



AGENDA

Monday, June 15, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for May 2026

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management - E

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR JENNIE MCMASTERS
- 3.4.4 COUNCILLOR ROGER MILLER
- 3.4.5 COUNCILLOR DAVE MITCHELL
- 3.4.6 COUNCILLOR ERIN SHIELDS
- 3.4.7 COUNCILLOR SHAUNA STRONG

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 June 1, 2026, Regular Council Meeting Minutes – E

4.2 BUSINESS ARISING FROM THE MINUTES:

- 4.2.1 Request for Decision Town of Nanton Strategic Plan 2026 – 2029 - E

5. NEW & UNFINISHED BUSINESS:

- 5.1 Request for Decision Notice of Intention to Designate Denoon Meat Market – E
- 5.2 Information Brief Privacy Management Framework – E
- 5.3 Request for Decision Community Organization Property Tax Exemption (COPTER) Canadian Grain Elevator Discovery Centre (CGEDC) – E
- 5.4 Request for Decision Business Recruitment Incentive - E

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Calgary Region Airshed Zone Society 2025 Financial Statements – E
- 6.2.2 Economic Developers Alberta Training for Elected Officials – E
- 6.2.3 Government of Alberta Investment Data Hub - E

7. CLOSED CONFIDENTIAL SESSION:

- 7.1 RCMP Delegation ATIA Section 26 Disclosure Harmful to Intergovernmental Relations and Section 29 Advice from Officials
- 7.2 Chief Administrative Officer (CAO) Evaluation ATIA Section 22 Confidential Evaluations

8. ADJOURNMENT:

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer CS = Corporate Services OP = Operations Manager
DO = Development Officer LS = Legislative Services OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW= Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting June 1, 2026				
157-26/06/01	Rural Renewal Immigration Stream to Sept COW	<i>Gathering information</i>	IP	CAO

COUNCIL

Description	Notes	Status	FWD
Council Recommendations			
12-25/01/20	THRC Conceptual Plan	HOLD	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	To be on an upcoming meeting agenda for feedback	IP DO/CAO
85-25/04/21	Tribute wall design up to \$5,000	Possible THRC	IP LS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	<i>Drafting work initiated</i>	IP CAO/CS/OP/LS
158-25/08/11	Approved 60% of \$1,083,068 to start phase 1	<i>Resolution 124-25/06/02; local improvement area work under way</i>	IP CS
96-26/04/06	Reissue RFP for Gateway Signs	<i>Invitational to be issued in the fall 26</i>	UR CAO/CS
132-26/05/04	RFP Planning Safety Codes	<i>Being drafted</i>	IP CAO/DO
144-26/05/19	Procedural Bylaw	<i>Posted to website</i>	C LS
145-26/05/19	Historic Resource Keen Hospital	<i>60 day notice period</i>	IP DO
149-26/05/19	CAO to work with RCMP on locations	<i>Discussions ongoing</i>	IP CAO

DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options	Information/ideas being prepared.	IP	CS/FD
187-25/10/05	Update and resubmit previous application to the Alberta Community Partnership program with the Municipal District of Willow Creek for the Spring Line raw water source, license and infrastructure.	Project commencing.	IP	CAO/OP
12 – 25/01/20	Proceed with the conceptual planning for the second phase of the Tom Hornecker Recreation	Accessibility investigations ongoing.	HOLD	CAO/CS



	Centre civic renovation, prioritizing the installation of an accessibility elevator.			
86 – 26/03/16	Moved to proceed with the NRED project and remove the additional portion from the budget and remain with the approved project scope at 50% funded within the 2027 budget.	Project deferred until 2027. Infrastructure portion removed.	IP	CAO/DO





CAPITAL PLAN STATUS

Meeting: June 15, 2026
 Agenda Item: 3.1.2

*Deferred in green text
 2026 Items Only*

Roadway Infrastructure		Lead: Public Works Supervisor	
Roadway Rehab	Patching & repairs	IN PROGRESS	75,000
Sidewalk replacement program	Sidewalk repair & replacement	IN PROGRESS	50,000
Roadways	29 th Ave	COMPLETED	50,000
<i>Notes: Roadway and sidewalk tender closed, proponents selected.</i>			

Utility Infrastructure		Lead: Manager of Operations	
20 th Street and 28 th Ave	Service Line Connection	COMPLETED	175,000
Wastewater mains	Re-lining	COMPLETED	100,000
Valve & hydrant replacement	Hydrant, valves	ONGOING	75,000
Equipment	Wastewater pump and mixer		100,000
Manholes	Campground manhole and metering	COMPLETED	50,000
Stormwater management	Westview storm pond dredging	COMPLETED Actual \$321,947.22	350,000
Regional Waterline	Construction/ Design		500,000
<i>Notes:</i>			
<i>Wastewater pump and mixers on order. Pump received, still awaiting mixers.</i>			
<i>Liner installation work completed May 19-20 and May 26-27.</i>			
<i>Meter vault (manhole) installed April 30.</i>			
<i>While the WWTP dewatering project is not complete yet, it was a 2025 budgeted project and funded under that year, final borrowing excepted. Dewatering and dehydrating units installed and operational, Utilities staff working with contractor and MPE to optimize the system. Some work still needed to be finished before the project is complete.</i>			

Parks & Trails		Lead: Recreation Manager	
Deferred 2025 project	Pocket park/rain garden at Mile 56 Park		56,500
<i>Notes:</i>			
<i>Funded under 2025 with federal grant and \$56,500 from Public Realm reserve. Tender has been awarded.</i>			

Buildings		Lead: Various	
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THRC - arena	Outdoor storage shed COMPLETED	50,000
Town Shop	PW Cold Storage- Concrete, Insulation, Heat	125,000
Yard Waste Area	Fire Dept. fenced storage/ practice area	30,000

Notes:

2025 transfer switch awaiting final completion.

Major amendments are anticipated for Buildings capital over 2026.

Pricing received for yard waste area fencing – below budget. COMPLETED

PW Cold Shed – Obtained building permit – concrete and insulation quotes have been awarded and work is planned to begin in June

Vehicles & Equipment

Lead: Various

Equipment replacement under \$75 K	Skid steer COMPLETED	75,000
Bylaw Enforcement	Body Cam system COMPLETED	9,000
Vehicle Replacement	Parks & Utilities Pickup COMPLETED: \$92,500 actual	100,000
Fire Equipment	Reserve contribution for new engine	75,000

Notes:

New skid steer purchased and received.

Chief Dozeman is working on information in regards to projects/equipment (replacement engine, etc.)

Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to continue with Council over the course of 2026.

Discussions about priorities for housing and development infrastructure will continue (part of capital budgeting).

Public Realm & Development

Gateway signage - \$30,000 figure placed in the capital budget (deferred to 2027).

Pedestrian Crosswalk (24th Street and HWY 2 North) - \$10,000



Chief Administrative Officer

Highlights

- Met with Kim Hamilton who is Lynne’s successor for Nanton Quality of Life.
- Celebrated Public Works week with staff (lunch to the crew as a thank-you for all they do).
- Met with Melissa from the Nanton Chamber to discuss upcoming events, partnership opportunities and ways to support the Chamber.

Current projects

- GrantMatch and Town staff are currently working on gathering information regarding two applications for industrial road construction (more information to follow during budget discussions).
- Met with RCMP to discuss the Nanton detachment.
- Demo with staff from Catalis on software options.
- Webinar on Bill 28 & Alberta Libraries.
- Met with Ursula from Community Futures to discuss future programming and partnership opportunities in Nanton, resources for businesses, etc.



Personnel and Professional Development

- *Executive Certificate in Municipal Leadership - Course 5 completed: Summit (completion of the certificate)*

Information

On June 2, 2026, the Government of Alberta reorganized some ministries and responsibilities, realigning legislation, staff, and operational responsibilities. As part of this reorganization, the [Family and Community Support Services program](#) and legislation has been moved from the ministry of Assisted Living and Social Services to the ministry of [Arts, Culture, and Status of Women](#). The minister of Arts, Culture, and Status of Women is [Tanya Fir](#).

This reorganization does not change the FCSS program or legislation or the FCSS Accountability Framework or the funding agreements and reporting processes with municipalities and Metis Settlements. It only changes the ministry where the FCSS program, the provincial program staff, and FCSS provincial budget is located within the Alberta Public Service.

The following reports are enclosed:

- 3.2 FINANCIAL:**
 - 3.2.1 Accounts Payable Reports previous month end
- 3.3 DEPARTMENT:**
 - 3.3.1 Corporate Services Manager
 - 3.3.2 Operations Manager
 - 3.3.3 Recreation Manager
 - 3.3.3 Planning & Development Officer
 - 3.3.4 Fire Chief
 - 3.3.5 Peace Officer

Respectfully submitted,
Tara Vandervalk, Chief Administrative Officer



Town of Nanton
Vendor Cheque Register Report
Range: May 1 - May 31, 2026
Sorted by: Cheque date

Cheque Number	Vendor ID	Cheque Date	Amount	Cheque Details
EFT000000007025	911 Supply	5/8/2026	\$339.11	Fire department clothing
EFT000000007026	Aplin and Martin	5/8/2026	\$698.25	Regional waterline consulting
EFT000000007027	Aquam Aquatic Specialist Inc.	5/8/2026	\$298.07	Pool supplies
EFT000000007028	Canadian Linen & Uniform	5/8/2026	\$76.12	Office & library mat cleaning services
EFT000000007029	Cattlemens Corner	5/8/2026	\$137.55	Miscellaneous supplies
EFT000000007030	CentralSquare Canada Software	5/8/2026	\$3,087.00	2026 yearend payroll update
EFT000000007031	Crossroad Energy Solutions Inc	5/8/2026	\$3,348.16	Electrical repairs and updates
EFT000000007032	CUPE	5/8/2026	\$1,467.34	Union dues
EFT000000007033	Czop, Victor	5/8/2026	\$199.10	Per diem and travel/training
EFT000000007034	Dump Gump	5/8/2026	\$4,956.38	Bin services + landfill fees
EFT000000007035	Enfield, Tracy	5/8/2026	\$953.83	Office & council meeting room cleaning
EFT000000007037	First Call Monuments	5/8/2026	\$325.50	Cemetery plaques
EFT000000007038	Foothills Regional Services Comm.	5/8/2026	\$6,672.00	Landfill tippage fees
EFT000000007039	Gregg Distributors Company Ltd	5/8/2026	\$629.16	Miscellaneous supplies
EFT000000007040	Hifab Holdings Ltd	5/8/2026	\$550.03	Courier fees
EFT000000007041	iA Financial Group	5/8/2026	\$178.54	Employee benefits
EFT000000007042	Saddle Mountain Tire	5/8/2026	\$217.30	Tire repairs
EFT000000007043	Klearwater Equipment	5/8/2026	\$5,830.47	WWTP chemicals
EFT000000007044	LAPP Corporation c/o Alberta Pension	5/8/2026	\$6,254.62	Employee pension
EFT000000007045	McGills Industrial Services	5/8/2026	\$5,491.51	Sewer relining preparatory work
EFT000000007046	MD of Willow Creek	5/8/2026	\$42.00	Fire department cell phone fees
EFT000000007047	Mitchell, David	5/8/2026	\$200.00	Per diem and travel/training
EFT000000007048	MRF Geosystems Corporation	5/8/2026	\$497.42	Peace officer software program updates
EFT000000007049	Nanton Auto Parts Ltd.	5/8/2026	\$516.05	Miscellaneous supplies
EFT000000007050	Nanton Home Hardware Building	5/8/2026	\$1,230.76	Miscellaneous supplies

