



AGENDA

Monday, March 2, 2026, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

2.1 Nanton Quality of Life Foundation - E

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

3.1.2 Capital Plan Status - E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 February 17, 2026, Regular Council Meeting - E

4.1.2 February 23, 2026, Regular Council Meeting - E

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Land Use Bylaw 1421/26 - E

4.2.2 Royal Canadian Mounted Police letter to the Province from the Town of Nanton – E

5. NEW & UNFINISHED BUSINESS:

5.1 Request for Decision Film Production Policy – E

5.2 Request for Decision Chief Administrative Officer – E

5.3 Request for Decision Support Grants - E

5.4 Request for Decision – Bylaw No. 1424/26 – E

5.5 Information Brief Community Engagement & Communications Survey Results – E

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Letter of Support Gerry Gabinet Mentorship Award – E
- 6.2.2 Chinook Arch Regional Library System Board Report December 4, 2025 – E
- 6.2.3 Chinook Arch Regional Library System Investment in Alberta Public Library Services February 6, 2026 – E
- 6.2.4 Royal Canadian Mounted Police 3rd Quarter Community Letter – E
- 6.2.5 Canadian History Ehx Telling Your Story: A Community History Video partnership – E

7. CLOSED CONFIDENTIAL SESSION:

- 7.1 Municipal Lands Interest to Purchase ATIA Section 29 Advice from Officials
- 7.2 Vacant Non-Residential AITA Section 19 Disclosure Harmful to Business Interests of a Third Party

8. ADJOURNMENT:





2026 Report to Community

Prepared by

Lynne Cox
Lori Fiander

Presented by

Lynne Cox



2025 IN REVIEW

Growing with our Community since 1984

2025 was another great year of programming for the Foundation and the services we provide.

The Foundation is the steward of Family and Community Support Services (FCSS) grants provided through the **Government of Alberta**, the **Town of Nanton**, the **M.D. of Willow Creek No. 26**, and the **M.D. of Ranchland No. 66**.

Our funding is also enhanced by the generosity of our communities through legacy donations, as well as donations of money and gifts to support specific community programs from community members and groups.

We also received a \$7,500 grant from the Community Foundation of Lethbridge and Southwestern Alberta, through the Henry Varley Fund for Rural Life, to run intergenerational programming with the Nanton Thelma Fanning Library.

We hosted 13 events that brought youth and seniors together in a variety of activities fostering connection and creativity.

In addition, we received grants in support of our Volunteer Week celebrations, our Income Tax program, and funding from the Town of Nanton for our Easter celebrations.

We were also grateful to receive \$5,500 from the Tim Hortons Spring Smile Cookie campaign. Overall, we received over \$15,000 in grants and donations outside of our FCSS core funding in 2025.

OUR FUNDING PARTNERS



HENRY VARLEY FUND FOR RURAL LIFE





MEET THE STAFF



Lynne Cox is in her 4th year as our Executive Director and welcomes the challenges and opportunities for the Nanton Quality of Life Foundation in 2026.



Lori Fiander is in her 10th year with the foundation as our Community Support Worker. She continues to be trusted, compassionate and knowledgeable as she works with our community members.

2025 was a challenging year for many of our clients with a continued increase in walk-in, support and referral traffic.



Debbie Fontaine has provided administrative support on a casual basis for over 12 years.

Our in-home assistance workers are **Susie Monro** and **Montana Walker**. Montana left the position in late 2025 and we wish her well in her next endeavors.





THANK YOU TO OUR VOLUNTEERS

Your Support, Our Impact

Volunteers play a key role at Nanton Quality of Life.

Donations of time contribute to the Foundation’s ability to deliver services and programs to our communities.

We would like to extend special recognition to all of our volunteers dedicating their time to the Children’s Events, Meals on Wheels, our TriShaw bike program, helping with community events, Income Tax services, and Story Dogs.

All of our volunteers go above and beyond with their contributions of time and energy.

Drumming – Gord Orchard

Community Programs:
Income Tax – Wayne Bateman,
Taylor Waters

Children’s Events- Elaine Mahan

Meals on Wheels - Marianne Morrison,
Doug Morrison, Chelan Barnes,
Susan Sommerville, Bev Schlosser,
Bruce Bridgett, Alice Smith , Erin Shields,
Victor Czop, Marcia Muldoon,
Doreen Hooker, Rod Volway

Story Dogs – Chelan Barns, Danielle Foster,
Allison Isbell, Elsbeth McMullen,
Joscelyn Stangowitz, Rhonda Anderson,
Ralph DeWeerd, Kelsey Livingstone,
Toni Sexsmith

TriShaw Bike
Randy Brown, Tim Dwyer, Jim Mallar,
Mike Kowalchuk, Erin Penner

*If you would like to join our team of volunteers,
 please contact us at 403-646-2436*



400

Community volunteers donated over 400 hours to our various FCSS programs and services including our TriShaw bike program, Meals on Wheels, Story Dogs, drumming facilitation, Income Tax preparation, and assorted community events

150

Community volunteers donated over 150 hours to the Story Dogs

250

Our volunteer board of directors donated 250 hours in support of the Nanton Quality of Life Foundation in 2025

500

Over 500 Nanton & area residents attended our community events, programs and workshops

104

104 income tax returns for the 2025 tax year were completed as part of the Community Volunteer Income Tax Program for our area residents

60

Over 60 hours of TriShaw bike rides were given to community and **Silver Willow Lodge** seniors by our volunteer pilots. Thank you to the **High River Health Foundation** and the **Longview 4H Beef Club** for their generous donation of the bike to our community!

300

The community donated over 300 gifts to Santa's Gone Loonie and Secret Santa for Seniors – Thank you for your generosity!

7000

We received over \$7000 in donations to support foundation programming including legacy donations, and \$5400 from the Tim Hortons Smile Cookie Campaign

2800

Our front-line staff had over 2800 contacts with our residents to offer service support, prevention outreach and agency and government referrals via walk-ins, email and phone conversations

\$7,500

Thanks to the Community Foundation of Lethbridge and Southwestern Alberta – the Henry Varley for Rural Life Fund – we, the Town of Nanton and the Nanton Library were awarded \$7500 for intergenerational programming for 2025 and with this funding, we were able to host 12 events.



Joscelyn Stangowitz
Chairperson



Chelan Barnes
Vice Chair



Evan Berger
Representative for the
MD of Willow Creek



Jennie McMasters
Representative for the
Town of Nanton



Shauna Strong
Director



Cam Gardner
Representative for the
MD of Ranchland



Taylor Waters
Director



Eveen Vaughan
Director



Susan Wong
Director

DIRECTOR'S ROLES

We extend our heartfelt gratitude to the board of directors for their steadfast dedication, tireless efforts, and countless hours of volunteer service to our organization and the broader community.

Your contributions have been instrumental in shaping our organization's vision and success. The passion, commitment, and expertise you bring to the table have driven our mission forward and positively impacted countless lives.

Thank you for being an integral part of our team and for your continued support in advancing our mission. The strategic plan is available for review on our website at www.nqlf.net.

We are thrilled to extend a warm and enthusiastic welcome to our newest board members—**Taylor Waters, Susan Wong and Eevee Vaughan!**

Your expertise, passion, and dedication will be invaluable as we work together to strengthen our mission and impact in the community.

Welcome aboard!

THANK YOU

We said goodbye to our Board Members Kathryn Enns, Sheena Taggart, Eleanor Kessler, Kristen Hall and Helen Low. We wish these Board Members all the best in the future and thank them for their commitment to the Nanton Quality of Life Foundation.

YOUR COMMUNITY, OUR COMMITMENT

The heart of our organization is connecting our community members to the resources and support they need.

In 2025, we connected hundreds of community members with various agencies and resources. We facilitated access to income supports, housing opportunities, mental health services, and food bank referrals. Additionally, we assisted with completing government forms & provided support with digital technology.

Santa's GONE & LOONIE!

Calling all young shoppers ages 3-17! Here's a fun and festive shopping adventure created just for you! Bring your loonies and come pick out the perfect gifts for your parents, caregivers, or any special adult in your life!

FRESH & DELICIOUS MINI BUNS! KINDBLY DONATED BY PARKLAND SOURDOUGH!

December 14, 10 AM - 5 PM
Located at the Lion's Den (Formerly Scout's Hall)
2222 18 St Nanton

Subsidized Handivan Rides for Qualified Nanton Residents - aged 55+

The Nanton Quality of Life Foundation and the Nanton Handivan Society are part of a 2 year regional transportation pilot program that subsidizes rides for qualified Nanton residents, within Nanton and to/from:

High River, Okotoks, Diamond Valley and Calgary

All rides are both ways
\$14 in Town \$35 High River
\$40 Okotoks \$50 Diamond Valley
\$50 Calgary

To find out if you qualify, or to apply for the program, please contact the Nanton Quality of Life Foundation at 403-646-2436

VOLUNTEERS NEEDED!

CALLING ALL VOLUNTEERS! WE NEED YOUR HELP!

Enjoy connecting with seniors? Love the outdoors and cycling? Do we have an opportunity for you? Cycling Without Age Nanton is recruiting volunteers to be trained to pilot our Trishaw bike.

If you are interested in volunteering and can offer 1 or 2 rides a month on an electric-assisted trishaw bike, we want to hear from you!

Call the Nanton Quality of Life Foundation at 403-646-2436 for more information on this great opportunity.

Help others in your community feel the wind in their hair!

Cycling Without Age

Tipi Raising & Crafts

Join us at the Visitor Information Centre

**Sunday, August 3, 2025
11:00 AM - 3:00 PM**

Elder Al Flamand will share traditional native stories about the Tipi

All Ages Welcome

Contact Nanton Native Learning Circle for more information 403-601-0289
(Hosted by the Nanton Native Learning Circle)

COMMUNITY VOLUNTEER

INCOME TAX PROGRAM

Santa For Seniors

Many seniors are alone for a variety of different reasons. Some have children who do not live in the community or who are not in their lives. Many are widowed/older adults who have simply outlived their friends and family. Some never married or had children and now find themselves alone.

Whatever the reason, the Secret Santa for Seniors aims to ensure that seniors feel special and cared for during the holiday season.

All gifts can be dropped off at the Nanton Quality of Life Foundation office.

Please have your donations in by December 15, 2025
Check out our website for gift ideas for seniors

IN HOME ASSISTANCE FOR Seniors

Now Accepting NEW CLIENTS

THE BACKPACK PROGRAM

SNOW Angels

Many Nanton residents love the first snowfall of the year. But for some seniors and people with disabilities, shoveling snow can be very difficult and even dangerous. They need your help - they need a SNOW Angel!

Be a Snow Angel and lend a hand by clearing a neighbor's sidewalk when you shovel your own. Remember, always respect your neighbour's wishes if they prefer to do it themselves.

Thank you for your support!

Nanton Walks Indoor Walking Program

Where? The Bomber Command Museum
When? Every Tuesday & Wednesday
8:30 AM - 11:30 AM
Starts? November 5th & 6th

To participate, registration is required through the Nanton Quality of Life Foundation's office (403)646-2436

INTERGENERATIONAL Pumpkin & Cinnamon Bread Making Workshop

Open to Youth 12+ & Seniors 55+

**Friday, October 10, 2025
1:00 PM - 3:00 PM**

Working as intergenerational partners, come and learn how to make a Pumpkin Cinnamon Bread treat - with Rowena from Parkland Sourdough!

You will bake something tasty to take home!

Parkland Sourdough, 2127 19th Street

The workshop is free, but registration is required. Please contact the Nanton Quality of Life Foundation at 403-646-2436 to register.

This workshop is in collaboration with the Nanton Thelma Fanning Library and is made possible through a generous grant

3RD ANNUAL VOLUNTEER APPRECIATION & RECRUITMENT

Celebrate the incredible contributions of our volunteers and discover meaningful ways to get involved in our community.

Journey's Therapeutic Riding
Nanton Literacy & Learning Society
Nanton Handi-Van Society
Willow Creek Immigrant Services
Kozy Komar Senior Centre
Nanton Quality of Life Foundation
-with the Nanton Quality of Life Foundation

Nanton Children's Society
Nanton Food Bank/Ministerial Society
Nanton Community Memorial Centre
Willow Creek Adult Learning
Nanton Chamber of Commerce
Thelma Fanning Library
Citizens on Par

MEALS ON WHEELS NANTON

The Maker's Table

Free Drop

Project: Embroidered Felt Hoast

Nanton Lions Den (2222 18th Street)
Tuesday, February 3, 11 AM - 2 PM

Help your own project to work on or join in with our Project of the Month!

THE NANTON QUALITY OF LIFE FOUNDATION

(with two representatives from Service Canada) is providing a presentation on the new Canadian Dental Care Plan

Learn all about the new Canadian Dental Care Plan and how you can access the plan and its services

Thursday, June 6, 2025
two sessions (register for one)
10:00 am - 11:30
2:00 pm - 3:30
at the Nanton Quality of Life building
(log cabin beside the Bomber Command Museum)

Call 403-646-2436 to register for one of the sessions!



A COMMUNITY SUCCESS!

The **Henry Varley Fund for Rural Life** grant, provided by the Community Foundation of Lethbridge and Southwestern Alberta, made it possible for the **Nanton Quality of Life Foundation, the Nanton Thelma Fanning Library, and the Town of Nanton** to collaborate on meaningful intergenerational programming.

This grant supported an important opportunity to intentionally bring youth and seniors together in the spirit of creativity, connection, mentorship, and friendship, strengthening relationships across generations within our community.

Through this funding, a series of thoughtfully designed intergenerational events were offered throughout the year, encouraging shared learning and hands-on experiences. Programs included **Creative Construction Projects, Paracord Creations, Mother's Day Felting, Easter Floral Creations, Christmas Floral Arrangements, and two Sourdough Breadmaking Workshops** held at different points in the year.

These activities provided welcoming spaces where participants of all ages could create together, exchange skills, and build confidence through collaboration.

The grant also supported events that fostered community spirit and active engagement, including **Senior and Youth Curling Sponsorship, two Intergenerational Games Nights, a Tipi Raising and Storytelling event, and a Community Intergenerational BBQ.**

These gatherings offered opportunities for movement, storytelling, shared meals, and play—important elements in building understanding, trust, and lasting connections between generations.

This grant had a meaningful impact on the community of Nanton by **strengthening partnerships between local organizations, enhancing the role of the library as a vibrant community hub, and reinforcing the Town of Nanton's commitment to inclusive, connected programming.**

By investing in intergenerational experiences, the **Henry Varley Fund for Rural Life** helped create spaces where relationships could grow, traditions could be shared, and community bonds could be deepened for the benefit of residents of all ages.

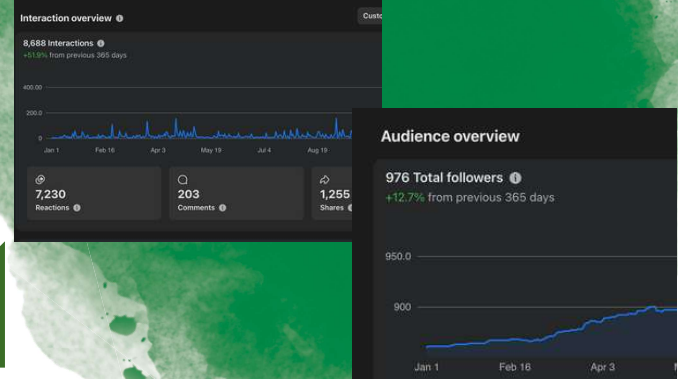
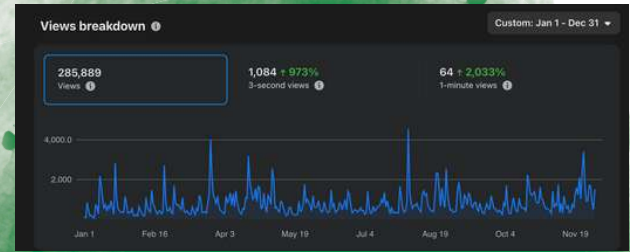


SOCIAL MEDIA

In the past year, Nanton Quality of Life shared **616** engaging Facebook & Instagram posts/reels /stories. Check out our stats! →

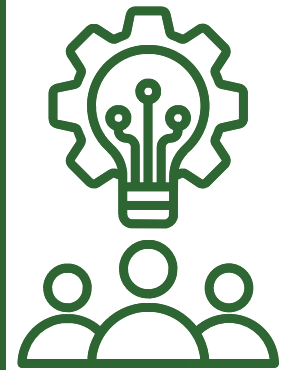
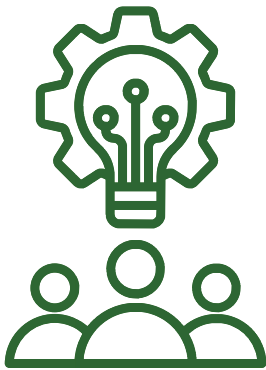
These efforts resulted in over **285,889** views and a remarkable **51.9%** increase in interactions, generating nearly **8,688** additional clicks, likes, and shares.

Thank you for being part of our growing online community!



OUR INTER-AGENCY PARTNERS & COLLABORATORS

Navigating Change, Together



- High River & District Health Foundation
- Porcupine Hills Early Childhood Coalition
- Alberta Health Services
- Nanton Native Learning Circle
- Public Health and Rural Mental Health
- Willow Creek Immigrant Services
- Inclusion Foothills
- Willow Creek Learning
- MCG Careers (High River)
- Nanton Thelma Fanning Library
- Wildrose Community Connections
- Rowan House
- Canada Revenue Service Canada Outreach
- Nanton Children's Society
- Nanton Kozy Korner Senior Centre
- Greater Foothills Family Centre

- Euroradio - Nanton Community Broadcasting Association
- Stavelly, Vulcan, Claresholm Family & Community Support Services
- Family & Community Support Services Association of Alberta (FCSSAA)

GENEROUS DONORS OF GIFTS, MONEY, FACILITIES, SUPPORT OR EXPERTISE



Trishaw Bike:
 High River and District Health Foundation
 Longview 4H Beef Club

Indoor Walking Program:
 Royal Canadian Legion
 Bomber Command Museum



Workshop Expertise:
 Alan & Donna Flamand – *Tipi Raising*
 Cheryle Chagnon-Grey-Eyes-
Truth and Reconciliation Story-Telling

Backpack Program, Secret Santa for Seniors, Santa's Gone Loonie, Community Events:

AB Daley students
 Lively Real Estate
 Welsh Excavating
 GCS Automotive Repairs
 Nanton Legion Ladies Auxiliary
 Creekside Farms
 Porcupine Hills Early Childhood Coalition
 Nanton Children's Society
 The Nanton & Area Community



CYCLING WITHOUT AGE

Our Nanton Trishaw Bike is available for all residents to go for a ride!



Thank you to our generous partners, the Longview 4H Beef Club (above) & the High River District Health Care Foundation

PUBLIC INPUT

We welcome your input!

For more information about any of our programs or to learn how you can support our work, please contact us at:

Nanton Quality of Life Foundation

(the little log cabin beside the Nanton Bomber Museum)
1601 21 Avenue, Nanton, Alberta: 403-646-2436

Visit our Website: www.nqlf.net





STATUS REPORT

Meeting: March 2, 2026
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN – Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW= Committee of the Whole

Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting February 17th, 2026				
55-26/02/17	RFD Bylaw 1421/26 Madison Manor Mar 2/26		C	DO
61-26/02/17	Capital THRC Renovation bylaw		IP	CS
63-26/02/17	CAO letter to Province re RCMP funding		C	CAO

COUNCIL

Res #	Description	Notes	Status	FWD
Council Recommendations				
12-25/01/20	THRC Conceptual Plan	Drawing phase	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Concept appr Aug11	IP	DO/CAO
85-25/04/21	Tribute wall design up to \$5,000	Possible office relocation	IP	LS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	<i>Drafting work initiated</i>	IP	CAO/CS/OP/LS
158-25/08/11	Approved 60% of \$1,083,068 to start phase 1	<i>Resolution 124-25/06/02; local improvement area work under way</i>	IP	CS
264-25/12/01	RFP Gateway Signage	<i>Issued, Feb 13 deadline</i>	C	CAO/CS
26-26/01/19	Compliance Enforcement Policy		IP	LS
45-26/02/09	Nanton Heritage Building Project Bylaw & Policy		IP	DO/LS
46-26/02/09	Strategic Planning consulting services	<i>Transitional Solutions</i>	IP	CAO/LS

DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options		IP	CS/FD
70-25/04/07	Pursue funding from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for the Highway 2 corridors	Grant application submitted Nov. 2025	Application in process	CAO/DO
187-25/10/05	Update and resubmit previous application to the Alberta Community Partnership program with the Municipal District of Willow Creek concerning the Spring Line raw water source, license and infrastructure.	Grant application submitted Nov. 2025	Application in process	CAO/OP



12 – 25/01/20	Proceed with the conceptual planning for the second phase of the Tom Hornecker Recreation Centre civic renovation, prioritizing the installation of an accessibility elevator.	Ready to go to tender/ bid at any time.	RCMP letter of intent – Capital budget amendment approved.	CAO/CS
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ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserved industrial lands	Future consideration contingent on Climate Action Centre funding – CS
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon suitable funding.
CAO Comment: <i>These items should be individually discussed at a future Committee of the Whole or at Strategic Planning, if interest is renewed.</i>		





CAPITAL PLAN STATUS

Meeting: March 2, 2026
 Agenda Item: 3.1.2

*Deferred in green text
 2026 Items Only*

Roadway Infrastructure			Lead: Public Works Supervisor
Roadway Rehab	Patching & repairs		75,000
Sidewalk replacement program	Sidewalk repair & replacement		50,000
Roadways	29 th Ave		50,000
<i>Notes: A discussion of the 2025 Roadway condition report will occur in the first quarter of 2026</i>			

Utility Infrastructure			Lead: Manager of Operations
20 th Avenue	Service Line Connections		175,000
Wastewater mains	Re-lining		100,000
Valve & hydrant replacement	Hydrant, valves		75,000
Equipment	Wastewater pump and mixer		100,000
Manholes	Campground manhole and metering		50,000
Stormwater management	Westview storm pond dredging (<i>Rec project lead</i>)		350,000
Regional Waterline	Construction/ Design		500,000
<i>Notes:</i>			
<i>Westview storm pond dredging will be awarded to NLSS in line with budget. The Manager of Recreation will keep Council updated on progress.</i>			
<i>Wastewater pump on order.</i>			
<i>20th Avenue service line work awarded – work to begin in the spring</i>			
<i>While the WWTP dewatering project is not complete yet, it was a 2025 budgeted project and funded under that year, final borrowing excepted. Administration will keep Council updated on this critical project.</i>			

Parks & Trails			Lead: Recreation Manager
Deferred 2025 project	Pocket park/rain garden at Mile 56 Park		56,500
<i>Notes:</i>			
<i>Funded under 2025 with federal grant and \$56,500 from Public Realm reserve. Tender has been released with a closing date of March 16, 2026</i>			

Buildings			Lead: Various
THRC - arena	Outdoor storage shed		50,000



Town Shop	PW Cold Storage- Concrete, Insulation, Heat	125,000
Yard Waste Area	Fire Dept. fenced storage/ practice area	30,000

Notes:
 2025 transfer switch awaiting final completion.
 Major amendments are anticipated for Buildings capital over 2026.
 THRC Storage shed is on order
 Pricing received for yard waste area fencing

Vehicles & Equipment

Lead: Various

Equipment replacement under \$75 K	Skid steer	75,000
Bylaw Enforcement	Body Cam system	9,000
Vehicle Replacement	Parks & Utilities Pickup COMPLETED: \$92,500 actual	100,000
Fire Equipment	Reserve contribution for new engine	75,000

Notes:
 Chief Dozeman may wish to discuss timelines for new engine replacement in 2026 with Council given the lag between ordering and delivery.

Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to continue with Council over the course of 2026. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- **Westview ASP phases 1A and 1B REJECTED**
- **The Nanton Northwest Sewer Collector REJECTED**

Discussions about priorities for housing and development infrastructure will occur before or during Strategic Planning.

Public Realm & Development

Gateway signage - \$30,000 figure placed in the capital budget, but RFP and Council feedback on proposals will help determine full cost. *Current submissions are looking rather high.*

Pedestrian Crosswalk (24th Street and HWY 2 North) - \$10,000

This year's capital budget, due to grant situations and other external factors, is likely to be subject to change and amendment than in years prior.

