



AGENDA

Tuesday, September 8, 2026 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

- 2.1 Rowan House Society - E
- 2.2 Westview Stormwater Pond Fish Stocking Proposal - E

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 August 10, 2026, Regular Council Meeting Minutes – E

4.2 BUSINESS ARISING FROM THE MINUTES:

- 4.2.1 Request for Decision Municipal Heritage Designation Draft Bylaw 1430/26 Denoon Meat Market – E

5. NEW & UNFINISHED BUSINESS:

- 5.1 Request for Decision 2028 Summer Games – E
- 5.2 Request for Decision Repeal Policy 61-146-01/06/25 Discretionary Notification – E
- 5.3 Information Brief Tax Penalty Bylaw Review – E
- 5.4 Request for Decision Draft Bylaw 1432/26 Rates and Fees Amendment – E
- 5.5 Information Brief Community Bylaw Review – E
- 5.6 Information Brief Mile 56/ Visitor Information Centre Rain Garden Progress Report – E
- 5.7 Request for Decision Bylaw 1431/26 to amend Land Use Bylaw 1389/24 – E

6. CORRESPONDENCE:

6.1 FOR ACTION:

- 6.1.1 Proclamation Request Inclusion Foothills – E
- 6.1.2 Oldman Watershed Council Letter of Support for Renewed 4-Year Grant Funding – E

6.2 FOR INFORMATION:

- 6.2.1 Alberta SouthWest Regional Alliance – May 6, 2026, Minutes Board of Directors and Bulletin – E
- 6.2.2 Royal Canadian Mounted Police (RCMP) April – June 2026 1st Quarter Report – E
- 6.2.3 Chinook Arch Regional Library System August 6, 2026, Board meeting – E
- 6.2.4 Oldman River Regional Services Commission – June 11, 2026, Executive Committee Meeting and June 24, 2026, Special Executive Committee Meeting Minutes – E
- 6.2.5 Fortis Alberta Meter Exchange in Town of Nanton – E
- 6.2.6 Northern and Regional Economic Development (NRED) Program Nanton Highway 2 Corridor Area Development Plan – E
- 6.2.7 Regional Employer Supports Labour Market Information Bulletin August 2026 – E

7. CLOSED CONFIDENTIAL SESSION:

- 7.1 Oldman River Regional Services Commission ATIA Section 30 Disclosure Harmful to Economic and Other Interests of a Public Body

8. ADJOURNMENT:

Town of Nanton – Council Delegation Request Form

(Submit to: communications@nanton.ca by 12:00 PM the Wednesday prior to the requested delegation date)

DELEGATION INFORMATION

Full Name of Presenter / Organization Name:

[Linette Soldan / Rowan House Societ](#)

Mailing Address:

[PO BOX 5121 HIGH RIVER, ALBERTA T1V1M](#)

Phone Number:

[403-336-5811](#)

Email Address:

matteyac@rowanhouse.ca

PRESENTATION DETAILS

Requested Date to Appear Before Council:

[July 13, 2026](#)

Subject / Title of Presentation:

[Rowan House Society Service](#)

Reason for Appearing Before Council:

(Please provide a brief summary of the purpose of your presentation)

[Rowan House Society would like to present to the council to provide an update on the servic
and impact that our organization has in the Nanton communit](#)

Specific Request of Council:

(Please indicate any actions you are requesting from Council)

[We ask that Council be advocates for Rowan House Society and breaking the cycle o
Domestic Violence and Abuse in the community](#)

Are You Making a Monetary Request?

☐ Yes ☒ No

If yes, please indicate the amount requested:

\$ _____

And describe how the funds would be used:

SUPPORTING MATERIALS

Will you be submitting any supporting documents, presentations, or other attachments?

☐ Yes ☒ No

All materials must be submitted to: communications@nanton.ca by 12:00 PM on the Wednesday prior to the requested delegation date.

Please list the type of attachments you will be submitting:

ADDITIONAL INFORMATION

Will there be more than one speaker?

☒ Yes ☐ No

If yes, how many total speakers: 2

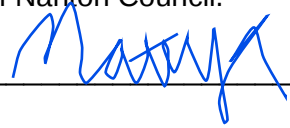
Have you presented to Council before on this topic?

☒ Yes ☐ No

If yes, when: A year ago

CONSENT AND SIGNATURE

By submitting this form, I acknowledge that all information provided is accurate and complete to the best of my knowledge, and that I understand the requirements and deadlines for presenting to the Town of Nanton Council.

Signature: 

Date: May 27, 2026



Town of Nanton
1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0
Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

Town of Nanton – Council Delegation Request Form

(Submit to: communications@nanton.ca by 12:00 PM the Wednesday prior to the requested delegation date)

DELEGATION INFORMATION

Full Name of Presenter / Organization Name:

Martin Snider

Mailing Address:

[REDACTED]

Phone Number:

[REDACTED]

Email Address:

[REDACTED]

PRESENTATION DETAILS

Requested Date to Appear Before Council:

8 September 2026

Subject / Title of Presentation:

Recreational Opportunity at West View Park pond

Reason for Appearing Before Council:

(Please provide a brief summary of the purpose of your presentation)

To gather information as well as to discuss the potential for a recreational fishery at the pond in West View Park.

Specific Request of Council:

(Please indicate any actions you are requesting from Council)

Information pertaining to the depth and water quality as well as if there have any records of fish being previously present in the pond.



Town of Nanton
1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0
Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

Are You Making a Monetary Request?

☐ Yes ☒ No

If yes, please indicate the amount requested:

\$ _____

And describe how the funds would be used:

SUPPORTING MATERIALS

Will you be submitting any supporting documents, presentations, or other attachments?

☐ Yes ☒ No

All materials must be submitted to: communications@nanton.ca by 12:00 PM on the Wednesday prior to the requested delegation date.

Please list the type of attachments you will be submitting:

ADDITIONAL INFORMATION

Will there be more than one speaker?

☒ Yes ☐ No

If yes, how many total speakers: 2

Have you presented to Council before on this topic?

☐ Yes ☒ No

If yes, when: _____

CONSENT AND SIGNATURE

By submitting this form, I acknowledge that all information provided is accurate and complete to the best of my knowledge, and that I understand the requirements and deadlines for presenting to the Town of Nanton Council.

Signature: _____

Date: 18 August 2026



STATUS REPORT

Meeting: September 8, 2026
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW = Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting August 10, 2026				

COUNCIL

Description	Notes	Status	FWD
Council Recommendations			
12-25/01/20	THRC Conceptual Plan		HOLD CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Circulation ongoing	IP DO/CAO
85-25/04/21	Tribute wall design up to \$5,000	Investigation ongoing, grant applications being drafted.	IP LS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	Grant applications prepared for project	UR CAO/CS/OP/LS
158-25/08/11	Approved 60% of \$1,083,068 to start phase 1	Grant applications prepared for project	UR CS
96-26/04/06	Reissue RFP for Gateway Signs	Invitational to be issued in the fall 26	UR CAO/CS
132-26/05/04	RFP Planning Safety Codes	Issued, closes September 22, 2026	IP CAO/DO
145-26/05/19	Historic Resource Keen Hospital	Bylaw passed	C DO
149-26/05/19	CAO to work with RCMP on locations	Discussions ongoing, RCMP working towards a solution (lease extended)	C CAO
157-26/06/01	Rural Renewal Immigration Stream to Sept COW	Presented August 10	C CAO
168-26/06/15	Historic Resource Denoon Meat Market	Presented Sept 8	IP DO
169-26/06/15	Fire Business Recruitment Plan	Options being investigated	IP CAO/FIRE
178-26/07/13	Tax Penalty Bylaw 1289	September meeting	IP CS

DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options	Information/ideas being prepared.	IP	CS/FD



187-25/10/05	Update and resubmit previous application to the Alberta Community Partnership program with the Municipal District of Willow Creek for the Spring Line raw water source, license and infrastructure.	Project underway	IP	CAO/OP
12 – 25/01/20	Proceed with the conceptual planning for the second phase of the Tom Hornecker Recreation Centre civic renovation, prioritizing the installation of an accessibility elevator.	Accessibility investigations ongoing.	HOLD	CAO/CS
86 – 26/03/16	Moved to proceed with the NRED project and remove the additional portion from the budget and remain with the approved project scope at 50% funded within the 2027 budget.	Project deferred until 2027. Infrastructure portion removed.	IP	CAO/DO





CAPITAL PLAN STATUS

Meeting: September 8, 2026
Agenda Item: 3.1.2

Deferred in green text
2026 Items Only

Roadway Infrastructure			Lead: Public Works Supervisor
Roadway Rehab	Patching & repairs	COMPLETED	75,000
Sidewalk replacement program	Sidewalk repair & replacement	IN PROGRESS	50,000
Roadways	29 th Ave	COMPLETED	50,000
<i>Notes: Roadway and sidewalk tender closed, proponents selected.</i>			
Utility Infrastructure			Lead: Manager of Operations
20 th Street and 28 th Ave	Service Line Connection	COMPLETED	175,000
Wastewater mains	Re-lining	COMPLETED	100,000
Valve & hydrant replacement	Hydrant, valves	ONGOING	75,000
Equipment	Wastewater pump and mixer	COMPLETED	100,000
Manholes	Campground manhole and metering	COMPLETED	50,000
Stormwater management	Westview storm pond dredging	COMPLETED Actual \$321,947.22	350,000
Regional Waterline	Construction/ Design	IN PROGRESS	500,000
<i>Notes:</i> <i>Wastewater pump and mixers received July 13.</i> <i>Liner installation work completed May 19-20 and May 26-27.</i> <i>Meter vault (manhole) installed April 30.</i> <i>While the WWTP dewatering project is not complete yet, it was a 2025 budgeted project and funded under that year, final borrowing excepted. Dewatering and dehydrating units installed and operational, Utilities staff working with contractor and MPE to optimize the system. Some work still needed to be finished before the project is complete.</i>			
Parks & Trails			Lead: Recreation Manager
Deferred 2025 project	Pocket park/rain garden at Mile 56 Park		56,500
<i>Notes:</i> <i>Funded under 2025 with federal grant and \$56,500 from Public Realm reserve. Construction has commenced. Deficiencies being addressed.</i>			
Buildings			Lead: Various



THRC - arena	Outdoor storage shed COMPLETED	50,000
Town Shop	PW Cold Storage- IN PROGRESS	125,000
Yard Waste Area	Fire Dept. fenced storage/ practice area COMPLETED	30,000

Notes:

2025 transfer switch awaiting final completion.

Major amendments are anticipated for Buildings capital over 2026.

Pricing received for yard waste area fencing – below budget. COMPLETED

PW Cold Shed – Electrical, insulation and concrete floor are complete. Plywood firewall will be completed in September.

Vehicles & Equipment

Lead: Various

Equipment replacement under \$75 K	Skid steer COMPLETED	75,000
Bylaw Enforcement	Body Cam system COMPLETED	9,000
Vehicle Replacement	Parks & Utilities Pickup COMPLETED: \$92,500 actual	100,000
Fire Equipment	Reserve contribution for new engine	75,000

Notes:

New skid steer purchased and received.

Chief Dozeman is working on information in regards to projects/equipment (replacement engine, etc.)

Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to continue with Council over the course of 2026.

Discussions about priorities for housing and development infrastructure will continue (part of capital budgeting). Investigations on funding solutions ongoing.

Public Realm & Development

Gateway signage - \$30,000 figure placed in the capital budget (deferred to 2027).

Pedestrian Crosswalk (24th Street and HWY 2 North) - \$10,000 – Changed location to 28 Street (Flying J) Will be completed in September/October.





MINUTES

August 10, 2026, 2026 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Jennie McMasters, Roger Miller, Dave Mitchell and Erin Shields.

ABSENT: Councillor Shauna Strong

OTHERS PRESENT:	Tara Vandervalk	Chief Administrative Officer
	Sara-Lynn Lyons	Legislative Services & Communications
	Georgina Sharpe	Planning and Development Officer
	Bill Woytiuk	Managers of Operations
	Kattie Schlamp	Oldman River Regional Services Commission

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:02 p.m.

RESOLUTION # 188 – 26/08/10 - Czop

The Regular Council agenda for August 10, 2026, was accepted as presented. CARRIED

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Strategic Plan Quarterly Report for June – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for July 2026 - E

RESOLUTION # 189 – 26/08/10 – Miller

Moved that all written reports, as recorded on the agenda for August 10, 2026 be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 July 13, 2026 Regular Council Meeting Minutes – E

RESOLUTION # 190 – 26/08/10 - Mitchell

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held July 13, 2026, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Bylaw 1429/26 Designate Municipal Historic Resource Keep Hospital – E

RESOLUTION # 191 – 26/08/10 - McMasters

Moved to read Town of Nanton Bylaw # 1429/26, a Bylaw to designate Condo Plan # 031 2590 also known as 2207 20th Street as a municipal historic resource for a first time. CARRIED

RESOLUTION # 192 – 26/08/10 - Shields

Moved to read Town of Nanton Bylaw # 1429/26 for a second time. CARRIED

RESOLUTION # 193 – 26/08/10 - Mitchell

Unanimous consent to read Town of Nanton Bylaw # 1429/26 for a third time was granted by all Council present. CARRIED

RESOLUTION # 194 – 26/08/10 - Czop

Moved to read Town of Nanton Bylaw # 1429/26 for a third and final time. CARRIED

Bill Woytiuk entered the meeting at 7:14 p.m. by electronic attendance

5. NEW & UNFINISHED BUSINESS:

5.1 Request for Decision Volunteer Firefighter Policy Town of Nanton Employees – E

RESOLUTION # 195 – 26/08/10 - McMasters

Moved to adopt the Volunteer Fire Fighters' Policy as presented, allowing eligible Town employees to respond to emergency calls during regular working hours, where operationally feasible and with supervisor approval, without loss of regular pay. CARRIED

5.2 Request for Decision Industrial Road Project Grants – E

RESOLUTION # 196 – 26/08/10 - Miller

Moved to direct the Chief Administrative Officer to apply to the Trade Diversification Corridors Fund for funding toward the construction and improvement of the Industrial Road project at 18th and 19th Avenue, with the Town's remaining project costs to be referred to future budget deliberations. CARRIED

RESOLUTION # 197 – 26/08/10 - Czop

Moved to direct the Chief Administrative Officer to apply to the Strategic Transportation Infrastructure Program – Resource Road Program for funding toward the construction and improvement of the Industrial Road project at 18th and 19th Avenue. CARRIED

5.3 Request for Decision Municipal Communication Signage Policy – E

RESOLUTION # 198 – 26/08/10 – Shields

Moved to approve the Municipal Communication Signage Policy as presented, establishing a consistent framework for the use, scheduling, operation and content management of municipally owned or managed communication signage. CARRIED

5.4 Information Brief Communication Plan - E

Council expressed support for the direction presented, noting its alignment with Council's strategic priorities.

5.5 Information Brief Rural Renewal Stream – E

Council thanked CAO Vandervalk for her report and the additional information gathered regarding the Rural Renewal Stream.

5.6 Information Brief RH Borden Wastewater Collection System Analysis – E

Council thanked Operations Manager Woytiuk for his report and the information provided regarding the wastewater collection system analysis.

Bill Woytiuk left the meeting at 7:50 p.m.

5.7 Information Brief Tribute Wall – E

Council expressed support for the proposed Tribute Wall and Community Recognition Display initiative.

Councillor Roger Miller left the meeting at 8:00 and returned at 8:02 p.m.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Oak's Tree of Love Proclamation Request – E

RESOLUTION # 199 – 26/08/10 - Mitchell

Moved that Council proclaim October 15, 2026, as Pregnancy and Infant Loss Awareness Day in the Town of Nanton, recognizing and supporting families who have experienced the loss of a baby or child. CARRIED

6.1.2 Counselling Alberta Proclamation Request – E

RESOLUTION # 200 – 26/08/10 - Miller

Moved that Council proclaim October 8, 2026, as National Depression Screening Day in the Town of Nanton and encourage residents to recognize the importance of mental health awareness and early screening. CARRIED

6.2 FOR INFORMATION:

6.2.1 Oldman Watershed Council Thank You – E

6.2.2 National Police Federation Call to Action Strengthening Public Safety In Alberta – E

- 6.2.3 Police Review Commission Quarterly Data Report April – June 2026 – E
- 6.2.4 Alberta SouthWest Regional Aviation and Aerospace Cluster – E
- 6.2.5 Oldman River Regional Services Commission Summer 2026 Periodical Urban Forests – E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 201 – 26/08/10 - McMasters

IT WAS MOVED at 8:06 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

7.1 Personnel ATIA Section 29 Advice from Officials

7.2 Land Matters ATIA Section 28 Local Public Body Confidences and Section 29 Advice from Officials

Kattie Schlamp entered the meeting at 8:32 p.m.

7.3 Northwest Area Structure Plan Section 19 Disclosure Harmful to Business Interests of a Third Party
CARRIED

RESOLUTION # 202 – 26/08/10 - Mitchell

IT WAS MOVED to reconvene the Regular Meeting at 9:09 p.m. CARRIED

RESOLUTION # – 26/08/10 – McMasters

Moved that Council approve the addition of one full-time Assistant Utility Operator position and direct the Chief Administrative Officer to proceed with recruitment, with the associated ongoing costs to be incorporated into the 2027 Water and Wastewater operating budgets.

RESOLUTION # 203 – 26/08/10 – Shields

Moved that Council approve an eight month extension to Clause 18 of the Lot Sale Agreement for Lot 3, Block 86, Plan 071 5724, municipally known as 149 Westview Drive, extending the deadline to commence construction to April 9, 2027, and the deadline to complete construction to August 9, 2028 with no further extensions available.

8. ADJOURNMENT:

RESOLUTION # 204 – 26/08/10 - Czop

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:11 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

TV:sl

These minutes accepted and signed this 8th, day of September 2026.





REQUEST FOR DECISION

Meeting: September 8, 2026

Agenda Item: 4.2.1

Municipal Heritage Designation Bylaw 1430/26 – Denoon's Meat Market

BACKGROUND / IMPLICATIONS:

Administration seeks Council's approval to designate the Denoon's Meat Market as a Municipal Historic Resource, in accordance with the Historical Resources Act, to preserve its heritage and recognize its historical, architectural, and social significance.

The owner was provided with a copy of the Notice of Intention on June 16, 2026. A draft copy of the Bylaw was sent to the owner on August 5, 2026.

ADMINISTRATIVE RECOMMENDATION:

That Council adopt, pursuant to section 26(2) of the Historical Resources Act, Bylaw 1430/26 to designate the Denoon's Meat Market, Plan 43621 Block 4 Lot 22, also known as 2116 20th Street, Nanton, Alberta, as a Municipal Historic Resource.

DECISION OPTIONS:

- ☒ #1 – Approve the Administrative Recommendation as presented.
- ☐ #2 – Refer the matter back to Administration for additional information.
- ☐ #3 – Defer the matter to a future Council meeting.

Financial (GL# / Amount) : n/a

Communications/PR:

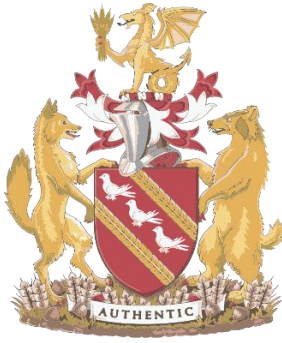
Applicable Legislation: Historical Resources Act, RSA 2000, c. H-9, Section 26
Town of Nanton Heritage Policy

Attachments: Statement of Significance – Denoon's Meat Market

Prepared By: Georgina Sharpe

Date: August 16, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer



Town of Nanton

BYLAW NUMBER: 1430/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO DESIGNATE PROPERTY AS A MUNICIPAL HISTORIC RESOURCE

1. PURPOSE:

1.1 This bylaw is to designate the Denoon's Meat Market as a municipal historic resource.

2. ENACTMENT

WHEREAS, the Historical Resources Act, R.S.A. 2000, c. H-9, as amended, permits a council of a municipality to designate any historic resource within a municipality whose preservation it considers to be in the public interest as a Municipal Historic Resource, upon giving notice to the Owner of the historic resource in accordance with the Historical Resources Act;

WHEREAS it is deemed in the public interest to designate the Heritage Resource located in the Municipality of the Town of Nanton as a Municipal Historic Resource; and

WHEREAS the Owners of the Denoon's Meat Market of the Municipality of the Town of Nanton have agreed to waive compensation for the designation of the Denoon's Meat Market of the Municipality of the Town of Nanton as a Municipal Historic Resource, now and in the future.

NOW THEREFORE BE IT RESOLVED that the council of the Municipality of the Town of Nanton, in the Province of Alberta, having complied with the Historical Resources Act, and duly assembled, hereby enacts as follows:

3. INTERPRETATION

Unless otherwise specified, the words used in the Bylaw have the same meaning as defined in the Historical Resources Act.

Character Defining Elements means the materials, forms, location, spatial configurations, uses, and cultural associations or meaning that contribute to the heritage value of an historic place, which must be retained to preserve its heritage value.

Chief Administrative Officer (CAO) means that person appointed to the position and title by Council and includes any person appointed by the CAO to act as his/her appointee.

Council means the Council of the Municipality of the Town of Nanton in the Province of Alberta.

Heritage Resource refers to building, structure, site, or landscape that possesses historical, cultural, architectural, or contextual significance.

Municipality means a city, town, village, summer village, municipal district, improvement district or special area.

Owner(s) means the registered owner of the Denoon's Meat Market.

4. HERITAGE RESOURCE DESIGNATED AS A MUNICIPAL HISTORIC RESOURCE

- 4.1 The Heritage Resource, commonly known as the Denoon's Meat Market of the Municipality of the Town of Nanton, is hereby designated as a Municipal Historic Resource, specifically described in Schedule "A", which is located on the lands legally described as follows:

PLAN 4362I
BLOCK 4
LOT 22

Excepting thereout all mines and minerals

5. PERMITTED REPAIRS AND ALTERATIONS

- 5.1 The specific elements of the Municipal Historic Resource considered to possess historic value, as described within Schedule "A", are Character Defining Elements.
- 5.2 No person shall make alterations, additions or repairs to the Municipal Historic Resource which have the effect of diminishing the Character Defining Elements without the written approval of Council or a person or persons appointed by Council as an Administrator.

