



# MINUTES

Monday, January 16, 2023 at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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**COUNCIL PRESENT:** Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, Ken Sorenson  
On Leave: Councillor Kevin Todd.

**OTHERS PRESENT:**

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services Manager
Nicole Roy	Legislative Services Clerk
Clayton Gillespie	Corporate Services Manager
Georgina Sharpe	Planning & Development Officer
Lorraine Hjalte & Pam Woodall	Nanton & District Chamber of Commerce

### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

### RESOLUTION # 11 – 23/01/16 - Czop

The Regular Council agenda for January 16, 2023, was accepted with the following addition:

7.3 Wastewater Treatment Plant and Valleyfield - FOIP Section 25(1) Disclosure harmful to economic and other interests of a public body

CARRIED

### 2. PRESENTATIONS: None scheduled

### 3. REPORTS:

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Monthly Report - E

#### **3.2 FINANCIAL:**

- 3.2.1 Accounts Payable Reports - December 2022 month end - E

#### **3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager - E
- 3.3.3 Planning & Development Officer - E
- 3.3.4 Fire Chief - E
- 3.3.5 Peace Officer - E
- 3.3.6 Strategic Plan Quarterly Report ending December 2022 - E

#### **3.4 COUNCIL:**

- 3.4.1 MAYOR JENNIFER HANDLEY – MLA Reid Letter - E

- 3.4.2 COUNCILLOR VICTOR CZOP - E  
3.4.7 COUNCILLOR JOHN DOZEMAN - E

**RESOLUTION # 12 - 23/01/16 - Dozeman**

Moved that all written reports, as recorded on the agenda for January 16, 2023, be received for information and filing. CARRIED

**4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

**4.1 ADOPTION:**

**4.1.1 Regular Council Meeting January 3, 2023 Minutes – E**

**RESOLUTION # 13 - 23/01/16 - Miller**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held January 3, 2023, were accepted as distributed. CARRIED

**4.2 BUSINESS ARISING FROM THE MINUTES:**

**4.2.1 Resolution #6 – 23/01/03: Building wrap at Tom Hornecker Recreation Centre – E**

**RESOLUTION # 14 - 23/01/16 - Mitchell**

Moved that Council budget \$5,000 of economic development funds for 2023 to test a viny wrap on a 3 m by 6 m section of the south wall of the Tom Hornecker Recreation Centre. CARRIED

**5. NEW & UNFINISHED BUSINESS:**

**5.1 RFD: Economic Development Projects 2023 - E**

**RESOLUTION # 15 - 23/01/16 - Dozeman**

Moved to recess the Regular Meeting of Council to hold a Committee of the Whole meeting at 7:39 p.m. in regards to Agenda Item 5.1 Economic Development Projects 2023, in order for Nanton & District Chamber of Commerce Members, Lorraine Hjalte and Pam Woodall, to join the discussion. CARRIED

Lorraine Hjalte and Pam Woodall left the meeting at 7:39 p.m.

**RESOLUTION # 16 - 23/01/16 - Dozeman**

Moved to reconvene the Regular Meeting of Council at 8:46 p.m. CARRIED

**RESOLUTION # 17 - 23/01/16 - Miller**

Moved that the Town's Economic Development projects for 2023 include:

- Increasing the annual financial support to Nanton and District Chamber of Commerce to \$4,000 in 2023 and \$5,000 in 2024.
- Approving a promotional video budget of \$16,000 for 2023.
- Apply for Community Designation under the Alberta Advantage Immigration Program – **Entrepreneur** Stream.

CARRIED



**RESOLUTION # 18 - 23/01/16 - Dozeman**

Moved to request further information from the Chief Administrative Officer in collaboration with the Nanton & District Chamber of Commerce to bring back a Request for Decision regarding Marketing. CARRIED

**5.2 Mosquito Creek Foundation request for Collaborative Needs Assessment – E**

**RESOLUTION # 19 - 23/01/16 - Czop**

Moved to support the development of a Needs Assessment for the Mosquito Creek Foundation in regards to the potential for upgrading or rebuilding of the Silver Willow Lodge, in collaboration with the Municipal Districts of Willow Creek and Ranchland, for an application for the Provincial program, "Stronger Foundations Affordable Housing Partnership". CARRIED