Previously deferred project comments (additional)

Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present
 Playground updates – none planned for 2026





MINUTES

Monday February 17, 2026, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL AND PUBLIC HEARING MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop (electronic attendance), Dave Mitchell, Erin Shields and Shauna Strong

ABSENT: Councillor Roger Miller and Jennie McMasters

OTHERS PRESENT:

Neil Smith	Chief Administrative Officer
Clayton Gillespie	Corporate Services Manager
Sara-Lynn Lyons	Legislative Services & Communications
Georgina Sharpe	Planning & Development Officer
Shellah Petersen	Supervisor of Public Works
Carlos Farias	Peace Officer
Andrew Anderson	Town of Nanton Resident
Julia Anderson	Town of Nanton Resident

ELECTRONIC ATTENDANCE:

Joanna Villegas	Registered Nurse - Madison Foundation (electronic)
Ferdinand Zantua	CEO-Director of Operations - Madison Foundation (electronic)
Mary Ann Komant	Architect - Madison Foundation (electronic)
Mike Molnar	Town of Nanton Resident (electronic)
Ann Molnar	Town of Nanton Resident (electronic)

Mayor Handley recognized Neil Smith, departing Chief Administrative Officer for his years of service and dedication to the Town of Nanton.

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting and Public Hearing was called to order by Mayor Handley at 7:01 p.m.

RESOLUTION # 50 - 26/02/17 - Strong

The Regular Council and Public Hearing agenda for February 2, 2026, was accepted as presented.
CARRIED

2. PRESENTATIONS:

2.1 Public Hearing Draft Bylaw 1421/26 Amend Land Use Bylaw 1389/24 - E

RESOLUTION # 51 - 26/02/17 - Shields

Moved to recess the Regular Meeting of Council at 7:02 p.m. in order to hold a Public Hearing in regard to Town of Nanton Bylaw # 1421/26, CARRIED

The advertisement for the Public Hearing in regard to Town of Nanton Bylaw # 1421/26 was conducted in accordance with the Municipal Government Act, and will be conducted in accordance with the Council and Committee Procedural Bylaw # 1418/25.

Georgina Sharpe, Planning and Development Officer - Clarification on Site Dimensions

2.1.1 Presentation by Madison Manor Foundation

Joanna Villegas, RN - Madison Foundation
Ferdinand Zantua, CEO-Director of Operations - Madison Foundation
Mary Ann Komant - Owner's Architect - MAK8 Design Studio + Architecture Inc.

Neil Smith left the meeting at 7:15 p.m. and returned at 7:16 p.m.

2.1.2 Chair read summary of written submissions received to date:

- i. Memo from Oldman River Regional Services Commission
- ii. Letter from Julia and Andrew Anderson
- iii. Letter from Mike and Ann Molnar

2.1.3 CALL FOR PRESENTATIONS:

2.1.3.1 Registered Presentations

- i. Julia and Andrew Anderson
- ii. Mike and Ann Molnar

2.1.3.2 Non-Registered Presentations and Present in person

None present

2.1.3.3 Non-Registered Presentations and Present by electronic means

None present

All information received and presented at this hearing will be considered by Council for Bylaw # 1421/26.

2.1.4 Close Public Hearing

RESOLUTION # 52 - 26/02/17 - Mitchell

Moved to CLOSE the Public Hearing in regard to Town of Nanton Bylaw # 1421/26 and reconvene the Regular Meeting of Council at 7:32 p.m. CARRIED

Joanne Villegas, Ferdinand Zantua and Mike and Ann Molnar left the meeting at 7:34 p.m.

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for January 2026

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E



- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management – E

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
 - *Reminder for Committee of the Whole Meeting scheduled: February 23, 206*
- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR JENNIE MCMASTERS
- 3.4.4 COUNCILLOR ROGER MILLER
- 3.4.5 COUNCILLOR DAVE MITCHELL
- 3.4.6 COUNCILLOR ERIN SHIELDS
- 3.4.7 COUNCILLOR SHAUNA STRONG

RESOLUTION # 53 - 26/02/17 - Shields

Moved that all written reports, as recorded on the agenda for February 17, 2026, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 February 9th, 2026 Regular Council Meeting Minutes – E

RESOLUTION # 54 - 26/02/17 - Strong

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held February 9th, 2026 were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

RESOLUTION # 55 - 26/02/17 – Mitchell

Moved to direct the Chief Administrative Officer to bring back a Request for Decision to the March 2, 2026, Regular Council meeting to discuss Bylaw 1421/26 in more depth.

Mary Ann Komant, and Julia and Andrew Anderson left the meeting at 8:12 p.m.

5. NEW & UNFINISHED BUSINESS:

5.1 Information Brief Nanton Road Assessment – E

Shellah Petersen, Supervisor of Public Works presented to Council the 2025 Road Assessment as prepared by CIMA Engineering. Council thanked Shellah for her comprehensive presentation.

5.2 Information Brief Nanton Peace Officer 2025 Annual Report – E

Peace Officer Carlos Farias presented his 2025 Annual Report that was sent to the Province of Alberta. Council thanked Officer Farias for his work and dedication to the safety of the Town of Nanton.



RESOLUTION # 56 - 26/02/17 – Strong

Moved to add item 5.4 Request for Decision Nanton Chamber of Commerce Memorandum of Understanding to the February 17, 2026, agenda as was included in the meeting package.

Officer Carlos Farias left the meeting at 8:30 p.m.

5.3 Request for Decision Support Grants – E

ANNUAL COMMUNITY SUPPORT GRANT APPLICATIONS

RESOLUTION # 57 - 26/02/17 - Strong

Moved to approve the Citizens on Patrol 2026 Annual Community Support Grant in the amount of \$1,200 for its ongoing program costs. CARRIED

RESOLUTION # 58 - 26/02/17 - Shields

Moved to approve the Nanton Native Learning Circle 2026 Annual Community Support Grant in the amount of \$500 to support the group in starting plants for brownfield reclamation, facilitating networking opportunities, and fostering a greater understanding of the importance of Indigenous culture within the community. CARRIED

ANNUAL FUNDING AGREEMENTS

RESOLUTION # 59 - 26/02/17 - Czop

Moved to approve the Nanton Quality of Life 2025 Annual Funding Agreement in the amount of \$15,336.68 which represents 25% of the grant amount from the Province of Alberta. CARRIED

RESOLUTION # 60 - 26/02/17 – Mitchell

Moved to approve the Nanton Thelma Fanning 2025 Annual Funding Agreement in the amount of \$54,075. CARRIED

Shellah Petersen left the meeting at 8:46 p.m.

5.4 Request for Decision Capital Amendment Tom Hornecker Recreation Centre – E

RESOLUTION # 61 - 26/02/17 -

Moved to approve funding for the Tom Hornecker Recreation Centre office relocation and renovation project in the total amount of \$1,600,000, with \$300,000 funded from MSI/LGFF, \$657,665 from reserves (including \$250,000 from the Building Reserve and \$407,665 from the Land Development Reserve), and \$657,665 through debenture borrowing, and to direct Administration to proceed with a capital budget amendment, borrowing bylaw, and required public process to allow the project to proceed to tender.

5.5 Request for Decision Nanton Chamber of Commerce Memorandum of Understanding - E

RESOLUTION # 62 - 26/02/17 - Strong

Moved that Council approve a one-year extension of the Memorandum of Understanding with the Nanton & District Chamber of Commerce, maintaining the current funding level and terms.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Police Funding Model Preliminary 5-year Estimate – E



RESOLUTION # 63 - 26/02/17 - Strong

Moved to direct the Chief Administrative Officer to write a letter to the Province of Alberta regarding the future of policing in Alberta. CARRIED

6.2 FOR INFORMATION:

6.2.1 Letter to Council Regarding Use of Town Facilities and Reply – E

8. ADJOURNMENT:

RESOLUTION # 64 - 26/02/17 - Shields

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:16 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 2nd day of March 2026..

DRAFT





MINUTES

Monday, February 23, 2026 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

COUNCIL COMMITTEE OF THE WHOLE MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Erin Shields, Dave Mitchell, and Shauna Strong

ABSENT: Councillors Roger Miller and Jennie McMasters

OTHERS PRESENT: Clayton Gillespie Corporate Services Manager
Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Committee of the Whole Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 1 - 26/02/23 – CW - Czop

The Committee of the Whole of Council agenda for February 23, 2026 was accepted as presented.
CARRIED

2. DELEGATIONS:

3. PRESENTATIONS BY DEPARTMENTS:

Corporate Services

- 3.1 Information Brief 2026 Operating Budget first draft – E
- 3.2 Information Brief Gateway Signage – E

RESOLUTION # 2 – 24/09/30 – CW - Shields

Moved that all written reports, as recorded on the agenda for, February 23, 2026 be received for information and filing. CARRIED

4. MAYOR AND COUNCILLOR INQUIRIES:

5. NEXT COMMITTEE OF THE WHOLE MEETING:

- 5.1 March 30, 2026

6. ADJOURNMENT:

RESOLUTION # 3 - 26/02/23 – CW - Strong

IT WAS MOVED to adjourn the Committee of the Whole of Council Meeting at 8:16 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 2nd day of March, 2026.

DRAFT





Request for Decision

Meeting: March 2, 2026
Agenda Item: 4.2.1

LAND USE BYLAW AMENDMENT #1421/26 – 2nd AND 3rd READING

Purpose:

For council to consider second and third reading of Bylaw #1421/26, an amendment to Land Use Bylaw 1389/24, to redistrict Lot 2 Block 4 Plan 081 2804 from Residential, General (R-GEN) to Mixed-Use Transition District (M-TRN) to accommodate an application for development.

Background:

Bylaw #1421/26 was given first reading on January 19, 2026. The Public Hearing was held February 17, 2026. Council then passed the following:

RESOLUTION # 55 - 26/02/17 – Mitchell

Moved to direct the Chief Administrative Officer to bring back a Request for Decision to the March 2, 2026, Regular Council meeting to discuss Bylaw 1421/26 in more depth.

Public Hearing Summary:

Written Submissions were received from:

- Oldman River Regional Services Commission (Planner's Comments Memo)
- Mary Ann Komant, Architect, AAA, AIBC, MRAIC, LEED AP
Designated Professional, RHFAC MAK8 Design Studio + Architecture Inc. on behalf of Golden Age Manor (Canada) Inc.
- Letter in favour, Julia and Andrew Anderson, residents
- Letter opposed, Mike and Ann Molnar, residents

Presentations were made by the following

- Madison Foundation
 - o Joanna Villegas, RN
 - o Mary Ann Kormat, Architect
 - o Ferdinand Zantua, CEO-Director of Operations
- Julia Anderson, Resident, in favour
- Ann Molnar, Resident, opposed

Bylaw Considerations Prior to Second Reading:

This parcel was first redistricted to "Multi Residential" use when it was converted into a senior's home from a dwelling, single detached in the mid 90's. The current non-conforming status of the property emerged from subsequent land use bylaw amendments which restricted senior citizens housing first to public / institutional districting and now to either the M-TRN or the S-COM, Community Services Districts.

The purpose of the M-TRN district is to *accommodate a mix of residential and commercial uses which are compatible with each other and with adjoining uses in a neighbourhood setting.* For context, there are examples of this districting in areas that are closer to downtown and between the Highway 2 couplets.

The current M-TRN list of both Permitted and Discretionary Uses, is separately attached. For the purposes of this application, the proposed use is Care Facility (Large Group), a discretionary use.

Concerns arising from the hearing included the impact of M-TRN uses that may be incompatible with adjoining residential properties as well as the impact of building mass and height on the privacy and enjoyment of the adjacent parcels.

The use of *exceptions* which apply to only this parcel has been drafted for council's consideration to amend Bylaw 1421/26, below, and attached, as one option to address these concerns. The use of exceptions within a land use district can be used to define specific uses or criteria that apply only to that parcel, such as the case with 1613 26 Avenue (Care Facility – Child), an R-GEN parcel exception, that at one time sought approval for a *Mixed-Use Development*.

A downside to this method, especially if used more often, can create inconsistencies in land use planning over time by effectively creating unique zoning for individual sites. One of the objectives for adoption of a new land use bylaw and district map in 2024 was to make it easier to interpret by the public, and to be consistent in its implementation by reducing the number of land use districts and discretionary uses.

Alternatively, Council may find that the M-TRN district is simply not suitable for the site proposed and so would prefer redistricting to a different land use district (for fairness and transparency, a new Land Use Bylaw Amendment would be recommended for first reading, and notice provided for a subsequent Public Hearing).

Another land use district that lists Care Facility (Large Group) is the S-COM Community Services District i.e. the Silver Willow Lodge is S-COM. This land use district would also be suitable for the lands and impose even greater side yard setbacks than those imposed within the M-TRN district and proposed amendments below. This option would balance the desire of neighbouring properties to ensure the proposed development has appropriate setbacks for its massing however it may have implications for the applicant at the development permit stage as the site plan provided for suitability does not meet the side yard setback of this district. The applicant could update their design to meet the standards or request a variance from the Development Authority through the permitting process. Additionally, the S-COM district does not specify a maximum building height. It would be up to the Development Authority at the time of development application to determine a suitable height for the building having regard to Part 3 of the Land Use Bylaw General Regulations, Section 3.26(f) Maintenance and Appearance which states:

- f) A Building's character and appearance may be considered in the review of proposed development, with respect to:
 - i. Consistency with the prescribed District,
 - ii. Compatibility with nearby Buildings, and
 - iii. Compliance to the provisions of any Statutory Plan, which sets out specific guidelines as to the design, character, appearance, or building materials used in a development.

Typically, S-COM sites do not include residential uses, which would render the existing dwelling unit on site as *non-conforming*.

Lastly, Council could refuse the proposed amendment, with no further applications to be reconsidered for 6 months (ref. LUB Section 1.27 Reconsideration).

DECISION OPTIONS:

In accordance with the Municipal Government Act, Section 216.4(5):

(5) After considering the representations made to it about a proposed bylaw or resolution at the public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,
- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
- (c) defeat the bylaw or resolution.

See also LUB s.1.26 Decisions on Bylaw Amendments.

#1 – CONSIDER AN AMENDMENT prior to Second or Third Reading

OPTIONAL AMENDING RESOLUTION

Move to amend Bylaw #1421/26, by replacing Section 2.2 with the following:

2.2 THAT Section 5 Land Use Districts, M-TRN Mixed-Use Transition District be amended by adding the following text after subsection d):

e) For the parcel at 2401 26 Avenue:
The following uses shall apply:

Permitted Uses	Discretionary Uses
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Boarding House
Care Facility (Clinic)	Care Facility (Large Group)
Care Facility (Medical)	Care Facility (Small Group)
Dwelling (Live-Work)	Home-Based Business Type Two (HBB2)
Dwelling (Multi-Unit)	Mixed-Use Development
Dwelling (Single Detached)	Religious Assembly
Establishment (Eating and Drinking)	Show Home
Financial Institution	
Office	
Parks and Playgrounds	
Retail (Small)	
School (Commercial)	
Solar Collector (Roof/Wall)	
Utilities	

MAXIMUM BUILDING HEIGHT: 10 m (Principal Building or Dwelling); 5.5 m (Accessory Building)

MINIMUM SETBACKS: The minimum side yard setback for the parcel is 3 m, All other setbacks of the district apply.

All other standards of the district shall apply to this parcel.

Notes:

The ~~strike through~~ uses will be removed for adoption purposes.

Mixed-Use Development is a term that means a parcel of land or a building or structures developed for two or more different uses such as residential, office, manufacturing, retail, public, or entertainment. For example, mixed-use development could be a dwelling unit located within a commercial building. Please

note that because there is already a small secondary dwelling unit on this property in question, it does not seem prudent to remove “mixed use development” from the list of uses since it is already occurring.

#2 – PROCEED TO SECOND and THIRD READING

Take note that when a public hearing on a proposed bylaw or resolution is held, a councillor must abstain from voting on the bylaw if the councillor was absent from all of the public hearing.

SECOND READ

Moved to read the Town of Nanton Bylaw #1421/26, an amendment to Land Use Bylaw 1389/24, **AS AMENDED** (if amended) for the second time.

THIRD READ

Moved to read the Town of Nanton Bylaw #1421/26, an amendment to Land Use Bylaw 1389/24, for the third and final time.

#3 - DEFEAT the Bylaw by voting *against* Second reading

Implication: This **defeats the bylaw** in its entirety and the bylaw adoption process would cease.

If the Bylaw is defeated, the use of the property would continue to be non-conforming in accordance with the MGA (s.643) and changes to the property could not be considered.

At that point, a new application for redistricting the lands could occur in accordance with the Land Use Bylaw, such as S-COM (Community Services District) if the 6-month waiting period is waived. If Council desires control over the proposed development on the site than what the Land Use Bylaw districts allows, then a Direct Control district could also be considered.

Financial (GL# / Amount):

Communications/PR:

Applicable Legislation: MGA ss. 184, 187, 191, 216.4, 606, 606.1, 692

Attachments: Bylaw 1421/26 (First Reading), 1421/26 (with potential Amendments), M-TRN excerpt from Bylaw 1389/24

Prepared By: Georgina Sharpe, Planning and Development **Date:** February 11, 2026

CAO Comments:

APPROVED BY:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			

M-TRN Mixed-Use Transition District

PURPOSE: To accommodate a mix of residential and commercial uses which are compatible with each other and with adjoining uses in a neighbourhood setting.

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Boarding House
Care Facility (Clinic)	Care Facility (Large Group)
Care Facility (Medical)	Care Facility (Small Group)
Dwelling (Live-Work)	Home-Based Business Type Two (HBB2)
Dwelling (Multi-Unit)	Mixed-Use Development
Dwelling (Single Detached)	Religious Assembly
Establishment (Eating and Drinking)	Show Home
Financial Institution	
Office	
Parks and Playgrounds	
Retail (Small)	
School (Commercial)	
Solar Collector (Roof/Wall)	
Utilities	

Those uses, not otherwise defined in the Bylaw, which in the opinion of the Development Authority are similar to the Permitted or Discretionary Uses and conform to the purpose of this District.

MINIMUM PARCEL AREA: 0.5 ha

MAXIMUM BUILDING HEIGHT: 15 m (Dwelling); 5.5 m (Accessory Building)

MAXIMUM PARCEL COVERAGE: 50%

MAXIMUM DENSITY: 60 upha

MINIMUM SETBACKS:

Front Yard	Side Yard	Side Yard (Corner)	Rear Yard
3 m	1.5 m *	3 m	6 m

* No side yard is required where a party wall separates two (2) units.

* 3 m on one (1) side of the dwelling, where there is no provision for an attached garage on the front or side of the dwelling.

ADDITIONAL REQUIREMENTS:

- a) A Landscaping Plan, in alignment with Section 3.21, that will be required.
- b) The minimum landscaped area shall be 25% of the parcel area.
- c) The minimum Amenity Area (Private) for each Dwelling (Multi-Unit) is 5.0 m² in the form of a patio, balcony, or deck.

EXCEPTIONS:

- d) The Development Authority may approve development on an existing registered parcel if the dimensions are less than noted above.



Town of Nanton

BYLAW NUMBER: 1421/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1389/24

1. PURPOSE:

1.1 WHEREAS Pursuant to the provisions of the Municipal Government Act, Chapter M-26, Revised Statutes 2000, Council of the Town of Nanton in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 1389/24;

1.2 WHEREAS, Council deems it desirable to amend Land Use Bylaw 1389/24;

1.3 AND WHEREAS the purpose of the proposed amendment is to redistrict parcels of land,

1.4 NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:

2. ENACTMENT

2.1 THAT the Lands, illustrated on Schedule "A", as attached to this bylaw, and legally described as:

Lot 2 Block 4 Plan 081 2804

be redesignated from "R-GEN Residential, General District" to "M-TRN Mixed-Use Transition District"; and

2.2 THAT Schedule A to Land Use Bylaw 1389/24, being the Land Use Map, will be amended and the changes be consolidated to Land Use Bylaw 1389/24 to reflect these redesignations as per the attached Schedule 'A'.

3. INTERPRETATION

3.1 This Bylaw will be cited as Land Use Bylaw 1396/24 amending Bylaw 1421/26.

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.



Town of Nanton

BYLAW NUMBER: 1421/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1389/24

1. PURPOSE:

1.1 *WHEREAS Pursuant to the provisions of the Municipal Government Act, Chapter M-26, Revised Statutes 2000, Council of the Town of Nanton in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 1389/24;*

1.2 *WHEREAS, Council deems it desirable to amend Land Use Bylaw 1389/24;*

1.3 *AND WHEREAS the purpose of the proposed amendment is to redistrict parcels of land,*

1.4 *NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:*

2. ENACTMENT

2.1 THAT the Lands, illustrated on Schedule "A", as attached to this bylaw, and legally described as:

Lot 2 Block 4 Plan 081 2804

be redesignated from "R-GEN Residential, General District" to "M-TRN Mixed-Use Transition District"; and

2.2 THAT Section 5 Land Use Districts, M-TRN Mixed-Use Transition District be amended by adding the following text after subsection d):

e) For the parcel at 2401 26 Avenue:

The following uses shall apply:

Permitted Uses:	Discretionary Uses:
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Boarding House
Care Facility (Clinic)	Care Facility (Large Group)
Care Facility (Medical)	Care Facility (Small Group)
Dwelling (Live-Work)	Home-Based Business Type Two (HBB2)
Dwelling (Multi-Unit)	Mixed-Use Development
Dwelling (Single Detached)	Religious Assembly
Parks and Playgrounds	Show Home
Solar Collector (Roof/Wall)	
Utilities	

MAXIMUM BUILDING HEIGHT: 10 m (Principal Building or Dwelling); 5.5 m (Accessory Building)

MINIMUM SETBACKS: The minimum side yard setback for the parcel is 3 m, All other setbacks of the district apply.

All other standards of the district shall apply to this parcel.

2.5 THAT this Bylaw 1421/26 be consolidated with Bylaw 1389/24.

3. INTERPRETATION

3.1 *This Bylaw will be cited as Land Use Bylaw 1389/24 amending Bylaw 1421/26.*

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.

4.2 Read a **first** time this 19th day of January, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

5.3 Read a **second** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



5.4 Read a **third** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER





Town of Nanton
 1907 21 Avenue, P.O. Box 609,
 Nanton, Alberta T0L 1R0
 Phone 403.646.2029 Fax 403.646.2653
 www.nanton.ca

March **x** 2026

Honourable Mike Ellis
 Deputy Premier and Minister of Public Safety and Emergency Services
 Members of Executive Council
 Executive Branch
 404 Legislature Building
 10800 - 97 Avenue
 Edmonton, AB
 T5K 2B6

E-mail: PSES.minister@gov.ab.ca

Dear Honourable Minister:

RE: Renewed Police Funding Model (2026-2031)

As noted by other municipalities in recent weeks, Council is disappointed by the Province of Alberta's plans to further increase the municipal property tax base contribution of the Police Funding Model (PFM), also known as the "Police Chargeback" during the previous five years, as estimated below for the next five:

Fiscal year	Percentage	Municipal Share before modifiers
2026-27	22%	\$177,200.34
2027-28	24%	\$200,774.22
2028-29	26%	\$228,495.27
2029-30	28%	\$260,254.18
2030-31	30%	\$296,731.10

In 2026, \$177,200.34 will represent an estimated 5% of the municipal requisition (a now-historically unfair characterization as it is, to all intents and purposes, a provincial property tax levy that is neither set, spent nor managed by the Town).
 When the PFM was first introduced under the "Rural Crime Initiative" banner in 2020, the chargeback was \$45,465 or 1% of the Nanton property tax collection. In 2025, it had risen to \$129,388 or 3% of the Nanton property tax collection.



Town of Nanton
 1907 21 Avenue, P.O. Box 609,
 Nanton, Alberta T0L 1R0
 Phone 403.646.2029 Fax 403.646.2653
 www.nanton.ca

Over that same period, due to increases in both the police chargeback and the provincial Education Requisition, Nanton's retained portion of taxation revenue for municipal purposes from the property tax levy has fallen by 6% despite its own modest annual increases. For a community of our size, seeing the provincial charges or requisitions grow by nearly \$450,000 in just five years is deeply concerning for municipal tax room at the local level. Over the next five years, without knowing the future education requisitions, we now know that provincial charges or requisitions will increase by **at least** a further \$330,000 by 2030-31. In essence, provincial charges and requisitions against the property tax base are increasing at a much faster rate than the Town's own municipal property taxes for its services. On a fiscal responsibility level and small towns' abilities to fund their own services as a priority, this must concern us all.



At a recent meeting with our local MLA, it was suggested that the Province's Police Funding Model (PFM) direction may have evolved — moving from targeted initiatives like the Rural Crime Initiative toward a broader fiscal approach that could, over time, place a larger share (and potentially the full share) of local policing costs onto the municipal property tax base.

Council is seeking clarification on whether that is, in fact, the long-term intent of the PFM. If so, are municipalities — large and small — expected to plan for a future in which they are fully responsible for funding local policing delivered through the RCMP (or another police service)? And if the Province's approach is moving in that direction, what does that imply for local governance and oversight of policing in the longer term?

We are also seeking clarity on how the Province intends to address the unequal impact this shift can have on smaller and rural communities. Rural municipalities already face higher per-capita infrastructure costs because major assets must be maintained by a smaller local tax base. A growing shift of policing costs onto property taxes would compound that pressure and risks forcing difficult trade-offs with essential municipal services and infrastructure renewal.

