



AGENDA

Monday, March 6, 2023 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

- 1.1 Call to Order
- 1.2 Adoption of Agenda (Res)

2. PRESENTATIONS: None scheduled

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 Services Committee Meeting Minutes February 16, 2023 - E
- 4.1.2 Regular Meeting Minutes of February 21, 2023 - E

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Services Committee Recommendations - E

- # 1 Request for Decision: Dewatering Pilot
- # 2 Request for Decision: Bylaw 1160/04 Review
- # 3 Request for Decision: Air burner options for yard waste

5. NEW & UNFINISHED BUSINESS (Requests for Decision):

- 5.1 Request for Decision: Operational Budget 2023 - E
- 5.2 Request for Decision: Tom Hornecker Recreation Centre aesthetic project – E
- 5.3 Information Brief: Proposed Fire Department Review – E
- 5.4 Information Brief: Economic Development dialogue with Chamber of Commerce – E
- 5.5 Request for Decision: Event Sponsorship (Marlins) - E

5.6 Extension of Councillor Todd leave of absence until May 31st

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Invitation to attend Longview Little New York Daze July 15 & 16 – E

6.2 FOR INFORMATION:

6.2.1 Letter of support sent to the Canadian Grain Elevators Discovery Centre – E

6.2.2 Letter of support for Nanton Lions Campground proposal – E

6.2.3 Letter from Minister Schulz, Budget 2023 – E

6.2.4 Alberta Environment Wastewater Treatment Plant License extension – E

6.2.5 AB Public Safety Minister Ellis – Provincial Policing

6.2.6 AB Municipal Affairs Minister Schultz – Municipal Sustainability Initiative (MSI) and Canada Community – Building Fund (CCBF) announcements – E

7. CLOSED CONFIDENTIAL SESSION:

7.1 Nanton Schools Solution – FOIP Section 21 – Harmful to intergovernmental relations

7.2 Housing Needs Assessment – FOIP Section 21 – Harmful to intergovernmental relations

7.3 Municipal Enforcement - FOIP Section 24 – Advice from Officials

8. ADJOURNMENT:





STATUS REPORT

Meeting: March 06, 2023
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: **GOV** = Governance **FIN** = Finance **SERV** = Services **REC** = Recreation & Culture
ECD = Economic & Community Develop **CW** = Committee of the Whole

COUNCIL Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

Res #	Description	Actions	Status	Notes
Regular Meeting February 21, 2023				
48 - 23/02/21	Approved proposed amendments to the 2023 Operating Budget prior to finalization March 6/23	CS to integrate	IP	
49 - 23/02/21	RFD Re the Information Technology (IT) security recommended options.	Bring to March 6, 2023 Reg	IP	CS
50 - 23/02/21	Accept RCMP priorities for 2023; Traffic Safety, Crime Reduction, Community relations, presence in school and domestic violence awareness.	Letter to Cpl Nairn	C	LS
51 - 23/02/21	Approve a donation in the amount of \$500.00 for Safety Smarts farm safety education training for A.B. Daley School students	Letter sent LS	C	
54 - 23/02/21	Request presentation by the LRSD representatives for update on the Nanton Schools Solution proposal, at the March 20, 2023 Regular Meeting of Council.		C	
55 - 23/02/21	Request info from LRSD to address Council’s concerns: Nanton trustee rep, JT Foster build, Include MD WC and MD Ranchlands, in conversations.		C	Neil Sent email.

Services Meeting February 16 2023				
Rec 1 – 23/02/16	Dewatering pilot project for the WWTP for \$7000 to reduce liquids in sludge.	Reg – Mar 6/23	C	
Rec 2 – 23/02/16	Review Bylaw 1160/04 (Development Levy Bylaw) to address utility fees for bare serviceable lots.	Reg – Mar 6/23	C	
Rec 3 – 23/02/16	Explore air incinerator options for yard waste debris including pricing, life-span, distribution & durability	Reg – Mar 6/23	C	

Regular Meeting February 6, 2023 (not included in Regular Meeting Status Feb 21 2023)				
27 - 23/02/06	Approved the transfer of Operating/Capital Budget amounts into reserves for use in 2023 or later for \$332,686		C	
31 - 23/02/06	Adopt the Nanton LUB Community Engagement Implementation Plan as presented by ISL		C	
32 - 23/02/06	Purchasing policy to include authorization for the contracting of ‘Vendors of Record’ under Master Services Agreements		C	
33 - 23/02/06	amendment to Travel policy No. 12 47 20/02/18 that will update the mileage rate		C	
34 - 23/02/06	Approve leave of absence extension from Councillor Kevin Todd to March 1, 2023.		C	

35 - 23/02/06	Rescind Res 298-22/10/17 and appoint Councillor Victor Czop as Chair, Councillors Ken Sorenson, Kevin Todd as well as Mayor Jennifer Handley to the Governance Standing Committee.		C	
36 - 23/02/06	Rescind Res 299-22-10-17 and appoint Councillor Kevin Todd as Chair Council Members John Dozeman, Dave Mitchell as well as Mayor Jennifer Handley to the Finance Standing Committee.		C	
37- 23/02/06	Rescind Res 300-22/10/17 and appoint Councillor Ken Sorenson as Chair and Council Members, John Dozeman, Roger Miller and Jennifer Handley to the Services Standing Committee		C	
38 - 23/02/06	Rescind Res 314-22/10/17 and appoint the Members of the Municipal Planning Commission as follows: Council Members: Victor Czop, Roger Miller, Ken Sorenson; Two Alternate Council Members: John Dozeman, Kevin Todd; Two Members-at-large: Shauna Strong, Julia Anderson		C	
39 - 23/02/06	Moved to decline the request from the Oldman Watershed Council for a \$0.48 per capita donation	Letter to OWC	C	
40 - 23/02/06	Accept the proposed meeting from Livingstone Range School Division March 7/23 Nanton		C	
42 - 23/02/06	Forward letter to the AB Min Health re: EMS and Nanton needing patient transport.		C	

Regular Meeting January 16 2023

14-23/01/16	budget \$5,000 –vinyl wrap THRC	Fwd Reg Mtg 23/03/06	IP	CAO
18-23/01/16	CAO to collab with Chamber of Commerce RFD for Marketing	Info brief to follow	IP	
19-23/01/16	Needs Assessment - Silver Willow rebuilding	Quote provided	IP	

COUNCIL / COMMITTEE OF THE WHOLE

Res #	Description	Notes	Status	fw
112 – 22/03/09	further discussion for direction and control of the Director of Emergency Management position as per Bylaw #1332/19.			Emergency Advisory committee
CW 1- 22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program		IP	On hold
CW 2- 22/11/28	Determines an option for the refurbishment of the Town's gateway signs in 2023 and the relocation of next generation LED community information signage			REG next year 2023
CW 3.1.4 22/11/28	Budget deliberations priority - installation of an elevator 2023			Spring '23
CW 3.1.6 22/11/28	Chamber request for financial support of Economic Development Officer will be discussed within the 2023 Budget			Spring '23
CW 3.2.1 22/11/28	Offsite Levy Bylaw (proposed): bring the issue forward for consideration in spring of 2023			Spring '23

COMMITTEES

Res #	Description	Issue	ST	Notes	fw
7 - 23/01/03	Refer the potential of utility fees for bare lots to Services Committee	Bylaw #1160/04 review – fwd to Reg 23/03/06		SERV	

