



AGENDA

Tuesday May 21, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PUBLIC HEARINGS & PRESENTATIONS:

- 2.1 Presentation RCMP 4th Quarter Report and Priorities for Upcoming Year
- 2.2 Public Hearing Bylaw 1392/24 Direct Control

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports April 2024

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager - E
- 3.3.3 Planning & Development Officer - E
- 3.3.4 Fire Chief
- 3.3.5 Peace Officer - E

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER - E
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR KEVIN TODD
- 3.4.7 COUNCILLOR JOHN DOZEMAN

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 May 6, 2024 Regular Meeting Minutes

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Municipal Flag Protocols

5. NEW & UNFINISHED BUSINESS:

5.1 Alberta Junior Hockey League Support

5.2 Loan Bylaw – Nanton Future Foundation

6. CORRESPONDENCE:

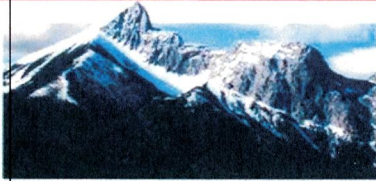
6.1 FOR ACTION:

6.2 FOR INFORMATION:

7. CLOSED CONFIDENTIAL SESSION:

7.1 Proposed Land Sale FOIP Section 24 Advice from Officials and FOIP Section 25 Economic Interests of the Municipality

8. ADJOURNMENT:



2024/04/30

Cpl. Thomas NAIRN
Detachment Commander
Nanton, Alberta

Dear Mayor Jennifer HANDLEY,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Nanton.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.


Cpl. Thomas NAIRN
Detachment Commander
Nanton RCMP



RCMP Provincial Policing Report

Detachment Information

Name of Detachment

Nanton

Name of Detachment Commander

Cpl. Thomas NAIRN

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under
 Municipal Policing Report Over
 PPSA
 Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd)

2024-01-02

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Member meets with the Nanton CPO and they discuss goings on over the holidays and updates regarding speeding issues within the town and how to enforce them.

Consultation No. 2

Date (yyyy-mm-dd)

2024-01-03

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Member meets with the Nanton CAO to update on Nanton being reclassified a Sgt detachment and the creation of an additional PSE position along with handling of recent property crime investigations.

Consultation No. 3

Date (yyyy-mm-dd)

2024-01-09

Meeting Type

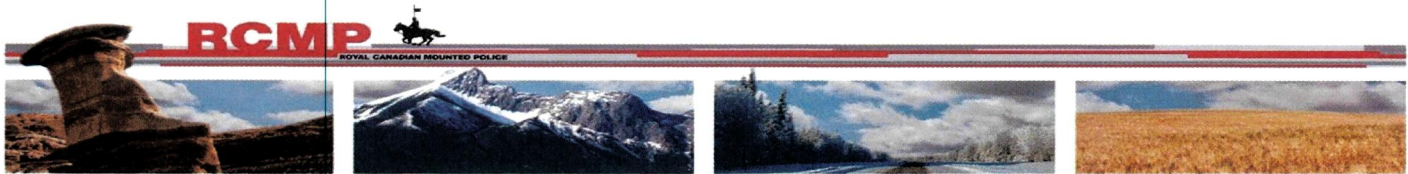
Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Education Session

Notes /Comments (this field expands)

Members attend a presentation at the Silver Willow Lodge on Elder Abuse and what can be done about it.



Consultation No. 4

Date (yyyy-mm-dd) Meeting Type
2024-01-09 Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning

Notes /Comments (this field expands)
Member has coffee with Mayor and discusses moving forward with the town giving the RCMP the current town hall as a Detachment and the Town office moving to a new building.

Consultation No. 5

Date (yyyy-mm-dd) Meeting Type
2024-01-20 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing, Crime Reduction Initiatives, Annual Planning

Notes /Comments (this field expands)
Member attends the Nanton COP bi monthly meeting and presents on recent crimes in town and initiatives that can be implemented to reduce recent property crime.

Consultation No. 6

Date (yyyy-mm-dd) Meeting Type
2024-02-01 Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning

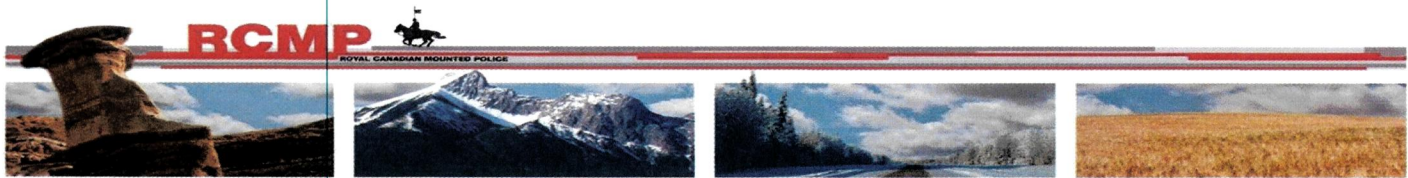
Notes /Comments (this field expands)
Member attends the Town office with the mayor, SAD RCMP District, RCMP building management, Nanton CAO and Town Finance officer. We discuss moving into the current town office and setting it up as a new Detachment for Nanton as the current Detachment is facing lease issues and a new Detachment would provide better service to the community. It is discussed that the town is moving their office into the rec plex in the next year and a half and RCMP will move the Nanton Detachment into the current town office starting in 2025.

Consultation No. 7

Date (yyyy-mm-dd) Meeting Type
2024-02-03 Community Connection

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Members attend the Rec Plex in Red Serge and do a puck drop for the Nanton Palominos game. Members stay and watch the game and engage with community Members.



Consultation No. 8

Date (yyyy-mm-dd) Meeting Type
2024-02-12 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Member attends the MD of Ranchlands Admin office and has coffee with the CAO and discuss goings on in the area and how the recent de integration with Claresholm is going and its current successes. Cpl. NAIRN also discusses proposed changes coming to the Nanton Detachment.

Consultation No. 9

Date (yyyy-mm-dd) Meeting Type
2024-02-21 Meeting with Elected Officials

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Detachment Commander attends Nanton Town Council meeting and presents the Nanton RCMP Q3 report and discusses the deintegration with Claresholm and new movements coming to the Detachment in the future.

Consultation No. 10

Date (yyyy-mm-dd) Meeting Type
2024-02-22 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing, Crime Reduction Initiatives, Traffic

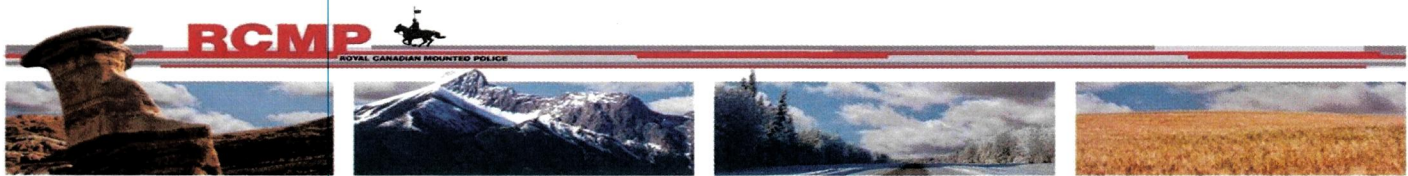
Notes /Comments (this field expands)
Detachment Commander meets Nanton CPO and discuss goings on in town and joint traffic enforcement opportunities.

Consultation No. 11

Date (yyyy-mm-dd) Meeting Type
2024-02-27 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Detachment Commander Cpl. NAIRN attends Nanton FCSS/ Quality of Life and meets with staff about goings on in the community.



Consultation No. 12

Date (yyyy-mm-dd) Meeting Type
2024-03-01 Community Connection

Topics Discussed (this field expands)
Youth

Notes /Comments (this field expands)
Detachment Commander attends the A.B.Daley school for a basketball tournament with CPO FARIAS. Members were well received at the tournament by parents and youth.

Consultation No. 13

Date (yyyy-mm-dd) Meeting Type
2024-03-11 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Detachment Commander meets with Nanton CAO and discuss new Member coming in and newly created DSA position that would be advertised in the coming days.

Consultation No. 14

Date (yyyy-mm-dd) Meeting Type
2024-03-12 Town Hall

Topics Discussed (this field expands)
Regular reporting information sharing, Annual Planning

Notes /Comments (this field expands)
Detachment Commander holds an RCMP townhall at the Kosy Korner in Nanton with Nanton FD and CPO. Presented files of interest in the past year, stats and priorities. Member presents on fraud in the community and ways the community can protect itself. Townhall is well received by the town with countless good comments about the townhall.

Consultation No. 15

Date (yyyy-mm-dd) Meeting Type
2024-03-12 Meeting with Elected Officials

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Member attends MD of Ranchlands Council meeting and presents on Nanton RCMP's Q3 report.

