to perform in the afternoon.



Nanton Pro Rodeo
Street Festival!

★ **RODEO** ★

AUG. 23RD 9 AM TILL 3 PM ON
MAIN STREET (20TH ST) BETWEEN
THE HIGHWAYS.

COWBOYS VS THE PALOMINOS
STREET HOCKEY STARTING AT
11:30

STICK PONY RACES
ROPING DUMMIES
COME PLAY IN THE AFTERNOON
BEFORE THE RODEO STARTS IN
THE EVENING!

**VENDORS
WANTED!**

Contact Dana Zielke 1-403-601-0491
danazielke@telus.net



Collaborate with other local not for profits, increase tourism



Collaborate with other local not for profits, increase tourism

Municipal Election - Meet the Candidates Event (Oct 7)

The Chamber organized a Meet the Candidates event for this year's municipal election. Held at the Nanton Community Centre, we heavily promoted the event, gave all candidates the opportunity to speak and to meet with members of the community. All 13 candidates participated and we had about 120 people attend. The event was also live streamed and recorded to the Chamber's Visit Nanton You Tube channel for those who couldn't make it to the event or wanted to watch it later.



Nanton Meet the Candidates Event 2025



Visit Nanton
46 subscribers

Subscribe

415 views Streamed 2 months ago

The Nanton & District Chamber of Commerce is pleased to present a Meet the Candidates event in preparation for the 2025 Municipal Election. ...more

A vertical event poster. At the top, a dark grey bar contains the text "NANTON & DISTRICT CHAMBER OF COMMERCE PRESENTS". Below this is a large green circle containing the text "2025 MUNICIPAL ELECTION" and "MEET THE CANDIDATES" in large white letters. Underneath the circle, it says "TUESDAY, OCTOBER 7, 2025 AT 7PM". Below that, it says "NANTON COMMUNITY CENTRE" and "Doors Open At 6:30pm". At the bottom of the poster, there is a dark grey bar with the text "Nanton Municipal Election Monday, October 20, 2025" and "Advance Polls Friday, October 17, 2025 at the Kosy Korner 10am to 8pm". Below the poster is a photograph of the Nanton Community Centre building, which is green and white. A QR code is located in the bottom right corner of the poster area.

Event coordination for the benefit of the Town, candidates, + the whole community

Halloween themed shopping (Oct 31)

Our second annual Halloween festivities got underway the week of Halloween with several businesses participating. There were lots of photos and engagement on social media and judges were chosen to vote on the best décor. New Chamber member Parkland Sourdough won and received a certificate for Best Halloween Spirit and a 2026 Chamber membership.



Increase profile of Chamber businesses, more events for businesses and community

Nanton Lights the Way (kick off Nov 29)

No longer a one day event, the Chamber has been extending the umbrella theme “Nanton Lights the Way” to kick off the day of the Distinctly Nanton Christmas Market and to include all holiday activities, business promotions, and festivities throughout the holiday shopping season. This extends the shopping and promotions and puts us in a position of not being dependent on the weather cooperating if it’s only a one-day event. Marketing and promotion of this year’s Nanton Lights the Way included:

- print promotional materials (posters, postcards, coffee/bag stickers) delivered as far afield as Fort Macleod and other municipalities in the Foothills.
- postcard mail drop to Nanton, Parkland, Cayley, and Stavely
- social media video reels and posts on Instagram, and Facebook (Nanton Lights the Way,. Visit Nanton, Chamber of Commerce, and Everything Nanton)
- promoting activities and businesses at the Chamber booth at the Distinctly Nanton Christmas Market
- passport stamp promotion to encourage local shopping from Nov 29 through to Christmas
- business lighting competition (Baron Home Design was the winner)



Once you're done shopping at today's market, check out these Nanton businesses today for special hours, treats, and promotions!