DEPARTMENTS

Res #	Description	Issue	ST	Notes	fw
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52 – 21/03/01	CAO to apply for THRC elevator funding (CW 22/11/28 discussion)	Waiting program opportunity and budget for specification development/estimate	IP	CAO	FIN
82 – 21/04/05	THRC new program & partnering w/FCSS investigation	See also Res#20-20/01/20	IP	OTHER Rec	REC
243-21/09/07	Heraldic emblem project updated – working on draft sketch	Sketch draft in progress	IP	LS	Draft received
149-22/05/02	RFD re: STARS \$2/capita request	Review in Spring	IP	CS	
174-22/05/16 250-22/08/15	CAO to draft lease agreement for the Canadian Grain Elevator Discovery Center	Legal req'd for liability re: lease / CAO to include info	IP	Legal advice received	
251-22/08/15 252-22/08/15	CAO to consult with ORRSC for LUB amendment in relation to CGEDC lease and use & master plan inclusion	CAO	IP	LUB project in review	On hold for general LUB process
237 -22/10/19	CAO RFP re: review of Fire Department needs and strategic 10-year plan	Pending budget approval	IP	CAO	
383 - 22/12/12	FIN committee to explore Operational Budget options in 2024		IP	FIN	
391- 22/12/12	Fwd support grant app for Fire Services training to ICF Emergency Services	CAO / Fire Chief	IP		
394 - 22/12/12	Defer off-site levy in lieu of legal advice	CAO	IP		
CW3- 23/01/30	Include provisions for updated Fire Services Bylaw regarding fireworks	Under review	IP		CAO/LS



CAPITAL BUDGET 2023 Progress

Roadway Infrastructure	BUDGET	SOURCE
Road rehab & repairs - various locations	\$150,000	Gas Tax
Sidewalk rehab & replacement - <i>various locations</i>	\$75,000	Gas Tax
<i>Notes:</i>		
Water, Wastewater & Stormwater Infrastructure	BUDGET	SOURCE
WWTP (FOG Digester)	\$75,000	MSI/LGFF
Sewer collection re-lining (remainder of 19 th Street)	\$100,000	Gas Tax
Flusher (for sewer collection mains)	\$20,000	MSI/LGFF
WWTP Equipment (chemical pump and metering)	\$25,000	MSI/LGFF
Water Valve Replacement	\$100,000	Gas Tax
Catch Basin/ swale (Ranchland Motel corner) project	\$20,000	MSI/LGFF
Raw water reservoir aeration project	\$1,370,000	AWWMP
	38.46% Reserves; 61.54% Province	
Manhole chamber renewal	\$50,000	Gas Tax
<i>Notes:</i>		
Parks & Trails	BUDGET	SOURCE
Picnic Shelter/ Gazebo modifications (Lions Grove Park)	\$15,000	MSI/LGFF
Pathway Rehab (Ball Diamond area)	\$20,000	MSI/LGFF
Playground updates (handicap accessible swings and groundwork)	\$25,000	MSI/LGFF
VIC washroom updates	\$10,000	Reserves
<i>Notes:</i>		
Buildings	BUDGET	SOURCE
THRC - front curtainwall façade, roof & elevator (grant dependent)	\$300,000	program
Arena – partial board replacement/ updates	\$75,000	MSI/LGFF
Public Works Shop – Heating, A/C, ventilation, lighting and structural	\$75,000	MSI/LGFF
Firehall – Heating updates	\$20,000	MSI/LGFF

Fencing - recycling/branch pile yard	\$25,000	Taxation
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Notes: An elevator proposal, when submitted, may not be funded in 2023, but the possibility is there. Some reserve contribution would likely be required.

Vehicles & Equipment	BUDGET	SOURCE
PW equipment - sander and plow	\$50,000	Taxation
Backhoe replacement	\$202,000	MSI/LGFF
Vehicles (PW pickup trucks)	\$75,000	Reserves
Parks - tractor replacement	\$40,000	MSI/LGFF
Bylaw equipment - speed signage & upgraded crosswalk illumination	\$25,000	Gas Tax

Notes: Backhoe ordered (John Deere) February 2023, delivery not until next January.

Public Realm & Development	BUDGET	SOURCE
Library Raingarden (<i>grant dependent</i>)	\$56,500	program
VIC Raingarden/secondary phase (<i>grant dependent</i>)	\$567,500	program
Gateway Signage	\$25,000	MSI/LGFF

Notes: Library or VIC project grant application success would mean considerable reserve decisions for match or partnering amounts.

Note:



MINUTES

Thursday, February 16, 2023 at 2:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 18 Street

SERVICES COMMITTEE

MEMBERS: Chair Ken Sorenson and Members John Dozeman, Roger Miller and Mayor Jennifer Handley.

OTHERS:

Neil Smith	Chief Administrative Officer
Clayton Gillespie	Corporate Services Manager
Victor Czop	Councillor
Bill Woytiuk	Operations Manager
Shellah Petersen	Operations Lead Hand
Nicole Roy	Legislative Clerk
Adam Reiter	Community Peace Officer

1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The meeting was called to order by Chair Sorenson at 2:00 p.m.

RESOLUTION # 1 – 23/02/16 – 20/30 - Handley

IT WAS MOVED to accept the agenda for the February 16, 2023 Services Committee meeting as distributed. CARRIED

2. DELEGATIONS BY APPOINTMENT:

2.1 Manager of Operations – spring wastewater treatment projects (aeration and dewatering)

RECOMMENDATION #1 – 23/02/16 – 20/30 – Dozeman

Recommend that Council proceed with the 2023 dewatering pilot project for the Wastewater treatment plant as recommended by the Operations Manager at an estimated cost of \$7000 to determine effectiveness of dewatering options before proceeding to a larger scale dewatering project to reduce liquids in sludge. CARRIED

3. MINUTES OF PREVIOUS MEETINGS & BUSINESS ARISING FROM THE MINUTES:

3.1 Minutes of the last meeting of the Services Committee of November 30, 2022, were accepted at the Regular Meeting of Council held December 12, 2022.

4. NEW AND UNFINISHED BUSINESS:

4.1 **Infobrief: Utility Fees for Bare, Serviceable Lots – E**

RECOMMENDATION #2 – 23/02/16 – 20/30 – Miller

Recommend that Council request the Chief Administrative Officer to review Bylaw 1160/04 also referred to as the Town of Nanton Development Levy Bylaw for updating to address future of utility fees for bare serviceable lots. CARRIED

4.3 **Distribution Loss and Unmetered Buildings**

Operations Manager overview on spring plan to investigate potential water loss in Nanton, particularly at the Tom Hornecker Recreation Centre.

4.4 Agricultural Society – farm hydrant project

More information to be brought forward in the future regarding the infrastructure at the Ag Society grounds.

4.5 Regional Water study (verbal - update)

The Chief Administrative Officer provided information on potential options for access to water (from High River), difficulties and land use awareness.

Bill Woytiuk left meeting at 3:39 pm. Returned at 3:42 p.m

4.6 CLOSED CONFIDENTIAL SESSION:

Yard and Tree Waste: Alternate Approach for consideration – E

RESOLUTION # 2 – 23/02/16 – 20/30 - Handley

IT WAS MOVED to recess the Services Committee Meeting at 3:50 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

4.6 Yard Waste Area FOIP Section (24) *Advice from Officials*
CARRIED

RESOLUTION # 3 – 23/02/16 – 20/30 - Miller

Moved to reconvene the Services Committee meeting at 4:19 p.m. CARRIED

RECOMMENDATION #3 – 23/02/16 – 20/30 - Dozeman

Recommend that Council request further information regarding air incinerator options for yard waste debris including pricing, life-span, distribution and durability. CARRIED

5. REPORTS / AGENDA BUILDING:

The next meeting was not scheduled (call of Chair and Administration).

6. ADJOURNMENT:

RESOLUTION # 4 – 23/02/16 – 20/30 - Dozeman

Moved to adjourn the Services Committee meeting at 4:20 p.m. CARRIED

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHAIRPERSON

CHIEF ADMINISTRATIVE OFFICER

NS:nr

These minutes accepted and signed this 6th day of March, 2023.





MINUTES

Tuesday, February 21, 2023 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors John Dozeman, Roger Miller, Dave Mitchell and Ken Sorenson
Electronic Attendance: Councillor Victor Czop
On Leave: Councillor Kevin Todd.

