



AGENDA

Monday April 1, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 March 18, 2024 Regular Meeting Minutes - E

4.1.2 March 25, 2024 Committee of the Whole Minutes - E

4.2 BUSINESS ARISING FROM THE MINUTES:

5. NEW & UNFINISHED BUSINESS (Requests for Decision):

5.1 Tax Rate Bylaw - E

5.2 Request for Decision: Municipal Naming Policy – E

5.3 Proposed Special Meeting of Council (April 29th)

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION (including signed by Mayor outgoing):

6.2.1 Municipal District of Willow Creek – Intermunicipal recreation Funding Agreement -E

7. CLOSED CONFIDENTIAL SESSION:

7.1 Sewer Line Repairs – FOIP Section 24 (1) Advice from Officials - E

- 7.2 PSAB 3280 Asset Retirement Obligations – FOIP Section 24 (1) Advice from Officials and FOIP Section 26 Testing Procedures, Tests and Audits - E
- 7.3 Development Request – FOIP Section 24 (1) Advice from Officials - E

8. ADJOURNMENT:

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: **GOV** = Governance **FIN** = Finance **SERV** = Services **REC** = Recreation & Culture
ECD = Economic & Community Develop **CW** = Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting March 18, 2024				
76-24/03/18	RFD for CGEDC requests		IP	
77-24/03/18	RFD cost of Fire Services to cover AHS ambulance		IP	CS/CAO
82-24/03/18	Notice of Public Hearing LUB April 16, 2024		C	DO/LS
84-24/01/15	Post and file Bylaw 1386/24 Non-res property tax		C	LS
89/93-24/03/15	Post and file Bylaw 1387&1388 ATB LOC & CC		C	LS
94-24/03/15	ICF/MOU with FC/THR and possibly Okotoks re water		IP	CAO

COUNCIL

Res #	Description	Notes	Status	FWD
Committee Recommendations				
23/10/16	Funding public skate – incorporation into policy, preferably the ice allocation policy	Reg 23/11/06	IP	LS/CS
9-24/01/08	Policy for Public Recognition		IP	LS
25-24/01/22	CAO to prepare RFP for contracted street sweeping	3-23/09/21	IP	CAO/CS
36-24/02/05	RFD – Community Centre Utilities		IP	CS
35-28-24/02/05	Payment of 2024 Community Support Grants		C	CS
66-24/03/04	File & post Bylaw 1384/24 Interest Charges to website		C	LS
67-24/03/04	File & post Tribute Wall Policy		C	LS
68-24/03/04	RFD – Tribute Wall		IP	CAO/LS
70-24/03/04	Bylaw 1386/24 Tax incentives to legal for review		C	CAO
71-24/03/04	2024 Operating Budget for approval		C	CS

DEPARTMENTS

Res #	Description	Notes	ST	fw
148-23/05/15	Wastewater Plant upgrade – Town funding \$581,900 borrowing & \$581,900 reserves Additional funding recd 6.2.2 24/01/22 – Aeration project	Borrow bylaw req'd \$184,620	IP	CS
210 – 23/08/14	Land Use Bylaw update process – include letter of opposition to secondary suites - J. Cooper & petitioners		IP	DO
222 - 23/09/05	Purchase skid-mounted flusher in 2024 budget process	4-23/08/30	IP	CS/OPS
262 – 23/10/02	Additional Utility Operator consideration in 2024 budget	2024 budget	IP	CS
327-23/11/20	CAO to review By#1339 Non-Res Subclass prior 09/24	Replacement bylaw required	C	CS/CAO



ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
CW 1-22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program	Entrepreneur Stream secured - CAO
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service	Fire Chief/CAL
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserviced industrial lands	Future consideration contingent on Climate Action Centre funding – CS
CAO Comment: <i>These items should be individually discussed at a future Committee of the Whole.</i>		


NANTON
 EST 1903
 CHIEF ADMINISTRATIVE OFFICER





MINUTES

Monday, March 18, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, Ken Sorenson and Kevin Todd.

OTHERS PRESENT:	Neil Smith	Chief Administrative Officer
	Clayton Gillespie	Corporate Services Manager
	Sara-Lynn Lyons	Legislative Services & Communications
	Georgina Sharpe	Planning & Development Officer
	Bill Woytiuk	Operations Manager
	Lynne Cox	Nanton Quality of Life Foundation
	Leo Wieser	Canadian Grain Elevator Discovery Centre
	Evan Jersch	Deputy Fire Chief

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 75 – 24/03/18 - Todd

The Regular Council agenda for March 18, 2024 was accepted with the following addition:

7.2 Town Office Consideration – FOIP Section 23(1) Local public body confidences. CARRIED

2. PRESENTATIONS:

2.1 Nanton Quality of Life – Report to Community for 2023 Work Completed 7:05 – 7:16 p.m. – E

Lynne Cox director of the Nanton Quality of Life Foundation made a presentation to Council on the work that they completed in 2023. Council thanked Lynne for the support the organization and its volunteers continually provided to the residents of the Town of Nanton.

2.2 Canadian Grain Elevator Discovery Centre – 2024 Projects 7:17 – 7:25 p.m.

Leo Wieser President of the Canadian Grain Elevator Discovery Centre presented to Council on their 2024 projects and events. Council thanked Leo for his presentation for being a steward of the Nanton Grain Elevators.

Lynne Cox left the meeting at 7:34 p.m.

RESOLUTION # 76 – 24/03/18 - Dozeman

Moved that the Chief Administrative Officer bring back a Request for Decision to Council to review the Canadian Grain Discovery Centre's requests to Council in regard to their 20 year Master Plan. CARRIED

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

3.1.2 Monthly Report - E

3.2 FINANCIAL:

3.2.1 Accounts Payable Reports for February 2024

3.3 DEPARTMENT:

3.3.1 Corporate Services Manager - E

3.3.2 Operations Manager - E

3.3.3 Planning & Development Officer - E

3.3.4 Fire Chief – E

RESOLUTION # 77 – 24/03/18 - Miller

Moved that the Chief Administrative Officer bring back an information brief for the Regular Council Meeting of April 1, 2024 in regard to the cost of Fire Services that are covering the lack of ambulance service by Alberta Health Services in the Town of Nanton. CARRIED