6. ADMINISTRATOR

- 6.1 The Chief Administrative Officer or designate of the Municipality of the Town of Nanton is hereby appointed to administer the implementation of any matters arising from the matters set out in Section 5.

7. EFFECTIVE DATE AND READINGS

- 7.1 Read a **first** time this 8th day of September, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



7.2 Read a **second** time this 8th day of September, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

7.3 Read a **third** time this 8th day of September, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



SCHEDULE "A"

This statement of Significance forms Schedule "A" to Bylaw 1430/26 and provides a Description of the Historic Resource, explains the Heritage Value of the building and identifies, by written description (and including photographs if available), those Character Defining Elements of the Denoon's Meat Market of the Municipality of the Town of Nanton that must be preserved.

STATEMENT OF SIGNIFICANCE

<ATTACHED>



STATEMENT OF SIGNIFICANCE

Denoon Butcher Shop

2116 20th Street
Nanton, AB



Description of Resource

The Denoon Meat Market is a 1924 modest one-storey, rectangular brick commercial building with a flat roof located mid-block on the north side of Nanton's main street (20th Street). A contemporary fixed awning spans the length of the façade over a raked recessed central entry.

Heritage Value

The heritage value of the Denoon Meat Market lies in its association with the enterprising spirit of early settlers and the Denoon family, its representation of early 20th century prairie commercial architecture, and its significance as a community landmark.

The heritage value of the Denoon Meat Market lies in its association with the enterprising spirit of early settlers and the Denoon family, who were among the early settlers and entrepreneurs in the region and contributed significantly to the economic and social development of Nanton. Built in 1924 by William Denoon who was a member of town council, and became fire chief in 1925, the building operated as a butcher shop and meat market, providing essential services and acting as a social hub for local residents during the railway expansion era. His son Gordon became a partner in 1945, at which time the name changed to Denoon and Son, who eventually took over the business. The Denoon family's stewardship of the business contributed to the growth of small-town commerce and helped shape the community's identity.

The building is a representative example of early prairie commercial architecture, characterized by its modest, one-storey, rectangular wood-frame construction with a distinctive false-front brick façade – a style commonly used in western Canadian towns to give businesses in small buildings a more prominent appearance on main street. The building's design, including its brick cladding, corbelled parapet, and original storefront details, demonstrates construction techniques and aesthetic choices typical of its era.

As a landmark, the Denoon Meat Market is a recognizable and enduring feature of Nanton's historic main street (20th Street), contributing to the community's identity and the continuity of its historic downtown district. Its location within a contiguous row of early commercial buildings and its preserved architectural features make it a symbolic anchor in the town's historic landscape.

The Denoon Meat Market is also important to the community for its historic, aesthetic, and social significance. It embodies the history and identity of Nanton by illustrating patterns of commercial development, community life, and architectural trends that shaped Alberta's small towns from the late 19th century through to the present. The building's integrity in location, design, materials, and association ensures it continues to evoke the atmosphere and function of a historic meat market, making it a valued part of Nanton's heritage.

Character-Defining Elements

Key elements that express the heritage value and must be conserved include:

- Original location on the main street within a contiguous row of early commercial buildings in the historic commercial district.
- Street facing orientation abutting a public sidewalk.
- One-storey scale, short façade, and long rectangular massing
- Stretcher bond brick façade with a simple one-storey form and rectangular massing with raised parapet and flat roof
- Storefront configuration, including bulkhead, flat transom with multiple lites, and central recessed entry flanked by display windows with continuous wood sill
- Corbelled brick spanning upper brick parapet.

Sources

- Nanton and District Historical Society. *Mosquito Creek Roundup: Nanton-Parkland*. Nanton, AB: Nanton and District Historical Society, 1975.
- Nanton and District Historical Society. *Mosquito Creek Roundup: Nanton-Parkland*. Vol. 2. Mosquito Creek History Society, 2005.
- Jones, Bridget. *Interview*. October 4, 2025.
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REQUEST FOR DECISION

Meeting: September 8, 2026

Agenda Item: 5.1

2028 Southern Alberta Summer Games – Regional Bid Letter of Support

BACKGROUND / IMPLICATIONS:

At the September 2025 Intermunicipal Collaboration Framework Committee meeting, the possibility of submitting a regional application to host the 2028 Southern Alberta Summer Games was discussed. Following that discussion, recreation staff from the participating municipalities have been involved in preliminary planning and development of a regional hosting proposal.

On August 13, 2026, the Municipal District of Willow Creek No. 26 formally requested support for a regional application to SARA to host the 2028 Southern Alberta Summer Games.

The proposed regional model involves the Municipal District of Willow Creek No. 26 and the communities of Claresholm, Fort Macleod, Nanton, Granum and Stavely. Events would be distributed throughout the region based on available facilities, operational requirements and the needs of the Games. The proposal identifies preliminary event locations and partnerships for planning purposes, which may be refined as detailed planning progresses.

The Games are anticipated to attract approximately 1,500 to 2,000 athletes from across Southern Alberta, in addition to coaches, officials, volunteers, spectators and families. A regional hosting model allows participating communities to make use of existing recreation facilities and volunteer capacity while sharing the responsibilities associated with an event of this scale.

A preliminary business plan has been developed and is attached for Council's review. The plan provides the initial framework for the Games, including proposed events and locations, governance, funding and anticipated responsibilities of participating communities.

The first step is to receive approval from SARA for the regional hosting application. Major planning and implementation would proceed following confirmation that the regional bid has been successful. At that time, the organizing committee would move into detailed planning, including confirming event locations, facility requirements, volunteer needs, sponsorship opportunities, business partnerships and other operational arrangements.

This phased approach allows the regional partners to establish the framework required for the application while ensuring that significant planning and external commitments occur once SARA has confirmed the region as the 2028 host.

The MD of Willow Creek has requested formal support from the participating municipalities by September 4, 2026, to allow the application to proceed to a SARA meeting planned for mid-September. *(The MD has noted that Council's meeting date of September 8th for review of their request works within their application timeframe)*

ADMINISTRATIVE RECOMMENDATION:

Moved that Council support the regional application to the Southern Alberta Recreation Association (SARA) to host the 2028 Southern Alberta Summer Games and, if approved, consider the Town of Nanton's \$3,000 contribution in a future budget (all partnering communities, Ft MacLeod, Claresholm, Nanton & Stavely, together = \$10,000 as per presentation).

DECISION OPTIONS:

☒ #1 – Support the regional application and the proposed approach as presented.

☐ #2 – Support the regional application with amendments or conditions identified by Council.

☐ #3 – Decline to support the regional application.

Financial (GL# / Amount) : \$3,000

Communications/PR: n/a at this time

Applicable Legislation: n/a

Attachments:

1. Municipal District of Willow Creek No. 26 letter dated August 13, 2026 – Request for Support: Application to Host the 2028 Southern Alberta Summer Games.
2. 2028 Southern Alberta Summer Games Regional Hosting Proposal and Preliminary Business Plan.

Prepared By: Sara-Lynn Lyons

Date: August 18, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer

NANTON STRATEGIC PLAN ALIGNMENT			
☐	RELIABLE INFRASTRUCTURE	☒	LIVABLE COMMUNITY
☐	FISCAL RESPONSIBILITY & ECONOMIC DEVELOPMENT	☒	PARTNERSHIPS
ACTION: 3.1 Enhance Recreation & Community Programming – Council's objective is to ensure Nanton's recreation assets and programs reflect community needs and are delivered sustainably. The plan specifically speaks to expanding programming, supporting multi-user facilities and family-friendly opportunities. 4. Partnerships – This is probably the strongest alignment. The Strategic Plan specifically calls for working with neighboring municipalities, regional partners and community organizations to “leverage resources and expertise to create lasting benefits for our community.” 4.2 Leverage Community and Sector Partnerships – The plan calls for strengthening volunteer and sector relationships and coordinating with community organizations on shared programming, facility use and events. That is almost exactly what the regional Summer Games proposal is doing.			





Municipal District of Willow Creek

Office of the Reeve

www.mdwillowcreek.com
273129 SEC HWY 520
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

August 13, 2026

Mayor Handley and Council
Town of Nanton

Mayor Schlossberger and Council
Town of Claresholm

Mayor Whittingham and Council
Town of Stavelly

Mayor Feyter and Council
Town of Fort Macleod

Dear Mayors and Members of Council:

Re: Request for Support – Application to Host the 2028 Southern Alberta Summer Games

As you may recall at the September 2025 meeting of the Intermunicipal Collaboration Framework Committee a proposal to host the 2028 Southern Alberta Summer Games was discussed. As a result of that discussion recreation staff from each of our communities has been engaged in preliminary planning to host the games. A draft proposal is ready for review, and a decision is now before us.

On behalf of the Reeve and Council of the Municipal District of Willow Creek No. 26, we are writing to request your Council's support for a regional application to the Southern Alberta Recreation Association (SARA) to host the 2028 Southern Alberta Summer Games. The proposal is based on a collaborative model involving the Municipal District of Willow Creek, the Town of Nanton, the Town of Stavelly, the Town of Claresholm and the Town of Fort Macleod, recognizing that as a region we have all of the facilities and resources required to host an event of this scale.

The Southern Alberta Summer Games have a long history of bringing communities together through sport, volunteerism, and regional cooperation. Our region is uniquely positioned to deliver a successful Games experience through a partnership that leverages the strengths of each community, including high-quality recreation facilities, experienced volunteers, and a proven record of intermunicipal collaboration.

The proposed hosting model would see events distributed throughout the region among partner communities, reducing pressure on any one municipality while maximizing the use of existing facilities and volunteer capacity. The Games are anticipated to attract approximately 1,500 to 2,000 athletes from across Southern Alberta and would showcase our communities to athletes, coaches, officials, volunteers, spectators, and families from throughout the region.

The business plan developed for the proposal demonstrates a financially responsible approach with a balanced preliminary operating budget funded through sponsorships, grants, athlete registrations, municipal contributions, fundraising activities, and in-kind support. The proposal places a strong emphasis on shared responsibility, volunteer engagement, and prudent financial management.

Beyond the Games themselves, hosting the event is expected to generate significant benefits for participating communities, including:

- Increased tourism and visitor spending;
- Economic activity for local businesses and service providers;
- Strengthened volunteer networks and community engagement;
- Enhanced community pride and regional collaboration; and
- Increased exposure for local recreation facilities and amenities.

The Municipal District of Willow Creek Council believes that a regional bid provides an exceptional opportunity to showcase Southern Alberta while strengthening the partnerships that already exist among our municipalities. To proceed with the application, we are requesting a formal letter of support from your Council endorsing the submission of the regional proposal to SARA.

To facilitate preparation of the application package, we respectfully request that your letter of support be provided no later than September 4, 2026 in order for the application to proceed to a meeting of SARA planned for mid September.

We appreciate your consideration of this request and look forward to working together to bring the 2028 Southern Alberta Summer Games to our region. Should your Council require any additional information regarding the proposal, please contact the undersigned.

Sincerely, on Behalf of Council,



Maryanne V. Sandberg
Reeve
Municipal District of Willow Creek No. 26



2028 SOUTHERN ALBERTA SUMMER GAMES HOST PROPOSAL

MD of Willow Creek & Partner Communities

Presented at the Southern Alberta Recreation
Association (SARA) Annual General Meeting

→ A REGIONAL APPROACH TO BUILDING STRONGER COMMUNITIES

Five communities. One shared vision.

A Games experience that celebrates collaboration, showcases Southern Alberta, and leaves a lasting legacy.



SASG 2028

→ PROPOSAL OVERVIEW

Purpose

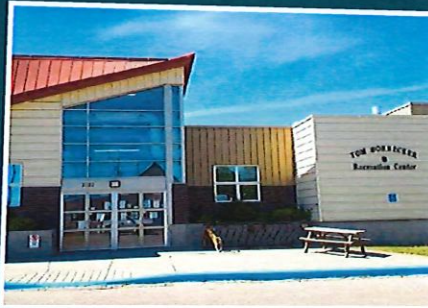
- Request approval to host the 2028 Southern Alberta Summer Games.
- Present the proposed hosting model.
- Review venues, budget and timeline.
- Seek approval to move into detailed planning.



OUR GOAL

Our goal is to deliver a collaborative, financially responsible Games that showcases rural Southern Alberta while building on the success of previous host communities.

→ WHY THE MD OF WILLOW CREEK?



01 Strong recreation facilities

02 Five communities working together

03 Strong volunteer base

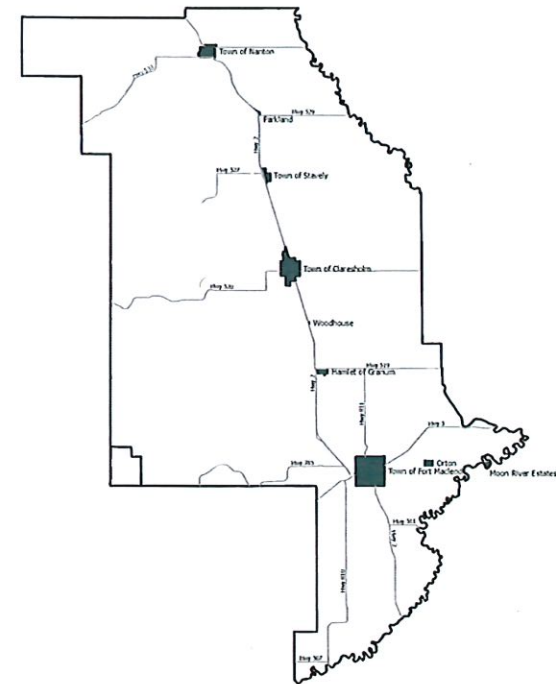
03 Proven regional collaboration



PROPOSED HOSTING MODEL

Partner Communities

- Claresholm
- Fort Macleod
- Nanton
- Granum
- Stavely



*Events will be distributed based on existing facilities, volunteer capacity and athlete experience.

• Venue distribution

5 communities hosting 25+ sports across 4 days.

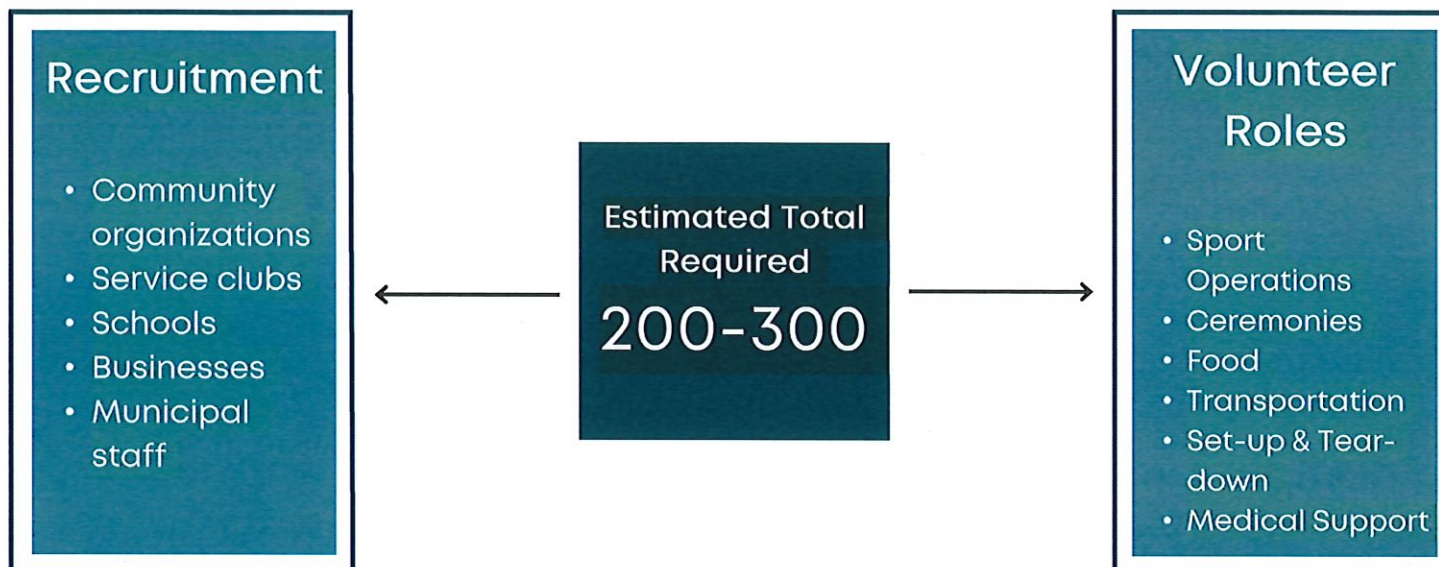
• Volunteer Capacity

Strong volunteer support anticipated throughout all 5 communities.

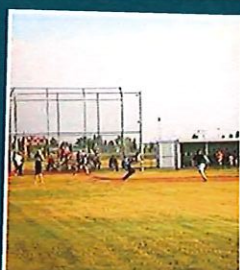
• Athlete Participation

We hope to reach 1,500 to 2,000 athletes across all 13 regions.

→ VOLUNTEERS



→ PROPOSED EVENTS & VENUES



	EVENT	COMMUNITY	VENUE
1	3,5,10 KM Run	Claresholm	Kin Trail OR Frog Creek
2	3-on-3 Basketball	Nanton	New school
3	3-on-3 Indoor Volleyball*	Fort Macleod	F.P. Walshe School
4	Archery	Stavely	Stavely Archery Lane
5	Badminton	Claresholm	WCCHS
6	Ball Hockey	Claresholm	Claresholm Arena
7	Baseball	Fort Macleod	Westwind Park/Stadium
8	Beach Volleyball	Claresholm	Behind town building
9	Cornhole	Granum	Granum Homesteader
10	Cribbage	Claresholm	Social Centre
11	Darts	Nanton	Tom Hornecker Rec. Centre
12	Equestrian	Nanton	Nanton Outdoor Arena
13	Esports	Nanton	New School
14	Frisbee Golf	Granum	Granum Homesteader
15	Golf	Nanton	Nanton Golf Club
16	Handgun	Claresholm	Community Centre
17	Mini Soccer	Claresholm	WCCHS
18	Photography/Art Show*	Claresholm	Community Centre
19	Pickleball	Nanton	Tom Hornecker Rec. Centre
20	Rodeo (Barrel Racing & Pole Bending)	Stavely	Stavely Outdoor Arena
21	Slo-pitch*	Claresholm	Ball Diamond Complex
22	Smallbore	Claresholm	Fish & Game
23	Soccer	Claresholm	WCCHS
24	Softball*	Claresholm	Ball Diamond Complex
25	Swimming	Fort Macleod	Fort Macleod Pool
26	Track & Field	Claresholm	WCCHS Track Oval
27	Trapshooting	Claresholm	Fish & Game
28	Triathlon*	Fort Macleod	Fort Macleod Pool

NOTES

- Events (3-on-3 Basketball and Esports) located at Nanton's new school are conditional based off capacity and spectator seating.
- Cornhole venue is conditional based off capacity.
- Mini Soccer and Soccer venues are conditional based off capacity.
- New events (3-on-3 Indoor Volleyball, Slo-pitch, Softball, Art Show, and Triathlon) pending SARA approval.
- Triathlon is conditional based off Fort Macleod's desire to host this event one weekend after hosting their large scale Triathlon with participants across Western Canada.

SASG 2028

→ OPENING & CLOSING CEREMONIES

Proposed Opening Ceremonies

Wednesday, July 12, 2028

- Welcome & Opening Remarks
- Athlete Parade
- O Canada
- Introduction of Dignitaries
- Welcome from the Mayor(s) & Reeve
- Welcome from the Southern Alberta Recreation Association
- Recognition of Sponsors & Community Partners
- Special Guest Speaker (TBD)
- Athlete Oath
- Call for the Flags
- Lighting of the Games Flame
- 2028 Southern Alberta Summer Games Officially Declared Open

- Closing Remarks
- Community Celebration

(Immediately Following the Ceremony)

- Community BBQ
- Live Entertainment
- Family Activities
- Sponsor & Community Booths
- Athlete Meet & Greet

Proposed Closing Ceremonies

Saturday, July 15, 2028

- Welcome
- Introduction of Dignitaries
- Highlights of the 2028 Games
- Recognition of Volunteers
- Recognition of Sponsors & Community Partners
- Closing Remarks from the Games Coordinator
- Remarks from the Mayor(s) & Reeve
- Remarks from the Southern Alberta Recreation Association
- Introduction of the 2029 Host Community
- Host Community Flag & Flame Transfer
- Games Flame Extinguished
- 2028 Southern Alberta Summer Games Officially Declared Closed



Location: Amundson Park, Claresholm AB T0L 0C2

SASG 2028

→ PROPOSED BUDGET

This budget is an estimate based off of 2024 and 2025 host communities' numbers.

Revenues and expenses are subject to change.

REVENUE NOTES

Partner Communities Contribution based on annual SASG contributions:

- Claresholm (30%) - \$3,000.00
- Fort Macleod (30%) - \$3,000.00
- Nanton (30%) - \$3,000.00
- Stavelly (10%) - \$1,000.00

EXPENSES NOTES

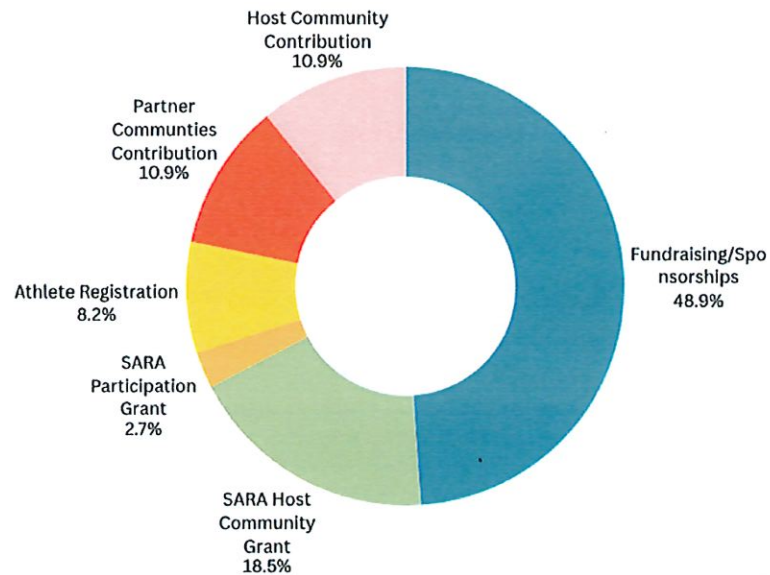
Apparel includes for athletes, volunteers, first aid personnel, etc.

