



MINUTES

August 10, 2026, 2026 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Jennie McMasters, Roger Miller, Dave Mitchell and Erin Shields.

ABSENT: Councillor Shauna Strong

OTHERS PRESENT:	Tara Vandervalk	Chief Administrative Officer
	Sara-Lynn Lyons	Legislative Services & Communications
	Georgina Sharpe	Planning and Development Officer
	Bill Woytiuk	Managers of Operations
	Kattie Schlamp	Oldman River Regional Services Commission

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:02 p.m.

RESOLUTION # 188 – 26/08/10 - Czop

The Regular Council agenda for August 10, 2026, was accepted as presented. CARRIED

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Strategic Plan Quarterly Report for June – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for July 2026 - E

RESOLUTION # 189 – 26/08/10 – Miller

Moved that all written reports, as recorded on the agenda for August 10, 2026 be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 July 13, 2026 Regular Council Meeting Minutes – E

RESOLUTION # 190 – 26/08/10 - Mitchell

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held July 13, 2026, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Bylaw 1429/26 Designate Municipal Historic Resource Keep Hospital – E

RESOLUTION # 191 – 26/08/10 - McMasters

Moved to read Town of Nanton Bylaw # 1429/26, a Bylaw to designate Condo Plan # 031 2590 also known as 2207 20th Street as a municipal historic resource for a first time. CARRIED

RESOLUTION # 192 – 26/08/10 - Shields

Moved to read Town of Nanton Bylaw # 1429/26 for a second time. CARRIED

RESOLUTION # 193 – 26/08/10 - Mitchell

Unanimous consent to read Town of Nanton Bylaw # 1429/26 for a third time was granted by all Council present. CARRIED

RESOLUTION # 194 – 26/08/10 - Czop

Moved to read Town of Nanton Bylaw # 1429/26 for a third and final time. CARRIED

Bill Woytiuk entered the meeting at 7:14 p.m. by electronic attendance

5. NEW & UNFINISHED BUSINESS:

5.1 Request for Decision Volunteer Firefighter Policy Town of Nanton Employees – E

RESOLUTION # 195 – 26/08/10 - McMasters

Moved to adopt the Volunteer Fire Fighters' Policy as presented, allowing eligible Town employees to respond to emergency calls during regular working hours, where operationally feasible and with supervisor approval, without loss of regular pay. CARRIED

5.2 Request for Decision Industrial Road Project Grants – E

RESOLUTION # 196 – 26/08/10 - Miller

Moved to direct the Chief Administrative Officer to apply to the Trade Diversification Corridors Fund for funding toward the construction and improvement of the Industrial Road project at 18th and 19th Avenue, with the Town's remaining project costs to be referred to future budget deliberations. CARRIED

RESOLUTION # 197 – 26/08/10 - Czop

Moved to direct the Chief Administrative Officer to apply to the Strategic Transportation Infrastructure Program – Resource Road Program for funding toward the construction and improvement of the Industrial Road project at 18th and 19th Avenue. CARRIED

5.3 Request for Decision Municipal Communication Signage Policy – E

RESOLUTION # 198 – 26/08/10 – Shields

Moved to approve the Municipal Communication Signage Policy as presented, establishing a consistent framework for the use, scheduling, operation and content management of municipally owned or managed communication signage. CARRIED



5.4 Information Brief Communication Plan - E

Council expressed support for the direction presented, noting its alignment with Council's strategic priorities.

5.5 Information Brief Rural Renewal Stream – E

Council thanked CAO Vandervalk for her report and the additional information gathered regarding the Rural Renewal Stream.

5.6 Information Brief RH Borden Wastewater Collection System Analysis – E

Council thanked Operations Manager Woytiuk for his report and the information provided regarding the wastewater collection system analysis.

Bill Woytiuk left the meeting at 7:50 p.m.

5.7 Information Brief Tribute Wall – E

Council expressed support for the proposed Tribute Wall and Community Recognition Display initiative.

Councillor Roger Miller left the meeting at 8:00 and returned at 8:02 p.m.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Oak's Tree of Love Proclamation Request – E

RESOLUTION # 199 – 26/08/10 - Mitchell

Moved that Council proclaim October 15, 2026, as Pregnancy and Infant Loss Awareness Day in the Town of Nanton, recognizing and supporting families who have experienced the loss of a baby or child. CARRIED

6.1.2 Counselling Alberta Proclamation Request – E

RESOLUTION # 200 – 26/08/10 - Miller

Moved that Council proclaim October 8, 2026, as National Depression Screening Day in the Town of Nanton and encourage residents to recognize the importance of mental health awareness and early screening. CARRIED

6.2 FOR INFORMATION:

6.2.1 Oldman Watershed Council Thank You – E

6.2.2 National Police Federation Call to Action Strengthening Public Safety In Alberta – E

- 6.2.3 Police Review Commission Quarterly Data Report April – June 2026 – E
- 6.2.4 Alberta SouthWest Regional Aviation and Aerospace Cluster – E
- 6.2.5 Oldman River Regional Services Commission Summer 2026 Periodical Urban Forests – E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 201 – 26/08/10 - McMasters

IT WAS MOVED at 8:06 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

- 7.1 Personnel ATIA Section 29 Advice from Officials
- 7.2 Land Matters ATIA Section 28 Local Public Body Confidences and Section 29 Advice from Officials

Kattie Schlamp entered the meeting at 8:32 p.m.

- 7.3 Northwest Area Structure Plan Section 19 Disclosure Harmful to Business Interests of a Third Party
- CARRIED

RESOLUTION # 202 – 26/08/10 - Mitchell

IT WAS MOVED to reconvene the Regular Meeting at 9:09 p.m. CARRIED

RESOLUTION # – 26/08/10 – McMasters

Moved that Council approve the addition of one full-time Assistant Utility Operator position and direct the Chief Administrative Officer to proceed with recruitment, with the associated ongoing costs to be incorporated into the 2027 Water and Wastewater operating budgets.

RESOLUTION # 203 – 26/08/10 – Shields

Moved that Council approve an eight month extension to Clause 18 of the Lot Sale Agreement for Lot 3, Block 86, Plan 071 5724, municipally known as 149 Westview Drive, extending the deadline to commence construction to April 9, 2027, and the deadline to complete construction to August 9, 2028 with no further extensions available.

8. ADJOURNMENT:

RESOLUTION # 204 – 26/08/10 - Czop

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:11 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL

TV:sl



CHIEF ADMINISTRATIVE OFFICER

These minutes accepted and signed this 8th, day of September 2026.