**5.3 RFD: Dust Control Policy – E**

**RESOLUTION # 20 - 23/01/16 – Miller**

Moved to adopt a baseline municipal dust suppression policy, as attached to these minutes as Schedule "A". CARRIED

**5.4 Uncollectable accounts – E**

**RESOLUTION # 21 - 23/01/16 – Mitchell**

Moved to cancel the below listed accounts as being deemed uncollectible:

Customer/Acct #	Total outstanding	Year
002883	\$60.00	2021
003844	\$2,769.19	2020
006000.01	\$194.29	2020
010800.03	\$130.52	2020
016900.03	\$1.65	2021
020900.01	(\$4.30)	2021
025300.03	(\$0.90)	2021
027800.02	(\$1.75)	2021
033000.01	(\$1.99)	2021
036400.07	(\$15.58)	2022
041000.02	(\$3.36)	2021
036400.08	(\$25.17)	2021
042100.03	\$0.91	2022
044700.05	(\$57.05)	2020
053200.04	\$345.85	2021
060100.03	\$0.07	2022
064700.02	\$188.55	2021
068800.00	(\$5.68)	2022
073400.04	(\$0.80)	2022
086500.01	(\$3.60)	2022
128700.00	\$2.69	2022
162000.00	(\$47.52)	2020
162800.00	(\$0.42)	2021

**Total outstanding: \$3,525.60**



CARRIED

**6. CORRESPONDENCE:**

**6.1 FOR ACTION: None**

**6.2 FOR INFORMATION:**

6.2.1 Bow Island Letter to Province re: EMS Services – E

6.2.2 MD Willow Creek Cemetery Agreement Bylaw for Town's Cemetery within MD Jurisdiction - E

**7. CLOSED CONFIDENTIAL SESSION:**

**RESOLUTION # 22 - 23/01/16 - Sorenson**

IT WAS MOVED to recess the Regular Meeting at 9:00 p.m. in order to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Lot Sale consideration – FOIP Section 24(1) Advice from officials

7.2 Nanton Medical Clinic – FOIP Sections 21(1) Disclosure harmful to intergovernmental relations and 25(1) Disclosure harmful to economic and other interests of a public body.

7.3 ADDITION: Wastewater Treatment Plant and Valleyfield Information – FOIP Section 25(1) Disclosure harmful to economic and other interests of a public body

CARRIED

**RESOLUTION # 23 - 23/01/16 - Miller**

IT WAS MOVED to reconvene the Regular Meeting at 10:13 p.m. CARRIED

**RESOLUTION # 24 - 23/01/16 – Czop**

Moved to direct the Chief Administrative Officer to contact both the Alberta Minister of Environment and Protected Areas and Minister of Transportation and Economic Corridors in regards to the Alberta Municipal Water/Wastewater Partnership application and potential solutions regarding sludge disposal at the City of Calgary's Valleyfield wastewater plant. CARRIED

**8. ADJOURNMENT:**

**RESOLUTION # 25 - 23/01/16 - Dozeman**

IT WAS MOVED to adjourn the Regular Meeting of Council at 10:14 p.m.

TOWN OF NANTON

  
CHIEF ELECTED OFFICIAL

  
CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 6<sup>th</sup> day of February, 2023.



# POLICY

Department: Roads  
32 - 20 - 23/01/16

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## DUST SUPPRESSION

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### PURPOSE:

To formalize the Town's approach to annual dust suppression provided to select unpaved road surfaces within town limits.

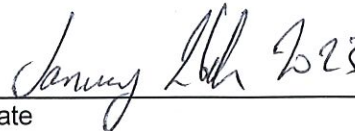
### POLICY:

1. Unabated dust from gravel roads may pose safety and nuisance concerns, with the Town identifying critical areas for annual treatment from the Operations budget.
2. The Town cannot accommodate requests for additional areas or treatments of dust suppression (at cost as a sale of service) at this time.
3. While nuisance concerns are empathized with, the Town has a limited annual budget available for dust suppression and prioritizes this work accordingly in line with this policy.
4. This policy represents a formalised 'baseline' to enable better understanding by the public and an easier, more transparent, starting place for discussing levels of service and value for money in future.


### PROCEDURE:

1. The Town will implement the use of products that meet environmental standards and its discretionary needs, while always reviewing and exploring different options.
2. The Town will apply dust suppression annually in front of the properties and lands identified in Schedule 'A'.
3. Property owners or residents who wish to pay for additional or repeat applications of dust suppression on any unpaved municipal streets, avenues or alleys privately from contracted service providers may do so as long as the Operations Department have an opportunity to first review and approve the proposed location(s), product and application methodology.