3.3.5 Peace Officer - E

3.4 COUNCIL:

3.4.2 COUNCILLOR VICTOR CZOP - E

3.4.3 COUNCILLOR ROGER MILLER - E

RESOLUTION # 78 – 24/03/18 - Mitchell

Moved that all written reports, as recorded on the agenda for March 18, 2024, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 Regular Council Meeting Minutes March 4, 2024 - E

RESOLUTION # 79 – 24/03/18 - Czop

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held March 4, 2024, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 2024 Operating Budget – E

RESOLUTION # 80 – 24/03/18 - Dozeman

Move to approve that \$3,112,047 in net municipal taxes be collected in 2024, as outlined in the 2024 to 2026 Multi-year Budget attached to these minutes as Schedule 'A'. CARRIED

4.2.2 Bylaw 1389/24 Land Use Bylaw – E

RESOLUTION # 81 – 24/03/18 – Mitchell

Moved to read the Town of Nanton Bylaw #1389/24, a Land Use Bylaw to replace Bylaw 1246/13 and all amendments thereto, for the first time. CARRIED

RESOLUTION # 82 – 24/03/18 - Czop

Moved to hold a Public Hearing in regard to Town of Nanton Land Use Bylaw #1389/24 at a Special Council Meeting, on April 16, 2024 at 7:00 p.m. at the Nanton Council Chambers. CARRIED



4.2.3 Bylaw 1386/24 Non-Residential Property Tax Incentives – E

RESOLUTION # 83 – 24/03/18 - Todd

Moved to read Town of Nanton Bylaw #1386/24 **as amended** for a second time. CARRIED

RESOLUTION # 84 – 24/03/18 - Dozeman

Moved to read Town of Nanton Bylaw #1386/24 for a third and final time. CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Assessment Roll Summary 2023 Assessments for the 2024 Tax Year – E

RESOLUTION # 85 – 24/03/18 - Czop

Moved that the summary of 2023 Assessments for the 2024 Tax Year prepared by Benchmark Assessment Consultants, as recorded on the agenda for March 18, 2024, be received for information and filing. CARRIED

5.2 Borrowing Bylaws 1387/24 Alberta Treasury Branch Line of Credit and 1388/24 Alberta Treasury Branch Credit Card – E

RESOLUTION # 86 – 24/03/18 - Miller

Moved to read Town of Nanton Bylaw #1387/24, a Bylaw to authorize the Council to incur indebtedness through a line of credit for a maximum amount of \$250,000 for the purpose of interim cash flow, for a first time. CARRIED

RESOLUTION # 87 – 24/03/18 - Sorenson

Moved to read Town of Nanton Bylaw #1387/24 for a second time. CARRIED

RESOLUTION # 88 – 24/03/18 - Dozeman

Unanimous consent to read Town of Nanton Bylaw #1387/24 for a third time was granted by all Council present. CARRIED

RESOLUTION # 89 – 24/03/18 - Mitchell

Moved to read Town of Nanton Bylaw #1387/24 for a third and final time. CARRIED

RESOLUTION #90 – 24/03/18 - Todd

Moved to read Town of Nanton Bylaw #1388/24, a to authorize the Council to incur indebtedness as a credit card holder for a maximum amount of \$35,000 for the purpose of daily operational purchasing. CARRIED

RESOLUTION # 91 – 24/03/18 - Mitchell

Moved to read Town of Nanton Bylaw #1388/24 for a second time. CARRIED

RESOLUTION # 92 – 24/03/18 - Sorenson

Unanimous consent to read Town of Nanton Bylaw #1388/24 for a third time was granted by all Council present. CARRIED

RESOLUTION # 93 – 24/03/18 - Miller

Moved to read Town of Nanton Bylaw #1388/24 for a third and final time. CARRIED



5.3 NOTICE OF MOTION (Councillor Miller):

RESOLUTION #94 – 24/03/18 - Miller

That Council pursue an Intermunicipal Collaboration Framework agreement or Memorandum of Understanding with the Town of High River, Foothills County and/or the Town of Okotoks with a particular immediate focus on protocols for possible shared long term water treatment and distribution arrangements and other strategic plans and adding this action item to the Strategic Plan *Governance and Corporate Services* priority. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION: None

6.2 FOR INFORMATION:

- 6.2.1 Emergency Service Committee Meeting Minutes November 22, 2022 - E
- 6.2.2 Alberta Public Safety and Emergency Services - Police Funding Model (PFM) Regulation - E
- 6.2.3 Alberta Municipal Affairs – Budget 2024 – E
- 6.2.4 Livingstone Range School Division – Funding Approval for Nanton Schools – E
- 6.2.5 Alberta Environment and Protected Areas – Nanton Wastewater System – E
- 6.2.6 Alberta Southwest Board Minutes of February 7, 2024 – E
- 6.2.7 MPE Report and Operations Manager Response – Wastewater Treatment Plant (WWTP) Sludge Dewatering/Dehydrating System dated December 8, 2023 – E

Leo Wieser and Evan Jersch left the meeting at 8:52 p.m.

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION #95 – 24/03/18 - Dozeman

IT WAS MOVED to recess the Regular Meeting at 8:52 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

- 7.1 Advice from Officials – Wastewater Treatment Plant (WWTP) Collection Infiltration - FOIP Section 24(1) Advice from officials.
 - 7.2 Town Office Consideration – FOIP Section 23(1) Local public body confidences.
- CARRIED

RESOLUTION #96 – 24/03/18 - Miller

IT WAS MOVED to reconvene the Regular Meeting at 9:43 p.m.

8. ADJOURNMENT:

RESOLUTION #97 – 24/03/18 - Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:44 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 1st day of April, 2024.