OBJECTS	REVENUES
Fundraising/Sponsorships	\$45,000.00
SARA Host Community Grant	\$17,000.00
SARA Participation Grant	\$2,500.00
Athlete Registration	\$7,500.00
Partner Communities Contribution	\$10,000.00
Host Community Contribution	\$10,000.00
TOTAL	\$92,000.00
	EXPENSES
Wages	\$30,000.00
Advertising & Promotion	\$4,000.00
Officials	\$15,000.00
Equipment Rentals	\$1,500.00
Insurance	\$3,660.00
Ceremonies & Activities	\$7,930.00
Office Supplies	\$500.00
Sport Supplies	\$13,000.00
Volunteer Supplies	\$3,665.00
Medical Materials	\$795.00
Apparel: T-shirts, Bags, etc.	\$11,950.00
TOTAL	\$92,000.00
SURPLUS/(DEFICIT)	\$0.00

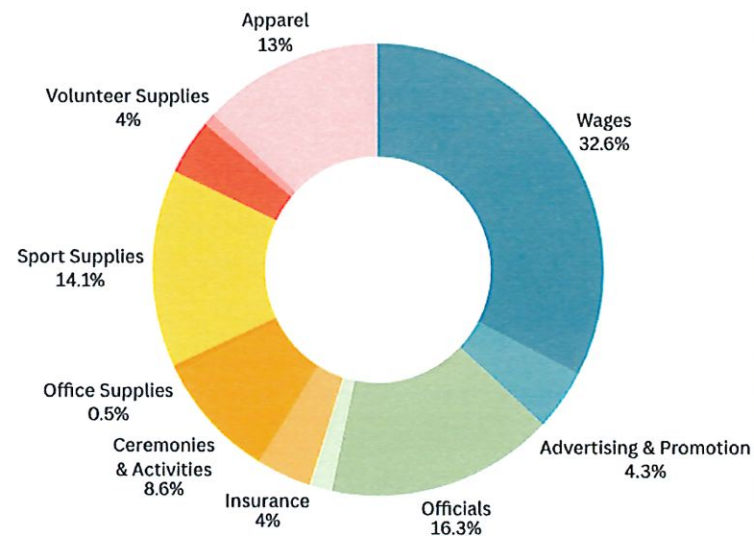


PROPOSED BUDGET PERCENTAGES AT A GLANCE

Revenues



Expenses



Financial Highlights

- Balanced operating budget
- Shared municipal contributions
- Conservative revenue estimates
- Based on previous host communities
- Contingency included

SASG 2028

→ TIMELINE



Await SARA approval
before proceeding with
major planning.

Public
announcements
following approval.

Community
information meeting
targeted before
Christmas 2027.

Sport Chairs meeting
and sponsorship
campaign anticipated
May to August 2027

Full planning
implementation to
begin January 2028.

Regional Director
meeting and athlete
registration planned
for May 2028.

Target Games dates:
July 12–15, 2028 (third
weekend of July).

STRATEGY

→ **COMMUNITY BENEFITS**

Benefits of Hosting

- Increased tourism
- Economic activity
- Volunteer development
- Community pride
- Showcase local facilities
- Legacy for recreation



→ RISKS & MITIGATION

Venue availability —————→ *Early booking*

Volunteer recruitment → *Community campaign*

Sponsorship —————→ *Early outreach*

Weather —————→ *Backup venues*

→ LETTERS OF SUPPORT

Request for Regional Support

To move forward with the 2028 Southern Alberta Summer Games proposal to host, we respectfully request letters of support from our regional partners.

Letters Requested from:

- Md of Willow Creek
Reeve & CAO
- Claresholm
Mayor
- Fort Macleod
Mayor
- Nanton
Mayor
- Stavely
Mayor

REQUESTED
DEADLINE

September 4, 2026

→ REQUEST FOR APPROVAL

Today we are requesting approval to:

- ✓ Proceed as the 2028 Host Community
- ✓ Finalize venue agreements
- ✓ Develop the detailed operating budget
- ✓ Begin sponsorship and volunteer recruitment





REQUEST FOR DECISION

Meeting: September 8, 2026
Agenda Item: 5.2

Repeal Discretionary Development Policy 61-146-01/06/25

BACKGROUND / IMPLICATIONS:

Policy #146/01/06/25 – Discretionary Development – Pre-notification of Proposed Uses was adopted in 2001 as an interim measure to establish notification requirements for discretionary development applications.

Development notification requirements are now addressed through the Town's Land Use Bylaw, making the policy redundant. Repealing the policy will remove an outdated document while ensuring notification continues in accordance with the current Land Use Bylaw and applicable legislation.

ADMINISTRATIVE RECOMMENDATION:

That Council repeal Policy #146/01/06/25, as development notification requirements are addressed in the Land Use Bylaw.

DECISION OPTIONS:

- ☒ #1 – Moved to repeal Policy #146/01/06/25 Discretionary Development Pre-notification of Proposed Uses.
- ☒ #2 – Moved to refer Policy #146/01/06/25 Discretionary Development Pre-notification of Proposed Uses back to the CAO for further review
- ☒ #3 – Take no action

Financial (GL# / Amount) : n/a

Communications/PR: n/a

Applicable Legislation: Land Use Bylaw 1389

Attachments: Policy 61-146-01/06/25

Prepared By: Sara-Lynn Lyons

Date: August 17, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer

DISCRETIONARY DEVELOPMENT – Pre-notification of Proposed Uses

PURPOSE OF THIS POLICY:

The main concern expressed within the recommendations of the Ad Hoc Planning Committee is public notification of proposed developments prior to consideration by the Subdivision and Development Authority. It is unknown at this time, what effect this type of notification will have on development issues. Notification as proposed will allow the Town to collect additional information necessary to continue formulating a new policy.

POLICY STATEMENT:

WHEREAS the Ad Hoc Planning Committee has forwarded recommendations regarding notification of all Discretionary Development applications, with the exception of waiver/variances on existing improvements located on a property, prior to consideration by the Subdivision and Development Authority; and

WHEREAS Council passed Resolution #128/01/06/04, June 4, 2001, Regular Meeting; and

WHEREAS in order to formulate a workable policy further information is required, including the effect that this type of notification will have on Town officials, the developers and the residents;

THEREFORE BE IT RESOLVED that effective immediately all Discretionary Development applications, with the exception of waiver/variances on existing improvements located on a property, will be notified as follows, until such time as a new policy is prepared:

1. the Development Officer will mail a written notice to all adjacent property owners; and
2. *the Development Officer will ensure a notice is published in the Nanton News.*



INFORMATION BRIEF

Meeting: September 8, 2026

Agenda Item: 5.3

Tax Penalty Bylaw Review

Purpose:

To provide council with information on the existing tax penalty bylaw, alternative options that could be implemented and the benefits and drawbacks of any changes.

Background:

Earlier this summer in July council received a tax penalty relief request and following that, requested a review of the tax penalty bylaw. Under MGA section 344 and 345 a council is permitted to impose penalties on unpaid taxes provided the penalty is not imposed until at least 30 days after tax notices are mailed. A penalty under section 344 is imposed at the rate set out in the bylaw so there is no specific rate that is dictated by the MGA – council can set the rate at which they feel is appropriate. The current tax penalty bylaw, No. 1289/17 was passed in April 2017, and this replaced bylaw No. 1072/99 which previously replaced bylaw no. 818/83.

Currently and dating back to the original tax penalty bylaw, a 9% penalty applies on July 1, and then a further 18% penalty applies on January 1 of the following year. The only changes that were made previously were changes to the definition of the outstanding balance, but the penalty rate itself has not changed over the years. It is unclear where the rates came from or why these were chosen. The July 1 penalty only applies to the current year levy and then the January 1 penalty applies to any outstanding balance which includes other penalties and transfers of allowable charges such as unpaid utilities.

We budget for tax penalty revenue each year and over the past ten years the actual revenue has ranged between \$34,170 up to \$59,601 (we always budget conservatively). In 2020, due to the COVID-19 pandemic council reduced the July 1 penalty from 9% down to 5% and moved the penalty date to October 1 as a one time only change. The tax penalty revenue generated each year tells us that approximately 8% of properties (usually a little less on Jan. 1) miss the payment deadlines each year, and this is not unusual among municipalities. The average penalty on July 1 amounts to \$246 and the average January 1 penalty amounts to \$421 - these numbers do of course vary from year to year.

Other Municipalities

In review of other municipalities across Alberta there is no standard and penalty rates vary quite a bit. It is very common to see a one-time penalty imposed on the day following the due date along with a further penalty on January 1, but the penalty rates seen are both higher and lower than Nanton. A practice that is more common in larger municipalities (some small ones) is a smaller penalty applied after the due date followed by a small penalty applied two to three months later and then a penalty applied on January 1 on the unpaid balance. Some municipalities will also even apply a small 1 to 1.5% penalty at the start of each month in the new year on unpaid balances instead of applying one large penalty. Attached is a copy of survey done by Alberta Municipalities from last year which shows the range of penalty options taken by some of the larger municipalities. There isn't one for smaller municipalities, but we've attached a spreadsheet based on research showing similar sized municipalities to Nanton along with neighboring communities and their penalty rates.

In review of the data (for the smaller municipalities) the average first penalty is 9.38% so Nanton's 9% penalty is in line. The January 1 average penalty is 9.76% so Nanton's penalty is quite bit higher, but as one can see the small 1.5% penalty imposed by a number of municipalities does bring the average down. The 1.5% penalty though is applied each month and can quickly add up for ratepayers that don't pay right away.

Options for Consideration

Status quo – Leaving the penalty rates alone is an option and isn't a bad one. Rate payers are familiar with the rates and understand the consequences. Based on past years we can budget with a fair amount of certainty the amount that will be generated from tax penalties and this helps to offset some costs. Administratively staff know the process to administer penalties, and it is a fairly simple process.

There is of course the option to raise or lower the current July 1 and January 1 penalty as well. Doing one or the other would have a corresponding effect on revenue. Administration would not recommend raising the rate but lowering the rate isn't necessarily a good option. The current penalties are a strong incentive to pay before deadline and as a smaller municipality we do depend on the tax levy revenue coming in for cash flow purposes by June 30 so lowering the rate may have a negative effect.

Graduated penalties – as the data shows there certainly are some municipalities that have a lower first penalty but then apply second and third penalties or more. While this could be done it would be more administratively challenging. The tax notices that currently go out are done on pre-printed forms and so a graduated penalty structure would involve having new pre-printed forms made up and has the potential to cause confusion for rate payers. In terms of tax penalty revenue it would also be difficult to forecast/budget so it's possible that more or less revenue would be generated.

Summary

In summary, Nanton's penalty structure and rates are very similar to a lot of municipalities in Alberta. Changing the rates is possible but there isn't necessarily a huge benefit to doing so. A graduated penalty structure is also a possibility, but this would be more administratively challenging and could come with additional costs. Although one could argue the first and second penalty is high, it is a good incentive for ratepayers to pay taxes on time which helps the Town in terms of cash flow, and it does provide some revenue to help offset other costs. The tax installment payment plan (TIPP) is always available for ratepayers, and this can help ratepayers to avoid the first penalty provided they stay current (as well, there are no additional fees for taking part in this program).

Administration would not recommend any changes to the tax penalty bylaw at this time, but should council (based on this information brief) wish to make changes, we can bring back a draft bylaw for consideration.

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: August 28, 2026

CAO Comments: There are three different approaches to consider:

1. Large two-step penalty: Nanton - 9% + 18%, Foothills County – 6% + 12%
2. Moderate two-step penalty (many municipalities adopt this approach): Fort Macleod - 11% + 11%, Claresholm - 14% + 14%
3. Graduated/sliding approach: Ponoka - 3% + 7% + 10%, County of Northern Lights - 4% + 8% + 12%

Nanton should maintain clear payment deadlines with penalties but could consider a sliding-scale approach that makes penalties proportionate to the seriousness and length of the delay. Deadlines are essential to ensuring that taxpayers meet their obligations on time, providing the municipality with predictable revenue and allowing it to budget effectively for public services, and in all fairness to those residents that do pay on time. At the same time, a sliding scale can recognize the difference between a minor, unintentional delay and a prolonged or repeated failure to pay. To note: the majority of taxes are received on time, any minor delays generally are unusual or may have been preventable unless a larger issue remains. The key principle of the scale approach should be that deadlines remain firm and meaningful, with penalties increasing as delays become longer or more persistent. Adding a sliding scale does increase workload substantially for administration, and as noted in the comparison chart, most municipalities have not adopted that model, though we do see some.

Municipality	1st penalty after due date	2nd penalty	3rd penalty	January 1 penalty on unpaid balance
Town of High River	1.5% on the first of each month			1.5% on the first of each month
Town of Okotoks	4.00%	4.50%	5%	1.5% on the first of each month
Foothills County	6%			12%
Town of Claresholm	14%			14%
Town of Fort Macleod	11%			11%
Town of Vulcan	1.5% on the first of each month			1.5% on the first of each month
Town of Picture Butte	18%			18%
Town of Stavely	18%			18%
MD of Willow Creek	10%			10%
Town of Pincher Creek	12%			10%
Crownest Pass	7%	6%	5%	3% on first of Jan. Apr. July, Oct.
Vauxhall	6%	6%		12%
Calmar	2% on the first of each month			2% on the first of each month
Diamond Valley	12%			12%
Nobleford	12%			12%
Oyen	10%			10%
Millet	8%	6%		16%
Crossfield	12%			12%
Bowden	12%			15%
Cardston	8%	4%		12%
Coalhurst	12%	6%		1.5% on first of each month

2025 SURVEY OF ALBERTA MUNICIPALITIES

CITY	DUE DATE		MAIL DATES	PENALTIES				INTEREST ON OVERPAYMENTS	MONTHLY PAYMENT PLAN TERMS
	BIA	REALTY		CURRENT		ARREARS			
EDMONTON	31-Mar	30-Jun	BIA - Feb 16 Property Tax - May 24 Assessment - Jan 15	Total Annual for 2025 Jul 1 - 5% Sept 3 - 5% Nov 1 - 5% BIA: April 1 - 5.25%; 1.25% May-Dec	15% 14% for BIA	Total Annual for 2025 1.25% per month Jan 1 - Dec 1	15%	0.10% per month	- Apply anytime - Auto withdrawal date 1st day of each month - Missed installments plus admin fee and o/s penalty can be paid with 1st auto withdrawal - Admin fee - 2% X total missed installments 33% of tax base enrolled
CALGARY	31-Mar	30-Jun	BIA - Feb Property Tax - May Assessment - Jan	Total Annual for 2025 Jul 1 - 7% Oct 1 - 7%	14%	Total Annual for 2025 1% per month	12%	No	- Applications taken anytime; due date 22nd of every month - No filing fee effective 2020 - Auto withdrawal 1st of each month - If someone requests on/after June 25, auto withdrawal will start on Aug 1 (no penalty) 60% of tax base enrolled
FORT SASKATCHEWAN	N/A	30-Jun	Property Tax - late May Assessment - Feb	Total Annual for 2025 Jul 1 - 3% Aug 1 - 6% Sept 1 - 9% Supps: Dec 1 - 3%	18%	Total Annual for 2025 Jan 1 - 9% Feb 1 - 9%	18%	No	- Applications no deadline effective 2018 - no filing fee - Payments 15th day of the month - Approx 40% enrolled
GRANDE PRAIRIE	30-Jun	30-Jun	Property Tax - Late May Assessment - 1st week of Mar BIA - May	Total Annual for 2025 Jul 1 - 6% Sept 1 - 6% Supps - 6%	12%	Total Annual for 2025 Jan 1 - 6% May 1 - 6% Sept 1 - 6%	18%	Discontinued after 2019	- Apply 20th of each month for the following month - Auto withdrawal last day of each month - Filing fee on past due pymts - Feb 1% Mar 2% Apr 3% May 4% Jun 5% - Cancel if charged back payment not replaced by 20th of following month 39% of tax base enrolled
LETHBRIDGE	30-Jun	30-Jun	DBIA - May 13 Property Tax - May 13 Assessment - 1st week of Jan	Total Annual for 2025 Jul 1 - 7% Aug-Dec - 1% each month Supps: Aug to Dec - 1%	12%	Total Annual for 2025 12% per annum calculated daily	12%	No	- Applications after annual taxes are paid - pay following years taxes - Payments by auto withdrawal Aug to May (10 months) 1st monthly - Max 10 monthly payments - No filing fee; Incentive for early payments 40% of tax base enrolled
LEDUC	N/A	30-Jun	Property Tax - May 8 Assessment - Jan 23	Total Annual for 2025 Jul 1 - 6% Aug 1 to Dec 1 - 2%	16%	Total Annual for 2025 Jan - 12%	12%	No	- Apply anytime - Applications in June - pay balance over 7 months - Auto withdrawl date last business day monthly - No filing fee but penalty will apply if application received after June deadline 46% of tax base enrolled
MEDICINE HAT	30-Jun	30-Jun	Property Tax - May Assessment - Feb	Total Annual for 2025 4:30 pm on June 30 - 8.5% Aug 1 to Dec 1 - 1.2%	14%	Total Annual for 2025 Jan 1 to November - 1.2% December 1.3%	14.5%	No	- Application deadline June 30 for current year - Auto withdrawal dates 1st of each month 2% filing fee payable after January plus past due installments 37% of tax base enrolled
RED DEER	30-Jun	30-Jun	Property Tax - Mid May Assessment - Jan 9	Total Annual for 2025 Jul 1 - 7% Sept 1 - 7%	14%	Total Annual for 2025 Jan 1 - 7% Jul 1 - 7%	14%	No	- Application accepted till June 15th - Supp Nov 15th, - Payment last day of the month - No filing fees & no enrollment accepted after June 15 - Approx 42% of base enrolled
ST. ALBERT	N/A	30-Jun	Property Tax - May Assessment - May	Total Annual for 2025 Jul 1 - 4% Aug 1 - 6% Oct 1 - 6%	16%	Total Annual for 2025 Jan 1 – 6% Apr 1 - 6% Jul 1 - 6%	18%	No	- Apply anytime - No filing fee, forms sent in Nov by end of Dec. - Payments 15th or last day of month (Jan – Dec) - Approx 62% of base enrolled
STRATHCONA COUNTY	N/A	30-Jun	Non Res Property Tax - May Non Res Assessment - Feb Res Combined notices - May	Total Annual for 2025 Jul 1 - 3% Aug 1 - 6% Sept 1 - 9%	18%	Total Annual for 2025 Jan 1 - 3% Feb 1 - 6% Mar 1 - 9% Compounded	18%	No	- Apply 10 Business days prior to end of the month - Auto withdrawal date 1st day of each month 30% of tax base enrolled - Admin fee of \$25 after Dec. 15 \$50 admin fee for refund due to failure to withdraw by the deadline
WOOD BUFFALO	N/A	30-Jun	Property Tax - Mid May Assessment - Feb 18	Total Annual for 2025 Jul 1 - 3% Sept 1 - 7% Nov 1 - 3%	13%	Total Annual for 2025 Jan 1 - 9% Jul 1 - 2% Sept 1 - 2% Nov 1 - 2%	15%	No	- Apply by 15th of each month for previous month - Auto withdrawal dates 1st of each month - No filing fee on past due installments - Approx 20% of base enrolled
AIRDRIE	N/A	30-Jun	Property Tax - End of May Assessment - Jan 10	Total Annual for 2025 Jul 1 - 5% Sept 1 - 5% Nov 1 - 5%	15%	Total Annual for 2025 Jan 1 - 9% Apr 1 - 9%	18%	No	- Monthly instalments Jan to Dec - No filing fee - Auto withdrawal last day of each month - If there is a balance on Jan 1 from last year, MPP will be cancelled

2025 SURVEY OF ALBERTA MUNICIPALITIES

CITY	DUE DATE		MAIL DATES	PENALTIES				INTEREST ON OVERPAYMENTS	MONTHLY PAYMENT PLAN TERMS
	BIA	REALTY		CURRENT		ARREARS			
				Total Annual for 2025	13.5%	Total Annual for 2025	14%		Auto withdrawal 17th of each month
SPRUCE GROVE	N/A	30-Jun	Property Tax - late May Assessment -End of Feb	Jul 1 - 4.5% Sept 1 - 4.5% Nov 1 - 4.5%		Jan 1 - 7% Mar 1 - 7%		No	



REQUEST FOR DECISION

Meeting: September 8, 2026

Agenda Item: 5.4

Fees & Rates amendment

BACKGROUND / IMPLICATIONS:

In May 2025 council approved a fees and rates amendment that added a few new rates that were needed due to the updated ice allocation policy that was approved in February, 2025. The new rates were –

Carded or home organization (youth) = \$140/hr
Carded or home organization (adult) = \$200/hr
Holiday rate (in addition to regular rate) = \$50/hr

These were added to strike a balance between a true local team and a non-local team along with adding in a rate for holidays that had been missing. At the time of the amendment, the rates approved were for the 2025/2026 hockey season and the thought was that a full fees and rates amendment would be done in the fall of 2025 which would then add further rates for years/seasons beyond the 2025/2026 season. A year has flown by and the full fees and rates amendment hasn't happened, but we would like to have an updated rate in place for the 2026/27 season. The proposed rates for the following season have been increased by the same amount as the other ice rental rates have and by implementing this now there won't be a need for a larger increase the following year. The new rates proposed are as follows:

	2026/27	2027/28	2028/29
Carded or home organization (youth)	= \$143/hr	\$146	\$149
Carded or home organization (adult)	= \$204/hr	\$208	\$212
Holiday rate (in addition to regular rate)	= \$51/hr	\$52	\$53

Administration would still like to implement a wider/full review of all rates this fall so that something is in place for the start of 2027 if council is receptive to this. If the full review isn't completed we have rates for the following two seasons as well to line up with the other rates. A full review would bring a number of fees and rates amendments under one bylaw and would add additional years as the current bylaw has rates in place until the end of 2028 and we'd like to have rates to five years out.

ADMINISTRATIVE RECOMMENDATION:

That council approve the fees and rates bylaw amendment (No. 1432-26).