- AnnaLynn's Tea & Brew Co 10-7 (Phoenix Rising tarot card readings)
- Baron Home Design 10-8
- Because I Said So 10-9
- Blended Boutique 11-7
- Brisket Case (inside Georgie's Cafe) 7-3 (in-store specials)
- Cattlemens Corner 9-7
- Cee-Lee Boutique 10-7
- Cowboy Country Clothing 9-7
- Freshmart 8-8
- Mosaic Art & Gift Gallery 11-8 (draw for a discount or free gift w/ \$50 purchase)
- Nanton Candy 10-8
- Nanton Golf Club (Mulligans Restaurant 9-6, Pro Shop 12-6)
- Nanton Home Building Centre 9-1 (scratch tickets savings)
- Parkland Sourdough 10-7
- Simply Stitches & Curiosities 10-4 (specials + demos)
- Tap Town Books 10-8 (E. Mahan 10-12 + L. Mayne 1-2)
- The Hive 10-5 (Black Friday on Saturday)



SCAN THE QR CODE FOR DETAILS ON SPECIAL ACTIVITIES AT THE ABOVE BUSINESSES AND TO CHECK OUT MORE EVENTS AND FESTIVITIES IN NANTON OVER THE HOLIDAY SEASON



Increase visitor attraction, resident involvement, business sales, community spirit and collaboration

Nanton Lights the Way

Landing page for all things Nanton Lights the Way was again available at visitnanton.com. This included the Distinctly Nanton Christmas Market, Late Night Shopping Nov 29th, the lighting up of the Nanton grain elevators, the holiday passport program, the lighting competition on Dec 6, NQLF's Santa Goes Looney, and the Nanton Children Society Hayride, amongst others



WELCOME TO NANTON LIGHTS THE WAY

COME FOR THE DRIVE stay for the magic

NANTON
EST 1903
CHAMBER OF COMMERCE

VISIT NANTON **Nanton Lights the Way** CHAMBER STORIES
GET INVOLVED CONNECT SHOP LOCAL

0 **BECOME A MEMBER**

Events in Nanton throughout Nanton Lights the Way

<p>Distinctly Nanton Christmas Market</p> <p>Sat, Nov 29 10 am-4 pm</p> <p>Over 50 artisan vendors one day only at the Nanton Memorial Community Centre, 2204 18 Street (Hwy 2 south beside the Bomber Command Museum).</p>	<p>Nanton Children Society 6th Annual Hayride</p> <p>Sat, Nov 29 5:30 - 8 pm</p> <p>JT Foster School</p> <p>Come for a magical ride to see the lights with caroling, hot chocolate and cookies!</p>	<p>Nanton Grain Elevators Holiday Lighting</p> <p>Sat, Nov 29 6 pm</p> <p>Join the lighting up of Nanton's prairie beacons as they help Nanton light the way this holiday season!</p>	<p>In the Spirit of Christmas Concert</p> <p>Wed, Dec 3 7 pm</p> <p>Nanton Memorial Community Centre</p> <p>\$20 adults, \$10 children (admission is at the door, no advance ticket sales)</p> <p>Proceeds go to the Nanton Food Bank</p>	<p>Nanton Christmas Light Display Contest</p> <p>Sat, Dec 6</p> <p>Nanton Christmas Light Display Contest Presented by Jennifer Handley & Simon Hunt, RE/MAX First</p> <p>It's time to light up Nanton! Join us for our 1st annual Christmas Light Display Contest and show off your holiday spirit. Whether you</p>	<p>CLAUS PAY WHAT YOU CAN</p> <p>December 6, 2025 9 am-2 pm</p> <p>Nanton Scout Hall (Lions Den) 2222 18 Street</p> <p>There are a lot of items, SO MUCH that they cannot list all.</p>
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Fun Events + Promotions at Chamber Businesses throughout Nanton Lights the Way