MINUTES

Monday March 25, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

COUNCIL COMMITTEE OF THE WHOLE MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop (electronic attendance), John Dozeman, Dave Mitchell (electronic attendance), Ken Sorenson and Kevin Todd

ABSENT: Councillor Roger Miller

OTHERS PRESENT: Clayton Gillespie Corporate Services Manager
Sara-Lynn Lyons Legislative Services & Communications
Georgina Sharpe Planning & Development Officer

Electronic Attendance: Tony Pasich Associate Executive Director, Calgary Zone EMS Operations
Doug Odney Director, Calgary Zone EMS Operations
Carolyn Paradis Sr Advisor, Community Engagement

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Committee of the Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 1 - 24/03/25 – CW - Todd

The Committee of the Whole of Council agenda for March 25, 2024 was accepted. CARRIED

CLOSED CONFIDENTIAL SESSION

RESOLUTION # 2 - 24/03/25 – CW - Dozeman

IT WAS MOVED to recess the Committee of the Whole of Council Meeting at 7:05 p.m. in order to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

- 2.1 Alberta Health Services - Emergency Medical Services in the Town of Nanton – FOIP Section 21 Harmful to intergovernmental relations
 - 3.1 SpringHill Water Users Society – FOIP Section 24(1) Advice from Officials
- CARRIED

2. DELEGATIONS:

2.1 Alberta Health Services - Emergency Medical Services in the Town of Nanton

Tony Pasich gave a presentation to Council on the operation of the Alberta Health Services Emergency Medical Services. Council thanked Alberta Health Services for their presentation and look forward to the Provincial announcements on April 1, 2024.

Tony Pasich, Doug Odney and Carolyn Paradis left the meeting at 7:40 p.m.

3. PRESENTATIONS BY DEPARTMENTS:

CLOSED CONFIDENTIAL SESSION

3.1 SpringHill Water Users Society – FOIP Section 24(1) Advice from Officials - E

RESOLUTION # 3 - 24/03/25 – CW – Sorenson

IT WAS MOVED to reconvene the Committee of the Whole of Council Meeting at 7:57 p.m. CARRIED

OPEN SESSION

3.2 Information Brief – Medical First Response Statistics – E

Discussion on how to get the information to the public regarding how much medical responses are costing the Town of Nanton taxpayers. Ideas included the newsletter, electronic board at the post office and possible a line on the tax notice. Council to revisit the idea of sending letters to province after the April 1st Provincial announcements.

3.3 Fire Department Policy Amendment - E

RECOMMENDATION # 1 - 24/03/25 – CW - Todd

Moved that Policy 14-360-22/11/07, a policy to outline Paid On-Call Firefighters be amended to include the positions of a Deputy Fire Chief Operations and a Deputy Fire Chief Support Services at an extra cost of \$5,000 per annum to be brought forward as a request for decision at the April 15, 2024 Regular Council Meeting. CARRIED

RECOMMENDATION # 2 - 24/03/25 – CW - Czop

Moved that an information brief be brought forward to the April 15, 2024 council meeting to outline the hiring of a consultant to review the structure of the Town of Nanton Fire Department. CARRIED

3.4 Information Brief – Proposed Off-Site Levy Bylaw - E

RECOMMENDATION # 3 - 24/03/25 – CW - Dozeman

Moved that Off-Site Levy Rate bylaw 1390/XX be brought forward to the April 15, 2024 Regular Council Meeting for Council Consideration of first reading. CARRIED

RESOLUTION # 4 - 24/03/25 – CW - Sorenson

Moved that all written reports, as recorded on the agenda for March 25, 2024 be received for information and filing. CARRIED

4. MAYOR AND COUNCILLOR INQUIRIES: None

5. NEXT COMMITTEE OF THE WHOLE MEETING:

Monday April 29, 2024

6. ADJOURNMENT:



RESOLUTION # 5 - 24/03/25 – CW - Dozeman

IT WAS MOVED to adjourn the Committee of the Whole of Council Meeting at 8:50 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 1ST day of April, 2024.

DRAFT





REQUEST FOR DECISION

Meeting: April 1, 2024
Agenda Item: 5.1

2024 Tax Rate Bylaw

ADMINISTRATIVE RECOMMENDATION:

Approve the 2024 Tax Rate Bylaw (No. 1391/24) as presented.

DECISION OPTIONS:

- ☒ #1 – Approve the Tax Rate Bylaw as presented.
- ☐ #2 – Refer back to administration.
- ☐ #3 –

PURPOSE:

Administration is requesting Council's approval of the proposed 2024 Tax rate bylaw – No. 1391/24. The rates and assessment amounts within the Bylaw will be used to levy the 2024 property taxes.

BACKGROUND / IMPLICATIONS:

At the March 18, 2024 council meeting, resolution **# 80 - 24/03/18** was passed approving the 2024-2026 operational and capital budget. With the approval of the budget and having received the 2024 Mosquito Creek Foundation requisition (attached) and the 2024 Alberta School Foundation Fund requisition (attached), the 2024 tax rate bylaw has been prepared for council consideration.

The municipal tax rates that are calculated are based off the approved budget and assessment figures from Benchmark Consultants. Once these are set/known a simple calculation is performed to determine the tax rates. The only factor that can change the municipal rates is the split between residential and non-residential. The split is 75/25 – the residential tax base covers 75% of total taxes collected and the non-residential base covers the remaining 25% of the total taxes. This is fair being that the residential assessment makes up at least 75% of the total assessment.

For 2024, administration is not recommending different rates for the small business and vacant non-residential sub-classes as the new tax incentive bylaw (No. 1386/24) has just been passed and there are also some changes to the Land Use Bylaw nearing complete. Separate rates are again proposed for FCSS, Library and Police funding. The other tax rates included in the proposed bylaw are based on requisitioned amounts and so there is no ability to change them.

The breakdown for taxes collected, based on the split noted along with the other entities and requisitions for 2024 looks as follows: (2023 and 2022 numbers are shown for context)

			2024	2023	2022
General Municipal Operations					
	<i>Residential</i>		2,257,527.00	2,195,142.00	2,155,014.00
	<i>Non-residential</i>		541,270.00	518,500.00	532,215.00
	<i>Small business</i>		150,195.00	129,224.00	104,800.00
	<i>Vacant non-residential</i>		2,224.00	4,147.00	3,609.00
	<i>Machinery & Equipment</i>		58,820.00	63,463.00	64,594.00
			3,010,036.00	2,910,476.00	2,860,232.00
Other Funding Requirements					
	<i>FCSS</i>		23,175.00	23,475.00	23,429.00
	<i>Library</i>		78,836.00	78,212.00	77,175.00
	<i>Police</i>		134,187.00	136,493.00	90,930.00
Alberta School Foundation Fund					
	<i>Residential</i>		691,299.00	636,475.00	637,852.00
	<i>Non-residential</i>		227,315.00	208,076.00	202,753.00
			918,614.00	844,551.00	840,605.00
Mosquito Creek Foundation			127,352.00	129,607.00	127,049.00
Designated Industrial Property			331.00	331.00	281.00
Total Tax			4,292,531.00	4,123,145.00	4,019,701.00

As the breakdown shows, the biggest change in 2024 is the education requisition that is required to be collected and remitted to the province. The municipal taxes are higher (3.4%) as was noted when the budget was passed. In 2023 the Town retained about 70.5% of the total taxes collected and in 2024 that figure is down to about 70%.