If policing costs are expected to increasingly shift to municipal property taxes, will there be commensurate adjustments to the Local Government Fiscal Framework (LGFF) or other provincial supports to ensure municipalities can remain financially sustainable while maintaining critical infrastructure and services?

All municipalities deserve clear, consistent answers — particularly communities under 5,000 population that are subject to the provincial RCMP contract and have limited local control over staffing and deployment decisions. Council is not questioning the importance of effective policing; rather, we are trying to understand the Province's policy direction so we can plan responsibly and communicate transparently with residents about what to expect.



Town of Nanton
1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0
Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

Yours sincerely,
Town of Nanton

Jennifer Handley
Mayor

:NS

cc: Chelsae Petrovic, MLA Livingstone Macleod
John Barlow, MP
AUMA President and Board
RMA President and Board
MD of Willow Creek

DRAFT



REQUEST FOR DECISION

Meeting: March 2, 2026

Agenda Item: 5.1

Film Production Policy

ADMINISTRATIVE RECOMMENDATION:

That Council adopt the Film Production Policy as presented for all filming activities occurring on municipal property.

DECISION OPTIONS:

- #1 – That Council adopt the Film Production Policy as presented.
- #2 – That Council adopt the Film Production Policy with amendments as directed.
- #3 – That Council refer the Film Production Policy back to Administration for further review and revision.

PURPOSE:

The purpose of this Request for Decision is to present Council with a formal Film Production Policy for consideration and adoption. The proposed policy establishes a consistent and transparent framework for the review, approval, and management of film productions occurring within the Town of Nanton. It is intended to provide clarity for production companies, protect municipal interests, and balance economic opportunity with the interests of residents, businesses, and municipal operations.

BACKGROUND / IMPLICATIONS:

In recent years, the Town of Nanton has experienced a number of film and media productions within the community. These productions have provided positive exposure for the municipality and, in certain instances, economic benefit to local businesses. At the same time, comments were received following previous productions indicating that clearer expectations, communication protocols, and operational standards would be beneficial for both the Town and the community.

In response to those experiences, Administration undertook a review of existing practices and comparable municipal approaches. The result is the attached draft Film Production Policy and the corresponding Film Production Permit Application Package, which together establishes a structured and consistent process for managing filming activity within Town.

The proposed policy outlines the scope and purpose of municipal oversight, defines key terms, and sets out clear expectations regarding site requirements, traffic management, insurance, damage deposits, communications, and the Town's authority to suspend or revoke a permit where necessary. The policy further aligns filming activity with existing bylaws and related policies, including the Community Bylaw, Traffic Bylaw, and the Third Party Uses of Municipal Land Policy.

The associated permit application package provides a comprehensive mechanism for applicants to identify filming locations, crew size, equipment, traffic impacts, street closures, emergency planning, and insurance coverage. It also formalizes indemnification provisions and confirms that applicants accept municipal locations as-is and at their own risk.

As part of the policy development process, Administration undertook community engagement. Outreach included direct communication with the Nanton Chamber of Commerce and multiple public notifications through the Town's social media platforms inviting comment on the draft framework. Despite these efforts,

only one written comment was received from the community. The feedback provided did not necessitate substantive revisions to the draft policy but reinforced the importance of advance notice and communication when filming activities may impact residents or businesses. The limited response suggests that while filming activity is of interest when occurring, it has not generated widespread concern requiring further amendment beyond the structured process now proposed.

The adoption of a formal policy will provide clarity and predictability for production companies considering Nanton as a filming location. It will also ensure that Council has established parameters under which Administration may review and approve applications, apply appropriate fees or deposits in accordance with the Fees and Rates Bylaw, and recover costs where municipal services are required.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : none

Communications/PR: none

Applicable Legislation: none

Attachments: Draft Film Production Policy and Application

Prepared By: Sara-Lynn Lyons

Date: February 24, 2026

APPROVED BY:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





Film Production Policy

SCOPE:

The Town of Nanton manages commercial and non-commercial filming and related activities occurring within Town facilities, streets, parks, trails, and public spaces. Filming activity must be coordinated to reduce impacts on residents, businesses, infrastructure, municipal operations, and the natural environment.

PURPOSE:

The film production application process ensures filming activities are coordinated in a safe, orderly manner while supporting economic development and showcasing the community. The Town recognizes the value of film activity to local promotion and business benefit while balancing impacts on public access and municipal services, similar to the permitting process used for community events.

DEFINITIONS:

CAO means the Chief Administrative Officer or designate.

Film Production means any commercial or non-commercial still or motion photography requiring municipal approval due to equipment, crew size, traffic impact, use of Town property, or intent of financial return.

Street Use includes any occupation of public roadways, sidewalks, or rights-of-way for filming purposes.

Special Effects include pyrotechnics, open flame, atmospheric effects, simulated gunfire, or activities requiring additional review.

POLICY:

1. OVERVIEW

- 1.1 Filming must be conducted in a manner that minimizes impact on residents, businesses, and municipal operations. Productions should incorporate opportunities for the public to benefit when feasible. Written approval must be obtained before advertising filming dates or making financial commitments.
- 1.2 The permit holder accepts locations as-is and uses them at their own risk. The permit holder is responsible for supervision, safety, and compliance with all applicable laws and bylaws. All equipment, signage, and temporary materials must be removed immediately following filming. If the Town is required to undertake clean-up or removal, costs will be charged back to the permit holder.

REFERENCE: 1 of 4
REPLACES POLICY:

Reference is code number (12, 61 etc. and then resolution number

- 1.3 Noise exemptions must be requested if filming occurs between 9:00 p.m. and 7:00 a.m., in accordance with the Community Bylaw provisions.

2. SITE AND SERVICE REQUIREMENTS

- 2.1 Vehicle access into parks is not permitted unless authorized. Electrical capacity is limited and must be identified in the initial application. Staking into park grounds is prohibited due to underground utilities; alternative weighting methods may be approved.
- 2.2 Solid waste must be removed by the permit holder immediately after filming. Traffic control is required when filming affects parking, pedestrian flow, or roadways. Temporary road closures are subject to the Traffic Bylaw with approval from the CAO or designate.
- 2.3 Portable washroom facilities may be required depending on crew size and location. Production companies are responsible for providing site plans that identify equipment placement, vehicle staging, pedestrian routing, and emergency access.
- 2.4 Aerial drone use must comply with federal regulations and may require separate approval.

3. FEES

- 3.1 Fees and deposits will be applied in accordance with the Fees and Rates Bylaw. Where no fee exists, the CAO or designate may identify a reasonable charge. The Town currently charges minimum fees for street use or closure requests and noise exception permits; however, this amount may be reviewed at the discretion of Administration depending on community impact.
- 3.2 The Town reserves the right to recover staff time, contractor costs, and any repairs required as a result of filming activity.

4. INSURANCE AND DAMAGE DEPOSITS

- 4.1 Minimum insurance requirements will be based on risk and scope. Productions involving stunts, special effects, aerial activity, or high-risk elements may require additional coverage as recommended by the insurer. Damage deposits may be required for use of indoor or outdoor facilities and will be refunded upon satisfactory inspection.
- 4.2 Filming activities conducted on municipal land, facilities, roadways, parks, or rights-of-way are considered a temporary third-party use of municipal land. As such, filming permits issued under this policy are subject to the principles and risk management framework established in the policy Third Party Uses of Municipal Land and Improvements, as amended from time to time.

5. COMMUNICATIONS AND NOTIFICATION

- 5.1 The permit holder is responsible for notifying affected residents and businesses at least one week prior to filming when impacts are anticipated. Notifications must include dates, times, parking changes, road interruptions, and contact information for the production and the Town.



REFERENCE NUMBER:
REPLACES POLICY DATED:

2 of 4

5.2 The Town of Nanton may share general filming information through its public communication channels.

6. USE OF PHOTOGRAPHS FEATURING PRIVATE PROPERTY

6.1 When using photographs or video footage that feature identifiable private property, the Town of Nanton recognizes the importance of respecting both privacy and property rights. While it is not automatically illegal to use such photos, we are committed to adhering to privacy, intellectual property, and property rights laws.

6.2 If a photograph or video contains identifiable private property, including but not limited to homes, farms, or businesses, and the property could be linked to an individual or specific landowner, we advise the following:

- i. **Permission and Transparency:** It is recommended to reach out to the landowner for permission to use photos or footage that feature their property. Even if the property is not the main focus, the presence of identifiable features may still cause personal or commercial concerns for the landowner.
- ii. **Avoiding Potential Harm:** Using images of private property without proper consent could cause unintended personal or commercial harm to the landowner, including privacy breaches or reputational concerns. To avoid such issues, obtaining the landowner’s consent or offering transparency about the use of the photo or video is strongly encouraged.
- iii. **Options for Removal:** If a landowner expresses discomfort with their property being featured, we will provide an option for removal of the image or video from public-facing materials. We are committed to resolving any concerns in a respectful and timely manner.

7. SUSPENSION OR REVOCATION

6.1 The Town may suspend or revoke permits due to non-compliance, safety concerns, weather events, or operational requirements. The Town is not responsible for financial loss resulting from cancellations.

RELATED DOCUMENTS: Town of Nanton Community Events Policy and Community and Traffic Bylaws as may be amended from time to time

AMENDMENTS / REVIEWS:

Date (yyyy/mm/dd)	Section # Amended	Comments

Next Review Date:	
-------------------	--



REFERENCE NUMBER:
REPLACES POLICY DATED:

MAYOR

Date

CHIEF ADMINISTRATIVE OFFICER

Date

REVISION HISTORY

Policy

In Effective

Inactive

DRAFT



**REFERENCE NUMBER:
REPLACES POLICY DATED:**

FILMING DETAILS:

Requested Venues

PARKS

- CENTENNIAL PARK
- LIONS' GROVE
- LUTHER PARK
- WESTVIEW POND
- DAVE WALLACE

RECREATION CENTRE

- THRC ARENA DRY SURFACE
- THRC ARENA ICE SURFACE
- THRC WARM ROOM
- THRC LOUNGE
- THRC POOL

OTHER

- TEMPORARY STREET CLOSURE
- CAR PARK LOCATION _____
- Number of stalls: _____
- OTHER PUBLIC OPEN SPACE
- Describe: _____
- _____
- _____

THRC kitchen is commercially leased/unavailable for rent.

Equipment/Services

PLEASE SELECT ALL THAT ARE REQUIRED (Not available at all venues and potentially may need to be sourced from third party partners. Additional deposits or fees may be charged.)

- POWER
- TOWN STAFF ASSISTANCE
- WATER
- TRAFFIC CONTROL/SAFETY
- TRAFFIC BARRICADES
- TRAFFIC CONES

Briefly describe staff/crew assistance sought:

On-site Services

TO BE USED, SUPPLIED AND/OR MANAGED BY THE APPLICANT

- EMERGENCY PLANS
- STAGING AREAS
- SECURITY
- FIRST AID
- PORTABLE WASHROOMS (1 unit per 100 people)
- GARBAGE COLLECTION/ DISPOSAL

Initials: _____

Documentation List

PLEASE SELECT ALL THAT WILL BE SUBMITTED WITH YOUR EVENT APPLICATION

<input type="checkbox"/> SITE LAYOUT/MAP	<input type="checkbox"/> CERTIFICATE OF INSURANCE (comprehensive general liability insurance naming the Town of Nanton)
<input type="checkbox"/> TRAFFIC CONTROL MANAGEMENT PLAN	
<input type="checkbox"/> SAFETY/SECURITY PLAN	<input type="checkbox"/> RELEASE/ INDEMNIFICATION FORM

Community Bylaw Exception Application

Please see the Community Bylaw for noise regulations at www.nanton.ca

Location of works/ events: _____

Exact times for exception: _____
 Reasons for requested exception: _____

Source of noise requiring exception: _____

Noise mitigation measures planned: _____

Adjacent property owners that have been consulted: _____

PLEASE ACKNOWLEDGE THE FOLLOWING:

The applicant acknowledges that any exception provided by the Chief Administrative Officer under the Community Bylaw is revocable and that no warranty to undertake any activity or event is provided by an exception to this bylaw.

Street Closures

DESCRIPTION OF CLOSURE: (describe the affected road(s) and the general area involved, as well as any other relevant information, attaching any additional information to the application):

COMMENCEMENT OF STREET CLOSURE

ESTIMATED END OF STREET CLOSURE

DATE: _____ TIME: _____

DATE: _____ TIME: _____

Street closure section continued on next p

SCALE OF CLOSURE: A road closure that is of extended duration (more than 12 hours) and /or requires considerable equipment, services and planning may necessitate that you apply for a Town of Nanton Temporary

Initials: _____

License of Occupation, pursuant to policy, with a detailed site, parking and traffic control plan. The benefits of and support for a larger scale road closure may need to be quantified. You may choose to obtain signatures of support from residents and businesses.

SOLID WASTE: Garbage and recycling receptacles are required to be placed on the sidewalks if your event will have any impact on solid waste services.

NOTIFICATIONS/ COMMUNICATIONS: Evidence that you have consulted both property and tenant businesses is strongly recommended.

MEET WITH THE NANTON CHAMBER OF COMMERCE

LETTER TO DIRECTLY IMPACTED RESIDENTS

LETTER TO DIRECTLY IMPACTED BUSINESSES

How will you communicate the street closure and parking availability to the public?

ACCESSIBILITY: Describe any provisions for temporary egress and access for property owners, tenants and the general public

The following forms will need to be printed, signed by the applicant or signatory, witnessed, and then submitted to the Town of Nanton. Please send the signed and completed application along with the permit fee to:

Town of Nanton
Box 609
1907 – 21 Avenue
Nanton, AB T0L 1R0
Email: develop@nanton.ca
Phone: (403) 646-2029

Initials: _____

Terms & Conditions

By the signature of the applicant or the applicant's authorized signatory below, the applicant agrees to the following terms and conditions.

NAME OF APPLICANT: _____

1. The Applicant understands that any approval of this application shall not be construed as permission to film within the boundaries of the Town of Nanton, and future film projects will also require approval of the Town.
2. The Applicant must provide a refundable damage/clean-up security deposit if requested prior to event and that failure to clean up will result in the forfeiture of the deposit and other clean-up costs will be charged to the Production Company.
3. That the Applicant provide a Liability Insurance certificate in the amount as per requirements outlined in the associated policy naming the Town of Nanton as an additional named insured.
4. That the Applicant arrange for necessary Emergency Services to be on site during the event if applicable.
5. That the Applicant arrange for necessary approvals from the RCMP and Alberta Transportation.
6. That arrangements are made to provide adequate parking or that an alternate location be arranged for parking.
7. Should public washrooms not be available, or the washrooms available are not adequate to accommodate the number of attendees, the Applicant must provide sufficient portable toilets required for the total number of estimated attendees
8. If there are food services during the project, the Applicant must obtain any required government permitting.
9. If alcohol is being served at the event, a valid liquor license and confirmation that Liquor Liability is included in the insurance coverage must be submitted.
10. That the Applicant will ensure that all clean-up has been completed and that the park(s) and/or facility are returned to its pre-event state upon completion of the event.
11. Where applicable, custodial services may be scheduled for the event by staff to ensure life safety requirements are being met during events booked in a facility. In addition, custodians are responsible for light cleaning but are not responsible for dishwashing and set up/take down of the event. That is the responsibility of the event organizer as stated above.
12. The applicant will fill out all other permits for Town of Nanton facilities as use requires.

PAYMENT AND CANCELLATION POLICY

1. Application fee is required at the time of permit issue, other fees are not negotiable if they are set by bylaw or policy.
2. Town staff must receive written notice of cancellation at least 10 days prior to the event for a refund of fees.
3. Events cancelled with less than 10 days prior to the event will not receive a refund. The application fee is not refundable

--	--

Applicant or Authorized Signatory

Witness Signature

Print Name:
Date:

Print Name:

Initials: _____

Release and Indemnification

NAME OF APPLICANT: _____

The Production Company (the "Applicant") accepts and will use Town property and facilities subject to this application (the "Premises") at its own risk and shall assume all risks and hazards incidental to the use of the Premises by the Applicant.

The Applicant agrees to release, absolve, save harmless and keep indemnified the Town of Nanton, its agents, officers, employees, volunteers, and representatives (the "Released Parties") from an against all claims, actions, expenses and demands, including legal or other fees, incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with my use of the Premises.

I release the Released Parties from any and all claims including damages, liabilities, expenses, costs, including legal or other fees that I now have or may have in the future including claims of negligence or gross negligence by the Released Parties, or any of them, breach of contract, such duty of care owed under either common law or statute, including any applicable occupier's liability legislation arising out of my use of the Premises.

The Applicant is responsible for ensuring the Premises are appropriate for the activity and acknowledges that the Released Parties have not made any warranties or representations respecting the suitability or condition of the Premises.

I acknowledge and agree that the Released Parties have given no assurances or representations that the permit applied for shall be approved and issued and I release the Released Parties from any loss, damage or liability arising out of any contracts, including event ticket sales, made before the granting of a permit. Any contracts entered into by the applicant before the issue of a permit shall be at the applicant's sole risk.

In the event that the permit is revoked, I agree that the Released Parties shall not be liable for any loss, damage or liability arising out of the revocation of the permit including losses, damages or liability arising out of any contracts, including event ticket sales made by the Applicant before the revocation of the permit.

I declare that I have read, understand and agree to terms and conditions of this release and understand that it is binding on the Applicant, his/her heirs, executors, and assigns.

--	--

Applicant or Authorized Signatory

Witness Signature

Print Name:

Print Name:

Date:

The personal information requested here is being collected under the authority of Alberta's Protection of Privacy Act, Section 4(c), which states that information may be collected if it relates directly to and is necessary for an operating program or activity of the public body, including a common or integrated program or service. This information is protected under the Act. If you have any questions about the collection, use, or disclosure of the personal information provided, please contact the Town of Nanton Administrative Office, 10979 – 21 Avenue, Box 609, Nanton, Alberta T0L 1R0 403-646-2029

Initials: _____

Film Production PERMIT

For staff: Section to be completed by staff subsequent to application review and returned to the applicant for endorsement if approval is issued or offered.

Permittee: _____

Phone: _____ Email _____

Production Company Name:

Address: _____
Street Address *Apartment/Unit #*

_____ _____
City *State* *Postal Code*

Fim name: _____

Film dates/times: _____

Venue(s): _____

Additional specific terms and conditions:

For use of administration if required.

The Permittee has applied to the Town of Nanton for permission to hold a Film Production in the venue(s) on the date and at the time specified above.

In consideration of the issuance to the Permittee of a permit for the Film Project, the Permittee agrees that the terms and conditions set out on the following pages form part of this Permit, and agrees to fully comply with and be bound by these terms and conditions.

THE PERMITTEE HAS READ AND UNDERSTOOD THE TERMS AND CONDITIONS AND AGREES THAT THEY WILL BE OBSERVED BY THE PERMITTEE, ITS OFFICERS, EMPLOYEES, SERVANTS, AGENTS, LICENSEES AND INVITEES.

THE PERMITTEE HAS READ AND UNDERSTOOD ANY ADDITIONAL SPECIFIC TERMS AND CONDITIONS IN THE RETURNED DOCUMENT.

Initials: _____

The Permittee warrants and represents that it has the power, authority and capacity to enter into this agreement on behalf of the Permittee and to bind the Permittee with its signature.

The return of a copy of this application to the Permittee, signed on behalf of the Town of Nanton will constitute the issuance of a Permit for the Event.

Dated this ____ day of _____, _____.

I declare that I have read, understand and agree to terms and conditions of this Permit and understand that it is binding on the Permittee, his/her heirs, executors, and assigns.

--	--

Permittee or Authorized Signatory

Witness Signature

Print Name:

Print Name:

Date:

THIS PERMIT IS HEREBY ISSUED ON THE TERMS AND CONDITIONS SET OUT IN THIS AGREEMENT.

TOWN OF NANTON, by its authorized signatory,

Title:

Initials: _____

Sara-Lynn Lyons

From: Sara-Lynn Lyons
Sent: Thursday, January 22, 2026 4:00 PM
To: Neil Smith; Georgina Sharpe; Clayton Gillespie
Subject: FW: Film Policy Feedback



Sara-Lynn Lyons
Legislative Services and Communications
Town of Nanton - nanton.ca
1.403.646.2029 ext. 105
communications@nanton.ca

CONFIDENTIALITY WARNING

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. Please notify the sender immediately if you have received this e-mail in error. Any review or use of any kind other than by the intended recipient is strictly prohibited.

From: Danielle French [REDACTED]
Sent: Thursday, January 22, 2026 3:53 PM
To: Sara-Lynn Lyons <communications@nanton.ca>
Subject: Re: Film Policy Feedback

You don't often get email from [REDACTED]. [Learn why this is important](#)

I wanted to add one more suggestion:

I think it's also important for the Town and/or Chamber/ Economic Development Committee to communicate and advocate to the public and business owners about the benefits of film providing economic stimulus to the town. Understandably people don't like being inconvenienced by road closures and business interruptions, but if they are given information to help them understand the greater economic benefits to the community and local economy (in Nanton and for all Albertans through economic development, attracting foreign investment into the province and job creation) I find they are much more open to accepting short term inconvenience when weighing the long-term benefits.

Danielle

On Thu, Jan 22, 2026 at 1:01 PM Danielle French [REDACTED] wrote:

Hi there,

I am a Nanton resident and I have also been working in the film industry in Alberta over the past decade. I have been a huge advocate for our industry in helping improve our provincial film incentives to make Alberta more attractive to film productions. The

Alberta film industry helps create thousands of diverse jobs and brings in foreign investment into our province, diversifying our economy.

In addition to the major urban centres in Alberta, there are many small towns such as High River, Fort MacLeod, Didsbury, Canmore, Cochrane (and many more) that have significantly benefited economically from increased film production activity. Under the Alberta film incentive program, productions are required to spend their money within Alberta and are required to hire Alberta crew members in order to take advantage of the incentives. For instance, working in the Set Decoration Department on one production, our one department spent over 1 million dollars on Set Dressing and the vast majority of that money benefitted local businesses and vendors. That is just one department on one film project.

When a production comes to a small town, they not only spend money on items for the film, but crew members visit local stores and restaurants, increasing the economic impact and raising visibility of what a town has to offer. And there are also tourism impacts as a town is showcased to a wide audience through worldwide distribution of a film or TV production.

This is all to say, I am pleased to see Nanton developing a film policy which, as you have stated in the policy, will serve to balance the economic impacts a film production can have with appropriate oversight, risk management, and public access considerations. I think the policy is well worded and meets these objectives.

Speaking as someone who works in the film industry and understands some of how the decisions are made behind the scenes that bring a film production to a jurisdiction, I have a few suggestions which could help further attract more film productions to Nanton, thereby increasing the economic impact on our local economy.

RECOMMENDATIONS

Actively Bill Nanton as Film Friendly

A good example of a town that has benefited greatly from film production activity is High River. They have been branded as the official "Home of Heartland" as a centre for filming for this long-running CBC TV show and they attract tourism from all over the world with fans wanting to visit the set locations in the town. If you look at the Town of High River's official website, they intentionally bill themselves as "film friendly" in order to attract and facilitate film productions and they make their policies and processes very clear on their website. You can view their site here:

<https://highriver.ca/discover/films-and-television/film-production>

Productions want to know that they are welcome, that the process to gain permits to film is easy to navigate and that the town will help facilitate their needs and that there are clear policies and procedures to help them know what is needed and expected from them. In order to be attractive to film productions, I would recommend a similar approach to make Nanton's film policies highly visible on the Town's website and promote Nanton as "film friendly".

Town of Nanton Resource and Locations Database

The City of Calgary Economic Development has a great page for resources for prospective film production companies here:

<https://www.calgaryeconomicdevelopment.com/sectors/creative-industries/film-and-tv/#e595>

I also heard that the City of Calgary is creating a visual database of City owned assets (building, parks, land etc...) that can be utilized by film production companies. This is extremely helpful for Producers, Directors, Production Designers, Location Scouts etc... to be able to get a visual sense of what resources and location possibilities a municipality has to offer.

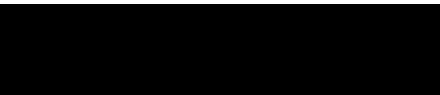
It would be a huge benefit in attracting film productions to Nanton to have a visual database of municipally owned buildings, parks and resources that could potentially be utilized by a film production. This would enable decision makers to scout remotely first, through an online visual catalogue of locations allowing them to consider a full list of what locations may be suitable for their production.

I understand creating a resource list and location database would be time consuming, but it would be a great online asset for the Town of Nanton. If you are interested in considering this further, I would be willing to assist with this project. I have taken a Location Scouting Workshop with one of Alberta's top Location Managers and understand what they are looking for in presenting an online scouting package. I also have the connections and means to make the major Locations Managers, Producers and Production Designers in Alberta aware of Nanton's online resource list to encourage them to consider our town as an option for future film productions.

Feel free to reach out if you wish to pursue this or have any other questions from a film industry perspective. I know there are several film industry workers who live in town who may have other insights as well.

