MINUTES

Monday, October 19, 2026, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT:	Mayor Jennifer Handley and Councillors Victor Czop, Jennie McMasters, Roger Miller, Dave Mitchell and Erin Shields	
ABSENT:	Councillor Shauna Strong	
OTHERS PRESENT:	Tara Vandervalk	Chief Administrative Officer
	Clayton Gillespie	Corporate Services Manager
	Sara-Lynn Lyons	Legislative Services & Communications
	Georgina Sharpe	Planning and Development Officer
	Dothlyn McFarlane	Chinook Arch Regional Library System

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 273 – 26/10/19 - Czop
The Regular Council agenda for October 19, 2026, was accepted as presented. CARRIED

2. PRESENTATIONS:

2.1 Chinook Arch Regional Library System – E

Councillor Roger Miller left the meeting at 7:22 p.m. and returned at 7:24 p.m.

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:
3.1.1 Status Report – E
3.1.2 Capital Plan Status - E
3.1.3 Monthly Report – E
3.1.4 Strategic Plan Quarterly Report for 3rd Quarter 2026 - E

3.2 FINANCIAL:
3.2.1 Accounts Payable Reports for September 2026 - E

3.3 DEPARTMENT:
3.3.1 Corporate Services Manager - E
3.3.2 Operations Manager – E
3.3.3 Recreation Manager - E
3.3.4 Planning & Development Officer - E
3.3.5 Fire Chief - E
3.3.6 Peace Officer – E
3.3.7 Emergency Management – E
3.3.8 Legislative Services and Communications – E

3.4 COUNCIL:

3.4.1 MAYOR JENNIFER HANDLEY
3.4.2 COUNCILLOR VICTOR CZOP
3.4.3 COUNCILLOR JENNIE MCMASTERS
3.4.4 COUNCILLOR ROGER MILLER
3.4.5 COUNCILLOR DAVE MITCHELL
3.4.6 COUNCILLOR ERIN SHIELDS
3.4.7 COUNCILLOR SHAUNA STRONG

RESOLUTION # 274 – 26/10/19 -
Moved that all written reports, as recorded on the agenda for October 19, 2026, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 October 5, 2026 Regular Council Meeting Minutes – E

RESOLUTION # 275 – 26/10/19 - Miller
The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held October 5, 2026, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Draft Bylaw 1433/26 Community Bylaw – E

RESOLUTION # 276 – 26/10/19 – Czop
Moved to read Town of Nanton Bylaw # 1433/26, a Bylaw to mitigate noise, nuisances and unsightly premises in The Town of Nanton for a second time. CARRIED

. CARRIED

RESOLUTION # 277 – 26/10/19 – Miller
Moved to read Town of Nanton Bylaw # for a third and final time. CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Information Brief Parks, Recreation and Open Space Master Plan – E

Administration presented an information brief on the Parks, Recreation and Open Space Master Plan, outlining potential updates, future recreation priorities, and proposed public engagement opportunities.

5.2 Request for Decision Peace Officer Policies – E

RESOLUTION # 278 – 26/10/19 - McMasters
Moved that Council approve the Municipal Enforcement Privacy Policy as presented. CARRIED

RESOLUTION # 279 – 26/10/19 - Shields
Moved that Council approve the Municipal Enforcement In-Car Audio/Visual Equipment and Body-Worn Camera Policy as presented. CARRIED

RESOLUTION # 280 – 26/10/19 - Czop
Moved that Council approve the Municipal Enforcement Public Complaints Enforcement Policy as presented, replacing Public Complaints Process Policy 26-108-22/03/21. CARRIED

5.3 Information Brief Yard Waste Area – E

Administration presented an information brief on yard waste operations, outlining proposed operational improvements and fee options for 2027 as part of the Fees and Rates Bylaw review.

5.4 Information Brief Fees and Rates – E

Administration presented an information brief on the review of Schedules D through J of the Fees and Rates Bylaw, outlining proposed fee adjustments and recommendations for consideration in the development of an updated bylaw for 2027.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Community Peace Office Program Lethbridge Polytechnic – E

6.2 FOR INFORMATION:

6.2.1 Willow Creek Rural Crime Watch AGM – E

6.2.2 Oldman River Regional Services Commission 2026 – 2031 Strategic Plan – E

Georgine Sharpe left the meeting at 8:42 p.m.

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 281 – 26/10/19 - Mitchell
IT WAS MOVED at 8:42 p.m. Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

7.1 Community Organization Property Tax Exemption (COPTER) Review ATIA Section 29 Advice from Officials

7.2 Regional Water Line Update ATIA Section 26 Disclosure harmful to Intergovernmental Relations and Section 29 Advice from Officials

CARRIED

RESOLUTION # 282 – 26/10/19 - Shields

IT WAS MOVED to reconvene the Regular Meeting at 8:56 p.m. CARRIED

RESOLUTION # 282 – 26/10/19 – McMasters

Moved that Council direct the Chief Administrative Officer to review the Town's Community Organization Property Tax Exemption requirements and prepare recommendations for additional eligibility verification, financial disclosure and property-use criteria, including consideration of the Town's authority under Section 362(2) of the Municipal Government Act. CARRIED

8. ADJOURNMENT:

RESOLUTION # 283 – 26/10/19 – Miller

IT WAS MOVED to adjourn the Regular Meeting of Council at 8:58 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL **CHIEF ADMINISTRATIVE OFFICER**

TV:sl

These minutes accepted and signed this 2nd day of November 2026.