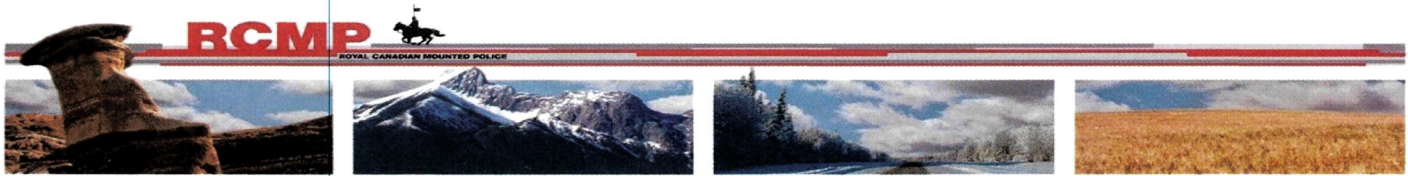


Consultation No. 16

Date (yyyy-mm-dd) **Meeting Type**
2024-03-21 Meeting with Stakeholder(s)

Topics Discussed (this field expands)
Regular reporting information sharing

Notes /Comments (this field expands)
Detachment Commander attends the Bi monthly Nanton COP meeting and presents on goings on in the town and surrounding rural area that COP could be on the look out for.



Community Priorities

Priority No. 1

Priority (this field expands)

Traffic - Safety (motor vehicles, roads)

Current Status and Results (this field expands)

Q4- Driving Enforcement- 72 violation tickets were issued ranging from Speeding, Intersection violations, passing violations and distracted driving. Year end goal of 240 exceeded with 315 tickets being issued.

Q4- Impaired Driving Enforcement- 5 impaired driving enforcements were achieved seeing 5 impaired drivers being taken off the roads and issued provincial sanctions. Year closed with 26 enforcements being conducted falling short of the year end goal of 30.

Priority No. 2

Priority (this field expands)

Police / Community Relations - Police Visibility

Current Status and Results (this field expands)

Q4- Enhanced visibility shifts- 3 enhanced shifts were worked with two being Members performing Red Serge Q4- Foot Patrols- 21 Foot patrols were conducted Downtown, at hockey games, special events and local provincial parks. Year end goal of 40 exceeded with 70 foot patrols completed for the year.

duties at Nanton Palomino's hockey game and another being traffic enforcement over the Easter long weekend. Year end goal of 8 exceeded with 10 for the year.

Q4- Presentations/Meetings- 22 meetings and presentations were conducted with presentations at local seniors centres and homes, schools, Nanton COP and local governments. Year end goal of 12 exceeded with 55 meetings and presentations for the year being conducted.

Q4- School Visits- 21 school visits were completed meeting with staff and youth to school zone patrols. Year end goal of 40 achieved with 41 visits being completed.

Priority No. 3

Priority (this field expands)

Substance Abuse - Drug

Current Status and Results (this field expands)

Q4- Drug Enforcement- 1 drug enforcement action was taken with drugs being seized from an individual while being arrested. This year saw 7 drug enforcement actions being taken meeting the year end goal of 6. There are still 2 active investigations currently into drug dealing in town.

Priority No. 4

Priority (this field expands)

Crime Reduction- Property Crime and Domestic Violence

Current Status and Results (this field expands)

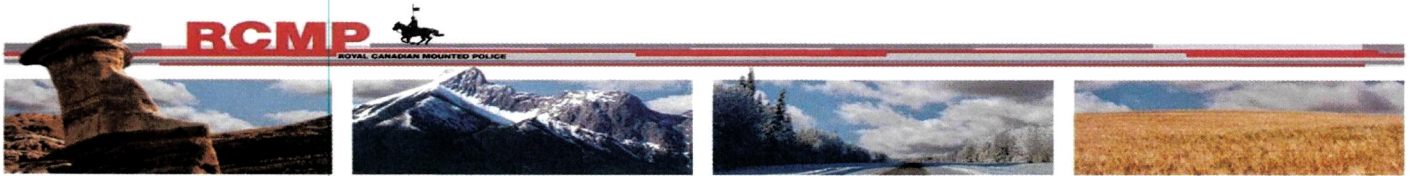
Q4- Offender Checks- 6 offender compliance checks were completed with two persons disobeying court imposed conditions and as such received charges from those investigations. 30 checks completed by year end exceeding goal of 25 checks for the year.

Q4- Awareness for Domestic Violence- 2 Educations sessions for Domestic Violence were completed by the RCMP Domestic Violence coordinator with educating the



Membership on DV investigations and a media release raising awareness for domestic violence was created. The year saw 12 DV awareness transactions achieving the year end goal of 12.

Q4- Operation Street Sweep- 1 Operation Street Sweep was conducted during one day of the Easter Long weekend focusing on Traffic Enforcement and curfew checks seeing 7 speeding and intersection related tickets issued and one offender arrested for not complying with court imposed conditions. 4 Operation Street Sweeps were conducted this year meeting the year end goal of 4.



Crime Statistics¹

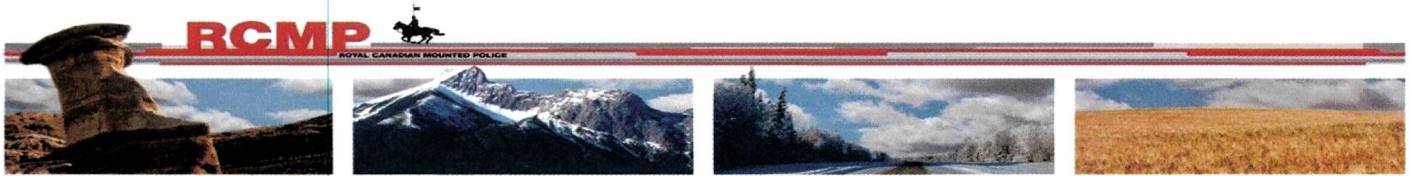
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	13	11	-15.00%	67	50	-25.00%
Property Crime	23	32	39.00%	131	114	-13.00%
Other Criminal Code	9	10	11.00%	31	36	16.00%
Total Criminal Code	45	53	18.00%	229	200	-13.00%
Drugs Offences	0	0		2	0	-100.00%
Other Federal Acts	2	1	-50.00%	4	6	50.00%
Other Provincial Acts	14	22	57.00%	120	93	-23.00%
Municipal By-Laws	2	2	0.00%	8	11	38.00%
Motor Vehicle Collisions	53	56	6.00%	153	183	20.00%
Provincial Code Traffic	248	152	-39.00%	932	795	-15.00%
Other Traffic	0	0		4	3	-25.00%
Criminal Code Traffic	2	2	0.00%	28	10	-64.00%
Total Traffic Offences	250	154	-38.00%	964	808	-16.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)

Q4 closed off with favorable results seeing a -15% decline in persons crimes for the quarter along with a -25% decline in persons crimes for the year and 13% decline for property crime for the year. The year also saw -64% decline in Criminal Code traffic files most likely due to increased focus on traffic enforcement.



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	4	5	0	0
Detachment Support	2	1	0	1

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the four established positions, five officers are currently working. There is one position with two officers assigned to that position. There is one officer that is Surplus to Establishment. There is no hard vacancy at this time.

Detachment Support: Of the two established positions, one resource is currently working with none on special leave. There is one hard vacancy at this time.



Nanton Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	1	1	0	N/A	-100%	0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		6	4	1	4	8	33%	100%	0.4
Kidnapping/Hostage/Abduction		0	0	0	2	0	N/A	-100%	0.2
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	3	4	2	2	N/A	0%	0.3
Uttering Threats		0	1	1	4	1	N/A	-75%	0.5
TOTAL PERSONS		6	8	7	13	11	83%	-15%	1.5
Break & Enter		7	0	1	1	2	-71%	100%	-0.9
Theft of Motor Vehicle		4	2	2	0	0	-100%	N/A	-1.0
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		6	5	10	8	8	33%	0%	0.7
Possn Stn Goods		2	3	1	0	2	0%	N/A	-0.3
Fraud		5	2	6	6	12	140%	100%	1.8
Arson		0	0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		6	2	2	4	4	-33%	0%	-0.2
Mischief - Other		2	2	1	3	4	100%	33%	0.5
TOTAL PROPERTY		32	16	23	23	32	0%	39%	0.7
Offensive Weapons		1	1	0	0	1	0%	N/A	-0.1
Disturbing the peace		0	1	3	4	1	N/A	-75%	0.5
Fail to Comply & Breaches		0	7	2	5	6	N/A	20%	1.0
OTHER CRIMINAL CODE		3	1	3	0	2	-33%	N/A	-0.3
TOTAL OTHER CRIMINAL CODE		4	10	8	9	10	150%	11%	1.1
TOTAL CRIMINAL CODE		42	34	38	45	53	26%	18%	3.3