EFT000000007051	F.C.S.S.	5/8/2026	\$257.23	Emergency management training
EFT000000007052	NL Smith & Sons Const Ltd	5/8/2026	\$321,947.22	Westview pond dredging (Capital)
EFT000000007054	Pinnacle Aquatic Group	5/8/2026	\$948.84	Pool supplies
EFT000000007055	Purolator Inc.	5/8/2026	\$1,493.83	Courier fees
EFT000000007056	RecordXpress StorageVault Canada	5/8/2026	\$30.05	Office paper shredding
EFT000000007057	Reynolds, Mirth, Richards & Farmer	5/8/2026	\$756.00	Legal fees
EFT000000007058	Shields, Erin	5/8/2026	\$1,779.46	Per diem and travel/training
EFT000000007059	Simpson Industrial Services	5/8/2026	\$512,207.82	Dewatering project (Capital)
EFT000000007060	Somerset Tree Service Ltd	5/8/2026	\$5,670.00	Tree services
EFT000000007061	Super Save Disposal (AB) Ltd	5/8/2026	\$246.16	Waste management services
EFT000000007062	T & T Disposal Services	5/8/2026	\$14,021.21	Waste management services
EFT000000007063	Trinus Technologies Inc	5/8/2026	\$8,639.80	IT services
EFT000000007064	UFA Co-operative Ltd	5/8/2026	\$8,461.48	Fuel
EFT000000007065	WR Meadows	5/8/2026	\$264.39	Road paint supplies
020733	Ashbrook Plumbing & Heating	5/26/2026	\$3,276.00	Arena change room plumbing updates
020735	Calgary Region Airshed Zone	5/26/2026	\$252.20	Annual per capita contribution
020736	Convergint Technologies LTD	5/26/2026	\$2,079.00	WWTP maintenance
020738	Gerbrandt Construction Ltd	5/26/2026	\$7,500.00	Security deposit refund
020739	Government of Alberta	5/26/2026	\$110.00	Land title fees
020742	Prairie Environmental Services	5/26/2026	\$13,341.53	Gopher control
020743	Raffin Transit Mix	5/26/2026	\$403.20	Washed rock
020745	Sweet Queen	5/26/2026	\$84.00	Public works week appreciation
EFT000000007067	Associated Engineering AB Ltd.	5/26/2026	\$1,431.32	Rain garden engineering
EFT000000007068	Big Hill Services	5/26/2026	\$2,231.91	Olympia end of season maintenance
EFT000000007069	Blackie Site Works Ltd.	5/26/2026	\$180,159.00	29th Ave service lines (Capital)
EFT000000007070	Bobcat of Calgary	5/26/2026	\$10,805.81	Equipment maintenance
EFT000000007071	Canadian Dewatering	5/26/2026	\$1,712.97	Pump rental
EFT000000007072	Canadian Linen & Uniform	5/26/2026	\$76.12	Office & library mat cleaning services
EFT000000007073	Canoe Procurement Group of Canada	5/26/2026	\$1,265.46	Miscellaneous supplies
EFT000000007074	Capital H2O Systems Inc.	5/26/2026	\$6,211.49	Pump repairs
EFT000000007075	C Can Store Inc.	5/26/2026	\$3,963.75	C-can for fire department
EFT000000007076	Claresholm Local Press	5/26/2026	\$218.75	Monthly advertising
EFT000000007077	ClearTech Industries Inc	5/26/2026	\$7,336.36	Water plant chemical

EFT0000000007078	Coyote Courier Ltd	5/26/2026	\$2,699.97	Courier fees
EFT0000000007079	Crossroad Energy Solutions Inc	5/26/2026	\$27,218.35	Emergency backup generator work
EFT0000000007081	Hicklin Motors	5/26/2026	\$1,023.85	Vehicle maintenance
EFT0000000007082	Hifab Holdings Ltd	5/26/2026	\$1,185.76	Courier fees
EFT0000000007083	Inspiris	5/26/2026	\$67.20	IT subscription
EFT0000000007084	Klearwater Equipment	5/26/2026	\$11,585.70	WWTP chemicals
EFT0000000007085	LAPP Corporation c/o Alberta Pension	5/26/2026	\$6,254.62	Employee pension
EFT0000000007087	MPE Engineering Ltd	5/26/2026	\$21,857.34	Dewatering project engineering(Capital)
EFT0000000007088	Nanton Auto Parts Ltd.	5/26/2026	\$318.29	Miscellaneous supplies
EFT0000000007089	Nanton Home Hardware Building	5/26/2026	\$1,680.05	Miscellaneous supplies
EFT0000000007090	New-Alta Electric	5/26/2026	\$5,165.55	THRC storage facility electrical
EFT0000000007091	Orkin Canada Corporation	5/26/2026	\$257.07	Pest control
EFT0000000007092	Paramount Printers Ltd.	5/26/2026	\$660.93	Tax notices
EFT0000000007093	Pinnacle Aquatic Group	5/26/2026	\$5,110.65	Pool chemical
EFT0000000007094	Savaria Lifts Ltd.	5/26/2026	\$690.00	Community Ctr elevator repair/maint.
EFT0000000007095	Shawne Excavating	5/26/2026	\$58,783.83	Water line repairs & meter vault
EFT0000000007096	Superior Safety Codes	5/26/2026	\$3,005.88	Safety code fees
EFT0000000007097	TDH Fluid Systems	5/26/2026	\$16,884.32	WWTP pump
EFT0000000007098	Tractorland (High River)	5/26/2026	\$3,365.56	Equipment maintenance
EFT0000000007099	TransAlta Energy Marketing	5/26/2026	\$45,096.17	Power and gas
EFT0000000007100	V Raffin Transit Mix Ltd	5/26/2026	\$420.00	Washed rock

Total Cheques:

\$1,376,709.72



MONTHLY REPORT

Meeting: June 15, 2026
Agenda Item: 3.3.1

Clayton Gillespie, Corporate Services Manager

Report Period: May 14 to June 10, 2026

ACTIVITIES:

Tax payments slowly coming in – as of June 10 we had collected approximately 45% so still quite a bit to come in.

First half of 2026 fire pay was completed - similar numbers to last year (a little below budget).

Nanton Health Centre Management Committee meeting on June 4 – committee approved a facility condition assessment be completed.

Working with IT provider on an updated short-term renewal of our current agreement.

Community event permit issued for the Chamber street closures and a couple other small events.

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Town office and library roof and wall repairs completed just ahead of rain event and no leaks noticed after heavy rain.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

UPCOMING EVENTS / ADDITIONAL INFORMATION:

Staff are going to have a demo on an alternative accounting/ERP system that could potentially replace Diamond GP.

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: June 10, 2026



MONTHLY REPORT

Meeting: June 15, 2026
Agenda Item: 3.3.2

Operations Department

Report Period: (May 2026)

ACTIVITIES:

- **WASTEWATER OPERATIONS**

- 32947 m³ of treated effluent was released to Mosquito Creek
- Sewer main relining activities were completed on 24th street as well as Highway 2 Southbound between 23rd and 24th Street. All planned relining activities for 2026 are now complete.
- Received and installed new RAS pump at WWTP. Returned the rental pump.

- **WATER OPERATIONS**

- 32544 m³ of treated potable water was sent to the Town's distribution system
- Water samples collected from the raw reservoir, Public Works shop, town office, and treated water distribution port at the WTP tested positive for low concentrations of geosmin (the cause of historical taste and odour complaints in the Town's potable water). Utilities staff began injecting algaecide into the raw water reservoir to control algae blooms and prevent geosmin from further entering the distribution system

- **ROADS**

- SA Blacktop Ltd. will begin pavement patching in June 2026.
- Raise manhole 23 street and Hwy 2 southbound. Placed temporary cold mix will pave when SA Blacktop begins in June.
- Fixing potholes in various areas throughout town.
- Grading gravel roads
- Sweeper arrived on May 22 and began sweeping on highway shoulders and streets in between the highway.
- NLSS repaired road in front of Cattlemen's Corner. A 100 foot section in front of the gate that in previous years has bubbled the road due to under ground water.

- **SIDEWALKS/PATHWAYS**

- Concrete repairs began on 29 Ave repaired driveways.
- Began installing handicap ramps at 24 Ave, 25 Street and 26 Street.
- Line West Inc. installed the commemorative crosswalk located in the Community Center parking lot exit as well as 2 regular crosswalks at 20 Street and Hwy 2 SB.

- **MISCELLANEOUS**

- Clean up shop, vehicles and equipment.
- Equipment and Truck maintenance.
- Repair signage in various locations.
- Received quotes for concrete and insulation for cold shed. Will begin work in June.

- Hauling soil and compost to ditch along old CPR rail line behind Luther Park.
 - Close off swale at Lions Grove Park.
 - Remove backup batteries from gateway signs.
 - Deliver porta potties to Westview, Lions Grove and cemetery.
 - Platinum Fire came in to inspect all fire extinguishers and emergency exit signs within all Town owned buildings.
- **CEMETERY**
 - Mark plots
 - Booked radar scan for Cemetery in June.
- **YARD WASTE AREA**
 - Rolled compost pile and separated composted soil in separate pile.
 - Load tree branches into bin.
 - Landscaping in southwest corner to smooth out for new fire practice area. NLSS came into finish smoothing out the area for fencing to proceed.
 - Lynx fence installed new fence on south end of yard and around new fire practice area.
- **STORMWATER**

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Bucket Truck and Fall Protection Courses (All Staff)

UPCOMING EVENTS / ADDITIONAL INFORMATION:

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating/Capital Project	Objective	Approach	Measure	Progress YTD
4. Pavement Patching	Request for Quote	Quotes	RFQ	Will begin at the beginning of June 2026
5. Sidewalk	Request for Quote	Quotes	RFQ	Completed driveway repairs on 29 Ave
6. Sweeping	Clean streets	Quotes	RFQ	Will begin on May 22, 2026
7. Dust Abatement	Apply dust abatement	Quotes	RFQ	Booked for June
8. Skid steer	Purchase – New	Quotes	RFQ	Purchased and Received
9. Cold Shed Renovation	Request for Quote	Quotes	RFQ	Quotes on concrete and insulation received. Bender concrete hired to complete floor in June. Spray tech Insulation hired to complete foam insulation in July



MONTHLY REPORT

Meeting: June 15, 2026
Agenda Item: 3.3.3

Jordan Glas, Manager of Parks and Recreation

Report Period: May 1-31, 2026

THRC

Ongoing school activities, Roller Hockey is booked for June.

PARKS:

Ball Diamonds- NMB has been using all 4 diamonds and the batting cage 4-5 days a week. We have purchased 4 new aluminum bleachers for diamond 3-4. The annual Fireman's Tournament coming in June and NMB Major's Tournament is booked.

NMB Usage – 105.75 hrs Plus batting cage.

J.T Foster – 28 hrs

Disc Golf – We have booked a tournament in August.

Upcoming Seasonal Plans and Activities

Several projects and activities are scheduled across various areas of Parks and Recreation.

- **Tree Planting:** Trees are set to be planted in the boulevards as part of our seasonal beautification efforts.
- **Mile 56 Rain Garden:** Work on the Mile 56 Rain Garden is slated for the upcoming season. This project will enhance the green space while promoting water management in the area. **Awarded**
- **Machine Maintenance:** Routine maintenance and servicing of machinery used in parks and recreational maintenance will be conducted to ensure they are ready for the busy season. **Completed**
- **Gopher Control:** Efforts to control gopher populations in our parks and recreational areas will be ongoing, as they continue to be a concern for park integrity and safety. **Completed**
- **Parks Maintenance Plans:** This includes landscaping, equipment checks, and preparing for increased foot traffic in the coming months.
- **Facility Plans with the School:** We have now added Archery in the arena to help out JT Foster and have plans to have a swim to survive program in the pool for A.B Daley.