Truly,

Danielle French



Danielle French
Scarlett Raven Productions





REQUEST FOR DECISION

Meeting: March 2, 2026
Agenda Item: 5.2

Chief Administrative Officer

ADMINISTRATIVE RECOMMENDATION:

That Council:

- Pursuant to section 205(1) of the Municipal Government Act, appoint Tara Vandervalk as Chief Administrative Officer for the Town of Nanton, effective March 4, 2026;
- Pursuant to section 11(2)(b) of the Emergency Management Act and Emergency Management Bylaw #1332/19, appoint the Chief Administrative Officer, Tara Vandervalk as Deputy Director of the Emergency Management Agency.

DECISION OPTIONS:

#1 – Approve the appointments as presented.

#2 – No other options provided.

PURPOSE:

To appoint Tara Vandervalk to the statutory and bylaw-based roles required in connection with the position of Chief Administrative Officer.

BACKGROUND / IMPLICATIONS:

At the December 15, 2025 Regular Council Meeting, Chief Administrative Officer Neil Smith formally provided notice of his resignation. Following a recruitment process, Council offered and Tara Vandervalk accepted the position of Chief Administrative Officer, effective March 4, 2026.

As a result of the transition in the Chief Administrative Officer position, Council must formally appoint and designate the statutory roles attached to the position to ensure continued legislative compliance and operational authority.

Note: Subsequent to the passing of Bylaw 1423/26 Access to Information and Privacy, the Head of the Local Public Body for the purposes of the Access to Information Act and the Protection of Privacy Act has been established as the Chief Administrative Officer. As such, a separate resolution designating the Head of the Public Body is no longer required

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: n/a

Applicable Legislation: Municipal Government Act of Alberta, Emergency Act of Alberta, Town of Nanton Bylaws 1332/19 and 1423/26

Attachments: none

Prepared By: Sara-Lynn Lyons

Date: February 24, 2026

APPROVED BY: Neil Smith, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





REQUEST FOR DECISION

Meeting: March 2, 2026
Agenda Item: 5.3

Support Grants 2026

Introduction:

Further to the February 17 meeting and the request for further information, administration has since received financial information related to two of the support grant applications which is attached to aid council in their decision. The applications/information from the previous meeting is noted below.

ANNUAL SUPPORT GRANT APPLICATIONS – OVERVIEW FOR 2026 BUDGET

Nanton Animal protection society – NAPS is seeking \$8,000 from the Town for the “Town of Nanton Cat Program 2026” – this is a continuation of the same program the Town sponsored the last few years which provides pet owners a reduced rate to spay and neuter feral cats with the hope of reducing stray cats. The Town provided a \$3,000 support grant in 2025 and a \$3,000 support grant in 2024.

Nanton Agricultural Society – The Nanton Ag Society is requesting \$10,000 for help with their professional rodeo that is set to take place in the summer of 2026. The application along with letter outlining the request is attached for further information. The Town provided the Ag Society with a support grant in 2025 for \$10,000 and has provided promotional grants in 2024 to support the Nanton Nite rodeo series (\$250) and one for \$500 to support their pro rodeo.

The total support grants approved over the past 6 years looks as follows:

2025 =	\$18,580
2024 =	\$21,880
2023 =	\$28,329
2022 =	\$19,370
2021 =	\$9,558
2020 =	\$5,450

Community Sustainability Reserve –

At present, the Community Sustainability Reserve has \$21,420 within it and this can be used to offset support grant requests. A snippet from the policy is below and based on this an additional \$20,000 will go into the reserve in 2026.

11.0 Nanton Community Sustainability Reserve

PURPOSE:

- 11.1 To hold donated, transferred or contributed operational funds designated by Council for funding community groups and local non-profit organizations that support services which directly benefit the community.
- 11.2 To provide interim or long-term support to assist community organizations in need of financial assistance to address operational shortfalls or to address specific operational or capital projects that are supported by Council.
- 11.3 To progressively reduce or remove the presence of Annual Support Grants and other third party grant aid expenses from current or next tax year revenue requirements.
- 11.4 To build a reserve balance that gives Council the capability of supporting larger community and local non-profit one-off requests that might exceed a typical award.

FUNDING:

- 11.5 Ten per cent (10%) of Franchise Fee revenue received shall be transferred from the general revenues monthly until a maximum annual ceiling contribution of \$20,000 is reached.

Support Grant Policy

A snippet of the Grants Disbursement policy is below which outlines the criteria for evaluating applications:

1. Annual Support Grant

This grant may be available to registered non-profit organizations to support essential operations and capital expenditures for the provision of services which directly benefit the community.

- 1.1 Applicants must complete an application, addressing the below criteria.
- 1.2 Applications will be evaluated on the following criteria:
 - Benefit of service to the community;
 - For a first time applicant; overview of the plans for how the service will be implemented, monitored, and meet any regulations that may exist;
 - For a repeat applicant; overview of any changes to how the service is being delivered and an operational report for the prior year;
 - Financial reporting; annual budget and most current financial statements;
 - Society must have current status; be active and be in good standing with Town of Nanton accounts;
 - Whether or not collaboration between two or more non-profit organizations or a partnership with local user groups/ businesses is demonstrated within the application;
 - Other information that may be requested by the Town in consideration of the request.

The financial information requested is attached for both groups.

DECISION OPTIONS:

ANNUAL COMMUNITY SUPPORT GRANT APPLICATIONS

#1 – Approve Annual Community Support Grant funding to the applicants outlined with the grant amounts as determined by Council.

#2 – Defer decision to a later date or refer to the finance committee

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount): _____

Communications/PR:

Applicable Legislation:

Attachments: Applications with additional financial information

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: February 25, 2026

APPROVED BY:



RECEIVED

NOV 19 2025

TOWN OF NANTON

Town of Nanton Support Grant Funding Request Form

SUBMISSION DATE:

11	19	2025
MM	DD	YYYY

Thank you for considering the Town of Nanton as a partner for your project or event. In addition to your written request, the following information must be provided in order for the request to be considered.

Please allow sufficient time between the submission date and the project start date for your application to be reviewed.

1. PROJECT NAME: TOWN OF NANTON CAT PROGRAM (TCP)

Contact Name: Carrie Gataiant

Organization: NAPS

Address: [REDACTED]

Town: Nanton

Postal Code: T0L 1R0

Phone #/Email: [REDACTED] info@nantonanimalprotection.ca

2. PROJECT START DATE: January 1, 2026 PROJECT END DATE: December 31, 2026

3. DESCRIPTION:

a) DESCRIPTION OF PROJECT – PURPOSE, TOTAL COST, INTENDED AUDIENCE

The TCP has been set up and operating by NAPS to help local families spay and neuter their cats. This includes individual requests as well as a one-day neuter clinic held during the year. In 2025, NAPS completed 23 neuters at the one-day clinic and is setting a goal of 50 for the 2026 event.

The TCP also focuses on trapping stray cats within Town limits then spaying/neutering and relocating or adopting them out if appropriate. In 2025, NAPS was able to trap 30 stray cats, including one colony by the Nanton golf course, and sterilize them. Some were able to be adopted out - 25 of those were kittens. Others were found homes on local farms and ranches as barn cats due to their temperament. An additional 20 cats were brought into shelter from the Town and cared for before they found loving homes.

In recognition of the growth and success of this program, NAPS is requesting \$8,000 for the 2026 calendar year. The costs have been outlined in attached documents. The success of this program has been proven over the last few years with decreased citizen complaints about stray cats and more cats/kittens being processed (26 in 2024 – 78 in 2025). This means a significant number of kittens have been saved - on average one female cat can have over 100 kittens in her lifetime.

b) OTHER PARTNERS – WHAT OTHER FUNDING CHANNELS ARE YOU PURSUING (IF NOT, WHY):

(Attach additional pages if required)

Additional funding will be required for this program and will be pursued through other Grants and Fundraising activities during the year. One of our key partners is the Nanton Veterinary Clinic that provides all our animal veterinary services needed to spay / neuter and care for cats/kittens that come into the care of NAPS. We also partner with local businesses and community groups to promote adoptions and support fundraising.

c) BENEFIT OR IMPACT TO THE COMMUNITY:

NAPS successful TCP program reduces the number of unwanted kittens born, thereby decreasing the number of cats entering our shelter and improving save rates. By reducing the number of cats in town by sterilizing stray cats, there is a reduction in nuisance behaviors such as noise and property damage. It also is cost-effective, saving taxpayer money by reducing the need to repeatedly trap and remove cats. Cats that are re-released are healthy and can continue to control mice and other pests.

e) PROVIDE MOST CURRENT FINANCIAL STATEMENTS AND CURRENT YEAR'S BUDGET:

(Please attach documentation to this request)

f) PLEASE DESCRIBE HOW THIS GRANT WILL BE ACKNOWLEDGED IN THE COMMUNITY BY THE GROUP

The Town grant will be acknowledged through NAPS social media including Facebook, Instagram and TikTok accounts as well as on our webpage.

4. OBJECTIVES & PERFORMANCE MEASURES (PROVIDE MINIMUM OF 3)

Goal	Objective / Target	Method to measure goals/objectives
Reduce unwanted kittens	50 cats/kittens removed from community, sterilized and rehomed	Track yearly data and provide report
Reduce the number of cats/kittens being dumped	Spay/neuter clinic for 50 cats/kittens to reduce number of unwanted animals	Advertise and implement a one-day neuter clinic at the local vet clinic.
Support the proper care of pets for Town citizens	Education about pet care, providing support for spay/neuter procedures	Track number of individuals requesting support for caring for their pet including food, supplies and vet care.

By submitting this application to the Town of Nanton we the undersigned,

- a) Understand that the request may not be eligible for financial support from the Town of Nanton, based on Council's Strategic Goals.
- b) Acknowledge that the Town of Nanton reserves the right to amend or rescind its approved investment if the project is not completed, the evaluation report is not submitted or lacks sufficient detail or the program was materially different than represented in this application.
- c) Agree to notify the Town of Nanton in writing for further approval if there are changes to the application.

Project Manager: Carrie Gataiant

Signature: 

Please send completed forms to finance@nanton.ca, mail or drop off at the Town Office Box 609, 1907 21 Avenue, Nanton T0L 1R0. Attention: Clayton Gillespie

The personal information requested here is being collected under the authority of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act, Section 33 (c), for the purpose the promotional funding project and is protected under the Act. Notwithstanding, comments or remarks offered in this form may be made public, without disclosure of personal information. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the FOIP Co-ordinator at the Town of Nanton Administrative Office, 1907 – 21 Avenue, Box 609, Nanton, Alberta, T0L 1R0 (403) 646-2029.



NANTON ANIMAL PROTECTION SOCIETY

2404 – 19 Avenue
PO Box 1377
Nanton, AB
TOL 1R0
403-336-8655

February 19, 2026

Town of Nanton
finance@nanton.ca

Attention: Clayton Gillespie, Corporate Services Manager

Re: Additional Information as requested regarding Support Grant for NAPS

Dear Clayton Gillespie, Corporate Services Manager, Mayor Jennifer Handley and Town Council

As a volunteer-driven, nonprofit organization, Nanton Animal Protection Society (NAPS) plays a critical role in protecting the health, safety and well-being of animals and residents within the Town of Nanton. With the increase in costs, municipal support is essential to sustain this work.

At the February 17th council meeting, it was requested that NAPS provide additional information, financials, to support our current Town of Nanton Support Grant Funding request.

As outlined in the Support Grant request NAPS:

- NAPS completed a one-day Neuter Clinic and was able to complete 23 neuters that day. We are hoping to be able to facilitate another One-Day Neuter Clinic in 2026.
- In 2025, NAPS was able to trap 30 stray cats including one colony by the Nanton Golf Course, they all were health checked and sterilized. We were able to find homes for 25 of them. The remaining 5 were located to local farms and ranches due to their temperament. An additional 20 cats were brought into the shelter from town and cared for before they found their loving homes.

Spay and neuter intervention is one of the most cost-effective tools available to municipalities for managing animal populations.

Population Projection Without Intervention

If even if 30 of those cats are female

- **15 females x 8 kittens/year = 120 kittens annually**
- **Without intervention, a starting population of 30 unaltered stray cats could conservatively grow to over 800 cats in 3 years!**

We are requesting \$8000.00 so we can:

- Continue our TNR – Rural Program and our FRBC Program
- One-Day Neuter Clinic
- Offset raising operational / veterinary costs
- Address ongoing stray and feral cat populations

The Nanton Animal Protection Society remains committed to responsible animal management within the Town. Our 2025 results demonstrate measurable impact, fiscal responsibility, and initiative-taking population control.

Municipal partnerships ensure that we can continue preventing unwanted litters, reducing stray populations, and maintaining safe and compassionate communities.

We appreciate your consideration of this request and welcome the opportunity to discuss this proposal further.

Regards,

Carrie Gataiant

Carrie Gataiant
Director, Treasurer NAPS
info@nantonanimalprotection.ca
403-336-8655

**NANTON & DISTRICT ANIMAL PROTECTION
FINANCIAL INFORMATION
YEAR ENDED JULY 31, 2025**

**NANTON & DISTRICT ANIMAL PROTECTION
FINANCIAL INFORMATION
FOR THE YEAR ENDED JULY 31, 2025**

CONTENTS

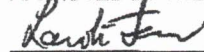
Financial Statements


Statement of Financial Position	1
Statement of Revenues and Expenditures	2
Statement of Changes in Net Assets	3
Statement to Financial Statements	4

NANTON & DISTRICT ANIMAL PROTECTION
Statement of Financial Position
Year ended July 31, 2025

	2025	2024
ASSET		
CURRENT		
TREM DEPOSIT	50,041	39,311
UNRESTRICTED CASH	19,732	56,761
RESTRICTED FUNDS	1,250	
ACCOUNTS RECEIVABLE	1,438	1,131
GST RECEIVABLE	2,686	2,261
PREPAID		594
	75,147	100,058
PROPERTY AND EQUIPMENT (Note 1)	191,268	199,285
	266,416	299,343
 LIABILITIES		
CURRENT		
ACCOUNTS PAYABLE	18,527	1,050
DEFERRED REVENUE	1,250	
	19,777	1,050
 NET ASSETS		
	246,639	298,293
	246,639	298,293
 LIABILITIES AND NET ASSETS		
	\$ 266,416	\$ 299,343

APPROVED BY THE DIRECTORS

 Director

 Director

NANTON & DISTRICT ANIMAL PROTECTION
Statement of Revenues and Expenses
Year Ended July 31, 2025

	2025	2024
REVENUE		
Donations	44,753	78,307
Grants	21,319	
Adoption fees	11,220	11,460
Fundraising revenue	4,775	1,899
Interest income	1,811	1,216
Casino revenue		60,627
Total revenue	83,878	153,509
 EXPENDITURES		
Veterinary expense	79,210	74,451
Repairs and maintenance	11,090	2,003
Contract work	10,000	
Supplies	9,718	7,684
Amortization expense	8,017	8,113
Utilities	4,545	4,903
Insurance	4,265	4,015
Mileage	2,985	89
Office expense	2,365	2,062
Advertising	1,812	1,225
Professional fees	1,025	1,025
Fundraising expense	466	140
Bank charges	34	296
Loss of asset		561
	135,531	106,567
 EXCESS OF EXPENDITURES OVER REVENUE	 (51,654)	 46,942

NANTON & DISTRICT ANIMAL PROTECTION
Statement of change in Net Assets
Year Ended July 31, 2025

	2025	2024
NET ASSETS - BEGINNING OF YEAR	298,293	251,350
EXCESS OF REVENUES OVER EXPENSES	(51,654)	46,942
<hr/>		
NET ASSETS - END OF YEAR	246,639	298,293

NANTON & DISTRICT ANIMAL PROTECTION
Notes to Financial Statements
YEAR ENDED JULY 31, 2025

1 PROPERTY AND EQUIPMENT

			2025	2024
	Cost	Accumulated amortization	New book value	Net book value
Land	\$ 18,834	\$ -	\$ 18,834	\$ 18,834
Building	230,483	59,255	171,227	178,362
Equipment	1,927	1,404	523	568
Computers	1,790	1,105	685	1,521
	\$ 253,033	\$ 61,765	\$ 191,268	\$ 199,285

2025-26 Grant Requests

Name	Due Date	Submission date	Project	Amount Requested	Status	Notes
Strategic Charitable Giving Foundation	Ongoing Contribution		General Programs			Gerald Gish Charitable Giving Fund - ongoing donation no application
Don Cherry Pet Rescue	Oct		TNR Program			
Four Feet Companion Foundation	Sept 30/25	Sept 29/25	TNR Program	\$1,000.00	RECEIVED \$1,000.00	Applied for TRN program - Also provides emergency funding and supplies
Athletes for Animals	March 15/26		TNR Program			Reviewed guidelines and cannot reapply until March 2026 (must wait two grant cycles)
MD of Willow Creek			FRBC Program	no amt requested		Is someone approaching them or do we submit an application/letter?
Town of Nanton	Nov 28/25		Town of Nanton Cat Program	\$8,000.00		Application for overall operations - all town related cat/spay programs
The Eric S. Margolis Foundation	Oct		General Care of Animals			applied in 2024 and have not heard anything so did not apply again
Shane Homes						Applied for 45th anniversary sponsorship in 2024 - no reply
The Nickle Family	Sept 30/25		Operating Costs - Wages for Manage	5,000	Declined	
Community Foundation of Lethbridge	Oct 15/25	Oct 12/25	Kitties for Seniors Program	5,800	RECEIVED \$5,800.00	Submitted LOI Sept 29/25 and moved app to Henry Varley grant stream
Nanton Boosters						Do we want to approach?
Nanton Promoters						Do we want to approach?
Calgary Foundation - Sherling Grant	Sept 9/25 or Feb 20/26					Apply through Community Grants Program
Calgary Foundation - Arlis Fund					DONE	Working on a two page summary to put in front of the donors. There is not a set deadline for these
Calgary Foundation - Enso and Fern De Paoli Fund					DONE	Working on a two page summary to put in front of the donors. There is not a set deadline for these
Calgary Foundation - Strategic Opportunity Grant	end of each month					Up to \$15,000 - Organization or Program development - Strategic Plan?
Animal Aid Foundation	Jan 31/26					
Help a Buddy Fund	Mar 31/26			500	Declined for emergency funding	Do not hold long term residents so don't qualify - can apply for Emergency funding up to \$500
Animal Welfare Foundation of Canada	Summer 2026					Apps open in Summer - Innovative public outreach/education
CO-OP Community Spaces	Mar 3/26					Opens Feb 1
Bissell Foundation						US Foundation
Community Facility Enhancement Program - GoA	Jan/May/June					Upgrade or expand public use community facilities

UPDATED: Dec 17, 2025

Total to Date

\$6,800.00

Town of Nanton

ferals			
Date	Amount	Balance	Notes
Jan 14/25	\$ 1,147.05	-\$ 1,147.05	neuters/spays
Feb 10/25	\$ 224.97	-\$ 1,372.02	neuter/rehome stray
Mar 2025	\$ 3,000.00	-\$ 4,372.02	Town Grant
March 2025	\$ 435.00	-\$ 4,807.02	TNRs
April 2025	\$ 655.00	-\$ 5,462.02	TNRs
May 2025	\$ 120.00	-\$ 5,582.02	TNRs
June 2025	\$ 260.00	-\$ 5,842.02	TNRs
July 2025	\$ 720.00	-\$ 6,562.02	TNRs
Posie	\$ 504.38	-\$ 7,066.40	Golf Course cat
		-\$ 7,066.40	

**Estimated
vaccines and s/n**

**2025 strays taken into shelter from around town
for vaccines, surgery, etc. then adoption**

Asher	26th Ave at 4-way	\$ 105
Ashes	19th St	\$ 100
Basil	Golf Course	\$ 360
MC	SA Towing	\$ 320
Nimbus	Golf Course	\$ 470
Trapper	Golf Course	\$ 360
Lucy	Golf Course	\$ 470
Domino	Golf Course	\$ 470
Scooter	Golf Course	\$ 360
Jasper	Golf Course	\$ 360
Bucky	Golf Course	\$ 470
Farah	Golf Course	\$ 470
Star	Golf Course	\$ 470
Dora	Golf Course	\$ 470
Weezie	Golf Course	\$ 360
Jerry	Golf Course	\$ 360
Roscoe	Golf Course	\$ 360
Jynx	Golf Course	\$ 360
Gus	Golf Course	\$ 360
Wallace	Golf Course	\$ 360
Fossy	19th St	\$ 360
Rizzo	19th st	\$ 360
Asoka	30th Ave	\$ 320
Penny	30th Ave	\$ 320
Marko	23rd ave	\$ 360
Nadiya	23rd ave	\$ 470
Pumpkin	19th St	\$ 100
Squirell	19th St	\$ 100
Tazzy	19th St	\$ 100
Willy	Golf Course	\$ 360



**Town of Nanton
Support Grant Funding Request Form**

SUBMISSION DATE:

MM	DD	YYYY

Thank you for considering the Town of Nanton as a partner for your project or event. In addition to your written request, the following information must be provided in order for the request to be considered.

Please allow sufficient time between the submission date and the project start date for your application to be reviewed.

1. PROJECT NAME: Nanton Professional Rodeo

Contact Name: Shawna Bird
Organization: Nanton Agricultural Society
Address: [REDACTED]
Town: Nanton
Postal Code: T0L 1R0
Phone #/Email.: nantonagsociety@gmail.com

2. PROJECT START DATE: Aug 21, 2021 **PROJECT END DATE:** Aug 22, 2026

3. DESCRIPTION:

a) DESCRIPTION OF PROJECT – PURPOSE, TOTAL COST, INTENDED AUDIENCE:

The purpose of the Nanton Pro Rodeo (NPR) is to provide an avenue to showcase our local professional rodeo athletes on a local stage. In 2025 there was 22 rodeo athletes that competed at our ProRodeo with Nanton addresses. A local pro rodeo gives friends and family, some that maybe are unable to attend larger events farther away, place to watch local competitors. This event also brings over 100 contestants and their families to Nanton that support local businesses, many of which camp and spend the whole weekend in Nanton, eating and shopping. We also attracted over 200 fans to Nanton to attend the pro rodeo last year that support local businesses. Furthermore, the NPR is an important revenue stream for the Nanton Ag Society to be able to continue to operate and provide community enjoyment. The intended Audience is everyone! With tickets costing only \$25 NPR is an affordable entertainment options for everyone. The total cost of this event will be over \$100,000.

b) OTHER PARTNERS – WHAT OTHER FUNDING CHANNELS ARE YOU PURSUING (IF NOT, WHY):

(Attach additional pages if required)

We are pursuing sponsorship from local businesses partners and the broader western industry. The Canadian Professional Rodeo Association also supports our event.

c) BENEFIT OR IMPACT TO THE COMMUNITY:

We estimate our local economic impact to our community to be in the \$100,000s. 100s of people will be in town to eat, shop and fuel their vehicles. We also host an after party with local music talent and sell liquor purchases locally. The after party furthers our community engagement.

e) PROVIDE MOST CURRENT FINANCIAL STATEMENTS AND CURRENT YEAR'S BUDGET:

(Please attach documentation to this request)

f) PLEASE DESCRIBE HOW THIS GRANT WILL BE ACKNOWLEDGED IN THE COMMUNITY BY THE GROUP

A Town of Nanton Flag will be flown at our event as well as announcers mentions of the towns support. We will also acknowledge the towns support on our social media channels.

4. OBJECTIVES & PERFORMANCE MEASURES (PROVIDE MINIMUM OF 3)

Goal	Objective / Target	Method to measure goals/objectives
attract visitors to Nanton	1000	Ticket sales and entries
Make profit for NAGS	\$20,000	Income statement
Engage community	Local participants & ticket :	Fan & contestant poll

By submitting this application to the Town of Nanton we the undersigned,

- a) Understand that the request may not be eligible for financial support from the Town of Nanton, based on Council's Strategic Goals.
- b) Acknowledge that the Town of Nanton reserves the right to amend or rescind its approved investment if the project is not completed, the evaluation report is not submitted or lacks sufficient detail or the program was materially different than represented in this application.
- c) Agree to notify the Town of Nanton in writing for further approval if there are changes to the application.