Nanton Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year	
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0	
Drug Enforcement - Possession		0	3	0	0	0	N/A	N/A	-0.3	
Drug Enforcement - Trafficking		1	0	0	0	0	-100%	N/A	-0.2	
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0	
Total Drugs		1	3	0	0	0	-100%	N/A	-0.5	
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0	
Federal - General		0	0	1	2	1	N/A	-50%	0.4	
TOTAL FEDERAL		1	3	1	2	1	0%	-50%	-0.1	
Liquor Act		1	2	1	0	0	-100%	N/A	-0.4	
Cannabis Act		1	1	0	0	0	-100%	N/A	-0.3	
Mental Health Act		5	9	21	6	11	120%	83%	0.9	
Other Provincial Stats		12	10	7	8	11	-8%	38%	-0.4	
Total Provincial Stats		19	22	29	14	22	16%	57%	-0.2	
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0	
Municipal By-laws		2	0	1	2	2	0%	0%	0.2	
Total Municipal		2	0	2	2	2	0%	0%	0.2	
Fatals		0	0	1	1	0	N/A	-100%	0.1	
Injury MVC		2	4	3	3	3	50%	0%	0.1	
Property Damage MVC (Reportable)		25	22	24	46	29	16%	-37%	3.2	
Property Damage MVC (Non Reportable)		4	0	2	3	24	500%	700%	4.3	
TOTAL MVC		31	26	30	53	56	81%	6%	7.7	
Roadside Suspension - Alcohol (Prov)		0	2	2	8	1	N/A	-88%	0.8	
Roadside Suspension - Drugs (Prov)		0	0	0	1	0	N/A	-100%	0.1	
Total Provincial Traffic		407	426	182	248	152	-63%	-39%	-68.8	
Other Traffic		1	0	0	0	0	-100%	N/A	-0.2	
Criminal Code Traffic		1	8	10	2	2	100%	0%	-0.4	
Common Police Activities										
False Alarms		3	4	2	4	5	67%	25%	0.4	
False/Abandoned 911 Call and 911 Act		4	4	9	2	2	-50%	0%	-0.6	
Suspicious Person/Vehicle/Property		11	14	13	4	7	-36%	75%	-1.8	
Persons Reported Missing		0	1	1	0	1	N/A	N/A	0.1	
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1	
Spousal Abuse - Survey Code (Reported)		3	4	3	9	5	67%	-44%	0.9	
Form 10 (MHA) (Reported)		0	1	2	0	1	N/A	N/A	0.1	



Nanton Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	2	0	N/A	-100%	0.2
Robbery		0	2	0	0	0	N/A	N/A	-0.2
Sexual Assaults		2	1	0	4	4	100%	0%	0.7
Other Sexual Offences		0	0	0	0	1	N/A	N/A	0.2
Assault		10	18	7	23	21	110%	-9%	2.7
Kidnapping/Hostage/Abduction		0	0	0	0	2	N/A	N/A	0.4
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		6	12	11	17	10	67%	-41%	1.3
Uttering Threats		14	8	7	21	11	-21%	-48%	0.7
TOTAL PERSONS		32	41	25	67	50	56%	-25%	6.2
Break & Enter		16	22	10	6	11	-31%	83%	-2.6
Theft of Motor Vehicle		12	9	7	17	4	-67%	-76%	-0.8
Theft Over \$5,000		2	2	1	4	2	0%	-50%	0.2
Theft Under \$5,000		48	46	37	44	26	-46%	-41%	-4.6
Possn Stn Goods		17	12	8	9	5	-71%	-44%	-2.7
Fraud		21	17	18	14	31	48%	121%	1.7
Arson		0	0	0	2	1	N/A	-50%	0.4
Mischief - Damage To Property		19	25	15	23	17	-11%	-26%	-0.6
Mischief - Other		31	18	16	12	17	-45%	42%	-3.4
TOTAL PROPERTY		166	151	112	131	114	-31%	-13%	-12.4
Offensive Weapons		6	7	2	0	2	-67%	N/A	-1.5
Disturbing the peace		8	3	4	12	13	63%	8%	1.9
Fail to Comply & Breaches		12	8	15	9	14	17%	56%	0.5
OTHER CRIMINAL CODE		10	13	10	10	7	-30%	-30%	-0.9
TOTAL OTHER CRIMINAL CODE		36	31	31	31	36	0%	16%	0.0
TOTAL CRIMINAL CODE		234	223	168	229	200	-15%	-13%	-6.2



Nanton Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	11	8	2	0	-100%	-100%	-2.3
Drug Enforcement - Trafficking		2	3	2	0	0	-100%	N/A	-0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		9	14	10	2	0	-100%	-100%	-3.0
Cannabis Enforcement		3	0	0	0	1	-67%	N/A	-0.4
Federal - General		4	3	1	2	5	25%	150%	0.1
TOTAL FEDERAL		16	17	11	4	6	-63%	50%	-3.3
Liquor Act		9	4	6	1	0	-100%	-100%	-2.1
Cannabis Act		4	1	2	0	1	-75%	N/A	-0.7
Mental Health Act		31	26	25	75	32	3%	-57%	5.1
Other Provincial Stats		50	57	28	44	60	20%	36%	0.7
Total Provincial Stats		94	88	61	120	93	-1%	-23%	3.0
Municipal By-laws Traffic		2	1	1	1	4	100%	300%	0.4
Municipal By-laws		6	15	12	7	7	17%	0%	-0.6
Total Municipal		8	16	13	8	11	38%	38%	-0.2
Fatals		0	0	0	1	1	N/A	0%	0.3
Injury MVC		14	10	16	28	20	43%	-29%	3.0
Property Damage MVC (Reportable)		128	118	110	110	148	16%	35%	3.2
Property Damage MVC (Non Reportable)		18	21	10	14	14	-22%	0%	-1.5
TOTAL MVC		160	149	136	153	183	14%	20%	5.0
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	20	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Total Provincial Traffic		1,607	1,190	1,318	932	795	-51%	-15%	-188.2
Other Traffic		9	9	0	4	3	-67%	-25%	-1.7
Criminal Code Traffic		45	18	33	28	10	-78%	-64%	-6.0
Common Police Activities									
False Alarms		23	16	11	18	19	-17%	6%	-0.6
False/Abandoned 911 Call and 911 Act		22	15	10	20	8	-64%	-60%	-2.3
Suspicious Person/Vehicle/Property		50	54	50	73	47	-6%	-36%	1.3
Persons Reported Missing		5	5	4	3	6	20%	100%	0.0
Search Warrants		0	0	1	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		11	13	14	25	26	136%	4%	4.2
Form 10 (MHA) (Reported)		0	1	2	8	1	N/A	-88%	0.9

Town of Nanton RCMP Priorities for Upcoming Year

- Speeding/Driving Enforcement
- Impaired Driving Enforcement
- Foot Patrols
- Enhanced Visibility Shifts
- Conduct Presentations and meetings with community and partners
- School Visits
- Drug Enforcement
- Prolific Offender Condition checks
- Education and awareness for Domestic Violence
- Operation Street Sweep



Request for Decision

May 21, 2024
Agenda Item: 3.2

DIRECT CONTROL BYLAW # 1392/24 – SECOND AND THIRD READING (OPTIONAL)

Purpose:

For council to give consideration to optional second and third reading of the first Direct Control Bylaw 1392/24, an amendment to Land Use Bylaw 1389/24, for the area surrounding the Canadian Grain Elevator Discovery Centre (CGEDC).

Background:

ISL Engineering and Land Services has worked with the board of the CGEDC to prepare a bylaw that will work in concert with Land Use Bylaw 1389/24 and provide direction on development and use that is specific to their operation as a historical, interpretive, public entertainment space.

Public Hearing:

May 21, 2024

Proposed Edits for Second Reading:

As written, First Reading of Bylaw #1392 reads that Council is the Development Authority.

However, this would mean that Council must be the authority for all proposed permit applications, whether the use is permitted or discretionary in nature. To simplify the processing of applications, Council may want to consider amending the Development Authority to either the Municipal Planning Commission or the Development Officer on permitted uses, and then determine whether it still wants to be the Development Authority for discretionary uses, or whether to defer all authority to another position.

DECISION OPTIONS:

#1 – SECOND and THIRD READING (optional)

SECOND READ

Moved to read the Town of Nanton Bylaw #1392/24, an amendment to Land Use Bylaw 1389/24 to adopt a Direct Control Bylaw, for the second time, as amended.

Optional – Council could stop at this point for consideration of edits of the Bylaw as presented to it for third reading.

THIRD READ

Moved to read the Town of Nanton Bylaw #1392/24, an amendment to Land Use Bylaw 1389/24 to adopt a Direct Control Bylaw, for the third and final time.

#2 – RESCHEDULE First Reading to allow further changes to be made to the bylaw for further consideration at a later date. Specify by resolution what changes or review are required prior to First Reading.

#3 - DEFEAT the motion by voting *against* OPTION 1's resolution for first reading (not recommended). Implication: This defeats the bylaw in its entirety and the bylaw adoption process would cease.

Financial (GL# / Amount): This project was added to the budget for the Land Use Bylaw Project

Communications/PR:

Applicable Legislation: MGA ss. 187, 191, 216.4, 606, 606.1, 692

Attachments: Bylaw 1392/24, as amended

Prepared By: Georgina Sharpe, Planning and Development **Date:** May 2, 2024

CAO Comments:

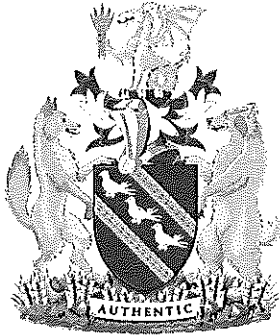
The CGEDC have worked with us and the consultant well on this initiative.



APPROVED BY: Neil Smith, Chief Administrative Officer:

CHIEF ADMINISTRATIVE OFFICER

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



Town of Nanton

BYLAW NUMBER: 1392/24

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1389/24 TO INTRODUCE A DIRECT CONTROL LAND USE DISTRICT AND REGULATIONS FOR THE AREA USED BY THE CANADIAN GRAIN ELEVATOR DISCOVERY CENTRE.