  
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 MAYOR

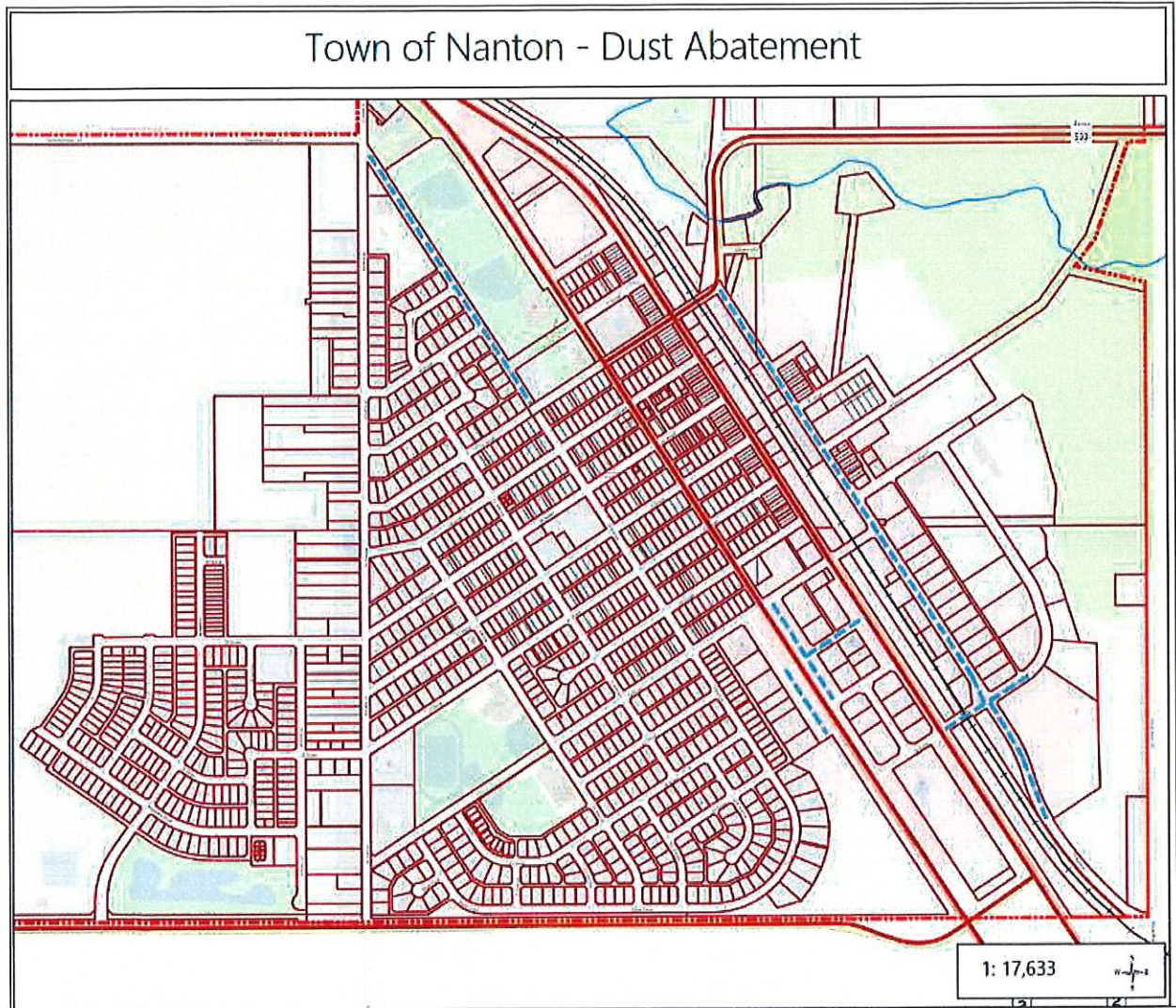
  
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 Date

  
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 CHIEF ADMINISTRATIVE OFFICER

  
 \_\_\_\_\_  
 Date

Policy #32 – 20 – 23/01/16 Schedule 'A'