<p>AnnaLynn's Tea & Brew Co + Phoenix Rising</p> <p>Fri, Nov 21 5:30 pm</p> <p>Dinner: Chicken Schnitzel with mashed potatoes and mushroom gravy</p> <p>Price: \$55 per person</p>	<p>Tap Town Books</p> <p>Sat, Nov 29 Open 10 am-8 pm 10 am-1 pm 1-2 pm</p> <p>Playing + Story Bins available for sale by Elaine Mahan</p> <p>Nanton author Lise Mayne Time Frouth book signing</p>	<p>Willow Creek Studio & Boutique</p> <p>Sat, Nov 29 10 am- 7 pm</p> <p>Come see where the magic happens! Discover what makes our portrait experiences so special and grab exclusive savings when you book your January or</p>	<p>Cee Lee Boutique</p> <p>Sat, Nov 29 11 am-7 pm</p> <p>Late night shopping with 20% off storewide! Complimentary treats and drinks and a special guest will be joining.</p> <p>2120 20 (Main) Street</p>	<p>The Promenade</p> <p>Sat, Nov 29 11 am-7 pm</p> <p>Cider, cookies, music, shopping, and of course, gifts.</p> <p>2111 20 (Main) St</p>	<p>Simply Stitches & Curiosities</p> <p>Sat, Nov 29</p> <p>Demos at 11 am and 2 pm</p> <p>Come try your hand at Punch Needle Embroidery. 10% off all punch needle tools, patterns and hoops.</p> <p>Open regular hours 11-4.</p>
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Creating one hub for all Nanton Lights the Way activities so residents + visitors had one spot to go to + organizations + businesses had additional promo opportunities

Nanton Lights the Way

19 Chamber businesses participated in the 3rd annual holiday passport program. Started Nov 29 and running to Dec 19, customers get a stamp for every minimum \$10 purchase and are entered to win a massive gift basket of gift cards and products from the participating businesses. This is a fun way to get residents and visitors to shop local, learn about all the businesses here, and get in the festive spirit.

Ongoing social media posts have been and continue to happen through the holidays and will be adjusted for the post Christmas season as well.



participating businesses

- AGELESS STRENGTH
- ANNALYNN'S TEA & BREW HOUSE
- BARON HOME DESIGN
- BECAUSE I SAID SO
- BLENDED HOME DECOR
- BRISKET CASE
- CATTLEMENS CORNER
- CEE-LEE BOUTIQUE
- COWBOY COUNTRY CLOTHING
- DEJA VIEW OPTOMETRY
- FRESHMART
- GCS AUTOMOTIVE REPAIRS
- THE HIVE-NANTON
- MOSAIC ART & GIFT GALLERY
- NANTON GOLF CLUB
- PARKLAND SOURDOUGH
- SADDLE MOUNTAIN TIRE
- SIMPLY STITCHES & CURIOSITIES
- TAP TOWN BOOKS

fill the card and enter to win!

Completed passports can be returned to any participating business.
Draw will be made December 20, 2025.

proudly presented by the nanton & district
chamber of commerce to encourage support of our
fabulous local businesses

Encourage Nanton and Foothills residents to shop local

Seasonal visitor information services and partnerships

The Chamber did not receive Canada Summer Jobs funding for 2025 but recognizing the importance of having the Visitor Information Centre open, we hired a part time employee to greet visitors, hand out travel information, and answer questions about Nanton's history and what businesses, events, and attractions are in town. Brenda Harris was hired, and worked Thursday through Monday 11-3 from June 26 to September 29.



NEWS OF NANTON Wednesday, June 11, 2025 - 13

Bridge being replaced south of Nanton
By Rob Vogt
A bridge south of Nanton is being replaced. At its May 28 meeting, the council of the Municipal District of Willow Creek was updated on the project by Derrick Krizan, the M.D.'s chief administrative officer. He explained the bridge at the end of Basin Road southwest of Nanton will be replaced. The project, budgeted for \$501,400 from the Strategic Transportation Infrastructure Program and the municipal budget, is 50 percent complete, with construction expected in May or June.

M.D. of Willow Creek takes first step in closing road allowance west of Nanton
By Rob Vogt
The council of the Municipal District of Willow Creek has begun the process of closing a road allowance northwest of Nanton. At its May 28 meeting, council gave first reading to a bylaw for the closure and lease of that portion of statutory road allowance adjacent to the south boundary of the SW-1-16-29-4 northwest of Nanton to be permanently closed and leased for grazing purposes. The next step is a public hearing, which is set for June 25, 2025, at 1:20 p.m. Once feedback has been gathered from the public, the bylaw will be sent to the minister of transportation and economic corridors for approval. When approval is given it will be returned to the M.D. where council can consider second and third readings.