Project Manager: Shawna Bird

Signature:  _____

Please send completed forms to finance@nanton.ca, mail or drop off at the Town Office Box 609, 1907 21 Avenue, Nanton T0L 1R0. Attention: Clayton Gillespie

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NAGS

Income Statement 2024-12-01 to 2025-11-30

REVENUE

Revenue

Youth Rodeo Series	0.00
Youth Rodeo Sponsors	0.00
Youth Rodeo Bar	0.00
Grants - Provincial	34,467.00
Cassino Revenue	0.00
Music Concert Door	0.00
Bar	6,435.00
AHSRA entry fees	25,935.00
AHSRA Stalls	0.00
Facility Rental	1,500.00
Roping School	0.00
Jr. High Finals Sralls	0.00
Cutting Revenue	50.00
Riding pass income	870.00
Jackpot Income	0.00
Misc	1,500.00
Interest income	35.53
Signage	3,000.00
Stalling	800.00
Donations in Memory	0.00
Nanton Nite Fees/ Membership	12,265.00
Nanton Nite Sponsorship	7,025.00
Nanton Nite Gate	4,165.00
Nanton Nite Bar	6,318.91
Pro Rodeo Sponsorship	64,500.00
Raffle Ticket Sales	4,240.00
NYE Party Revenue	4,383.00
Nanton Nite Amalgamtion Donati...	0.00
Pro Rodeo Tickets	38,763.28
Total Revenue	216,252.72

TOTAL REVENUE 216,252.72

EXPENSE

Expenses

Miscellaneous	0.00
Garbage Disposal	219.65
Dues & Subscriptions	0.00
Yard maintenance	0.00
Stalling	0.00
Ag Wages	7,192.02
Fuel	258.00
Shavings/Stalling	2,000.91
Facility Upgrade Expense	0.00
Stock Charge	0.00
Trucking	0.00
Supplies	0.00
Equipmemt Rental	0.00
Equipment	-2,000.00
Repairs & Maintenance	8,029.91
Liquor Expense	9,409.25
Concession expense	1,862.86
Concert Expense	1,559.25
Cattle Feed & Livestock expenses	0.00
Pasture rental	0.00
Subcontract	0.00
Accounting & Legal	3,712.80
Advertising	0.00
NNR - wages	1,500.00
NNR - Prizes	0.00
NNR - stock	0.00

NAGS**Income Statement 2024-12-01 to 2025-11-30**

NNR - Other expenses	0.00
Youth rodeo - Prizes	0.00
Youth Rodeo - Office	0.00
Youth Rodeo - Stock	0.00
Insurance	10,161.00
Interest & Bank Charges	117.00
Office	3,217.72
Scholarship payout - Canadians	0.00
Donations	0.00
Utilities - Power	4,844.15
Utilities - Propane	252.54
Utilities - Water	945.60
Septic/ outhouse expense	945.00
Wifi Expense	0.00
Building Electrical Upgrade	0.00
Sand & Gravel	0.00
JHSR finals- other expenses	0.00
COVID compliance expense	0.00
Ambulance	0.00
AHSRA Rodeo Stock	12,245.00
AHSRA - Wages	6,841.84
Roping School Expense	0.00
Pro Rodeo Expense	95,045.70
NYE Party Expense	3,064.79
Total Expenses	<u>171,424.99</u>
TOTAL EXPENSE	<u>171,424.99</u>
NET INCOME	<u><u>44,827.73</u></u>

2026 Nanton Pro Rodeo Budget	
Sponsorship	\$73,000.00
cpra heart of rodeo	\$2,700.00
Raffle Ticket Sales	\$10,000.00
Bar	\$17,000.00
Tickets	\$15,000.00
50/50	\$1,000.00
Total	\$118,700.00
Expenses:	
Sanction Fee	\$5,046.00
purse	\$22,500.00
Security	\$1,400.00
Entertainment	\$3,700.00
Meat	\$1,500.00
Roughstock	\$26,000.00
Timed event stock	\$8,925.00
Liquor	\$10,000.00
Announcer	\$3,150.00
Ambulance	\$2,055.38
sound	\$3,570.00
radio advertising	\$1,050.00
Tickets, signs, flags etc	\$4,000.00
Arena Preparation	\$3,000.00
Tomac Toilets	\$1,250.00
	\$97,146.38
Income	\$21,553.62

EXPENSE REPORT

For Office Use Only

GENERAL INFORMATION

Purpose Budget overview preparation

Statement Number 1123

Pay Period 08/22/2025

08/23/2025

EMPLOYEE INFORMATION

Name MONICA SCHLOSSER
Department

Position
Manager

SSN
Employee ID

Date	Account	Description	Friday	Saturday	etransfer/online	Other	Expences	Misc.	Total
8/23/2025	NAGS	GATE	\$3,645.00	\$6,200.00	\$4,672.23	\$1,450.00		(\$50.00)	\$15,917.23
		BAR	6360	\$5,942.50	\$3,157.00	\$165.00			\$15,624.50
		FLOAT							\$0.00
		50/50	575	\$550.00					\$1,125.00
		HAT RAFFLE		\$3,560.00	\$1,860.00	\$1,880.00		(\$500.00)	\$6,800.00
		SPONSORSHIP		\$68,500.00					\$68,500.00
		RODEO FEES		\$11,623.00					\$11,623.00
		Added money to CPRA					(\$22,500.00)		(\$22,500.00)
		Payout CPRA					(\$11,623.00)		(\$11,623.00)
		CPRA Approval Fee					(\$5,064.05)		(\$5,064.05)
		Music					(\$2,500.00)		(\$2,500.00)
		Macza Rodeo					(\$24,150.00)		(\$24,150.00)
		Lazt B Timed Event					(\$8,925.00)		(\$8,925.00)
		Aaron Paramedical					(\$2,197.13)		(\$2,197.13)
		Tomac Toilets					(\$1,250.00)		(\$1,250.00)
		Nanton Liquor					(\$5,208.83)		(\$5,208.83)
		Security					(\$1,400.00)		(\$1,400.00)
		Announcer					(\$3,675.00)		(\$3,675.00)
		Sound System					(\$3,570.00)		(\$3,570.00)
		Miscellaneous (advertising, posters					(\$4,282.69)		(\$4,282.69)
Total			\$10,580.00	\$96,375.50	\$9,689.23	\$3,495.00	(\$96,345.70)	(\$550.00)	\$23,244.03

Subtotal

Advances

Total

APPROVED _____

NOTES _____



REQUEST FOR DECISION

Meeting: March 2, 2026

Agenda Item: 5.4

Bylaw No. 1424/26 – THRC Borrowing

ADMINISTRATIVE RECOMMENDATION:

That first reading of Bylaw No. 1424/26 be passed.

DECISION OPTIONS:

- #1 – Pass first reading of Bylaw No. 1424/26
- #2 – Defer to a later meeting
- #3 – Do not pass first reading

PURPOSE:

For council to consider first reading of Bylaw No. 1424/26 – a bylaw to authorize borrowing for the renovation of the THRC that will add new office space and an elevator.

BACKGROUND / IMPLICATIONS:

At the February 17, 2026 council meeting, council passed a resolution to proceed with a capital budget amendment for the renovation of the THRC that will add new office space and an elevator. In order fund the project, council approved that borrowing be put in place to cover \$657,665 of the total project cost. Based on this administration has prepared borrowing Bylaw No. 1424/26 for council consideration.

First reading can be passed tonight and then after that the bylaw needs to be advertised for two consecutive weeks. Provided there are no objections (per MGA requirements) the bylaw would be brought back to council for second and third reading at the first meeting of April. During the advertising period the bylaw would be posted on the website and available at the Town office for inspection.

The bylaw prepared meets all necessary criteria as outlined in the MGA –

- The amount of money to be borrowed and the purpose for which the money is borrowed;
- The maximum amount of interest, the term and the terms of repayment;
- The source or sources of money to be used to pay for the principal and interest.

As noted, the amount to be borrowed is \$657,665. The current rate of interest according to the Alberta Capital Finance authority for a 20 year debenture is 4.3% (subject to change) and the Town will levy appropriate taxes each year to pay the debenture. As we indicated at the previous meeting the RCMP lease revenue can offset this cost. In terms of the Town's debt limit this borrowing keeps us well within that limit. Annual debenture payments in this case are equal to \$49,356.72 (principal and interest)

Once the borrowing bylaw is in place administration can begin the necessary application with the Alberta Capital finance authority. It's likely that the borrowing wouldn't be put in place until the second half of 2026 at the earliest (somewhat dependent on how fast the project moves along) and so the interest rate could change a bit.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) :

Communications/Public Participation:

Applicable Legislation: MGA Section 251-254

Attachments: Bylaw No. 1424/26

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: February 25, 202

APPROVED BY: Clayton Gillespie, Interim Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





Town of Nanton

BYLAW NUMBER: 1424/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AUTHORIZE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE(S) IN THE AMOUNT OF \$657,665 FOR THE PURPOSE OF RENOVATIONS TO THE TOM HORNECKER RECREATION CENTRE THAT WILL ADD NEW OFFICE SPACE AND AN ELEVATOR.

1. AUTHORITY:

WHEREAS, The Council of the Municipality of the Town of Nanton has decided to issue a bylaw pursuant to Section 258 of the Municipal Government Act to authorize the financing, undertaking and upgrading of the Tom Hornecker Recreation Centre that will add new office space and an elevator.

Plans and specifications have been prepared, and the total cost of the project is estimated to be \$1,615,330 and the Municipality estimates the following grants and contributions will be applied to the project:

Grants (MSI/LGFF)	\$300,000
Debenture(s)	\$657,665
Reserves	<u>\$657,665</u>
Total Cost	\$1,615,330

In order to complete the project, it will be necessary for the Municipality to borrow a maximum sum of \$657,665 for a period not to exceed 20 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this Bylaw.

The estimated lifetime of the project financed under this Bylaw is equal to, or in excess of 20 years.

The principal amount of outstanding debt of the Municipality at December 31, 2025 is \$645,451 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and regulations of the Province of Alberta.

2. ENACTMENT:

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

- 2.1 That for the purpose of renovating the Tom Hornecker Recreation Centre which will add new office space and an elevator, a maximum sum of SIX HUNDRED AND FIFTY SEVEN THOUSAND AND SIX HUNDRED AND SIXTY FIVE DOLLARS (**\$657,665**) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture

on the credit and security of the Municipality at large, of which amount the full sum of \$657,665 is to be paid by the Municipality at large.

- 2.2 The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the renovation of the Tom Hornecker Recreation Centre to add new office space and an elevator.
- 2.3 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest installments not to exceed TWENTY (20) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed SIX (6) percent.
- 2.4 The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
- 2.5 The indebtedness shall be contracted on the credit and security of the Municipality.
- 2.6 The net amount borrowed under this bylaw shall be applied only to the project specified by the Bylaw.

3. INTERPRETATION

- 3.1 This Bylaw will be cited as the Tom Hornecker Recreation Centre Phase 2 renovation project Borrowing Bylaw No. 1424/26.

4. EFFECTIVE DATE AND READINGS

- 4.1 This bylaw comes into effect upon the date of final reading and signing thereof.

- 4.2 Read a **first** time this 2nd day of March, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



4.3 Read a **second** time this ____ day of _____, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

4.4 Read a **third** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

DRAFT





INFORMATION BRIEF

Meeting: March 2, 2026
Agenda Item: 5.5

Community Engagement and Communication Survey Results

Purpose:

The purpose of this Information Brief is to provide Council with context regarding the attached Community Engagement and Communication Survey and report.

Background:

The survey was developed to support Council and Administration in strengthening community outreach and enhancing how the Town connects and communicates with residents. While the analysis of the survey findings is contained within the attached final report and the accompanying redacted survey results, this brief provides additional context to assist Council in understanding the methodology, interpretation of responses, and the Town's established communication practices.

The attached report includes all survey responses, with the exception of comments that were directed specifically at individual staff members or departments and contained negative connotations, personal criticism, or unverified allegations. Those comments have been redacted to ensure the report remains focused on communication improvements rather than individual concerns. This approach supports the Town's responsibility to maintain a respectful workplace, protects staff from targeted comments in a public document, and avoids the amplification of statements that cannot be substantiated or appropriately addressed.

It is important for Council, and for anyone reviewing or listening to this report, to understand that the Town of Nanton does not engage in extended debate, dispute resolution, or individualized responses within public social media comment threads. This approach is intentional and reflects recognized municipal best practices. Social media platforms are not formal record management systems and are not designed to serve as decision-making forums. They do not provide equitable access to all residents, and public comment threads can quickly become personalized, divisive, or misleading, detracting from clear and factual communication.

The Town remains committed to transparency and constructive engagement. Residents are encouraged to contact the Town Office directly, submit concerns through the online reporting system, attend Council meetings, make delegations, or participate in structured surveys and engagement sessions. These established channels ensure that inquiries are properly documented, reviewed, and responded to in a manner that is accurate, respectful, and consistent with legislative and governance requirements.

Prepared By: Sara-Lynn Lyons

CAO Comments:

COMMUNITY ENGAGEMENT & COMMUNICATION SURVEY RESULTS





INTRODUCTION

The 2026 Community Engagement and Communication Survey was developed to assist Council and Administration in strengthening how the Town of Nanton communicates with residents and facilitates meaningful engagement. The intent of the survey was to gather directional insight into how residents receive information, what type of content they value, and how they prefer to engage with their municipal government.

Although the survey received 51 responses, representing a modest portion of the community's overall population, the responses demonstrate consistent themes. The value of this exercise lies not in the numerical weight of the data, but in the clarity of patterns that emerged. Those patterns provide useful guidance for refining communication strategy moving forward.

This report provides analysis of the information collected, interpretation of recurring themes, and strategic implications for Council consideration.



DEMOGRAPHIC CONTEXT





SENSE OF CONNECTION TO THE MUNICIPALITY

A majority of respondents indicated that they feel either very connected or somewhat connected to what is happening within the Town. This is an important baseline indicator. It demonstrates that existing communication mechanisms, including social media, website updates, utility bill inserts, and public meetings are reaching a meaningful portion of residents.

However, approximately one-fifth of respondents reported feeling somewhat disconnected or very disconnected. This cannot be dismissed. Even in a small dataset, that proportion suggests there is room to improve clarity, accessibility, and explanation.

Connection is not solely about volume of communication. It is about comprehension. Residents may see posts and announcements but still feel unclear about the rationale behind decisions or the long-term direction of the Town. The survey responses suggest that depth of explanation is as important as frequency of updates.

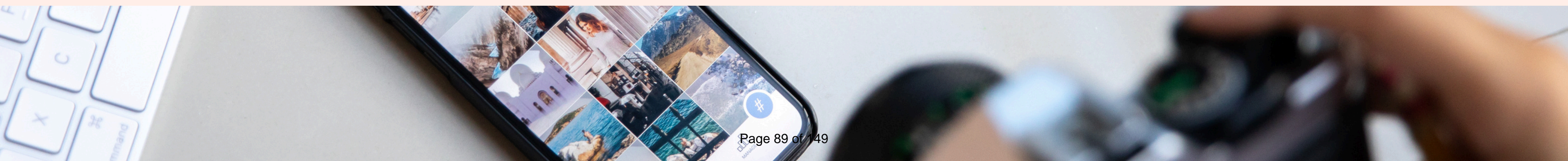
COMMUNICATION CHANNELS AND PLATFORM RELIANCE

The data confirms that Facebook is the dominant channel through which residents currently receive Town information. This aligns with existing administrative practice. However, reliance on a single primary platform creates structural limitations.

Not all residents use social media. Some rely on the website, physical signage, or word of mouth. Others prefer email or in-person interaction. The survey reinforces that communication must remain layered and diversified.

One respondent suggested exploring the use of publishing platforms such as HubSpot to streamline multi-channel communication. The value of such a tool would not be the platform itself, but its ability to centralize messaging, reduce duplication, improve document control, and ensure consistency across website, social media, and email formats. Administration will review the feasibility, integration requirements, and cost-benefit implications before determining whether such a system would add operational value.

The broader takeaway is that communication infrastructure must support consistency and efficiency while remaining accessible to all residents.



EFFECTIVENESS OF THE ELECTRONIC SIGN

Feedback regarding the electronic sign near the post office was notably consistent. Several respondents indicated that the messaging changes too quickly to be fully read, while others indicated they tend to ignore it.

This feedback suggests that the sign is currently functioning more as a visual presence than as an effective communication tool. Administration will review message timing intervals, reduce text density, and test slower rotation speeds to improve readability.

It is important to recognize that the electronic sign should serve as a supplementary reminder mechanism rather than a primary information source. Key messages must continue to be distributed through other platforms where residents can access full context.





REFERRED FORMATS OR RECEIVING UPDATES

the strongest findings in the survey relates to format preference. Short video updates ranked among preferred methods for receiving information. This is noteworthy and reflects broader trends in public information consumption. Residents increasingly prefer concise, visual explanations over lengthy written posts.

Regarding short videos, respondents expressed strong interest in Council decision summaries, physical signage, in-person conversations or events, website updates, email communication, and social media posts.

The variation in responses reinforces a critical point: there is no single communication method that works for all residents. An effective communication strategy must integrate multiple formats in a tailored and sustainable manner.

From an operational standpoint, this requires balancing ambition with capacity. Video production, written reports, signage updates, and engagement events all require staff time and coordination. Any implementation must be phased and realistic.

CONTENT RESIDENTS WANT MORE OF

The survey reveals a consistent desire for more explanation and context around major decisions. Residents want to understand why decisions are made, particularly in relation to infrastructure projects, water systems, growth planning, and financial matters. This is a crucial insight. The request is not for more announcements; it is for better explanation.

Several responses referenced water issues, development planning, and budget decisions. These are complex topics. Communicating them effectively requires breaking down technical and financial information into understandable narratives without oversimplifying.

There is also interest in behind-the-scenes explanations, myth-versus-fact clarifications, and clearer summaries following Council meetings. Collectively, the data suggests that trust and understanding increase when communication explains rationale and trade-offs rather than simply reporting outcomes.

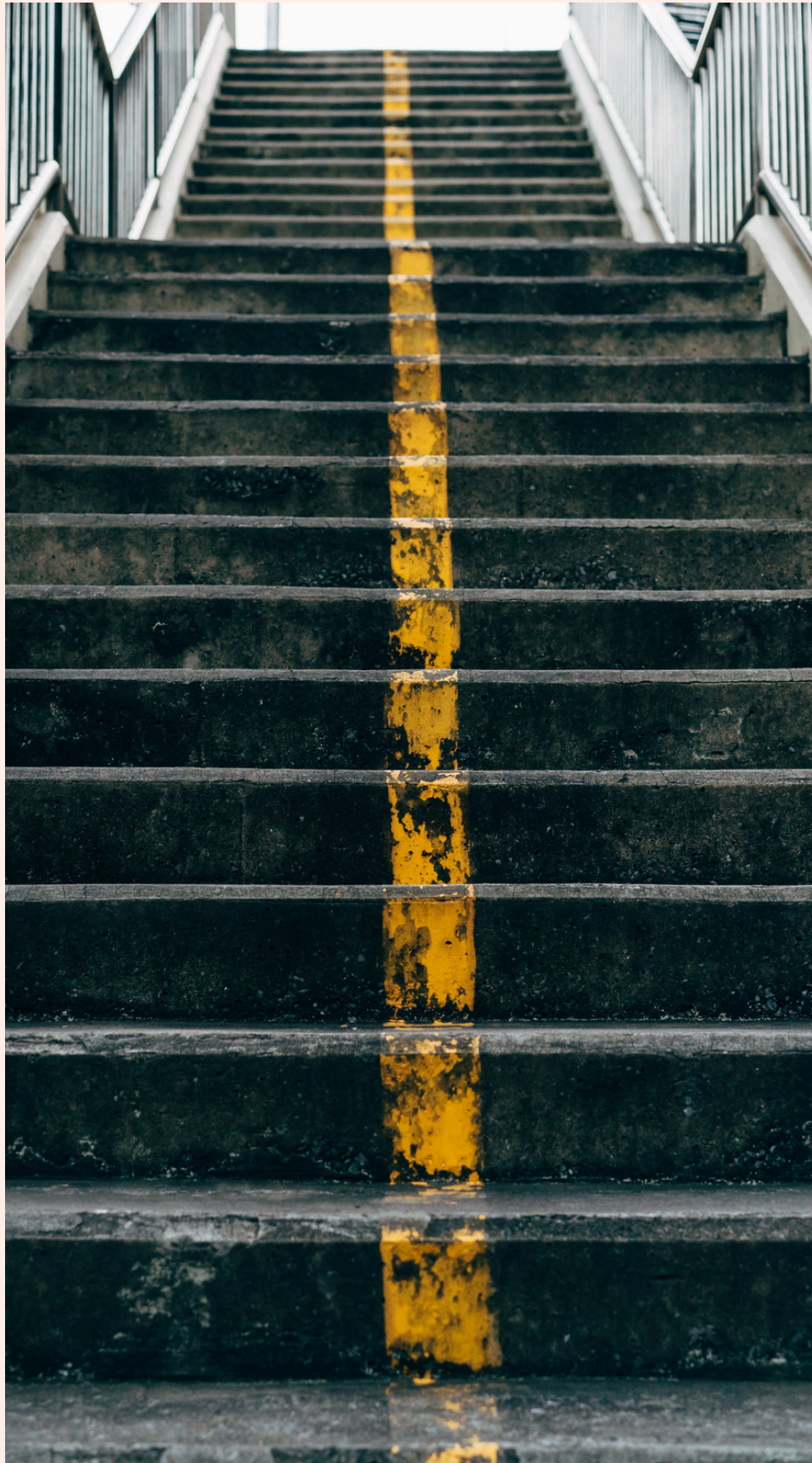
ENGAGEMENT PREFERENCES

Residents expressed preference for structured engagement opportunities, including surveys, online Question & Answer sessions, informal “Coffee with Council” discussions, and short recap videos.

There was comparatively less enthusiasm for neighbourhood walkabouts. This suggests that residents prefer centralized, predictable engagement opportunities rather than informal or geographically dispersed formats.

Importantly, while some responses referenced frustration with online dialogue limitations, the broader data supports structured engagement rather than open-ended social media debate. This reinforces the Town’s current practice of directing complex or individualized matters to formal channels rather than comment threads.





CONCLUSION AND NEXT STEPS

Monthly or Quarterly Mayor recap video on major projects and decisions made

Bi-yearly Coffee with Council and/or Administration

Pop-up at existing events – possibility for Council rotation during summer Market

“Myth vs. Fact” Monthly Mayor Post

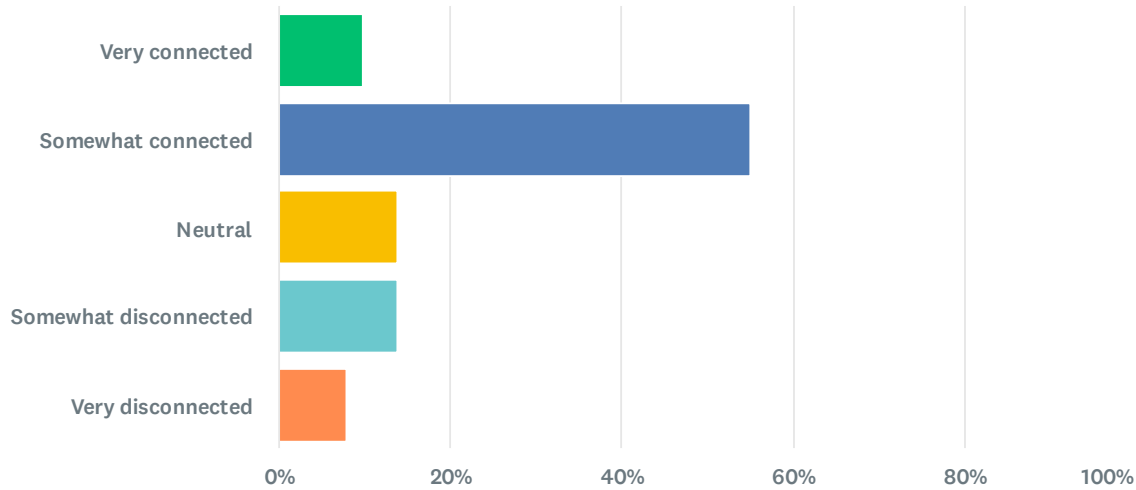
CLOSING FUN AND OUT OF THE BOX

- a Council Coffee Trivia Night – Trivia on the Town of Nanton history or current topics in a seniors or family game setting
- Community Photo Challenge and create a Nanton calendar next year
- Behind the scenes with various departments depending on what staff are comfortable with



Q1 How connected do you currently feel to what's happening at the Town of Nanton?

