



# AGENDA

Monday, April 3, 2023, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2<sup>nd</sup> Floor, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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### **1. CALL TO ORDER & ADOPTION OF AGENDA:**

- 1.1 Call to Order
- 1.2 Adoption of Agenda (Res)

### **2. PRESENTATIONS:** None scheduled

### **3. REPORTS:**

- 3.1 CHIEF ADMINISTRATIVE OFFICER:**
- 3.1.1 Status Report – E

### **4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

#### **4.1 ADOPTION:**

- 4.1.1 Regular Council Meeting Minutes March 20, 2023 – E**
- 4.1.2 Committee of the Whole of Council Meeting Minutes March 27, 2023 – E**

#### **4.2 BUSINESS ARISING FROM THE MINUTES:**

- 4.2.1 Committee of the Whole Meeting  
Recommendation for Proposed fee schedule change for user groups (summer)

### **5. NEW & UNFINISHED BUSINESS (Requests for Decision):**

- 5.1 Request for Decision - May Committee of the Whole of Council meeting schedule - E
- 5.2 Request for Decision - 2023 Proposed Safety Codes Fee Schedule – E
- 5.3 Information Brief - Swimming Pool Asset Condition Report – E

### **6. CORRESPONDENCE:**

- 6.1 FOR ACTION:** None

**6.2 FOR INFORMATION:**

6.2.1 Alberta Public Safety & Emergency Services Invoice for Police Funding Model \$90,412 and correspondence regarding same - E

**7. CLOSED CONFIDENTIAL SESSION:**

7.1 Residential Sewer Issue - FOIP Section 20(1) Disclosure harmful to law enforcement

**8. ADJOURNMENT:**



# STATUS REPORT

Meeting: April 3, 2023  
Agenda Item: 3.1.1

**Completed = C Under Review = UR In Progress = IP No Further Action = NFA**

**CAO** = Chief Administrative Officer  
**DO** = Development Officer

**CS** = Corporate Services  
**LS** = Legislative Services

**OP** = Operations Manager  
**OTHER** = Staff/Contractor/etc.

**COMMITTEES:** **GOV** = Governance **FIN** = Finance **SERV** = Services **REC** = Recreation & Culture  
**ECD** = Economic & Community Develop **CW** = Committee of the Whole

**COUNCIL** Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

Res #	Description	Notes	Status	Action/FWd
<b>Regular Meeting March 20, 2023</b>				
88 - 23/03/20	Approve the 2023 - 2025 Multi-Year Budget, including Operating and Capital		C	
85 – 23/03/20	Non-Residential property sub-classes for the 2023 taxation year: • Vacant Non-Residential Property = 200 % of the 2023 non-residential tax rate for Other Non-Res Property. • Small Business Property = 10% below the 2023 non-residential rate for Other Non-Residential Property.		C	
86 -23/03/20	Approve 2023 - 2027 Five Year Capital Plan		C	
87 -23/03/20	Ratify appointment of Evan Jersch to the position of Deputy Fire Chief, effective immediately.		C	
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service and bring back to Council for consideration.		IP	Chief and CAO

## COMMITTEE OF THE WHOLE

Recommend	Description	Notes	ST	fw
#1 – 23/03/27	Amendment to Fees & Rates Bylaw for Summer Facility Use	R 23/04/03	IP	

## COUNCIL

Res #	Description	Notes	ST	fw
112 – 22/03/09	further discussion for direction and control of the Director of Emergency Management position as per Bylaw #1332/19.			Emergency Advisory committee
CW 1- 22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program			On hold
CW 2- 22/11/28	Determines an option for the refurbishment of the Town’s gateway signs & relocation of LED community info signage			REG next year 2023
CW 3.1.4 22/11/28	Budget deliberations priority - installation of an elevator 2023			Spring ‘23
CW 3.1.6 22/11/28	Chamber request for financial support of Economic Development Officer will be discussed within the 2023 Budget			Spring ‘23
CW3.2.1 22/11/28	Offsite Levy Bylaw (proposed): bring the issue forward	Spring 2023		Spring ‘23
71 - 23/03/06	Delay fire department review to fall of 2023			Fall 2023
70 - 23/03/06	Rescind Res #14 – 23/01/16 Replace: Council budget \$5,000 to install public art or creative imagery on THRC. RFP process, vetted by Committee of the Whole.		IP	CAO Future CW

## COMMITTEES

Res #	Description	Notes	ST	fw
N/A				

## DEPARTMENTS

Res #	Description	Notes	ST	fw
52 – 21/03/01	CAO to apply for THRC elevator funding (CW 22/11/28 discussion)	Green & Inclusive Spaces application	IP	FIN
82 – 21/04/05	THRC new program & partnering w/FCSS investigation	See also Res#20-20/01/20	IP	REC
243-21/09/07	Heraldic emblem project updated – working on draft sketch	Sketch draft in progress	IP	LS
149-22/05/02	RFD re: STARS \$2/capita request	Review in Spring	IP	CS
174-22/05/16 250-22/08/15	CAO to draft lease agreement for the Canadian Grain Elevator Discovery Center	Legal req'd for liability re: lease / CAO to include info	IP	CAO
251-22/08/15 252-22/08/15	CAO to consult w/ ORRSC for LUB amendment re: CGEDC lease and use & master plan inclusion	CAO	IP	CAO
237 -22/10/19	CAO RFP re: review of Fire Department needs and strategic 10-year plan	Pending budget approval	IP	CAO
383 - 22/12/12	FIN committee to explore Operational Budget options in 2024		IP	FIN
391- 22/12/12	Fwd support grant app for Fire Services training to ICF Emergency Services	CAO / Fire Chief	IP	CAO
394 - 22/12/12	Defer off-site levy in lieu of legal advice	CAO	IP	CAO
CW3- 23/01/30	Include provisions for updated Fire Services Bylaw regarding fireworks	Under review	IP	CAO/LS
49 - 23/02/21	RFD Re the Information Technology (IT) security recommended options.	Bring to March 6, 2023 Reg	IP	CS
7 - 23/01/03	Refer the potential of utility fees for bare lots to Services Committee – sent to Regular Meeting 23/03/06	Review By#1160 to include info	IP	CAO
14-23/01/16	budget \$5,000 vinyl wrap THRC/ new Res #70- 23/03/06	RFP issued	IP	CAO
18-23/01/16	CAO to collab with Chamber of Commerce RFD for Marketing	Info brief to follow	C	CAO
19-23/01/16	Needs Assessment - Silver Willow rebuilding	Quote provided	IP	CAO
67 - 23/03/06	CAO to review Bylaw 1160/04, (Development Levy Bylaw) for off-site levy and utility fee discussions.		IP	CAO
68 - 23/03/06	Add consideration of an air burner option for yard and branch disposal to the strategic plan (Operations) for 2023, RFP in the third or fourth quarter of 2023 for prospective acquisition in 2024.		IP	OP Move to Q4 2023
76 - 23/03/06	CAO find options re: pension programs and planning.		IP	CAO
66 - 23/03/06	Proceed with 2023 dewatering pilot project for the WWTP est \$10,000 before proceeding to a larger scale dewatering project to reduce liquids in sludge.			OP

## CAPITAL PLAN STATUS

Roadway Infrastructure	Lead: Public Works	BUDGET	SOURCE
Road rehab & repairs - various locations		\$150,000	Gas Tax
Sidewalk rehab & replacement - <i>various locations</i>		\$75,000	Gas Tax
<i>Notes:</i>			
<ul style="list-style-type: none"> <li>• <i>Road rehab locations will not be finalized until valve work is confirmed or executed - June deadline.</i></li> <li>• <i>Sidewalk: HWY 2 Circle 'K' Location is priority ahead of Tim Horton's area (defer latter to 2024);</i></li> <li>• <i>Sidewalk: Bump out by candy store to expand pedestrian corner and prevent dangerous illegal parking</i></li> <li>• <i>Curb replacement: SWL area of 20<sup>th</sup> conversion to angle parking is to proceed.</i></li> </ul>			

Water, Wastewater & Stormwater Infrastructure	Lead: Manager of Operations	BUDGET	SOURCE
WWTP (FOG Digester)		\$75,000	MSI/LGFF
Sewer collection re-lining (remainder of 19 <sup>th</sup> Street), <b>incorporating manhole chamber renewal(s)</b>		\$150,000	Gas Tax
Flusher (for sewer collection mains) <i>Likely deferred: discuss funds re-allocation or retention for 2024.</i>		\$20,000	MSI/LGFF
WWTP Equipment (chemical pump and metering): <i>further discussion?</i>		\$25,000	MSI/LGFF
Water Valve Replacement (12 planned)		\$100,000	Gas Tax
Catch Basin/ swale (Ranchland Motel corner) project : <i>further discussion ?</i>		\$20,000	MSI/LGFF
Raw water reservoir aeration project		\$1,370,000	AWWMP
		38.46% Reserves; 61.54%	Province

*Notes:*

- *Water valve replacement ideally complete by June*
- *A decision on the catch basin/ how to address stormwater needs to be made **asap**, project has additional complexities.*
- *FOG Digester is on order*

Parks & Trails	Lead: Rec Facility Supervisor	BUDGET	SOURCE
Picnic Shelter/ Gazebo modifications (Lions Grove Park)		\$15,000	MSI/LGFF
Pathway Rehab (Ball Diamond area)		\$20,000	MSI/LGFF
Playground updates (handicap accessible swings and groundwork)		\$25,000	MSI/LGFF
VIC washroom completion		\$10,000	<b>Reserves</b>

*Notes:*

- *Shelter: water line condition (assess for leakage)*

- playground groundwork may be 2024;

<b>Buildings</b>	<b>Lead: Various</b>	<b>BUDGET</b>	<b>SOURCE</b>
THRC - front curtainwall façade, roof & elevator (grant dependent) Grant application submitted – unlikely a 2024 project		\$300,000	program
Arena – partial board replacement/ updates Deadline upcoming		\$75,000	MSI/LGFF
Public Works Shop – Heating, A/C, ventilation, lighting and structural, electrical, fiber, sewer, water Some aspects under way		\$75,000	MSI/LGFF
Firehall – Heating updates Quotes being obtained		\$50,000	MSI/LGFF
Fencing - recycling/branch pile yard In development		\$25,000	Taxation

Notes:

<b>Vehicles &amp; Equipment</b>	<b>Lead: Public Works/ Rec/Bylaw</b>	<b>BUDGET</b>	<b>SOURCE</b>
PW equipment - sander and plow		\$50,000	Taxation
Backhoe replacement		\$202,000	MSI/LGFF
Vehicles (PW pickup trucks)		\$75,000	Reserves
Parks - tractor replacement/2 <sup>nd</sup> hand Toolcat		\$40,000	MSI/LGFF
Bylaw equipment - speed signage & upgraded crosswalk illumination		\$25,000	Gas Tax

Notes:

- Sander and Plow will be executed this summer.
- Backhoe ordered – receipt in 2024
- A fleet program for next year may be being examined. What best fits the budget?
- A secondhand Tool Cat rather than a new Kubota for reasons of compatibility and flexibility is being considered.
- Electric traffic signs ordered from ATS by Bylaw. Model that will allow traffic count on HWY2.
- Crosswalk servicing and upgrades (particularly the THRC and either side of Main Street) being explored with ATS.