DECISION OPTIONS:

- ☒ #1 – Approve the bylaw amendment as presented
- ☒ #2 – Approve the bylaw amendment with changes
- ☒ #3 – Not approve the bylaw amendment and wait for a further full fees and rates review

Financial (GL# / Amount) :

Communications/PR:

Applicable Legislation:

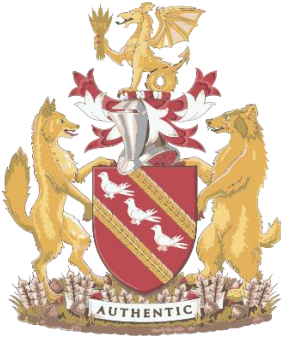
Attachments: Bylaw No. Fees and Rates amendment

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: August 25, 2026

APPROVED BY: Tara Vandervalk, Chief Administrative Officer





Town of Nanton

BYLAW NUMBER: 1432/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO ESTABLISH ACCESS TO AMEND FEES AND RATES BYLAW 1981/23

WHEREAS the Municipal Government Act, being the Revised Statutes of Alberta 2000, Chapter M-26, Part 2, and amendments thereto, authorizes a Municipal Council to pass bylaws to establish and charge fees and rates, and

WHEREAS Council deems it proper and expedient to set fees and rates, as may be amended from time to time, respecting Parks & Recreation fees (Schedule E of Bylaw 1381/23); and

NOW THEREFORE the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:

1. ENACTMENT

- 1.1 This Bylaw #1432/26 shall amend Town of Nanton Fees and Rates Bylaw #1381/23 as follows:
- 1.2 The Schedule 'E', attached shall be the fees and rates regarding the current Town of Nanton Parks & Recreation fees and rates for services relating to its facilities, and any amendments thereof.

2. EFFECTIVE DATE AND READINGS

- 2.1 This Bylaw comes into effect upon the date of the final reading and signing thereof.
- 6.2 Read a **first** time this 8th day of September, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

6.3 Read a **second** time this 8th day of September 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

6.4 Read a **third** time this 8th day of September 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



COMMUNITY BYLAW REVIEW

PURPOSE: To provide Council with Administrations review and also comparisons with a few similar size municipalities (“peer municipalities”). Council to provide feedback on the bylaw for amendments that meet the needs/goals for the community.

BACKGROUND / IMPLICATIONS:

Key Differences & Gaps (vs. peer municipalities)

1. Property Standards Are Less Prescriptive

Nanton: Uses broad terms like “unsightly,” “untidy,” and “reasonable”

Peers typically include: specific thresholds (e.g., grass height limits like 15–20 cm), defined limits for outdoor storage (e.g., number of items, screening rules), detailed building condition standards (peeling paint, broken windows, etc.)

Potential amendments/additions: add quantifiable standards (grass height, visible clutter limits), include minimum exterior maintenance standards for buildings. Include timelines for initial inspection (give 7 days, notice, then remedial order with 14 days (as per MGA section 9.9), final inspection then contractor attendance – any fees associated charged to property owner/tax roll if not paid (include an escalating admin fee for repeat offences), Peace Officer can have the authority to provide an extension in writing if warranted). Add increased clarity for motor vehicles permitted that are inoperable. Add clauses such as “screened” or outside of the public view (backyards only).

2. Limited Public Behaviour Controls (Narrow Scope)

Nanton includes: camping, loitering, panhandling prohibition

Peers often include broader rules: public intoxication / disorderly conduct, use of fireworks, use of public parks (after-hours closures, prohibited activities), smoking/vaping restrictions in public areas. Some of these included in other Town bylaws.

Potential amendments: expand into a comprehensive public behaviour section, consider aligning with a “Public Conduct” or “Good Neighbour” framework. Smoking ,etc. under the provincial acts.

3. Animal / Pest / Attractant Controls

Nanton: mentions weeds and stagnant water, pest and garbage accumulation to attract pests.

Peers often include: rodent/infestation control obligations, wildlife attractant rules (garbage, compost, feeding wildlife).

Recommendation: add pest and attractant controls, especially for rodents and urban wildlife. (gopher policy is for public lands that notes residents can coordinate when the Town is doing pest control)

4. Business/Commercial Nuisance Detail

Nanton: general nuisance, dust, smoke, noise and odor included in the community bylaw. Is this sufficient?

Peers often include: odor, dust, lighting spillover standards, outdoor storage/screening rules for businesses, hours of operation impacts

Potential amendments: add commercial nuisance performance standards (light, odor, noise, dust -all noted within the land use bylaw, generally just for permit applications).

5. Explicit Vacant Property / Derelict Building Controls

Peers often include: vacant building registration, requirements to secure boarded buildings, mandatory maintenance of vacant lots, removal of old signage.

Recommendation: if desired can add more within a vacant/abandoned property section (a section is already provided in the land use bylaw). Generally all properties are dealt with as unsightly whether vacant or not.

6. Unique Strength (Nanton Does Better)

Nanton includes a rare clause regulating excessive surveillance/security measures, this is uncommon and forward-thinking, especially for privacy/community harmony.

Priority Improvements (Top 3)

If Council is considering updating the bylaw, focus on:

1. adding measurable property standards
2. expand public behaviour and park rules
3. adding vacant property & pest/attractant additional provisions

Nanton's bylaw is solid and enforceable, compared to similar municipalities it is:

- Less detailed operationally
- Could add several modern nuisance categories
- Relies more on discretion than measurable standards

Condition**Nanton provision**

Stagnant water	Community Bylaw 1299/18 s. 4.1
Mosquito breeding	s. 4.1
Other pests	s. 4.1 nuisance/unsightly provisions
Insect pests affecting vegetation	s. 4.1
Excessive vegetation/weeds	s. 4.1
Gophers	Gopher Control Policy 72-304-23/10/16
Garbage/debris attracting pests	s. 4.1
Vacant building	Land Use Bylaw 1389/24, s. 1.21
Deteriorating Building	Community Bylaw 1299/18 unsightly provisions
Building/property is unsafe, unsightly or a nuisance	Community Bylaw 1299/18
Downtown commercial property remains vacant	Property Assessment Subclass Bylaw 1400/24
Building has serious structural/safety issues	Building/Safety Codes and municipal enforcement mechanisms may apply
Dust	Community Bylaw 1299/18
Smoke/airborne matter	Community Bylaw 1299/18
Noise	Community Bylaw 1299/18
Odor	Land Use Bylaw 1389/24; nuisance provisions
Exterior light	Land Use Bylaw 1389/24, s. 3.13
Industrial compatibility	Land Use Bylaw 1389/24
Park after-hours closure	No specific provisions (camping/parking not included)
OHV use in parks	Restricted Traffic/Parks regulations
Smoking / Vaping	Alberta Tobacco, Smoking and Vaping Reduction Act
Public intoxication	Alberta liquor legislation / RCMP as applicable
Disorderly/public nuisance behaviour	Community Bylaw 1299 + provincial law
Loitering	Community Bylaw 1299, s. 4.3
Panhandling	s. 4.3
Overnight camping	s. 4.3 — 10 p.m.–8 a.m.
General nuisance in parks/Town property	s. 4.2

Attachments: Bylaw No. 1299 Community Bylaw

Prepared By: Tara Vandervalk, Chief Administrative Officer



COMMUNITY BYLAW 1299/18

UNOFFICIAL CONSOLIDATED BYLAW (INCORPORATING ADOPTED AMENDMENTS)



February 18th 2025
TOWN OF NANTON

Amendments Table		
Bylaw Number/Year	Reason	Section(s)
1373/23	Excessive Protective Elements regulation introduced	Addition to Section 2 definitions Insertion of Section 16 (prohibition, exemptions) Schedule A amended to insert offence and penalty.
1405/25	Camping, Soliciting and Loitering	Addition to Section 2 definitions Insertion of Section 4.3 (prohibition) Schedule A amended to insert offence and penalty.
Amended or new content is highlighted in yellow.		
Other notes:		

Further direction to staff: if it is determined that the present bylaw (as amended) should be repealed and/or replaced by Council, this consolidated bylaw is typically the starting point for drafting or re-drafting.

The Chief Administrative Officer certifies that this is the correct unofficial consolidated bylaw on the following date:

February 18th 2025






BYLAW

Bylaw Number: 1299 / 18

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO MITIGATE NOISE, NUISANCES AND UNSIGHTLY PREMISES.

WHEREAS, Section 7(a) of the Municipal Government Act of the Province of Alberta provides that a Council may pass bylaws for the safety, health and welfare of people and the protection of people and property, and

WHEREAS, Section 7(b) of the Municipal Government Act of the Province of Alberta provides that a Council may pass bylaws respecting people, activities and things in, on or near a public place or a place open to the public, and

WHEREAS, Section 7(c) of the Municipal Government Act of the Province of Alberta provides that a Council may pass bylaws respecting nuisances, including unsightly property, and

WHEREAS, Council deems it proper and expedient to enact a bylaw respecting the mitigation of noise, nuisances and unsightly premises to encourage a sense of community respect and ensure quiet enjoyment of property for the residents of Nanton;

NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts the following Bylaw, to be cited as the “**Community Bylaw**”:

1. POWERS AND INTERPRETATION:

- 1.1 This Bylaw shall be administered and enforced by the Chief Administrative Officer, Bylaw Enforcement Officer or any designated officer or employee of the Town of Nanton otherwise delegated the authority of administration and enforcement of this Bylaw.
- 1.2 In this Bylaw, the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended from time to time, and referred to throughout this Bylaw as the Act, shall have precedence of hierarchy in the matters of this Bylaw. For matters concerning the enforcement of this Bylaw, the provisions of Division 4, Enforcement of Municipal Law of the Act shall be the primary authority.

2. DEFINITIONS:

Act means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and any subsequent amendments to the Act.

Approved means acceptable to the Appeal Board or Chief Administrative Officer, or the CAO designate.



Board means the Appeal Board as formed or approved by the Council of the Town of Nanton to review a remedial order appeal, as per the terms of this bylaw, in accordance with Section 8 (d) of the Act.

Building has the meaning defined in the Act and includes anything constructed or placed on, in over or under land, but does not include a highway or road or a bridge that forms part of a highway or road.

Camping means: to stay between the hours of 10:00 p.m. and 08:00 a.m. in a tent, vehicle or other form of shelter, or under the open sky, whether or not on a temporary basis, on any town land unless prior approval has been granted.

CAO is the Chief Administrative Officer which is the person appointed to this position by the Council of the Town of Nanton or a person designated to act on the CAO's behalf.

Construction means the temporary process of demolishing or building any structure, or repairing or improving a building or premises that already exists, including landscaping, home repair, property improvement and any work in connection with that process.

Council means the Municipal Council of the Town of Nanton.

Dangerous Condition means the condition of any property, premises, structure or improvement or any part thereof, which is likely or probably hazardous or dangerous to public health and safety and shall include without limiting the generality of the foregoing:

- A refrigerator, ice box or freezer, which is not being used for the storage of perishable goods and is equipped or fitted with a door that cannot be opened from the inside;
- An excavation or hole that is not safeguarded to prevent persons from falling into such excavation or hole.

Development Permit means a document issued by the Town, authorizing a development pursuant to the Town of Nanton Land Use Bylaw, and includes plans and conditions of approval.

Dwelling Unit means habitable space used or intended to be used by one or more persons which contains cooking, eating, living, sleeping and sanitary facilities and is accessed by a separate locked entrance or serviced by one or more separate utility connections or accounts, or both.

Excessive Protective Elements means protective elements that are excessive and includes but is not limited to:

- a) Visual surveillance equipment, including video cameras, 'night vision' systems, surveillance drone equipment or electronic listening devices, installed on Land or Premises capable of permitting either stationary or scanned viewing or listening, by an operator or viewer or listener of that equipment, beyond the perimeter of Land owned, leased or occupied by the Owner or Occupant.
- b) Floodlighting and/or alarm equipment, including motion sensor-based technology, installed on Land or Premises, which unreasonably generates light or sound beyond the perimeter of Land owned, leased or occupied by the Owner or Occupant.

Fence means a vertical barrier which is used to prevent or restrict passage, to provide visual screening, sound attenuation, protection from dust or other elements, or to mark a boundary.



Good Repair means maintaining the condition of an object or Structure such that it does not become untidy, unsightly or dangerous and such that the object or Structure can continue to be used in the means that it was originally intended.

Graffiti means the illicit placement of one or more letters, symbols, figures, etchings, scratches, drawings, inscriptions, stickers, stains, or other markings or things however affixed on the surface of any Premises, Structure or other property.

Highway means any thoroughfare, street, via duct, lane, alley, square, bridge, causeway, trestleway or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes:

- Sidewalk (including a boulevard portion thereof);
- where a ditch lies adjacent to and parallel with the roadway, the ditch; and
- where a Highway right-of-way is contained between fences or between a fence and on one side of the roadway, all the land between the fence and the edge of the roadway, as the case may be, but;
- does not include a place declared by the Lieutenant Governor in Council not to be a Highway.

Inoperative Motor Vehicle means a vehicle, other than a vehicle that displays a vehicle permit number plate with evidence of the current validation of the permit affixed to it, issued under the Highway Traffic Act.

Land means the land around and appurtenant (secondary or attached) to the whole or any part of the Premises and used or intended to be used, or capable of being used in connection with the Dwelling Unit or Building and includes those portions of public lanes or streets normally maintained by Owners or Occupants of the adjacent Premises.

Land Use Bylaw means the Land Use Bylaw of the Town of Nanton, as amended from time to time.

Loitering means: to linger, hang about, travel indolently, and includes to rest and to stand, sit or recline without a purpose relating to the property, and shall include obstructing any person while loitering.

Maintain means the work of keeping something in proper working order so that it performs its intended function, or keeping something in good repair or reasonable condition.

Motorized Garden Tool means any tool used for horticulture or lawn maintenance that is powered by an electric or internal combustion engine of any kind.

Municipal Tag means a form of notice alleging an offence issued pursuant to the authority of this Bylaw, which may or may not state a fine, as per the provisions of this Bylaw.

Noise means any sound that is reasonably likely to disturb the peace of others.

Non-residential means the use or occupancy of a Building or Land or part thereof for any purpose other than Residential.

Nuisance means any use of or activity upon any property which is offensive to any person, or has or may have a detrimental effect or impact upon any person or other property in the neighborhood.



Occupant means any Person who resides, leases or carries on any kind of business in a Residential or Non-residential Premises with or without a License of Occupation granted by the owner of said Premises.

Owner means:

- a) a person who is registered under the *Land Titles Act* as the owner of a parcel of land; or
- b) a person who is recorded as the owner of a property on the tax assessment roll of the Town of Nanton; or
- c) a person who has purchased or otherwise acquired a parcel of land, whether that person has purchased or otherwise acquired the land directly from the owner or from another purchaser, and has not yet become the registered owner thereof; or
- d) a person holding himself out as the person having the powers and authority of ownership of a property or premises or who for the time being exercises the powers and authority of ownership; or
- e) a person in possession or control of a property or premises under construction; or
- f) a person who is the occupant of a property or premises pursuant to a written or verbal rental or lease agreement, license or permit.

Panhandling means: to ask for a gratuitous donation of money, food, or goods of any kind, whether by spoken or printed word, or bodily gesture, but does not include the solicitation of charitable donations allowed or authorized pursuant to the Charitable Fundraising Act, or any other legislation permitting the solicitation of charitable donations.

Pathway means any multiple-use path whether of asphalt, concrete, shale or gravel surface, which is not a Highway.

Peace Officer means a member of the Royal Canadian Mounted Police, a Peace Officer, a Community Peace Officer or a Bylaw Enforcement Officer for the Town.

Person means an individual or any business entity including a firm, partnership, association, corporation, company or society.

Premises includes the external surface of all Buildings and the whole or part of any parcel of real property, including the lands immediately adjacent to any Building or Buildings.

Property means the parcel of land and improvement, or a parcel of land and the improvements to it. Property, **in respect to this Bylaw**, shall also include the adjacent boulevard, and the land directly behind the rear of the property from property line to the mid-point of the laneway or one (1) meter beyond rear property line if abutting a Municipal or Public Reserve area.

Provincial Offences Procedure Act means the Provincial Offences Procedure Act, RSA 2000, c.P-34, and the regulations thereof, as amended or replaced from time to time.

Provincial Ticket or Violation Ticket has the same meaning as in the *Provincial Offences Procedures Act*, R.S.A. 2000, as amended or replaced from time to time.

Public Place means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access.

Reasonable means an objective standard determined under the circumstances of a situation or condition (i.e. reasonable standard of a property means a property which is in a neat and tidy condition), in keeping with the standard of maintenance common to the neighbourhood, whether or not the property is maintained with the use of natural landscaping features.



Recreational Vehicle means a vehicle or trailer that is designed, constructed and equipped, either temporarily or permanently, as an accommodation for travel, vacation, or recreational use and includes a travel trailer, motorized homes, slide-in campers, chassis-mounted campers, boats, all-terrain vehicles, snowmobiles and tent trailers, whether licensed or unlicensed.

Refuse means any discarded or abandoned organic or inorganic material and without restricting the generality of the foregoing, includes rubbish or garbage, ashes and all forms of grass, tree and hedge cuttings and clippings, broken household dishes and utensils, empty or partly empty tins, boxes, cartons, bottles and containers, discarded paper and fabric and other materials, all trees, shrubs, stumps, scrap lumber, scrap metal, large boxes and crates, oil drums, and similar unwieldy materials, discarded furniture and fixtures, including but not limited to tables, mattresses, water heating tanks, stoves, furnaces, fences, gates and other discarded fixtures.

Residential or residence means a room or a suite of rooms which form a Dwelling unit that is exclusively used for human habitation purposes and includes houses, duplexes, townhouses, condominiums, and apartments, and means a vacant lot that is contained within a Residential Development.

Screening means a fence, wall, berm or hedge used to visually separate areas or functions that detract from the street or neighbouring land uses.

Sidewalk means:

- that part of a Highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a Highway between the curb line thereof (or the edge of the roadway where there is no curb line) and the adjacent property line, whether or not paved or improved; and
- a Pathway that is adjacent to a Highway that fronts and/or flanks a Premises.

Standards means the standards as set out in this Bylaw.

Structure means anything constructed or erected with a fixed location on the ground or attached to something having a fixed location on the ground, which, among other things, includes buildings, walls, fences, billboards and poster panels, (and includes any Building, utility box, retaining wall, scaffolding, Receptacle, mobile home, shed or portable shack).

Town is the corporation of the municipality of the Town of Nanton.

Unightly Condition means the condition of any property, premises, structure or improvement, or any part thereof, which is detrimental to the surrounding area, due to its condition, as characterized by visual evidence of a lack of general maintenance, repair and upkeep.

Untidy means items or accumulations (e.g. possessions, clutter, refuse) not arranged or stored neatly or in order.

Vehicle means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid (as defined by the Alberta Traffic Safety Act).

Weeds are defined within the Alberta *Weed Control Act and Regulation* and includes those described as prohibited noxious weeds and noxious weeds.



3. NOISE:

- 3.1 No person shall cause or permit any noise that annoys or disturbs the peace of any other person.
- 3.2 In determining what constitutes noise likely to annoy or disturb the peace of other persons, consideration may be given, but is not limited to:
- (a) type, volume and duration of the sound;
 - (b) time of day and day of the week;
 - (c) nature and use of the surrounding area;
 - (d) if the noise is excessive, unnecessary, or unusual;
 - (e) any other relevant factor.
- 3.3 No person shall permit property that they own or control to be used so that noise from the property annoys or disturbs the peace of any other person between the hours of 11:00 p.m. any day of the week and 6:00 a.m. the next day, excepting Sundays, which shall be to 9:00 a.m. without the direct written permission of the CAO.
- 3.4 No owner or manager or other person in charge of premises where liquor is served to the public shall permit any noise to emanate from such premises such that it annoys or disturbs any person outside the boundary of the premises. Section 3.2 of this Bylaw applies to this provision.
- 3.5 Nothing in this Bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which:
- (a) is a permitted use; or
 - (b) is an approved discretionary use.
- 3.6 In the operation or carrying on of an industrial activity, the person operating or carrying on that activity shall make no more noise than is necessary in the normal method of performing or carrying on that activity.
- 3.7 No person shall cause or permit any construction noise on property that they own or control so that the noise from the property annoys or disturbs the peace of any other person between the hours of 9:00 p.m. any day of the week and 7:00 a.m. the next day, excepting Sundays, which shall be to 9:00 a.m.
- 3.8 Unless permission from the Town Development Authority or Chief Administrative Officer is first obtained, no person shall use, operate or allow to be used or operated any machinery or equipment so as to create a noise, or disturbance which may be heard in a residential building between the hours of 9:00 p.m. and 7:00 a.m. the next day, except Sundays which shall be to 9:00 a.m.
- 3.9 The provisions in Section 3.7 and 3.8 do not apply to work carried out by the Town, or by a contractor carrying out the instructions of the Town.
- 3.10 Nothing in this Section prohibits the use of motorized garden tools or grass cutting devices on a golf course between the hours of 6:00 am to 9:00 am any day of the week.

