



MINUTES

Monday, July 13, 2026, 2026 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Roger Miller, Dave Mitchell, Erin Shields and Shauna Strong

ABSENT: Councillor Jennie McMasters

OTHERS PRESENT: Tara Vandervalk Chief Administrative Officer
Clayton Gillespie Corporate Services Manager
Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 173 – 26/07/13 - Strong

The Regular Council agenda for July 13, 2026, was accepted as presented. CARRIED

2. PRESENTATIONS:

2.1 Rowan House Society – Regrets

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

3.1.2 Capital Plan Status - E

3.2 FINANCIAL:

3.2.1 Accounts Payable Reports for June 2026 - E

3.2.2 Financial Variance report period ending June 30, 2026 - E

RESOLUTION # 174 – 26/07/13 - Czop

Moved that all written reports, as recorded on the agenda for July 13, 2026, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 June 15, 2026, Regular Council Meeting Minutes – E

RESOLUTION # 175 – 26/07/13 - Mitchell

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held June 16, 2026, were accepted as distributed. CARRIED

4.1.2 Committee Meeting Minutes - E

RESOLUTION # 176 – 26/07/13 - Miller

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee of the Whole Meeting of the Town of Nanton held June 22, 2016, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES: None

5. NEW & UNFINISHED BUSINESS:

5.1 Information Brief Tax Penalty Request – E

RESOLUTION # 177 – 26/07/13 - Miller

Moved to, pursuant to sections 346 and 347 of the Municipal Government Act, reduce the tax penalty applied to Roll No. 029800 for the 2026 tax year from 9% to a fixed amount of \$100 in recognition of the payment being one day late.

RESOLUTION # 178 – 26/07/13 - Strong

Moved to direct Administration to review Property Tax Penalties Bylaw No. 1289/17 and present recommendations for Council's consideration at a Regular Council Meeting in September 2026.

5.2 Information Brief Natural Person Powers – E

CAO Vandervalk informed Council of recent amendments under Bill 28 affecting municipal natural person powers and property tax notices, including new reporting requirements for certain CAO actions and the option to separately identify municipal policing costs on future tax notices.

5.3 Information Brief Flix Bus Route – E

Council was provided information regarding a proposed partnership with FlixBus to establish an on-demand bus stop at the Visitor Information Centre, improving regional transportation access for residents and visitors. A public participation plan will be implemented to notify residents and stakeholders of the proposed bus stop location.

5.4 Information Brief Asset Management – E

Council received an update on the Town's Asset Management Strategy, including progress made since 2018, the phased implementation of an asset management program, and the development of a long-term strategy to support informed infrastructure planning, investment, and service delivery.

5.5 Information Brief Climate Resilience Cohort – E

CAO Vandervalk advised Council that Administration is submitting an application to the Alberta Climate Resilience Cohort to support planning for recreation infrastructure improvements at Centennial Park focused on extreme heat and drought mitigation. If successful, Administration will undertake public participation and collaborate with community partners to help develop a shovel-ready project at no cost to the Town.

5.6 Request for Decision Community Organization Liaison Changes – E

RESOLUTION # 179 – 26/07/13 - Mitchell

Moved that Councillor Jennie McMasters be appointed as Council representative to the Nanton Children's Society, replacing Councillor Erin Shields. CARRIED

5.7 Request for Decision Privacy Management Bylaw and Policies – E

Records Retention & Secure Destruction Bylaw

RESOLUTION # 180 – 26/07/13 - Czop

Moved to give first reading to Bylaw No. 1428/26 a bylaw to establish a record retention and disposition framework for municipal records. CARRIED

RESOLUTION # 181 – 26/07/13 - Shields

Moved to read Town of Nanton Bylaw # 1428/26 for a second time. CARRIED

RESOLUTION # 182 – 26/07/13 - Strong

Unanimous consent to read Town of Nanton Bylaw # 1428/26 for a third time was granted by all Council present. CARRIED

RESOLUTION # 183 – 26/07/13 – Mitchell

Moved to read Town of Nanton Bylaw # 1428/26 for a third and final time. CARRIED

Access, Privacy & Routine Disclosure Policy

RESOLUTION # 184 – 26/07/13 - Mitchelle

Moved to approve the Access, Privacy & Routine Disclosure Policy, thereby repealing Policy No. 11-22-26/01/19. CARRIED

Information Security & Acceptable Technology Use Policy

RESOLUTION # 185 – 26/07/13 - Shields

Moved to approve the Information Security & Acceptable Technology Use Policy, thereby repealing Policy No. 12-218 04/05/03. CARRIED

AI & Automated Systems Governance Policy

RESOLUTION # 186 – 26/07/13 – Miller

Moved to approve the Artificial Intelligence & Automated Systems Governance Policy. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Letter from Town of Nanton to Minister Wright regarding Nanton Community Health Centre – E
- 6.2.2 Government of Alberta 2026 Funding Allocations – E
- 6.2.3 Bill 28 Municipal Affairs and Housing Statutes Amendment Act – E
- 6.2.4 Municipal Accountability Program Complete – E
- 6.2.5 Alberta Electric System Operator (AESO) Transmission System Improvement – E

7. CLOSED CONFIDENTIAL SESSION:

8. ADJOURNMENT:

RESOLUTION # 187 – 26/07/13 - Miller

IT WAS MOVED to adjourn the Regular Meeting of Council at 7:58 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

TV:sl

These minutes accepted and signed this 10th day of August 2026.