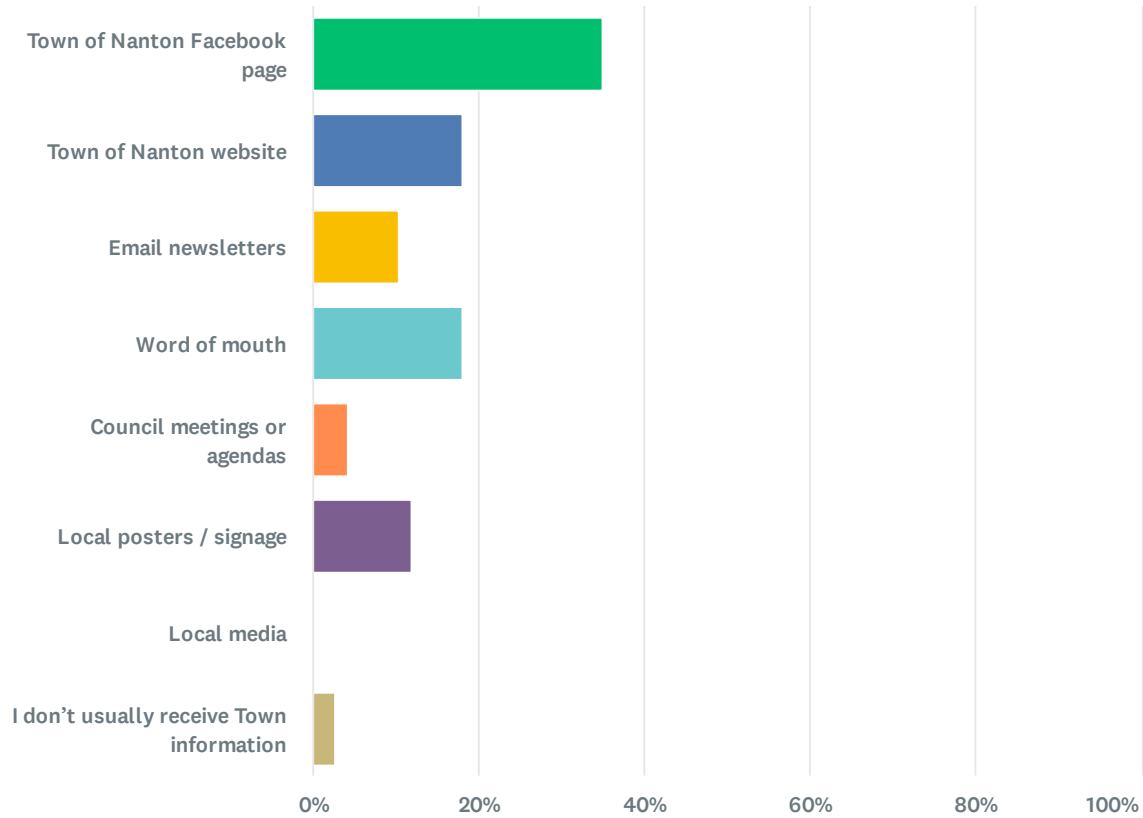
Answered: 51 Skipped: 0



Answer Choices	Percentage	Responses
● Very connected	9.80%	5
● Somewhat connected	54.90%	28
● Neutral	13.73%	7
● Somewhat disconnected	13.73%	7
● Very disconnected	7.84%	4
Total		51

Q2 Where do you currently get information about the Town of Nanton? (Select all that apply)

Answered: 51 Skipped: 0

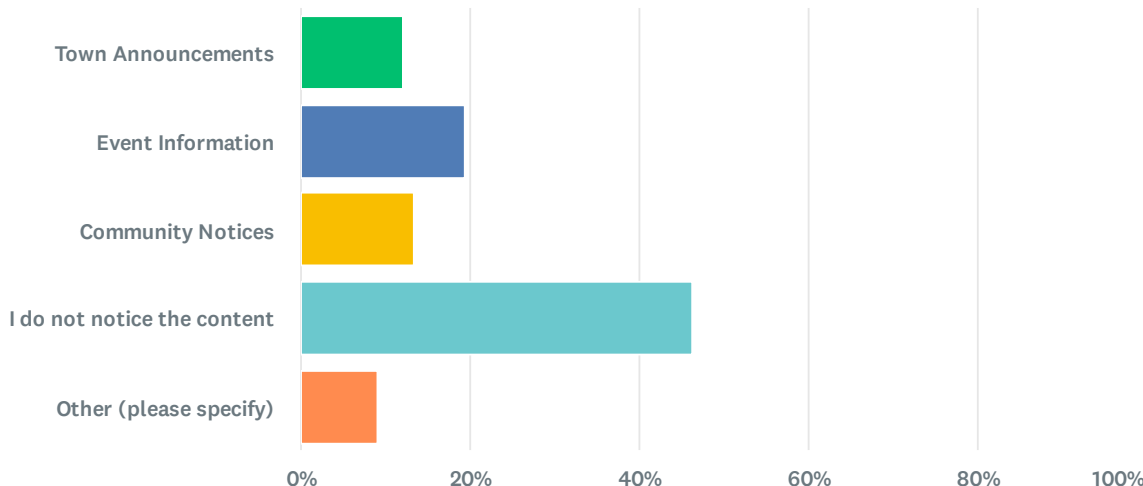


Answer Choices	Percentage	Responses
● Town of Nanton Facebook page	35.04%	41
● Town of Nanton website	17.95%	21
● Email newsletters	10.26%	12
● Word of mouth	17.95%	21
● Council meetings or agendas	4.27%	5
● Local posters / signage	11.97%	14
Total		117

Answer Choices	Percentage	Responses
● Local media	0%	0
● I don't usually receive Town information	2.56%	3
Total		117

Q3 What types of information do you typically notice on the electronic sign by the post office?

Answered: 51 Skipped: 0

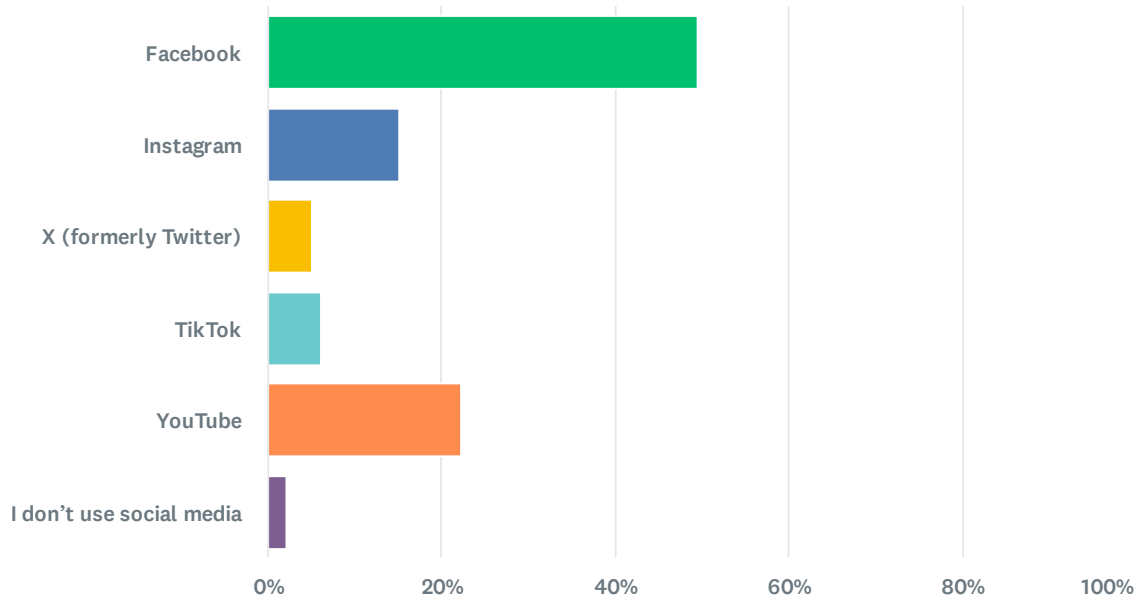


Answer Choices	Percentage	Responses
● Town Announcements	11.94%	8
● Event Information	19.40%	13
● Community Notices	13.43%	9
● I do not notice the content	46.27%	31
● Other (please specify) Show responses	8.96%	6
Total		67

#	OTHER (PLEASE SPECIFY)	DATE
1	Too much to read before it changes	2/10/2026 12:48 PM
2	It's usually broken	1/23/2026 10:00 PM
3	Speed limit. Slow down	1/23/2026 8:04 PM
4	Advertising for the Hub radio station	1/22/2026 6:33 AM
5	It's technically cool looking, but I ignore the content. Just being honest, you know.	1/22/2026 12:32 AM
6	I end up halfway through an item when it changes.	1/21/2026 8:37 PM

Q4 Which social media platforms do you personally use? (Select all that apply)

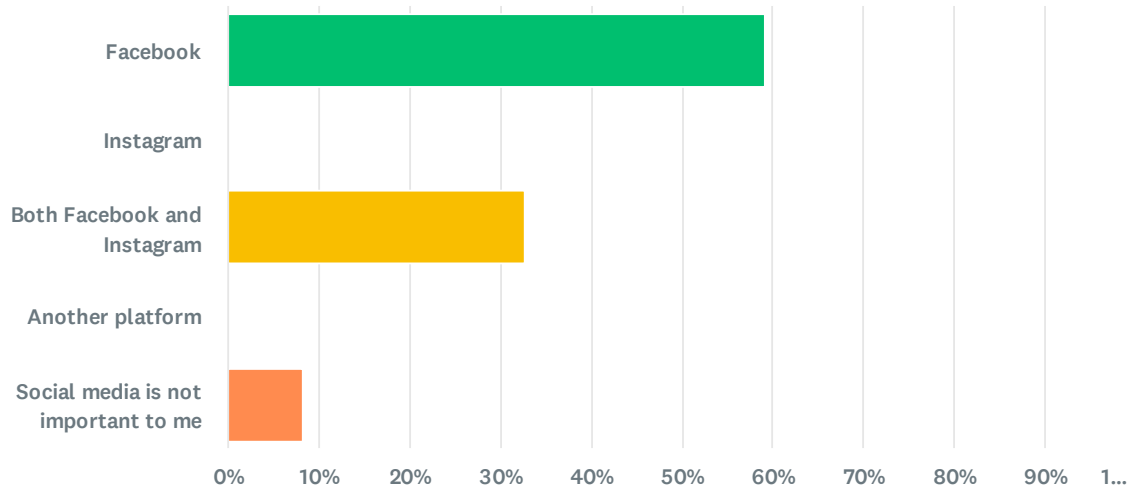
Answered: 51 Skipped: 0



Answer Choices	Percentage	Responses
● Facebook	49.49%	49
● Instagram	15.15%	15
● X (formerly Twitter)	5.05%	5
● TikTok	6.06%	6
● YouTube	22.22%	22
● I don't use social media	2.02%	2
Total		99

Q5 Which social media platform would you prefer the Town of Nanton focus on most?

Answered: 49 Skipped: 2



Answer Choices	Percentage	Responses
● Facebook	59.18%	29
● Instagram	0%	0
● Both Facebook and Instagram	32.65%	16
● Another platform	0%	0
● Social media is not important to me	8.16%	4
Total		49

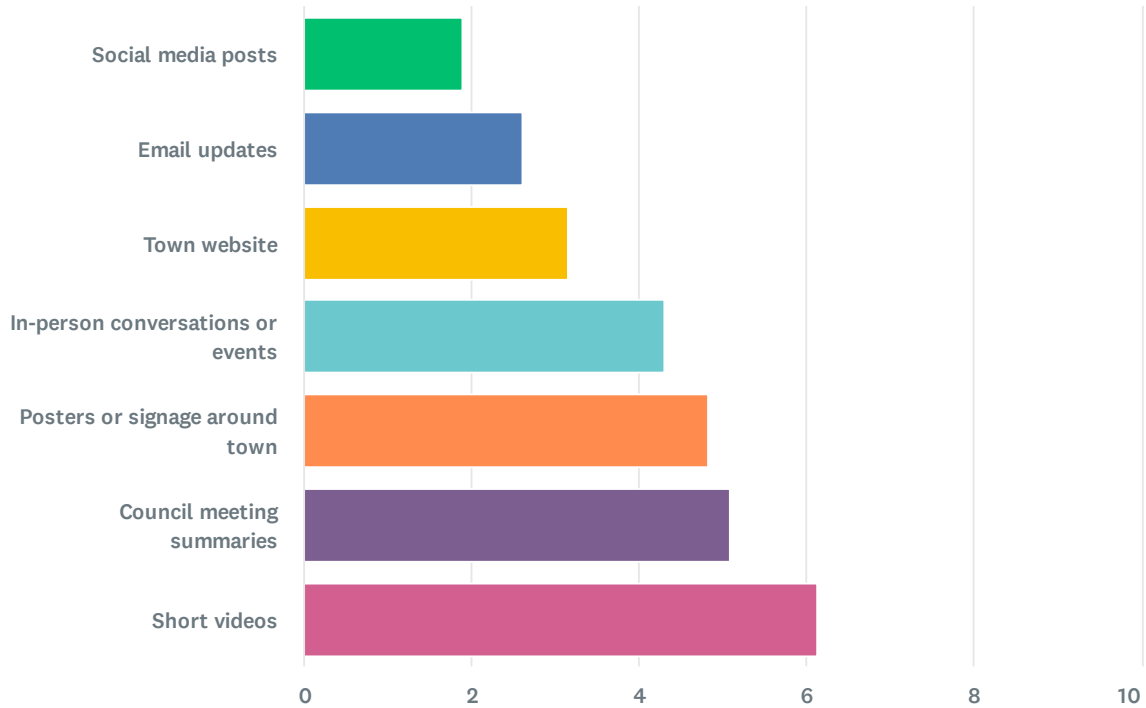
Q6 If 'another platform,' please specify:

Answered: 3 Skipped: 48

#	RESPONSES	DATE
1	X	1/23/2026 8:04 PM
2	I don't believe Social Media is the platform for proper dialog. It's lost in the noise of the platforms. If social media is to be used, there are applications like Hubspot that will allow the town to post to as many platforms as it wants with one click publishing, it's a marketing tool used in business. It's not the only one, it's one I have used personally and helps reduce efforts in managing documents, and posting them on social media and website updates. It also helps with revision management of documents, so older documents are not confused, and the message to the public becomes clear.	1/22/2026 12:32 AM
3	Youtube	1/21/2026 7:43 AM






Q7 How do you prefer to receive Town updates? (Rank your top 3 or select all that apply)

Answered: 50 Skipped: 1



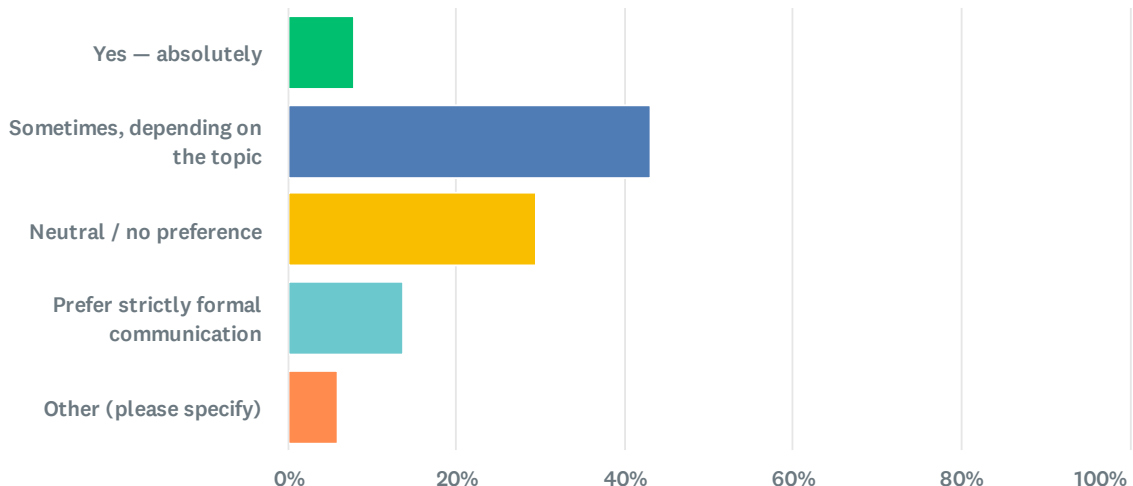
	1	2	3	4	5	6	7	Total
Social media posts	54.00% 27	26.00% 13	6.00% 3	10.00% 5	0% 0	2.00% 1	2.00% 1	50
Email updates	28.00% 14	34.00% 17	8.00% 4	18.00% 9	6.00% 3	4.00% 2	2.00% 1	50
Town website	8.00% 4	20.00% 10	36.00% 18	20.00% 10	16.00% 8	0% 0	0% 0	50
In-person conversations or events	2.00% 1	6.00% 3	18.00% 9	32.00% 16	22.00% 11	16.00% 8	4.00% 2	50

350

	 1	 2	 3	 4	 5	 6	 7	Total
Posters or signage around town	4.00% 2	8.00% 4	8.00% 4	12.00% 6	32.00% 16	22.00% 11	14.00% 7	50
Council meeting summaries	4.00% 2	2.00% 1	12.00% 6	8.00% 4	20.00% 10	46.00% 23	8.00% 4	50
Short videos	0% 0	4.00% 2	12.00% 6	0% 0	4.00% 2	10.00% 5	70.00% 35	50
								250

Q8 Would you like to see more humour or a lighter tone in Town of Nanton social media posts?

Answered: 51 Skipped: 0

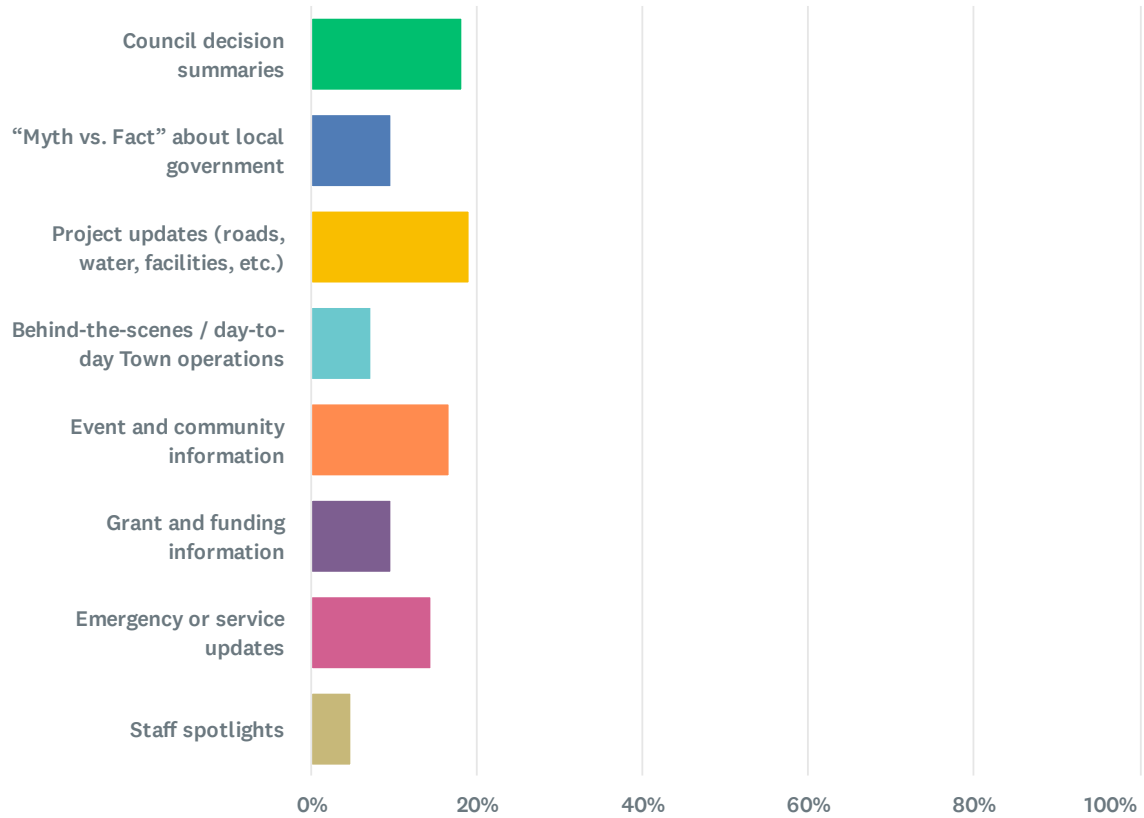


Answer Choices	Percentage	Responses
● Yes — absolutely	7.84%	4
● Sometimes, depending on the topic	43.14%	22
● Neutral / no preference	29.41%	15
● Prefer strictly formal communication	13.73%	7
● Other (please specify) Show responses	5.88%	3
Total		51

#	OTHER (PLEASE SPECIFY)	DATE
1	yes, but there are a ...select few...especially on facebook who would always take it the wrong way	2/9/2026 1:09 PM
2	With or without humour we need clear conveying of facts.	1/24/2026 2:16 PM
3	Prefer formal communication, that is clear and concise, short.	1/22/2026 12:32 AM

Q9 What types of content would you like to see more of from the Town? (Select all that apply)

Answered: 51 Skipped: 0

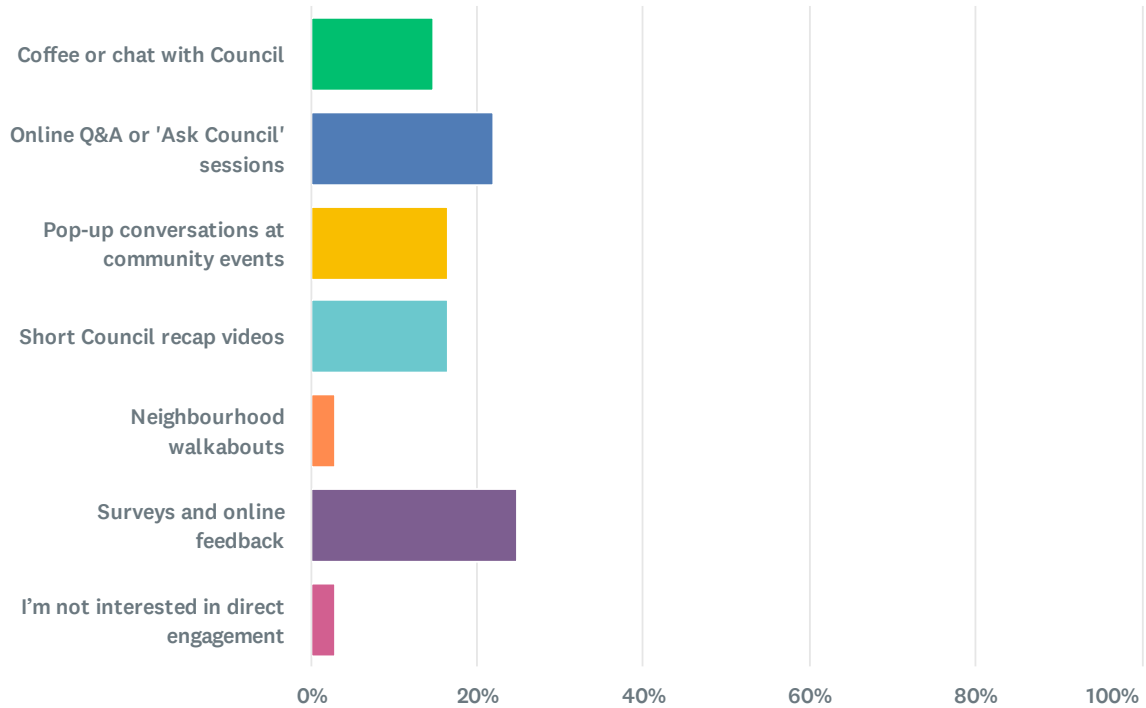


Answer Choices	Percentage	Responses
● Council decision summaries	18.22%	45
● "Myth vs. Fact" about local government	9.72%	24
● Project updates (roads, water, facilities, etc.)	19.03%	47
● Behind-the-scenes / day-to-day Town operations	7.29%	18
● Event and community information	16.60%	41
● Grant and funding information	9.72%	24
Total		247

Answer Choices	Percentage	Responses
<input checked="" type="radio"/> Emergency or service updates	14.57%	36

Q10 How would you prefer to engage directly with Council or Administration? (Select all that apply)

Answered: 51 Skipped: 0



Answer Choices	Percentage	Responses
● Coffee or chat with Council	14.68%	16
● Online Q&A or 'Ask Council' sessions	22.02%	24
● Pop-up conversations at community events	16.51%	18
● Short Council recap videos	16.51%	18
● Neighbourhood walkabouts	2.75%	3
● Surveys and online feedback	24.77%	27
● I'm not interested in direct engagement	2.75%	3
Total		109

Q11 When it comes to Town communication, what's working well right now?