Public Realm & Development	BUDGET	SOURCE
Library Raingarden ( <i>grant dependent</i> )	\$56,500	program
VIC Raingarden/secondary phase ( <i>grant dependent</i> )	\$567,500	program
Gateway Signage	\$25,000	MSI/LGFF

*Notes: Library or VIC project grant application success would mean considerable reserve decisions for match or partnering amounts.*

Other notes:

We are in an extended discussion with Fortis about a streetlight on HWY 533 by the entrance to Nanton campground to improve visibility and safety. If we get to a point where we have firm numbers and approach, further details will be provided.



# MINUTES

Monday, 20, 2023 at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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**COUNCIL PRESENT:** Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, and Ken Sorenson.  
On leave: Kevin Todd.

**OTHERS PRESENT:**

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services Manager
Nicole Roy	Legislative Services Clerk
Clayton Gillespie	Corporate Services Manager
Georgina Sharpe	Planning & Development Officer
Lance Welhage	Benchmark Assessments
Kelly Smit & Lynette Soldan	Rowan House Society

### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

#### **RESOLUTION # 80 - 23/03/20 - Czop**

The Regular Council agenda for March 20, 2023, was accepted with a change to the order of Presentations 2.1 and 2.2. CARRIED

### 2. PRESENTATIONS:

#### **2.1 Kelly Smit and Lynette Soldan with Rowan House - 7:02 – 7:20 p.m.**

Councillor Dozeman left the Council Chambers briefly at 7:02 p.m. and returned at 7:04 p.m. Lance Welhage entered the meeting at 7:04 p.m.

The Rowan House presentation summarized the many programs available to assist primarily with the prevention of domestic abuse. Kelly Smit and Lynette left the meeting at the conclusion of the presentation.

#### **2.2 Lance Welhage, Benchmark Assessments – 7:21 – 7:37 p.m.**

Mr. Welhage summarized the PowerPoint presentation to Council regarding the 2022 assessments for the 2023 tax year (filed for information under current filing). He left the meeting at the conclusion of his presentation.

### 3. REPORTS:

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Monthly Report - E

#### **3.2 FINANCIAL:**

3.2.1 Accounts Payable Reports February 2023 - E

**3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager - E
- 3.3.3 Planning & Development Officer - E
- 3.3.4 Fire Chief - E
- 3.3.5 Peace Officer - E

**3.4 COUNCIL:**

- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER - E
- 3.4.7 COUNCILLOR JOHN DOZEMAN - E

**RESOLUTION # 81 - 23/03/20 - Sorenson**

Moved that all written reports, as recorded on the agenda for March 20, 2023, be received for information and filing. CARRIED

**4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

**4.1 ADOPTION:**

**4.2.1 Special Meeting Minutes - E**

**RESOLUTION # 82 - 23/03/20 - Miller**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Special Meeting of the Town of Nanton held March 6, 2023, were accepted as distributed. CARRIED

**4.2.2 Regular Council Meeting Minutes – E**

**RESOLUTION # 83 - 23/03/20 - Dozeman**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held March 6, 2023, were accepted as distributed. CARRIED

**4.2 BUSINESS ARISING FROM THE MINUTES:**

**4.2.1 2023 Operating Budget – E**

**RESOLUTION # 84 - 23/03/20 – Dozeman**

Moved to approve the 2023 - 2025 Town of Nanton Multi-Year Budget, including Operating and Capital, as attached to these minutes as Schedule "A". CARRIED

**5. NEW & UNFINISHED BUSINESS:**

**5.1 Vacant Non-Residential property sub-class and Small Business class mill rates – E**

**RESOLUTION # 85 - 23/03/20 – Dozeman**

Moved that pursuant to Bylaw 1339/20 sections 6.0 and 7.0 respectively, the following tax rate guidance be adopted for the following Non-Residential property sub-classes for the 2023 taxation year in line with the rates set in 2022:

- The municipal tax rate for Vacant Non-Residential Property is set at 200 per cent of the 2023 non-residential tax rate for Other Non-Residential Property.
- The municipal tax rate for Small Business Property is set at 10 per cent below the 2023 non-residential rate for Other Non-Residential Property. CARRIED

## 5.2 Five Year Capital Plan – E

### **RESOLUTION # 86 - 23/03/20 – Sorenson**

Moved to approve the 2023 - 2027 Five Year Capital Plan as attached to these minutes as Schedule “B”.  
CARRIED.

## 5.3 Deputy Fire Chief - E

### **RESOLUTION # 87 - 23/03/20 – Miller**

Moved to ratify the appointment of Evan Jersch to the position of Deputy Fire Chief, effective immediately.  
CARRIED

## **6. CORRESPONDENCE:**

6.1 FOR ACTION: None

6.2 FOR INFORMATION:

6.2.1 MD Willow Creek Council Discretionary Funding to Community Organizations – E

## **7. CLOSED CONFIDENTIAL SESSION:**

Georgina Sharpe left the meeting at 8:25 p.m.

### **RESOLUTION # 88 - 23/03/20 - Mitchell**

IT WAS MOVED to recess the Regular Meeting at 8:25 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Cemetery Services – FOIP Section 17(1),(5) Disclosure harmful to personal privacy and 24(1)(b) Advice from Officials

7.2 Fire Department Personnel – FOIP Section 21 Harmful to Intergovernmental Relations

7.3 Nanton Health Centre (update) – FOIP Section 21 Harmful to Intergovernmental Relations

CARRIED

### **RESOLUTION # 89 - 23/03/20 - Czop**

IT WAS MOVED to reconvene the Regular Meeting at 9:40 p.m. CARRIED

### **RESOLUTION # 90 - 23/03/20 - Mitchell**

Moved to direct the CAO to collaborate with the Nanton Fire Chief to review the volunteer fire department’s number of firefighters for the delivery the required level of fire service by the Town of Nanton and bring the business case information back to Council for consideration. CARRIED

## **8. ADJOURNMENT:**

### **RESOLUTION # 91 - 23/03/20 - Dozeman**

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:41 p.m. CARRIED.

**TOWN OF NANTON**

\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 3<sup>rd</sup> day of April, 2023.





*TOWN OF NANTON*

**2023 to 2025 MULTI-YEAR BUDGET**

Includes Operating and Capital

Approved by RESOLUTION # 84 – 23/03/20

Town Of Nanton  
Operational Budget  
2023 - 2025



	2023	2024	2025
<b>REVENUE</b>			
Net Municipal Taxes	\$3,012,163	\$3,217,935	\$3,371,575
Sales & User Fees	1,528,741	1,568,366	1,590,938
Licenses & Permits	58,790	59,242	58,889
Fines	12,000	10,000	10,275
Rentals	163,540	169,467	173,984
Government transfers	182,205	158,705	158,855
Investment income	62,000	55,000	50,000
Penalties & cost	56,356	59,082	62,060
Franchise & Concession	343,500	347,500	351,541
Other revenues	9,000	9,000	9,110
<b>Total Revenue</b>	<b>5,428,295</b>	<b>5,654,297</b>	<b>5,837,227</b>
<b>EXPENDITURES</b>			
Legislative	147,175	141,397	142,581
General Administrative	851,034	866,771	883,435
Fire	211,450	207,656	212,593
Municipal Enforcement and Disaster	117,547	112,890	122,277
Common services	359,276	372,483	382,673
Roads	420,436	425,723	435,074
Water	608,254	623,101	638,603
Waste Water	773,476	786,783	807,447
Solid Waste	78,000	80,700	82,872
Recycling	75,327	78,729	81,537
Cemetery	21,424	21,978	22,766
Land - Planning, Zoning and Subdivision	256,614	164,038	168,260
Marketing and Communications	50,000	48,249	49,481
Parks and Recreation	901,385	902,506	923,371
Cultural, FCSS and Public Health	160,392	161,295	163,241
<b>Total Expenditures</b>	<b>5,031,791</b>	<b>4,994,301</b>	<b>5,116,210</b>
<b>EXCESS (SHORTFALL)</b>	<b>396,504</b>	<b>659,996</b>	<b>721,017</b>
<b>OTHER</b>			
Government transfers for capital assets	2,035,098	980,000	2,810,000
<b>EXCESS (SHORTFALL) OF REV OVER EXP</b>	<b>2,431,602</b>	<b>1,639,996</b>	<b>3,531,017</b>
<b>ADJUST CASH ITEMS THAT ARE NOT REV &amp; EXP</b>			
Capital expenditures	(2,697,000)	(1,080,000)	(2,860,000)
Debt principal repayment	(31,504)	(32,496)	(33,517)
Transfer from reserves	911,902	110,000	60,000
Transfer to reserves	(615,000)	(637,500)	(697,500)
<b>Trial Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Variation</b>	<b>0</b>	<b>0</b>	<b>0</b>

*MS ga*

Town of Nanton  
 LEGISLATIVE BUDGET  
 2023 - 2025



	2023	2024	2025
<b>Revenue</b>			
Other revenues:			
LEG - Transfer from Reserves	(30,000)		
<b>Total Other revenues</b>	<b>(30,000)</b>		
<b>Total Revenue</b>	<b>(30,000)</b>		
<b>Expense</b>			
Salaries, Wages & Benefits:			
COU - Statutory Deductions	2,700	3,200	3,200
COU - Allowance	85,000	90,872	91,781
COU - Per Diem - Mitchell	500	750	750
COU - Per Diem - Handley	1,000	1,500	1,500
COU - Per Diem - Dozeman	500	750	750
COU - Per Diem - Czop	500	750	750
COU - Per Diem - Miller	500	750	750
COU - Per Diem - Sorenson	500	750	750
COU - Per Diem - Todd	500	750	750
<b>Total Salaries, Wages &amp; Benefits</b>	<b>91,700</b>	<b>100,072</b>	<b>100,981</b>
Contracted & General Services:			
COU - Travel, Subsis, Training	6,000	6,750	7,000
COU - Trav, Subsis, Training - Mitchell	1,000	1,000	1,000
COU - Trav, Subsis, Training - Handley	1,000	1,500	1,500
COU - Trav, Subsis, Training - Dozeman	1,000	1,000	1,000
COU - Trav, Subsis, Training - Czop	1,000	1,000	1,000
COU - Trav, Subsis, Training - Miller	1,000	1,000	1,000
COU - Trav, Subsis, Training - Sorenson	1,000	1,000	1,000
COU - Trav, Subsis, Training - Todd	1,000	1,000	1,000
COU - Information Services	1,000	1,500	1,500
COU - Operational Projects	10,000		
COU- Insurance & Bonds	575	575	600
<b>Total Contracted &amp; General Services</b>	<b>24,575</b>	<b>16,325</b>	<b>16,600</b>
Materials, Goods, Supplies :			
COU - Consumable Foods	2,500	2,500	2,500
COU- Misc Goods and supplies	5,000	5,000	5,000
<b>Total Materials, Goods, Supplies</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
Tfrs & Grants to Other Organizations:			
COU - Grants to Individulas & Organizations	23,400	17,500	17,500
<b>Total Tfrs &amp; Grants to Other Organizations</b>	<b>23,400</b>	<b>17,500</b>	<b>17,500</b>
<b>Total Expense</b>	<b>147,175</b>	<b>141,397</b>	<b>142,581</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(111,175)</b>	<b>(141,397)</b>	<b>(142,581)</b>