4. UNSIGHTLY / UNTIDY PROPERTY AND NUISANCE:

- 4.1 No person being an owner, agent of the owner, lessee or occupier of any property within the Town shall permit such property, or the activities upon such property to be or remain, unsightly, untidy, a nuisance or a safety hazard, by doing, or neglecting to do, without limiting the generality of the foregoing, the following:
- allowing grass, weeds, shrubs, trees or other organic or natural landscaping features to grow and propagate uncontrolled or excessively on the premises;
 - failure to cut, mow and maintain the grass on any boulevard, situated on Town owned land adjoining, abutting or adjacent to the premises owned or occupied by the owner, to prevent such grass from growing to such a height as to be unsightly, having regard to the height of the grass on adjacent or surrounding premises;
 - failure to protect lands by suitable ground cover to prevent erosion of the soil;
 - as per the provisions of the Alberta Weed Control Act, failure to “control a noxious weed and destroy a prohibited noxious weed”, that is on land the person owns or occupies and on any boulevard which abuts or adjoins the premises, including up to the center of lanes or alleys at the rear or side of the premises;
 - failure to manage the growth of trees or shrubs or other vegetation upon such property or premises to ensure that the growth does not cause any obstruction, interfere with or endanger any visibility of streets or sidewalks, including signage for same, lines, poles conduits, pipes, sewers or other works of the Town, or otherwise present a safety hazard for pedestrians or traffic;
 - allow any infectious blight or disease of trees or other vegetation located on the property to go uncontrolled or unchecked, including insect pests;
 - preventing stagnant water from accumulating or remaining on the premises so as to avoid it becoming a potential breeding place for mosquitoes or other pests;
 - engaging in any activity that is likely to allow excessive smoke, dust or other airborne matter, that may disturb any other Person, to escape the Premises, without taking reasonable precaution to ensure the smoke, dust or other airborne matter does not escape the Premises;
 - Use any chemical, compound, product or substance for any purpose whatsoever without regard to the manufacturer’s recommendations for use and safety precautions, or Provincial Regulations, that results in adverse effects to the environment or another person;
 - excessive storage or accumulation or the failure to dispose of all forms of garbage, including but not limited to animal material, building material, papers, packages, containers, bottles, cans, sewage, yard material, dirt, soil, gravel, rocks, sod, petroleum products, hazardous recyclables, substances and wastes as defined in the *Environmental Protection and Enhancement Act* (Alberta), tires, boxes, scrap materials including metals and lumber, dilapidated furniture, appliances, machinery, machinery parts, or other similar materials or items;
 - allow or permit significant deterioration of improvements or portions of improvements, or the failure to maintain any structure in Good Repair, including accessory buildings, structures or fences such that the structure deteriorates, becomes unsightly or becomes a health or safety hazard;

- the failure to fence or secure an excavation, culvert, ditch or other depression so that it does not become a danger to public safety;
- the storage or accumulation of construction waste, other than waste placed in an appropriate waste container and covered as to prevent the material from being blown off the property;
- the posting or exhibiting of posters, signs, billboards, placards, writings or pictures upon any fence or wall on any property, where the same are accumulated and become in a dilapidated and unsightly condition;
- drawing, painting or writing of any signs or messages upon public or private property, except with the prior permission of the owner of the property;

4.2 No person shall cause, permit or undertake any activity upon any Town property which is a nuisance.

4.3 No person shall cause, permit or undertake any Loitering, Panhandling, or Camping upon any Town property.

5. MOTOR VEHICLE REPAIR

5.1 No person may conduct any repair work on motor vehicles, including mechanical repairs, auto body work, frame repair, collision repair, auto painting or modifications to the body or rebuilding of a motor vehicle, on any site in a residential district.

5.2 This provision shall not apply to routine maintenance work done on any vehicles owned, operated and registered, in the name of the owner or occupant of premises, provided that:

- The work is done in an area which is suitably screened to the satisfaction of the CAO;
- The activity does not create a nuisance or noise complaints from the neighbourhood;
- There is no escape of offensive, annoying or noxious odours, fumes or smoke from the site;
- Vehicle fluids, oil, gasoline products or other hazardous materials are properly stored and disposed of and not swept or washed into lanes, streets, or down storm sewers;
- All discarded vehicle parts and materials are properly stored in a defined and enclosed area which is visually screened and/or are disposed of from the site in a timely manner, to the satisfaction of the CAO;
- No power washing of motor or power train is performed on the site;
- All building and fire code regulations are met.

5.3 No person may permit more than one Inoperative Motor Vehicle on a residential premises, unless permission is granted, in writing, by the CAO. Such vehicle must be maintained, repaired or be otherwise operational.

5.4 An Inoperative Motor Vehicle is permitted on non-residential premises, provided the Land Use Bylaw permits such use on such premises, and the vehicle is located in a salvage yard and the like where an un-plated vehicle is an integral component of a legally operating business.



6. CONSTRUCTION SITES:

- 6.1 An owner of a property or premises under construction shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.
- 6.2 An owner of a property or premises under construction shall ensure that waste building material on the premises is removed within a reasonable time by means of appropriate containers.
- 6.3 Nothing in this section shall be deemed to prevent the lawful storage and keeping of material in or on any non-residential property if a lawful use requiring that material is conducted on the property and the materials are stored in a neat and orderly fashion.

7. GRAFFITI:

- 7.1 Every property owner shall ensure that graffiti placed on their premises is removed, painted over, or otherwise permanently blocked from public view, within 30 days of the placement of the graffiti.
- 7.2 In prosecuting an offence under 7.1, the consent of the property owner of any premises to place graffiti thereon shall not be a defence under this Bylaw.

8. ADDRESSING:

- 8.1 The owner or occupier of any Premises shall display the civic address number assigned to the property, pursuant the current Town of Nanton Street Numbering bylaw, at a location plainly visible from the street in front of the Premises to which the property is addressed.
- 8.2 The owner or occupier of a Premises that has access to a laneway, shall display the number assigned to the property, pursuant the current Town of Nanton Street Numbering bylaw, at a location plainly visible from the laneway.

9. ENFORCEMENT:

- 9.1 A Peace Officer, may, for the purpose of ensuring that the provisions of this Bylaw are being complied with, enter onto or upon any Property, in accordance with Section 542 of the Municipal Government Act, to carry out an inspection, enforcement or other action required or authorized by this Bylaw, the MGA, or other statute.
- 9.2 When exercising authority to enter onto Property for inspection or enforcement under Section 9.1, a Peace Officer shall provide the Owner or Occupant of the Property with reasonable notice as required by the MGA.
- 9.3 Any Owner or Occupant who contravenes this Bylaw may be issued a written Order by a Peace Officer to remedy the contravention in any manner deemed necessary in the circumstance pursuant to Section 545 of the MGA, in the case of a Nuisance, or Section 546 of the MGA, in the case of a danger to public safety or Unsightly Premises.
- 9.4 An Order issued by the Peace Officer as per Section 9.3, for any Nuisance, danger or unsightly premises, shall be in accordance with the provisions of Sections 545 and 546 of the MGA.

- 9.5 An Owner or Occupant or other person who receives a written Order under this Section may request a review of the Order by written notice within fourteen (14) days of



the day on which the Order is received. Upon reviewing the Order, the Appeal Committee may confirm, vary, substitute or cancel the Order.

- 9.6 An Owner or Occupant or other person affected by the decision of Council under Section 9.5 of this Bylaw may appeal to the Court of Queen's Bench, as per the provisions of the MGA, Sections 547 and 548.
- 9.7 The expenses and costs of any action or measures taken by the Town under this Bylaw are an amount owing to the Town by the Owner, Occupant or any other Person in contravention of this Bylaw, as per Section 568 of the MGA.
- 9.8 If the Town sells all or part of a building, structure or improvement that has been removed under this Bylaw, the proceeds of the sale must be used to pay the expenses and costs of the removal and any excess proceeds must be paid to the Owner or Occupant if entitled to them.
- 9.9 The expenses and cost incurred by the Town in the enforcement of this Bylaw may be collected as a civil debt or added to the tax roll of the Property that is the subject of the enforcement proceedings under the Bylaw, as per Sections 552 and 553 of the MGA.
- 9.10 The Town may register a caveat under the Land Titles Act in respect of an Order issued under this Bylaw against the Certificate of Title for the Property that is the subject of the Order, in accordance with Section 546 of the MGA.
- 9.11 An Order under this Bylaw may be served on an Owner or Occupant, and is deemed to have been served on the Owner or Occupant, when the Order has been:
- Personally delivered to the Owner or Occupant;
 - Left for the Owner or Occupant at his residence with a person on the premises who appears to be at least eighteen (18) years of age;
 - Sent via registered mail addressed to the last known postal address of the Owner or Occupant; or,
 - Posted in a conspicuous place on the Property referred to on the Order, when the CAO or Peace Officer has reason to believe:
 - That the Owner or Occupant to whom the Order is addressed is evading service; or
 - No other means of services available.
- 9.12 If an Order is sent via register mail as referred to in Section 9.11, then it is deemed to be received by the Owner or Occupant five (5) days after the Order was mailed.

10. PENALTIES:

- 10.1 Notwithstanding whether an Order has been issued as per this Bylaw, any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to penalty as set out in Schedule "A", herein.
- 10.2 Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.



11. VIOLATION TAGS:

- 11.1 A Peace Officer or CAO is hereby authorized and empowered to issue a Violation Tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 11.2 A Violation Tag shall be served upon such a person in the same manner as outlined in Section 9 of this Bylaw
- 11.3 The Violation Tag shall be in a form approved by the Chief Administrative Officer and shall state:
- the name of the Owner and/or Occupant of the Property;
 - a description of the Property
 - the offence;
 - the appropriate penalty for the offence as specified in Schedule "A " of this Bylaw;
 - that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag; and
 - any other information as may be required by the CAO.
- 11.4 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the Peace Officer, provided that no more than one Violation Tag shall be issued for each day that the contravention continues.
- 11.5 Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Town of Nanton the penalty specified on the Violation Tag.
- 11.6 Nothing in this Bylaw shall prevent a Peace Officer from immediately issuing a Violation Ticket for the mandatory Court appearance of any person who contravenes any provision of this Bylaw.

12. VIOLATION TICKET:

- 12.1 If the penalty specified on a Violation Tag is not paid within the prescribed time period then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedure Act, RSA 2000, c. P-34, as amended or repealed and replaced from time to time.
- 12.2 Notwithstanding Section 11.1 of this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 12.3 Where there is a specified penalty listed for an offence in Schedule "A" of this Bylaw, the amount is the specified penalty for the offence.
- 12.4 Notwithstanding the specified or minimum penalties set out in Schedule "A" of this Bylaw:
- (a) if a Person is convicted twice of the same provision of this Bylaw within a twenty-four-month period, the minimum penalty for the second conviction shall be the amount of the specified penalty for a first offence; and
 - (b) if a Person is convicted three or more times of the same provision of this Bylaw within a twenty-four-month period, the minimum penalty for the third and subsequent convictions shall be double the amount of the specified penalty for such first offence.



13. EXEMPTIONS & EXCEPTIONS:

- 13.1 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to, a premises, provided that all reasonable steps are taken to minimize the duration of any noise which may annoy or disturb persons that may be affected by such noise.
- 13.2 The owner of a premises that carries on or permits the carrying on of any activities referred to in Section 4.1 of this Bylaw shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the premises.

14. MISCELLANEOUS:

- 14.1 Nothing in this Bylaw relieves a Person from complying with any Federal or Provincial law or regulation, or other Bylaw, or any requirements of any lawful permit, order or license.
- 14.2 The levying and payment of any penalty or fine or the imprisonment for any period provided in this Bylaw shall not relieve a Person from the necessity of paying any fees, charges or costs from which that Person is liable under the provisions of this Bylaw.
- 14.3 Every provision of this Bylaw is independent of all other provisions and, if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 14.4 The Town is not required to enforce every breach or contravention of this Bylaw. In deciding whether or not to enforce the Bylaw, the Town may take into account any practical concerns or considerations, including but not limited to the nature and extent of the breach or contravention, any financial or budgetary considerations and the availability of personnel or human resources.
- 14.5 All Schedules attached to this Bylaw shall form part of this Bylaw.
- 14.6 The use of nouns and pronouns within this Bylaw are gender neutral and, accordingly, any reference to one gender includes the other. Also, words in the singular include the plural and conversely, words in the plural include the singular.
- 14.7 Upon coming into force of this Bylaw, the following Bylaws shall be repealed:
- Nuisance and Unsightly Premises Bylaw #1197/08,
 - Noise Control Bylaw #1126/03.

15. EFFECTIVE DATE AND READINGS (2018)

16. EXCESSIVE PROTECTIVE ELEMENTS:

16.1 General Prohibition:

No person shall construct, affix or place or permit the construction, affixing or placement of Excessive Protective Elements on Land or Premises.



16.2 Exemptions:

16.2.1 The following are exempt from Section 16.1:

- a) Financial institutions in Commercially districted areas;
- b) Lands owned or occupied by the Federal or Provincial Government;
- c) Lands owned or occupied by the Town of Nanton or other municipal entities; and
- d) Land specifically exempted from this Section 16.1 of this Bylaw.

16.2.2 A person requesting an exemption from Section 16.1 of this Bylaw shall provide to the Chief Administrative Officer the following:

- a) Proof of ownership of the Land and where the person requesting the exemption is not the owner, authorization from the owner to request the exemption;
- b) Complete details of the location of the Land, including municipal address, legal description, the existing use and nature of the use (residential, commercial, industrial or farm), and a scaled drawing showing the Land and all structures on the Property;
- c) A detailed explanation shall be included of the exemption(s) requested and the rationale for requesting such an exemption(s). This should include details of the proposed application of Excessive Protective Elements along with an explanation of how that application of the Excessive Protective Elements is rationally connected to the purpose for which the exemption is being sought and the impact on the use and enjoyment of neighbouring Property; and
- d) Any other information or documents as may be required by the Chief Administrative Officer.

16.2.3 In determining whether to exempt any Land from Section 16.1 of this Bylaw, the Chief Administrative Officer may consider:

- a) the reason, necessity and rationale for the exemption(s) requested;
- b) the nature and extent of the specific exemption(s) requested;
- c) whether adjacent Land owners or Occupants have consented to the exemption or any conditions that may be attached; and
- d) the views of local law enforcement.

16.2.4 The Chief Administrative Officer may revoke an exemption under this section at any time, for any reason.

16.2.5 An exemption granted under this Bylaw is personal, not assignable, does not run with the Land, and immediately expires upon the sale of the Land or any change in occupancy or corporate control of the tenancy or ownership of the Land.

16.2.6 The Chief Administrative Officer's decision pursuant to Section 16 of this Bylaw shall be considered final.



SCHEDULE A

Community Bylaw # 1299 / 18 Specified Penalties

<u>Offence</u>	<u>Section</u>	<u>Penalty</u>
Cause or Permit noise	3.1 & 3.3	\$250.00
a) second offence within 1 year		\$500.00
b) third and subsequent offences within 1 year		\$1,000.00
Noise from premises where liquor is served	3.4	\$1,000.00
a) second offence within 1 year		\$2,500.00
b) third and subsequent offences within 1 year		\$5,000.00
Industrial or construction noise	3.6 & 3.7	\$250.00
a) second offence within 1 year		\$500.00
b) third and subsequent offences within 1 year		\$1,000.00
Operate or allow noise from Machinery	3.8	\$250.00
a) second offence within 1 year		\$500.00
b) third and subsequent offences within 1 year		\$1,000.00
Permit a nuisance on private property or permit unsightly property	4.1	\$500.00
a) second offence within 1 year		\$1,500.00
b) third and subsequent offences within 1 year		\$5,000.00
Nuisance on Town property	4.2	\$500.00
a) second offence within 1 year		\$1,500.00
b) third and subsequent offences within 1 year		\$5,000.00
Motor Vehicle repair in contravention of bylaw	5.1 & 5.2	\$250.00
a) second offence within 1 year		\$500.00
b) third and subsequent offences within 1 year		\$1,000.00
Failure to contain, secure or remove construction materials	6.1 & 6.2	\$250.00
c) Second offence within 1 year		\$500.00
d) Third and subsequent offences within 1 year		\$1,000.00
Failure to remove graffiti on property	7.1	\$250.00
Failure to display civic address number	8.1 & 8.2	\$250.00
Excessive Protective Elements	16.1	\$250.00
a) Second offence within 1 year		\$500.00
b) Third and subsequent offences within 1 year		\$1,000.00
Panhandling, Loitering or Camping	4.3	\$250.00
a) second offence within 1 year		\$500.00
b) third and subsequent offenses within 1 year		\$1,000.00

NOTE: No penalty or other fine for nuisance or unsightly property shall limit the Town from seeking compensation for costs incurred as per Section 9.7 of this Bylaw.



Information Brief

Meeting: September 8, 2026

Agenda Item: 5.6

Mile 56/Visitor Information Centre Rain Garden Progress Report

Report: September 1, 2026
Mile 56 Rain Garden

As many residents have noticed, the area is functioning more as a pond than as a rain garden. I felt it was necessary to provide an update regarding the current status and progress of the Rain Garden project.

The General Contractor hired a landscaping company, which had received positive reviews, to complete the work as the contractor for this project. Unfortunately, the project has not progressed as expected. After the contractor indicated that the work was complete, the engineers and I conducted a walkthrough to identify any deficiencies and areas requiring further attention. The walkthrough resulted in an 85% deficiency list, along with several recommended changes to help manage the significant amount of water entering the area during periods of heavy rainfall.

It is important to clarify the intended function of the Rain Garden. During a rainfall event, the Rain Garden is expected to fill with water. As the water level reaches the designed elevations, it is intended to drain through the underground perforated piping system and the designated overflow system. The water can also be absorbed and utilized by the plants within the Rain Garden. The design allows the area to temporarily hold approximately 1 inch of water following a rainfall event.

As part of the ongoing work to improve the system's ability to handle significant rainfall events, a secondary overflow has been added to the design. This additional overflow is intended to provide another pathway for excess water to leave the Rain Garden and help manage larger volumes of water during periods of heavy rainfall. Under normal conditions, the water should gradually drain and/or be utilized by the plantings rather than remain as a permanent body of water. The Rain Garden is not designed to function as a traditional pond.

At this time, any outstanding funds associated with the project are being held until the work is completed and the identified deficiencies have been corrected. I have been assured that the project will be completed according to the approved design and specifications, and we are hopeful that the remaining work will be completed in a timely manner.

This project has also provided valuable opportunities to strengthen our processes around holdbacks and contractor responsibilities. We are actively implementing additional measures, including contractor handbooks and holdback processes, to further clarify expectations, increase accountability, and support stronger project outcomes.

Changes and improvements are being made on an ongoing basis as the project progresses. Our goal is to have the Rain Garden completed properly, address the identified concerns, and avoid any additional costs to the Town.

Prepared by: Jordan Glas, Parks and Recreation Manager

Date: September 1, 2026

1. Compliance with applicable standards and provisions of the Town of Nanton Land Use Bylaw.
 - Size of parcel is 6,000ft² (556.7m², or 0.06ha) which does not meet the minimum parcel area of 0.5 ha.
 - However, council may still approve the re-designation on a non-conforming sized lot
 - Current building setbacks are non-conforming to the M-TRN district.
 - A detached accessory building eave encroaches into the lane up to 0.15m (0.5 ft.). No encroachment agreement is currently registered on title.
2. Consistency with the Municipal Development Plan (MDP) and any other adopted statutory plans.
 - MDP - Promotes housing variety.
 - MDP - Promotes a range of densities, where appropriate.
3. Development potential/suitability of the site,
 - Section 2.7 Suitability of Sites, gives a list of what makes a parcel suitable, which includes, in part:
 - ✓ Safe and legal physical access
 - ✓ Adequate water and sewer provisions
 - ✱ Meets the parcel size or setback requirements or other applicable standards or requirements of the LUB.
4. The parcel is surrounded by the following adjacent land uses;
 - Low density residential development to the east (M-TRN)
 - Low density residential development to the south (R-GEN)
 - A Senior's Lodge to the west (S-COM Community Services)
 - As post office to the north (M-DWT)
5. The proposal does not compromise the road capacity of the area and is suitably and efficiently serviced by an off-site road network,
6. Availability of facilities and services (sewage disposal, domestic water, gas, electricity, police and fire protection, schools, etc.) are adequate to serve the subject property and any potential impacts to levels of service to existing and future developments,
7. Setback distances contained in the Subdivision and Development Regulation,
 - Not applicable
8. Supply of suitably designated land.
 - This block of 20 Street has a total of 5 other M-TRN lots with single detached dwellings.
 - Conversion of M-DWT district parcels to allow predominant residential use has occurred before on a number of properties. The change to a transitional district allows a mixed of uses and development flexibility within a particular area.
9. Circulation in alignment with the Intermunicipal Development Plan, if necessary,
 - This property is not on the boundary to the M.D. of Willow Creek and does not require circulation.
10. Public comment and any applicable review agency comments, and
 - The public hearing will be held after first reading and public notice of same.
11. Any other matter as deemed necessary taking into consideration the nature of the application as well as any statutory plan or approved policy affecting the site.
 - All fire and safety code requirements must be met prior to occupancy.
 - The area has a historical resource value of 3h meaning there could be historical significance to the property. The building is not considered a municipal historic resource (by bylaw).

ADMINISTRATIVE RECOMMENDATION:

Part 1

That Council reads Town of Nanton Bylaw #1431/26 a bylaw to amend Land Use Bylaw 1389/24, to redistrict Lot 10 Block 6 Plan 959J from Mixed-use Downtown District (M-DWT) to Mixed-Use Transition District (M-TRN), for the first time.

Part 2

That Council moves to hold a Public Hearing during a _____ (Regular/Special) Meeting of Council in regards to Town of Nanton Land Use Bylaw Amending Bylaw #1431/26, on _____, 2026 at 7 pm at Council Chambers in the Tom Hornecker Recreation Centre.

DECISION OPTIONS:

☒ #1 – FIRST READING

Part 1. Move First Reading.

Part 2. Schedule a Public Hearing in conjunction with a Regular or Special Meeting of Council for a specific future meeting date that meets the public notification requirements of the MGA. The next scheduled meeting is _____ or a Special Meeting date of Council's choosing.

☐ #2 – DELAY First Reading to allow further changes to be made to the bylaw for further consideration at a later date. Please specify what changes or additional information are being requested.

☐ #3 - DEFEAT the motion by voting *against* OPTION 1's resolution for first reading (not recommended).

OPT 3 Implication: This decision defeats the bylaw and the bylaw amendment process would cease.

Financial: N/A

Communications/PR: MGA s. 692 requires there be a Public Hearing prior to second reading. Section 606 requires advertising of the Public Hearing for two consecutive weeks prior to the hearing. These measures allow the public to be able to view the proposed bylaw and provide opportunity to be engaged.

Applicable legislation: MGA ss. 187, 191, 606, 606.1, 692, Section 1.22-1.27 of the Land Use Bylaw1389/24

Attachments: Proposed Bylaw with Schedule A, Land Use Bylaw Excerpt (M-TRN)

Prepared By: Georgina Sharpe, Planning and Development Officer **Date:** August 25, 2026

APPROVED BY: Tara Vandervalk, CAO

M-TRN Mixed-Use Transition District

PURPOSE: To accommodate a mix of residential and commercial uses which are compatible with each other and with adjoining uses in a neighbourhood setting.