1. PURPOSE:

- 1.1 *WHEREAS Pursuant to the provisions of the Municipal Government Act, Chapter M-26, Revised Statutes 2000, Council of the Town of Nanton in the Province of Alberta (hereinafter called the "Council") has adopted Land Use Bylaw 1389/24;*
- 1.2 *WHEREAS, Council deems it desirable to amend Land Use Bylaw 1389/24;*
- 1.3 *WHEREAS the purpose of the proposed amendment is to redesignate and provide regulations for a Direct Control District (Direct Control District 1) for the Nanton Grain Elevators;*
- 1.4 *AND WHEREAS Council has held a public hearing as required by Section 692 of the Municipal Government Act, R.S.A. 2000, c.M-26 as amended;*
- 1.5 *NOW THEREFORE, the Council of the Municipality of the Town of Nanton in the Province of Alberta duly assembled enacts as follows:*

2. ENACTMENT

- 2.1. The Land Use Bylaw, being Bylaw 1389/24 of the Town of Nanton, is hereby amended by the addition of Bylaw 1392/24, including any land use designation or specific land uses and development regulations or guidelines contained therein.
- 2.2 That the Lands, be legally described as:
- Block 114, Plan 831 1702, Lot 2, Block 121, Plan 081 1102, and a portion of Lot 5, Block 121, Plan 081 1102
- be redesignated from "Direct Control – DC" to "Direct Control District 1 – DC-1"; and
- 2.3 That the Land Use District map of the Town of Nanton land Use Bylaw 1389/24 be amended to reflect this redesignation as per the attached Schedule 'A'.

3. INTERPRETATION

- 3.1 This Bylaw will be cited as the "Town of Nanton Direct Control District 1: Nanton Grain Elevators";

4. EFFECTIVE DATE AND READINGS

4.1 This bylaw comes into effect upon the date of final reading and signing thereof.

4.2 Read a **first** time this 16th day of April, 2024

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

5.3 Read a **second** time this _____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

5.4 Read a **third** time this _____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



DIRECT CONTROL DISTRICT 1: Nanton Grain Elevators

TITLE: This Bylaw may be cited as Bylaw No. 1392/2024.

PURPOSE: The purpose of this Direct Control District is to accommodate the preservation of Provincial Historic Resources and a diverse range of uses for community, cultural, and commercial purposes at the Nanton Grain Elevators site.

DEVELOPMENT AUTHORITY: The Development Authority for Direct Control District 1 shall be the Development Officer for Permitted Uses and Council for Discretionary Uses.

DEFINITIONS:

- a) The following definitions apply to this Direct Control District:
 - i. **AREA A** – means a geographically limited area where development is allowed as identified in Schedule A of this Bylaw.
 - ii. **AREA B** – means a geographically limited area where above grade improvements are not permitted as identified in Schedule A of this Bylaw.
 - iii. **MOTION PICTURE FILMING** – means a use where motion picture filming takes place onsite on a temporary basis for less than 10 days.
 - iv. **PROVINCIAL HISTORIC RESOURCE** – means a historic resource that is designated as a Provincial Historic Resource under Section 20(1) of the *Historic Resources Act*. Buildings in the Direct Control District designated as a Provincial Historic Resource include the Pioneer Grain Company Grain Elevator and the Alberta Wheat Pool Grain Elevator, as identified in Schedule B of this Bylaw.
 - v. **INTERPRETIVE IDENTIFICATION SIGN** – means a use that may provide the name, address, and information related to a Provincial Historic Resource.
 - vi. **PRIVATE EVENT** – means an event held privately at the Nanton Grain Elevators site.
- b) Those terms and uses not otherwise defined in this bylaw are defined by Land Use Bylaw No 1389/24, as amended.

PERMITTED USES:	DISCRETIONARY USES:
Establishment (Eating & Drinking)	Accessory Building/Structure >10 m ²
Interpretive Identification Sign	Accessory Use
Market	Motion Picture Studio
Office	Parking Facility
Parks and Playgrounds	Moved-in Building
Provincial Historic Resource	Establishment (Entertainment)
Retail (Small)	Surveillance Suite
Recreation (Culture & Tourism)	
Shipping Container	
Utilities	

MAXIMUM LOT SIZE: As required by the Development Authority

MAXIMUM BUILDING HEIGHT: As required by the Development Authority

MAXIMUM PARCEL COVERAGE: As required by the Development Authority

MINIMUM SETBACKS:

Front Yard	Side Yard	Side Yard (Corner)	Rear Yard
1 m	1 m	1 m	1 m



AREA A AND B REGULATIONS:

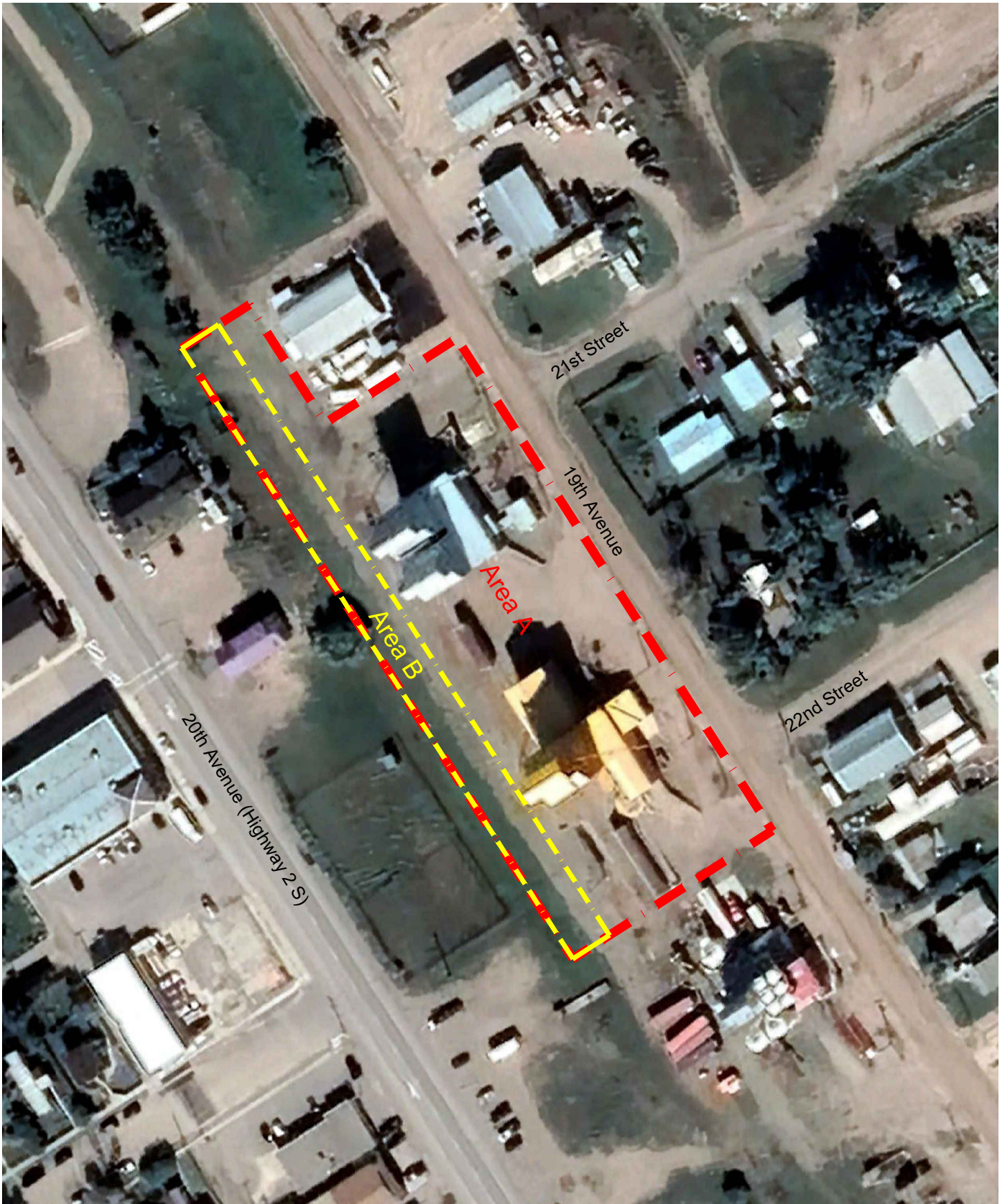
- a) For the purposes of this Bylaw, the Lands shall be divided into Area A and Area B, the boundaries of which are indicated in Schedule A.
- b) Sections 1, 2, 3, 4, and 6 of Land Use Bylaw No.1389/24, as amended, shall apply unless otherwise specified in this Bylaw.
- c) There shall be no direct vehicular access from the 'Mile 56' area (Lot 1MR, Block 117, Plan 8311702) which is directly adjacent to the Nanton Grain Elevators site.
- d) There are no minimum number of parking spaces required for any use within the Nanton Grain Elevators site.
- e) All areas of the Nanton Grain Elevators site not covered by a building, structure, parking stall, driveway, or pedestrian walkway shall be landscaped in alignment with the character defining elements described in Schedule B, to the satisfaction of the Development Authority.
- f) The Development Authority shall consider the following matters when reviewing a Development Permit Application:
 - i. Site access is not unreasonably encumbered;
 - ii. Underground public infrastructure is not encumbered so as to make repair or replacement logistically challenging; and
 - iii. Character-defining elements, as identified in Schedule B, are considered.
- g) All fences and gates must be visually permeable chain-link.
- h) Gates may be provided to prevent vehicular access to the principal driveway access.
- i) A Recreational Vehicle may be stored within the Nanton Grain Elevators site for a maximum of 72 hours.
- j) The Development Authority may require a Geotechnical Report and/or an Environmental Impact Assessment to be conducted prior to excavations deeper than 1.0 m.
- k) A Development Permit is not required for:
 - i. 'Motion Picture Filming';
 - ii. 'Private Event'; and/or
 - iii. Any sign associated with an approved 'Special Event' or a 'Private Event'.
- l) Any other proposed signage will align with Signs for a 'Special District' as noted within Land Use Bylaw No.1389/24
- m) All buildings and structures designated as a 'Provincial Historic Resource' shall be maintained in accordance with the *Alberta Historic Resources Act*, as amended.