OTHERS PRESENT:

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services Manager
Nicole Roy	Legislative Services Clerk
Clayton Gillespie	Corporate Services Manager
Georgina Sharpe	Planning & Development Officer

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 45 – 23/02/21 - Dozeman

The Regular Council agenda for February 21, 2023 was accepted as presented. CARRIED

2. PRESENTATIONS:

2.1 Lynne Cox, Executive Director, Nanton Quality of Life Foundation 7:01 – 7:15 p.m. - E

Ms. Cox presented a PowerPoint to outline the programs which are offered to the community by the Nanton Quality of Life Foundation and noted that further opportunities to convey the information would be undertaken. The information will be filed as currently information. Ms. Cox left Chambers at the end of the presentation.

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Monthly Report - E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports January 2023 - E

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager - E
- 3.3.3 Planning & Development Officer - E
- 3.3.4 Fire Chief - E
- 3.3.5 Peace Officer – E

3.4 COUNCIL:

3.4.2 COUNCILLOR VICTOR CZOP – E

3.4.7 COUNCILLOR JOHN DOZEMAN - E
Foothills Regional Emergency Services Commission Minutes Nov 23/22 & Jan 25/23 - E

RESOLUTION # 46 - 23/02/21 - Mitchell

Moved that all written reports, as recorded on the agenda for February 21, 2023, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 Regular Council Meeting Minutes – E

RESOLUTION # 47 - 23/02/21 - Miller

The Councillors all having read the minutes and there being a correction to renumber the Resolution for Adjournment to #44 – 23/02/06, the Minutes of the Regular Meeting of the Council of the Town of Nanton held February 6, 2023, were accepted as corrected. CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Information Brief: Operational Budget (first draft) – E

RESOLUTION # 48 - 23/02/21 - Dozeman

Moved that a Request for Decision regarding amendments to the 2023 Operating Budget, as presented in the information brief by the Director of Corporate Services regarding:

- Reserve contributions utilizing investment income to off-set costs;
- Use of reserves to fund the Land Use Bylaw review rather than municipal taxes;
- Any initiatives, projects or areas of the budget that need to be increased or scaled back (keep tree program moving forward);
- Capital projects to utilize grant monies in order to proceed;

be brought forward for consideration at the Regular March 6, 2023 meeting of Council. CARRIED

5.2 Information Brief: Information Technology Health - E

RESOLUTION # 49 - 23/02/21 - Miller

Moved that a Request for Decision regarding the financial implications for increasing the Town of Nanton's Information Technology (IT) security elements, as recommended by the Town's IT contractor, Inspiris, and presented by the Director of Corporate Services, be brought forward to Council at its March 6, 2023 Regular Meeting of Council for further consideration. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 RCMP Letter of request for Priorities – E

RESOLUTION # 50 - 23/02/21 - Dozeman

Moved to accept the recommended RCMP priorities for the 2023 fiscal year, as follows:

- Traffic safety;
- Crime reduction;
- Police Community relations and school presence;
- Reduce substance abuse with the addition of police presence in schools;
- Education and awareness regarding domestic violence and abuse.

CARRIED

6.1.2 Farm Safety Centre request for donation – E

RESOLUTION # 51 - 23/02/21 - Miller

As per the February 1, 2023 written request from the Farm Safety Centre for a 2023 financial donation for the delivery of the Safety Smarts farm safety education training for A.B. Daley School students, moved to approve a donation in the amount of \$500.00. CARRIED

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 52 - 23/02/21 - Sorenson

IT WAS MOVED to recess the Regular Meeting at 8:13 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

- 7.1 Nanton Schools Solution – FOIP Section 21 – Harmful to intergovernmental relations
 - 7.2 Housing Needs Assessment – FOIP Section 21 – Harmful to intergovernmental relations
- CARRIED

RESOLUTION # 53 - 23/02/21 - Sorenson

IT WAS MOVED to reconvene the Regular Meeting at 9:18 p.m. CARRIED

7.1 Council Direction:

RESOLUTION # 54 - 23/02/21 - Miller

Moved that the Chief Administrative Officer forward correspondence to arrange a presentation for Council by the Livingstone Range School Division representatives for the purpose of an update on the Nanton Schools Solution proposal, at the March 20, 2023 Regular Meeting of Council. CARRIED

RESOLUTION # 55 - 23/02/21 - Dozeman

Moved to direct the Chief Administrative Officer to request written information from the Livingstone Range School Division to address Council's concerns for:

- The election of a Nanton resident as school trustee for local representation;
- Build for J.T. Foster to occur simultaneously with A.B. Daley;
- Design collaboration;
- Encouraging expedient actionables;
- Include the MD Willow Creek and Ranchland in conversations;
- Decanting (relocation) options for of students during construction;
- Ensuring the continuation of current services and programs now serving the community.

CARRIED

8. ADJOURNMENT:

RESOLUTION # 56 - 23/02/21 - Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:18 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 6th day of March, 2023.





REQUEST FOR DECISION

Meeting: March 6th, 2023

Agenda Item: 4.2.1

Recommendations to Council: Services Committee (Feb. 16th)

PURPOSE:

There were three recommendations to Council at the Services Committee on February 16th 2023. **Three separate resolutions are required.**

RECOMMENDATIONS AS MINUTED:

RECOMMENDATION #1 – 23/02/16 – 20/30 – Dozeman

Recommend to Council to proceed with the 2023 dewatering pilot project for the Wastewater treatment plant as recommended by the Operations Manager at an estimated cost of \$7000 to determine effectiveness of dewatering options before proceeding to a larger scale dewatering project to reduce liquids in sludge.

CARRIED

RECOMMENDATION #2 – 23/02/16 – 20/30 – Miller

Recommend that Council request the Chief Administrative Officer to review Bylaw 1160/04 also referred to as Town of Nanton Development Levy Bylaw for updating to address future of utility fees for bare serviceable lots. CARRIED

RECOMMENDATION #3 – 23/02/16 – 20/30 Dozeman

Recommend that Council request further information regarding air incinerator options for yard waste debris including pricing, life-span, distribution and durability. CARRIED

ADMINISTRATION COMMENTS

1 We are budgeting for the week long \$10,000 long project at this time, however the larger scale dewatering rental (to get mixed liquor/ suspended solids under control) is of a much greater order of magnitude that we are not presently budgeting for (\$50-70,000). Discussion may be required if that additional cost is to be added to the operational budget and transferred from reserve. Hauling to Calgary would stop over that period.

2 If adopted, Administration will forward an Information Brief or Request for Decision to Council.

3 Administration would recommend a slightly different resolution to move this forward to ensure that such a project or system is appropriately priced and discussed. This is largely because there could be unforeseen strategic and operational ramifications for the level of service if this equipment is introduced.

DECISION OPTIONS (each should be moved separately):

1 – Resolution:

Moved to proceed with the 2023 dewatering pilot project for the Wastewater treatment plant as recommended by the Operations Manager at an estimated cost of \$10,000 to determine effectiveness of dewatering options before proceeding to a larger scale dewatering project to reduce liquids in sludge.

2 – Resolution:

Moved to have the Chief Administrative Officer review Bylaw 1160/04 , also referred to as Town of Nanton Development Levy Bylaw in the context of current off-site levy and utility fee discussions.

3 – Resolution:

Moved to add 'consideration of an air burner option for yard and branch disposal' to the strategic plan (Operations) for 2023, with the goal of potentially issuing a request for proposals in the third or fourth quarter of 2023 for prospective acquisition in 2024.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : # 1 - \$10-55,000 for de-watering pilot and larger project.

Applicable Legislation: n/a

Prepared By: Neil Smith, Chief Administrative Officer:

APPROVED BY: Neil Smith, Chief Administrative Officer:



NANTON STRATEGIC PLAN ALIGNMENT			
<input checked="" type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION: To support the Town through the effective planning and implementation of Town infrastructure and assets, including waste water and roads for long-term sustainability. NEW ACTION: (# 3) Consideration of an air burner option for yard and branch disposal.			





REQUEST FOR DECISION

Meeting: March 6th 2023
Agenda Item: 5.1

2023 Operational Budget

ADMINISTRATIVE RECOMMENDATION: Moved to approve that \$3,012,162 in net municipal taxes, as outlined in the 2023 updated summary budget proposal, be collected in 2023 and that administration formalize the final 2023-2025 operating budget document for presentation and approval at the March 20, 2023 council meeting.