Pool Operations

- Pool Opening Updates The pool officially opened for the 2026 season on May 19th with reduced operating hours until June 1st. The opening has gone smoothly, with patrons providing positive feedback regarding the new pool liner. Many have commented that the new liner is more comfortable on their feet and improves the overall appearance of the pool by making the water look exceptionally clear. Due to colder weather conditions toward the end of May, attendance was lower than expected; however, this is consistent with attendance trends from previous years during the same time period.
- The total wages for the month of May amounted to just over \$9,000.
- User Group Updates The Nanton Marlins have begun their regular swim schedule, using the pool Monday to Thursday from 4:30 p.m. to 6:30 p.m. The program is running smoothly with no current concerns. The High River Otters are using the facility this season while their home pool undergoes renovations. They are scheduled from 6:30 p.m. to 7:30 p.m., allowing for a transition period with no overlap between the two swim clubs. Staff are continuing to monitor the relationship between the Marlins and Otters swimmers to ensure a positive and respectful environment, particularly following concerns raised last season regarding interactions between swimmers in the change rooms.
- A.B. Daley School is attending the pool on Monday and Wednesday mornings for physical education programming, with lifeguards providing Swim to Survive lessons. The program has been running successfully, and feedback from the school has been very positive. J.T. Foster School will be attending on Tuesdays and Thursdays during their scheduled gym periods.
- The June pool schedule is expected to return to regular operations the week of June 15th.
- Swimmer Statistics since opening, the pool has recorded 199 visits outside of school programming. School groups have contributed an additional 163 swimmer visits, bringing the total recorded attendance for May to 362 swimmers.
- Season pass and punch pass sales to date include:

25 Adult Season Passes

1 Child Season Pass

1 Child 10-Visit Pass

2 Adult 10-Visit Passes

11 Family Season Passes Overall, the 2026 pool season has started positively, with successful facility upgrades, strong school partnerships, and continued efforts to support all community user groups.

Prepared by: Sophia Porter, Pool Supervisor

Prepared by: Jordan Glas, Parks and Recreation Manager Date: June 8, 2026



MONTHLY DEPARTMENT REPORT

Regular Meeting: June 15, 2026
 Agenda Item: 3.3.4

Georgina Sharpe, Planning and Development

Report Period: May 2026

Development Permit Approvals		
	May 2026	April 2026
Residential	\$674K	\$825K
Comm/Ind	\$70K	\$0K
Public/Special	\$0K	\$0K
Other	Signs = 1	Signs = 0
	YTD2026	YTD2025
	\$1,957K	\$1,132K
Housing Starts	YTD2026	YE2025
(#of units)	6	6

Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D09-26	12-May-26	2122 19 Street	18, 19	25	3163L	M-DWT	Patio Area & Landscaping variances
D12-26	4-May-26	2120 29 Avenue	3	79	001 2718	R-GEN	Garage; rear setback variance
D13-26	12-May-26	125 Westview Drive	2	85	071 5724	R-GEN	As-built garage; variance denied
D14-26	8-May-26	2008 27 Avenue	25	1	231 0654	R-GEN	Single Detached Dwelling; basement included (ICF Foundation)
D15-26	15-May-26	2119 20 Street	13	3	4362I	M-DWT	Fascia Sign
D17-26	20-May-26	2409 18 Street	3	35	751 0550	R-GEN	Rear Deck expansion
D19-26	28-May-26	2304 15 Street	15	43	751 0336	R-GEN	Front steps replacement

- **ACTIVITIES**
 - Municipal Planning Commission Meeting May 11
- **PROJECTS**
 - **Northwest Area Structure Plan** – Oldman River Regional Services Commission
 - Next Steps: Draft Plan Review – internal
 - ORRSC Review with Council June 22 COW
 - **Marketing Initiative** – lifestyle guide and ad report result to May 31st attached
- **EDUCATION:** N/A
- **UPCOMING EVENTS / ADDITIONAL INFORMATION:**
 - **Subdivision and Development Appeal Board Hearing re: D13-26**
 - Monday June 15, 2026

NANTON AB

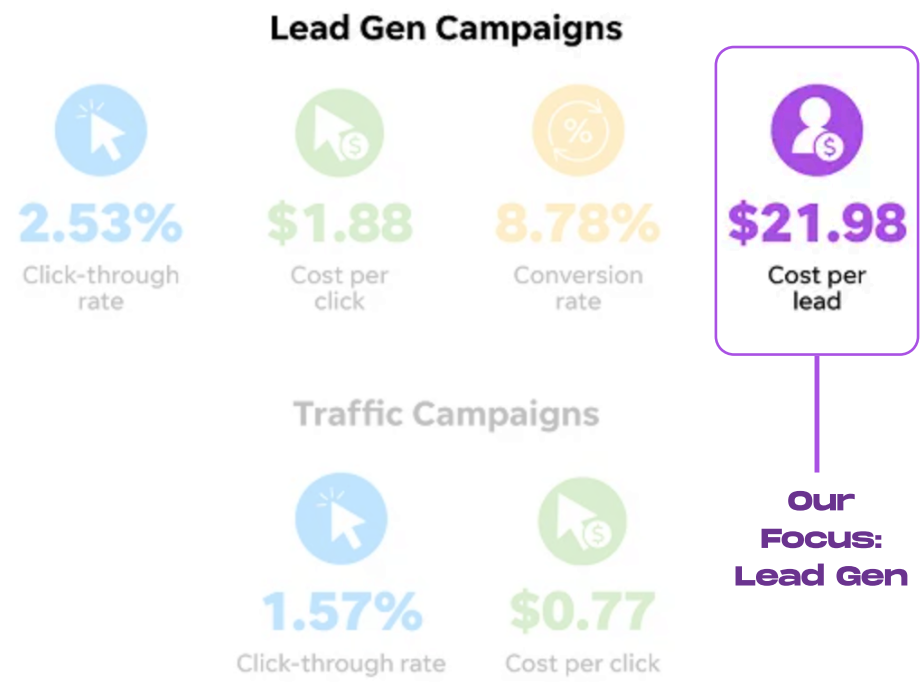
Ad Report – May 2026



www.yolonomads.com

Facebook Ads Benchmarks 2026

Overall Averages



Performance Review

The Nanton ad campaign is already delivering strong results, generating **120 qualified leads** at an average cost per lead (CPL) of **\$1.63 CAD**, with **\$269.82 spent** so far from the **\$500 CAD budget**.

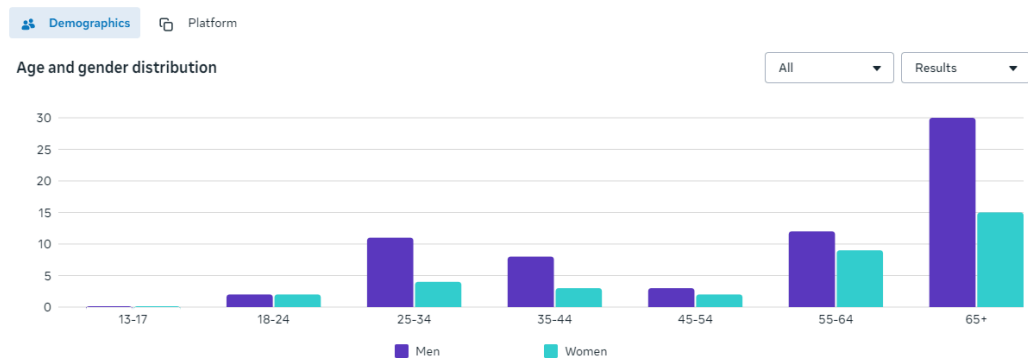
The campaign has maintained steady engagement and efficient conversions, supported by clear and relatable messaging that highlights Nanton's lifestyle, space, schools, safety, and community strengths. With budget still remaining, these results reflect effective targeting performance and demonstrate continued interest in Nanton as a relocation destination.

Ad – 2026

- **Budget:** \$500 CAD
- **Spent:** \$223.15 CAD
- **Reach:** 8,808
- **Impressions:** 24,735
- **Qualified Leads:** 120
- **CPL:** \$1.63 CAD

This ad generated **120 leads** at an average CPL of **\$1.63**, demonstrating efficient lead capture with **\$223.15 spent** to date against the allocated **\$500 CAD budget**. The campaign delivered strong visibility across the target audience, generating 20,241 impressions while maintaining a controlled acquisition cost. Performance indicates steady audience interest and effective lead capture through the relocation-focused form strategy, with budget still remaining.

Location: Edmonton and Calgary, Alberta; Vancouver, BC; and Toronto, Ontario.



YoloNomads Ad ·

Nanton offers families something many larger cities can't: safer streets, more space, strong schools, community connection, and a lifestyle where kids can truly grow up with freedom. Add more affordable living and everyday essentials close to home, and it's easy to see why more families are making the move.

Download your FREE Nanton Relocation Guide and explore family life in Nanton.

FORM
Trade City Stress for Life in Nanton [Download](#)

Like Comment Share



MONTHLY DEPARTMENT REPORT

Meeting: June 15, 2026

Agenda Item: 3.3.4

Nanton Fire Department

Report Period: May 1-31, 2026

ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
 - Councilors are welcome to attend training nights.
 - We have been focusing on:
 - Wildland Firefighting
 - Pumping Operations
 - Structural protection
 - Water supply operations
 - Fire Dynamics
 - Claresholm, Granum attended

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Capital and Operational budget has been approved.
 - Budget season:
 - Engine 11-1 replacement
 - Quotes are being collected from the top vendors
 - Initial costs from 2 manufacturers are approximately \$1.2-1.5 M
 - Designs have been gathered and the committee continues to work on the project

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- The Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
 - Investigation into NFPA Investigation courses have started as an option for continued training in Fire Code Inspection/ Investigation
 - After further investigation it was determined to continue with Safety Codes Council to continue education towards Group B Level I and II. Currently 3 modules are required to finish Group B Level I and a practical exam is required. The MD of Willow Creek has offered to assist with proctoring exams and the practical exam.

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- The annual fundraising Ball Tourney planning has started in conjunction with the Willow Creek Firefighters Foundation. The tourney will run on the first weekend in June. Funds raised help to offset the cost of tools and equipment.
- Met with the MD of Willow Creek Officers to continue education on the new reporting software we are using to track calls, training and Public Events

Respectfully submitted,
John G. Dozeman
Fire Chief



Nanton Fire Department Call Statistics

We have started using a new call reporting and logging system. Call volume and types will be submitted when we are able to print reports.



MONTHLY DEPARTMENT REPORT

Meeting: June 15, 2026
Agenda Item 3.3.5

Peace Officer Carlos Farias

Enforcement Services – Monthly Report – May 2026

Community Engagement & Regional Initiatives

Training and Professional Development

Motorola SmartControl and V700 Body-Worn Camera Training - May 4, 2026

Enforcement Services attended Motorola SmartControl and V700 Body-Worn Camera training. The session provided instruction on the operation, management, and deployment of body-worn camera technology, including evidence handling, policy compliance, and best practices for officer safety and accountability.

Program Audit

Town of Nanton Peace Officer Program Audit - May 12, 2026

The Peace Officer Program underwent an audit conducted by the Office of the Solicitor General of Alberta during the reporting period. The audit reviewed program operations, policies, procedures, and compliance with applicable provincial standards and legislative requirements.

The successful completion of this audit reflects the department's ongoing commitment to accountability, professionalism, and the delivery of enforcement services in accordance with provincial expectations and best practices.

Community Engagement

Citizens on Patrol Meeting May 20, 2026

Enforcement Services attended a Citizens on Patrol meeting held at the Cozy Corner. The meeting provided an opportunity to engage with community volunteers, discuss local safety concerns, share crime prevention information, and strengthen partnerships that support public safety initiatives within the community.