AREA B SPECIFIC REGULATIONS:

- n) No above grade improvements shall be located within Area B, with the exception of:
 - i. Interpretative identification signs;
 - ii. New rails for display purposes;
 - iii. Accessory buildings/structures <10 m²
 - iv. Landscaping, including walls for decorative or retaining purposes; and
 - v. Fences and gates.
- o) Accessory Buildings/Structures, fences and gates located within Area B shall not exceed a height of 2.75 m.

Schedule A

Direct Control District 1 Area



--- Project Boundary

Direct Control District 1



0 25 50 m
1:1250



Integrated Expertise, Locally Delivered

Town of Nanton
Bylaw #

Schedule B

Alberta Register of Historic Places



Alberta Wheat Pool Grain Elevator

Nanton

Other Names: Alberta Pool Elevators Ltd. Grain Elevator Twin

Statement of Significance

Description of Historic Place

The Alberta Wheat Pool Grain Elevator in Nanton is a twinned wood-cribbed grain elevator. The two elevators are situated side-by-side and are nearly identical in appearance. Both have the tall, slope-shouldered form typical of grain elevators. A shed-roofed driveway and dust removal equipment are attached to the east side of the elevator and a detached office is located a few feet away. The, equipment and office are all painted in the light blue/teal colour scheme characteristic of Alberta Wheat Pool elevators after 1972. The grain elevator is located alongside the former railway right-of-way on the east side of the Town of Nanton.

Heritage Value

The Alberta Wheat Pool Grain Elevator in Nanton is significant as an example of a rare twinned grain elevator; for its role in the economic and social economies of rural Alberta; for its iconic and symbolic status; and for its association with the Alberta Wheat Pool.

The Alberta Wheat Pool grain elevator in Nanton is an excellent example of a twinned grain elevator. Alberta Wheat Pool built a grain elevator in Nanton in 1927 and, in 1936, salvaged a wrecked elevator at Strangmuir and re-erected it alongside the one in Nanton. Both are standard wood-cribbed elevators. A shed-roofed driveway containing the weigh scale is attached to the elevator's east side and a small office is located slightly to the east. This rare variation of grain elevator allowed grain elevator companies to substantially increase capacity at certain sites while maintaining a small footprint and avoiding the expense of building a new grain elevator.

Like all grain elevators, the Alberta Wheat Pool grain elevator in Nanton filled an essential economic and social role in the community. Farmers would deliver their grain to the elevator for eventual transport by rail to markets. Due to the large number of farmers needing to use grain elevators to conduct their business, these sites became places for farmers from the district to meet and discuss events; agricultural issues; common concerns such as weather and soil conditions, crop problems, wheat prices, freight rates, and politics; or to simply socialize. While most socialization likely moved to other nearby venues in the community, grain elevators played an important role in day-to-day social activities and a transition point between the town and its surrounding rural district.

Although the Nanton Alberta Wheat Pool grain elevator, being a twinned elevator, does not have the classic, grain elevator silhouette, it is still representative of the iconic symbolism grain elevators have across the Prairies. These structures represent the region's economic and social connections to agricultural life and their vertical orientation provides a striking contrast to the flat horizons of western landscape. At one point there were thousands of these grain elevators across western Canada with nearly all railway communities boasting at least one, but usually multiple grain elevators. These elevator rows were highly noticeable and marked a community's location; they also had a wall-like presence that defined communities' physical boundaries, often defining either the edge of town or physically separating a community's business and residential areas from the rougher, industrial areas. Wood-cribbed grain elevators began to be decommissioned and demolished through the 1980s and 1990s, and their disappearance from the landscape reinforced concerns being had by agricultural producers, such as the rise of agri-business and the decline of the family farm and accompanying changes in the rural way-of-life.

The twinned elevator in Nanton was built by Alberta Pool Elevators, a wholly-owned subsidiary of the Alberta Wheat Pool, which was a significant farmer-owned, co-operative company. The Alberta Wheat Pool aimed to even out the vagaries of world grain prices following the end of the First World War by marketing members' grain produce and providing a fair and reasonable price to its producer members from the revenues generated. The pools were popular with many farmers who preferred them to the private companies, which had reputations of sharp practises. The Alberta Wheat Pool was the first of the three Prairie Provinces' wheat pools and it grew to be Alberta's largest grain marketing company and Canada's second largest co-operative wheat pool. The elevator was originally painted reddish-brown, but ended its active life in the characteristic teal green used on Alberta Wheat Pool grain elevators in the latter decades of the twentieth century.

Source: Alberta Culture and Status of Women, Historic Resources Management Branch (File: DES 2214)

Character-Defining Elements

Key elements that define the heritage value of the Alberta Wheat Pool Grain Elevator, Nanton include its:

Grain Elevator, driveway and office

Wood cribbed construction;

Iconic profile formed by the vertical orientation of the two elevator towers, both with shed roofs and gable-roofed cupolas;

Shed roofed driveway attached to the east side of the elevator, accessed by concrete and earth ramps with metal rails and sliding doors;

Small, detached, gable roofed office located slightly to the east of the driveway;

Wooden siding material on the elevator, driveway and office;

Cyclone dust removal equipment attached to the east side of the elevator;

Typical, post-1970s Alberta Wheat Pool teal green colour scheme;

Town name (NANTON) painted on the east and north sides of the northernmost tower and the west side of the southernmost tower;

Signage visible on the west side of the northernmost elevator showing both Alberta Pool Elevators Co. and Alberta Wheat Pool Elevators names;

Extant exterior augers with metal access stairs on the track side of the elevator

Augers linking the two towers;

Small trackside loading areas with sliding doors on both towers;

Minimal overall fenestration pattern;

Presence of grain distribution machinery in the elevator and driveway, including scale, pulleys, drive belts, scale, delivery bin, leg with cups, gerber spouts, hopper and bins for grain storage.

General and Landscape

Location alongside the now abandoned Canadian Pacific Railway (Calgary and Edmonton Railway) line and yard on the east side of the town;

Remnants of the rail siding and other concrete footings and equipment on the track side of the elevator.

Location

Street Address: 2219 - 19 Avenue
 Community: Nanton
 Boundaries: Pt. Block 114, Plan 8311702
 Contributing Resources: Building
 Landscape(s) or Landscape Feature(s)

ATS Legal Description:

Mer	Rge	Twp	Sec	LSD
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PBL Legal Description (Cadastral Reference):

Plan	Block	Lot	Parcel
8311702	114	N/A	

Latitude/Longitude:

Latitude	Longitude	CDT	Datum Type
50.348336	-113.769456		NAD 83

UTM Reference:

Northing	Easting	Zone	CDT	Datum Type
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Recognition

Recognition Authority: Province of Alberta
 Designation Status: Provincial Historic Resource
 Date of Designation: 2021/10/07

Historical Information

Built: 1927 to 1936
 Period of Significance: 1936 to 2001
 Theme(s): Developing Economies : Communications and Transportation
 Developing Economies : Extraction and Production
 Developing Economies : Trade and Commerce
 Historic Function(s): Food Supply : Grain Elevator
 Current Function(s):
 Architect:
 Builder:
 Context:

Additional Information

Object Number: 4665-1399
Designation File: DES 2214
Related Listing(s):
Heritage Survey File: [HS 68220](#)
[HS 68221](#)
[HS 68222](#)

Website Link:
Data Source:



Pioneer Grain Co. Grain Elevator, Nanton

Nanton

Other Names: Independent Grain Co. (1929) Grain Elevator
Independent Grain Co. Grain Elevator

Statement of Significance

Description of Historic Place

The Pioneer Grain Co. Grain Elevator, built in Nanton in 1929, is a typical wood-cribbed grain elevator with a balloon annex. It is a tall, sheet metal-clad, mostly windowless structure with a gable-roofed cupola. A shed-roofed driveway with a shed-roofed office is attached to the east side, a wooden balloon annex is located immediately to the north and a long, narrow former coal storage shed is situated a few metres to the south. All of the structures are painted in an orange shade and the elevator has yellow roofs, characteristic of Pioneer's grain elevators after 1962. The grain elevator is located alongside the former railway right-of-way on the east side of the town of Nanton.

Heritage Value

The Pioneer Grain Co. Grain Elevator is significant for its association with the Pioneer Grain Co.; as an example of a collection of once common, but now rare types of grain handling structures; for its role in the economic and social economies of rural Alberta; and for its iconic and symbolic status.

The Pioneer Grain Co. grain elevator in Nanton was acquired in 1954 by the Pioneer Grain Co, which is Canada's most significant privately owned grain company. Established in 1913, Pioneer grew rapidly across western Canada by building its own grain elevators and by absorbing many smaller rivals, including the Independent Grain Co., which had built the Nanton elevator in 1929. Although Pioneer never equalled the farmer-owned co-operative elevator companies in size, it successfully competed alongside them, becoming Canada's largest private grain elevator company by 1972. While all grain elevators were seen as landmarks, Pioneer's elevators particularly stood out due to their distinctive orange paint scheme and bright yellow roofs, which were applied to the company's elevators after 1962.