PURPOSE:

For council to consider an updated budget proposal and provide decision on the net municipal tax to be collected.

BACKGROUND:

At the previous council meeting of February 21, 2023 administration presented a draft budget proposal to council for feedback and discussion. Administration has since taken the feedback received and updated the budget for further council consideration. One of the big items of discussion was reserves and the use of and contribution to. The attached table outlines the current state and the proposed reserve transfers.

Items to highlight from Reserve table

In 2022 the Town utilized \$370,000 of reserves to help with the VIC washroom, water looping and equipment as per budget – even with that the ending balance did increase from the ending balance in 2021.

In 2023, the proposed amount to reserves is in line with past years – policy No. 13-160-210607 states that a minimum of 10% of tax revenue be committed to reserves. The proposed percentage for 2023 is approximately 20% so more than double what policy says. A percentage point change (either increase or decrease) equates to \$25,000.

The total coming out of reserves is a little unusual this year - if it were not for the aeration project, we'd be seeing an amount in line with past years coming out of reserves and the total reserve balance would increase.

If reserve transfers continued in a similar fashion for the next 5 years (including 2023) whereby the amount going in was twice of that coming out, the balance 5 years from now would be approximately \$6.6 million. The use of reserves from year to year does change slightly but at present there are no major needs budgeted aside from this year, but this could of course change. The balance at the end of 5 years does not factor in any interest earned which could be an additional \$250 to \$500K and does not factor in lot sales. In 2022 a total of \$324K was added to the municipal land development reserve.

There are potential projects that may require reserve funding. Three grant applications have been submitted and if successful could require the use of reserve funds to help fund the Town's portion – potentially anywhere from \$57K up to \$800K. Other items to consider is that funding may be needed for the potential new medical clinic and dewatering costs at the WWTP.

Interest revenue

Council also inquired as to the potential use of the interest generated from reserves. At present the \$5.6 million in reserves sits within a number of different investment vehicles that generate varying rates of return. The interest generated from half of this money (about 3 million) is not really accessible because it sits within 3 - 5 year bond/GIC type investments. So, although interest is being generated and it is accounted for on year-end financial statements, we don't budget that interest as revenue that can be used.

The remaining 2 - 2.5 million sits within savings accounts and the Town's general bank accounts that are accessible between 0 and 90 days. This money is forecasted to generate as much as \$140,000 in revenue (based on 2022 figures) but as it is classed as reserves it is really meant for the future and so administration wouldn't recommend utilizing any more than half to offset expenses. The current budget proposal shows \$62K in interest revenue which is based on our best estimate of where interest rates will go and based on the current bank balances plus money deposited during the year.

Capital

The previously proposed budget had a total of \$75K to come from the operating budget. Based on council feedback we have brought this number down to \$50K – the remaining \$25K will come from MSI capital dollars. This will help to reduce the overall tax increase.

Updated Budget Proposal

Based on the items discussed administration now has an updated budget for council consideration. The LUB review is now being completely funded by reserves, capital requirements have been reduced, interest revenue will remain as originally proposed and reserve contributions have been unchanged. In addition, administration has also updated a few areas – repair and maintenance of buildings and equipment (in all departments) has been slightly increased to ensure adequate dollars are in place. The legacy/memorial project previously discussed in early 2022 is now also included which is to be funded by public realm reserve dollars - \$5K budget.

In addition, we've budgeted for potential changes within the peace officer program which have added costs. Some good news though - with the passing of the provincial budget last week, we've learned that MSI operational funding will be increasing and an additional \$23K will be available that can be factored into the revenue picture. In the updated budget proposal, we have utilized most of this to help offset the increased expenses but have kept some aside for 2024.

The resulting picture - overall revenues have gone up thanks to use of reserves and MSI operational funding and expenditures have gone up by \$19K from the first budget proposal while the net tax to collect has gone down.

		<u>2022</u>	<u>2023</u>
Total revenues	All functions	\$2,530,598	\$2,666,132
Total expenses	All functions	\$5,491,435	\$5,678,294
Net tax to collect		\$2,960,837	\$3,012,163

This is a percentage point less than the budget proposed at the previous meeting. A more detailed, summary view of the budget (instead of by department) is below –

	2022	2023	% change
<i>Revenues</i>			
Sales and User fees	1,519,933	1,542,241	1%
Licenses and permits	55,500	58,790	6%
Fines	-	12,000	
Rentals	162,040	163,540	1%
Government transfers	163,451	179,205	10%
Investment income	46,500	62,000	33%
Penalites	60,934	56,356	-8%
Franchise fees	285,000	342,000	20%
Transfer from reserves	237,240	250,000	5%
Total	2,530,598	2,666,132	5%
<i>Expenses</i>			
Salaries, Wages & Benefits	2,037,193	2,089,291	3%
Contracted & General Services	1,675,829	1,746,193	4%
Materials Goods and Supplies	453,451	460,074	1%
Utilities	509,590	565,400	11%
Transfers to Boards & Agencies	124,644	121,880	-2%
Grants to Individuals and Organizations	23,170	27,900	20%
Debenture principal and interest	52,557	52,556	0%
Transfer to Reserves	565,000	565,000	0%
Capital needs	50,000	50,000	0%
Total	5,491,434	5,678,294	3%
Difference to be collected in taxes	(2,960,836)	(3,012,162)	1.73%

Other Scenarios

A number of other scenarios are of course possible. Transfers to reserves could be increased or decreased, use of reserves could be increased or decreased, more dollars could be spent to update and or maintain key infrastructure and more or less MSI operational dollars could be utilized. In each case the resulting net tax to be collected could be higher or lower.

Administration is aware of the potential need for funding of a new medical clinic but have not included dollars for this at this point. Council could if desired set aside money into reserves to cover a potential debenture payment but there are still many questions to be answered. If in the near future funding was required and the Town had to do a debenture, the funding to cover the first year payments could come from reserves and then funding of future year payments could be decided on in the next budget. A potential debenture for the Town's share could be in the 1 million dollar range which would be about \$100K in annual payments. To add this much to this year's budget would result in an over 4% increase with the way things sit now.

For further context, a half of percentage point change in the overall tax to be collected is equal to about \$15,000 so council could increase or decrease spending if inclined to do so or were set on a specific percentage change. The updated budget proposal is adequate in terms of maintaining current service

levels, accounting for increased inflation and in terms of ensuring infrastructure is maintained and repaired. More dollars are always welcome and can always be spent but at the same time it is important to ensure increases are reasonable.

Tax Implications

If the updated budget proposal were approved the average single-family dwelling assessed at \$260,000 (a 6.75% increase from 2022) would pay the following -

	2023	2022
Town of Nanton municipal taxes =	\$2192.12	\$2196.76
FCSS =	\$18.93	\$19.20
Library =	\$63.18	\$63.25
Police =	\$110.24	\$74.52
School =	\$639.34	\$650.21
Seniors =	<u>\$105.04</u>	<u>\$104.20</u>
	\$3,128.85	\$3108.13

The difference as can be seen is minimal – only a 0.6% increase largely due to police funding requirements. These numbers are not written in stone and may change slightly if the updated budget were approved. The small business sub-class discount (if council approves) has not been factored in, the average single family dwelling assessment has not been confirmed and the seniors lodge requisition is only an estimate. The school requisition is known and is only slightly higher than 2022 – most people will pay less towards the school because of the assessment increase.

Conclusion

In the budget presented, we've tried our best to budget so that when we reach year-end, we are not coming back to council requesting funds from reserves to cover shortfalls. At the same time, we also don't want to budget for a scenario at year-end where there is a huge surplus. There is a balance and we've tried our best to achieve that.

Once a decision has been made on the net tax to be collected (for municipal operations only), administration will prepare the final 3 year (2023-2025) operating budget document for approval.

DECISION OPTIONS:

- #1 Proceed with administration's recommendation.
- #2 – Revise as per council direction.
- #3 – Refer to finance committee or back to administration.