A further breakdown is below which nicely outlines the tax picture over the past six years.



	2019	2020	2021	2022	2023	2024	% CHANGE 1YR	% CHANGE 6YR	% OF ANNUAL TAX BILL 2024
Nanton Municipal Taxes	\$2,021,774	\$2,016,438	\$2,016,367	\$2,093,232	\$2,010,476	\$3,010,036	3%	7%	70%
Alberta Schools Foundation Fund	\$088,242	\$763,956	\$799,177	\$940,806	\$844,551	\$918,613	9%	3%	51%
Alberta Police Chargeback	\$0	\$45,465	\$66,247	\$91,930	\$136,493	\$134,187	-2%	189%	7%
Mosquito Creek Foundation (Series 4-)	\$111,307	\$110,447	\$116,384	\$127,049	\$129,607	\$127,062	-2%	1%	7%
Thelma Fanning Library	\$74,092	\$75,402	\$76,820	\$77,175	\$78,212	\$78,836	1%	5%	7%
Nanton Quality of Life/ FCSS	\$11,744	\$23,323	\$23,875	\$21,429	\$23,475	\$23,175	-1%	34%	1%
TOTAL PROPERTY TAXES COLL	\$3,916,849	\$3,834,278	\$3,989,410	\$4,019,421	\$4,123,145	\$4,292,180	4%	10	100%

The assessment figures (from Benchmark) which were outlined at the previous meeting, needed for the tax rate calculation are as follows:

DESCRIPTION	CODE	LAND	IMPROVE	OTHER	TOTAL
Real Property (1-00-00-110-00)					
Commercial L & I	01	3,510,210	2,750,030	19,891,000	26,151,240
Industrial Land & Improve	02	453,000	2,287,000	17,031,000	19,771,000
Small business (Non-residential)	80	720,750	1,474,400	11,782,900	13,978,050
Vacant non-residential	81			207,000	207,000
Residential Land & Improve	03	69,291,440	217,876,570	11,473,100	298,641,110
Residential Vacant	04	1,822,000	0		1,822,000
Farm Land	06	30,820	0		30,820
Machinery & Equipment	07		5,354,950		5,354,950
Farm Buildings	09		0		0
		75,828,220	229,742,950	60,385,000	365,956,170
Grant in Lieu (1-00-00-290-00)					
Provincial non-Res	35	0	0	0	0
Provincial - Municipal Only	38	24,000	0		24,000
Totals as per Benchmark Assessment		75,852,220	229,742,950	60,385,000	365,980,170
Linear (1-00-00-190-00)					
Distribution	10,11,12,13		4,359,040		4,359,040
Designated Ind. (1-00-00-200-00)					
DI, non-res	20	4,770	63,780		68,550
DI, M & E	70		119,190		119,190
TOTALS		75,856,990	234,284,960	60,385,000	370,526,950

Based on the required tax dollars needed and assessment figures, the proposed mill rates (included in the bylaw) applicable in 2024 are as follows:

	Municipal	FCSS	Library	Police	ASFF (School)	Mosquito Ck	TOTAL MILL RATE	Prior Year Mill Rate	% Increase or Decrease
Residential	7.51272	0.06255	0.21277	0.36215	2.30054	0.34373	10.79446	12.09190	-10.73%
Non-residential (Comm/Ind)	10.74506	0.06255	0.21277	0.36215	3.52236	0.34373	15.24861	16.26660	-6.26%
Small Business (non-residential)	10.74506	0.06255	0.21277	0.36215	3.52236	0.34373	15.24861	15.11850	0.86%
Machinery & Equipment	10.74506	0.06255	0.21277	0.36215		0.34373	11.72625	12.65740	-7.36%

In terms of tax dollars paid by rate payers, the table below shows the proposed breakdown for each entity along with 2023 tax numbers for comparison. These numbers are based on the average assessed value – property owners may see more or less depending on their assessment.

Residential				
	2023		2024	Difference
Assessment	260,315	16.234%	302,574	42,259
Alberta School Foundation Fund	\$ 640.65	8.653%	\$ 696.08	\$ 55.43
Mosquito Creek Srs Foundation	\$ 104.85	-0.808%	\$ 104.00	-\$ 0.85
Town of Nanton	\$ 2,209.55	2.879%	\$ 2,273.15	\$ 63.60
FCSS	\$ 18.99	-0.343%	\$ 18.92	-\$ 0.07
Library	\$ 63.27	1.751%	\$ 64.38	\$ 1.11
Police	\$ 110.41	-0.754%	\$ 109.58	-\$ 0.83
Total Tax Levy	\$ 3,147.72	3.762%	\$ 3,266.12	\$ 118.40
Non - Residential				
	2023		2024	Difference
Assessment	254,035	11.000%	281,979	27,944
Alberta School Foundation Fund	\$ 916.86	8.330%	\$ 993.23	\$ 76.37
Mosquito Creek Srs Foundation	\$ 102.32	-5.274%	\$ 96.92	-\$ 5.40
Town of Nanton	\$ 2,925.09	3.582%	\$ 3,029.88	\$ 104.79
FCSS	\$ 18.53	-4.821%	\$ 17.64	-\$ 0.89
Library	\$ 61.74	-2.825%	\$ 60.00	-\$ 1.74
Police	\$ 107.75	-5.226%	\$ 102.12	-\$ 5.63
Total Tax Levy	\$ 4,132.29	4.053%	\$ 4,299.79	\$ 167.50

Administration recommends passing the attached 2024 Tax Rate Bylaw in order to levy taxes and process the combined tax/assessment notices for mail out by May 15, 2024.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount): _____

Communications/PR: Administration will ensure that a brochure is sent with the assessment/tax notifications, as well, details will be published on the website.