Partnered with Claresholm Local Press by purchasing a banner ad for Nanton's Business Corner advertisements; used this to promote different events throughout the year and direct people to specific landing pages online via QR codes

663 individual visitors (increase of 25% over the same period in 2024)*

People from all over the world including Germany, Australia, Switzerland, New Zealand, Spain, France, the U.S. and from across Canada (top provinces: Alberta, Ontario and BC)

People want print materials; many not on Wifi on their phones while travelling



HIGH DEMAND FOR PRINT MATERIALS ON NANTON; THESE WERE ASKED FOR REGULARLY

- *2024 overall total was higher because the VIC opened in May and stayed open later

NANTON CHAMBER OF COMMERCE EST 1903

SHOP LOCAL. SHOP NANTON.

Check out Nanton's businesses - from funky and fun retail shops and delicious eateries, to professional services and home-based businesses.

Scan the QR code for business and Chamber member directories, events, how to become a Chamber member and more!

Email info@nantonchamber.com
www.visitnanton.com

Dressing Up • Gussy Up

Offering retail sales of gently used clothing, shoes, books, bedding, furniture, and housewares

The Nanton Opportunus Society saw a need for community involvement to support the resale of gently used clothing and housewares with an affordable family price range. This came about the two stores - DRESSING UP and GUSSY UP.

We are part of a very accommodating & giving community. When we face a crisis, the response is immediate, either from the community or the staff. How quickly we can get items of need to the site is often dependent on other people. Our products come right off our main floor, it's A1! We bag, label, haul or pick up. Donations can be dropped off at the stores, or call to arrange pick up.

In August 2005, Mueller Trucking from Aldersyde had the courage to access Louisiana after Hurricane Katrina, a noble feat, with donated items to assist with immediate needs! We donate products, someone transports them, and there's a magic wand out there. It costs us nothing but community involvement, team effort, and that magic wand to make it all happen.

We have many unique, vintage, western and hard to find items, along with your every day items. It's always fun to go thrift shopping! You never know what you'll find.

2121 20 Street, Nanton AB • 403-646-0111
Summer hours: 10 am - 5 pm Monday - Saturday
12 pm - 5 pm Sunday

Follow the Nanton Dressing Up Store on Facebook

Experience the nostalgia with our classic westerns and many more retro favourites.

• Espresso & Specialty Drinks
• Local, International and Fair Trade Jewelry
• Great Selection of Greeting Cards
• Journals • Pottery
• Alberta-made Bison Hide Handbags and Wallets
• Pure Beeswax Candles
• Locally-made Body Care
• Essential Oils • Fun Socks
• Used Book Corner offering \$1 Books ...and So Much More!

Because I Said So
403-646-2111 • Open Daily • Find us on Facebook!
Corner of Hwy 2 South and 19 St, Nanton

Visit Nanton's indie bookstore on Main Street for new (and some used) books, local art, art cards, wood puzzles, a kids' room and more.

TAP TOWN BOOKS

Open daily Tues-Fri 10-6, Sat-Mon 10-5
2114 20 Street (in the 1908 Creighton Drugstore building)

info@taptownbooks.com
Shop online www.taptownbooks.com

This is more than a photoshoot—it's an escape, crafted to celebrate your essence through elevated beauty and timeless imagery.

From the moment you arrive, you're immersed in a world of style, sophistication, and transformation all centred on you.

Willow Creek Studios & Boutique

Lorraine Hjalte
Photographer

403-601-1616 • lorraine@willowcreekstudiosboutique.ca
willowcreekstudiosboutique.ca • Nanton, AB



OFFICIAL NANTON-BRANDED MERCHANDISE is available for sale at the Visitor Information Centre in the MacEwan School House on Hwy 2 north between 11-3 Thurs-Mon or through the options below.