ADMINISTRATIVE RECOMMENDATION:

Moved to approve that \$3,012,162 in net municipal taxes, as outlined in the 2023 updated summary budget proposal, be collected in 2023 and that administration formalize the final 2023-2025 operating budget document for presentation and approval at the March 20, 2023 council meeting.

Financial (GL# / Amount):

Communications/PR:

Applicable Legislation:

Attachments: 2023 State of Reserves

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: March 2, 2023

APPROVED BY: Neil Smith, Chief Administrative Officer:



NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION: N/A			

Reserves		2022 Year end balance	2023 activity	2023 Ending balance
4-97-00-710-00	CON- General Operating Reserve	\$ 798,446.98	\$ (129,000.00) 2022 surplus to offset expenses in 2023 \$ (131,725.00) For reservoir aeration project	\$ 537,721.98
4-97-00-761-04	W UTILITY INFRASTRUCTURE - Capital Reserve	\$ 463,664.22	\$ 75,000.00 Addition per proposed budget \$ (263,451.00) For reservoir aeration project	\$ 275,213.22
4-97-00-761-05	WW UTILITY INFRASTRUCTURE - Capital Reserve	\$ 516,225.47	\$ 75,000.00 Addition per proposed budget \$ (5,000.00) 2022 surplus to offset 2023 expenses	\$ 586,225.47
4-97-00-761-03	ROAD INFRASTRUCTURE - Capital Reserve	\$ 1,051,353.91	\$ 150,000.00 Addition per proposed budget \$ (131,726.00) For reservoir aeration project	\$ 1,069,627.91
4-97-00-764-00	Municipal Land Development	\$ 1,178,783.32	\$ 25,000.00 Addition per proposed budget \$ (90,000.00) To cover LUB review	\$ 1,113,783.32
4-97-00-762-00	BUILDINGS & LAND IMPROV. - Capital Reserve	\$ 506,820.43	\$ 50,000.00 Addition per proposed budget \$ (10,000.00) To winterize VIC washrooms per capital budget	\$ 546,820.43
4-97-00-762-01	Arena / Multiplex - Capital Reserve	\$ 344,352.30	\$ 25,000.00 Addition per proposed budget \$ 12,300.00 MD of Willow Creek contribution	\$ 381,652.30
4-97-00-763-00	M & E GENERAL - Capital Reserve	\$ 367,804.44	\$ 50,000.00 Addition per proposed budget \$ (75,000.00) Needed for capital budget - vehicles	\$ 342,804.44
4-97-00-763-01	Fire Equipment, Veh - Capital Reserve	\$ 325,829.69	\$ 50,000.00 Addition per proposed budget \$ (26,000.00) 2022 surplus to offset expenses in 2023	\$ 349,829.69
4-97-00-764-02	Developer Contribution Reserves	\$ 1,673.57		\$ 1,673.57
4-97-00-764-01	Public Realm - Reserve	\$ 90,624.68	\$ 40,000.00 Addition as per reserve policy	\$ 130,624.68
	Community Sustainability reserve	\$ -	\$ 20,000.00 Contribution from franchise fee increase	\$ 20,000.00
Total		<u>\$ 5,645,579.02</u>	<u>\$ (289,602.00) Net change</u>	<u>\$ 5,355,977.02</u>
4-97-00-780-00	NHCMC - Reserve	\$ 134,821.22		
			Total Contributions \$ 572,300.00	
			500,000.00 Towards capital	
			60,000.00 Public Realm & Community	
			12,300.00 MD of Willow Creek contribution	
			Uses \$ (861,902.00)	



REQUEST FOR DECISION

Meeting: March 6th 2023
Agenda Item: 5.2

THRC Aesthetic Project

ADMINISTRATIVE RECOMMENDATION:

That resolution #14/2023 is hereby rescinded and replaced with the following:

That Council budget \$5,000 of economic development funds for 2023 to install an experimental piece of public art or creative imagery on a section of the south wall of the Tom Hornecker Recreation Centre, selected by Request for Proposals process, aesthetically vetted at Committee of the Whole.

PURPOSE:

RESOLUTION # 14 - 23/01/16 - Mitchell

Moved that Council budget \$5,000 of economic development funds for 2023 to test a vinyl wrap on a 3 m by 6 m section of the south wall of the Tom Hornecker Recreation Centre. CARRIED

Further research on this project has resulted in Administration returning once more to Council on this question before proceeding.

BACKGROUND:

- A significant idea behind this concept was the adhering of famous local professional sports individuals to the western wall (facing the highway) over time. It has emerged that the Town would require significant licensing agreements from picture owners to execute this idea affordably and that it might take time for the Town or a partner entity to acquire the necessary inventory.
- Image selection for only a portion of the building, even with sports images, may not generate the desired aesthetic imagined (example below):



- While Council wishes to 'test' the area for vinyl adhesion for a larger project, it remains the case that a smaller section of the building is recommended for billboard-style attachment. A test that proves unpopular is also removed a lot easier this way and can be re-wrapped like other billboards.

- Michael Perks, who did the donation wall in Westview, is known for attractive large metal silhouette work amongst his portfolio: <https://littlemonkeymetal.com/pages/functional-art> Commissioned public art for the wall could be put out to RFP.
- Nanton Marlin and/or Palomino logos, in a “home of” context could be installed for the test project and would fit with the building’s use.
- Black and white heritage images could be utilized and , if applied consistently, could prove useful in relaying local history and heritage on a large canvass.
- An image competition could be run locally.
- The best pedestrian view of the area of the THRC in question is from the door of the Circle K shop.

Image selection is a challenge and open to high levels of aesthetic subjectivity on the part of the public. **Even if the current instructed course is to be continued, Administration asks that a Committee or other group of stakeholders vet and approve the image(s) that are used.**

Conclusion

The budget is limited, as is the surface area in question. Municipal staff are concerned about how a finished test project may look and how well it will be received by the public if the result is not particularly pleasing to the eye. An RFP of some description, with some aesthetic parameters, is recommended. It is perhaps best treated as a public art project. This project could set a precedent and a qualitative bar for the downtown area – it is therefore encouraged that the bar be high.

DECISION OPTIONS:

- #1 Proceed with a changed course (assuming Council desire to continue)
- #2 – Send to Committee of the Whole
- #3 – Do not proceed

ADMINISTRATIVE RECOMMENDATION:

That resolution #14/2023 is hereby rescinded and replaced with the following:

That Council budget \$5,000 of economic development funds for 2023 to install an experimental piece of public art or creative imagery on a section of the south wall of the Tom Hornecker Recreation Centre, selected by Request for Proposals process, aesthetically vetted at Committee of the Whole.

Financial (GL# / Amount): \$5,000

Communications/PR:

Applicable Legislation:

Attachments:



Prepared By: Clayton Gillespie, Corporate Services Manager

Date: February 28th 2023.

APPROVED BY: Neil Smith, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT

<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input checked="" type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION: N/A			



INFORMATION BRIEF

Meeting: March 1st 2023
 Agenda Item: 5.4

Nanton Fire Department Review and Ten-Year Strategic Plan

ADMINISTRATIVE RECOMMENDATION:

That this project not proceed at this time for budgetary reasons, to be reviewed again for the 2024 budget.

PURPOSE:

The cost of a strategic review completed by the best rated responses to a Request for Proposal started at around \$20,000 which had been identified in the Fall as an absolute cost ceiling. In a year heavy on other project commitments, these are unexpectedly high figures which are hard to justify.

BACKGROUND / IMPLICATIONS:

STRATEGIC PRIORITY: Emergency Services - To ensure that an appropriate level of public emergency services and other services are provided to meet the needs of residents.				
Priorities and Actions	2022	2023	2024	Responsibility
	2023	2024	2025	
<i>To advocate for an appropriate level of public emergency services and other services are provided to meet the needs of residents.</i>				
Pursue urgent care attached to Medical Clinic through lobbying	Ongoing advocacy			
Update the Emergency Management Plan for specific situations and needs (e.g. Emergency Social Services, drought preparedness).	X			ADMINISTRATION/ OPERATIONS
Investigate whether safety and emergency management need to be staffed in the medium term.		X		ADMINISTRATION/ CORPORATE SERVICES
Prepare for discussion around capacities and future compensation of the Nanton Volunteer Fire Department.		X		ADMINISTRATION

Administration shall work with the Fire Chief to develop suitable plans and priorities over the coming months.