Answered: 36 Skipped: 15

#	RESPONSES	DATE
1	The mayor explaining things in detailed factual posts. Credit to the town.	2/9/2026 1:09 PM
2	Website and Facebook page	2/9/2026 12:36 PM
3	Enjoy the newsletter	2/3/2026 9:46 PM
4	Fb posts and mayors monthly letter	1/29/2026 7:34 AM
5	Using social media	1/27/2026 12:55 PM
6	Facebook	1/27/2026 12:50 PM
7	Social media	1/27/2026 10:04 AM
8	FB I guess but I usually receive that information late	1/27/2026 9:58 AM
9	Facebook	1/25/2026 7:59 AM
10	FB	1/24/2026 2:16 PM
11	Facebook	1/23/2026 10:00 PM
12	Everything is just fine	1/23/2026 8:04 PM
13	Nothing. A lot of people do not have social media and electronic board changes articles too fast and people then just walk away	1/23/2026 6:51 PM
14	Information does come out, and is posted in different groups which is helpful not just on the town Facebook page	1/23/2026 6:04 PM
15	Posts on social media.	1/23/2026 4:05 PM
16	Website, FB notices	1/23/2026 3:15 PM
17	Mayors letter	1/23/2026 8:13 AM
18	Good	1/22/2026 3:58 PM
19	Fb	1/22/2026 1:20 PM
20	Fb everything Nanton	1/22/2026 10:13 AM
21	I like the email and the Facebook. Email I think is the most reliable form of communication.	1/22/2026 8:39 AM
22	The Mayor's letter with the water bill is nice.	1/22/2026 6:33 AM
23	Direct communication, I talk to the mayor often, I have not engaged in much conversation with Council.	1/22/2026 12:32 AM
24	The info included with utility bills.	1/21/2026 8:37 PM
25	Facebook works for me, but I realise there are many who don't use any social media.	1/21/2026 2:44 PM
26	The newsletters attached to utilities. Facebook updates and posts from the mayor.	1/21/2026 10:25 AM
27	Some social media updates	1/21/2026 7:43 AM
28	Social media	1/21/2026 6:39 AM
29	Posting of town meetings on youtube	1/21/2026 12:13 AM
30	social media	1/20/2026 8:35 PM


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31	need to engage public in making decisions	1/20/2026 8:32 PM
32	FB	1/20/2026 5:50 PM
33	I receive updates on Facebook, but not a lot.	1/20/2026 3:40 PM
34	Newsletter, Facebook, website	1/20/2026 3:23 PM
35	Updates on water line fixes.	1/20/2026 2:53 PM
36	Town website	1/20/2026 2:12 PM

Q12 What could we improve?


Answered: 31 Skipped: 20

#	RESPONSES	DATE
1	town website...needs...modernization. clicks should take you were you want to go...better info	2/9/2026 1:09 PM
2	Not sure	2/9/2026 12:36 PM
3	Community calendar of events	2/3/2026 9:46 PM
4	Water	1/27/2026 2:10 PM
5	Recreation , Director, Use of the rink for kids especially in summer.	1/27/2026 12:50 PM
6	Being more involved with what is happening in town and sharing. IE activities and events even though it may not be Town organized	1/27/2026 9:58 AM
7	More frequent posts	1/25/2026 7:59 AM
8	See above answers	1/24/2026 2:16 PM
9	N/a	1/23/2026 10:00 PM
10	It's all good	1/23/2026 8:04 PM
11	All communications	1/23/2026 6:51 PM
12	Let people ask questions, give answers, there is zero transparency, if you as a question or disagree with a town post you get block/removed or told to call the office and I think that appears dishonest, and like the town is hiding something rather than explaining. [REDACTED] [REDACTED] I ne call the town office excuse is old and doesnt teei fair anymore its been alot of years of the same.	1/23/2026 6:04 PM
13	Often, the posts are wayyy too long, lose interest reading. No disrespect to Jen, our mayor, but her posts are far too long more often than not.	1/23/2026 4:05 PM
14	You are doing a greata job	1/23/2026 3:15 PM
15	More	1/22/2026 3:58 PM
16	Water	1/22/2026 1:20 PM
17	Listed #9	1/22/2026 10:13 AM
18	Information board at the post office could be user friendly where you can touch and read the article like a computer tablet.	1/22/2026 8:39 AM
19	[REDACTED]	1/22/2026 6:33 AM
20	Community Engagement with the Mayor, and Council. Allowing for public input at council meetings, less formal process to allow this, with an environment to postive dialog.	1/22/2026 12:32 AM
21	It would be great to resurrect the email notifications.	1/21/2026 2:44 PM
22	More direct public engagement. I've never met anyone from council.	1/21/2026 7:43 AM
23	Recreation at the rink, Use the rink all year around. Recreation Director would help emensleyUp	1/21/2026 6:39 AM
24	Not sure	1/21/2026 12:13 AM
25	When making important decision you engage with the citizens - a lot of people knew nothing about moving the administration to arena	1/20/2026 8:32 PM

26	No idea	1/20/2026 5:50 PM
27		1/20/2026 4:53 PM
28	Be more transparent.	1/20/2026 3:40 PM
29	More or better information on new or current town projects.	1/20/2026 3:23 PM
30	Not everyone has the internet and still need to know what's going on. There needs to be better communication offline for them to learn of updates.	1/20/2026 2:53 PM
31	I think it's great. I know where to look on the website if I need something.	1/20/2026 2:45 PM

Q13 Is there anything you feel the Town should talk about more — or less?

Answered: 29 Skipped: 22

#	RESPONSES	DATE
1	The role and thought processes of the Cao...like a Cao corner on website or something. a place where people could organize volunteer efforts..cleanups, community gardens etc. like a virtual project board/huddle/knitting circle kind of thing	2/9/2026 1:09 PM
2	Na	2/9/2026 12:36 PM
3	Water issues,	2/3/2026 9:46 PM
4	Water it stinks	1/27/2026 2:10 PM
5	Housing, Water & sewer,	1/27/2026 12:50 PM
6	How grants can be spent	1/27/2026 10:04 AM
7	Events and activities so I can support them. It can be difficult trying to follow everyone's individual pages	1/27/2026 9:58 AM
8	Activities for adults, seems to be senior events but nothing for working adults	1/25/2026 7:59 AM
9	Town projects, important issues, current concerns.	1/24/2026 2:16 PM
10	Focus more on recaps from council meetings	1/23/2026 10:00 PM
11	Less about senior government issues. Example: Coal mining.	1/23/2026 8:04 PM
12	Finances and project	1/23/2026 6:51 PM
13	EXPLAIN why the decisions are made the way they have been, many many times the decisions made feel like they are going against why most of town would like too see, example being westview plan, so explaining why it was layed out the way it was made sense. As you get ready to make another plan (I have zero understanding why) explain that cause there is alot of confusion around Westview as yhe past plan and expansion nothing has happened with so it makes zero sense.	1/23/2026 6:04 PM
14	Well... There has been several posts hinting at an increase in taxes so that's pretty obvious it's coming. No need to beat around the bush and post for months before, just say what is needed to be said.	1/23/2026 4:05 PM
15	Future plans for growth and how we will get there	1/23/2026 3:15 PM
16	Water	1/22/2026 3:58 PM
17	Water and sidewalks to fix	1/22/2026 1:20 PM
18	Growth and updates on our water issues.	1/22/2026 8:39 AM
19	Better communication about money spent. money due. money use. 	1/22/2026 6:33 AM
20	I believe we should find ways to keep dialog up with the Mayor, Council, CAO, and Staff to ensure public partisipation. During the election conversation online as an example was much greater, we need to find ways to listen, while limiting divissive communication. Finding ways to build postive community involvement. We should we talking more about how we increase our tax base to ensure budget align with expectations.	1/22/2026 12:32 AM
21	More frequent social media notices about Town Council meetings (I know they are already posted but not sure they get shared to Everything Nanton and other similar pages on Facebook. People don't look for things proactively, unfortunately, everything needs to be shared widely and frequently.,	1/21/2026 2:44 PM

22	Taxes	1/21/2026 7:43 AM
23	Updates, water , sewer, housing	1/21/2026 6:39 AM
24	Updating us on major projects more.	1/21/2026 12:13 AM
25	Development. Industry. Business.	1/20/2026 5:50 PM
26	[REDACTED]	1/20/2026 4:53 PM
27	Budget. Get things under controy	1/20/2026 3:41 PM
28	[REDACTED]	1/20/2026 2:53 PM
29	Specific budget decisions and spending - more	1/20/2026 2:43 PM

Q14 Anything else you'd like Council and Administration to know?

Answered: 18 Skipped: 33

#	RESPONSES	DATE
1	Na	2/9/2026 12:36 PM
2	Thank you for all you do.	1/27/2026 12:50 PM
3	We thank you for your care, efforts, and time!.	1/24/2026 2:16 PM
4	Infrastructure status. What is working as designed. What is a failure. How much sediment is in our water reservoir? Does the new ice making equipment really melt the ice?	1/23/2026 8:04 PM
5	Find a better way to connect with citizens. Perhaps a monthly update posted at the post office. Not electronic board. The board changes before reading th post and most just walk away	1/23/2026 6:51 PM
6	We need to step up and make our town somewhere we are proud to live, currently I think our town like so many others is not in a great spot, the costs to maintain it has skyrocketed and it honestly looks terrible driving around. [REDACTED]	1/23/2026 6:04 PM
7	N/A	1/23/2026 4:05 PM
8	This is a great Town - lets bring all of the service groups/non-profits together to strengthen collaboration and share resources/expertise	1/23/2026 3:15 PM
9	Doing a good job	1/22/2026 10:13 AM
10	Keep up the transparency	1/22/2026 8:39 AM
11	[REDACTED]	1/22/2026 6:33 AM
12	I am impressed with our Mayor, Council, CAO, and the Administrative Staff of the town. We have something special, Nanton is a great community. The team is doing a exceptional job, and we need to highlight the wins, how the projects progressed because of the contributions not only from the Elected folks, but also the Administration staff. The teams are working with limited budgets, yet, our culture is strong alive and well. Our community is growning, and we should spotlight newcomers to the town so people see that growth. We should respect where we are, and cherish it. All towns have challenges, no question of that, Nanton shines and strives thru our challenges. Our downtown is alive and well, we have fewer empty buildings, we need to attract more business to the downtown, and understand that we have opportunity beyond 20th. The heritage project is amazing! and I wish I could have attended the public briefing, we should be highlighting progress on a regular basis on that project. Water to me, was an issue when I moved here, but it's not a problem now, maybe it's because of what I have done as a homeowner, but I don't have taste issues any longer. Major project, and progress should be hightlighted, we should be proud of the new schools and the Healthcare improvements. We should be proud of any Grant the town has received, and shout it from the roof tops.	1/22/2026 12:32 AM
13	Keep up the good work!	1/21/2026 2:44 PM
14	How can we increase business taxes while attracting businesses	1/21/2026 7:43 AM
15	Appreciate you all for serving the community	1/21/2026 6:39 AM
16	No	1/20/2026 5:50 PM
17	Rules and bylaws are broken in this town every day. The atmosphere in this town is choking people, It is unfortunate that it is a cliquie town and that some think they are better than others and are very opinionated especially when it comes to websites and business practices that intertwine with the Chamber Of Commerce. This sets an unprecedented example of what this town is actually all about .Recent bylaws have tagged this town as unfriendly to truckers and	1/20/2026 4:53 PM

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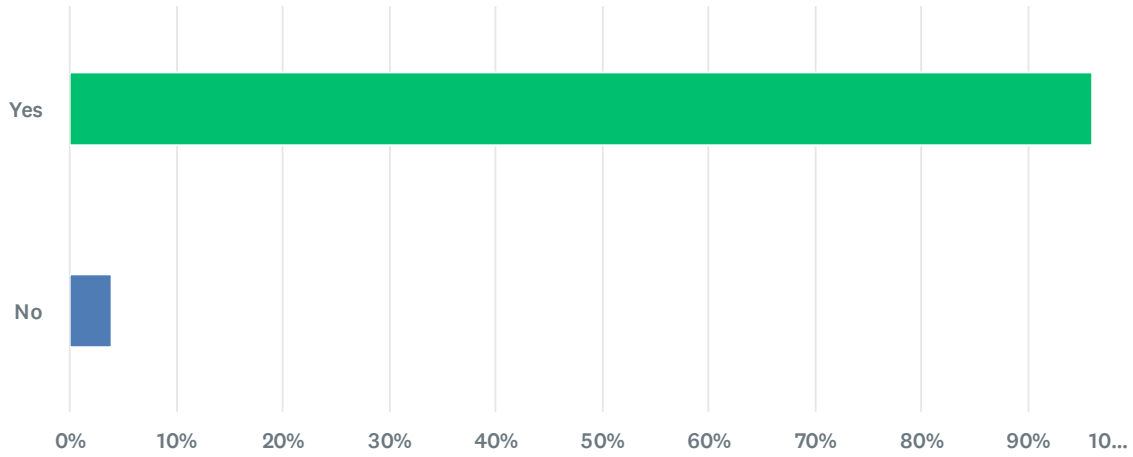
the damage cannot be undone as these drivers spread the word to others. When future bylaws are being considered it might be best to consider the ramifications down the road as it could hurt business.

18	Not everyone looks at the electronic bill board. Paper flyer updates on the physical community boards would be helpful.
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1/20/2026 2:53 PM

Q15 Do you live within Town limits?

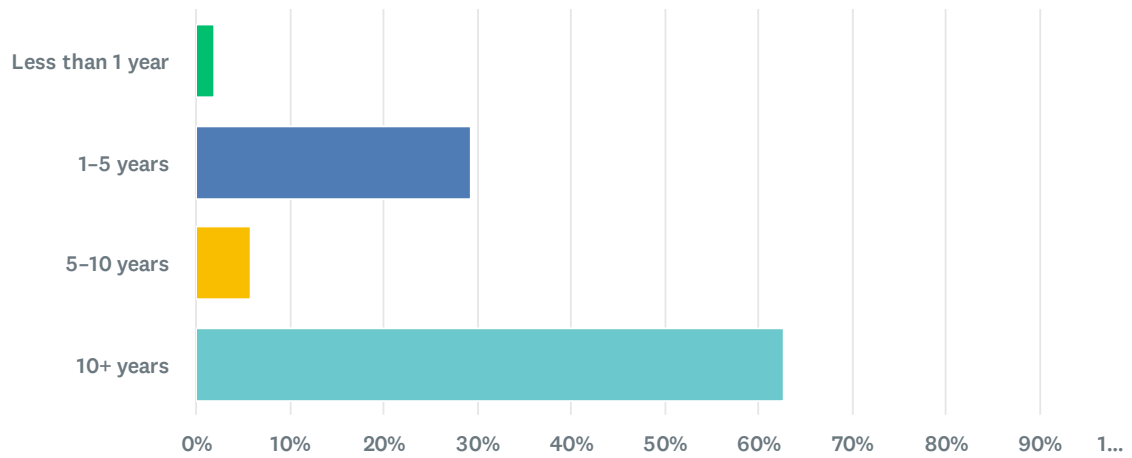
Answered: 51 Skipped: 0



Answer Choices	Percentage	Responses
<input checked="" type="radio"/> Yes	96.08%	49
<input type="radio"/> No	3.92%	2
Total		51

Q16 Length of time in Nanton:

Answered: 51 Skipped: 0



Answer Choices	Percentage	Responses
● Less than 1 year	1.96%	1
● 1-5 years	29.41%	15
● 5-10 years	5.88%	3
● 10+ years	62.75%	32
Total		51



Town of Nanton
1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0
Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

Awards Committee
Economic Developers Alberta (EDA)
Suite 127, #406, 917 – 85th Street SW
Calgary, Alberta T3A 0Z9

February 17, 2026

Re: Gerry Gabinet Mentorship Award – Bev Thornton

Dear Awards Committee,

It is my privilege to write in strong support of Bev Thornton's nomination for the Gerry Gabinet Mentorship Award.

This award recognizes an economic development professional who has made a lasting and meaningful impact through mentorship and by fostering growth within the profession. Bev Thornton exemplifies these qualities in every respect. Since 2002, in her role as Executive Director of Alberta SouthWest Regional Alliance, she has demonstrated an unwavering commitment to strengthening individuals, organizations, and communities throughout the region. Whether assisting local business owners, advising municipal leaders, supporting regional initiatives, or connecting communities with vital programs and resources, Bev's approach has always centered on empowering others to succeed.

Her leadership has significantly advanced capacity across rural Alberta. Through collaboration, knowledge-sharing, and genuine encouragement, Bev has helped emerging professionals and community leaders build both confidence and expertise. Her influence reaches far beyond individual projects; she has shaped careers, strengthened institutions, and elevated the practice of economic development itself.

Bev's outstanding contributions have been recognized through her service as President of EDA, as well as her receipt of EDA's Economic Developer of the Year Award and President's Award. Notably, she was also the first Canadian recipient of the International Economic Development Council's Jeffrey A. Finkle Organizational Leadership Award. These honours reflect not only her professional excellence, but also her enduring commitment to mentoring and uplifting others.

Bev Thornton truly embodies the spirit and intent of the Gerry Gabinet Mentorship Award. I am pleased to offer my full support for her nomination.

Sincerely,

Mayor Jennifer Handley
Town of Nanton

Councillor Shauna Strong
Council Representative, Alberta SouthWest Regional Alliance

AUTHENTIC ALBERTA

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - December 4, 2025

Executive Elections

The following trustees were elected to the Board's Executive Committee for 2025-2026:

Darryl Christensen (Town of Magrath) - Chair

Jim Monteith (Town of Fort Macleod) - Treasurer

Marie Logan (Village of Lomond) - Vice Chair*

*The position of Vice Chair is up for election in 2026.

Directors-At-Large:

Mark Barber (Town of Pincher Creek)

Doreen Glavin (Municipality of Crowsnest Pass)

Melissa Jensen (Town of Nobleford)

Doug Logan (Vulcan County)

Maryanne Sandberg (MD Willow Creek)

Allan Quinton (Lethbridge Public Library rep)

Thank you to everyone who volunteers their time to sit on the Executive Committee!

Thank you to Outgoing Trustees

The board and staff of Chinook Arch would like to thank the following outgoing trustees for their service and support.

Terry Penney (Village of Champion)

Marsha Jensen (Town of Cardston)

Justin Davis (Village of Stirling)

Christopher Northcott (Village of Milo)

Tom Nish (Cardston County)

Merrill Harris (MD of Taber)

Monica McLean (Town of Taber)

Dave Cox (Pincher Creek MD)

Lesley Little (ID #4 Waterton)

Kelly Jensen (Town of Raymond)

Anne Michaelis (Town of Milk River)

Tory Campbell (Lethbridge County)

Lyndsay Montina (Town of Coalhurst)

Jenn Schmidt-Rempel (City of Lethbridge)

Ron Gorzitza (Village of Barons)

Linda Allred (Village of Glenwood)

Page 12 of 149
M20251149 Rockenbach (Warner County)



Board Members Present

Corry Walk – Village of Arrowwood
 Belinda Rempel – Village of Barons
 Tim Court – Town of Cardston
 LeGrande Bevans – Cardston County
 Lori Harasem – Town of Coalhurst
 Stephen Pain – Village of Coutts
 Doreen Glavin – Municipality of Crowsnest Pass
 Jim Monteith – Town of Fort Macleod
 Suzanne French – Village of Hillspring
 Al Beeber – City of Lethbridge
 Kevin Slomp – Lethbridge County
 Marie Logan (Vice Chair) – Village of Lomond
 Darryl Christensen (Chair) – Town of Magrath
 Dorothy Fraser – Town of Milk River
 JoAnne LeBlanc – Village of Milo
 Crystal Neels – Town of Picture Butte
 Mark Barber – Town of Pincher Creek
 Kate Kindt – Town of Raymond
 Chelsey Hurt – Town of Stavely
 Stacey Maynes – Village of Stirling
 Naomi Wiebe – Town of Taber
 Tamara Miyanaga – Taber MD
 Marilyn Forchuk – Town of Vauxhall
 Lorraine Kirk – Town of Vulcan
 Doug Logan – Vulcan County
 Derek Baron – Village of Warner
 David Nilsson – County of Warner
 Maryanne Sandberg – Willow Creek MD
 Allan Quinton – LPL Resource Centre

Regrets

Blanche Anderson – Village of Carmangay
 Judy Perkin – Village of Champion
 Jordan Sailer – Town of Coaldale
 Amanda Bustard – Town of Nanton
 Melissa Jensen – Town of Nobleford

Not Present

Jane Johnson – Village of Barnwell
 Brad Schlossberger – Town of Claresholm
 John Doney – Village of Glenwood
 Tony Bruder – Pincher Creek MD



2026 Operating Budget Approved

The Board reviewed and approved its 2026 Operating Budget, with a forecast surplus of \$209.

Policies Approved

The board reviewed and approved the following policies. All board policies are reviewed once every three years, or as necessary. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Gifts in Kind
- Records Retention
- Expenses
- Employee Benefits
- Hours of Work and Overtime
- Personnel Files

Contact Us

Chinook Arch Regional Library System
 2902 7th Avenue North
 Lethbridge, AB T1H 5C6 | 403-380-1500
 www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



@chinooklibs



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Investment in Alberta Public Library Services

February 6, 2026

Dothlyn McFarlane, Associate Director

Presentation Outline

- Library Services in Alberta
- Chinook Arch Regional Library System
- Investment in Library Funding
- Intellectual Freedom
- Q&A



Public Library Services in Alberta

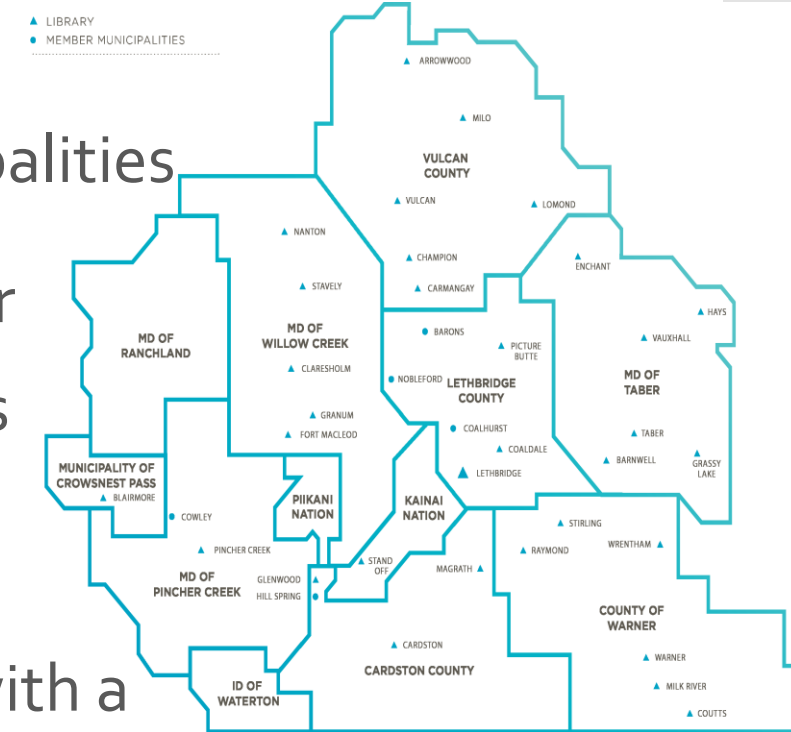
- Local Library
- Regional Library System
- Public Library Services Branch (PLSB)
 - ❖ Ensures compliance with library legislation
 - ❖ Ensures a baseline service level
 - ❖ Funds Supernet

Local Library

- Responsible for local front-line service
- Municipality appoints a local library board
- Establishes its local funding level
- Appoints a representative to the system board

Chinook Arch Regional Library System

- A partnership between municipalities
- Intermunicipal collaboration for improved public library services
- 40 municipal members
- A library service organization with a history of innovation in technology and service delivery



Funding Structure

- Two main sources of funding: municipal and provincial
 - ❖ Current municipal levy is \$7.76 per capita
 - ❖ Library board levy is \$3.57 per capita
- Provincial – levy \$4.75 per capita



Chinook Arch Services

- Collaboration provides economies of scale and reduced duplication of effort
- Services include:
 - ❖ IT support and network management
 - ❖ Purchasing services for library materials and technology
 - ❖ Centralized cataloguing and processing
 - ❖ Online library resources (audiobooks, ebooks, online newspapers, etc.)
 - ❖ System-wide marketing support
 - ❖ Shared catalogue, resource sharing and delivery
 - ❖ Programming, training, and consulting