Operational Assistance

Sewer Relining Project – Traffic Control Assistance - May 27, 2026

Enforcement Services provided traffic control assistance during a sewer relining project to ensure the safe movement of vehicles and pedestrians through the work area. Officers worked closely with project personnel to maintain public safety, minimize traffic disruptions, and support the efficient completion of the infrastructure work.

Traffic Enforcement Summary – May 2026

Overview

- Total Violation Tickets Issued: 53
 - o Speeding Violations: 45
 - o Other Violations: 8 (minor traffic offences)

- Warnings Issued: 18

Warnings were primarily issued to first-time offenders or in situations where education and corrective guidance were considered more appropriate than formal enforcement action.

Analysis

- Speeding remained the primary traffic safety concern, accounting for the majority of violations during the reporting period.

- The total number of violations reflects ongoing targeted enforcement and high-visibility patrols in areas where speeding and traffic-related concerns are frequently observed.

- Enforcement efforts continued to focus on identified problem areas, guided by:
 - o Historical enforcement data
 - o Observed traffic patterns
 - o Community-reported concerns

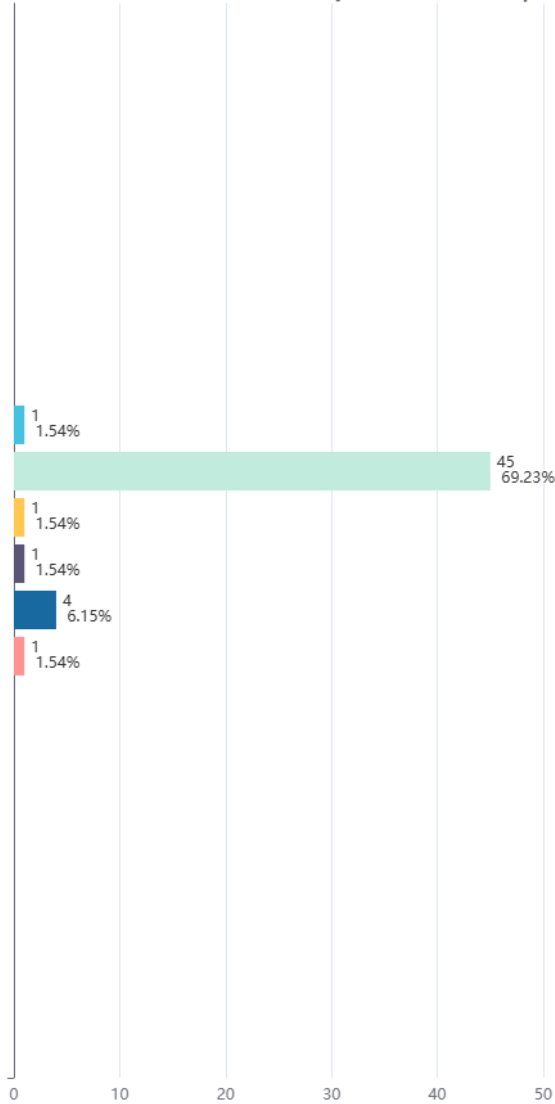
- High-visibility patrols remain an effective enforcement strategy, contributing to:
 - o Increased driver awareness
 - o Improved voluntary compliance
 - o Enhanced overall roadway safety

- The increase in total violation tickets issued during May reflects continued proactive enforcement efforts and a sustained focus on speeding-related offences in identified areas of concern.

Tickets:

Statistics from: 2026-05-01 - 2026-05-31

Count of E-Tickets Completed Total: 53 | 81.54%



List of First Charge Code

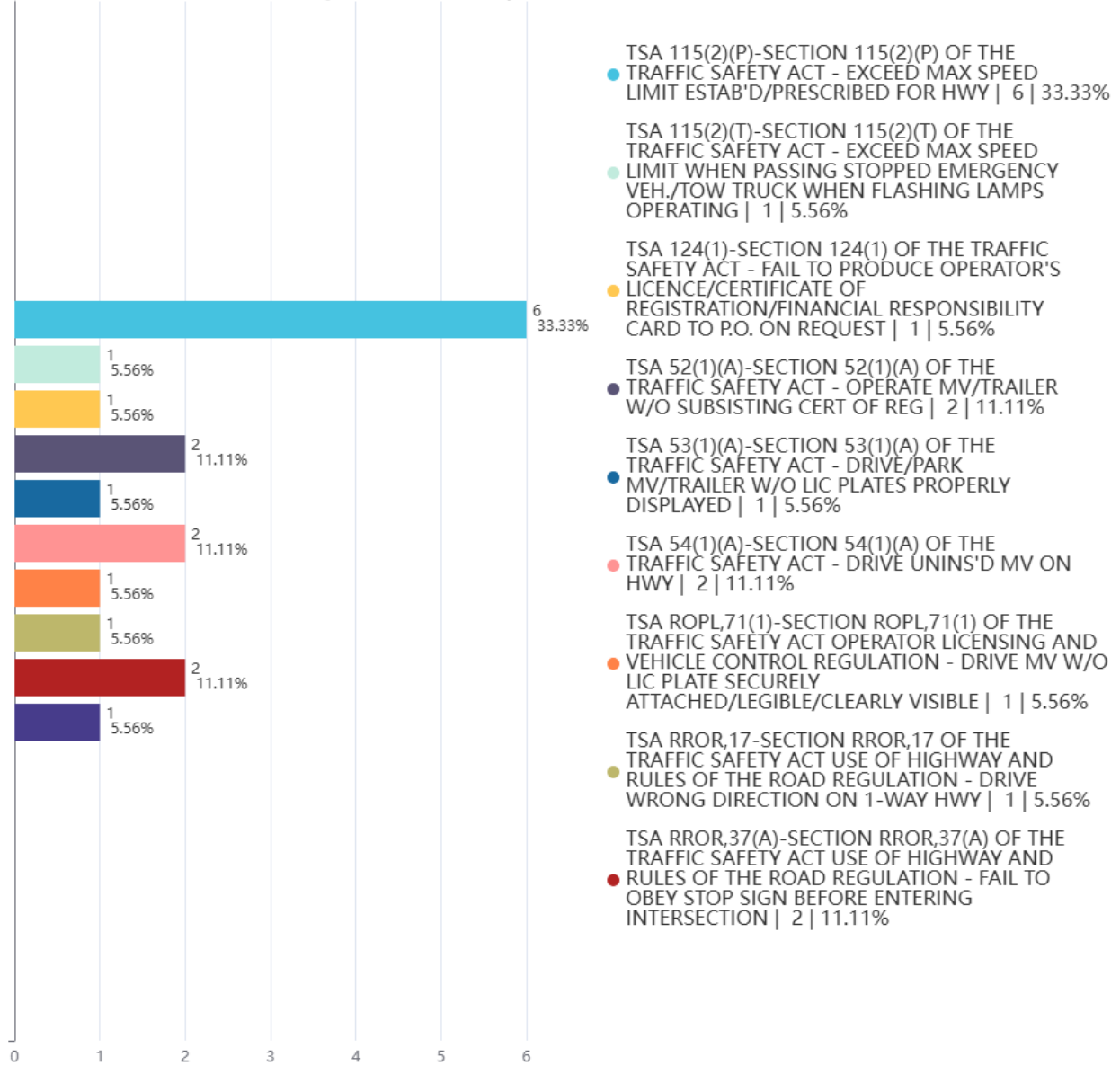
- TSA 115.1(1)(B)-SECTION 115.1(1)(B) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE HOLDING/VIEWING/MANIPULATING HAND-HELD/WIRELESS ELECTRONIC DEVICE | 1 | 1.54%
- TSA 115(2)(P)-SECTION 115(2)(P) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT ESTAB'D/PREScribed FOR HWY | 45 | 69.23%
- TSA 115(2)(T)-SECTION 115(2)(T) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT WHEN PASSING STOPPED EMERGENCY VEH./TOW TRUCK WHEN FLASHING LAMPS OPERATING | 1 | 1.54%
- TSA 124(1)-SECTION 124(1) OF THE TRAFFIC SAFETY ACT - FAIL TO PRODUCE OPERATOR'S LICENCE/CERTIFICATE OF REGISTRATION/FINANCIAL RESPONSIBILITY CARD TO P.O. ON REQUEST | 1 | 1.54%
- TSA 52(1)(A)-SECTION 52(1)(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV/TRAILER W/O SUBSISTING CERT OF REG | 4 | 6.15%
- TSA 53(1)(A)-SECTION 53(1)(A) OF THE TRAFFIC SAFETY ACT - DRIVE/PARK MV/TRAILER W/O LIC PLATES PROPERLY DISPLAYED | 1 | 1.54%

Warnings:

Statistics from:2026-05-01 - 2026-05-31

Count of E-Tickets Completed Total:18 | 100.00%

List of First Charge Code



Bylaw and Community Standards Report – April 2026

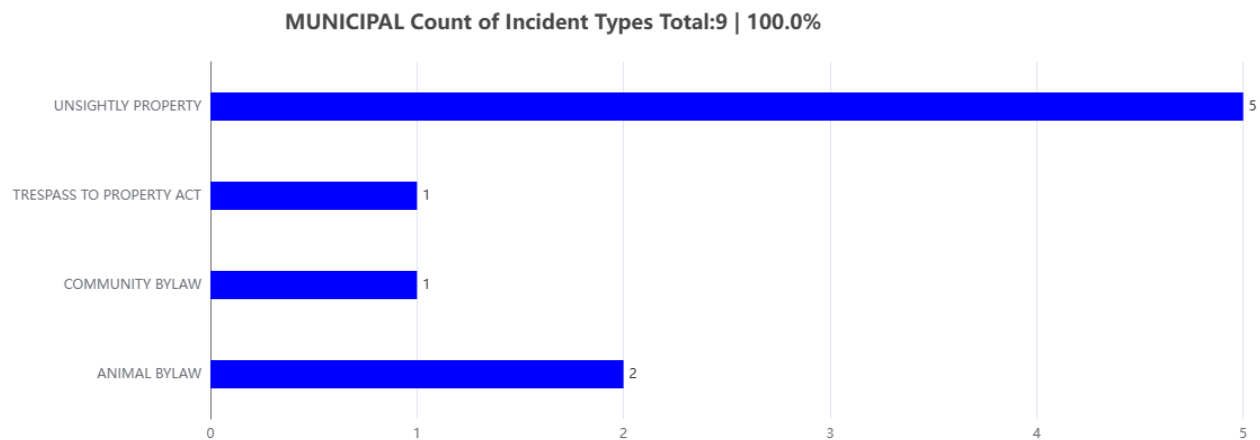
Total Municipal Incidents Investigated: 9

Incident Breakdown:

- o Unsightly Property: 5
- o Animal Bylaw: 2
- o Community Bylaw: 1
- o Trespass to Property Act: 1

Analysis

- Unsightly Property complaints represented the largest category of municipal enforcement activity during the reporting period, accounting for more than half of all reported incidents.
- Animal Bylaw matters constituted the second most common type of occurrence, requiring follow-up and compliance monitoring.
- Community Bylaw and Trespass to Property Act complaints remained relatively low, with one occurrence recorded in each category.
- Enforcement efforts continued to focus on responding to community concerns, promoting voluntary compliance, and addressing property maintenance issues that may affect neighbourhood appearance and public safety.
- Ongoing monitoring and enforcement activities support community standards and help maintain a safe, clean, and orderly environment for residents.



4. Ongoing Focus Areas

Traffic Safety

Continue targeted and high-visibility patrols with a focus on reducing speeding, which remains the most common traffic violation within the municipality. During May 2026, speeding accounted for 45 of the 53 violation tickets issued, highlighting the continued need for focused enforcement and public awareness.