CAO Comment:

Financial constraints perhaps mean that this cannot proceed at present. It should perhaps be reviewed in late 2023 after the new Chief has had time to bed in.

Financial (GL# / Amount): _____ None _____

Communications/PR: n/a Applicable Legislation: n/a

Attachments: Nil

Prepared By: Neil Smith, Chief Administrative Officer

Date: March 1st 2023

APPROVED BY: Neil Smith, Chief Administrative Officer:



NANTON STRATEGIC PLAN ALIGNMENT	
<input type="checkbox"/> OPERATIONS	<input checked="" type="checkbox"/> EMERGENCY SERVICES
<input type="checkbox"/> PLANNING AND DEVELOPMENT	<input type="checkbox"/> COMMUNITY AND ECONOMIC DEVELOPMENT
<input type="checkbox"/> GOVERNANCE AND CORPORATE SERVICES	<input type="checkbox"/> NOT APPLICABLE
PRIORITY OR ACTION: <ul style="list-style-type: none">○ Investigate whether safety and emergency management need to be staffed in the medium term.○ Prepare for discussion around capacities and future compensation of the Nanton Volunteer Fire Department.	



INFORMATION BRIEF

Meeting: March 1st 2023

Agenda Item: 5.4

Economic Development /Marketing Dialogue

PURPOSE:

Following a meeting with the Chamber President, Becky Scott, on February 13th, the following insights are provided for current and future action, mindful, that it is unlikely that major expenses can be further added to the Town's operational budget this year, so this is offered more as an information brief for ongoing discussion than immediate recommendation.

Discussion:

Business Retention and Expansion

1. Business and industry recruitment to the community: This is not BR&E and typically a tougher nut for small communities to crack. For attraction to successfully occur, there needs to be land and buildings available to match potential opportunities as well as a land use regulation environment that is arguably more flexible.

Opportunities/strengths: Land Use Bylaw review, existing NR tax incentives (higher uptake in 2023). Current Travel Alberta Foothills corridor initiative.

Weaknesses: Limited inventory of public and private property; limited ability to incent private property owners; high servicing costs for remaining public industrial land. Overpriced commercial properties that lack tenants or prospective buyers, resulting in stagnancy. Older buildings whose 'transformation' depends on being brought up to modern code, increasing any entrepreneur's risk if the property is priced too high to begin with.

Marketing: If we're doing it, we have to promote tangible opportunities or comparative advantage to a defined audience.

2. Why some businesses leave: new business failure rates can be very high, particularly in the retail or service sectors, entrepreneurship is always a risk. Some successful businesses can outgrow their present location and/or require access to a larger market. Main streets thrive on mutual success, complementarity, a bit of diversity and clustering (e.g. antiques and arts). Nanton's tax and other regulatory regimes are not greatly different from those of other small urban municipalities.

Likely directions for the future: Further aesthetic interventions in commercial areas of Town. Perhaps some renewed discussions around building façade improvement partnerships.

Communications:

Since the January meeting, staff have looked into the complaint with respect to social media presence and acted upon it. Our hope is that it's functioning better now. We have offered to further discuss with the chamber whether they would like a particular person to have a level of access to the municipal account to promote some events and opportunities that can be missed.

Administration has spent the last 4-6 weeks monitoring the feeds of other municipalities in the region and has come to conclusion that the present level of community posting and cross-promotion is comparable. There is value in municipal staff seeing these posts as conceptual cross-fertilization does occur– it is better not to be contracted out as our social feed's priority is municipal information.

The information on the Town website continues to expand and we're happy to work with the chamber and others to place the kind of information on there that external interests seek.

Tourism

The continuance of working with Foothills Tourism and Alberta Southwest was agreed. Administration is very keen to see what comes out of the current Tourism Alberta Foothills TDZ initiative.

Other marketing

Promoting the community generally as a place to live and work to people from larger centres is certainly agreed and hopefully this year's video should assist with that goal. Some additional resources and expertise may be needed to place the film in the right places online.

Small marketing suggestions that are affordable for the Town to explore or act on are always welcome and more within our capacities.

ANALYSIS AND CONCLUSIONS

To effectively leverage marketing investments, administration remains of the view that a target customer or market/ purpose must first be identified, and the community should have the reasonable ability meet expectations generated by the marketing. The video production for this year, intending to showcase most aspects of Nanton as a place to live and work, is a good general start.

Marketing is only a small component of economic development tactics. In Alberta, available serviced land, housing stock for employees and a viable, flexible labour market remain critical for major investments. Whether it is recognized as such or not, the Town's work on the challenges around schools, medical facilities, water and sewer and land use are all critical to long term economic development and the ability for the community to answer questions from individuals and prospective investors positively.

The concern at the loss of Sentimental Journey Antiques, the arguable cornerstone of the antiques cluster in Nanton, is palpable at present. For now, it continues a concern around some cornerstone businesses moving on or winding down without a clear replacement commercial use on the horizon (that offers broader multipliers) for the place vacated. However, at the same time as changes generate concern, there are also recent successes such as the Hive and Promenade. New business licenses have been dominantly home occupations in recent years, as is the case in many communities, but these still count as economic development. Improving the commercial core as a place is arguably where thoughts around intervention should lie if budget capacity presents itself. Placemaking starts with aesthetics, form and character, amenities and, sometimes, public art. The Town has more than one grant proposal for new or redeveloped public spaces with senior government at this time.

The lack of a paid Executive Director or Manager for the local chamber likely does create a gap between board aspirations and the ability of the organization itself to execute the kind of promotional activity members perhaps seek in partnership with the Town and others. The business license revenue question could stand being re-examined if more capacity in that area is needed and Council agree.

Attachments: Financial (GL# / Amount):

Communications/PR:

Applicable Legislation:

Prepared By: Neil Smith

Date: March 1st 2023



APPROVED BY: Neil Smith, Chief Administrative Officer:



NANTON STRATEGIC PLAN ALIGNMENT

<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE

PRIORITY OR ACTION:

- To support business attraction, retention and expansion.
 - To ensure sustainability of existing parks and recreation assets.
- To encourage the efficient planning of residential, commercial, industrial and institutional development that enhances the quality of life for Town residents.
- To maintain a balance of residential, commercial, industrial and institutional development to facilitate the fiscal sustainability of the Town of Nanton.
 - To ensure diversity of housing choices in Town.





REQUEST FOR DECISION

Meeting: March 6th, 2023

Agenda Item: 5.5

Event Sponsorship request (Nanton Marlins)

PURPOSE:

Nanton Marlins have requested a sponsorship arrangements for their summer swim meet with Fort Macleod (July 28th-29th) in the order of \$2,020, \$1520 in excess of the limit in place under Sponsorship Policy/ Annual Promotional Grant program.

BACKGROUND / IMPLICATIONS:

Amounts of up to \$500 under the Annual Promotional Grant program can be made by the CAO or designate with reasonable discretion.

The sponsorship request is as high as it is because of the following:

Pool (16 hours): \$880

Curling Lounge (4 hours): \$144

Dry arena use (16 hours) \$996

\$500 toward the pool rental itself would go a long way for the principle venue, but the use of the other arena facilities punt the cost up substantially to a level on a par with the national weightlifting event last year (and scheduled to happen again this July).