PERMITTED USES:	DISCRETIONARY USES:
Accessory Building/Structure	Accessory Use
Care Facility (Child)	Boarding House
Care Facility (Clinic)	Care Facility (Large Group)
Care Facility (Medical)	Care Facility (Small Group)
Dwelling (Live-Work)	Home-Based Business Type Two (HBB2)
Dwelling (Multi-Unit)	Mixed-Use Development
Dwelling (Single Detached)	Religious Assembly
Establishment (Eating and Drinking)	Show Home
Financial Institution	
Office	
Parks and Playgrounds	
Retail (Small)	
School (Commercial)	
Solar Collector (Roof/Wall)	
Utilities	

Those uses, not otherwise defined in the Bylaw, which in the opinion of the Development Authority are similar to the Permitted or Discretionary Uses and conform to the purpose of this District.

MINIMUM PARCEL AREA: 0.5 ha

MAXIMUM BUILDING HEIGHT: 15 m (Dwelling); 5.5 m (Accessory Building)

MAXIMUM PARCEL COVERAGE: 50%

MAXIMUM DENSITY: 60 upha

MINIMUM SETBACKS:

Front Yard	Side Yard	Side Yard (Corner)	Rear Yard
3 m	1.5 m *	3 m	6 m

* No side yard is required where a party wall separates two (2) units.

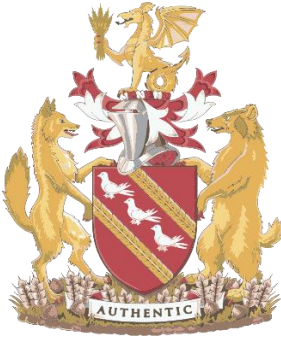
* 3 m on one (1) side of the dwelling, where there is no provision for an attached garage on the front or side of the dwelling.

ADDITIONAL REQUIREMENTS:

- A Landscaping Plan, in alignment with Section 3.21, that will be required.
- The minimum landscaped area shall be 25% of the parcel area.
- The minimum Amenity Area (Private) for each Dwelling (Multi-Unit) is 5.0 m² in the form of a patio, balcony, or deck.

EXCEPTIONS:

- The Development Authority may approve development on an existing registered parcel if the dimensions are less than noted above.



Town of Nanton

BYLAW NUMBER: 1431/26

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1389/24

1. PURPOSE:

1.1 *WHEREAS Pursuant to the provisions of the Municipal Government Act, Chapter M-26, Revised Statutes 2000, Council of the Town of Nanton in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 1389/24;*

1.2 *WHEREAS, Council deems it desirable to amend Land Use Bylaw 1389/24;*

1.3 *AND WHEREAS the purpose of the proposed amendment is to redistrict parcels of land,*

1.4 *NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:*

2. ENACTMENT

2.1 THAT the Lands, illustrated on Schedule "A", as attached to this bylaw, and legally described as:

Lot 10 Block 6 Plan 959J

be redesignated from "M-DWT Mixed-use Downtown District", to "M-TRN Mixed-Use Transition District"; and

2.2 THAT Schedule A to Land Use Bylaw 1389/24, being the Land Use Map, will be amended and the changes be consolidated to Land Use Bylaw 1389/24 to reflect these redesignations as per the attached Schedule 'A'.

3. INTERPRETATION

3.1 This Bylaw will be cited as Land Use Bylaw 1389/24 amending Bylaw 1431/26.

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.

4.2 Read a **first** time this 8th day of September, 2026

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

5.3 Read a **second** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

5.4 Read a **third** time this ____ day of _____, 2026.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER





LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'

Bylaw #: 1431/26

Date: September 8, 2026



**FROM: M-DWT MIXED-USE DOWNTOWN DISTRICT
TO: M-TRN MIXED-USE TRANSITION DISTRICT**

**LOT 10, BLOCK 6, PLAN 959J
WITHIN NW 1/4 SEC 15, TWP 16, RGE 28, W 4 M
MUNICIPALITY: TOWN OF NANTON
DATE: AUGUST 24, 2026**

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



Town of Nanton



Please complete and email
this form to:
communications@nanton.ca
at least three weeks in
advance of the occasion, or
mail/drop off at:

Town of Nanton
1907 – 21 Avenue
Box 609
Nanton, Alberta
T0L 1R0

Ph: (403) 646-2029
Fax: (403) 646-2653

The personal information is collected
under the authority of the Province of
Alberta Freedom of Information and
Protection of Privacy (FOIPP) Act.
The information is used for the
purpose of processing the application
for proclamation. Questions about
this collection of information may be
made to the FOIP Co-ordinator for
the Town of Nanton at
(403) 646-2029.

APPLICATION FOR PROCLAMATION

ORGANIZATION NAME: Inclusion Foothills
CONTACT NAME: Helen Akinleye
ADDRESS: 123 - 4th Avenue
TOWN/CITY: SW High River
PROVINCE: AB POSTAL CODE: T1V 1B6
HOME PHONE: 4033367650 BUSINESS: 403-603-3232
FAX: 4036033232 EMAIL: bizconnect@inclusionfoothills.org

PROCLAMATION REQUESTED (Name or title of proclamation)
Disability Employment Awareness Month (DEAM)

DATES OF PROCLAMATION (Please check box & insert date)

☐ Day(s) _____ ☐ Week _____
☐ Month October

PURPOSE OF PROCLAMATION (Please check all that apply)

☐ Civic Promotions ☒ Public Awareness Campaign
☐ Charitable Fundraising Campaign ☐ Arts & Cultural Celebrations
☐ Special Honour for Individual or Organization
☐ Other (please explain) _____

DESCRIPTION OF YOUR ORGANIZATION (Please include a brief description and
any other relevant information related to your request. Additional information/documentation
may be attached to this application):

Inclusion Foothills is a non-profit organization providing resources
services and support to individuals living with disabilities in the foothills are

Has the same or a similar proclamation been requested of the Town of
Nanton Council in past years?

☒ Yes (insert date of previous request) Sept 2023, Aug 2024, Aug 2021
☐ No (new request)

**You must provide the draft wording for your proclamation in order to
receive an official signed proclamation from the Mayor.**

SIGNATURE: Helen Akinleye

DATE: August 25, 2026

PROCLAMATION

Disability Employment Awareness Month D.E.A.M.

- WHEREAS** persons with disabilities are valued members of Alberta and deserve the opportunity to live and work in their community where they are respected and rewarded for their efforts, skills, and accomplishments; and
- WHEREAS** persons with disabilities are contributing members of the workforce in Alberta and are a critical part of our effort to build a strong economy; and
- WHEREAS** there is a rich network of nonprofit agencies, practitioners, policy makers, consumer organizations, consumers and their families committed to promoting and strengthening employment opportunities for persons with disabilities in the Province of Alberta; and
- WHEREAS** Alberta's employers, both in public and private sector, can benefit further from the positive outcomes empowering disabled persons to have equal opportunity to social inclusion, and sustained, meaningful employment; and
- WHEREAS** October is Disability Employment Awareness Month that has origins in the U.S. starting as far back as 1945. It was introduced in Canada in 2000 with Manitoba, Alberta, Saskatchewan, and Ontario proclaiming and celebrating over a decade ago; and
- WHEREAS** proclaiming October as Disability Employment Awareness Month will help raise awareness about disability employment issues and will serve to celebrate the contributions of persons with disabilities.

THEREFORE, LET IT BE KNOWN THAT WE, Members of the Nanton Town Council do hereby proclaim October 2026 as Disability Employment Awareness Month (D.E.A.M) in the Town of Nanton, Alberta.

Dated this ____ day of _____, 2026

Signed by _____





OLDMAN WATERSHED COUNCIL

PO Box 1892 Lethbridge AB T1J 4K5

(403) 330-1346

info@oldmanwatershed.ca

oldmanwatershed.ca

Town Of Nanton

August 20, 2026

Dear Mayor and Council,

The Oldman Watershed Council's (OWC) core grant from the Ministry of Environment and Protected Areas of Alberta is ending in less than a year, and we need your help for this funding to be renewed in the 2027–2028 provincial budget. I'm writing to ask if you would provide a letter of support by September 16, 2026 to strengthen our budget request.

As one of 11 Watershed Planning and Advisory Councils (WPACs) in Alberta, OWC relies partially on government funding. The four-year core grant for WPACs from the Ministry of Environment and Protected Areas ends on March 31, 2027. This grant provides \$320,000 per year to OWC, about 20% of our annual operating budget. In fall 2026, we will be beginning the process to request that it be renewed for four more years so that OWC can continue advancing watershed health and water security through education, action, and stewardship.

In the past year (2025–2026), we leveraged funding from the Ministry of Environment and Protected Areas to receive more than three times that amount from other sources to make a difference. For example, restoration and stewardship activities over the last 15 years have improved 7,500 hectares of land and water that provide an estimated \$103 million per year in ecosystem services, like water storage, flood control, and filtration. **The WPAC grant is essential funding for OWC's impact.**

As a valued funder of OWC, your voice carries weight. We would include your letter of support in a budget request package to the Honourable Grant Hunter, Minister of Environment and Protected Areas. I have attached a letter template that you can sign; alternatively, you are encouraged to write your own letter explaining why you support OWC and that you would like our core funding renewed. We're assembling our support package over the next few weeks. If possible, please email me a signed letter showing your support for OWC and its work in the watershed to shannon@oldmanwatershed.ca by **Friday, Sept. 16**.

If you have an existing relationship with Minister Hunter, please also consider expressing your support for OWC in person in the weeks and months to come.

Thank you for your support.

Sincerely,

Shannon Frank
Chief Executive Office

(add letterhead)

Sept. 15, 2026

Honourable Grant Hunter
Minister of Environment and Protected Areas
204 Legislature Building, 10800 - 97 Avenue
Edmonton, AB, T5K 2B6

Dear Minister Hunter:

Re: Support for renewed 4-year grant funding for the Oldman Watershed Council

I am writing to express my strong support for the Oldman Watershed Council's (OWC) request for its core Watershed Planning and Advisory Council (WPAC) grant funding to be renewed by the Ministry of Environment and Protected Areas in the 2027–2028 budget. The OWC is a proven leader that advances watershed health and water security, a key priority in southern Alberta. Renewed funding of OWC over the next four years would enable this necessary work to continue to ensure both economic and environmental prosperity.

As the [job title] of [organization] / a donor to OWC / a funder of OWC, I see the importance and benefits of OWC programs. OWC works closely with experts and partners on the ground; in 2025–26, producers, municipalities, and Indigenous land managers led 14 of OWC's 28 stewardship projects themselves. The return on this collaboration is measurable. Functioning ecosystems deliver valuable services, reducing costs that governments would otherwise incur in building services for flood control, drought relief, water filtration, and more. OWC's work costs about \$180 per hectare, and the land it improves returns an estimated \$13,700 per hectare per year, a 76X return on investment each and every year.

Partners like myself / our organization cumulatively donated \$343,338 in time and expertise in 2025–26 because we see the results and economic impact from OWC's relationship-building, monitoring, education, and restoration projects. We invest in OWC and would like to see the Government of Alberta continue to do so as well. I strongly urge you to include a renewed four-year core operating grant in the 2027–2028 budget in order for OWC's land stewardship success and considerable economic contribution to continue.

Sincerely,

[signature]

[name]

Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday, May 6, 2026, Lethbridge Polytechnic

4:30pm Tour of Greenhouse Research and Trades and Technology Programs

6:00pm Supper prepared by Culinary Arts staff and students



Board Representatives

Brent Feyter, Fort Macleod
Brad Schlossberger, Claresholm
Barbara Burnett, Cowley
Paula Brown, Cardston
Cam Francis, Cardston County
John Van Driesten, MD Willow Creek
Shauna Strong, Nanton
Mike Hegedus, Hill Spring
Shane Ford, Glenwood
Pat Rypien, Crowsnest Pass
Sahra Nodge, Pincher Creek

Resource Staff, Partners, Guests

Dr. Brad Donaldson, Lethbridge Polytechnic
Bryon Anderson, Lethbridge Polytechnic
Valerie Wynder, Pincher Creek
Marie Everts, JETI
Jim Burdett, LRSD
Sean Miles, AlbertaSW
Bev Thornton, AlbertaSW

- 1 Call to Order /Welcome Chair, Brent Feyter
Dr. Brad Donaldson, President and CEO of Lethbridge Polytechnic welcomed the Board and outlined the capital projects and new program plans for the Polytechnic, emphasizing the importance of the region and how the post-secondary can provide services to municipalities and businesses.
- 2 Approval of Agenda Moved by John Van Driesten THAT the agenda be approved as re-arranged.
Carried. [2026-05-1020]
- 3 Approval of Minutes Moved by Sahra Nodge THAT the Minutes of April 1, 2026, be approved as presented.
Carried. [2026-05-1021]
- 4 Approval of Cheque Register Moved by Rick Lemire THAT cheques #3666 to #3676 be approved as presented.
Carried. [2026-05-1022]
- 5 Executive Director Contract Moved by Pat Rypien THAT the Executive Director Contract and Agreement be renewed for July 1, 2026, to June 30, 2027, according to the current terms and THAT the Contract and Agreement be reviewed, and amended or ratified, at the Organizational Meeting in December 2026.
Carried. [2026-05-1023]
- 6 Year-end financial Summary 2025-2026 and Operating Budget 2026-2027 Board reviewed the Financial Summary for fiscal year 2025-2026 and the projected Operating Budget and Project Plan for 2026-2027.
Moved by Mike Hegedus THAT the Board accept these draft reports as presented, to be formally approved at Annual General Meeting.
Carried. [2026-05-1024]
- 7 Regional Business License update (1) The program is on track, with 300 regional licenses sold, to date.
Considerations for increasing the license fee 2027 include adding value for businesses by creating and promoting a directory of these services in the region.

- | | | |
|----|--------------------------------------|---|
| 8 | Regional Business License update (2) | <p>AlbertaSW has received an inquiry from a business on the Piikani Nation regarding purchase of a regional business license.</p> <p>In discussing this with Piikani administration, there is an interest in regional collaboration and establishing a more formal participation with the AlbertaSW Board.</p> <p>Discussion:</p> <p>Board consensus THAT a Piikani business purchasing a Business License in one of our communities be extended the opportunity to purchase a Regional license. Bev will follow up with business and Piikani Administration to extend the invitation to attend our Board meetings, learn from each other and explore options for partnership and membership.</p> |
| 9 | AGM meeting plans | <p>Update of event provided.</p> <p>Invitations will be sent to Board, CAOs and guests.</p> |
| 10 | Investment Director Report | Accepted as information. |
| 11 | Executive Director Report | Accepted as information. |
| 12 | Round Table | Accepted as information. |
| 13 | Upcoming Board Meetings | <p>➤ Wednesday, June 4, 2026 –AGM--Heritage Acres Farm Museum</p> <p>➤ Wednesday, July 1, 2026 – no meeting</p> <p>➤ Wednesday August 5, 2026 - TBD</p> |
| 14 | Adjourn | <p>Moved by Mike Hegedus THAT the meeting be adjourned.</p> <p>Carried. [2026-05-1025]</p> |

Approved August 5, 2026

Executive Director Report May-June-July 2026

MEETINGS and PRESENTATIONS

May 6: Board meeting, Lethbridge Polytechnic

May 7: Interview with Shootin' the Breeze re: EDA Awards

May 8: Meeting with Localintel, Teams

May 11: Introductory call with Red Arrow/eBus Corporate, Teams

May 12: Museums Managers Session 1 with Look Ahead Consulting, Zoom

May 12: Tourism Lethbridge Attractions Committee [regrets]

May 12: JETI EDO Round Table, Fort Macleod

May 14: University of Lethbridge partner appreciation event

May 19: Museums Managers Session 2 with Look Ahead Consulting, Zoom

May 19: Iris Sitnic-Electronic Recycling Association (ERA)

May 19: Qatalyst-new data services product-Teams

May 20: EDL Board Meeting, Teconnect

May 22: Regional Resilience Task Force Meeting, Teams

May 22: IEDC-AEDO Policy and Operations Advisory Committee Meeting, Zoom

May 26: Museums Managers Session 3 with Look Ahead Consulting, Zoom

May 28: IEDC-AEDO Review Board Meeting, Zoom

June 2: Museums Managers Session 4 with Look Ahead Consulting, Zoom
 June 2: RINSA Meeting [regrets]
 June 2: Set-up for AGM, Heritage Acres
 June 3: AlbertaSW AGM and 25th Anniversary, Heritage Acres
 June 9: Museums Managers Session 5 with Look Ahead Consulting, Zoom
 June 10: Meeting with JETI-REDS, Pincher Creek
 June 11: PrairiesCan “Exchange” meeting, Lethbridge
 June 16: Museums Managers Session 6 with Look Ahead Consulting, Zoom
 June 16: REDA Managers meeting, Zoom
 June 17: EDL Board meeting, Tecconnect
 June 18: SouthGrow AGM [regrets]
 June 23: Museums Managers Session 7 with Look Ahead Consulting, Zoom
 June 23: Meeting with GoGood Travel re: Crown Geotourism Council digital assets, Teams
 June 24: Partner appreciation event, Lethbridge Polytechnic
 June 25: H3TDA Board meeting, Teams
 June 25: IEDC-AEDO Review Board meeting, Zoom
 June 25: Red Arrow/eBus (Keolis) meeting with AlbertaSW, EDL, SouthGrow, Teams
 July 3: Regional Resilience Task Force Meeting, Teams
 July 16: AlbertaSW Executive Meeting, Fort Macleod
 July 17: Regional Resilience Task Force Meeting, Teams
 July 22: PrairiesCan project grant discussion, Teams
 July 23: IEDC-AEDO Review Board meeting, Zoom
 July 28: Call with PrairiesCan client services, Teams
 July 29: Collaboration discussion with Travel Alberta, Zoom
 July 31: Regional Resilience Task Force Meeting, Teams

PROJECT MANAGEMENT and REPORTING

- Submit financial reports to Avail for Year-end audit 2025-2026
- Respond to auditor requests for additional invoices, reports, documents
- Joint planning with Investment Director and REDS, JETI and CF partners
- RBL updates, website inquiries
- Museum Managers’ collaboration resulted in joint grant application to Community Initiatives Program
- Set up CanadaLogin account for PrairiesCan grants and services
- Assist EDA Magazine with call for story ideas for 2027 issue of magazine
- Compile IEDC Re-accreditation documents; possible site visit in October

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- News articles, LinkedIn posts re: awards increased regional profile
- News articles, LinkedIn posts re: AGM increased regional profile
- Vacation Country Travel Guide 50th Anniversary Edition
- Information-gathering re: business investor/sponsor programs
- Weekly meetings with Investment Director; planning with Community Futures and other partners
- Refresh media contacts in the region for future news releases

Investment Director Report

- Podcast preparation – Pat Rypien
- Waterton Gateway Strategy and deck refinement
- Travel Alberta meet on grants for Waterton Gateway
- Meet with EndPoint on new approach re: wasted to energy
- Meet with prospective investors in Calgary
- Presentation to Cardston County Council on Waterton Gateway Collaboration
- Meet with Hill Spring market coordinator on expansion and Gateway connection
- Draft profile for Willow Creek and Claresholm with CAOs
- Attend SouthGrow AGM
- Draft Cowley profile and CNP,
- Custom community webpages for investment attraction
- Draft aviation and aerospace media package and communications
- Customize Prospect I-QUE for AlbertaSW
- Draft partnership approach for business retention and expansion (BRE) engagements
- Prairies Can grant meetings
- Executive meeting “refresh” ideas summary and metrics

Alberta SouthWest Bulletin June-July August 2026

Regional Economic Development Alliance (REDA) Update

Catching up with busy summer events!

❖ Alberta SouthWest Annual General Meeting

June 3, 2026- Celebrating 25 years of regional collaboration!
Thank you to Heritage Acres Farm Museum for the great experience!



We appreciate this kind message from MLA Chelsae Petrovic:

It was a true pleasure to join in celebrating the Alberta SouthWest 25th anniversary at their AGM. Over the past quarter-century, Alberta SouthWest has played an essential role in bringing communities together, strengthening our regional economy, and showcasing

everything that makes this corner of our province so special. From tourism and economic development to fostering local partnerships, their impact is felt far and wide. Congratulations to the entire team – past and present – for your dedication and vision.

❖ Onward and upward!

Calgary CTV News - August 06, 2026 at 6:12PM EDT

Mayor Brad Scholssberger and Sean Miles were interviewed regarding aviation-aerospace conversations and plans in AlbertaSW!

Four southwest Alberta municipalities partner to build region's aviation future

by Karsen Marczuk

<https://www.ctvnews.ca/calgary/article/four-southwest-alberta-municipalities-partner-to-build-regions-aviation-future/>



❖ Some headlines from northern Alberta and beyond!

This Tiny Alberta Village Is Hiding One of the Best Butcher Shops in the Province & You've Probably Driven Right Past it. (Cowley!) – July 6, 2026

<https://www.lakelandtoday.ca/hot-summer-guide/this-tiny-alberta-village-is-hiding-one-of-the-best-butcher-shops-in-the-province-youve-probably-driven-right-past-it-12512368>



Wood-fired pizza and craft beer draw crowds to Blairmore this summer – July 28, 2026

<https://www.lakelandtoday.ca/hot-summer-guide/wood-fired-pizza-and-craft-beer-draw-crowds-to-blairmore-this-summer-12595753>

Forget About Hiking: These Tacos Need to Top Your Waterton Bucket List – July 11, 2026

<https://www.lakelandtoday.ca/hot-summer-guide/icymi-forget-about-hiking-these-tacos-need-to-top-your-waterton-bucket-list-12537663>

Reel Adventures in Alberta SouthWest... Showcasing Film projects and visitor Ideas!