Motorists are encouraged to remain attentive and operate their vehicles according to road, traffic, and weather conditions to support safe travel within the community.

Community Engagement

Maintain a visible and positive presence within the community while participating in training, exercises, and public safety initiatives that support municipal preparedness, inter-agency cooperation, and community partnerships.

Bylaw Enforcement

Monitor seasonal and emerging bylaw concerns while ensuring consistent enforcement and education where appropriate. Particular attention will continue to be given to unsightly property concerns, animal bylaw matters, community standards issues, and complaints requiring enforcement under the Trespass to Property Act.

Unsightly property complaints represented the highest volume of municipal enforcement activity during May, accounting for 5 of the 9 reported bylaw-related incidents. Continued follow-up and enforcement efforts have resulted in positive compliance outcomes in several cases, supporting the department's objective of maintaining community standards and neighborhood appearance.



MONTHLY REPORT

Meeting: June 15, 2026
Agenda Item: 3.3.7

EMERGENCY MANAGEMENT Department

Report Period: (May 2026)

TRAINING

- ICS 100 has been completed by the last few employees.
- Carlos Farias still required to take ICS300, I will book course when one is available.
- ICS Forms training scheduled with AEMA for June 12, 2026

VERBAL UPDATE:

Developing a Hazard Response Plan for the top 10 risks, including road accidents, blizzards, wildfires, strong winds, and water shortages. I have created an appendix which includes emergency response plans for LRSD, Wastewater, THRC, water and Silver Willow Lodge.

Updates to emergency management bylaw to better correlate with provincial regulations.

Emergency Preparedness Week was held May 3–9, 2026. Social media information and awareness posts were shared daily throughout the week through Sara-Lynn.

An Emergency Preparedness Information Session was hosted on May 7, 2026, from 3:00–6:00 p.m. at the Kozy Korner for residents, in coordination with FCSS. Unfortunately, attendance was low this year, which may have been due to the change in the day and time of the event.

During the session, examples of 72-hour emergency kits for both home and vehicle use were displayed, along with the community emergency management plan. Brochures, information packages, promotional items, and raffle prizes were also provided to attendees.

The emergency preparedness session was promoted on Hub Radio to help increase public awareness and participation.

New ideas regarding the venue and scheduling will be discussed when planning next year's session in hopes of improving attendance and community engagement.

EMERGENCY SOCIAL SERVICES:

Working with Lynne and Lori to create a volunteer recruitment program to help with ESS services in the event of an emergency.

Will be working on the new HIRA program throughout the year.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- **Foothills Regional DEM Meeting – June 18, 2026**
- **ICS Forms Training – June 12, 2026**
- **DEM Meeting – June 10, 2026**



MINUTES

Monday, June 1, 2026, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Jennie McMasters, Roger Miller, Dave Mitchell, Erin Shields (electronic attendance) and Shauna Strong

OTHERS PRESENT: Tara Vandervalk Chief Administrative Officer
Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 151 – 26/06/01 - Czop

The Regular Council agenda for June 1, 2026, was accepted as presented. CARRIED

2. PRESENTATIONS: None

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 May 19, 2026 Regular Council Meeting Minutes – E

RESOLUTION # 152 – 26/06/01 - Strong

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held May 19, 2026, were accepted as distributed. CARRIED

4.1.2 May 25, 2026 Committee Meeting Minutes - E

RESOLUTION # 153 – 26/06/01 - McMasters

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee of the Whole Meeting of the Town of Nanton held May 25, 2026, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Procedure Bylaw 1427/26 2nd & 3rd Reading – E

RESOLUTION # 154 – 26/06/01 - Mitchell

Moved to read Town of Nanton Bylaw #1427/26 for a second time. CARRIED

RESOLUTION # 155 – 26/06/01 - Czop

Moved to read Town of Nanton Bylaw #1427/26 for a third and final time. CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Request for Decision June 2026 Committee of the Whole Meeting – E

RESOLUTION # 156 – 26/06/01 - Miller

That Council move the June 29, 2026, Committee of the Whole Meeting to June 22, 2026.

5.2 Information Brief Bylaw Complaint Call System – E

5.3 Information Brief Gateway Signage – E

5.4 Information Brief 2025 Annual Report – E

5.5 Request for Decision Delegation Response Rural Renewal Immigration Stream – E

RESOLUTION # 157 – 26/06/01 - Miller

Moved to bring the Rural Renewal Immigration Stream discussion back to Council at the September 2026 Committee of the Whole Meeting.

Councillor Erin Shields left the meeting at 7:37 p.m. and returned at 7:39 p.m.

Councillor Roger Miller left the meeting at 7:42 p.m. and returned at 7:45 p.m.

5.6 Request for Decision Fire Inspection Services – E

RESOLUTION # 158 – 26/06/01 - McMasters

Moved to direct the Chief Administrative Officer to enter into an agreement with the M.D. of Willow Creek for the provision of Fire Safety Codes Officer services to support fire inspections within the Town of Nanton.

5.7 Request for Decision Municipal Planning Commission Member at Large – E

RESOLUTION # 159 – 26/06/01 - Miller

Move to appoint Nicolle McKenna as a public Member-at-large to the Municipal Planning Commission as per Section 3.1.3 of Bylaw 1353/21, being the Municipal Planning Commission Bylaw. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Invitation Claresholm Fair Days – E
- 6.2.2 Southern Alberta Medical Program – E
- 6.2.3 Invite from Community Futures Opening of Okotech– E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 160 – 26/06/01 - Mitchell

IT WAS MOVED at 7:50 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

7.1 Chief Administrative Officer Evaluation ATIA Section 22 Confidential Evaluations
CARRIED

Councillor Erin Shields left the meeting at 8:03 p.m. and returned at 8:05 p.m.

RESOLUTION # 161 – 26/06/01 - Strong

IT WAS MOVED to reconvene the Regular Meeting at 8:16 p.m. CARRIED

8. ADJOURNMENT:

RESOLUTION # 162 – 26/06/01 - Czop

IT WAS MOVED to adjourn the Regular Meeting of Council at 8:16 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

TS:sl

These minutes accepted and signed this 15th day of June, 2026



REQUEST FOR DECISION

Meeting: June 15, 2026
Agenda Item: 4.2.1

Strategic Plan 2026 – 2029

ADMINISTRATIVE RECOMMENDATION:

That Council approve the proposed 2026–2029 Strategic Plan, as prepared by Transitional Solutions Ltd., to provide strategic direction for the Town of Nanton over the 2026–2029 term.

DECISION OPTIONS:

- #1 – That Council approve the proposed 2026–2029 Strategic Plan, as presented, to establish the Town's strategic priorities for the 2026–2029 term.
- #2 – That Council approve the proposed 2026–2029 Strategic Plan, as amended by Council, and direct Administration to incorporate the approved changes prior to final publication and implementation.
- #3 – That Council defer consideration of the proposed 2026–2029 Strategic Plan and direct Administration to return the document to Transitional Solutions Ltd. for further review and revisions based on Council's feedback, with a revised Strategic Plan to be presented at a future Council meeting for consideration.

BACKGROUND / IMPLICATIONS:

Following the 2025 Municipal Election, Council identified the development of a Strategic Plan as a priority to establish a clear vision and direction for the organization over the current Council term.

To facilitate this process, Transitional Solutions Ltd. was retained to work collaboratively with Council and Administration through strategic planning sessions and stakeholder discussions. The resulting Strategic Plan reflects Council's shared priorities and establishes a framework to guide future decision-making, policy development, budgeting, and service delivery.

The Strategic Plan is intended to be a living document that will assist Council and Administration in aligning organizational initiatives with the community's long-term vision while providing transparency and accountability to residents.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: Upon adoption, the Strategic Plan will be published on the Town's website and shared through the Town's communication channels to inform residents of Council's priorities for the 2026–2029 term.

Applicable Legislation: n/a

Attachments: Strategic Plan 2026 – 2029

APPROVED BY: Tara Vandervalk, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



Item 4.2.1 Strategic Plan is a separate attachment



REQUEST FOR DECISION

Meeting: June 15, 2026
Agenda Item: 5.1

Notice of Intention – Denoon Meat Market

ADMINISTRATIVE RECOMMENDATION:

That Council direct Administration, pursuant to section 26(1) of the Historical Resources Act, to notify the owner of Plan 4362I Block 4 Lot 22 also known as 2116 20th Street, Nanton, Alberta, of the Town’s intention to designate the Denoon Meat Market as a Municipal Historic Resource.

DECISION OPTIONS:

- #1 – Approve the Administrative Recommendation as presented.
- #2 – Refer the matter back to Administration for additional information.
- #3 – Defer the matter to a future Council meeting.

PURPOSE:

To seek Council’s approval to issue a formal Notice of Intention to Designate the Denoon Meat Market as a Municipal Historic Resource, in accordance with the Historical Resources Act, to preserve its heritage and recognize its historical, architectural, and social significance.

BACKGROUND / IMPLICATIONS:

The Town is in receipt of an Application for Designation and Waiver of Compensation Form from the owner of this historic resource.

Issuing a Notice of Intention initiates a 60-day period during which the property owner may respond prior to Council considering a bylaw to formalize the designation. During this period, the property may not be altered without Council’s written approval.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: Upon Council’s direction, a formal Notice of Intention will be served to the property owner and published in accordance with the Historical Resources Act.

Applicable Legislation: Historical Resources Act, RSA 2000, c. H-9, Section 26(1)
Town of Nanton Heritage Policy / Heritage Building Evaluation Project (CDS Inc., February 2026)

Attachments: Statement of Significance – Denoon Meat Market (CDS Inc., February 2026)

Prepared By: Georgina Sharpe

Date: June 5, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



5. Statement of Significance

Denoon Butcher Shop

2116 20th Street
Nanton, Alberta

Description of Resource

The Denoon Meat Market is a 1924 modest one-storey, rectangular brick commercial building with a flat roof located mid-block on the north side of Nanton's main street (20th Street). A contemporary fixed awning spans the length of the façade over a raked recessed central entry.

Heritage Value

The heritage value of the Denoon Meat Market lies in its association with enterprising spirit of early settlers and the Denoon family, its representation of early 20th century prairie commercial architecture, and its significance as a community landmark.

The heritage value of the Denoon Meat Market lies in its association with the enterprising spirit of early settlers and the Denoon family, who were among the early settlers and entrepreneurs in the region and contributed significantly to the economic and social development of Nanton. Built in 1924 by William Denoon who was a member of town council, and became fire chief in 1925, the building operated as a butcher shop and meat market, providing essential services and acting as a social hub for local residents during the railway expansion era. His son Gordon became a partner in 1945, at which time the name changed to Denoon and Son, who eventually took over the business. The Denoon family's stewardship of the business contributed to the growth of small-town commerce and helped shape the community's identity.

The building is a representative example of early prairie commercial architecture, characterized by its modest, one-storey, rectangular wood-frame construction with a distinctive false-front brick façade – a style commonly used in western Canadian towns to give businesses in small buildings a more prominent appearance on main street. The building's design, including its brick cladding, corbelled parapet, and original storefront details, demonstrates construction techniques and aesthetic choices typical of its era.

As a landmark, the Denoon Meat Market is a recognizable and enduring feature of Nanton's historic main street (20th Street), contributing to the community's identity and the continuity of its historic downtown district. Its location within a contiguous row of early commercial buildings and its preserved architectural features make it a symbolic anchor in the town's historic landscape.

The Denoon Meat Market is also important to the community for its historic, aesthetic, and social significance. It embodies the history and identity of Nanton by illustrating patterns of commercial development, community life, and architectural trends that shaped Alberta's small towns from the late 19th century through to the present. The building's integrity in location, design, materials, and association ensures it continues to evoke the atmosphere and function of a historic meat market, making it a valued part of Nanton's heritage.