Key considerations:

- It is not clear that the Town receives any particularly unusual promotional benefit from hosting or sponsoring this event as compared to a weightlifting event that brings in individuals from external regions and Provinces. It is not a good fit for the sponsorship policy beyond the \$500 level.
- Other local groups have not asked for similar consideration (e.g. Nanton Minor Hockey).
- User revenue from the general public is completely foregone on a peak summer weekend at the pool to accommodate the event.
- Sponsoring an event to this tune could imply to the broader local user community that the sponsorship program is a workaround to avoid paying fees without yielding true promotional or sponsorship benefits for Nanton. If that is the case, Council is arguably far better to consider making event fees nominal or free for a specified range of local user groups through amendment to the fees and rates bylaw, accepting the substantial losses in operating revenue and treating major user groups equally when it comes to tournaments, meets or special events.
- There is an argument for better fee 'packages' for some events that make use of the multiple facilities more financially attractive to all user groups. One does have to acknowledge that the chances of the pool, arena and curling lounge all being rented out by different organizations on the same day are presently remote and that staff are present if one of the facilities is in use. However, if a more attractive package is offered (e.g. a \$1,000 'special'), the \$500 limit on Town financial assistance for sponsorship of this nature should also be the firm limit unless there are true promotional benefits.

ADMINISTRATIVE RECOMMENDATION:

That a \$500 annual promotion grant be approved for the Nanton/ Fort Macleod Summer Swim Meet, but that Council study the question of repackaging fees for 2 day events at Committee of the Whole on March 27th.

DECISION OPTIONS:

#1 – Resolution:

Moved to limit Annual Support Grant funding to the Nanton/ Fort Macleod Summer Swim Meet to \$500, while referring the question of the overall fee packages for local user groups simultaneously using two or more Town recreation facilities for an event to Committee of the Whole.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : \$2,020 in foregone revenue.

Applicable Legislation: Standing Committee updates

Prepared By: Neil Smith, Chief Administrative Officer:



APPROVED BY: Neil Smith, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input checked="" type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



Little New York Daze Association

Box 479

Longview, AB T0L 1H0

Littlenewyorkdaze@yahoo.ca

February 13th 2023

Dear Esteemed Dignitary,

The Village of Longview will be celebrating their annual Little New York Daze to be held on July 15th and 16th 2023

On behalf of our municipality, residents and members of the volunteer committee, we would like to invite you to participate in the festival parade on Saturday 15th July commencing at 10am. This year's festivities will have a "Support Our Youth theme, and we welcome you to participate.

Should you wish any further information on this request please contact us.

Sincerely,

Caroline Williston

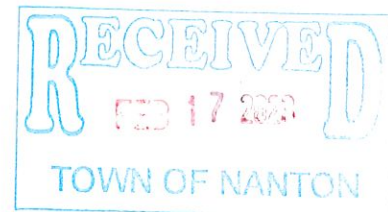
RSVP to

Caroline Williston.

Little New York Daze Association

403 558 3661 (evenings)

Carolinewilliston56@gmail.com or above e-mail





Town of Nanton

1907 21 Avenue, PO Box 609, Nanton, Alberta T0L 1R0

P 403.646.2029 F 403.646.2653 nanton.ca

Co-op Community Spaces Program

Re: Canadian Grain Elevator Discovery Centre Society proposals (fence and signage)

To Whom It May Concern:

The Town of Nanton strongly supports the Canadian Grain Elevator Discovery Centre's proposals submitted to your program.

These plans fit and integrate with the Town's own plans for its adjacent properties on the northbound lane of HWY 2, landscaping and beautifying the former CPR right of way between HWY 533 and the proposed fence line, improving the overall experience for visitors in the vicinity of both the McEwan Schoolhouse Visitor Information Centre and the grain elevators. Significant tree and shrub planting will be implemented this spring with the use of federal support dollars and we are currently awaiting the outcome of a significant rain garden proposal submitted to the federal government last year.

The Town has contributed funds toward the proposed fence area since 2021 and hopes that sufficient funding can be raised to realise this important objective.

Promoting Nanton's historical assets is a significant economic development driver and improves the depth of cultural awareness and activities locally.

On behalf of Council, I convey the Town's strong enthusiasm for this initiative.

Yours sincerely,

Neil Smith, RPP
Chief Administrative Officer

:NS



Town of Nanton

1907 21 Avenue, PO Box 609, Nanton, Alberta T0L 1R0
P 403.646.2029 F 403.646.2653 nanton.ca

27th February 2023

Co-op Community Spaces Program

Re: Nanton Lions Campground: Playground Proposals

To Whom It May Concern:

The Town of Nanton strongly supports the proposal submitted to your program for the purpose of obtaining new playground equipment for the Nanton Lions Campground.

As the campground is a municipal lease, the Town is willing to partner with the proponent to hold and authorize funds for the execution of the project if required. While managed and maintained by the leaseholder, this equipment would be considered leasehold capital improvements to Town property.

Any significant capital improvement to Nanton's only campground facility is welcome. New or additional playground equipment adds value to the facility for families and improves the overall visitor experience.

On behalf of Council, I convey the Town's enthusiasm for this proposal.

Yours sincerely,

Neil Smith, RPP
Chief Administrative Officer

:NS

Cc: Manager of Corporate Services



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

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I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister

PUBLIC NOTICE

TOWN OF NANTON

ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT

NOTICE OF DECISION

In accordance with the Environmental Protection and Enhancement Act, the Town of Nanton has been issued an extension by Alberta Environment and Protected Areas which allows them to follow the terms and conditions of an existing approval to operate the Town of Nanton's wastewater system until March 1, 2024. The existing approval expires on March 1, 2023. The operation is located at NE ¼ of Section 15 Township 016 Range 28 West of the 4th Meridian.

The *Environmental Protection and Enhancement Act* may provide you a right of appeal against this decision to the Alberta Environmental Appeal Board. You should note that there are strict time lines for filing an appeal dependent on the type of appeal. If you choose to appeal this decision, please contact

Office of the Registrar of Appeals
The Environmental Appeals Board
3rd Floor, 10011 - 109 ST
EDMONTON, AB T5J 3S8

A notice of objection must be submitted within 30 days of the date of this notice. Please quote Application No. 014-1006.

The Public Notice of this application will also be posted on the Department's website at <https://avw.alberta.ca/PublicNoticesViewer.aspx>

Copies of the extension and existing approval can be obtained from the Regulatory Assurance Division, Approvals Unit, 5th Floor, South Petroleum Plaza, 9915 - 108 ST, EDMONTON, AB T5K 2G8.

Notice Posted On:

Notice Displayed Until:



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
MLA, Calgary-West*

AR53580

March 1, 2023

Her Worship Jennifer Handley
Mayor
Town of Nanton
1907 – 21 Avenue
Nanton AB T0L 1R0

Sent via email: jhandley@nanton.ca

Dear Mayor Handley:

Thank you for your correspondence to the Honourable Danielle Smith, Premier of Alberta, regarding an Alberta Police Service. Your correspondence was forwarded to the Minister of Public Safety and Emergency Services, and as the Minister responsible, I appreciate the opportunity to respond on behalf of the government. Over the past few months, I have been meeting with municipal and Indigenous leaders as well as other stakeholders to discuss this topic. At this time, I am writing to provide greater clarity on a number of issues.

First let me state unequivocally that any discussion regarding an Alberta Police Service in no way reflective of the dedicated women and men who serve in the Royal Canadian Mounted Police (RCMP). Albertans and their provincial government are justifiably proud and grateful for the RCMP and their proud history of serving our province.

Alberta's existing provincial policing contract is with the federal government, and not with the RCMP. This is an important distinction, as Albertans' frustrations with the one-size-fits-all contract policing model concern the limitations of the federal contract, which, over the years, has prevented successive governments from significantly improving provincial policing at a local level. These concerns include the following:

- Limited civilian oversight and governance structure. Since the RCMP is governed by federal legislation, regulations, and policy, Alberta can only go so far to improve governance in Alberta without the federal government's willingness to listen and act accordingly.