Nanton... featured in "Interstellar" and "Last of Us"

<https://curiocity.com/nanton-calgary-alberta/>

Fort Macleod... the backdrop for major Hollywood movies

<https://curiocity.com/fort-macleod-filming-locations-alberta/>

Alberta SouthWest Regional Economic Development Alliance

bev@albertasouthwest.com 403.627.0244 (cell)

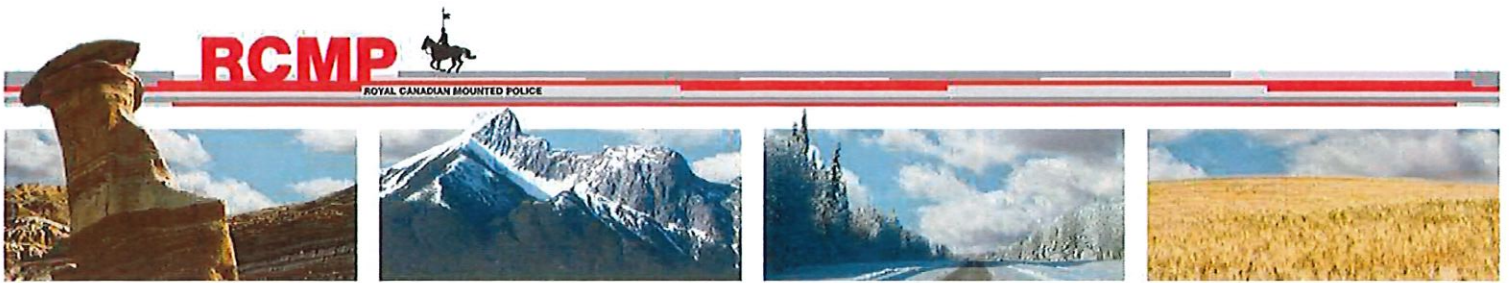
sean.miles@albertasouthwest.com 403.894.9832 (cell)

www.albertasouthwest.com



ACCREDITED
ECONOMIC
DEVELOPMENT
ORGANIZATION
International Economic Development Council





August 6th, 2026

Jennifer Handley
Mayor
Town of Nanton, Alberta

Dear Mayor Handley,

Please find attached the quarterly Community Policing Report for the period of April 1st to June 30th, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Nanton RCMP Detachment and reflects the ongoing priorities identified by the community we serve.

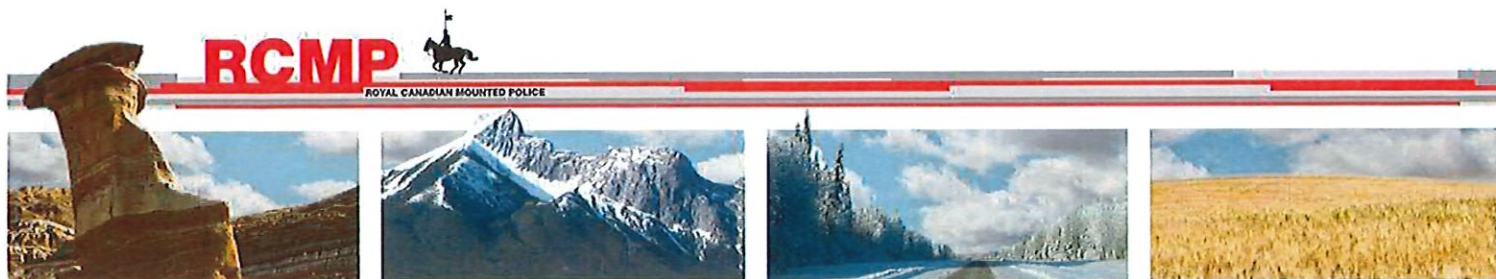
In addition to the information contained in the attached report, the Alberta RCMP is also advancing the rollout of the newly approved black-and-white General Duty vehicle design. This redesign is not simply cosmetic. It reflects a commitment to being a modern, professional, and approachable police service while maintaining a clear connection to the RCMP's history.

The updated look features white doors on a black base, along with high-visibility, reflective graphics to ensure the vehicles can be easily recognized in all conditions—day or night, in rural or urban settings, and across Alberta's diverse climates. This ensures RCMP vehicles are clearly identifiable as law-enforcement vehicles while remaining visually distinct as the RCMP.

Provinces, territories, and municipalities will be able to include local identifiers based on regional requirements. These variations allow for local flexibility and help demonstrate our connection with the communities we serve, while preserving a consistent, recognizable national RCMP identity.

Given the size and operational demands of the fleet, full conversion to the new design will take place gradually. Vehicles will transition to the new design as part of the natural replacement cycle, allowing older units to be retired without creating unnecessary incremental costs. This phased approach supports fleet consistency and modernization over time.

This modernization effort reflects the RCMP's ongoing commitment to ensuring members have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.



We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Colleen Lowing', is positioned above the typed name.

A/Sgt Colleen LOWING
Acting NCO i/c
Nanton RCMP Detachment

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Nanton

Detachment Commander

Colleen LOWING, A/Sgt

Report Date

August 6, 2026

Fiscal Year

2026-27

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Road Safety

Updates and Comments:

For the 1st Quarter Nanton RCMP issued 46 tickets for moving traffic and intersection violations. A total of 92 calls regarding moving traffic complaints were received. The remaining 46 were either unfounded or there was insufficient evidence to proceed.

During the 1st quarter, there were 5 reports of impaired driving, none of these had enough evidence to proceed with charges or provincial sanctions.

During the 1st quarter, most of the policing was conducted by overtime members; there were no documented joint force operations during this quarter.

Priority #2: Community Engagement

Updates and Comments:

A/Sgt LOWING took part in the Bike rodeo at the local elementary school in June 2026.

Cst OLSON attended the Hub Nanton Radio to present a media release every Tuesday. In the 1st quarter there were 13 Tuesdays.



Priority #3: Crime reduction

Updates and Comments:

For this quarter there are no documented offender management/ curfew checks.

In the following quarters, overtime members will be tasked with offenders to check.

There was no new Drug intelligence gathers this quarter.



Community Consultations

Consultation #1

Date	Meeting Type
April 6, 2026	Town Hall
Topics Discussed	
Town Hall	
Notes/Comments:	
A/Sgt attended the Town Hall hosted by the Town of Nanton. LOWING was able to meet community members and discuss policing priorities.	

Consultation #2

Date	Meeting Type
April 20, 2026	Meeting with Elected Officials
Topics Discussed	
Counsel meeting – introduced A/Sgt LOWING discussed future of Nanton Detachment and policing priorities	
Notes/Comments:	
Click or tap here to enter text.	

Consultation #3

Date	Meeting Type
May 27, 2026	Meeting with Elected Officials
Topics Discussed	
Counsel meeting with MD Willow Creek and MD Ranchland	
Notes/Comments:	
A/Sgt LOWING introduced herself, covered off quarter 4 stats.	



Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	4	1	2	1
Detachment Support	2	1	0	1

Notes:

1. Data extracted on June 30, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, there is one officer working, who is seconded from a neighboring detachment. Two officers are on a temporary absence (Parental, and Medical). One of the positions has been approved for backfill to ensure coverage, this position is still waiting to be filled. There is one hard vacancy and two soft vacancies.

Detachment Support: Of the two established positions, there is one resource working. There is one hard vacancy.





Nanton Provincial Detachment Crime Statistics (Actual) April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	1	N/A	N/A	0.2
Sexual Assaults		0	2	1	0	0	N/A	N/A	-0.2
Other Sexual Offences		0	1	0	0	0	N/A	N/A	-0.1
Assault		3	5	3	3	6	100%	100%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		5	3	2	2	7	40%	250%	0.3
Uttering Threats		9	3	0	2	1	-89%	-50%	-1.7
TOTAL PERSONS		17	14	6	7	15	-12%	114%	-1.1
Break & Enter		2	5	7	1	3	50%	200%	-0.2
Theft of Motor Vehicle		10	1	0	4	1	-90%	-75%	-1.5
Theft Over \$5,000		2	1	1	0	1	-50%	N/A	-0.3
Theft Under \$5,000		15	4	9	10	6	-60%	-40%	-1.2
Possn Stn Goods		3	2	2	1	0	-100%	-100%	-0.7
Fraud		2	7	7	2	8	300%	300%	0.7
Arson		2	0	0	0	0	-100%	N/A	-0.4
Mischief - Damage To Property		7	7	7	6	1	-86%	-83%	-1.3
Mischief - Other		8	5	6	2	2	-75%	0%	-1.5
TOTAL PROPERTY		51	32	39	26	22	-57%	-15%	-6.4
Offensive Weapons		0	2	0	0	1	N/A	N/A	0.0
Disturbing the peace		2	2	2	2	3	50%	50%	0.2
Fail to Comply & Breaches		5	3	2	3	0	-100%	-100%	-1.0
OTHER CRIMINAL CODE		3	3	2	3	2	-33%	-33%	-0.2
TOTAL OTHER CRIMINAL CODE		10	10	6	8	6	-40%	-25%	-1.0
TOTAL CRIMINAL CODE		78	56	51	41	43	-45%	5%	-8.5



Nanton Provincial Detachment Crime Statistics (Actual) April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	1	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	1	0	0	0	N/A	N/A	-0.1
Federal - General		2	3	4	1	2	0%	100%	-0.2
TOTAL FEDERAL		2	4	5	1	2	0%	100%	-0.3
Liquor Act		0	0	0	0	1	N/A	N/A	0.2
Cannabis Act		0	1	1	1	0	N/A	-100%	0.0
Mental Health Act		29	9	10	13	8	-72%	-38%	-3.8
Other Provincial Stats		17	14	13	17	12	-29%	-29%	-0.7
Total Provincial Stats		46	24	24	31	21	-54%	-32%	-4.3
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		2	2	0	3	2	0%	-33%	0.1
Total Municipal		2	2	0	3	2	0%	-33%	0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		5	4	2	1	1	-80%	0%	-1.1
Property Damage MVC (Reportable)		21	27	20	13	15	-29%	15%	-2.6
Property Damage MVC (Non Reportable)		1	1	5	11	10	900%	-9%	2.8
TOTAL MVC		27	32	27	25	26	-4%	4%	-0.9
Roadside Suspension - Alcohol (Prov)		7	10	3	5	3	-57%	-40%	-1.3
Roadside Suspension - Drugs (Prov)		2	0	0	0	0	-100%	N/A	-0.4
Total Provincial Traffic		260	225	190	170	112	-57%	-34%	-35.1
Other Traffic		4	0	0	0	0	-100%	N/A	-0.8
Criminal Code Traffic		8	5	6	8	8	0%	0%	0.3
Common Police Activities									
False Alarms		6	4	6	5	4	-33%	-20%	-0.3
False/Abandoned 911 Call and 911 Act		3	3	2	3	1	-67%	-67%	-0.4
Suspicious Person/Vehicle/Property		17	7	16	19	7	-59%	-63%	-0.8
Persons Reported Missing		0	2	4	4	0	N/A	-100%	0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		6	6	6	1	8	33%	700%	-0.1
Form 10 (MHA) (Reported)		6	0	0	0	2	-67%	N/A	-0.8

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

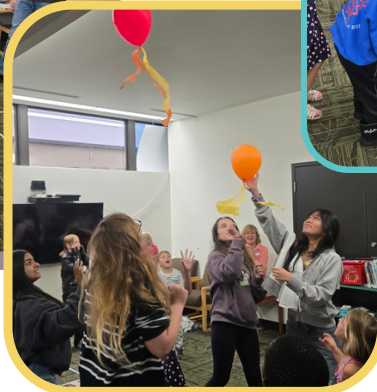
Chinook Arch Library Board Meeting - August 6, 2026

Alberta Libraries Act and Regulation - Update

The Government of Alberta recently passed changes to the Alberta Libraries Act and Regulation. The changes to the Regulation, passed by Ministerial Order on June 29, 2026, will require all Alberta libraries to restrict access to certain materials based on age. Materials meeting the government's criteria must be kept in an area that is physically separate from other library resources, and where staff can control access to said materials. Library boards will be required to have policies and procedures in place by January 1, 2027. Chinook Arch will be assisting member library boards in addressing the significant challenges associated with complying with the Regulation.

Summer Fun with the Summer Reading Program Coordinators

The 2026 Summer Reading Program Coordinators have had a busy summer! Jayden and Steele travelled across the Chinook Arch region and hosted a variety of programs with aquatic themed stories, games, and crafts. They also organized and ran the Summer Reading Book Bingo filled with fun tasks for readers to complete!



LIBRARY

26 libraries visited

45 programs delivered



**Over 600 book bingo
entries received**

Page 96 of 118

Board Members Present

Corry Walk - Village of Arrowwood
Jane Johnson - Village of Barnwell
Belinda Rempel - Village of Barons
LeGrande Bevans - Cardston County
Blanche Anderson - Village of Carmangay
Judy Perkin - Village of Champion
Brad Schlossberger - Town of Claresholm
Jason Beekman - Town of Coaldale
Lori Harasem - Town of Coalhurst
Stephen A. Pain - Village of Coutts
Doreen Glavin - Municipality of Crowsnest Pass
Jim Monteith (Treasurer) - Town of Fort Macleod
Suzanne French - Village of Hill Spring
Al Beeber - City of Lethbridge
Marie Logan (Vice Chair) - Village of Lomond
Darryl Christensen (Chair) - Town of Magrath
Dorothy Fraser - Town of Milk River
JoAnne LeBlanc - Village of Milo
Amanda Bustard - Town of Nanton
Melissa Jensen - Town of Nobleford
Philip Mack - Town of Picture Butte
Mark Barber - Town of Pincher Creek
Kate Kindt - Town of Raymond
Chelsey Hurt - Town of Stavely
Naomi Wiebe - Town of Taber
Tamara Miyanaga - Taber MD
Marilyn Forchuk - Town of Vauxhall
Lorraine Kirk - Town of Vulcan
Doug Logan - Vulcan County
Derek Baron - Village of Warner
David Nilsson - Warner County
Barbara Clay - ID of Waterton
Maryanne Sandberg - Willow Creek MD

Regrets

Tim Court - Town of Cardston
Kevin Slomp - Lethbridge County
Allan Quinton - LPL Resource Centre

Not Present

John Doney - Village of Glenwood
Tony Bruder - Pincher Creek MD
Stacey Maynes - Village of Stirling

2027 Operating Budget

In April, the Board passed a resolution to increase the Chinook Arch municipal levy to \$8.17 per capita from \$7.76. In order for the increase to take effect, it must be approved by two thirds of member councils representing two thirds of the total service population. As part of its 2027 budget deliberations, the City of Lethbridge declined the levy request, meaning that the two thirds population threshold cannot be met. The member levy for all member municipalities for 2027 will therefore remain at \$7.76. Letters will be sent to member municipalities informing them of their expected fees for 2027. For most members, it is expected that the fee will be unchanged from the current year.

Policies Approved

The board reviewed and approved the following policies. All board policies are reviewed once every three years, or as necessary. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Information Technology
- Artificial Intelligence
- Grievance Procedures
- Continuing Education, Board Members
- Continuing Education, Staff
- Records Management Schedule

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



[facebook.com/
chinook.arch7](https://facebook.com/chinook.arch7)



Page 97 of 118
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OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES

June 11, 2026; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, June 11, 2026, at 6:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Neil Sieben, Vice Chair
Evan Berger
Randy Bullock
David Cody
Brad Schlossberger
Dean Ward

Staff

Tracy Thomas, Chief Administrative Officer
Raeanne Keer, Executive Assistant
Stephanie Sayer, Accounting Clerk

Chair Northcott called the meeting to order at 6:01 pm.

1. APPROVAL OF AGENDA

Moved by: David Cody

THAT the Executive Committee adopts the June 11, 2026 Executive Committee Meeting Agenda, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Brad Schlossberger

THAT the Executive Committee approves the April 11, 2026 Executive Committee Meeting Minutes, as amended.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATIONS

There were no presentations at this meeting.

5. ACTION ITEMS

There were no Action Items at this meeting.

6. ADMINISTRATION & FINANCE

6.1 Subdivision Activity

R. Keer presented the May 2026 Subdivision Activity Report, highlighting the high number of applications and proposed lots, with the year-to-date revenue.

There was no motion as this was for information purposes only.

6.2 Financial Report – March 2026

S. Sayer presented the Financial Reports as of March 31, 2026

Moved by: Evan Berger

THAT the Executive Committee approves the Financial Reports as of March 31, 2026, as presented.

CARRIED

6.3 Financial Report – April 2026

S. Sayer presented the Financial Reports as of April 30, 2026.

Moved by: Dean Ward

THAT the Executive Committee approves the Financial Reports as of April 30, 2026, as presented.

CARRIED

Moved by: Randy Bullock

THAT the Executive Committee moves into Closed Session in accordance with Section 22 and 29 of the *Access to Information Act*.

CARRIED AT 6:11 PM

R. Keer left the meeting at 6:12 PM

7. CLOSED SESSION

7.1 Revised Organizational Chart

Section 29: Advice from Officials of the *Access of Information Act*

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.1 Revised Organizational Chart: T. Thomas and S. Sayer.

7.2 Salary Grid Implementation

Section 29: Advice from Officials of the *Access of Information Act*

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.2 Salary Grid Implementation: T. Thomas and S. Sayer.

7.3 2027 Budget Deliberations

Section 29: Advice from Officials of the *Access of Information Act*

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.3 2027 Budget Deliberations: T. Thomas and S. Sayer.

S. Sayer left the meeting at 7:00 PM.

7.4 Personnel Discussion

Section 22: Confidential Evaluations of the *Access of Information Act*

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.4 Confidential Evaluations: T. Thomas.

Moved by: David Cody

THAT the Executive Committee moves into Open Session.

CARRIED AT 7:50 PM

Moved by: Neil Sieben

THAT the Executive Committee approves the revised Organizational chart, as presented.

CARRIED

Moved by: Brad Schlossberger

THAT the Executive Committee approves the salary grid, as presented.

CARRIED

8. **ROUND TABLE DISCUSSIONS**

Committee members reported on various projects and activities in their respective municipalities.

9. **ADJOURNMENT**

Moved by: Evan Berger

THAT the Executive Committee closes the meeting.

CARRIED AT 8:33 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER



SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES

June 24, 2026; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Wednesday, June 24, 2026, at 6:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Neil Sieben, Vice Chair
Evan Berger
Randy Bullock
David Cody
Brad Schlossberger
Dean Ward

Staff

Tracy Thomas, Chief Administrative Officer
Stephanie Sayer, Accounting Clerk

Chair Northcott called the Special meeting to order at 6:06 pm.

1. APPROVAL OF AGENDA

Moved by: Brad Schlossberger

THAT the Executive Committee adopts the June 24, 2026 Special Executive Committee Meeting Agenda, as presented.

CARRIED

Moved by: Randy Bullock

THAT the Executive Committee moves into Closed Session in accordance with Section 29 of the *Access to Information Act*.

CARRIED AT 6:07 PM

2. CLOSED SESSION

2.1 Municipal Membership

Section 29: Advice from Officials of the *Access of Information Act*

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 2.1 Municipal Membership: T. Thomas and S. Sayer.

Moved by: Neil Sieben

THAT the Executive Committee moves into Open Session.

CARRIED AT 7:36 PM

Moved by: Dean Ward

THAT the Executive Committee directs Administration to prepare and send letters to Lethbridge County and the Town of Coalhurst, as discussed by the Executive Committee

CARRIED

Moved by: Evan Berger

THAT the Executive Committee directs Administration to prepare a letter for the Chair of the Board to send to Lethbridge County and the Town of Coalhurst, requesting the opportunity for representatives of the Executive Committee to attend the next available Council meeting, or another Council meeting in the near future, to discuss matters related to their withdrawal from ORRSC.

CARRIED

3. ADJOURNMENT

Moved by: Randy Bullock

THAT the Executive Committee closes the meeting.

CARRIED AT 7:38 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER

UPCOMING METER EXCHANGES IN YOUR COMMUNITY

INFORMATION PACKAGE



FORTIS
ALBERTA

August 24, 2026

Town of Nanton
1907 - 21 Avenue
Nanton, AB, T0L 1R0

FortisAlberta Meter Exchange in the Town of Nanton

Dear Tara Vandervalk,

Over the next few months, FortisAlberta will begin exchanging electricity meters in your community. This work ensures that residents and business owners in the Town of Nanton continue to receive safe, reliable electricity.

This letter outlines what community members can expect and how you can contact us with any questions. Additionally, we have included a frequently asked questions document to help you respond to inquiries from your constituents.

Why we're exchanging meters

FortisAlberta's current meters are nearing the end of their lifespan. To maintain reliable service, we are exchanging meters across our service area, with the goal of completing the project by 2029. This phased approach helps keep costs down and minimizes disruptions for customers.

What customers can expect

- Customers will receive an automated phone call about two weeks before a technician visits their property.
- A technician will knock on the door, explain the process and confirm the customer is ready for a brief power interruption (less than 10 minutes).
- Once the meter is exchanged and power is restored, the technician will confirm the meter is working properly.
- If no one is home, a door hanger will provide information on how to schedule a meter exchange.

Who is doing the work?

To complete the project on schedule, we have contracted qualified third-party vendors, Olameter Inc. and Rodan Energy Solutions. These companies operate under FortisAlberta's oversight and are required to meet the same safety, security and quality standards.

A regular part of our service

Each year, FortisAlberta installs or exchanges more than 30,000 meters across the province. The upcoming work in your community is part of a routine upgrade to the company's metering infrastructure, and reflects our ongoing commitment to delivering safe, reliable electricity.

Contact

If you have any questions about the upcoming meter exchanges, please contact me directly at 587-220-5873.

Sincerely,



Cody Webster
Stakeholder Relations Manager

Frequently Asked Questions

What work is FortisAlberta doing in our community?

- » FortisAlberta is exchanging electricity meters in our community over the coming months.
- » This work ensures homes and businesses continue to receive safe, reliable power.
- » Meter exchanges are part of FortisAlberta's regular operations — they install or exchange more than 30,000 meters across Alberta each year.

Why are meters being exchanged?

- » FortisAlberta's current meters are nearing the end of their lifespan and need to be replaced by the end of 2029.
- » Replacing them now helps maintain reliable electricity service and manage costs.

What are the benefits of the new meters?

- » They enable two-way electricity flow for solar panels and other forms of microgeneration.
- » They detect tampering and electricity theft to improve safety and reliability.
- » In the future, they will help communicate outages directly to FortisAlberta's control centre in Airdrie, helping restore power more quickly.

What can I expect during a technician visit?

- » You will receive an automated phone call about two weeks before a technician visits your property.
- » A technician will knock on the door, explain the process and confirm that you're ready for a brief power interruption (less than 10 minutes).
- » Once the meter is exchanged and power is restored, the technician will confirm the meter is working properly. You may need to reset some of your electronic devices.
- » If no one is home, a door hanger will provide information on how to schedule a meter exchange.