Nanton-branded t-shirts
T-shirts are available in white, apple, and black with either the horse, plane, or elevator logo on the image beneath the NANTON name. Sizes available: XS, S, M, L, XL, 2XL, 3XL. Price: \$25

Canvas bags now available for \$10

Nanton-branded regular and trucker-style ballcaps
Baseball caps are available in black with silver or burgundy embroidery, navy blue with silver embroidery, or white with burgundy embroidery. Trucker-style mesh caps are available in black or navy blue with a ton laser crest. Price: \$25

SELECT ITEMS ALSO AVAILABLE AT BECAUSE I SAID SO & THE HIVE-NANTON

Proceeds go to the Nanton Chamber and its projects to support Nanton and area businesses

NANTON CHAMBER OF COMMERCE

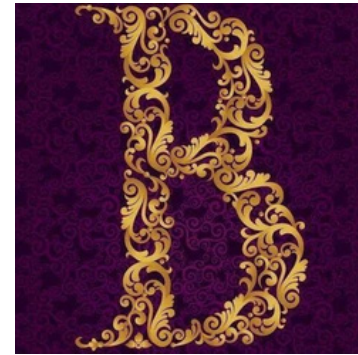
Promote town, tourism, drive traffic to businesses and attractions

Seasonal visitor information services and partnerships

Once again we approached businesses to sponsor the three planters outside the Visitor Information Centre (JEI Tech and Baron Home Design came on this year).



JEI TECH



Partnering with HUB Radio to promote events, provide material for welcome bags and promote events and other activities the Chamber is spearheading.



Enhance town beautification, increase business sponsorship opportunities, community partnerships

General community marketing and use of the authorized Nanton community branding for promotion, ideally in tandem with Foothills Tourism Association where relevant

- we again printed a Nanton bookmark with 2025 events on one side; due to very high demand, we printed a second run for June to the Distinctly Nanton Christmas Market with more details on the Round Up Days schedule
- ongoing hashtagging of @explorefoothills (Foothills Tourism Association) on social media posts to ensure that any Nanton activities were then shared through the FTA's marketing
- continued to distribute a promotional card for new resident welcome bags, at the VIC, and for other general purposes



Welcome from the Nanton & District Chamber of Commerce



Nanton is home to over 200 businesses, from retail and manufacturing to home-based and online. The Nanton & District Chamber of Commerce has been around for over 40 years, supporting local businesses and providing resources to help them flourish. Whether you plan to operate a business here, work elsewhere, raise a family here, or are retired, we encourage you to support local. Nanton's shops and services are operated by neighbours who appreciate your business, making for a thriving community for both residents and visitors.

For more information on Nanton businesses, go to www.visitnanton.com. If you would like more information on getting involved with the Chamber, email info@nantonchamber.com.



- June 15 – Sept 28** Nanton United Church Farmers' Market, All Sats, 9-1
- July 5 & 12** Nanton Nite Rodeo, 7 pm
- July 19-20** Nanton Ranch Rodeo
- July 20** Bikes and Bombers event, Field of Dreams Show & Shine, Bomber Girls Fashion Show, Engine runs @ 11am & 2pm
- July 21** Coutts Centre Arts Festival 10-5
- July 27** Nanton Nite Rodeo, 7 pm
- July 28** RCMP Musical Ride, 1 pm
- Aug 2-5 Nanton Round-Up Days:**
Fri-Sun Slo-pitch Tourney;
Friday: 4-7pm NAPS BBQ; 6:30pm country music @ Kosy Korner
Saturday: 8-10am Pancake Brkfst @ Auditorium Hotel; 9am-1pm Farmers' Mkt; 11-3pm Firefighter BBQ Fundraiser & Activities; 1-5pm JR Rodeo.
Sunday: 8-10am Lions Pancake Brkfst @ Community Centre; 10:30am BCM engine run; 11am Church Service Centennial Park; 1-3pm Chili Cookoff & Lemonade Stand Challenge downtown; Dusk Fireworks display @ Lion's Grove Park.
Monday: 7-9am Lions Pancake Brkfst @ Community Centre; 10am Nanton Days Parade; 11am-3pm Children's Fest @ Centennial Park, 1pm Promoters Duck Race; 2pm BCM Engine Run; 3pm Nanton Nite Rodeo, Ag Grounds.
- Aug 10** Nanton Nite Rodeo Finals, 2 pm
- Aug 16-18** Shady Grove Bluegrass Fest
- Aug 18** En Plein Air Art Event, Coutts Centre, 10 am – 5 pm
- Aug 23** BCM Engine Run @ dusk
- Aug 24** BCM Engine Runs 11am & 2pm
- September 20** BCM Hangar Hootenany fundraiser, Engine Run @ dusk
- September 21** BCM Halifax update, Engine Runs @ 11am and 2pm
- Nov 23** Nanton Lights the Way & Distinctly Nanton Christmas Market

Create print assets to promote town and events + welcome new residents

Social media/ internet promotion of the community and events

Newsletters – January, March, July, November; sent to newsletter list and posted on Facebook pages
304 recipients, a 15% increase over last year

Instagram – 195x posts as of Dec 5, 2025 and 760x followers; increase of 13% over year prior.