The Pioneer Grain Co. grain elevator represents a collection of structures associated with the handling, storage and transportation of grain. The elevator itself is typical, being vertically oriented and of wood-cribbed construction, giving it the volume, durability and the structural strength necessary for holding tonnes of grain. Like most grain elevators, an associated office and shed-roofed driveway with large doors is attached to the east side. The driveway on this elevator was upgraded, likely in the 1960s or 1970s, to accommodate larger grain trucks, reflecting the evolution of farming equipment. A balloon annex, likely built in the 1950s, is located to the elevator's north. Simply but solidly built and reinforced internally for strength, balloon annexes were a relatively easy way for elevator companies to expand capacity of older facilities without the necessity of constructing a new elevator. Also associated with the grain elevator is a small gable-roofed coal shed to the south. Coal sheds were built by railway and grain elevator companies to allow flammable materials, such as coal and other fuels, to be stored close to, but physically separate from the wooden grain elevators.

Nanton's Pioneer Grain Co. elevator provides structural evidence of the role grain elevators played in the economic and social life of their communities. As depots for farmers to deliver their produce for storage and eventual transfer by rail to markets, grain elevators were often hubs of social activity, where grain producers would meet with grain elevator agents and other producers to do business and to discuss other matters pertinent to rural and small town life. These commercial and social transactions took place at over a thousand grain elevators built throughout the province.

The central role of grain elevators in rural Alberta life is echoed in their physical appearance and their symbolic place in the psyche of Albertans. Grain elevators like the Pioneer Grain Co. elevator have become seen as icons of the western Canadian landscape, representing the region's social and economic connections to agricultural life. Their tall and imposing silhouettes provide a striking contrast to the wide Prairie horizon and are visible from a great distance, marking the locations of communities and rail facilities and linking agricultural producers to their region's social and economic centres. Starting in the 1980s, changes in technology and the operations of grain handling companies resulted in hundreds of older, wood-cribbed elevators being closed and torn down. The loss of these grain elevators echoed concerns through Alberta's agricultural sector about a perceived decline of the province's farms and agricultural way of life.

Source: Alberta Culture and Status of Women, Historic Resources Management Branch (File: DES 2213)

Character-Defining Elements

Key elements that define the heritage value of the Pioneer Grain Co. Grain Elevator at Nanton include its:

Grain Elevator

Wood cribbed construction;

Iconic profile formed by its vertical orientation, gable roof with gable-roofed cupola;

Modernized driveway with combination gable and shed roofs, attached to the east side of the elevator, accessed by concrete and earth ramps and overhead doors;

Small office attached to the east side of the driveway;

Metal cladding on the exterior walls of the elevator, driveway and office and metal clad roof on the elevator, driveway and office;

Typical, post-1962 Pioneer Grain Co. colour scheme (orange with yellow roofs);

Town name (NANTON) painted on the east, south and west sides of the elevator;

Extant exterior augers, metal access stairs and grain handling equipment from the elevator to annex, track side and road side;

Small loading area on the track side of the elevator;

Minimal overall fenestration; and

Presence of grain distribution machinery, including scale, pulleys, drive belts, scale, delivery bin, leg with cups, gerber spouts, hopper and bins for grain storage.

Annex

Location to the immediate north of the elevator;

Clapboard-clad wood frame construction with walers and interior grids of steel reinforcement rods;

Gable roof with small cupola; and

Concrete foundation.

Coal Shed

Location slightly to the southwest of the grain elevator;

Physical separation from the grain elevator;

Long narrow footprint;

Gable roof with cedar shingles;

Wood frame construction with exterior drop siding and shiplap interior sheathing; and

three plywood sliding doors on the west and east sides.

General and Landscape

location alongside the now abandoned Canadian Pacific Railway line and yard on the east side of the town;

Remnants of the rail siding and other concrete footings and equipment on the track side of the elevator; and

Two large circular, concrete foundations showing the location of earlier grain silos/annexes.

Location

Street Address: 2219 - 19 Avenue
 Community: Nanton
 Boundaries: Pt. Block 114, Plan 8311702
 Contributing Resources: Buildings: 3
 Landscape(s) or Landscape Feature(s)

ATS Legal Description:

Mer	Rge	Twp	Sec	LSD
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PBL Legal Description (Cadastral Reference):

Plan	Block	Lot	Parcel
8311702	114	N/A	

Latitude/Longitude:

Latitude	Longitude	CDT	Datum Type
50.347846	-113.768969		NAD 83

UTM Reference:

Northing	Easting	Zone	CDT	Datum Type
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Recognition

Recognition Authority: Province of Alberta
 Designation Status: Provincial Historic Resource
 Date of Designation: 2021/10/07

Historical Information

Built: 1929 to 1929

Period of Significance: 1929 to 2001
Theme(s): Developing Economies : Communications and Transportation
Developing Economies : Trade and Commerce
Historic Function(s): Food Supply : Grain Elevator
Current Function(s):
Architect:
Builder:
Context:

Additional Information

Object Number: 4665-1400
Designation File: DES 2213
Related Listing(s):
Heritage Survey File: [HS 68216](#)
[HS 68214](#)
Website Link:
Data Source:



STATUS REPORT

Meeting: May 21, 2024
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer CS = Corporate Services OP = Operations Manager
DO = Development Officer LS = Legislative Services OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN – Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW= Committee of the Whole

Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting May 6, 2024				
	Revise Municipal Flag Protocol		C	LS
148-24/05/06	Road and Storm water engineering – cost of construction		IP	CAO
149-24/05/06	RFP for housing developers		IP	CAO
150-24/05-06	Special Meeting June 3, 2024 – survey monkey		IP	CAO

COUNCIL

Res #	Description	Notes	Status	FWD
Committee Recommendations				
23/10/16	Funding public skate – incorporation into policy, preferably the ice allocation policy	Reg 23/11/06	IP	LS/CS
9-24/01/08	Policy for Public Recognition	Revise current	IP	LS
36-24/02/05	RFD – Community Centre Utilities		IP	CS
68-24/03/04	RFD – Tribute Wall location		IP	CAO/CS
76-24/03/18	RFD for CGEDC requests	LS to meet w/ Leo	IP	
77-24/03/18	RFD cost of Fire Services to cover AHS ambulance		IP	CS/CAO
94-24/03/15	ICF/MOU with FC/THR and possibly Okotoks re water		IP	CAO
	Consultant re: Fire Department		IP	CAO
110-24/04/01	CAO negotiate development agreement fees	Meeting requested	IP	CAO
	Communication re sewer backup and locating leaks	Emailed Bill	C	LS
118-24/04/15	Review Bylaw 1349/21 in regard to sewer line repairs		IP	CAO

DEPARTMENTS

Res #	Description	Notes	ST	fw
148-23/05/15	Wastewater Plant upgrade – Town funding \$581,900 borrowing & \$581,900 reserves Additional funding recd 6.2.2 24/01/22 – Aeration project	Borrow bylaw req'd \$184,620	IP	CS
210 – 23/08/14	Land Use Bylaw update process – include letter of opposition to secondary suites - J. Cooper & petitioners	Will be referenced in RFD April 15th	C	DO
222 - 23/09/05	Purchase skid-mounted flusher in 2024 budget process	4-23/08/30	IP	CS/OPS
262 – 23/10/02	Additional Utility Operator consideration in 2024 budget	2024 budget	IP	CS



ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
CW 1-22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program	Entrepreneur Stream secured - CAO
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service	Fire Chief/CAL
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserved industrial lands	Future consideration contingent on Climate Action Centre funding – CS
CAO Comment: <i>These items should be individually discussed at a future Committee of the Whole.</i>		





CAPITAL PLAN STATUS

Meeting: May 21st 2024
 Agenda Item: 3.1.2

2024 Items Only

Roadway Infrastructure	Lead: Public Works	BUDGET	SOURCE
Patching & Silver Willow Lodge area curb/gutter/parking expansion project		\$150,000	CCBF
Sidewalk rehab & replacement - various locations		\$75,000	CCBF

Notes:

- Larger road rehabilitation projects under discussion for prioritization with engineers before brought to Council for discussion over funding options. Much will depend on scale of work done on 29th Avenue service lines this spring.

Utility Infrastructure	Lead: Manager of Operations	BUDGET	SOURCE
Wastewater Treatment Plant (Dewatering)		\$3,026,000	AMWWP/Reserves/ Borrowing
Hydrant & Valves		\$50,000	CCBF
Wastewater collection system relining		\$75,000	CCBF
WWTP Equipment (flusher)		\$200,000	LGFF

Notes:

- MPE Engineering lead the de-watering work
- Fournier dewatering technology (3 channel) being ordered
- Some additional pump repair and maintenance work necessary in wastewater

Parks & Trails	Lead: Rec Facility Supervisor	BUDGET	SOURCE
Playground updates		\$20,000	LGFF

Notes:

Buildings	Lead: Various	BUDGET	SOURCE
THRC – Arena Warm Room glass/ window wall		\$50,000	LGFF
THRC – Elevator/lift with building modifications		\$500,000	LGFF
Pool updates – valves and structural concrete		\$50,000	LGFF
Firehall – Curb & approach updates		\$15,000	LGFF
Town Shop – LED lighting, ventilation and roof repairs		\$45,000	Reserves
Recycling Centre/ Yard Waste - Fencing		\$35,000	LGFF

Notes:



Federal funding declined on THRC proposals.
 Warm Room Glass/ wall project nearing completion

Vehicles & Equipment	Lead: Public Works/ Rec/Bylaw	BUDGET	SOURCE
Recreation - Ice Re-surfacer		\$175,000	LGFF/MCAC
PW Pickup		\$35,000	Operating
Bylaw Enforcement - vehicle		\$50,000	Reserves
Fire – Breathing Apparatus units & dual band radios		\$84,000	Reserves
Parks Mower (Zero Turn)		\$30,000	LGFF

Notes:

- Ice Resurfacer delivered.
- Second hand Bylaw vehicle to be acquired from Fort Macleod. Will require transferrable equipment investments.
- Parks mower (zero-turn) purchased

Land Development

There are no capital land development items at this time - this would be changed through the inclusion of priorities in the municipal strategic plan (by resolution and the allocation of funds). It is possible that some land development projects may be discussed for the 2025 budget.