Applicable Legislation: Appropriate MGA Sections

Attachments: Alberta School Foundation requisition, Mosquito Creek Foundation requisition, Police Charges and proposed Bylaw 1391/24

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: March 26, 2024

APPROVED BY: Neil Smith, Chief Administrative Officer:

STRATEGIC PLAN ALIGNMENT			
☐	CORE SERVICES	☒	FINANCE & I.T.
☐	ECONOMIC DEVELOPMENT PRIORITIES	☐	COMMUNITY DEVELOPMENT PRIORITIES
☐	GOVERNANCE	☐	SINGLE ISSUE PRIORITY
Please detail the specific strategic priority and objective if applicable: No specific priority or objective.			


NANTON
EST 1903
CHIEF ADMINISTRATIVE OFFICER

2024 EDUCATION PROPERTY TAX REQUISITION

FOR

TOWN OF NANTON

PAYMENT TO ALBERTA SCHOOL FOUNDATION FUND (ASFF)

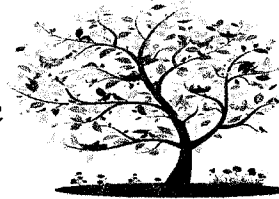
Assessment Class	Basic Rate (1)	Equalized Assessment(2)	ASFF Requisition (1) x (2) / 1,000
Residential and Farmland	\$2.56	\$270,038,681	\$691,299.02
Non-Residential	\$3.76	\$60,456,102	\$227,314.94
Total			\$ 918,613.97

Total 2024 Property Taxes for Education: \$ 918,613.97

Report created on Mar 01, 2024.

Mosquito Creek Foundation

NANTON



March 15, 2024

Town of Nanton
PO Box 609
Nanton, AB
T0L 1R0

Attention: CAO

Dear CAO,

RE: 2024 REQUISITIONS

The Board of Directors for Mosquito Creek Foundation has approved the 2024 Municipal Requisitions for Silver Willow Lodge in the amount of **\$374,424**.

As per the Alberta Housing Act 7(1) the Municipalities are requisitioned based on their proportionate share of the total equalized assessments as indicated below:

Municipality	Equalized Assessment	Percentage	Requisition
Town of Nanton	336,006,344	34%	\$127,352
MD of Willow Creek No. 26	605,506,151	61%	\$229,496
MD of Ranchland No. 66	46,370,827	5%	\$ 17,575
Totals	987,883,322	100%	\$374,424

We look forward to receiving your cheque made payable to 'Mosquito Creek Foundation' with our thanks.

Yours truly,

Debra Zaluski
Chief Administrative Officer

January 31, 2024

Mr. Neil Smith
Chief Administrative Officer
Town of Nanton
PO Box 609
Nanton AB T0L 1R0

Dear Mr. Smith:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2023-24. Total revenue generated is estimated to be \$67,495,200 and will be reinvested in Alberta policing initiatives. For fiscal year 2024-25 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Gordon Crawford at gordon.crawford@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,



Peter Lemieux, MAdem, CD1
Acting Assistant Deputy Minister

Cost Breakdown

The provincial payment generating \$67,495,200 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2023-24 after modifiers	Total Municipal Population (2022)	Total Equalized Assessment (2024)	Total Revenue Base Estimate
\$67,495,200	789,507	325,648,566,623	\$69,800,000

Municipal Data

Town of Nanton	Data/Cost Breakdown
2022 Population	2,221
2024 Equalized Assessment	\$336,006,344
Equalized Assessment per capita	\$151,286
Population % of total for PFM	0.28131%
Equalized Assessment % of total for PFM	0.10318%
Amount based on 50% Population (A)	\$98,177
Amount based on 50% Equalized Assessment (B)	\$36,010
Total share policing cost C = (A + B)	\$134,187
<i>Less modifiers:</i>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$ 0
Subsidy from Shadow Population (variable %) (Note 2)	\$ 0
5% for No Detachment Subsidy (Note 3)	\$ 0
Total share with modifiers	\$134,187

Notes

Population estimate provided by Alberta Treasury Board and Finance

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

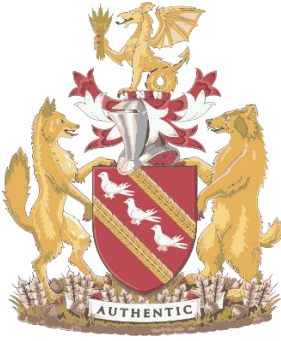
Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.



Town of Nanton

BYLAW NUMBER: 1391/24

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF NANTON FOR THE 2024 TAXATION YEAR.

1. PURPOSE:

WHEREAS, Sections 353, and 354 of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000, require a municipality to pass a property tax bylaw annually and to set and show all rates for the year;

WHEREAS, the Town of Nanton has prepared and adopted detailed estimates of municipal revenue, and expenses as required, at the council meeting held on March 18, 2024; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than property taxation total **\$2,705,245** for 2024; and

WHEREAS, the estimated municipal expenses and transfers set out in the annual budget for 2024 total **\$5,653,934** and the balance of **\$3,010,036** is to be raised by general municipal property taxation; and

WHEREAS, the requisitions and other budgeted commitments are:

Alberta School Foundation Fund (ASFF)	
- Residential / Farmland	\$691,299
- Non-residential	\$227,315
Mosquito Creek Foundation (Seniors Housing)	\$127,352
Designated Industrial Properties	\$331
Nanton Quality of Life Foundation (FCSS)	\$23,175
Nanton Thelma Fanning Library	\$78,836
Alberta Provincial Policing (PFM Regulation)	\$134,187

WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect of each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000: and

WHEREAS, the assessed value of all property in the Town of Nanton as shown on the assessment roll is:

Residential	\$300,463,110
Farmland	\$30,820
Non-Residential	\$45,946,240
Small Business	\$13,978,050
Vacant Non-residential	\$207,000
Linear	\$4,546,780
Machinery and Equipment	\$5,354,950

Total Assessment

\$370,526,950

NOW THEREFORE, under the authority of the *Municipal Government Act*, the council of the Municipality of the Town of Nanton, in the Province of Alberta, enacts as follows:

That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Nanton:

2. ENACTMENT

	Tax Levy	Assessment	Tax Rate
General Municipal			
- Residential & Farmland	\$2,257,527	\$300,493,930	0.0075127
- Non-residential	\$541,270	\$50,373,830	0.0107451
- Small Business	\$150,195	\$13,978,050	0.0107451
- Vacant Non-residential	\$2,224	\$207,000	0.0107451
- Machinery & Equipment	<u>\$58,820</u>	<u>\$5,474,140</u>	0.0107451
Total:	\$3,010,036	\$370,526,950	
Nanton Quality of Life Foundation (FCSS)	\$23,175	\$370,526,950	0.0000625
Nanton Thelma Fanning Library	\$78,836	\$370,526,950	0.0002128
Alberta Provincial Policing	\$134,187	\$370,526,950	0.0003622
ASFF (Residential & Farmland)	\$691,299	\$300,493,930	0.0023005
ASFF (Non-residential)	\$227,315	\$64,534,880	0.0035224
Mosquito Creek Foundation (Seniors Housing)	\$127,352	\$370,502,950	0.0003437
Designated Industrial Properties	<u>\$331</u>	<u>\$4,546,780</u>	0.0000728
Grand Total:	<u>\$4,292,531</u>		

3. REPEAL

3.1 Bylaw #1371/23 is hereby repealed.

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.



4.2 Read a **first** time this ____ day of _____, 2024

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

4.3 Read a **second** time this ____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

4.4 Read a **third** time this ____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER





REQUEST FOR DECISION

Meeting: April 1, 2024

Agenda Item: 5.2

Municipal Naming/Renaming Policy

PURPOSE:

The Town of Nanton requires a policy to govern the naming/renaming of municipal facilities, parks, roads, properties, features and other amenities after significant geographical or historical foundations:

The proposed policy will provide direction on how to apply for approval to name, rename or dedicate municipal facilities, parks, roads, properties, features and other amenities. This policy will also cover recognition situations that are not covered by either the Town of Nanton sponsorship or Legacy Wall policies.

BACKGROUND / IMPLICATIONS:

The Town of Nanton has been approached on several occasions to name specific infrastructure or parks for people who have contributed to the Town in significant ways. While we do have a policy for naming it is not robust enough and needs to be amended. The attached proposed policy provides more defined criteria, guidelines and a section that outlines significant financial gifts made to the Town in the name of an individual.

While this is likely a slightly more in depth proposed policy than expected, it aligns with the sponsorship and Legacy Wall policies and covers most angles around naming and re-naming. In practice, it would not be difficult to administer.

Council passed a resolution on January 8th 2024, requesting that such a policy be brought forward (#9 24/01/08).

ADMINISTRATIVE RECOMMENDATION:

Administration recommends adopting a policy that provides more guidance and direction when it comes to Municipal Naming/Renaming.

DECISION OPTIONS:

- ☒ #1 – Approve the draft document as Council's Municipal Naming/Renaming Policy.
- ☒ #2 – Approve the draft document as Council's Municipal Naming/Renaming Policy with the following changes:
- ☒ #3 – Request that the policy be brought back for consideration after adding/removing the following:

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) :

Communications/PR:

Applicable Legislation:

Attachments: Proposed draft Municipal Naming/Renaming Policy and current Facilities Naming Policy 12-71-04/02/02

Prepared By: Sara-Lynn Lyons/Neil Smith

Date: March 26, 2024



APPROVED BY: Neil Smith, Chief Administrative Officer.

CHIEF ADMINISTRATIVE OFFICER

NANTON STRATEGIC PLAN ALIGNMENT			
☐	OPERATIONS	☐	EMERGENCY SERVICES
☐	PLANNING & DEVELOPMENT	☐	COMMUNITY & ECONOMIC DEVELOPMENT
☒	GOVERNANCE & CORPORATE SERVICES	☐	NOT APPLICABLE
PRIORITY OR ACTION: No priority at this time, but an overall improvement to the policy manual.			



Purpose:

Public Works Services Committee was charged with developing a policy for approval by Council, regarding the naming of Town-owned buildings and facilities, in response to a written request from Sheena Read, Nanton, to rename the Hub Sports Centre to the "Tom Hornecker Recreation Centre.

RESOLUTION # 71 - 04/02/02- Ross

Moved that the following a policy for renaming of existing Town-owned and operated building as requested by the public be accepted as follows:

- Public request to change the name of Town-owned and operated building is made in writing to Town Council. This request must be accompanied by:
 - Name, Signature and address and date of signing of a minimum of 10% of Town electors approving the changing of the name
 - Names must be verified by the C.A.O.
 - This request is not binding of Council.

CARRIED.



Town of Nanton

POLICY NO. 11

MUNICIPAL NAMING/RENAMING POLICY

1. PURPOSE:

The intent of this policy is to govern the naming/renaming of municipal facilities, parks, roads, properties, features, and other amenities after significant geographical or historical foundations:

- To provide direction on how to apply for approval to name, rename or dedicate municipal facilities, parks, roads, properties, features, and other amenities.
- To cover recognition situations that are not covered by either the Town of Nanton sponsorship or Legacy Wall policies.

2. CRITERIA:

- 2.1 Names given to municipal facilities, parks, properties, roads and other amenities in the Town of Nanton will cease through the expiration of the life cycle of the above-mentioned entity, unless a renaming initiative is commenced and approved in accordance with the requirements of this policy. In such cases, the renaming, when approved, will cease at the expiration of the life cycle of the entity.
- 2.2 The application of this policy includes four main types of naming situations:
- The opening of a new municipal facility, park, property, road or feature.
 - The re-opening of a municipal facility, park, property, road or feature following renovation or refurbishment.
 - The renaming of an existing facility, park, property, road or feature to recognize significant contributions that organizations or individuals have made to the public and well-being of the Town of Nanton.
 - Providing recognition of gifts generously given or donated to the Town.
- 2.3 This policy is not intended to address naming situations related to sponsorships or naming rights sold, usually for a specific term, as part of a naming partnership involving agreements, normally comprised of a variety of benefits and opportunities for both the sponsor and the municipality.

3. SUBMISSION AND SELECTION PROCESS:

- 3.1 All applicants shall submit a written request for the naming or renaming of municipal facilities and property to the Chief Administrative Officer or designate, providing sufficient information as to how the proposed name satisfies the criteria of this policy. Specifically, the written request shall provide the following information:

- Background information and/or biographical information (if named after an organization or an individual) demonstrating that the proposed name is of significance to the community and/or the Town of Nanton.
 - Documentation including letters from organizations and individuals providing substantial support for the request.
 - Documentation from the next of kin or legal representative supporting and/or authorizing the naming request.
 - If the naming request is a result of a significant financial gift, a statement of intent, outlining the details of and any conditions applicable to the financial contributions shall be submitted.
 - Where a private individual or organization is seeking the renaming of a municipal property or facility, they are required to submit a public support petition.
- 3.2 The Governance Committee will review applications made and will discuss with department heads responsible for the amenities concerned and make recommendations for inductions to Council. Each application for naming/renaming shall undergo a process wherein staff will review the application for conformity to this policy and will comment on the suitability of the application. A Criminal Record Check/Vulnerable Sector Check must be completed satisfactory to Town Council.
- 3.3 Following the completion of the application review process, the Governance Committee shall make the appropriate recommendation to Town Council for consideration:
- The report shall include a recommendation, rationale for the recommendation, confirmation of the individual/organization's endorsement and a description of the community process undertaken, if any, and any associated financial implications.
- 3.4 All names selected for municipal facilities, property, features and amenities MUST be approved by Town Council to be officially recognized.

4. NAMING GUIDELINES

- 4.1 All proposed names for any municipal facilities, property, features and other amenities shall conform to the majority of the following guidelines;
- Names should give a sense of place, continuity, belonging and celebrate distinguishing characteristics and uniqueness of Nanton.
 - Names should maintain a long-standing local area identification with residents of Nanton.
 - Names should be consistent with any other applicable Town of Nanton policies and standards.
 - Names which reflect and/or imply a reference to any of the following WILL NOT be eligible:
 - names of living individuals unless by exception approved by Council or as a result of a significant financial contribution made by a donor;
 - political affiliation;
 - derogatory or offensive term of references;
 - discrimination against race, gender, ethnicity, or creed;
 - duplication;
 - tobacco or alcohol products;
 - names considered inappropriate for a civic amenity or inconsistent with Corporate Strategic Directions and/or Vision of the Town.
- 4.2 In addition to the previously mentioned restrictions and guidelines, the Town of Nanton has three accepted categories for the selection of names for municipal facilities, properties, features and amenities. The three accepted categories do not apply to naming requests acknowledging significant financial gifts.

The three accepted categories are geographic, historic and prominent individuals and/or organizations.

GEOGRAPHIC - Names having geographic affiliation, which may include but are not limited to the following references:

- A neighborhood, community, or subdivision
- An adjacent street
- A noteworthy physical, environmental, or scenic quality
- A unique site characteristic or scenic quality
- Proximity to a recognized facility or area
- Topographical or ecological characteristics

HISTORIC - Names having historical affiliation, which may include but are not limited to the following reference:

- A local or national historical context
- Heritage events

PROMINENT INDIVIDUALS AND/OR ORGANIZATIONS - Names affiliated with individuals and/or organizations, the following criteria will be used to weigh the suitability of the name being proposed:

- Individuals or families having a historical connection to the site (such as a previous landowner).
- Individuals and/or organizations having a significant contribution to the community/township in one or more of the following areas;
- Service as an elected representative to the municipal, provincial or federal government for at least two terms.
- Service as a member of a public board, committee or commission.
- Service in a voluntary capacity in community organizations such as service clubs, cultural groups, unions, ethnic organizations, community associations, professional organizations, etc.
- Service in a voluntary or philanthropic capacity or having made a significant contribution in the areas of agriculture, arts and culture, co-operatives, education, business or industry, journalism, medicine, politics, region, science, public service, recreation or sports on a local, provincial, national or international scale.

4.3 In those cases where names are affiliated with individuals and/or organizations, the following criteria must be met:

- The contributions of the individual and/or organization must be well documented and broadly acknowledged within the community.
- To the extent where possible, a direct relationship should exist between the individual and/or organization and the amenity being considered for naming/renaming.
- The reputation of the individual/organization must be honorable, as the term implies, to be considered for naming/renaming.
- Where an amenity is to be named/renamed after someone who is deceased, permission and agreement must be obtained from the next of kin or legal representative involved prior to consideration and review by the Town.

4.4 Where the names of deceased individuals are being considered, a three-year waiting period after the death of the individual must be observed before considering the name for commemoration in naming such amenity. *The rationale for this is to ensure that amenities are not precipitously named/renamed in the initial emotional outpourings after the death of a public figure or prominent individual.*

5. DONOR RECOGNITION – SIGNIFICANT FINANCIAL GIFTS

- 5.1 The Town of Nanton will consider naming a public amenity as a means of providing recognition for significant financial gifts to the Town of Nanton, in accordance with this and other applicable Town policies. The guidelines under the NAMING CRITERIA AND GUIDELINES section will apply.
- 5.2 The term “SIGNIFICANT FINANCIAL GIFT” implies a minimum monetary donation of 35% of the total real or capital cost or appraised value, whichever is greater, of the amenity being considered for naming/renaming. The means of living individuals may be used in recognition of significant financial gifts. The Town of Nanton reserves the right to immediately withdraw a name from an amenity should that name come into disrepute in the Town or in the general community.

6. RENAMING OF EXISTING MUNICIPAL AMENITIES

- 6.1 Recognizing that established names contribute significantly to community identity and pride, proposals to rename existing municipal amenities must be predicated by exceptional circumstances. Accordingly, existing names will not be changed without considering the historic significance of the existing name; the impact on the individual and/or organization associated with the existing name or; the cost and impact of changing the existing signage, rebuilding community recognition and updating records (data bases, letterhead, promotional materials, etc.). All renaming requests must be submitted in the same format as listed in section SUBMISSION PROCESS.
- 6.2 Where a name/renaming change is recommended, a communication strategy will be initiated by advertising the proposed change in the Town’s website for a period of 30 days during which time, public comments will be received and considered:
- The Governance Committee or Council may direct the Chief Administrative Officer to also run a poll or survey online.
- 6.3 Additionally, the costs associated with the naming/renaming initiative will be the responsibility of the Town when the naming/renaming has been initiated by the Town and will be the responsibility of the individual and/or organization when the naming/renaming has been initiated by the individual and/or organization.

7. PUBLIC SUPPORT PETITION

- 7.1 All individuals and/or organizations seeking the naming/renaming of any municipal amenity will be required to submit a petition of community support for the initiative.
- 7.2 Where a naming/renaming initiative is initiated by the Town of Nanton or is acknowledging a significant financial gift, a public support petition is not required.
- 7.3 The petition must be in a format acceptable to the Town of Nanton and must include the name, address, telephone number and the signature of supporters.