Facebook – Chamber FB page 884 members, an increase of 17% over year prior

Website (www.visitnanton.com) – posted events on events calendar throughout the year



NANTON CHAMBER OF COMMERCE
2025 Chamber memberships now available
Thanks to those of you who have already renewed!

2024 Chamber members should have already received an invoice and information via email for your 2025 member renewals. Information on our 2024 activities and projects along with a member form was also mailed with the Town's business license information. If you didn't receive one or both let us know at info@nantonchamber.com and we'll get them to you.

If you are a new business or individual who is interested in becoming a member this year click the link below. You can also read up on some of the projects and activities we got up to in 2024. The Chamber has been very active on numerous fronts and has lots on its plate for 2025 to promote the businesses here, encourage networking, and promoting the town as a whole.

AGM: Feb 27 We're looking for new board members!
Call or email to find out how you can get involved.

NANTON CHAMBER OF COMMERCE **Meet & Greet**

Join us at **Cattlemens Corner**
2308 - 21st Avenue, Nanton, AB
on **Thursday, March 20th**
from **5:30 to 7:30 p.m.**
Refreshments & Snacks provided!
Please RSVP at info@nantonchamber.com

Join us for our first Meet & Greet of 2025 at Chamber member Cattlemens Corner.

Come network and socialize! It's a great opportunity to promote your business, catch up with colleagues and friends, and see what other businesses in town have to offer.

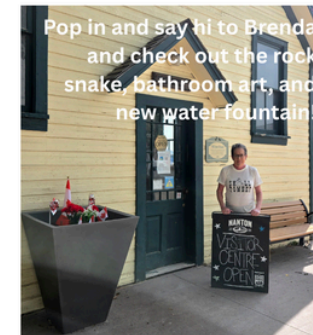
Please RSVP to info@nantonchamber.com.

If you're a Chamber member and want to host a Meet & Greet this year let us know. We hold these quarterly and the Chamber covers refreshment and snack expenses.

Wow, how did half the year already pass us by? We've got lots to report on and events coming up. Read on to hear about:

- The Round Up Days schedule for the August long weekend
- Visitor Information Centre open
- More Nanton-branded merchandise being made and available for sale
- Installation of components of the Healthy Communities Initiative grant now happening
- It's not AGM time but we're still looking for more board members
- This summer's vendor markets and Chili Cook-Off on Aug 3

Nanton's Visitor Information Centre is open Thurs-Mon 11-3.
Have you dropped off your menu, business card or other promo material so we can better promote your business?



NANTON LIGHTS THE WAY

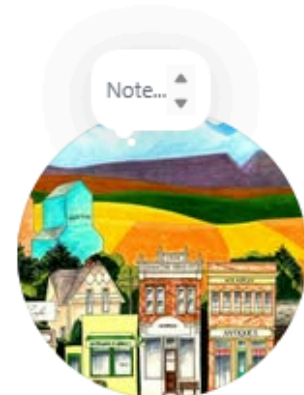
COME FOR THE DRIVE
stay for the magic

scan the QR code for details

Nanton Lights the Way - almost four weeks of fun holiday festivities and promotions - kicks off Nov 29 with the Distinctly Nanton Christmas Market 10-4 at the Community Centre (sold out with over 50 artisan vendors).

Nov 29 also kicks off the Chamber's popular holiday shopping passport to encourage local shopping. Submit a filled-out passport and be entered to win a massive gift basket from participating businesses.