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LIBRARY SYSTEM

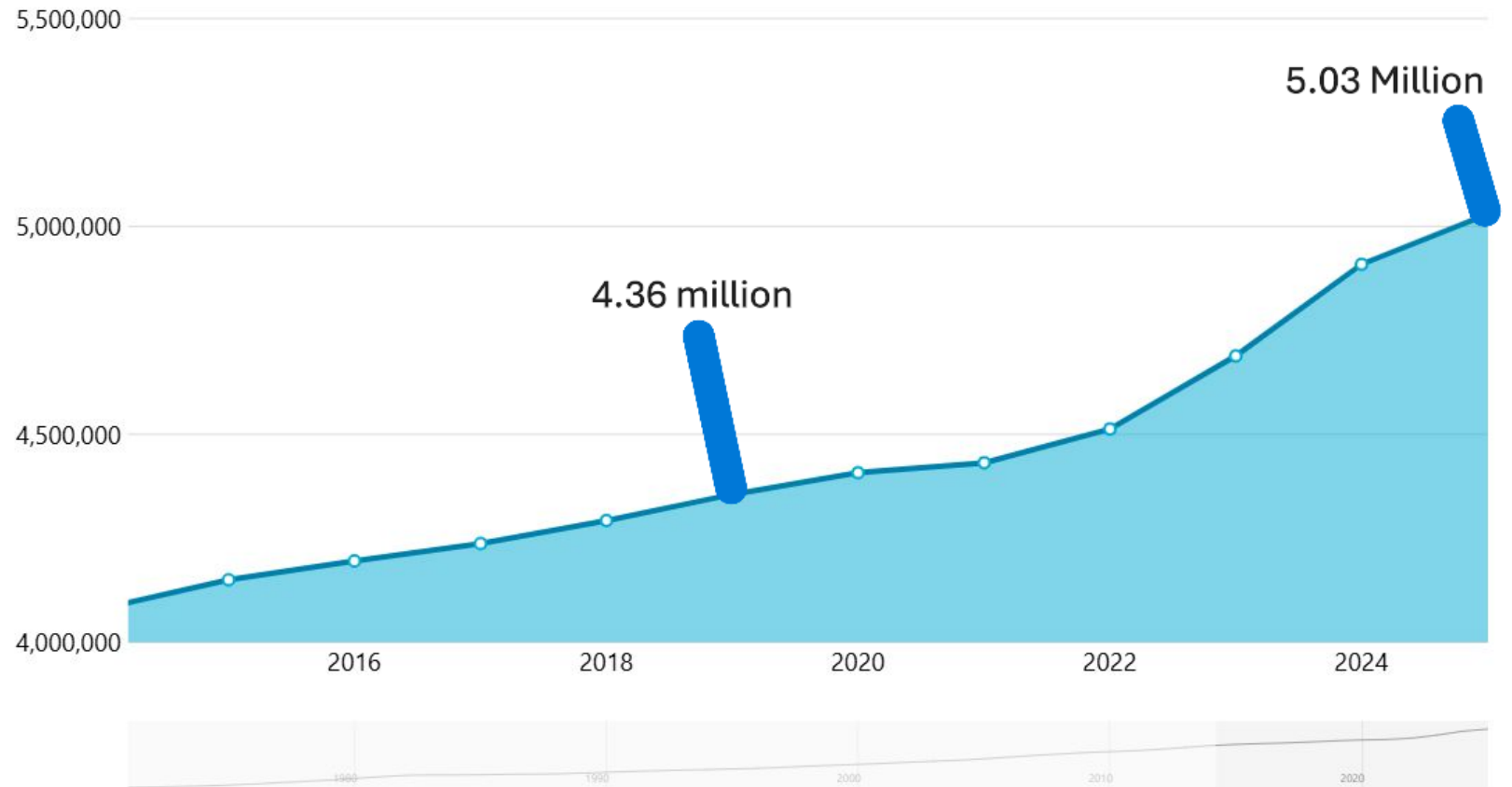
Chinook Arch Services

- 35,168 library cardholders
- Hotspots – borrowed 3,508 (**\$26,100.00 yearly savings**)
- 573,200 items moved between libraries (**\$14,330,000**)
- 48,567 physical items added to the shared library catalogue
(\$1,214,175.00)
- **Southwestern Albertan saves an estimated**
\$15,569,6008.00

Source: Chinook Arch 2024 Annual Report

Investment in Library Funding

Alberta Population Growth



[Government of Albert, Economic Dashboard
https://economicdashboard.alberta.ca/dashboard/population-annual#section6](https://economicdashboard.alberta.ca/dashboard/population-annual#section6)

Investment in Library Funding

ABmunis and RMA - Resolutions

- increase the per-capita Library Services grant from \$5.60 to \$6.94
- increase the per-capita Operating Grant for regional systems from \$4.75 to \$5.90
- allocate funding based on current population data, and to update those figures annually
- index per-capita grants to inflation going forward

Investment in Library Funding

Current Funding Model	Ask
<p>Library Services grant- base funding of \$9,000 plus a per resident rate at \$5.60 with 2019 population Number</p> <p>Total: \$1,224,518.00</p>	<p>Base funding of \$9,000 plus \$6.94 with 2019 population Number</p> <p>Total: \$1,457,228</p> <p>Difference \$232,710.00</p>
<p>Operating Grant for regional systems from \$4.75</p> <p>Total: \$999,695.00</p>	<p>To \$5.90</p> <p>Total \$1241,726.00</p> <p>Difference \$242,031.00</p>
<p>2019 Population Numbers</p> <p>209,184</p>	<p>2025 Population Numbers</p> <p>209,623</p> <p>Difference 439</p>
	<p>Index per-capita grants to inflation going forward</p>
<p>Population Numbers published by the Ministry of Municipalities</p>	

Why This Investment Matters Now

- Addressing Affordability and Quality of Life
- Supporting Economic Development
- Maintaining Rural Vitality

Intellectual Freedom

- Board-approved policies aligned with provincial legislation and regulation.
- formal request for reconsideration process
- When a child receives a library card, a parent or guardian acts as the guarantor
- Libraries offer access to diverse ideas, not endorsement

Intellectual Freedom

- When government restrict access to some, we give then the power to restrict access to all
- It's important for Municipalities to maintain autonomy of local library services- because each community is different and have different needs.

Takeaways

- increase the per-capita Library Services grant for both Local and System Library Board.
- allocate funding based on current population data, and to update those figures annually
- index per-capita grants to inflation going forward
- Intellectual Freedom - maintain autonomy of local library services.

Questions?

Dothlyn McFarlane, MA, MLIS

Associate Director

dmcfarlane@chinookarch.ca

Robin Hepher, MLIS

CEO

rhepher@chinookarch.ca

403-380-1505



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM



2026-01-01

Neil Smith

CAO

Nanton, AB

Dear Neil,

Please find attached the quarterly Community Policing Report for Q3. It outlines staffing, financial information, and crime trends for the Nanton Detachment and supports our commitment to transparency and ongoing collaboration with our community partners.

Through both provincial and municipal policing contracts, the RCMP serves roughly 40% of Albertans across 95% of the province, including your community. That is why it is so important that our work is centered on people — the frontline members serving your community, the support teams behind the scenes, and the Albertans who rely on us every day.

The Government of Alberta's Police Funding Model (PFM) has strengthened our ability to meet those needs. With your contributions, we have added 279 police officers, 136 directly to detachments, along with 242 civilian staff, including 77 supporting detachment operations. These investments have also enabled the development of a Real-Time Operations Centre to support frontline officers, the expansion of our drone program, enhanced investigative capacity, and the addition of a third specialized Emergency Response Team.

These resources, along with the dedication of our employees and the support of your community, have helped bring Alberta's crime rates to their lowest point in five years — and we are committed to building on this progress together.

I welcome continued conversations about your community's policing priorities and any ideas that can help us strengthen our service. Working collaboratively is essential to maintaining this forward progress, and I encourage you to reach out at any time with questions, concerns, or suggestions.

Sincerely,

Sgt. David DAVIS



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Nanton

Detachment Commander

Sgt. David DAVIS

Report Date	Fiscal Year	Quarter
January 1, 2025	2025-26	Q3 (October - December)

Community Priorities

Priority #1: Enhanced Road Safety

Updates and Comments:

Traffic safety remained a priority throughout Q3, with enforcement focused on identified problem areas and peak travel periods. Between October and December, the detachment responded to 52 traffic collisions, including one non-fatal injury collision, with the remainder being property-damage-only occurrences. Speeding and other moving violations continued to represent the most common roadway safety issues.

Members conducted targeted traffic enforcement resulting in traffic violation tickets and warnings, addressing speeding, careless driving, uninsured vehicles, unauthorized drivers, and dangerous operation offences. Two provincial roadside alcohol suspensions were issued during the quarter, with no Criminal Code impaired driving charges recorded.

Seasonal weather conditions, reduced daylight hours, and staffing constraints limited sustained enforcement later in the quarter; however, visible patrols were maintained during higher-risk times, including holidays and peak travel periods

Priority #2: Police visibility

Updates and Comments:

Despite reduced staffing, the detachment maintained police visibility through proactive patrols, routine community interaction, and consistent response to calls for service. Visibility was maintained within the Town of Nanton and surrounding rural areas while members attended to a high volume of community impact files.





Members responded to numerous mental health related incidents, sudden deaths, and complex public-assistance files during the quarter. These interactions required significant time and resources but provided continued opportunities for engagement with residents and reinforced public confidence in policing services.

Due to staffing constraints, visibility initiatives were integrated into core policing duties rather than conducted as standalone events; however, positive community relationships were maintained through ongoing daily contact and responsiveness.

Priority #3: Crime Reduction

Updates and Comments:

Crime reduction efforts during Q3 focused on prolific offender management, targeted enforcement, and disruption of high-risk behaviour. During the reporting period, Nanton members laid 85 charges, including serious Criminal Code and Controlled Drugs and Substances Act offences.

Investigations included assaults, sexual offences, voyeurism, identity fraud, possession of stolen property, drug trafficking involving fentanyl and methamphetamine, dangerous operation of motor vehicles, flight from police, and repeated breaches of court imposed conditions. These enforcement actions reflect a deliberate focus on individuals causing disproportionate harm within the community. Members also managed a significant number of Mental Health Act calls, sudden death investigations, and public order files. While resource intensive, these files were handled effectively and without escalation, contributing to overall community safety and stability despite limited staffing.





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	4	2	2	1
Detachment Support	2	1	0	1

Notes:

1. Data extracted on September 29, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, two officers are currently working. There is one officer on Parental leave and one vacant position. There is one hard vacancy.

Detachment Support: Of the two established positions, one resource is currently working with none on special leave. There is one hard vacancy currently.





Nanton Provincial Detachment

Crime Statistics (Actual)

October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	2	0	0	0	N/A	N/A	-0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	1	1	N/A	0%	0.3
Other Sexual Offences		0	0	0	4	1	N/A	-75%	0.6
Assault		1	12	6	4	8	700%	100%	0.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		1	3	3	6	1	0%	-83%	0.3
Uttering Threats		1	5	3	2	2	100%	0%	-0.1
TOTAL PERSONS		3	22	13	17	13	333%	-24%	1.5
Break & Enter		1	3	2	4	1	0%	-75%	0.1
Theft of Motor Vehicle		0	3	2	1	0	N/A	-100%	-0.2
Theft Over \$5,000		0	0	1	3	1	N/A	-67%	0.5
Theft Under \$5,000		8	8	13	8	3	-63%	-63%	-1.0
Possn Stn Goods		1	2	4	0	4	300%	N/A	0.4
Fraud		5	2	10	4	8	60%	100%	0.8
Arson		0	0	1	0	0	N/A	N/A	0.0
Mischief - Damage To Property		3	5	3	2	4	33%	100%	-0.1
Mischief - Other		2	2	8	0	1	-50%	N/A	-0.4
TOTAL PROPERTY		20	25	44	22	22	10%	0%	0.1
Offensive Weapons		1	0	0	1	1	0%	0%	0.1
Disturbing the peace		2	2	2	4	0	-100%	-100%	-0.2
Fail to Comply & Breaches		2	1	3	2	4	100%	100%	0.5
OTHER CRIMINAL CODE		2	1	1	3	6	200%	100%	1.0
TOTAL OTHER CRIMINAL CODE		7	4	6	10	11	57%	10%	1.4
TOTAL CRIMINAL CODE		30	51	63	49	46	53%	-6%	3.0



Nanton Provincial Detachment

Crime Statistics (Actual)

October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	0	0	0	1	-75%	N/A	-0.6
Drug Enforcement - Trafficking		2	0	0	0	1	-50%	N/A	-0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	0	0	0	2	-67%	N/A	-0.8
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	1	0	0	-100%	N/A	-0.2
TOTAL FEDERAL		7	0	1	0	2	-71%	N/A	-1.0
Liquor Act		1	0	0	1	1	0%	0%	0.1
Cannabis Act		0	0	0	1	1	N/A	0%	0.3
Mental Health Act		6	14	10	11	10	67%	-9%	0.5
Other Provincial Stats		7	5	23	16	12	71%	-25%	2.1
Total Provincial Stats		14	19	33	29	24	71%	-17%	3.0
Municipal By-laws Traffic		0	0	1	0	2	N/A	N/A	0.4
Municipal By-laws		2	2	0	1	0	-100%	-100%	-0.5
Total Municipal		2	2	1	1	2	0%	100%	-0.1
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		6	12	4	4	1	-83%	-75%	-1.8
Property Damage MVC (Reportable)		34	36	48	26	27	-21%	4%	-2.4
Property Damage MVC (Non Reportable)		5	9	7	12	15	200%	25%	2.3
TOTAL MVC		45	57	59	43	43	-4%	0%	-1.8
Roadside Suspension - Alcohol (Prov)		2	1	1	7	2	0%	-71%	0.6
Roadside Suspension - Drugs (Prov)		1	0	0	0	0	-100%	N/A	-0.2
Total Provincial Traffic		227	164	142	247	112	-51%	-55%	-14.7
Other Traffic		0	0	1	0	0	N/A	N/A	0.0
Criminal Code Traffic		9	1	1	6	5	-44%	-17%	-0.3
Common Police Activities									
False Alarms		5	6	7	1	10	100%	900%	0.5
False/Abandoned 911 Call and 911 Act		1	8	2	5	3	200%	-40%	0.1
Suspicious Person/Vehicle/Property		14	16	18	13	12	-14%	-8%	-0.7
Persons Reported Missing		1	0	2	0	0	-100%	N/A	-0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		2	6	8	3	0	-100%	-100%	-0.7
Form 10 (MHA) (Reported)		1	0	0	2	1	0%	-50%	0.2

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

February 4, 2026

Good day,

As we begin a new year, I would like to take the opportunity to share an update on the work the Alberta RCMP is doing to support safe, resilient communities across the province.

Like you, and the communities you serve, crime remains a primary concern for the Alberta RCMP. We recognize the significant impacts crime has on residents, businesses, and overall community well-being. Policing in Alberta presents unique and real challenges, including vast geographic areas, long response distances, and a relatively small number of repeat offenders who cause a disproportionate amount of harm. Addressing these challenges requires responses that are intelligence-led, fiscally responsible, and built on strong partnerships.

We remain focused on addressing crime through continual reassessment of operational approaches, responsible deployment of resources, and close collaboration with municipal and community partners. We also recognize the significant cost of policing for communities and remain committed to ensuring available resources are deployed strategically and efficiently to deliver effective policing services to Albertans.

As part of this commitment, we are investing in modernization initiatives, including the development of the Real-Time Operations Centre, the expansion of the Emergency Response Team, increased investigative capacity and resources focused on working in partnership with communities and government on prevention initiatives and address the root causes of crime.

I want to highlight for you some of the initiatives we have underway, some of the results we've realized and some of the opportunities we remain focused on.

Despite fiscal pressures, we continue to focus resources where they will have the greatest impact. One of our key strategies is concentrating on the relatively small number of offenders responsible for the greatest harm across the province through tracking and prioritizing the Top 100 offenders. Using data compiled from RCMP and municipal police services across Alberta our Strategic Research and Analysis Unit, has assessed nearly 100,000 unique offenders and ranked them to identify those causing the most significant harm. This intelligence directly informs the work of Crime Reduction Units located across the province that can be deployed where and when emerging crime trends demand to target those offenders causing the most harm. These units work in close coordination with local detachments and partner agencies, including municipal police services and Alberta Sheriffs.

We have countless examples of successful operations targeting property crime offenders across Alberta where significant seizures of stolen property including vehicles, ATV's heavy construction equipment, and copper wire, have been recovered and offenders have been arrested to face prosecution. This includes well coordinated investigations involving teams of investigators located strategically throughout the four districts working in concert and utilizing sophisticated investigative techniques and tools including the leveraging of cutting-edge surveillance assets from our federal RCMP partners.

Canada

We know that addiction to illicit drugs is a huge driver of the types of crime that victimize Albertans. To that end, we have also utilized enhanced investigative resources to compliment local detachments in combatting the drug trade in communities across the province. We have made significant seizures of fentanyl, methamphetamines, cocaine and illegal firearms in numerous investigations across the province. These successes impact the availability of these harmful drugs through disruption of supply and act as a deterrent by holding accountable those who are profiting from the distribution of substances that deprive Albertans of their safety and security.

We are embracing technology to make policing more effective, efficient, and safer for both the public and police. The policing landscape is changing; yesterday's solutions won't solve today's challenges. As such, modern policing requires that frontline officers be supported by layers of expertise, coordination, and technology. The Real-Time Operations Centre does exactly that and is a critical component of police modernization. Operating twenty-four hours a day, seven days a week, the Real-Time Operations Centre provides operational support to every Alberta RCMP officer in the province. It enhances officer and public safety, coordinates specialized resources, and ensures informed decision-making during complex and evolving incidents. For our officers, the Real-Time Operations Centre ensures they are never working alone, regardless of location. For Alberta communities, this means every officer on their street is supported by a robust network of specialized units ready to respond at any moment. Ratepayers aren't funding just one uniformed member, but a comprehensive system of expertise and technology working behind that officer to keep their community safe.

Advanced investigative resources and practices represent another essential component of modernized policing as do resources such as the Emergency Response Teams. Emergency Response Teams are teams of highly skilled and trained individuals, bringing together experienced members, specialized tactics, advanced technology, and trained negotiators as a complete operational package, essentially bringing the right resource to the most volatile and dangerous calls. Their role is to safely resolve high-risk incidents involving armed or barricaded individuals, hostage situations and high-risk arrests. By deploying the appropriate expertise, equipment, and techniques, Emergency Response Teams have consistently led to safer outcomes for community members, suspects, and police officers. Demand for these specialized responses has increased significantly, with a sixty-one per cent increase in calls requiring Emergency Response Team involvement over the past four years. In response we have increased our capacity in this area enhancing overall public safety throughout the province. These specialized units place the Alberta RCMP on the leading edge of modern policing in Canada and directly support community safety. Combined with the dedication of our employees and the partnership of the communities we serve, these efforts have helped reduce crime rates in Alberta to the lowest in five years.

We recognize that police visibility and staffing levels remain key concerns for our clients and stakeholders. We continue to focus on recruiting Albertans to serve Albertans, strengthening experienced police officer recruitment. Since April 1, 2024, we have seen 5,450 applications in Alberta and 22 Experienced Police Officers have joined the Alberta RCMP since April 1, 2025. While these recruiting numbers are encouraging, we recognize the ongoing urgency to fill vacancies which is why we continually look inward at our hiring processes to remove barriers, find efficiencies and ensure the most qualified applicants are finding their way to service in communities across Alberta as quickly as possible.

Like all police services, we experience short-term human resource pressures at frontline detachments and have developed several strategies that enable a flexible response to these pressures. We have established a Relief Team based out of Leduc and Cochrane that is comprised of 30 members who

support detachments throughout the province. Since the start of 2026, the Relief Team has deployed 34 times to various detachments in the province. In addition, we currently have 33 Reservists who are retired police officers available as and when required to deploy where the greatest needs are. This provides another option of flexible deployment of highly experienced resources.

We are continually assessing our service delivery models to ensure our resources are deployed in the most effective and efficient way. This includes assessing resource levels at detachments, monitoring our response times, reviewing and adapting our policies and piloting initiatives to improve member visibility in communities. Just recently, we approved a pilot project that leverages technology to reduce the administrative burden placed on our front-line members, so that they can spend more time engaged in proactive patrolling and community engagement.

We continually engage in consultation with our community partners and stakeholders to identify whether changes to service delivery are needed. We assess and discuss impacts with our stakeholders and prioritize flexibility to ensure we are responsive to community priorities and needs.

Municipal leadership plays a critical role in advocating for safer communities. Your collective voice—grounded in firsthand knowledge of how crime affects residents, businesses, and community well-being—is essential in advancing meaningful change related to bail practices and court capacity.

I would like to highlight some of the broader challenges we encounter in this space.

First, let me share an example of a single prolific offender whose repeated releases resulted in significant harm across multiple communities:

- In February 2025, he committed a firearm-related robbery and stole a vehicle containing a one-year-old child, receiving a 90-day sentence.
- In June 2025, he was sentenced to 21 days time served after being located in a stolen vehicle.
- In July 2025, he was arrested again in a stolen vehicle, charged with 11 offences, and released on bail with conditions.
- In September 2025, he pled guilty to theft under \$5,000 and served 30 days.
- In November 2025, he rammed an unmarked police vehicle with a stolen vehicle and was taken into custody.
- He now faces 11 charges, including failure to comply and assaulting a police officer with a weapon, and remains in custody.

This individual committed offences across Stony Plain, Spruce Grove, Parkland County, Lac Ste. Anne County, and Sturgeon County. His apprehension was the result of coordinated efforts between the Central Alberta District Crime Reduction Unit, a Community Response Team, and Parkland Detachment resources.

Examples such as this are not isolated. They demonstrate how a single prolific offender, repeatedly released back into the community, can cause significant harm to multiple municipalities in a short period of time. These cases underscore rural Albertans' concerns around repeat offending, bail, and court capacity.

We work closely with Crown Prosecutors to address repeat offending by ensuring priority offenders are supported by comprehensive bail packages that clearly outline criminal history, risk to public safety, and the broader community impacts of continued release. We also actively support the use of Community

Impact Statements, which allow communities and municipal leaders to articulate the cumulative harm crime causes beyond individual victims.

We remain compassionate toward individuals experiencing mental health challenges, addictions, and social vulnerability, and we continue to support partnerships that improve access to treatment and recovery services. This requires that adequate treatment be available and accessible. At the same time, there *are* individuals whose repeated, violent, or high-risk behaviour necessitates incarceration. Some people simply need to go to jail in order to protect the public and prevent further victimization.


Court capacity remains a significant challenge across the province, especially in rural Alberta. Limited court time, shortages of judges and clerks, and resulting delays undermine the effectiveness of the justice system. We will continue to advocate for improvements through multiple forums, consistently raising the impacts these pressures have on victims, communities, and frontline policing.

When policing data, operational experience, and municipal advocacy align, they provide a powerful foundation for justice system reform. Effective crime reduction cannot be achieved by policing alone. Long-term success depends on strong partnerships with municipalities, community organizations, government, and social service providers. We value our relationship with you and those you represent and recognize the essential role you play in shaping community safety priorities.

Modernization, fiscal responsibility, and collaboration will continue to guide our efforts. We are committed to leveraging technology, applying best practices, and deploying the right resources in the right places to support shared public safety goals.

Effective policing depends on strong partnerships, and I want to assure you that we remain committed to working closely with elected officials, municipal administrators, and community leaders to ensure policing services align with local priorities and needs. That is why I encourage you to reach out to your local Detachment Commander to discuss your policing services and explore opportunities to strengthen collaboration in support of your community priorities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Trevor Daroux', with a stylized flourish at the end.

Trevor Daroux
Deputy Commissioner
Commanding Officer Alberta RCMP

111140 - 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Telling Your Story: A Community History Video Partnership

Dear Council Members,

My name is Craig Baird, and I am the creator and host of *Canadian History Ehx*, one of Canada's leading history podcasts and radio programs.

I launched *Canadian History Ehx* in 2019 with the goal of exploring and sharing Canada's rich past. What began as a small podcast has grown into one of the most-listened-to history shows in the country, now reaching over one million downloads per year and airing nationally on the Corus Radio Network. Alongside the show, I manage social media channels with a combined audience of more than 300,000 followers, and I am the author of the best-selling book *Canada's Main Street: The Epic Story of the Trans-Canada Highway*.

This year, I am embarking on an ambitious coast-to-coast-to-coast journey across Canada to document our country's past and present. The stories, interviews, and experiences from this trip will become a series of videos and a future book focused on the people, places, and communities that shape Canada.

With my background in journalism and video production, my goal is to visit communities like yours to tell your story—highlighting your history, heritage, and the ways you preserve it for future generations. These videos are designed not only to celebrate local history, but also to serve as lasting, shareable promotional pieces for your community.

To help fund this journey, I am offering communities the opportunity to partner with me for the creation of a dedicated feature video about their history and heritage.

What I'm offering:

- A 10–20 minute professionally produced video focused on your community's history, heritage, and preservation efforts
- Distribution across my social media platforms, YouTube channel, and TikTok, reaching hundreds of thousands of history-interested viewers. My follower count is as follows:
 - Twitter (65,000): <https://x.com/CraigBaird>
 - Instagram (48,000): @cdnhistoryehx
 - Threads (40,000): <https://www.threads.com/@cdnhistoryehx>
 - Bluesky (25,000): <https://bsky.app/profile/cdnhistoryehx.bsky.social>
 - TikTok (35,000): @cdnhistoryehx
 - YouTube (6,800): <https://www.youtube.com/@CanadianHistoryEhx>
 - Facebook (106,000): <https://www.facebook.com/CanadianHistoryEhx>
- A collaborative process: no video will be published without your approval after review
- A two-week turnaround: all videos will be delivered for review within two weeks of filming

- Filming will take place during my journey between June and September (although some can be done earlier than June due to proximity to my location of Stony Plain, Alberta).

Cost:

- \$500 total
- \$250 upon acceptance
- \$250 once the video has been delivered for your review

My aim is to create something that your community can be proud of—an engaging, accurate, and accessible story that showcases what makes your town unique, while also introducing it to a large, Canada-wide audience interested in history, travel, and heritage.

Thank you very much for considering this proposal. I would be happy to answer any questions or discuss how we can tailor this project to best serve your community.

Sincerely,
Craig Baird
Canadian History Ehx