Town of Nanton  
CORPORATE SERVICES BUDGET  
2023 - 2025



	2023	2024	2025 <u>EST</u>
<b>ADMINISTRATION</b>			
Revenue			
Sales & User Fees	4,225	4,250	4,275
Penalties, Permits, Fines	1,300	1,400	1,400
Government transfers	10,000	5,000	5,000
Other revenues	18,000	3,000	3,000
<b>Total Revenue</b>	<b>33,525</b>	<b>13,650</b>	<b>13,675</b>
Expense			
Salaries, Wages & Benefits	580,044	591,645	603,478
Contracted & General Services	244,100	246,700	250,942
Materials, Goods, Supplies	14,840	16,339	16,623
Utilities	7,300	7,337	7,539
Service Charges, Debentures	3,750	3,750	3,853
Other Expenditures	1,000	1,000	1,000
<b>Total Expense</b>	<b>851,034</b>	<b>866,771</b>	<b>883,435</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(817,509)</b>	<b>(853,121)</b>	<b>(869,760)</b>
<b>MARKETING &amp; COMMUNICATIONS</b>			
Revenue			
Business Licences	26,500	26,500	27,000
<b>Total Revenue</b>	<b>26,500</b>	<b>26,500</b>	<b>27,000</b>
Expense			
Contracted & General Services	42,700	40,809	41,932
Materials, Goods, Supplies	2,500	2,640	2,713
Utilities	1,300	1,300	1,336
Tfrs & Grants to Other Groups	3,500	3,500	3,500
<b>Total Expense</b>	<b>50,000</b>	<b>48,249</b>	<b>49,481</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(23,500)</b>	<b>(21,749)</b>	<b>(22,481)</b>
<b>FCSS</b>			
Revenue			
Government transfers	58,705	58,705	58,705
<b>Total Revenue</b>	<b>58,705</b>	<b>58,705</b>	<b>58,705</b>
Expense			
Contracted & General Services	4,600	4,700	4,829
Utilities	4,200	4,400	4,521
Tfrs & Grants to Other Organizations	73,380	73,380	73,380
<b>Total Expense</b>	<b>82,180</b>	<b>82,480</b>	<b>82,730</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(23,475)</b>	<b>(23,775)</b>	<b>(24,025)</b>

Town of Nanton  
CORPORATE SERVICES BUDGET  
2023 - 2025



	2023	2024	2025 EST
<b>LIBRARY</b>			
Revenue			
Expense			
Contracted & General Services	22,137	22,200	23,686
Materials, Goods, Supplies	275	278	286
Utilities	7,300	7,337	7,539
Tfrs & Grants to Other Organizations	48,500	49,000	49,000
Total Expense	78,212	78,815	80,510
NET EXCESS (DEFICIT)	(78,212)	(78,815)	(80,510)
<b>MUNICIPAL</b>			
Revenue			
Taxes	3,993,207	3,354,428	3,508,068
Penalties, Permits, Fines	50,500	53,000	55,850
Rentals, Franchise, Contracts	342,000	346,000	350,000
Investment income	62,000	55,000	50,000
Government transfers	(981,044)		
Total Revenue	3,603,156	3,808,428	3,963,918
Expense			
NET EXCESS (DEFICIT)	3,603,156	3,808,428	3,963,918
<b>MUNICIPAL ENFORCEMENT</b>			
Revenue			
Penalties, Permits, Fines	21,100	19,100	19,375
Total Revenue	21,100	19,100	19,375
Expense			
Salaries, Wages & Benefits	101,797	96,840	105,860
Contracted & General Services	6,100	6,200	6,300
Materials, Goods, Supplies	9,650	9,850	10,117
Total Expense	117,547	112,890	122,277
NET EXCESS (DEFICIT)	(96,447)	(93,790)	(102,902)

Town of Nanton  
 Fire Department Budget  
 2023 - 2025



	2023	2024	2025
<b>Revenue</b>			
Rentals, Franchise, Contracts	\$38,115	\$41,042	\$42,273
Government transfers	9,000	9,000	9,000
Other revenues	26,000		
<b>Total Revenue</b>	<b>73,115</b>	<b>50,042</b>	<b>51,273</b>
<b>Expense</b>			
Salaries, Wages & Benefits	78,800	79,800	80,800
Contracted & General Services	89,300	91,700	94,010
Materials, Goods, Supplies	30,750	23,256	24,529
Utilities	12,600	12,900	13,255
<b>Total Expense</b>	<b>211,450</b>	<b>207,656</b>	<b>212,593</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(138,335)</b>	<b>(157,614)</b>	<b>(161,320)</b>

Town of Nanton  
 PUBLIC WORKS BUDGET  
 2023 - 2025



	2023	2024	2025 EST
<b>COMMON SERVICES</b>			
Revenue			
Other revenues	\$10,000	\$2,000	\$2,000
<b>Total Revenue</b>	<b>10,000</b>	<b>2,000</b>	<b>2,000</b>
Expense			
Salaries, Wages & Benefits	193,906	198,753	204,219
Contracted & General Services	78,320	83,565	85,864
Materials, Goods, Supplies	58,050	60,415	62,021
Utilities	29,000	29,750	30,568
<b>Total Expense</b>	<b>359,276</b>	<b>372,483</b>	<b>382,673</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(349,276)</b>	<b>(370,483)</b>	<b>(380,673)</b>
<b>ROADS</b>			
Revenue			
Other revenues	8,000		
<b>Total Revenue</b>	<b>8,000</b>		
Expense			
Salaries, Wages & Benefits	132,861	136,183	139,928
Contracted & General Services	111,175	111,540	112,251
Materials, Goods, Supplies	38,400	39,000	40,073
Utilities	138,000	139,000	142,823
<b>Total Expense</b>	<b>420,436</b>	<b>425,723</b>	<b>435,074</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(412,436)</b>	<b>(425,723)</b>	<b>(435,074)</b>
<b>CEMETERY</b>			
Revenue			
Sales & User Fees	11,550	11,650	11,894
Government transfers	3,000	3,000	3,150
<b>Total Revenue</b>	<b>14,550</b>	<b>14,650</b>	<b>15,044</b>
Expense			
Salaries, Wages & Benefits	17,954	18,403	18,909
Contracted & General Services	1,620	1,625	1,670
Materials, Goods, Supplies	1,850	1,950	2,187
<b>Total Expense</b>	<b>21,424</b>	<b>21,978</b>	<b>22,766</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(6,874)</b>	<b>(7,328)</b>	<b>(7,722)</b>
<b>NET PUBLIC WORKS</b>	<b>(768,586)</b>	<b>(803,534)</b>	<b>(823,468)</b>

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Town of Nanton  
**ENVIRONMENTAL SERVICES BUDGET**  
 2023 - 2025



	2023	2024	2025 EST
<b>STORM WATER COLLECTION</b>			
Revenue			
Sales & User Fees	\$26,000	\$26,500	\$27,000
<b>Total Revenue</b>	<b>26,000</b>	<b>26,500</b>	<b>27,000</b>
Expense			
Salaries, Wages & Benefits	7,539	7,727	7,940
Contracted & General Services	15,000	15,000	15,000
<b>Total Expense</b>	<b>22,539</b>	<b>22,727</b>	<b>22,940</b>
<b>NET EXCESS (DEFICIT)</b>	<b>3,461</b>	<b>3,773</b>	<b>4,060</b>
<b>WATER SERVICES</b>			
Revenue			
Sales & User Fees	615,100	635,100	640,100
Penalties, Permits, Fines	2,278	2,341	2,405
Government transfers	10,000	10,000	10,000
Other revenues			
<b>Total Revenue</b>	<b>627,378</b>	<b>647,441</b>	<b>652,505</b>
Expense			
Salaries, Wages & Benefits	184,695	189,312	194,518
Contracted & General Services	235,300	241,650	247,802
Materials, Goods, Supplies	96,100	99,031	101,754
Utilities	74,000	75,590	77,669
Service Charges, Debentures	18,159	17,518	16,859
<b>Total Expense</b>	<b>608,254</b>	<b>623,101</b>	<b>638,603</b>
<b>NET EXCESS (DEFICIT)</b>	<b>19,124</b>	<b>24,340</b>	<b>13,902</b>
<b>WASTE WATER SERVICES</b>			
Revenue			
Taxes	6,666	6,666	6,666
Sales & User Fees	667,000	685,000	700,000
Penalties, Permits, Fines	2,278	2,341	2,405
Government transfers	28,500	10,000	10,000
Other revenues			
<b>Total Revenue</b>	<b>704,444</b>	<b>704,007</b>	<b>719,071</b>
Expense			
Salaries, Wages & Benefits	184,695	189,312	194,518
Contracted & General Services	327,250	332,300	341,438
Materials, Goods, Supplies	64,100	65,900	67,585
Utilities	172,000	174,000	178,785
Service Charges, Debentures	2,893	2,544	2,181
<b>Total Expense</b>	<b>750,938</b>	<b>764,056</b>	<b>784,507</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(46,494)</b>	<b>(60,049)</b>	<b>(65,436)</b>