Character-Defining Elements

Key elements that express the heritage value and must be conserved include:

- Original location on the main street within a contiguous row of early commercial buildings in the historic commercial district.
- Street facing orientation abutting a public sidewalk.



- One-storey scale, short façade, and long rectangular massing
- Stretcher bond brick façade with a simple one-storey form and rectangular massing with raised parapet and flat roof
- Storefront configuration, including bulkhead, flat transom with multiple lites, and central recessed entry flanked by display windows with continuous wood sill
- Corbelled brick spanning upper brick parapet.

Sources

- Nanton and District Historical Society. Mosquito Creek Roundup: Nanton-Parkland. Nanton, AB: Nanton and District Historical Society, 1975.
- Nanton and District Historical Society. Mosquito Creek Roundup: Nanton-Parkland. Vol. 2. Mosquito Creek History Society, 2005.
- Jones, Bridget. Interview. October 4, 2025.
- Prairie Towns. "Historical Overview of Nanton." Accessed December 7, 2025. <https://prairie-towns.com/nanton-images.html>.
- University of Calgary Archives. Nanton and District Historical Society Collection. Accessed December 7, 2025. <https://searcharchives.ucalgary.ca/nanton-and-district-historical-society-collection>.
- Alberta Register of Historic Places. (HS 28697). Government of Alberta. Accessed December 8, 2025. <https://hermis.alberta.ca/ARHP/Details.aspx?DeptID=2&ObjectID=HS+15965>.



INFORMATION BRIEF

Meeting: June 15, 2026
Agenda Item: 5.2

Privacy Management Framework

Purpose:

To provide Council with an overview of the Town of Nanton's Privacy Management Framework and the work undertaken to establish a comprehensive Privacy Management Program in accordance with the requirements of Alberta's Protection of Privacy Act (POPA).

Background:

On June 11, 2025, Alberta's Freedom of Information and Protection of Privacy Act (FOIP) was repealed and replaced by the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA). Under POPA, all public bodies are required to establish and maintain a Privacy Management Program by June 11, 2026.

Administration has been developing the Town's Privacy Management Program to ensure compliance with the new legislative requirements. Due to the comprehensive nature of the program and the ongoing development of supporting governance policies and operational procedures that will be presented to Council later this summer, Administration is providing Council with a high-level Privacy Management Framework at this time.

The Framework outlines the Town's approach to privacy governance, while serving as an overview of the broader Privacy Management Program currently being implemented across the organization.

Prepared By: Sara-Lynn Lyons

CAO Comments: Legislative Services development of the Privacy Management Program is a proactive response to the requirements of Alberta's Protection of Privacy Act and demonstrates the Town's commitment to protecting personal information, strengthening organizational accountability, and ensuring legislative compliance. No public participation plan is recommended at this stage, as the framework is informational and compliance-driven in nature. We will continue to update the public if there are any changes to policy, procedures, etc.

Tara Vanderwalk

Date Signed: June 8, 2026

Item 5.2 Privacy Management Framework is a separate attachment



REQUEST FOR DECISION

Meeting: June 15, 2026

Agenda Item: 5.3

Canadian Grain Elevator - COPTER

ADMINISTRATIVE RECOMMENDATION:

That tax roll 088600 (Block A, Plan 7811106) is approved for the tax exemption under COPTER for the 2026 tax year.

DECISION OPTIONS:

#1 – Approve the tax exemption

#2 –

#3 –

PURPOSE:

For council to consider a request for tax exemption for property acquired by the Canadian Grain Elevator Discovery Centre after the initial 2026 COPTER property exemption.

BACKGROUND / IMPLICATIONS:

In the fall of 2025 Administration presented the annual COPTER tax exemption listing that was approved for the 2026 tax year. Within the listing was the Canadian Grain Elevator Discovery Centre and the property that has the grain elevators. When the grain elevator applied for COPTER they noted a new property that had been donated to them, but the title change did not take effect until late in November after the approved property tax exemption.

The new property (tax roll 088600 – Block A, Plan 7811106) is noted below. The property is not part of the grain elevator site but is now owned by a registered non-profit organization and under COPTER regulations meets the criteria to be exempt. The current property assessment is \$39,000, meaning \$410 in municipal taxes will be exempt.



ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) :

Communications/PR:

Applicable Legislation:

Attachments:

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: June 9, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





REQUEST FOR DECISION

Meeting: June 15, 2026

Agenda Item: 5.4

Business Recruitment Incentive

PURPOSE:

To educate and encourage local businesses to allow employees to join and respond to emergencies during business hours (for staff – volunteer firefighters).

BACKGROUND / IMPLICATIONS:

To provide daytime responders for weekday emergencies in our service area, we are requesting Councils input into a few ideas to incentivize local businesses that allow their employees to volunteer with the Nanton Fire Department.

An information package can be built and distributed to the local businesses to help explain the expectations of the Nanton Fire Department when requesting assistance.

Some business incentives included for discussion are:

- Business License rebate/ discount,
- Property Tax discount based on number of employees that are members of the Fire Department,
- Tom Hornecker Recreation Center advertising rebate/ discount,
- Business promotion through Town of Nanton media outlets.

The most notable Alberta precedent is Coaldale. In 2020 they introduced:

1. Property tax rebates for businesses that employ volunteer firefighters and provide paid release time during work hours for emergency responses.
2. Property tax rebates for volunteer firefighters themselves.

Coaldale specifically stated that the business rebate was intended to recognize the operational disruption experienced when employees leave work to respond to daytime emergencies.

With the goal of weekday daytime response, the most practical option may be an employer tax rebate (5-15% municipal property tax rebate, available only if the employer permits response during work hours, scaled by actual response participation), or a tax rebate could be combined with an annual employer recognition program and/or advertising discounts.

ADMINISTRATIVE RECOMMENDATION:

That Council direct the CAO to work with the Fire Chief to create a Business Recruitment Incentive program/policy to assist with daytime responder availability for locals through the business community.

DECISION OPTIONS:

- #1 – Approve the request.
- #2 – Request further information / refer to budget discussions or future COW.
- #3 – Deny the request.

Prepared By: John G. Dozeman, Fire Chief

Date: 06/10/26

APPROVED BY: Tara Vandervalk, CAO

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





CALGARY REGION AIRSHED ZONE SOCIETY

Board Review — 2025 Draft Audited Financial Statements

For the year ended December 31, 2025

PURPOSE

This memo summarizes the Board's review of the draft 2025 audited financial statements of the Calgary Region Airshed Zone Society (CRAZ). It confirms the verification of key figures, explains the significant balances and year-over-year movements in plain language, and identifies matters the Board may wish to discuss with the Executive Director and the auditor before approving the statements.

VERIFICATION OF KEY FIGURES

All headline numbers in the draft statements have been recalculated and reconcile to the underlying statements and notes. The mathematics of the four statements — Statement of Financial Position, Statement of Operations, Statement of Changes in Net Assets, and Statement of Cash Flows — foot internally and tie across statements.

Measure	2025 (2024 comparison)
Total revenue	\$715,894 (2024: \$667,155)
Total expenses	\$669,015 (2024: \$646,907)
Excess of revenue over expenses	\$42,965 (2024: \$16,334)
Total assets	\$280,316 (2024: \$235,584)
Total liabilities	\$166,146 (2024: \$164,379)
Total net assets	\$114,170 (2024: \$71,205)
Total internally restricted reserves	\$120,596 (2024: \$107,258)
Cash from operating activities	(\$27,873) (2024: \$56,904)

Revenue grew by approximately 7.3% year-over-year while expenses grew by approximately 3.4%, generating a meaningfully larger annual surplus than in 2024.

WHAT THE NUMBERS TELL US

A stronger result on paper

The Society reported a surplus of \$42,965 in 2025 compared with \$16,334 in 2024. Total net assets grew by the same amount, from \$71,205 to \$114,170. On a pure profit-and-loss basis the year was a success: revenue increased faster than expenses, and the Society added to its accumulated equity.

But cash flow tells a different story

Despite the higher surplus, cash from operating activities was negative \$27,873 in 2025, compared with positive \$56,904 in 2024. The Society ended the year with no unrestricted cash, a new bank overdraft of \$18,464, and \$16,467 drawn on the operating line of credit. The principal driver is accounts receivable, which rose from \$55,939 to \$132,722. The Society earned more revenue than it collected; the uncollected portion is primarily owed by the Province for contract services and is expected to be received in the normal grant cycle.

Reserves are growing

Internally restricted reserves total \$120,596, comprised of an Operating reserve of \$104,155, an Equipment replacement reserve of \$6,174, and a Capital acquisition reserve of \$10,267. The Operating reserve is the most significant and provides the Society's primary buffer against contract and grant timing risk. Per Note 2 (Credit Risk), the Operating reserve is currently pledged as security against the operating line of credit.

Unrestricted net assets remain negative

Although total net assets are positive and growing, unrestricted net assets are negative \$13,800 (2024: negative \$47,341). This means that on an unrestricted basis, accumulated obligations exceed accumulated unrestricted resources. The position has improved year-over-year, but the unrestricted fund has not yet returned to positive territory.

Revenue composition and funder concentration

Approximately 72% of 2025 funding came from Alberta Environment and Protected Areas (AEPA), down from 76% in 2024. AEPA support consists of contract revenue for the four monitoring stations (\$403,510) and a core operating grant (\$185,000). The remaining 28% is diversified across membership fees (\$54,679), community support (\$34,470), bay-portion sub-lease rent (\$30,615), sponsorships (\$3,000), program registration (\$2,500) and interest (\$2,120). The four-year provincial grant agreement runs to March 31, 2027.

CALGARY REGION AIRSHED ZONE SOCIETY

FINANCIAL STATEMENTS (Audited)

DECEMBER 31, 2025

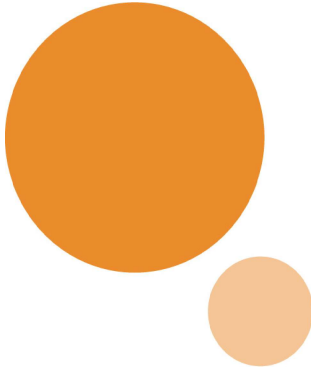


CALGARY REGION AIRSHED ZONE SOCIETY

December 31, 2025

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Anthony Chiu

Chartered Professional Accountant

(403) 244-4111 ext. 221
anthony.chiu@calgarycommunities.com
110, 720 - 28 Street NE Calgary, AB T2A 6R3

Independent Auditor's Report

To the Members of:

Calgary Region Airshed Zone Society

Opinion

I have audited the financial statements of the Calgary Region Airshed Zone Society (the "Society"), which comprise the Statement of Financial Position as at December 31, 2025, and the Statements of Operations, Changes in Net Assets, Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at December 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Society in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian auditing standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my report. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Calgary, Alberta
April 7, 2026




Anthony Chiu
Chartered Professional Accountant

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
STATEMENT OF FINANCIAL POSITION
(Audited)

As at December 31, 2025

	2025	2024
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents, unrestricted	\$ -	\$ 41,286
Cash, internally restricted (Note 3)	120,596	107,258
Short term investments (Note 4)	2,575	2,500
Accounts receivable (Note 5)	132,722	55,939
Goods and services tax receivable (Note 6)	10,752	11,138
Prepaid expense (Note 7)	6,297	6,175
	272,942	224,296
PROPERTY AND EQUIPMENT (Note 8)	7,374	11,288
	\$ 280,316	\$ 235,584
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Operating bank overdraft, unrestricted	\$ 18,464	\$ -
Operating line of credit, unrestricted (Note 9)	16,467	-
Accounts payable and accrued liabilities	75,179	102,556
Wages and vacation payable	8,536	6,823
Damage deposit payable	2,500	2,500
Deferred revenue (Note 10)	45,000	52,500
	166,146	164,379
NET ASSETS		
Unrestricted	(13,800)	(47,341)
Invested in property and equipment	7,374	11,288
Operating reserve (Note 3)	104,155	97,438
Equipment replacement reserve (Note 3)	6,174	2,874
Capital acquisition reserve (Note 3)	10,267	6,946
	114,170	71,205
	\$ 280,316	\$ 235,584