Dust Suppression Areas



REFERENCE NUMBER: Res # 20 - 23/01/16  
REPLACES POLICY DATED: N/A



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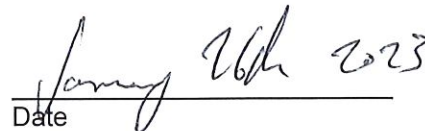
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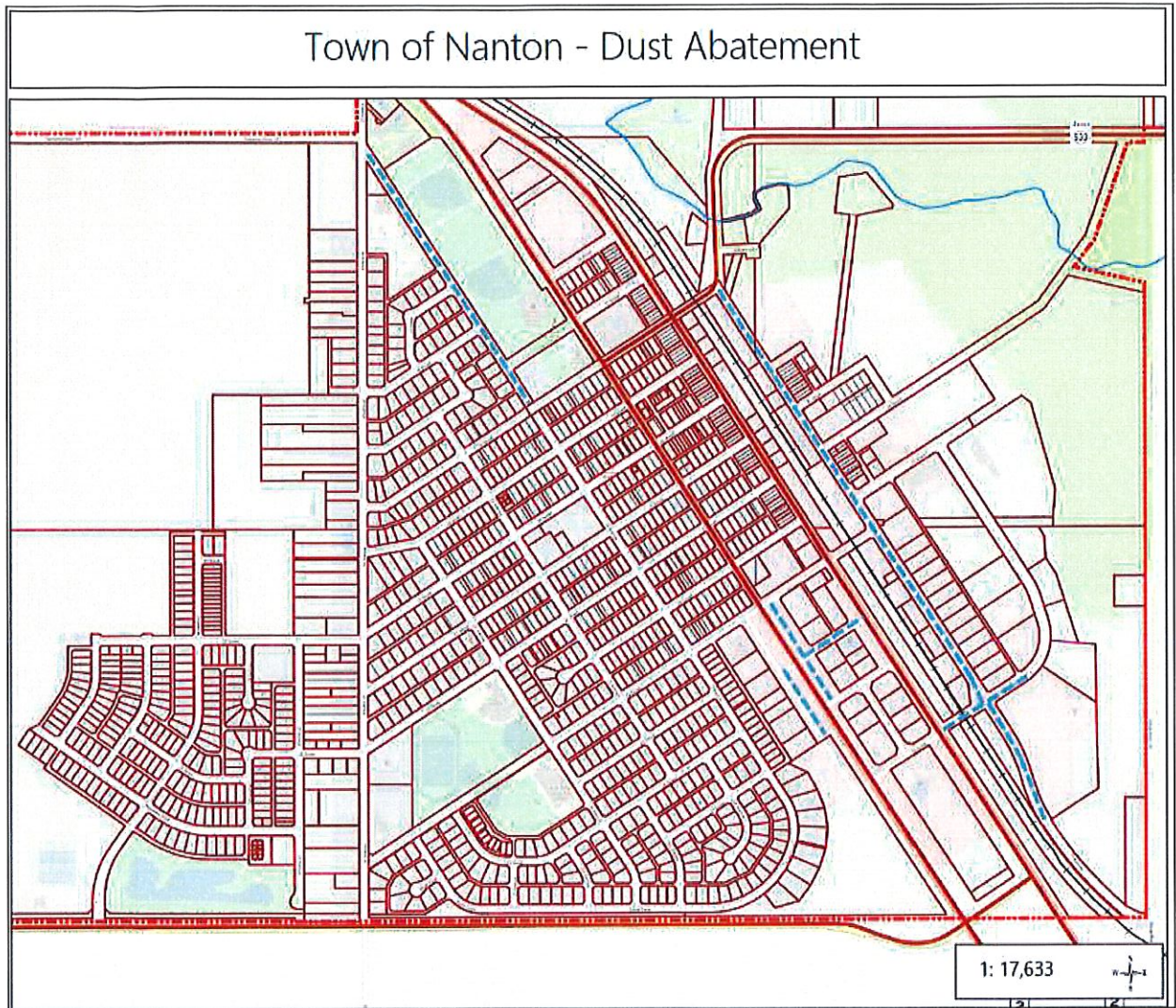
  
Date

  
CHIEF ADMINISTRATIVE OFFICER

  
Date

Policy #32 – 20 – 23/01/16 Schedule 'A'

Dust Suppression Areas



REFERENCE NUMBER: Res # 20 - 23/01/16  
REPLACES POLICY DATED: N/A

*Handwritten signatures in blue ink.*