Public Realm & Development

There are no Public Realm & Development items at this time - this would be changed through the inclusion of priorities in the municipal strategic plan (by resolution and the allocation of funds). The two following grant-dependent projects remain in limbo until we hear from the federal granting department:

Library Raingarden (grant dependent)	\$56,500
VIC Raingarden/secondary phase (grant dependent)	\$567,500

This unfortunate wait also means that it is extremely difficult to forecast Public Realm reserve use or pressures.

Other notes:

Streetlight at campground entrance – will proceed this year.



NANTON
 EST 1903
 CHIEF ADMINISTRATIVE OFFICER





REPORT FROM ADMINISTRATION

Meeting: May 14th, 2024

Agenda Item: 3.1.3

Chief Administrative Officer

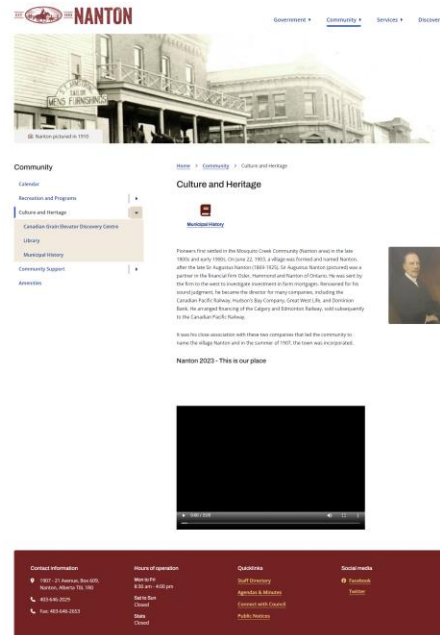
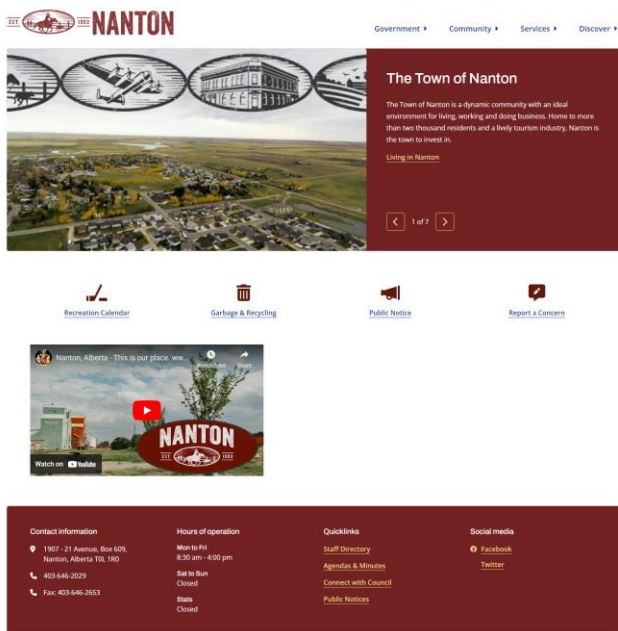
May 2024 PERIOD

Professional Development

Community Planning Association conference, April 29th-May 1st in Red Deer. Report attached.

New Website

The new website has launched this week. There will be a period where we iron out bugs and issues, but we hope that everyone likes it. Samples below:





Community

Calendar

Recreation and Programs

- Arena
- Pool
- Community Events
- Community Groups
- Parks

Culture and Heritage

Community Support

Amenities

Related content

Tom Hornecker Recreation Centre

Phone: 403-919-2122
Email: Email Tom Hornecker Recreation Centre

Parks and Recreation

Email: Email Parks and Recreation

Home > Community > Recreation and Programs > Arena - Tom Hornecker Recreation Centre

Arena - Tom Hornecker Recreation Centre

The ice rink in the Tom Hornecker Recreation Centre is an NHL size sheet with a complete set of stands on one side of the facility. Rental of the ice surface includes ice maintenance from Recreation staff. During the summer months, the dry rink may be rented for other activities such as lacrosse or ringette.

The Rink is also available for floor bookings beginning mid April. In the past the arena has hosted Lacrosse, a Roller Derby and other community events.

Online reservations are temporarily suspended due to scheduling conflicts - please email jjg@nanton.ca for inquiries.

Rates

New: April 1 - Sept 1 annually, building-wide event or tournament rental (pool, dry arena and curling lounge, or two of the three facilities for 8 or more hours per day)

Times	2024	2025
1 Day event, Non-Local Rental	\$1,030.00	\$1,060.00
1 Day event, Local Rental	\$772.50	\$796.68
2 Day event, Non-Local Rental	\$1,802.50	\$1,858.56
2 Day event, Local Rental	\$1,376.00	\$1,378.17
Addition of Warm Rooms to rental	\$154.50	\$159.14
3 or more days		
Private events (e.g. weddings, celebrations of life, dinners)		
Addition of Warm Rooms/Curling Lounge/ Concession to rental	\$154.50	\$159.14
Damage/Cleaning Deposits		

Contact information

1907 21 Avenue, Box 605
Nanton, Alberta T0L 1R0

403-646-2029
Fax: 403-646-2633

Hours of operation

Mon to Fri
8:30 am - 4:00 pm

Sat to Sun
Closed

Sets
Closed

Quicklinks

Staff Directory

Agendas & Minutes

Connect with Council

Public Notices

Social media

Facebook

Twitter



Services

- Residential
- Business
- Operations
- Planning and Development
- Protective Services
- Emergency Management
- Fire Department
- Municipal Enforcement

Related content

Municipal Enforcement

Phone: 403-646-2633 Emergency: 403-646-2094
Email: Email Municipal Enforcement

Call for Fees

Title: Community Police Officer
Phone: 403-646-2629
Email: Email Call for Fees

Home > Services > Protective Services > Municipal Enforcement

Municipal Enforcement

Call 403-646-2633 when you have a hydraulic or rotozer.

Once your call is received, all pertinent information is collected and a report is created. Municipal staff will determine how best to address the report and log follow up with a visit to the location. If there is an emergency that requires police, fire or ambulance services, call 911.

Responsibilities

Being part of Municipal Enforcement is responsible for enforcing bylaws to protect people and property and to ensure and maintain the public peace. The role of Municipal Enforcement officers varies by jurisdiction.

- Enforce public compliance with various town bylaws
- Provide information and interpretation of Municipal bylaws and provincial statutes
- Administer town bylaws
- Report and prosecute the misuse, graffiti, advertising, public, and preservation of the Town of Nanton
- Educate the community on bylaws
- Assess various public programs
- Deal with complaints and inquiries
- Provide all necessary documents for prosecution of offences including summonses, subpoenas, witness statements, and court orders.

Animal Control

The staff that all residents are responsible for safety reasons. This includes picking up waste and reporting control over your animal. Residents who do not comply with the bylaws will be fined. Please call 403-646-2633 or email jjg@nanton.ca

- Animal Control/Bark
- Dog license application and fees
- The Nanton Animal Protection Facility is a separate incorporation that for over 20 years has been providing care for dogs and cats in the area.
- Other rescue organizations in the region that do not have dogs and cats include: Heaven Can Wait, Dog Rescue, Humane AB, High Hopes and Home Care, and others.
- The bylaw does not operate a shelter or pound for dogs.

Education Awareness

Throughout the year, our officers visit schools, senior centres, and other community groups to educate on various subjects including:

- Boys' Safety
- Community Police
- Drinking Safety
- Homeless Safety
- Community Clean Up
- Senior Day Safety

If you would like to see a presentation, please contact Municipal Enforcement.

Provincial Law Enforcement

Police officers, under the Peace Officer Act of Alberta are currently appointed to enforce the following provincial acts:

- Traffic Safety Act
- The Gaming, Liquor and Cannabis Act
- The Environmental Protection and Enhancement Act
- The Access to Information Act
- The Access to Records Act
- The Freedom of Information and Access to Information Act
- The Transport and Trade Act
- The Provincial Offences Procedure Act
- The Family Ties Act
- Service Dogs Act

For more information on these acts please visit the Alberta Justice and Solicitor General website.

The Legislative Service Coordinator has overseen an excellent job. Council's feedback from a position of familiarity is always appreciated – we can often make quick changes.