APPROVED ON BEHALF OF THE BOARD OF DIRECTORS


Digitally signed by Janice Gallwey
DN: cn=Janice Gallwey, o=ACAT Laboratories,
ou=Email=gallwey@atlabs.com, c=CA
Date: 2025.04.09 09:22:28 -06'00'
Director


Director

See Notes to the Financial Statements

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
STATEMENT OF CHANGES IN NET ASSETS
(Audited)

For the Year Ended December 31, 2025

	<u>Unrestricted</u>	<u>Reserves</u>	<u>Property & Equipment</u>	<u>Net 2025</u>	<u>Net 2024</u>
Net assets, beginning of the year	\$ (47,341)	\$ 107,258	\$ 11,288	\$ 71,205	\$ 54,871
Interest income on reserves (Note 3)	(2,004)	2,004	-	-	-
Transfer	(11,334)	11,334	-	-	-
Excess (deficiency) of revenue over expenses	46,879	-	(3,914)	42,965	16,334
Net assets, end of the year	<u>\$ (13,800)</u>	<u>\$ 120,596</u>	<u>\$ 7,374</u>	<u>\$ 114,170</u>	<u>\$ 71,205</u>

See Notes to Financial Statements

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
STATEMENT OF OPERATIONS
(Audited)

For the Year Ended December 31, 2025

	2025	2024
REVENUE		
Contracts (Note 11)	\$ 403,510	\$ 395,480
Grants (Note 12)	185,000	189,375
Membership fees (Note 13)	54,679	51,610
Community support (Note 14)	34,470	2,125
Rent (Note 15)	30,615	23,700
Sponsorship (Note 16)	3,000	2,000
Program (Note 17)	2,500	877
Interest	2,120	1,988
	715,894	667,155
EXPENSES		
Air quality monitoring (Note 18)	345,148	356,900
Wages and benefits (Note 19)	204,153	195,043
Office rental (Note 20)	46,407	45,848
Engagement programs (Note 21)	32,410	6,549
Accounting and legal (Note 22)	13,197	10,977
Office and administration	5,717	5,721
Food (Note 23)	4,954	3,017
Utilities (Note 24)	4,208	3,790
Mileage and parking (Note 25)	3,385	3,511
IT services (Note 26)	2,515	2,543
Insurance	2,002	1,763
Advertising and promotions (Note 27)	1,500	1,500
Repairs and maintenance	934	-
Meetings, conferences, workshops	827	1,322
Interest on line of credit and bank charges	614	600
Website (Note 28)	409	2,599
Professional development (Note 29)	335	1,174
Board payments (Note 30)	300	4,050
	669,015	646,907
Excess of revenue over expenses before amortization	46,879	20,248
Less: Amortization	(3,914)	(3,914)
EXCESS OF REVENUES OVER EXPENSES	\$ 42,965	\$ 16,334

See Notes to Financial Statements

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
STATEMENT OF CASH FLOWS
(Audited)

For the Year Ended December 31, 2025

	2025	2024
Cash generated by (used in):		
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 42,965	\$ 16,334
Amortization	3,914	3,914
Changes in non-cash operating working capital:		
Accounts receivable	(76,783)	(563)
GST receivable	386	1,193
Prepaid expense	(122)	(26)
Operating line of credit	34,931	-
Accounts payable and accrued liabilities	(27,377)	20,776
Wages and vacation payable	1,713	1,451
Damage deposit payable	-	700
Deferred revenue	(7,500)	13,125
	(27,873)	56,904
INVESTING ACTIVITIES		
Redemption of investments	2,500	1,809
Purchase of investments	(2,575)	(2,500)
Purchase of capital assets	-	(1,027)
	(75)	(1,718)
(Decrease) increase in cash and cash equivalents	(27,948)	55,186
Cash and cash equivalents, beginning of the year	148,544	93,358
Cash and cash equivalents, end of the year	\$ 120,596	\$ 148,544
Consisting of:		
Unrestricted cash and cash equivalents	\$ -	\$ 41,286
Internally restricted cash and cash equivalents (Note 3)	120,596	107,258
	\$ 120,596	\$ 148,544

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

December 31, 2025

1. THE SOCIETY

The Calgary Region Airshed Zone Society (CRAZ) (the "Society") was registered with the Province of Alberta on January 16, 2007 as a not-for-profit organization and is exempt from paying income tax under section 149 of the Canadian Income Tax Act.

The Society was established to monitor, analyse, develop strategies and provide information on air quality issues within the Calgary Region Airshed Zone.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared according to Canadian accounting standards for not-for-profit organizations, of which the most significant policies are:

Basis of Accounting

To date, management has concluded that the going concern basis of accounting is appropriate for the Society.

Revenue Recognition

Operating revenue is recorded according to the accrual method, where revenue is recorded when it is received or reasonable assurance is given that it is receivable and recognized in the statement of operations in the period it is earned.

Externally restricted revenue is recorded according to the deferral method, where revenue is recognized, when the related expense occurred.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, balances with banks, and short term deposits with original maturities of three months or less.

Reserve Funds

The Board approved the policy, that from the fiscal year 2009 and onwards, all excess revenue over expenses will be added to the reserve funds at the following percentages:

Operational	57%
Equipment Replacement	15%
Capital Acquisition	28%

Board policy requires that the Finance Committee completes reviews of the financial situation of the organization based on calendar as well as financial triggers to ensure the organization remains viable. Should reserve accounts be depleted to approximately 50% of the annual operating contracts, the Finance Committee will notify and advise the Board.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

December 31, 2025

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Prepaid Expenses

Prepaid expenses primarily comprise of advance payments made to vendors in the current fiscal year for goods and services to be received in the next fiscal year. Prepaid expenses are recognized as expenses in the period when the goods and services are received.

Property and Equipment

Property and equipment with purchase price of \$1,000 and over is recorded at cost and amortized on a straight line basis over ten years for furniture and equipment and over four years for computer equipment.

Financial Instruments

Measurement of Financial Instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at cost or amortized cost. Changes in fair value of these financial instruments are recognized in the Statement of Operations.

Financial instruments measured at amortized cost include cash and cash equivalents, accounts receivable, bank overdraft, line of credit, and accounts payable and accrued liabilities.

Financial Risk

It is management's opinion that the Society is not exposed to significant interest, currency, price, or market risks arising from these financial instruments. The following risk exposures related to the financial instruments are outlined as follows:

Liquidity Risk

Liquidity risk is the risk that the Society will be unable to fulfil its obligations on a timely basis or at a reasonable cost. At December 31, 2025, there was minimal liquidity risk as the Society had enough cash to pay its current liabilities. The Society's overall liquidity risk is monitored on a regular basis by the finance committee and reported to the board.

Credit Risk

Credit risk relates to cash and accounts receivable. The Society's cash balances are held with reputable Canadian financial institutions. Accounts receivable are primarily from the Society's grant funders. Management believes the Society's exposure to credit risk is not significant.

The Society's total cash and deposits, on December 31, 2025, were guaranteed by the Province of Alberta under the Credit Union Guarantee Corporation. The Society also has an active line of credit with the same financial institution with a balance owing of \$16,467 (2024 - \$Nil). The operations reserve account has been secured against this line of credit.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

December 31, 2025

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributed Goods and Services

Goods and services donated to the Society are only recorded in these financial statements if they are used in the normal course of operations, if a fair value can be reasonably determined and if they would have otherwise been purchased.

A number of volunteers have contributed a substantial amount of time to operate the Society's programs. The value of this time has not been recorded in these financial statements.

Measurement Uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the statement of financial position date and the reported amounts of revenues and expenses for the periods covered.

Estimates and assumptions include the collectability of receivables, the useful life of property and equipment, and the amounts recorded as accrued liabilities. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)

NOTES TO THE FINANCIAL STATEMENTS

(Audited)

December 31, 2025

3. INTERNALLY RESTRICTED CASH / RESERVES

To ensure sustainability of the Society, the reserve funds are intended to manage the risks associated with contractual obligations in light of the volatility in the economy and the uncertainty of funding.

During the April 2011 board meeting, the Board of Directors passed the motion to internally restrict funding for an operating, an equipment replacement and a capital acquisition reserve. Surplus funds can be added to the reserves, or when the need arises, used for operations.

Operating reserve 2024	\$	97,438
Service charges		(5)
Transferred from operations		55,000
Transferred to operations		(50,000)
Interest income		1,722
Total operating reserve 2025	\$	104,155
Equipment replacement reserve 2024	\$	2,874
Transferred from operations		3,200
Interest income		100
Total equipment replacement reserve 2025	\$	6,174
Capital acquisition reserve 2024	\$	6,946
Transferred from operations		3,134
Interest income		187
Total capital acquisition reserve 2025	\$	10,267
Total internally restricted cash	\$	120,596

4. SHORT TERM INVESTMENTS

The security deposit for the leasee of the bay rental is invested short term.

5. ACCOUNTS RECEIVABLE

Accounts receivable include funding from the Alberta Ministry of Environment and Protected Areas for contract services of \$132,722 (2024 - \$53,939).

6. GOODS AND SERVICES TAX

The Society met the Public Service Bodies rebate eligibility requirements and has since been refunded for 1/2 of GST paid on qualifying expenses.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)

NOTES TO THE FINANCIAL STATEMENTS

(Audited)

December 31, 2025

7. PREPAID EXPENSES

Prepaid expenses consist of prepaid insurance of \$1,829 (2024 - \$1,819), security deposit of office lease of \$3,641 (2024 - \$3,641), and prepaid software license of \$827 (2024 - \$715).

8. PROPERTY AND EQUIPMENT

During 2011, the Society received the donation of a used truck that is operated as a portable monitoring station with the potential to be used as a Portable Monitoring Air Laboratory ("PAML"). This was entered at \$ 1.00 and will not be amortized.

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2025 Net</u>	<u>2024 Net</u>
Office furniture	\$ 5,211	\$ (4,607)	\$ 604	\$ 1,125
Equipment	31,365	(25,109)	6,256	9,392
Computer hardware	4,037	(3,524)	513	770
Vehicle	1	-	1	1
	<u>\$ 40,614</u>	<u>\$ (33,240)</u>	<u>\$ 7,374</u>	<u>\$ 11,288</u>

9. OPERATING LINE OF CREDIT

The Society has an operating line of credit with a maximum available amount of \$40,000 at the interest rate of 5.45%. As at December 31, 2025, \$16,467 (2024 - \$Nil) was drawn on this credit facility. The Society uses this operating line of credit when bridge funding is required.

10. DEFERRED REVENUE

Deferred revenue consist of deferred operating grant of \$45,000 (2024 - \$50,000) and deferred rental revenue of \$Nil (2024 - \$2,500).

11. CONTRACTS

The Society has a 3-year contract with the Ministry of Environment and Protected Areas ("AEPA") to operate the four monitoring stations. The contract covers from April 1, 2024 to March 31, 2027. This contract also include funding to the Society's Portable Monitoring Vehicle.

The Society's partnership agreement with the City of Calgary was in effective to December 31, 2024. Both parties negotiated a 2-year extension to this agreement.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

December 31, 2025

12. GRANTS

	2025	2024
Alberta Ministry of Environment and Protected Areas:		
Core Operating Grant	\$ 185,000	\$ 189,375

All grants from the Province of Alberta are in correspondence to their fiscal year of April 1st to March 31st.

The Society signed a 4-year grant agreement the Province from April 1, 2023 to March 31, 2027. In 2025, the Society received \$180,000. This was a decrease from 2024-2025 where the Society received \$200,000.

Included in deferred revenue is \$45,000 operating grant received and will be recognized as grant revenue in 2026.

13. MEMBERSHIP FEES

The Society saw membership increase in 2025 to 74 members (2024 - 62 members): 17 Government members (2024 - 17 members), 33 industry members (2024 - 28 members), and 24 NGO/Public members (2024 - 17 members).

14. COMMUNITY SUPPORT

The Society received community support funds from the Calgary Airport Authority, Calgary Folk Music Festival, and the Town of Cochrane for monitoring projects.

15. RENT REVENUE

The Society rents the bay portion of the office unit. In October 2024, a 10-month sub-lease contract was entered into for \$2,500 per month. In July 2025, a 25-month sub-lease contrast was entered into for \$2,500 per month.

16. SPONSORSHIPS

During the year, the Society received sponsorship support from CD Nova for the amount of \$1,000, AGAT Laboratories Ltd. for the amount of \$1,000, and WSP Canada Inc. for the amount of \$1,000.

The Society did not receive any other funds for sponsorship.

17. PROGRAM

In 2025, the Society and the City of Calgary began planning for a series of workshops on Wildfire Smoke and your Health to be held in 2026.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)

NOTES TO THE FINANCIAL STATEMENTS

(Audited)

December 31, 2025

18. AIR QUALITY MONITORING

The Society operated four ambient air quality stations, as well as operating the Society's Portable Air Monitoring Vehicle in Okotoks.

In October 2025, Alberta Environment & Protected Areas reduced the number of analyzers for CO & THC/CH₄/NMHC in the network to only one station monitoring those compounds.

19. WAGES AND BENEFITS

The Society employs an Executive Director (full time), an Engagement Program Manager (part time), and an Air Quality Program Manager (contractor).

Payroll processing fees and government reimbursements increased. The increase is due to the timing of pay period cycles.

20. OFFICE RENTAL

In May 2025, the Society has extended its lease agreement with PBA Land Development Ltd. for another 24 months until July 2027. The Society is charged a base rent plus operating costs which vary yearly.

The Society has received exemption as a not-for-profit organizations for the property tax portion from the City of Calgary that PBA Land Development Ltd. charges.

The minimum lease payment for next year is as follows:

2026	\$	35,720
2027 (to July)		<u>26,726</u>
Total	\$	<u><u>62,446</u></u>

21. ENGAGEMENT PROGRAMS

The Society continued to offer our engagement programs throughout the region and the costs for the project for the outside organizations.

22. ACCOUNTING AND LEGAL

The Society contracted with a leasing agent to secure the sub-tenant for the Bay in 2025.

23. FOOD

The Society hosted AGM in 2025 where food was provided. There were no other events in which the Society required food to be provided.

CALGARY REGION AIRSHED ZONE SOCIETY (CRAZ)
NOTES TO THE FINANCIAL STATEMENTS
(Audited)

December 31, 2025

24. UTILITIES

The Society saw an increase in the additional charges on the utilities bills in 2025.

25. MILEAGE AND PARKING

The events held in 2025 were held primarily in Calgary or at the Society's office where mileage was reduced.

26. IT SERVICES

The Society required bookkeeping program update and ongoing internet.

27. ADVERTISING AND PROMOTIONS

The Society worked with the Alberta Airsheds Council to leverage the financial contributions that the Society budgets to maximize advertising.

28. WEBSITE

The Society did not require any major upgrades to be completed on the website.

29. PROFESSIONAL DEVELOPMENT

In 2025, staff attended the CPANS conference in Edmonton and an event in Vulcan.

30. BOARD PAYMENTS

In 2025, total remuneration of \$300 were paid to 1 board member for stakeholder support (2024 - \$4,050 to 2 board members). The Board of Directors passed the motion for no stakeholder support payment after April 2025.

31. COMMITMENT

The Society entered into a professional services agreement with an external supplier, which is renewed on a yearly basis or the term of the agreement will expire, if or when requirements for maintenance and operations of the network stations is no longer required or if the Society dissolves as an organization, whichever occurs first. During the year, the Society pays a monthly charge for monitoring services.

32. ECONOMIC DEPENDENCE

The Society's operations consist entirely of monitoring, analysing, developing strategies, and providing information on air quality issues within the Calgary Region. Alberta Ministry of Environment and Protected Areas provides 72% (2024 - 76%) of the funding for this purpose. The Society's ability to continue viable operations is dependent on the AEPA funding.



ECONOMIC DEVELOPMENT FOR ELECTED OFFICIALS

ECONOMIC DEVELOPMENT 101

Practical insights. Stronger communities.
Better decisions.



STRATEGIC
PLANNING



COMMUNITY
RESILIENCE



ECONOMIC
LEADERSHIP



OCTOBER 5, 2026
9:00 AM – 3:00 PM



HIGHWOOD GOLF COURSE
400 7 Street SW, High River

HOSTED BY **Regional Economic Collaboration (REC)**

ECONOMIC DEVELOPMENT FOR ELECTED OFFICIALS



ECONOMIC DEVELOPMENT 101

The **Regional Economic Collaboration (REC)** group is pleased to host Economic Development for Elected Officials, a one-day workshop delivered by **Economic Developers Alberta (EDA)**.

DURING THIS SESSION, YOU'LL EXPLORE:



The foundations of economic development and the role elected officials play in creating thriving communities.



How to build effective economic development strategies using local data, planning frameworks, and informed decision-making.



The impact of local government policies and leadership on economic growth and community outcomes.



Core economic development tools, including Business Retention & Expansion (BR&E), investment attraction, and value proposition development.



Best practices for collaboration, defining roles and responsibilities, and leveraging funding and incentive opportunities.



How to use Key Performance Indicators (KPIs) to measure success, evaluate outcomes, and support evidence-based decisions.



Community resilience principles, disaster preparedness, and the leadership role elected officials play in recovery and long-term resilience planning.



OCTOBER 5, 2026
9:00 AM – 3:00 PM



HIGHWOOD GOLF COURSE
400 7 Street SW, High River

New tool release: Alberta Investment Data Hub

Overview

The Alberta Investment Data Hub is a new tool designed for economic developers and investors that streamlines access to key investment data, enabling regional and sector-specific insights to build stronger, data-driven investment cases.

Key sectors

The website is organized through a series of sector and subsector profiles. Each sector and subsector has a full, tool-rich profile associated with it. On the homepage, you can view a sector summary that shows you the full industry definition and highlighted data from each profile.



Agriculture and agri-processing Crops Animals Agri-processing

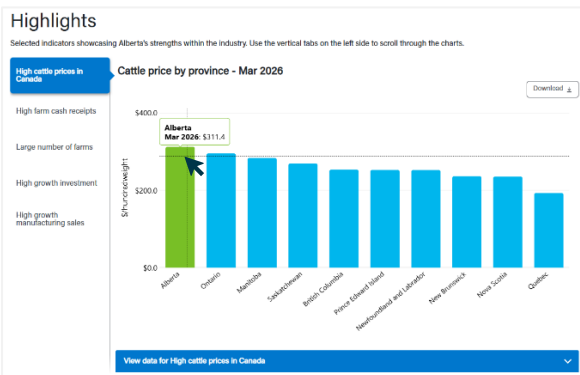
Agriculture and agri-processing

[View full profile](#)

Alberta is Canada's largest cattle producer, and a major producer and international exporter of grains and oil seeds, particularly wheat and canola. It also has a rapidly growing food manufacturing industry. This profile defines the agriculture and agrifood sector using the following North American Industry Classification System (NAICS) codes: Crop production (111), Animal production (112), Support activities for crop and animal production (1151, 1152), Food manufacturing (311) and Beverage manufacturing (312).

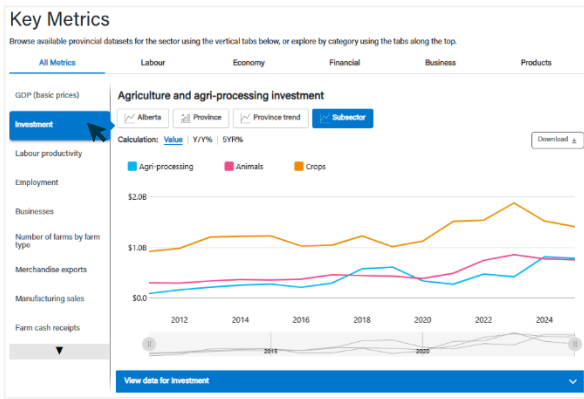
<p>\$12.5B GDP (basic prices) 2025</p>	<p>\$3B Investment 2025</p>	<p>6.4K Businesses 2025</p>	<p>\$1.9B Manufacturing sales Feb 2026</p>	<p>\$1.5B Merchandise exports Mar 2026</p>
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Beta release: Sector profile features



Highlights

Understand Alberta's sector strengths at a glance throughout interactive visualizations. Get more details by hovering over the chart, clicking to expand the data table, or downloading an image or the raw data into a spreadsheet.



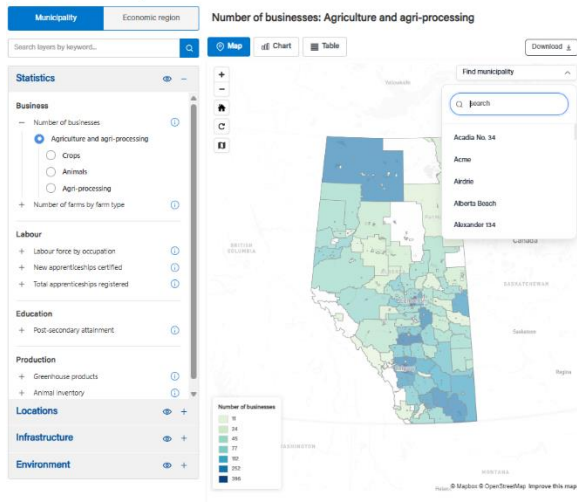
Key Metrics

Discover provincial-level data across various indicators such as GDP, investment, financial performance, product insights, and more with multiple visualizations.

Find exactly what you need by viewing a time-series, comparing provinces and subsectors, toggling between monthly, year-to-date, and annual data, and viewing growth trends.

Regional Explorer

Explore sector data at the municipal (census subdivision) and economic region level. Maps, charts and tables are available for each indicator. You can also plot data layers such as infrastructure on the map.



Regional Explorer

Explore municipal and regional-level data on an interactive map, including key industry data such as the number of businesses, labour force by occupation, apprenticeships, post-secondary attainment, production, and more.

Further customize your search by selecting infrastructure layers such as airports, power generation and rail terminals or find a municipality. Users can view results by map, chart or table.

Login portal

The website includes a login portal for Alberta economic developers. For the beta release, the login portal will include a tool that compares Alberta and its municipalities to Canada and the U.S. across a range of metrics to assess their relative strengths and weaknesses. Economic developers and municipalities can request access to the portal by emailing economiclink@gov.ab.ca.

What's next: Upcoming features*

New sector profiles, expanded datasets and enhanced features, including:

- **Regional Profiles:** View a detailed sector profile for an individual region or municipality.
- **Product Explorer:** Easily find data related to a specific product, such as production, prices, exports and more.
- **Custom Report Builder:** Create custom reports directly from the site's data and charts, with options to generate a unique URL or export to Excel, PowerPoint, or PDF, to easily share with others.

*Subject to change.

For questions or to request a demonstration of the Alberta Investment Data Hub, please contact economiclink@gov.ab.ca.