- 7.4 Supporters must be residents or property owners within the corporate limits of the Town of Nanton.

8.0 DEFINITIONS

The following Terms of Reference are provided for greater clarity:

FACILITY FEATURES include all substantial components of a building including such amenities as meeting rooms, auditoriums, gymnasiums, seminar rooms, activity rooms, lounges, lobby areas, concessions and other like areas.

MUNICIPAL FACILITIES AND PROPERTIES means all buildings, structures, and property owned by the Town of Nanton including but not limited to dedicated parkland, open spaces, public buildings, park features, roads and building features.

OPEN SPACES include but are not limited to trails, pathway systems, utility features such as storm-water management ponds, and other like structures under the jurisdiction of the Town of Nanton.

PARKLAND means all parkland designations including but not limited to town-wide parks, community parks, neighboring parks, etc. owned by and/or under the jurisdiction of the Town of Nanton.

PARK FEATURES mean all substantial structures or recreational aspects of a park which includes but is not limited to such amenities as sports fields, ball diamonds, skate park, tennis court, gardens, playgrounds, washrooms, statues, park benches, etc.

PUBLIC FACILITIES include but are not limited to all Town-owned buildings such as recreation centres, senior centers, community centers, aquatic centers, administrative buildings, fire halls, operation and maintenance centers/yards, under the jurisdiction of the Town of Nanton.

SIGNIFICANT FINANCIAL GIFTS means a minimum monetary donations/bequest of 35% of the total capital cost or the appraised value, whichever is greater, of the amenity being considered for naming.

9.0 RESOLUTION:

- 9.1 Council's resolution to approve this policy as written and in whole will effectively replace the former Facilities Renaming Policy #71 – 97 – 04/02/02.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



REFERENCE: Resolution # XX
REPLACES POLICY: 71 – 04/02/02



Municipal District of Willow Creek

Office of the Reeve

www.mdwillowcreek.com
273129 SEC HWY 520
Claresholm Industrial Area
Box 550, Claresholm Alberta T0L 0T0

Office: (403) 625-3351
Fax: (403) 625-3886
Shop: (403) 625-3030
Toll Free: 888-337-3351

March 14, 2024

Mayor Schlossberger and Council
Town of Claresholm
Box 1000
Claresholm, AB
T0L 0T0

Mayor Feyter and Council
Town of Fort Macleod
Box 1420
Fort Macleod, AB
T0L 0Z0

Mayor Hall and Council
Town of Stavely
Box 249
Stavely, AB
T0L 1Z0

Mayor Handley and Council
Town of Nanton
Box 609
Nanton, AB
T0I 1R0

Dear Mayors and Councils,

The Intermunicipal Recreation Funding Agreement outlines the requirement for the M.D. to pay 50% of fixed costs being defined as utilities, insurance and telecommunications.

The M.D. recognizes the extra-ordinary impacts that inflation is having on budgets at this time. None could have anticipated the type of inflation that we have seen the past year two years – particularly inflation which has resulted from federal and provincial government policy. Future year projections provide little sign of relief. Of particular concern is the carbon tax which will soon reach \$65 per tonne and which is expected to reach \$170 per tonne by 2030.

As such, in an interest of continuing the momentum of regional collaboration the M.D. is prepared to continue to honor its commitment to waive Article 5.2 (that inflation adjustments will occur in year 4 and 5 of the agreement) as well as to waive Article 5.3(d) which is the 1.58% inflationary cap outlined in the agreement. Beginning in 2023 financial contributions are amended annually based upon how contributions were originally calculated in the agreement. Annual review of costs in the same manner are planned through the term of the agreement.

The Town of Claresholm, Town of Stavely, Town of Fort Macleod and Town of Nanton each provided a summary of fixed costs pertaining to their arena, pools and curling rinks to the M.D. for 2023.

As a result of the analysis of costs the M.D. of Willow Creek will increase contributions to regional recreation to \$350,100 - an increase of \$18,500 to address the increase in fixed costs.

The Town of Nanton, Town of Claresholm and Town of Fort Macleod will each receive \$98,300 and the Town of Stavely will receive \$54,200 representing the recreation fixed cost contribution, community celebration, cemetery and capital contribution funding in 2024.

Attached to this letter we have provided a summary of the planned 2024 contributions as well as the figures provided by each community used to calculate the contributions for your information.

Sincerely, on Behalf of Council,



Maryanne V. Sandberg
Reeve
Municipal District of Willow Creek No. 26

FINANCIAL ANALYSIS: AQUATIC CENTERS/POOLS, ARENA, CURLING RINKS				
BASED ON 2023 DATA				
Fixed Cost Calculation				
	CURLING FIXED	POOL FIXED	ARENA FIXED	TOTAL FIXED
Fort Macleod	12,259.81	85,807.42	128,508.49	226,575.72
Nanton	29,230.24	23,044.41	89,613.71	141,888.36
Claresholm	9,376.63	3,325.95	109,529.82	122,232.40
Stavely	-	-	88,516.10	88,516.10
Fort Macleod	226,575.72		Fort Macleod	81,782.75
Nanton	141,888.36		Nanton	81,782.75
Claresholm	122,232.40		Claresholm	81,782.75
Total Fixed Costs	490,696.48		Total of 50% MD Portion	245,348.24
50% of Total Fixed Costs	245,348.24		Stavely Total Fixed Costs	88,516.10
Stavely Total Fixed Costs	88,516.10		Total of 50% MD Portion	44,258.05
Total of 50% MD Portion	44,258.05		Note: For contribution purposes, numbers have been rounded to \$82,000 and \$44,500	

	Celebration Events	Cemeteries	Curling Arena Pool	Curling Arena Pool Reserve	Summer Games
Granum	1,000.00				MD 2,600.00
Fort Macleod	1,000.00	3,000.00	82,000.00	12,300.00	Fort Macleod 800.00
Nanton	1,000.00	3,000.00	82,000.00	12,300.00	Nanton 800.00
Claresholm	1,000.00	3,000.00	82,000.00	12,300.00	Claresholm 800.00
Stavely	1,000.00	3,000.00	44,500.00	5,700.00	Stavely 200.00
Total MD Contribution	5,000.00	12,000.00	290,500.00	42,600.00	Total Partnership Contribution 5,200.00

Total MD Contribution 350,100.00

2022 274,600.00

2023 331,600.00

2024 350,100.00