Town of Nanton  
**ENVIRONMENTAL SERVICES BUDGET**  
 2023 - 2025



	2023	2024	2025 <small>EST</small>
<b>SOLID WASTE COLLECTION</b>			
Revenue			
Sales & User Fees	97,000	97,500	98,000
<b>Total Revenue</b>	<b>97,000</b>	<b>97,500</b>	<b>98,000</b>
Expense			
Contracted & General Services	76,000	78,600	80,772
Materials, Goods, Supplies	2,000	2,100	2,100
Tfrs & Grants to Other Organizations	5,000	7,500	7,500
<b>Total Expense</b>	<b>83,000</b>	<b>88,200</b>	<b>90,372</b>
<b>NET EXCESS (DEFICIT)</b>	<b>14,000</b>	<b>9,300</b>	<b>7,629</b>
<b>RECYCLING</b>			
Revenue			
Sales & User Fees	72,000	72,500	73,000
Other revenues			
<b>Total Revenue</b>	<b>72,000</b>	<b>72,500</b>	<b>73,000</b>
Expense			
Salaries, Wages & Benefits	14,363	14,722	15,127
Contracted & General Services	59,014	61,901	64,246
Materials, Goods, Supplies	750	806	828
Utilities	1,200	1,300	1,336
<b>Total Expense</b>	<b>75,327</b>	<b>78,729</b>	<b>81,537</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(3,327)</b>	<b>(6,229)</b>	<b>(8,537)</b>
 <b>ENVIRONMENTAL NET EXCESS (DEFICIT)</b>	 <b>(13,236)</b>	 <b>(28,866)</b>	 <b>(48,382)</b>

Town of Nanton  
 LAND- PLANNING,ZONING,and SUBDIVISION  
 2023 - 2025



	2023	2024	2025
<b>DEVELOPMENT &amp; ZONING</b>			
Revenue			
Sales & User Fees	\$1,700	\$1,700	\$1,747
Penalties, Permits, Fines	23,190	23,642	22,789
Other revenues	4,000	4,000	4,110
Total Revenue	28,890	29,342	28,646
Expense			
Salaries, Wages & Benefits	85,259	87,390	89,793
Contracted & General Services	170,455	75,714	77,521
Materials, Goods, Supplies	400	434	446
Total Expense	256,114	163,538	167,760
NET EXCESS (DEFICIT)	(227,224)	(134,196)	(139,114)
<b>SUBDIVISION LAND</b>			
Revenue			
Other revenues	3,925	3,925	3,925
Total Revenue	3,925	3,925	3,925
Expense			
Contracted & General Services	500	500	500
Total Expense	500	500	500
NET EXCESS (DEFICIT)	3,425	3,425	3,425
DEV. & PLAN. NET EXCESS (DEFICIT)	(223,799)	(130,771)	(135,689)

Town of Nanton  
PARKS AND RECREATION  
2023 - 2025



	2023	2024	2025
<b>PARKS</b>			
Revenue			
Rentals, Franchise, Contracts	\$4,000	\$5,000	\$5,000
Other revenues	20,000		
<b>Total Revenue</b>	<b>24,000</b>	<b>5,000</b>	<b>5,000</b>
Expense			
Salaries, Wages & Benefits	127,138	130,316	133,056
Contracted & General Services	67,850	58,925	60,545
Materials, Goods, Supplies	44,100	46,850	48,138
Utilities	3,500	3,700	3,802
<b>Total Expense</b>	<b>242,588</b>	<b>239,791</b>	<b>245,542</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(218,588)</b>	<b>(234,791)</b>	<b>(240,542)</b>
<b>TOM HORNECKER - Arena</b>			
Revenue			
Sales & User Fees	27,500	27,500	28,256
Rentals, Franchise, Contracts	119,000	121,000	124,327
Government transfers	62,000	62,000	62,000
Other revenues	35,000		
<b>Total Revenue</b>	<b>243,500</b>	<b>210,500</b>	<b>214,583</b>
Expense			
Salaries, Wages & Benefits	223,395	228,980	233,560
Contracted & General Services	186,356	179,000	183,923
Materials, Goods, Supplies	37,800	38,845	39,913
Utilities	115,000	117,000	120,218
<b>Total Expense</b>	<b>562,551</b>	<b>563,825</b>	<b>577,613</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(319,051)</b>	<b>(353,325)</b>	<b>(363,030)</b>
<b>POOL &amp; EVENT PROGRAMMING</b>			
Revenue			
Government transfers	1,000	1,000	1,000
<b>Total Revenue</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
Expense			
Salaries, Wages & Benefits	77,747	79,690	81,279
Contracted & General Services	6,200	6,700	6,868
Materials, Goods, Supplies	10,500	10,700	10,994
Tfrs & Grants to Other Organizations	800	800	800
Service Charges, Debentures	1,000	1,000	275
<b>Total Expense</b>	<b>96,247</b>	<b>98,890</b>	<b>100,216</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(95,247)</b>	<b>(97,890)</b>	<b>(99,216)</b>
<b>NET EXCESS (DEFICIT)</b>	<b>(632,885)</b>	<b>(686,006)</b>	<b>(702,788)</b>





TOWN OF NANTON - FIVE YEAR CAPITAL PLAN

	Comments	2023	2024	2025	2026	2027
Population growth of .5%						
		2214	2225	2236	2247	2259
<b>Land Development</b>						
Industrial						
Commercial						
Residential						
<b>Total Land Development</b>		0	0	0	0	0
<b>Roadway Infrastructure</b>						
18th Avenue	New road				500,000	500,000
19th Avenue	Street and stormwater upgrade			250,000		
Roadway Rehab		150,000	75,000	50,000	50,000	50,000
Sidewalk replacement program		75,000	50,000	50,000	50,000	50,000
<b>Total Roadway Infrastructure</b>		225,000	125,000	350,000	600,000	600,000
<b>Utility Infrastructure</b>						
Waste Water Treatment Plant	Upgrades	120,000	5,668,000			0
Water Plant Updates	Equipment updates, internet, and fencing			250,000		250,000
Valve & hydrant replacement	Hydrant, valve and watermain	100,000	50,000	50,000	50,000	50,000
Infiltration gallery pumps						
Waste water mains	re-lining	100,000	50,000	50,000	50,000	50,000
Spring Line / Well	mechanical and pipeline,				0	
Raw Water Reservoir	Aeration projection	1,370,000				
Back Wash Pond	desludging every 10 years					
Manhole Replacement	rotating replacement and infiltration repairs	50,000		50,000	0	75,000
Stormwater management	Industrial subdivision	20,000			50,000	
<b>Total Utility Infrastructure</b>		1,760,000	5,768,000	400,000	150,000	425,000
<b>Parks (Cemetery) and Trails</b>						
Centennial Park		15,000				
Ball Diamonds, new and or revitalized				250,000	250,000	
Children's Spray Park						
Pathway	Extensions/rehab	20,000			50,000	
Playground Apperatus	Addition/replacement	25,000		25,000		25,000
<b>Total Parks and Trails</b>		60,000	0	275,000	300,000	25,000
<b>Public Realm &amp; Development</b>						
Northbound Rest Area Upgrade		567,500				
Gateway Signage		25,000				
VIC School house	Winterization of washrooms	10,000				
<b>Total Downtown Vitalization</b>		602,500	0	0	0	0
<b>Buildings</b>						
THRC - arena	Boards, equipment and other	75,000	125,000	125,000	250,000	
THRC	Elevator	300,000	100,000			
Town Office / Library	Raingarden			60,000		
Fire Hall	Heating	50,000				250,000
Town Shop		75,000				50,000
Recycling Cnt/ Handivan Garage	Fencing	25,000			25,000	
FCSS Building	Building repairs			25,000		
Community Cnt	Energy efficiency upgrades		50,000			
<b>Total Buildings</b>		581,500	275,000	210,000	275,000	300,000
<b>Vehicles and Equipment</b>						
Equipment replacement under \$50 K		50,000	50,000	50,000	50,000	50,000
Equipment replacement over \$50 K	back-hoe, ice resurfacr	202,000	125,000			
Vehicle Replacement	replacement of one-two every three years	75,000	25,000	50,000		50,000
Bylaw enforcement	New vehicle	0	50,000			
Fire Truck(s)		0			450,000	
Fire Equipment	hydraulic tools, turn-out gear, compressor	0	15,000		15,000	
Furniture and Fixtures	Speed signage	25,000				
	Parks tractor	40,000				50,000
<b>Total Vehicles and Equipment</b>		392,000	265,000	100,000	515,000	150,000
<b>Other Assets</b>						
Columbarium						
<b>Total Other Assets</b>		0	0	0		
<b>TOTAL</b>		<b>3,621,000</b>	<b>6,433,000</b>	<b>1,335,000</b>	<b>1,840,000</b>	<b>1,500,000</b>

Funding Sources- Estimated	2023	2024	2025	2026	2027
Basic Municipal Transportation Grant (BMTG)					
Federal Gas Tax Transfer Fund (FGTF)	500,000	125,000	200,000	200,000	150,000
Municipal Sustainability Initiatives Program (MSI Capital)	692,000	500,000	425,000	600,000	700,000
AB Municipal Water/Wastewater Partnership (AMWWP)	843,098	3,483,552			
Federal Small Communities Grant (FSC)					
Municipal Stimulus Program					
Western Diversification grant					
Municipal Reserves	611,902	100,000	585,000	450,000	500,000
Westview Reserves					
Municipal Operating Dollars	50,000	40,000	125,000	90,000	150,000
Borrowing		2,184,448	0	500,000	
Local Improvements / Utility Levy					
Offsite Levies					
Fundraising and in-kind		0	0	0	0
Other grants	924,000				
<b>Total Revenue</b>	<b>3,621,000</b>	<b>6,433,000</b>	<b>1,335,000</b>	<b>1,840,000</b>	<b>1,500,000</b>
<b>Unfunded</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

TOWN of NANTON  
GRANT ALLOCATIONS 2023-2027

	Available	2023 Allocation	2023 Projects	2024 Allocation	2024 Projects	2025 Allocation	2025 Projects	2026 Allocation	2026 Projects	2027 Allocation	2027 Projects	Net Available
Federal Gas Tax Fund (FTGF) (under MA but projects managed by Trans.) (send SFE to MA)	484,751	136,534	500,000	139,265	125,000	142,050	200,000	144,891	200,000	147,798.79	150,000	30,279
			150,000 Roads 75,000 Sidewalk		75,000 Road rehab 50,000 Sidewalk		50,000 Road rehab 50,000 Sidewalk		50,000 Sidewalk 50,000 Valves		50,000 Sidewalk 50,000 Valves	
			100,000 Sewer relining				50,000 Valves		50,000 Roads		50,000 Roads	
			100,000 Valves				50,000 Sewer relining		50,000 Sewer relining			
			50,000 Manholes									
			25,000 Speed signage									
Municipal Sustainability Initiative (MSI)	1,509,618	259,595	667,000	275,000	500,000	285,000	425,000	295,000	600,000	300,000.00	700,000	32,213
			75,000 WWTP		50,000 Valves		125,000 THRC		50,000 Pathway		250,000	
			45,000 WWTP Equip		50,000 Sewer reline		250,000 THRC		250,000 Ball diamonds		75,000 Manhole	
			20,000 Storm water		225,000 THRC		50,000 Manhole		50,000 Storm		5,000 Playground	
			60,000 Parks		50,000 Community Ctr				250,000 THRC		250,000 Fire Hall	
			25,000 Gateway sign		125,000 Ice re-surfacer						50,000 Sewer relining	
			75,000 Arena boards									
			75,000 PW shop									
			202,000 Backhoe									
			40,000 Parks tractor									
			50,000 Firehall									
			3.									
TOTAL PROJECTS			<u>1,167,000</u>		<u>625,000</u>		<u>625,000</u>		<u>800,000</u>		<u>650,000</u>	