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- Recruitment and detachment staffing is a problem in Alberta, especially in rural areas. Decisions about recruiting, staffing, and transfers are all done at a national level. Alberta's needs take a back seat, when weighed against the needs of other provinces.
- Training is done out-of-province and is not Alberta-focused. Alberta is different from other parts of Canada, and the training our provincial police officers receive should reflect this difference.
- The federal government uses a national forensic laboratory system. This system prioritizes processing only the most serious criminal forensic evidence and rarely processes evidence for offences like property crime. Alberta needs its own forensic system so all forensic evidence is processed.
- The federal government unilaterally signed a multi-year collective agreement that resulted in dramatic increases to RCMP costs for municipalities and the provincial government. While Alberta's government supports efforts to compensate RCMP officers fairly, the federal government did not allow the Government of Alberta, and municipalities who contract with the RCMP, to participate at the negotiating table. Albertans deserve a model that gives our communities greater control of critical decisions about policing in our province.

Additionally, it is well known that the federal government is reconsidering the future of RCMP contract policing. In 2021, the Canadian Parliament released a report which found that the RCMP's contract policing role makes it difficult for the RCMP to focus on front-line community policing, while at the same time providing national police services. The Prime Minister's mandate letter to the minister responsible for the RCMP includes direction to conduct an assessment of RCMP contract policing in consultation with provinces, territories, municipalities, and Indigenous communities. The federal government has also indicated that there are systemic sustainability challenges affecting the RCMP, which include the following:

- The demand for contract officers outstrips the RCMP's capacity to recruit and train.
- RCMP under-resourcing across Canada is resulting in officer health and wellness concerns.
- RCMP federal policing responsibilities are reduced to meet contract demands.
- RCMP budget reductions/shortfalls have disproportionately impacted RCMP federal policing.
- RCMP contract policing is costly, and the Government of Canada is not recovering all costs related to policing in contract jurisdictions.

Please see the following links for more information on the federal government's perspective regarding RCMP contract policing:

- Public Safety Canada briefing note: <https://www.publicsafety.gc.ca/cnt/trnsprnc/brfng-mtrls/trnstn-bndrs/20191120/013/index-en.aspx>
- Public Safety Canada briefing note: <https://www.publicsafety.gc.ca/cnt/trnsprnc/brfng-mtrls/trnstn-bndrs/20220223-2/003/index-en.aspx>

- Prime Minister's mandate letter: <https://pm.gc.ca/en/mandate-letters/2021/12/16/minister-public-safety-mandate-letter>
- House of Commons' Committee report: <https://www.ourcommons.ca/Content/Committee/432/SECU/Reports/RP11434998/securp06/securp06-e.pdf>
- Question Period Note: Contract policing agreements: <https://search.open.canada.ca/qpnotes/record/ps-sp,PS-2021-2-QP-MPS-0029>
- RCMP Unionization and Implementation of the Collective Agreement: <https://www.securitepublique.gc.ca/cnt/trnsprnc/brfng-mtrls/prlmntry-bndrs/20211207/11-en.aspx>

This is why there continues to be a national conversation taking place about the future of RCMP contract policing. The provinces of New Brunswick and Nova Scotia have announced plans to examine provincial policing models, and Saskatchewan has recently announced that it is taking the first steps towards developing its own provincial policing capacity. In May of 2022, a British Columbia (B.C.) committee of politicians from all parties, unanimously recommended that B.C. replace the RCMP with a new provincial police service. At the municipal level, the city of Grande Prairie, and several municipalities in the Maritimes are also considering establishing their own municipal police service in order to provide greater local control over policing costs, as well as improve policing services for their residents.

Jurisdictions all over Canada are seeking to modernize and improve policing for their residents. The provincial policing model developed for an Alberta Police Service leverages this once in a generation opportunity to address the long-standing challenges associated with contract policing and provides Alberta with options that would:

- increase the number of front-line police officers and civilian specialists serving our communities and enhance detachment staffing levels;
- incorporate dedicated mental health specialists and social workers into the police service to divert individuals, who are experiencing mental illness and addiction issues, away from the justice system;
- rebalance provincial police officer deployment towards rural communities and reduce the number of provincial police officers deployed in headquarters or administrative roles. An Alberta Police Service would provide a new 'minimum viable' detachment size of ten police officers. This would increase overall staffing levels by sixty-five per cent in forty-two detachments located in smaller rural communities;
- reduce transfers of officers in and out of communities, and increase police knowledge of local public safety issues;
- reduce federal/provincial jurisdictional barriers that limit the integration of police services across Alberta;
- utilize existing provincial government resources to make the provincial police more cost-effective;

- maintain and support our independent municipal police services by exploring new opportunities to work together to keep Albertans safe; and
- support the critical work undertaken by First Nations police services and continue to lobby the federal government to expand these services to other First Nations who desire their own policing services.

For more information about the opportunities that a new Alberta Police Service would bring, please go to the website exploring an Alberta Police Service at <https://www.futureofabpolicing.ca>.

Alberta's government believes that due to the ongoing national conversation regarding the future of RCMP contract policing, the likelihood that the federal government will seek to drastically increase the amount Alberta pays for RCMP contract policing, and the benefits that would come from adopting a provincial policing model, that an Alberta Police Service is clearly in the best interests of Albertans.

We also recognize that Albertans greatly value the work of front-line RCMP members and civilian employees, and the role that they have in Alberta's communities. Alberta's government is committed to ensuring that as many RCMP members and civilian staff who would like to transfer into an Alberta Police Service would be able to do so. We would ensure that RCMP members and civilian staff who choose to transfer to an Alberta Police Service would not face adverse financial consequences from their desire to continue serving Albertans. This means that we would actively lobby the federal government to support RCMP pay, benefits, and pension portability between the RCMP and an Alberta Police Service.

The goal of an Alberta Police Service is to improve service levels and address crime. In this regard, an Alberta Police Service would align with work already undertaken by this government to strengthen Alberta's justice system and improve public safety. Since 2019, the Government of Alberta has undertaken the following measures:

- Invested up to \$20 million over four years to expand drug treatment courts. Drug treatment courts aim to reduce the number of crimes motivated by drug addiction.
- Invested \$207 million over five years for a new Red Deer Justice Centre, with thirteen other court facilities across Alberta having been upgraded over the last few years.
- Hired 50 new Crown prosecutors and additional support staff to ensure excellence in prosecutions.
- Created the Rural Alberta Provincial Integrated Defence (RAPID) Response to allow provincial peace officers to respond to a wider range of calls.
- Allocated additional funding to the Alberta Law Enforcement Response Teams (ALERT) to combat organized crime, illegal guns, and gangs.
- Committed to expand Indigenous policing by funding 15 new police officers for the Blood Tribe, Tsuut'ina Nation, and Lakeshore Regional police services.

- Committed to provide a new Community Policing Grant to assist Indigenous and municipal communities in preparing a business case for their own stand-alone police service or a regional equivalent.
- Committed to upholding firearms policies and governance measures that protect Albertans, and deter illegal gun crime rather than persecuting law-abiding citizens.
- Created an Alberta Parole Board to make parole decisions and effectively address repeat offenders and parolees responsible for crime in rural areas of our province.

Since making the commitment at the spring 2022 conventions of both Rural Municipalities of Alberta and Alberta Municipalities to consult with municipalities on provincial policing, I have met with hundreds of municipal leaders to answer questions; however, I recognize that you may wish to have additional discussions and I welcome the opportunity to meet with Town of Nanton at your earliest convenience to discuss an Alberta Police Service. If your municipality would like to schedule a meeting on this topic, please contact my office at pse@gov.ab.ca or 780-415-9550.

Alberta's government is continuing to listen to a wide variety of viewpoints on this topic, thank you again, for taking the time to write. Perspectives such as yours are an important way for the provincial government to understand how we can ensure that all Albertans feel safe, secure, and protected in their communities, no matter where they live.

Sincerely,



Honourable Mike Ellis, ECA
Minister

cc: Honourable Danielle Smith, ECA
Premier of Alberta



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Shaw

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

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Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,



Rebecca Schulz
Minister

cc: Chief Administrative Officers
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council
Cathy Heron, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta
Dave Lamouche, President, Metis Settlements General Council
Dan Rude, Chief Executive Officer, Alberta Municipalities
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta