



MINUTES

Thursday, December 18, 2025 at 2:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

GOVERNANCE COMMITTEE

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Jennie McMasters, Roger Miller, Dave Mitchell, and Shauna Strong

OTHERS PRESENT: Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The Governance Committee Meeting was called to order by Chair Mayor Handley at 2:01 p.m.

RESOLUTION # 1 - 25/12/18 – GOV - Mitchell

IT WAS MOVED to accept the agenda for the December 18, 2025 Governance Committee meeting as distributed.

2. DELEGATIONS BY APPOINTMENT: None scheduled.

3. MINUTES OF PREVIOUS MEETINGS & BUSINESS ARISING FROM THE MINUTES:

4. NEW AND UNFINISHED BUSINESS:

CLOSED SESSION:

RESOLUTION # 2 - 25/12/18 – GOV – Strong

IT WAS MOVED at 2:02 p.m. to hold "Closed Confidential Session: pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act, Section 28 Local Public Body Confidences and Section 29 Advice from Officials CARRIED

- 4.1 Chief Administrative Officer Hiring Process and Timeline
- 4.2 Job Ad and Posting
- 4.3 Chief Administrative Officer Bylaw
- 4.4 Chief Administrative Officer Job Description
- 4.5 Chief Administrative Officer Interview Questions

RESOLUTION # 3 - 25/12/18 – GOV - McMasters

IT WAS MOVED to reconvene the Governance Committee Meeting at 3:23 a.m. CARRIED

5. REPORTS / AGENDA BUILDING:

5.1 Next Meeting January 5, 2026 at 5:00 p.m.

6. ADJOURNMENT:

RESOLUTION # 4- 25/12/18 – GOV - Mitchell

Moved to adjourn the Governance Committee meeting at 3:24 p.m.


TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHAIRPERSON



CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 5th day of January, 2026.