TOWN of NANTON  
RESERVE ACTIVITY 2023-2027

	Current	2023 Addition	2023 Transfer Out	2024 Addition	2024 Transfer Out	2025 Addition	2025 Transfer out	2026 Addition	2026 Transfer Out	2027 Addition	2027 Transfer out	Balance
General Contingency	\$798,447.00		\$260,725				\$0					\$537,722.00
Utility (Water) Infrastructure	\$463,664.00	\$75,000	\$263,451	\$75,000		\$75,000	\$125,000	\$75,000		\$75,000		\$450,213.00
Utility (Wastewater) Infrastructure	\$516,225.00	\$75,000	\$5,000	\$75,000		\$75,000		\$75,000		\$75,000		\$886,225.00
Engineered Infrastructure	\$1,051,354.00	\$150,000	\$131,726	\$150,000		\$150,000	\$375,000	\$150,000		\$150,000	\$500,000	\$794,828.00
Building / Land Improve	\$606,820.00	\$50,000	\$10,000	\$50,000		\$50,000	\$85,000	\$50,000		\$50,000		\$661,820.00
Municipal Land Development	\$1,178,783.00	\$37,300	\$80,000	\$25,000		\$25,000		\$25,000	\$225,000	\$25,000		\$1,001,083.00
THRC	\$344,352.00	\$25,000		\$25,000		\$25,000		\$25,000		\$25,000		\$489,352.00
Fire Reserve	\$325,830.00	\$50,000	\$26,000	\$50,000		\$50,000		\$50,000	\$225,000	\$50,000	\$40,000	\$284,830.00
Mach., Equip., Vehicles	\$387,804.00	\$50,000	\$75,000	\$50,000	\$100,000	\$50,000		\$50,000		\$50,000		\$442,804.00
<b>SUBTOTAL</b>	<b>\$5,555,279.00</b>	<b>\$512,300.00</b>	<b>\$861,902.00</b>	<b>\$500,000.00</b>	<b>\$100,000.00</b>	<b>\$500,000.00</b>	<b>\$585,000.00</b>	<b>\$500,000.00</b>	<b>\$450,000.00</b>	<b>\$500,000.00</b>		<b>\$5,526,677.00</b>
NHCMC	\$734,821.00		\$0	\$0	\$0							\$134,821.00
Public Realm	\$60,625.00	\$40,000	\$5,000	\$40,000		\$40,000		\$40,000		\$40,000		\$285,625.00
Community Sustainability	\$0.00	\$20,000	\$66,902.00	\$560,000.00	\$20,000	\$20,000		\$20,000		\$20,000		\$100,000.00
<b>TOTAL</b>	<b>\$5,775,725.00</b>	<b>\$572,300.00</b>	<b>\$866,902.00</b>	<b>\$560,000.00</b>	<b>\$100,000.00</b>	<b>\$560,000.00</b>	<b>\$565,000.00</b>	<b>\$560,000.00</b>	<b>\$450,000.00</b>	<b>\$560,000.00</b>	<b>\$0.00</b>	<b>\$5,049,723.00</b>

Annual Allocation of Net Tax Revenue to Capital Reserves

	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	20%	
Water Infrastructure	15%	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Wastewater Infrastructure	15%	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Engineered Structures (Roads)	30%	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Buildings and Land Improve	10%	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
THRC	5%	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Fire Reserves	10%	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Machinery, Equipment, and	10%	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Municipal Land Development	5%	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Public Realm	5%	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Community Sustainability		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000



# MINUTES

Monday, March 27, 2023, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## COUNCIL COMMITTEE OF THE WHOLE MEETING

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**COUNCIL PRESENT:** Mayor Jennifer Handley and Councillors Victor Czop (via electronic means), John Dozeman, Roger Miller, Dave Mitchell and Ken Sorenson.  
On Leave: Councillor Kevin Todd.  
Absent: Councillor Ken Sorenson

**OTHERS PRESENT:**

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services Manager
Nicole Roy	Legislative Services Clerk
Clayton Gillespie	Corporate Services Manager
Jordan Glas	Recreation & Parks Supervisor

### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Committee of the Meeting was called to order by Mayor Handley at 7:01 p.m.

#### **RESOLUTION # 92 – 23/03/27 - CW – Miller**

The Committee of the Whole of Council agenda for March 27, 2023, was accepted with the following additions:

- 2.2 Delegation: Brad Wickett, Nanton Minor Hockey Association;
- 2.3 Delegation: Kayla Ewasiuk, Lorelle Holmes, Lani Waters, Nanton Skate Club. CARRIED

### 2. DELEGATIONS:

Councillor Dozeman entered the meeting at 7:03 p.m.

- 2.1 Nanton Children's Society (Rhonda Anderson and Shanda Stelmach)  
*Present for discussion with Council for ideas to align with Children's Society plans.*

- 2.1.1 Background Information Brief from Administration on current projects/ plans

- 2.2 Delegation: Brad Wickett, Nanton Minor Hockey Association
- 2.3 Delegation: Kayla Ewasiuk, Lorel Holmes, Lani Waters, Nanton Skate Club

The Chief Administrative Officer reported on the Summary Information Brief to Council on current projects and plans regarding recreation and parks.

Consensus of Council was that underutilized public spaces should be explored to bring forward options for optimal use, including the Town owned recreation facilities, Luther Park (adjacent to Mosquito Creek) and Hiebert Park at 26 Avenue and 21 Street.

### 3. PRESENTATIONS BY DEPARTMENTS:

- 3.1 Tom Hornecker Recreation Centre (THRC) concession and curling lounge use (winter) – E

## Discussion summary:

Lani Waters (Curling Club member, present as Swim Club Delegation):  
Liquor License is held by the Curling Club and does not permit sales to non-members.  
Possible solution to have Recreation Centre membership with Town held license for valid sales.  
Curling Club conducts its own facility cleaning and ice maintenance.

Councillor Dozeman:

Town is responsible to clean the washroom facility.  
Costs for running the entire facility have increased for the Town which is passed onto the lease holders.  
Although a lease is in place with Curling Club, the public space is only utilized 2-3 days a week from November to March, without permitting use other groups to use when the Curling Club is not present.

Brad Wickett (Nanton Minor Hockey):

The reduced seating in the lobby not conducive to seating for the concession, or as off-arena seating.  
Clubs are only seeking to use the seating area of the Curling lounge when not being utilized by that Club.

Councillor Mitchell:

Reiterated importance of finding a solution with the Curling Club in regards to the space and liquor licensing

Town and the Curling Club need to re-examine options to lower costs for the Club (i.e ice maintenance, former performed by Town Staff, now contracted by the Club).

### 3.2 Proposed fee schedule change for user groups (summer) - E

#### **RECOMMENDATION # 1 - 23/03/27 - CW- Miller**

That Council consider an amendment to Fees and Rates Bylaw #1366/22 to include consideration of a schedule containing the following event rates for April to September, annually:

*Building-wide event or tournament rental (pool, dry arena & curling lounge, or two of the three facilities for 8 or more hours per day).*

	2023	2024	2025	2026	2027
1 Day event Non-Local rental	\$1000.00	\$1030.00	\$1060.90	\$1092.73	\$1125.51
1 Day event, Local rental	\$750.00	\$772.50	\$795.68	\$819.55	\$844.13
2 Day event Non-Local rental	\$1750.00	\$1802.50	\$1856.58	\$1912.27	\$1969.64
2 Day event, Local rental	\$1300.00	\$1339.00	\$1379.17	\$1420.55	\$1463.16
Add Warm Room to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
3 or more days	By Agreement with Town Administration				
Private Events (e.g. weddings, Celebrations of life, dinners)	As per Dry Ice Arena hourly or day rate in Schedule "E"				
Add Warm Room/Curling Lounge/Concession to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
Damage / Cleaning Deposits	As per Schedule "E"				

*THRC Event Rates cannot be further subsidized via the Town of Nanton Sponsorship Policy. Up to \$500 may be deducted from fees if an Annual Support Grant is eligible and approved.*

CARRIED

**3.3 THRC submission to the federal Green and Inclusive Community Building Program – E**

Council requested continued investigation for more opportunities for accessibility funding should the Green and Inclusive Community Building Program application not be successful.

**3.4 Current Sponsorship Policy (review) – E**

After review of the current Town of Nanton Sponsorship Policy #12 – 131-19/04/01, Administration will research opportunities for different levels of sponsorship, including monetary values, and options (i.e. painting dressing rooms/baseball backstops, etc) for Council consideration.

**3.5 Tree Planting and Replacement 2023 – E - Summary report for current projects**

**3.6 Recent letters of support to local groups – E**

Review of support letters for Co-op Community Spaces Program for the Canadian Grain Elevator Discovery Centre and Lions Campground.

**RESOLUTION # 93 – 23/03/27 – CW - Dozeman**

Moved that all written reports, as recorded on the agenda for March 27, 2023, be received for information and filing. CARRIED

All delegation members left the meeting at 8:19 p.m.

**3.7 CLOSED CONFIDENTIAL DISCUSSION**

**RESOLUTION # 94 – 23/03/27 – CW - Miller**

IT WAS MOVED to recess the Committee of the Whole of Council Meeting at 8:20 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

3.7.1 Curling area lease agreement: FOIP Section 24(1) Advice from officials  
CARRIED

**RESOLUTION # 95 – 23/03/27 – CW - MITCHELL**

IT WAS MOVED to reconvene the Committee of the Whole of Council Meeting at 8:49 p.m. CARRIED

**4. MAYOR AND COUNCILLOR INQUIRIES:** None.

**5. NEXT COMMITTEE OF THE WHOLE MEETING:** No further information.

**6. ADJOURNMENT:**

**RESOLUTION # 96 – 23/03/27 - CW - Dozeman**

IT WAS MOVED to adjourn the Committee of the Whole of Council Meeting at 8:50 p.m.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

NS:ll

These minutes accepted and signed this 3<sup>rd</sup> day of April, 2023.





# REQUEST FOR DECISION

Meeting: April 3, 2023

Agenda Item: 4.2.1

## Town Facility Use Summer Rates

### **PURPOSE:**

To provide an amendment to the current Fees and Rates Bylaw #1366/22 with an additional Schedule “I” to address new fees for Town of Nanton facilities, until the Fees and Rates Bylaw is updated later this year.

### **BACKGROUND / IMPLICATIONS:**

The following information was introduced at the Committee of the Whole of Council Meeting held March 27, 2023 as agenda item 3.2:

#### **>>Proposed fee schedule change for user groups (summer)**

A proposed new fee schedule change for THRC events in summer is attached to this report. Administration recommends this approach to fees as opposed to:

- generic waivers to local user groups;
- specious use of the sponsorship policy to essentially facilitate a fee waiver for larger events.

The idea that it ‘doesn’t cost anything because the THRC’s open anyway’ needs to be dispelled as it represents a belief that property tax funding of the facility is sufficient and that locals are ‘paying twice’ if charged user fees. While making events more financially attractive is a consideration that we have tried to capture in this schedule, the complete or selective waiving of user fees to certain groups or organizations is divisive on a whole host of levels. A facility like the THRC needs to be generating revenue however it can from local or external sources.

Council can always choose to cover a fee in the form of a grant, but this should be done sparingly to avoid dependence/ expectation.

### **ADMINISTRATIVE RECOMMENDATION:**

#### **As per the Committee of the Whole: RECOMMENDATION # 1 - 23/03/27 - CW– Miller**

That Council consider an amendment to Fees and Rates Bylaw #1366/22 to include consideration of a schedule containing the following event rates for April to September, annually:

*Building-wide event or tournament rental (pool, dry arena & curling lounge, or two of the three facilities for 8 or more hours per day).*

	2023	2024	2025	2026	2027
1 Day event Non-Local rental	\$1000.00	\$1030.00	\$1060.90	\$1092.73	\$1125.51
1 Day event, Local rental	\$750.00	\$772.50	\$795.68	\$819.55	\$844.13
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2 Day event, Local rental	\$1300.00	\$1339.00	\$1379.17	\$1420.55	\$1463.16
Add Warm Room to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
3 or more days	By Agreement with Town Administration				
Private Events (e.g. weddings,					
Celebrations of life, dinners)	As per Dry Ice Arena hourly or day rate in Schedule “E”				

Add Warm Room/Curling Lounge/Concession to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
Damage / Cleaning Deposits	As per Schedule "E"				

THRC Event Rates cannot be further subsidized via the Town of Nanton Sponsorship Policy. Up to \$500 may be deducted from fees if an Annual Support Grant is eligible and approved.

CARRIED

**DECISION OPTIONS:**

- #1 – Accept the recommendations for an amending bylaw to Fees and Rates Bylaw #1366/22
- #2 – Suggest rate changes to Recommendation for the amending bylaw
- #3 –

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :**

**Communications/PR:**

**Applicable Legislation:**

**Attachments:**

**Prepared By:**

**Date:**



**APPROVED BY: Neil Smith, Chief Administrative Officer:**

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





# BYLAW

Bylaw Number 1370/23

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**A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO SET FEES FOR EVENTS AT TOWN OWNED FACILITIES FROM APRIL 1 TO SEPTEMBER 1 ANNUALLY, AMENDING FEES AND RATES BYLAW #1366/22 TO ADD SCHEDULE “I”.**

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**1. PURPOSE:**

**WHEREAS** the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26, Part 2, and amendments thereto, authorizes a Municipal Council to pass bylaws to establish and charge fees and rates, and

**WHEREAS** Council deems it proper and expedient to set fees and rates, as may be amended from time to time, respecting Parks and Recreation or Special Events utilizing Town Owned facilities or spaces;

**NOW THEREFORE**, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:

**2. CITATION:**

2.1 This Bylaw will be cited as the Town of Nanton Facility Event Summer Fees Bylaw No. 1370/23

**3. ENACTMENT:**

3.1 Town of Nanton Fees and Rates Bylaw #1366/22 is amended to include the following information, added as Schedule “I”:

These event rates are in effect annually from April 1 to September 1 and are intended for Town owned building-wide event or tournament rental (pool, dry arena & curling lounge, or two of the three facilities for 8 or more hours per day).

	2023	2024	2025	2026	2027
1 Day event Non-Local rental	\$1000.00	\$1030.00	\$1060.90	\$1092.73	\$1125.51
1 Day event, Local rental	\$750.00	\$772.50	\$795.68	\$819.55	\$844.13
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Add Warm Room to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
3 or more days	By Written Agreement with the Chief Administrative Officer				
Private Events (e.g. weddings, Celebrations of life, dinners)	As per Dry Ice Arena hourly or day rate in Schedule “E” of Bylaw #1366/22				
Add Warm Room/Curling Lounge/Concession to rental	\$150.00	\$154.50	\$159.14	\$163.91	\$168.83
Damage / Cleaning Deposits	As per Schedule “E” of Bylaw #1366/22				

*Event Rates at the Town owned Tom Hornecker Recreation Centre cannot be further subsidized via the Town of Nanton Sponsorship Policy.*

*Up to \$500 may be deducted from fees if an Town of Nanton Annual Support Grant application is eligible and approved.*

**4. EFFECTIVE DATE AND READINGS:**

4.1 This Bylaw #1370/23 comes into effect upon the date of final reading and signing thereof and Bylaw No. 1366/22 is hereby amended.

4.2 Read a first time this 3<sup>rd</sup> day of April, 2023.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

4.3 Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

4.4 Read a third and final time this \_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**





# REQUEST FOR DECISION

Meeting: April 3, 2023

Agenda Item: 5.1

## COMMITTEE OF THE WHOLE OF COUNCIL - MAY RESCHEDULE

### **PURPOSE:**

Determine a date for a Committee of the Whole (if the meeting is required) in May as the fourth Monday of the month (scheduled by Council resolution) falls on the Victoria Day long weekend which is a statutory holiday.

### **BACKGROUND / IMPLICATIONS:**

Committee of the Whole of Council meetings were set at the Organizational Meeting of October 17, 2022, with the following:

#### **RESOLUTION # 295 – 22/10/17 – Dozeman**

*Moved to continue with the schedule of the fourth Monday of each month for Committee of the Whole of Council Meetings, if required. CARRIED*

### **ADMINISTRATIVE RECOMMENDATION:**

Amend Resolution #295 – 22/10/17 to add, “excepting May 2023, which is scheduled for the fifth Monday of May in order to avoid conflict with the Victoria Day statutory holiday”.

### **DECISION OPTIONS:**

- #1 – Amend to reschedule Committee of the Whole on Monday May 29, 2023
- #2 – Amend to reschedule Committee of the Whole to **TUESDAY** May 23, 2023
- #3 – No amendment required if May Committee of the Whole is determined as “not required”.

Prepared By: N Roy / Lisa Lockton, Legislative Services

Date: March 30, 2023

APPROVED BY: Neil Smith, Chief Administrative Officer:




NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION: N/A – change required to avoid meeting on a statutory holiday			



# REQUEST FOR DECISION

Meeting: April 3, 2023

Agenda Item: 5.2

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## Safety Codes Services Agreement

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### **PURPOSE:**

A Safety Codes Services Agreement enables accredited municipalities to use a qualified contractor to administer the Safety Codes Act on their behalf under the terms of their Quality Management Plan (QMP). Nanton updated its QMP and changed its accreditation status in July 2021.

### **BACKGROUND / IMPLICATIONS:**

The Town of Nanton has been in a services agreement with Superior Safety Codes Inc. ("Superior") since 2011. The initial contract and subsequent renewals were joint municipal agreements with the M.D. of Willow Creek. Due to the change in its accreditation status, the Town will be the sole municipal party in any new contractual arrangements.

Service fees: There has been no change in fees charged since the original 2011 contract. Administration asked Superior to provide a competitive proposal for new fees for consideration, which are attached to this report.

Other service provision options: In meeting its obligations, accredited municipalities can consider providing some or all of these services "in house" but that would require hiring or contracting qualified safety codes officers and training support staff in permitting procedures. This option would take the most amount of time and resources. A third option is to take the services agreement to market.

The implication of Options 2 or 3 is that the Town would require interim services to be provided by Superior for up to a year to transition to a new arrangement, which may also change other terms and conditions of the contract.

### **ADMINISTRATIVE RECOMMENDATION:**

That the Chief Administrative Officer renew a contract between the Town of Nanton and Superior Safety Codes Inc. prior to April 17, 2023 for the provision of services pursuant to the Safety Codes Act and the Municipalities' Quality Management Plan, for the disciplines of building, plumbing, gas, and electrical, to expire on April 17, 202\_\_.

### **DECISION OPTIONS:**

- #1 – Renew contract for a further \_\_\_\_ (5 or less) year term.
- #2 – Pursue other service delivery options, including in house provision of safety code services.
- #3 – Take the contract to market.

### **ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :** This contract generates revenue for the municipality equal to 30% of the fees collected.

**Communications/PR:** N/A

**Applicable Legislation:** Safety Codes Act, Purchasing Policy No. 13 32 23/02/06

**Attachments:** Proposed 2023 Fee Schedule and Current 2011 Fee Schedule

**Prepared By:** Georgina Sharpe, P&D Officer

**Date:** March 16, 2023

**APPROVED BY:** Neil Smith, Chief Administrative Officer:



NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



**TOWN OF NANTON**  
**Building Permit Fee Schedule**

<b>Residential Installations</b>	
<b>Description of Work</b>	<b>Permit fee (*SCC Levy not included)</b>
New Single Family Dwellings, Duplexes	\$5.50/\$1,000 of Project Value
Relocation of a Building (on crawlspace or basement)	\$0.35/sq. ft.
Relocation of a Building (on piles or blocking only)	\$125.00
Addition, Renovation	\$0.30/sq. ft.
Garage, Basement Development (if not done at time of new construction)	\$0.30/sq. ft.
Minimum Building Permit Fee	\$125.00

+.05 ea

Project Value is based on the actual cost of material and labour.  
 Verification of cost may be requested prior to permit issuance.

<b>Multi-Family, Commercial, Industrial, Institutional Installations</b>	
<b>Description of Work</b>	<b>Permit fee (*SCC Levy not included)</b>
New, Addition, Renovation, Alteration	\$5.50/\$1,000 construction value
Minimum Building Permit Fee	\$250.00

Project Value is based on the actual cost of material and labour.  
 Verification of cost may be requested prior to permit issuance.

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**TOWN OF NANTON**  
**Electrical Permit Fee Schedule**  
**Residential Installations**

<b>New Single Family Dwellings, Additions</b>			
<b>Square Footage</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Up to 1000	\$125.00	\$5.00	\$130.00
1001 – 1500	\$150.00	\$6.00	\$156.00
1501 – 2000	\$170.00	\$6.80	\$176.80
2001 – 2500	\$190.00	\$7.60	\$197.60
2501 – 3500	\$250.00	\$10.00	\$260.00
Over 3500	\$250.00 plus \$0.10 per square foot plus SC Levy		

<b>Other than New Single Family Residential (basement development, garage, renovation, minor work)</b>			
<b>Installation Cost</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
\$0 - \$500	\$95.00	\$4.50	\$99.50
\$501 - \$1000	\$100.00	\$4.50	\$104.50
\$1001 - \$2000	\$110.00	\$4.50	\$114.50
\$2001 - \$3000	\$125.00	\$5.00	\$130.00
<i>Installation costs greater than \$3000 use the square footage fee schedule above</i>			

Used to be  
all based on  
square  
footage

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Permanent Service Connection Only	\$95.00	\$4.50	\$99.50
Temporary Power / Underground Service	\$95.00	\$4.50	\$99.50
Alternative Energy	\$125.00	\$5.00	\$130.00

+10.00

+10.00

New

**Homeowner Permits - Add \$50.00 (unless it is a connection only or alternative energy)**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

# TOWN OF NANTON

## ELECTRICAL PERMIT FEE SCHEDULE

### Commercial, Industrial, Institutional (Contractors Only)

Installation Cost	Permit Fee	SCC Levy	Total Fee
0 - 1,000.00	\$95.00	\$4.50	\$99.50
1,001 - 1,500.00	\$100.00	\$4.50	\$104.50
1,500.01 - 2,000.00	\$105.00	\$4.50	\$109.50
2,000.01 - 2,500.00	\$110.00	\$4.50	\$114.50
2,500.01 - 3,000.00	\$115.00	\$4.50	\$119.50
3,000.01 - 3,500.00	\$120.00	\$4.50	\$124.50
3,500.01 - 4,000.00	\$125.00	\$5.00	\$130.00
4,000.01 - 4,500.00	\$130.00	\$5.20	\$135.20
4,500.01 - 5,000.00	\$135.00	\$5.40	\$140.40
5,000.01 - 5,500.00	\$140.00	\$5.60	\$145.60
5,500.01 - 6,000.00	\$145.00	\$5.80	\$150.80
6,000.01 - 6,500.00	\$150.00	\$6.00	\$156.00
6,500.01 - 7,000.00	\$155.00	\$6.20	\$161.20
7,000.01 - 7,500.00	\$160.00	\$6.40	\$166.40
7,500.01 - 8,000.00	\$175.00	\$7.00	\$182.00
8,000.01 - 8,500.00	\$180.00	\$7.20	\$187.20
8,500.01 - 9,000.00	\$185.00	\$7.40	\$192.40
9,000.01 - 9,500.00	\$190.00	\$7.60	\$197.60
9,500.01 - 10,000.00	\$195.00	\$7.80	\$202.80
10,000.01 - 11,000.00	\$205.00	\$8.20	\$213.20
11,000.01 - 12,000.00	\$215.00	\$8.60	\$223.60
12,000.01 - 13,000.00	\$225.00	\$9.00	\$234.00
13,000.01 - 14,000.00	\$230.00	\$9.20	\$239.20
14,000.01 - 15,000.00	\$235.00	\$9.40	\$244.40
15,000.01 - 16,000.00	\$240.00	\$9.60	\$249.60
16,000.01 - 17,000.00	\$245.00	\$9.80	\$254.80
17,000.01 - 18,000.00	\$255.00	\$10.20	\$265.20
18,000.01 - 19,000.00	\$260.00	\$10.40	\$270.40
19,000.01 - 20,000.00	\$265.00	\$10.60	\$275.60
20,000.01 - 21,000.00	\$270.00	\$10.80	\$280.80
21,000.01 - 22,000.00	\$275.00	\$11.00	\$286.00
22,000.01 - 23,000.00	\$280.00	\$11.20	\$291.20
23,000.01 - 24,000.00	\$285.00	\$11.40	\$296.40
24,000.01 - 25,000.00	\$290.00	\$11.60	\$301.60
25,000.01 - 26,000.00	\$295.00	\$11.80	\$306.80
26,000.01 - 27,000.00	\$305.00	\$12.20	\$317.20
27,000.01 - 28,000.00	\$315.00	\$12.60	\$327.60
28,000.01 - 29,000.00	\$325.00	\$13.00	\$338.00
29,000.01 - 30,000.00	\$335.00	\$13.40	\$348.40
30,000.01 - 31,000.00	\$345.00	\$13.80	\$358.80
31,000.01 - 32,000.00	\$355.00	\$14.20	\$369.20
32,000.01 - 33,000.00	\$365.00	\$14.60	\$379.60
33,000.01 - 34,000.00	\$375.00	\$15.00	\$390.00
34,000.01 - 35,000.00	\$385.00	\$15.40	\$400.40
35,000.01 - 36,000.00	\$395.00	\$15.80	\$410.80
36,000.01 - 37,000.00	\$405.00	\$16.20	\$421.20
37,000.01 - 38,000.00	\$415.00	\$16.60	\$431.60

Installation Cost	Permit Fee	SCC Levy	Total Fee
38,001.00 - 39,000.00	\$430.00	\$17.20	\$447.20
39,001.00 - 40,000.00	\$445.00	\$17.80	\$462.80
40,001.00 - 41,000.00	\$460.00	\$18.40	\$478.40
41,001.00 - 42,000.00	\$475.00	\$19.00	\$494.00
42,001.00 - 43,000.00	\$490.00	\$19.60	\$509.60
43,001.00 - 44,000.00	\$505.00	\$20.20	\$525.20
44,001.00 - 45,000.00	\$520.00	\$20.80	\$540.80
45,001.00 - 46,000.00	\$535.00	\$21.40	\$556.40
46,001.00 - 47,000.00	\$550.00	\$22.00	\$572.00
47,001.00 - 48,000.00	\$565.00	\$22.60	\$587.60
48,001.00 - 49,000.00	\$580.00	\$23.20	\$603.20
49,001.00 - 50,000.00	\$595.00	\$23.80	\$618.80
50,001.00 - 60,000.00	\$610.00	\$24.40	\$634.40
60,001.00 - 70,000.00	\$625.00	\$25.00	\$650.00
70,001.00 - 80,000.00	\$640.00	\$25.60	\$665.60
80,001.00 - 90,000.00	\$655.00	\$26.20	\$681.20
90,001.00 - 100,000.00	\$680.00	\$27.20	\$707.20
100,001.00 - 110,000.00	\$705.00	\$28.20	\$733.20
110,001.00 - 120,000.00	\$730.00	\$29.20	\$759.20
120,001.00 - 130,000.00	\$755.00	\$30.20	\$785.20
130,001.00 - 140,000.00	\$780.00	\$31.20	\$811.20
140,001.00 - 150,000.00	\$805.00	\$32.20	\$837.20
150,001.00 - 160,000.00	\$830.00	\$33.20	\$863.20
160,001.00 - 170,000.00	\$855.00	\$34.20	\$889.20
170,001.00 - 180,000.00	\$880.00	\$35.20	\$915.20
180,001.00 - 190,000.00	\$905.00	\$36.20	\$941.20
190,001.00 - 200,000.00	\$930.00	\$37.20	\$967.20
200,001.00 - 210,000.00	\$955.00	\$38.20	\$993.20
210,001.00 - 220,000.00	\$1,005.00	\$40.20	\$1,045.20
220,001.00 - 230,000.00	\$1,055.00	\$42.20	\$1,097.20
230,001.00 - 240,000.00	\$1,105.00	\$44.20	\$1,149.20
240,001.00 - 250,000.00	\$1,155.00	\$46.20	\$1,201.20
250,001.00 - 300,000.00	\$1,205.00	\$48.20	\$1,253.20
300,001.00 - 350,000.00	\$1,255.00	\$50.20	\$1,305.20
350,001.00 - 400,000.00	\$1,330.00	\$53.20	\$1,383.20
400,001.00 - 450,000.00	\$1,405.00	\$56.20	\$1,461.20
450,001.00 - 500,000.00	\$1,480.00	\$59.20	\$1,539.20
500,001.00 - 550,000.00	\$1,555.00	\$62.20	\$1,617.20
550,001.00 - 600,000.00	\$1,630.00	\$65.20	\$1,695.20
600,001.00 - 650,000.00	\$1,730.00	\$69.20	\$1,799.20
650,001.00 - 700,000.00	\$1,830.00	\$73.20	\$1,903.20
700,001.00 - 750,000.00	\$1,930.00	\$77.20	\$2,007.20
750,001.00 - 800,000.00	\$2,030.00	\$81.20	\$2,111.20
800,001.00 - 850,000.00	\$2,130.00	\$85.20	\$2,215.20
850,001.00 - 900,000.00	\$2,280.00	\$91.20	\$2,371.20
900,001.00 - 950,000.00	\$2,430.00	\$97.20	\$2,527.20
950,001.00 - 1,000,000.00	\$2,580.00	\$103.20	\$2,683.20

For installations greater than \$1,000,000.00 please contact Superior Safety Codes for a quote.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**TOWN OF NANTON  
ELECTRICAL PERMIT FEE SCHEDULE**

**Annual Electrical Permits**

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Annual Electrical Maintenance	\$300.00	\$12.00	\$312.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**TOWN OF NANTON**  
**Gas Permit Fee Schedule**

<b>Residential Installations</b>			
<b>Number of Outlets</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
1	\$95.00	\$4.50	\$99.50
2	\$100.00	\$4.50	\$104.50
3	\$120.00	\$4.80	\$124.80
4	\$140.00	\$5.60	\$145.60
5	\$165.00	\$6.60	\$171.60
6	\$190.00	\$7.60	\$197.60
7	\$210.00	\$8.40	\$218.40
8	\$230.00	\$9.20	\$239.20
9	\$250.00	\$10.00	\$260.00
10	\$270.00	\$10.80	\$280.80

**Add \$10.00 per outlet over 10**

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Propane Tank Set (does not include connection to appliance)	\$95.00	\$4.50	\$99.50
Temporary Heat	\$95.00	\$4.50	\$99.50

**Homeowner Permits - Add \$50.00**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**TOWN OF NANTON**  
**Gas Permit Fee Schedule**

<b>Non-Residential Gas Permits</b>			
<b>BTU Input</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
0 - 50,000	\$95.00	\$4.50	\$99.50
50,001 - 100,000	\$110.00	\$4.50	\$114.50
100,001 - 200,000	\$135.00	\$5.40	\$140.40
200,001 - 300,000	\$160.00	\$6.40	\$166.40
300,001 - 500,000	\$185.00	\$7.40	\$192.40
500,001 - 750,000	\$210.00	\$8.40	\$218.40
750,001 - 1,000,000	\$235.00	\$9.40	\$244.40

**Add \$5.00 for each 100,000 BTU over 1,000,000 BTU**

<b>Propane &amp; Small Installations</b>			
<b>Description of Work</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Propane Tank Set (Includes Connection)	\$95.00	\$4.50	\$99.50
Over 5 tank set permits applied for at same time	\$45.00 per tank set over 5		