Lots of businesses and organizations have activities and promotions throughout the holiday season. Check out the link below to see all things Nanton Lights the Way.



visitnanton [Edit profile](#) [View archive](#)

745 posts 760 followers 262 following

Nanton Chamber of Commerce
Visit Nanton for cool shops, great food, awesome attractions, and a relaxing time away from the city. Only 40 mins south... more
communityfuturehighwood.ticketspice.com/business-builders

Nanton & District Chamber of Commerce

Public group · 884 members · AI enabled



Increase profile of businesses, Chamber initiatives and other events in community to increase awareness, sales, and participation

Merchandise acquisition and distribution

Merch sales started at the Distinctly Nanton Christmas Market on Nov 30, 2024. Items are currently sold via the visitnanton.com website, and at Chamber member businesses The Hive-Nanton, Because I Said So, and Home Hardware (totes only). With the store sales, sales at the Visitor Information Centre from June through September, Farmers Market sales, the two markets the Chamber organized (Aug 3 and Aug 23), and at this year's Distinctly Nanton Christmas Market on Nov 29th, we've sold approximately \$3300 worth of merchandise.



OFFICIAL NANTON-BRANDED MERCHANDISE is for sale at **Because I Said So** (corner of 19th Street and Hwy 2 south) and **The Hive-Nanton** (Hwy 2 south on the west side across from Cattlemen's Corner); canvas bags are available at **Home Hardware**

Nanton-branded t-shirts

T-shirts are available in white, sapphire, and black with either the horse, plane, or elevator logo on the image beneath the NANTON name. Sizes available: XS, S, M, L, XL, 2XL, 3XL. Price: \$25



Canvas bags \$10



Nanton-branded regular and trucker-style ballcaps

Baseball caps are available in black with silver or burgundy embroidery, navy blue with silver embroidery, or white with burgundy embroidery. Trucker-style mesh caps are available in black or navy blue with a ton laser crest. Price: \$25



Scan the QR code here to see all items available and a downloadable order form at www.visitnanton.com



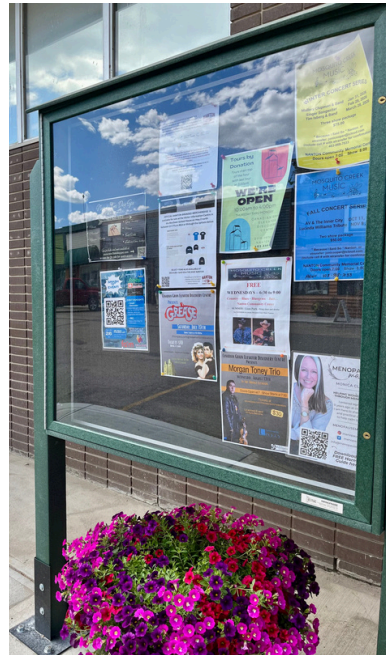
Proceeds go to the Nanton & District Chamber of Commerce and its projects to support Nanton and area businesses



Promote the town through the selling of Nanton-branded merchandise

Application for additional operational or project-based grants with Town consent obtained where required (e.g. capital projects/ projects involving changes to municipal property).

Completion and installation of most of the Healthy Communities Initiative grant components, the phone booth on Main Street will be completed this year (2026), and we are getting a new front panel for the message board.



Small scale infrastructure projects to beautify town, promote the history, events, attractions and businesses and increase communication with residents and visitors

Continuing to maintain the 6 black planters on Main Street (these were courtesy of a Fortis Alberta grant that the Chamber applied for), and received additional funding from TELUS this year to beautify the barrels year round outside the TELUS building on Main Street. Baron Home Design sponsored the black planters this year and the Chamber paid Baron to do the TELUS planters.

FORTIS
ALBERTA



NANTON
EST 1903
CHAMBER OF COMMERCE



Enhance beautification of town

Other

Chamber representation at:

Regional Economic Collaboration Meetings - Jan 29, Feb 26, Apr 30, June 18

The Nanton Quality of Life Foundation Volunteer Fair - May 3

Alberta Southwest Regional AGM at Remington Carriage Museum in Cardston June 5



Deliverable #2: Presentation (Jan 2026) and Proof of spend - P&L submitted separately

Raise profile of Nanton and the businesses in it by participating in local, regional, and provincial meetings and roundtables; being a part of economic development opportunities.