Who is doing the meter exchanges?

- » FortisAlberta is working with qualified contractors, Olameter Inc. and Rodan Energy Solutions.
- » These experienced companies specialize in utility work and operate under FortisAlberta's oversight.
- » All technicians follow FortisAlberta's safety, security and quality standards.

How can I identify a technician?

- » Vehicles will be clearly marked with FortisAlberta and Olameter Inc. or Rodan Energy Solutions logos and will be parked on the street near the meter location.
- » Technicians will wear uniforms, safety equipment and a visible ID badge.
- » Technicians will never request payment or personal information.
- » If you have questions or concerns about representatives visiting your property, call FortisAlberta at 310-WIRE (9473).

Frequently Asked Questions

Will a technician need to enter my home or business?

- » Most meters are located outside the home or business, and technicians typically do not need to enter. However, in some cases, a technician may need to access indoor or semi-enclosed spaces, such as garages, carports or mechanical rooms.

Where can I learn more?

- » Visit fortisalberta.com/meterupgrade.
- » Call FortisAlberta's Customer Care Centre at 310-WIRE (9473).

Chelsae Petrovic

Member of the Legislative Assembly
Livingstone-Macleod

Tara Vandervalk
Chief Administrative Officer
Town of Nanton
PO Box 609
Nanton, AB T0L 1R0

Dear Tara Vandervalk:

I am pleased to extend my congratulations on your successful application to the Northern and Regional Economic Development (NRED) program. Your project, "Nanton Highway 2 Corridor Area Redevelopment Plan," represents an important contribution to strengthening economic growth and supporting community resilience in our region.

I understand that your grant agreement has been finalized and that your project is now underway. I would like to take this opportunity to recognize your organization's efforts in advancing this initiative and your collaboration with program staff throughout the process.

As your local Member of the Legislative Assembly, I am proud to see initiatives like yours supported through the NRED program. Investments such as this help advance sustainable economic development, strengthen regional capacity and create new opportunities for communities across Alberta. I look forward to seeing the positive impact your work will have as it progresses.

If you have any questions or require further information, please contact the NRED program at nred.program@gov.ab.ca or 1-833-833-NRED (1-833-538-6733).

Congratulations once again, and my best wishes for continued success with your NRED project.

Sincerely,



Chelsae Petrovic, MLA of Livingstone-Macleod

Sara-Lynn Lyons

From: Tara Vandervalk
Sent: Wednesday, September 2, 2026 3:50 PM
To: Sara-Lynn Lyons
Subject: Fw: Regional Employer Supports LMI Bulletin: August 2026
Attachments: Employer Resources_2026-08.pdf; Lethbridge WOO Invite.pdf

Some of this information might be good to include, so the public could view it, as information on Council agenda, I have forwarded to the Chamber as well.

Thanks,

Tara Vandervalk
Chief Administrative Officer
Town of Nanton - nanton.ca
1.403.646.2029



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From: Brady Schnell <Brady.Schnell@gov.ab.ca>
Sent: Wednesday, September 2, 2026 3:05 PM
Subject: Regional Employer Supports LMI Bulletin: August 2026

Regional Employer Supports

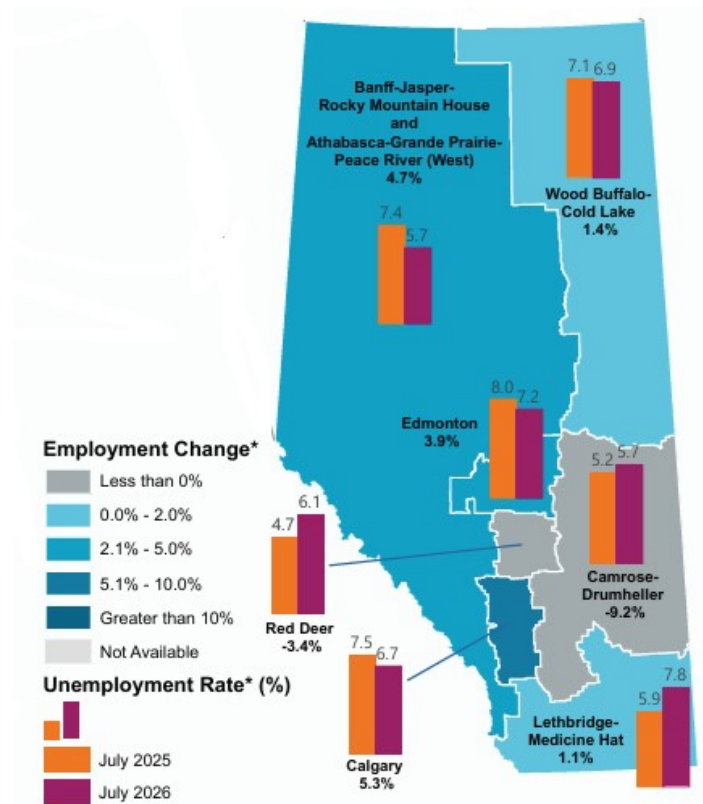
Bulletin: Labour Market Information
August 2026

Did you know?

- There are 18 Workforce Consultants (WFC) in communities across Alberta. WFCs provide employers with tools and resources to help them recruit, retain, and strengthen their workforce
- Alberta's unemployment rate was 7.0% in July 2026, unchanged from June despite a decline in employment. This represents a 0.8 percentage-point decrease from July 2025 and remains 0.6 percentage points above the national rate.
- Employment in Alberta decreased by 7,300 in July 2026 (-0.3 per cent) from June 2026, following four consecutive month-over-month gains.

Regional Labour Market Information

Unemployment rate by region for July 2026:



Sources: Statistics Canada, Haver Analytics
All numbers are percent growth, except unemployment rates.

*Based on three-month moving averages.

Provincial Labour Market Information

Alberta employment eased in July, declining by 7,300 jobs month-over-month after a strong first half of the year, when the province added 46,600 jobs between January and June.

The services sector accounted for most of the monthly employment decline, losing 14,800 jobs, primarily in accommodation and food services and administrative and support services.

The goods sector showed strength, adding 7,500 jobs in July, supported by construction reaching an all-time high and a rebound in manufacturing, which helped offset continued weakness in natural resources.

Alberta's labour market remains strong year-over-year, with employment up 91,000 jobs, or 3.5%, compared to July of last year.

The unemployment rate remained steady at 7.0%, while average hourly wages increased to \$38.72, up 3.2% year-over-year.

The overall labour force participation rate was 69.2 per cent, down 0.3 pps from June, and remained the highest among provinces.

For more information: [Labour Market Notes](#) August 2026

Full-time employment increased by 94,900 (+4.5 per cent) and part-time employment decreased by 4,000 (0.8 per cent) year-over-year.

Employment rose in seven of 16 industry sectors, month-over-month, led by construction, and finance, insurance, real estate and leasing.

The unemployment rate among youth fell to 14.5 per cent, down 1.3 pps month-over-month, and was down 5.5 pps from the peak of 20.0 per cent in July 2025.

For more information: [LabourMarketReport July 2026 \(1\).pdf](#)

Regional Events & Opportunities

The Northern and Regional Economic Development (NRED) Program will be open from August 24, 2026, until 4:00 pm (Alberta Time) on November 19, 2026. For more information, including updated Program Guidelines and an updated Application Companion Guide, please visit: [Northern and Regional Economic Development Program | Alberta.ca](#). To support applicants, a series of virtual information sessions will be held to provide guidance on eligibility, timelines, and how applications will be evaluated to assist you in planning out a strong application: Please right-click on the session that best suits your schedule and add the webinar link to your calendar

- September 1, 2026 – 10:00 am to 11:00 am – [Click here to join September 1 meeting](#)
- September 8, 2026 – 10:00 am to 11:00 am – [Click here to join September 8 meeting](#)
- September 16, 2026 – 10:00 am to 11:00 am – [Click here to join September 16 meeting](#)
- September 21, 2026 – 1:30 pm to 2:30 pm – [Click here to join September 21 meeting](#)
- October 29, 2026 – 1:30 pm to 2:30 pm – [Click here to join October 29 meeting](#)
- November 12, 2026 – 1:30 pm to 2:30 pm – [Click here to join November 12 meeting](#)

Join the Workforce Consultant Team for a free 1.25-hour webinar presented by Service Canada on the Government of Canada's Work-Sharing Program and the new Worker Retention Grant. Learn how these initiatives help employers avoid layoffs, retain employees, and support worker upskilling during periods of economic uncertainty.

- Date: Tuesday September 29, 2026
- Time: 10:30am – 11:45am
- To register, click [HERE](#)

Employment standards legislation sets out the rights and obligations of employers and employees in Alberta. This includes the minimum standards employers must provide for employees. Upcoming webinars (including live Q&A) are scheduled for the following topics:

- Employment Standards in Alberta, General Holiday Pay and Vacation Pay – Thursday, September 10, 2026, at 1:30 p.m.
- Employment Standards in Alberta, Wages and Overtime – Tuesday, September 22, 2026, at 1:30 p.m.
- Temporary Foreign Worker Advisory Office (TFWAO), TFW & Employer Rights and Responsibilities – Wednesday, September 23, 2026 at 1:30 p.m.

For more information, future webinar dates or to register for one of the above sessions, visit [alberta.ca/employment-standards-webinars](#). To request a presentation for your company or organization, please email EOP.Presentations@gov.ab.ca.

Overview of Partnerships in Injury Reduction Program: join Alberta OHS for a free webinar that will explore how employers can strengthen their health and safety management systems, access PIR incentives, and potentially qualify for up to a 20% refund on their WCB premiums, while also reviewing key factors that influence premium rates. Participants will also learn how Certifying Partners can provide

valuable resources, guidance, and support to help organizations reduce workplace risks, lower claim costs, and achieve their health and safety goals.

- Date: Thursday, September 10, 2026
- Time: 9:00 – 10:30 am
- To register, click [HERE](#)

-
Introduction to Disability Management and Occupational Health & Safety: join Alberta OHS and WCB-Alberta for free webinar on effective disability management practices, such as return-to-work plans, reducing time away from work, premium costs, developing and implementing OHS management systems, the OHS Resource Portal and more.

- Date: Tuesday, September 15, 2026
- Time: 9:00 – 10:30 am
- To register, click [HERE](#)

Learning modules, toolkits, and checklists, oh my! is the first event of ShiftWorks – The Newcomer Young Adult Employment Learning Network. Join employers, workforce partners, and community organizations from across Alberta to explore practical tools and resources and share ideas about building a stronger workforce through newcomer young adult employment.

- Date: Tuesday, September 22, 2026
- Time: 1:00–2:00 p.m. MST
- Location: Virtual (Zoom)
- Cost: Free
- Register: [HERE](#)

University of Alberta’s Engineering Co-op Program invites employers to post co-op positions for Winter 2027 term. The University expects to have 430+ students available for January 2027 Co-op Program for 4, 8 or 12 month work terms.

The Winter 2027 co-op recruitment begins [September 1, 2026](#) and will follow a continuous recruitment process. Visit [Student Availability - Winter](#) for a breakdown of available students and the [Hiring Process page](#)

University of Alberta’s enterprise recruitment platform, [campusBRIDGE](#), manage the engineering co-op recruitment process. This provides employers the ability to:

- Post your co-op opportunities to the **Engineering Co-op Program job board** and see the number of views each posting receives;
- Select the application method that works best for your company;
- Schedule your co-op interviews

The Lethbridge Local Immigration Partnership have developed a short survey that will inform the planning and activities to support the development and expansion of language services in the area.

Please take a few minutes to complete the survey by Labour Day. Share with anyone you see fit.

- Survey in English: <https://forms.gle/qMV4x7NAE64ynvLC7>
- Survey in French: <https://forms.gle/KKaESW8CYSm6UMdg8>

SouthGrow Regional Initiative is hosting an online Lunch & Learn September 9th, 2026, from 12:00 pm – 1:00 pm. Alberta Regional Dashboard Updates & Tools: Understanding the Dashboard and how to Use It. Explore the Alberta Regional Dashboard, discover recent updates, and learn how to use its data and tools effectively in your community, with Raine Meszaros.

Register Now

Links to articles related to LMI, etc.

[Canada announces targeted countermeasures and substantive support for workers and businesses in response to U.S. tariffs - Canada.ca](#)

[An Economy All In on Automation: A System-Wide Scenario With High Stakes](#)

[Strategic Workforce 847373 ndx.pdf](#)

[Labour Market Momentum Continues to Build - Signal49 Research](#)

[Plugged in, powered up: Youth skills for the AI era - CareerWise](#)

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*To unsubscribe from future communications, reply “unsubscribe” to this email or contact:
brady.schnell@gov.ab.ca*

Brady Schnell

Workforce Consultant - Regional Employer Supports
Employer and Program Services Branch
Jobs, Economy, Trade and Immigration
Government of Alberta

Room 300F - Provincial Building
200 – 5th Avenue South
Lethbridge, AB, T1J 4L1
Mobile Phone: 403-795-6374
Email: Brady.schnell@gov.ab.ca



Classification: Protected A

Lethbridge & Region

Safety Buzz Campus
Invites You To



Wheels of Opportunity Launch

Thursday, September 24, 2026

*Economic Development Lethbridge- Tecconnect
3582 30 Street North*

1:30 pm to 3:30 pm

*Snack provided with a brief presentation
and networking opportunities*

Join us for a chance to explore the Wheels of Opportunity program as it expands into the Lethbridge region. We hope you can be part of it and look forward to seeing you.

Please RSVP by Sept. 21 to
support@safetybuzzcampus.ca



Regional Employer Supports

Employer Resources

August 2026

The following list of resources is not exhaustive and is updated on an ongoing basis.

Note that funding opportunities may have application windows.

Grants and Funding Programs – General

[Canada-Alberta Productivity Grant \(Government of Alberta\)](#) – helps employers invest in training that focuses on enhancing productivity skills for their current and future employees that aligns with the needs of their business. It is an employer-driven program meant to partially reimburse the cost for an employer to send their employee(s) for training.

[Indigenous Employment Training Partnerships Program \(Government of Alberta\)](#) – grant funding for Indigenous communities and organizations to deliver group-training projects designed in partnership with employers and other partners.

[Northern and Regional Economic Development Program \(NRED\) \(Government of Alberta\)](#) – funds initiatives led by Alberta municipalities, Indigenous communities, and non-profits that promote regional economic development and diversification.

[Wage subsidies and assistance programs \(Government of Canada\)](#) – information on federal programs to help you hire the right employees for your business.

[Training on the Job Program \(WCB Alberta\)](#) – subsidy to employers to hire and train someone who is unable to return to their regular job due to a workplace injury. The worker develops skills and gains work experience while the employer receives financial support from WCB during the employee's training period.

[Workforce Partnerships Grant \(Government of Alberta\)](#) – grant program to support labour market adjustment strategies and workforce development through partnerships.

[Workforce Strategies Grant \(Government of Alberta\)](#) – grants to support organizations with innovative solutions that will help Albertans develop new skills and assist employers and industry to grow their workforce.

[Workplace Training Program \(Government of Alberta\)](#) – offers eligible Albertans work-site training and paid work experience. Participating employers provide on-the-job training and/or work experience with government funding contributions, with the expectation that participants maintain employment after completion of the program.

[BRIDGE program | Alberta.ca](#) – a pilot program designed to support women entrepreneurs and small business owners who are actively running their business to move from early-stage operations to an established, growth-ready future.

Grants and Funding Programs – Industry-Specific

[Addressing the Agriculture Labour Task Force Grant Program \(Ag for Life\)](#) – funding to increase public awareness of agricultural career opportunities and to provide human resources training to support worker retention.

[Training & Wage Subsidies for Environmental Jobs \(ECO Canada\)](#) – employment programs that stimulate environmental career pathways, skill development, business growth, workforce support and workforce advancement through wage and training funding.

Grants and Funding Programs – Youth and Apprenticeships

[Alberta Youth Employment Incentive \(CAREERS\)](#) – CAREERS works to connect students to employers for paid internships. Qualified employers can receive up to \$7,500 to hire Albertans aged 15 to 24, helping you fill workforce needs today while investing in the skilled workforce of tomorrow.

[Apprenticeship job creation tax credit \(Government of Canada\)](#) – non-refundable employer tax credit for eligible apprentices.

[Grants and funding for skilled trades and apprenticeship \(Government of Canada\)](#) – Grants, loans, and funding programs to help apprentices, employers, unions, and other organizations participate in apprenticeship.

[Student Work Placement Program \(Government of Canada\)](#) – gives post-secondary students paid work experience related to their field of study. Employers can access funding for each student hired, including first year students or students from an under-represented group (women in STEM, persons with disabilities, newcomers, Indigenous students, visible minorities).

[Supplementary unemployment benefit plan \(SUBP\) \(Government of Canada\)](#) – employers can top up wages while apprentices are in technical training.

[Trade Pathways Program \(Alberta Construction Association\)](#) – participating employers can access financial and recruitment support to help their company develop the next generation of skilled tradespeople in Alberta.

[Youth in Trades Incentive Program \(CAREERS\)](#) – CAREERS works with Alberta schools to connect students to employers for paid internships. YIIP provides qualified employers with financial incentives to hire interns.

Grants and Funding Programs – Tariff Response Resources

[Canada-Alberta Workforce Resilience Initiative \(Government of Alberta\)](#) Provides funding to employers, industry associations and communities in sectors operating in a shifting global trade environment through two streams: Workforce Planning and Employer-led Training.

[Work-Sharing Program - \(Government of Canada\)](#) – helps employers and employees avoid layoffs when there is a temporary decrease in the normal level of business activity, beyond the control of the employer

[Worker Retention Grant for Work-Sharing Employers \(Government of Canada\)](#) allows employers with active and implemented Work-Sharing agreements to top-up the income of their employees, working reduced hours and taking training during non-work time, helping them build new skills while strengthening an organization's long-term resilience.

Resources – Employee Attraction, Recruitment, and Retention

[Agriculture Job Connector \(Government of Alberta\)](#) – matching workers with employers to fill agriculture and agri-food jobs.

[Careers In Energy](#) – free resources for small to large energy industry employers to help hiring and retention practices evolve and shift with the changing skills and knowledge demands of the energy sector.

[Job Bank \(Government of Canada\)](#) – advertise your job for free and access free tools and resources to help you find, hire, and retain the right workers.

[Labour Market Information \(Government of Alberta\)](#) – wage and salary information and job market forecasts, trends, statistics, and profiles.

[Level UP \(Riipen\)](#) – enables employers to connect with students from across Canada for paid, short-term, remote projects.

[Tourism HR Canada](#) – pan-Canadian organization with a mandate aimed at building a world-leading tourism workforce by facilitating, coordinating, and enabling human resource development activities.

[Tourism industry | Alberta.ca](#) - provides employers with direct government support, offering guidance, information, and connections to programs that support tourism business development and workforce needs.

[Industry Hub | Travel Alberta](#) - is a centralized resource for tourism employers, offering tools, workforce support, and market insights to help strengthen and grow their business.

[Ask Kate | Tourism Industry Association of Alberta](#) - is a free advisory service that connects tourism employers with expert guidance on business operations, funding, workforce, and industry regulations.

[Training for Work \(Government of Alberta\)](#) - Are you an employer looking for skilled employees? Contact one of our service providers to connect to job ready graduates in your area. Follow the link for more information and to see a list of Training for Work programs across Alberta.

[Wage and salary information \(Government of Alberta\)](#) – analysis of wages/salaries across a variety of occupations in Alberta.

Other Programs and Resources

[Alberta Advantage Immigration Program \(AAIP\) \(Government of Alberta\)](#) – an economic immigration program for permanent residence in Alberta. There are several streams for workers that employers should be aware of.

[Alberta Purchasing Connection \(APC\) \(Government of Alberta\)](#) – easy to use tool that lets public and private sector users manage, advertise, distribute, and download public purchasing opportunities for goods, services, and construction in Alberta. Check APC for funding or proposal opportunities.

[Business Benefits Finder \(Government of Canada\)](#) – get a list of government programs and services for your business.

[Business Link](#) – small business advice in Alberta to help small businesses start and thrive.

[Community Futures Alberta](#) – offers business loans, resources, mentoring, guidance and support for rural small business owners and entrepreneurs.

[Employment Standards \(Government of Alberta\)](#) – rules, regulations, compliance measures, and education and resources for employers and employees in Alberta workplaces.

[Francophone Mobility Work Permit](#) – a program for employers to hire French speaking temporary workers without a labour market impact assessment.

[Health and safety eNews \(Government of Alberta\)](#) – monthly Occupational Health and Safety newsletter.

[Menopause Works Here -Creating a Menopause Inclusive Workplace](#) (Menopause Foundation)- resources and support for employers to provide practical guidance to inspire your organization to take action towards a menopause inclusive workplace.

[Prairies Economic Development Canada \(PrairiesCan\) \(Government of Canada\)](#) – federal department that supports economic growth across the Canadian Prairies by helping people navigate federal economic programs and services.

[Procurement support for business \(Government of Canada\)](#) – resources and supports available to support procurement with the Government of Canada.

[Regional economic development resources \(Government of Alberta\)](#) – resources to help community leaders, industry and business diversify and grow their regional economies.

[Small business resources \(Government of Alberta\)](#) – service helping small businesses connect to resources such as funding opportunities, mentorship programs, and expert advice. For more information, email [Biz Connect](#).

[Tradesecrets \(Government of Alberta\)](#) – information about apprentice services, certification, trades in Alberta, regulations, etc.

[Trucking HR Canada](#) – a non-profit organization working to ensure Canada’s freight transportation network has the skilled workforce needed for today and into the future.

[Work-Sharing Program \(Government of Canada\)](#) – helps employers and employees avoid layoffs when there is a temporary decrease in the normal level of business activity, beyond the control of the employer.

[Anderson Career Training Institute – Free Self-Employment Training In Alberta](#) free, government-funded program that supports new and early-stage entrepreneurs through business training, mentorship, and community connection. It includes a 10-week theory phase, 16 weeks of mentorship, and a 3-month post-mentorship touchpoint. To qualify, applicants must be 18 or older, a Canadian citizen, and generally have a business under 2 years old. The program serves new entrepreneurs, home-based businesses looking to scale, and early-growth businesses, adding new revenue streams