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**TOWN OF NANTON  
PLUMBING PERMIT FEE SCHEDULE**

**Residential & Non-Residential Installations**

Number of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$95.00	\$4.50	\$99.50
2	\$100.00	\$4.50	\$104.50
3	\$105.00	\$4.50	\$109.50
4	\$115.00	\$4.60	\$119.60
5	\$125.00	\$5.00	\$130.00
6	\$130.00	\$5.20	\$135.20
7	\$135.00	\$5.40	\$140.40
8	\$140.00	\$5.60	\$145.60
9	\$145.00	\$5.80	\$150.80
10	\$150.00	\$6.00	\$156.00
11	\$155.00	\$6.20	\$161.20
12	\$160.00	\$6.40	\$166.40
13	\$165.00	\$6.60	\$171.60
14	\$170.00	\$6.80	\$176.80
15	\$175.00	\$7.00	\$182.00
16	\$180.00	\$7.20	\$187.20
17	\$185.00	\$7.40	\$192.40
18	\$190.00	\$7.60	\$197.60
19	\$195.00	\$7.80	\$202.80
20	\$200.00	\$8.00	\$208.00
Over 20	\$200.00 plus \$5.00 per fixture over 20		

+10.00  
+5.00

**Homeowner Permits - Add \$50.00**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

**TOWN OF NANTON**  
**PSDS Permit Fee Schedule**

<b>Description</b>	<b>Permit Fee</b>	<b>SC Levy</b>	<b>Total Fee</b>
Holding Tanks	\$150.00	\$6.00	\$156.00
Open Discharge, Fields, Mounds, Treatment Plants	\$275.00	\$11.00	\$286.00

**Homeowner Permits - Add \$50.00**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**



## INFORMATION BRIEF

Meeting: April 3<sup>rd</sup> 2023  
Agenda Item:5.3

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### TOM HORNECKER RECREATION CENTRE SWIMMING POOL PREVENTATIVE MAINTENANCE POLICY CONTEXT

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#### **PURPOSE:**

To inform Council with respect to the outdoor swimming pool and applicable condition ratings pursuant to the Town's Preventative Maintenance Policy.

#### **CONDITION GRADING AND COUNCIL ACTIONS:**

<b>RANK</b>	<b>DESCRIPTION OF CONDITION</b>	<b>RECOMMENDED COUNCIL ACTION</b>
<b>1</b>	<b>Very Good Condition</b> <i>Only normal maintenance required</i>	Monitor only
<b>2</b>	<b>Minor Defects Only</b> <i>Minor maintenance required (5-10%)</i>	Request information on defects if asset renewal or replacement would cost \$1,000,000+
<b>3</b>	<b>Maintenance Required to Return to Accepted Level of Service</b> <i>Significant maintenance required (10-20%)</i>	Refer matter to Standing Committee for discussion and recommended actions
<b>4</b>	<b>Requires Renewal</b> <i>Significant renewal/upgrade required (20-50%)</i>	Priority discussion for budgetary action within 3-year capital planning timeframe
<b>5</b>	<b>Asset Unserviceable</b> <i>Over 50% of asset requires replacement</i>	Priority discussion for budgetary action in the next financial year (immediate tax or reserve implications)

#### **SUMMARY**

While a formal professional condition assessment has not been undertaken, it is generally accepted between staff, specialist contractors and engineers who have given the pool some examination that the rank of the asset lies somewhere between three (3) and four (4). This is complicated by the fact that it is serviceable in its current condition (2), but that a useful life of 10-15 years is as far as things can be pushed without serious intervention or replacement.

If Council wishes to try and push useful life to another 20 years, the Town likely must issue a Request for Proposals soon for a new liner for the entire pool (likely \$250-500,000 project). The success and durability of liners in the rural Alberta climate is frequently questioned however, so there would be a risk of useful life not going as far as the Town would hope.

If the preference is to maintain and work on siting, designing, and building a new outdoor swimming pool, there are a number of factors to consider:

1. Site: Centennial Park between the Scout Hall and the Skate Park would offer the best municipally-owned location for a new outdoor pool, with ample room for spray park features. Livingstone Range School Division have been asked to consider an outdoor pool partnership project of the school sites given it might only need a 0.5 acre footprint. There are numerous

examples of such integrated collaborative sites in Alberta and such a joint venture would likely provide greater grant funding options over time. The location would also be positive for many residents of Nanton.

2. Cost: The comparative recent Vulcan pool project was a \$5.2 million endeavour:

\$1,355,000	Provincial Grants	
\$ 974,922	Town Reserves	19%
\$1,690,000	Town Borrowing	33%
\$800,000	Community fundraising	
\$300,000	Vulcan County	
\$85,000	Old Rec Board	

The Town of Vulcan financially supported over 50 per cent of the project costs an aspirational federal third of the project did not materialize.

While there were considerable added value aspects to this project, this recent project offers an insight into the likely scale of funding required.

The similar Fort Macleod Pool project was completed at a lower comparative cost of just over \$3 million after the Town took the decision to scale down the project when federal funds were similarly denied.

It needs to be borne in mind as well that “Provincial Grants” are essentially years of accumulated MSI capital (approximately 5 years’ worth for both Vulcan and Fort Macleod).



Fort Macleod Pool



Vulcan Pool

## **DISCUSSION**

- The question of the Nanton pool’s future is perhaps one that needs to be put to the community in some way soon, especially without the engagement or interest of a fundraising group or organization at present. It is a challenge to place an amenity like this ahead of water, sewer and roads that all require major attention, especially with MSI/ LGFF funds.
- If there were a major concrete failure, the timeline for asset replacement would be measured in years, not months, given the cost and logistics of a new pool.
- The pool continues to serve the Town well and is in reasonable condition if preventative maintenance steps are taken around a new liner. The cost of maintenance of the existing 1960s facility will only continue to grow as the asset depreciates further.
- A site plan and design for a new facility within Centennial Park could be readily executed to move toward shelf ready proposals. Exploring possibilities with LRSD, if they are interested, would also be worthwhile.

- While it is unlikely to find many takers for advocacy, asset retirement alone is always an option as well. There are four pools (3 indoors and 1 outdoors) within 50km of Nanton, more if you drive another ten minutes. Resources could always be redeployed toward new amenities rather than replicating what other towns have. Again, community dialogue is critical if a step like that were ever considered.
- The spray park question comes up from time to time. The existing pool site cannot accommodate a spray park and there are open questions as to how a spray park might impact public use of the pool (and revenues). A Centennial park location, if designed carefully, could have a spray park built that might later be adjacent to a replacement pool. It is perhaps a more achievable goal for community fundraising, but footprint would need to be carefully planned.

**FURTHER CONSULTATIVE WORK:**

A full condition assessment by an appropriate structural engineer or moving straight to RFP on a liner, likely a newer PVC treatment, is recommended for 2023/24.

Administration will bring forward a recommendation to this end unless Council has further input.

**ALTERNATIVES:**

REFER to Admin or Committee \_\_\_\_\_ DEFER to the Council meeting (date) \_\_\_\_\_

**Financial (GL# / Amount) :**

**Communications/PR:** None at this time

**Applicable Legislation:** 13 152 190415 Preventative Maintenance / 13 213 180618 Asset Mgmt

**Attachments:**

**Prepared By:** Neil Smith

**Date:** March 29<sup>th</sup> 2023

**APPROVED BY:** Neil Smith, Chief Administrative Officer:



Invoice No. **1800033399**

**Please remit to:**  
**Government of Alberta**  
 c/o Ministry of Public Safety and Emergency Services  
 Corporate Services Division  
 6th Floor, 9833 - 109 Street  
 Edmonton, Alberta T5K 2E8  
**Attention: Accounts Receivable**  
 JSG.FinancialOperations@gov.ab.ca

Invoiced to:	<b>Town of Nanton</b>	Date:	<b>March 23, 2023</b>
Address:	<b>PO Box 609</b>		
City:	<b>Nanton</b>	Prov/Terr:	<b>AB</b>
		Postal Code:	<b>T0L 1R0</b>
Attention:	<b>Mr. Neil Smith</b>		

Qty	Description	Unit Price	Total
	Police Funding Model (PFM) Fiscal 2022-23 Town of Nanton <b>Please remit payment within 45 days</b>  <i>For Finance Use Only:</i> BP# 0 Cr. 100062/4090801100/624316/1005590/42		<b>\$90,412</b>
GST#R124072513		Subtotal	
Payment due upon receipt. Past due accounts are subject to a late payment charge.		GST	
Cheques are to be made payable to: <i>GOVERNMENT OF ALBERTA</i>		<b>Total</b>	<b>\$90,412</b>

March 1, 2023

Mr. Neil Smith  
Chief Administrative Officer  
Town of Nanton  
PO Box 609  
Nanton AB T0L 1R0

Dear Mr. Smith:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 20 per cent cost recovery for the fiscal year 2022/23. Total revenue generated is estimated to be \$44,784,300 and will be reinvested in Alberta policing initiatives. For fiscal year 2023/24 and going forward, municipalities will be invoiced based on a 30 per cent cost recovery. For your planning purposes, please use your invoiced amount for 2022/23 and add an additional 50 per cent to estimate your 2023/24 invoice total.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Gordon Crawford at [gordon.crawford@gov.ab.ca](mailto:gordon.crawford@gov.ab.ca). Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at [lisa.gagnier@gov.ab.ca](mailto:lisa.gagnier@gov.ab.ca).

Sincerely,



M. A. (Marlin) Degrand, M.O.M.  
Assistant Deputy Minister

## Cost Breakdown

The provincial payment generating \$44,784,300 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

### *Provincial Data*

Revenue Generated 2022-23 after modifiers	Total Municipal Population (2021)	Total Equalized Assessment (2023)	Total Revenue Base Estimate
\$44,784,300	762,490	303,816,170,576	\$46,500,000

### *Municipal Data*

Town of Nanton	Data/Cost Breakdown
2021 Population	2,189
2023 Equalized Assessment	\$309,211,873
Equalized Assessment per capita	\$141,257
Population % of total for PFM	0.28709%
Equalized Assessment % of total for PFM	0.10178%
Amount based on 50% Population (A)	\$66,748
Amount based on 50% Equalized Assessment (B)	\$23,664
Total share policing cost C = (A + B)	\$90,412
<b><i>Less modifiers:</i></b>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$ 0
Subsidy from Shadow Population (variable ) (Note 2)	\$ 0
5% for No Detachment Subsidy (Note 3)	\$ 0
Total share with modifiers	\$90,412

### Notes

Population provided by Alberta Treasury Board and Finance

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

**Note 1:** CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

**Note 2:** Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

**Note 3:** No detachment subsidy provided if town/municipality does not have access to a detachment.