Public Notices/ Public Participation

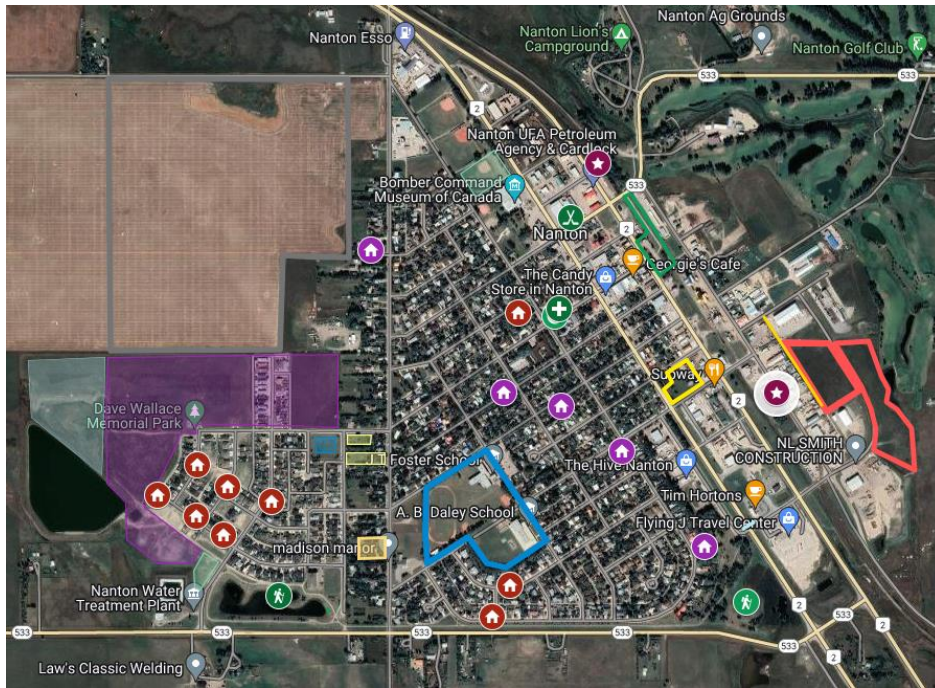
Public notices page: [Public Notices | Nanton, AB - Official Website](#)

Public Participation Page: [Public Participation | Nanton, AB - Official Website](#)

Personnel and Professional Development

Hiring a Pool Supervisor has so far been a challenge even with a substantial wage increase. With some modified staffing arrangements, the pool is still scheduled to open in early June with or without the position filled.

Development Services Map



<https://www.google.com/maps/d/edit?mid=1Yet7O-Zs7eBMuHxruu-uliKm7INCusSh&ll=50.3464721293746%2C-113.7785853&z=15>

Updated May 14th. A notable small trend that has taken years to manifest spatially is that limited subdivision activity in recent years has been concentrated between 26th Ave and 27th Ave (yellow shaded areas). More of the same could arguably be expected in the years ahead.

The following reports are enclosed:

3.2 FINANCIAL:

3.2.1 Accounts Payable Reports previous month end

3.3 DEPARTMENT:

3.3.1 Corporate Services Manager

3.3.2 Operations Manager

3.3.3 Planning & Development Officer

3.3.4 Fire Chief

3.3.5 Peace Officer

Respectfully submitted,


NANTON
EST. 1902
Neil Smith RPP
CHIEF ADMINISTRATIVE OFFICER

Community Planning Association of Alberta conference (Red Deer)

In part for annual professional development, the CAO attended this conference for the first time. This is a conference with a very good mix of rural and urban delegates (elected officials and staff) as well as other organizations. Members of Council interested in the broad planning file and all it can encompass could do a lot worse than attending this event in future for both the presentation sessions and networking opportunities with others from across Alberta.

Summary of presentations attended:

Chris Turner (keynote author): Climate Change Optimist

This is a well-travelled and published Albertan author who was promoting the idea that, despite pessimism, the world is actually making giant strides in terms of GHG reduction and conversion to alternative technologies at a very rapid pace. In some cases, such as solar power and electric vehicles, he argued that the tipping point for widescale adoption has now been reached even if the pace of change slows. Regardless of an individual's views on the topic, the conclusion that could be taken away was that the economics of activities like small and large scale solar adoption should be revisited intermittently as the maths of viability could change from one year to the next.

Driving in your lane: fostering integration for streamlined governance (V3, Nick Pryce)

This was a presentation that argued for the municipal and planning consulting worlds to do more work in the realm of the municipal development plan, noting where policy is weak, as it is the cornerstone statutory document. It was also a call for municipalities to speak out when new regulations or initiatives from senior government generate more red tape, not less.

Intermunicipal Success Stories (Brownlee)

A varied presentation that included these observations:

- Common terminology in Area Structure Plans in neighbouring regions can expedite understanding and development;
- The success of intermunicipal utility entities;
- The merit of obtaining legal advice before embarking upon IDPs with your neighbours;

Lessons Learned: Suggestions and Strategies for Successful IDPs (ORRSC)

A detailed presentation on best practices and hard lessons experienced by ORRSC with respect to Intermunicipal Development Plans. Some highlights:

- 2 way thinking is important in the policies: for example, counties/ MDs should have some input to land use within a Town's boundary if there is an expectation of policies around urban fringe areas outwith a boundary;
- An Area Structure Plan that overlays intermunicipal boundaries can be created and incorporated into an IDP.

Municipalities and the AUC review process (Alberta Utilities Commission)

It will now be easier for municipalities to participate in AUC processes. It is also important for municipalities to understand some of the powers the AUC has on land use issues like buffering for power developments.

Intermunicipal Disputes: Recent Cases and Lessons Learned (RMRF)

A range of sample disputes were presented and discussed.

- IDPs are actually authorized by legislation to stray into areas of actual service coordination, not just land use planning, if the participants wish;
- There is no central repository as yet for ICF dispute arbitration decisions.

These were a sample of what was attended and observed. The disaster management session with the presidents of RMA and ABMUNIS were also very interesting.

Favourite academic/consultant acronym of the conference:

NINJA (No income, no job, no assets). In reference to younger generations of adults.

Town of Nanton
Vendor Cheque Register Report
Range: April 1 to April 30, 2024
Sorted by: Cheque Date



Cheque Number	Vendor Cheque Name	Cheque Date	Amount	Cheque Details
EFT000000005266	888351 Alberta Ltd o/a Wild Rose	4/10/2024	\$31,075.00	Sludge hauling & removal
EFT000000005267	BDO Canada LLP	4/10/2024	\$5,617.50	Audit fees
EFT000000005268	Benchmark Assessment	4/10/2024	\$8,432.81	2nd quarter assessment fees
EFT000000005269	Canadian Linen & Uniform	4/10/2024	\$71.07	Office & library mat cleaning
EFT000000005270	Canoe Procurement Group of Canada	4/10/2024	\$3,469.94	Signs & mower edge kit
EFT000000005271	CARO Analytical Services	4/10/2024	\$558.08	Water testing
EFT000000005272	Cattlemens Corner	4/10/2024	\$63.00	Miscellaneous supplies
EFT000000005273	Contain-A-Way Services	4/10/2024	\$345.35	Waste management fees
EFT000000005274	CUPE	4/10/2024	\$1,466.09	Union dues
EFT000000005275	Czop, Victor	4/10/2024	\$289.82	Per diem & travel expenses
EFT000000005276	Ecco Recycling and Energy Corp	4/10/2024	\$1,266.85	Recycling fees
EFT000000005277	Enfield, Tracy	4/10/2024	\$890.00	Office & council room cleaning fees
EFT000000005278	Foothills Regional Emergency Services	4/10/2024	\$17,468.22	E911/fire dispatch services (annual)
EFT000000005279	Homewood Health Inc	4/10/2024	\$370.44	Employee benefits
EFT000000005280	iA Financial Group	4/10/2024	\$80.07	Employee benefits
EFT000000005281	Inspiris	4/10/2024	\$2,173.50	IT services
EFT000000005282	Klearwater Equipment	4/10/2024	\$2,984.94	Water plant chemicals
EFT000000005283	LAPP Corporation	4/10/2024	\$2,799.91	Employee benefits
EFT000000005284	Linde Canada Inc.	4/10/2024	\$721.69	Water plant - CO2 tank rental fees
EFT000000005285	MD of Willow Creek	4/10/2024	\$81,030.60	Fire equipment - BA (Capital budget)
EFT000000005286	Miller, Roger	4/10/2024	\$200.00	Per diem & travel expenses
EFT000000005287	Nanton Auto Parts Ltd.	4/10/2024	\$75.82	Miscellaneous supplies
EFT000000005288	Nanton Gas Plus	4/10/2024	\$131.83	Propane & fuel
EFT000000005289	Nanton Home Hardware Building	4/10/2024	\$140.10	Miscellaneous supplies
EFT000000005290	F.C.S.S.	4/10/2024	\$19,170.85	2nd quarter payment of grant
EFT000000005291	Nanton Thelma Fanning Library	4/10/2024	\$12,125.00	2nd quarter payment of grant

EFT0000000005292	NextGen Automation	4/10/2024	\$121.89	Photocopier fees
EFT0000000005293	Oldman River Regional Services	4/10/2024	\$7,644.25	2nd qtr payment of fees (GIS/planning)
EFT0000000005294	Purolator Inc.	4/10/2024	\$67.04	Shipping fees
EFT0000000005295	Integrated Sustainability Constructors	4/10/2024	\$157.50	WTP software
EFT0000000005296	Reynolds, Mirth, Richards & Farmer	4/10/2024	\$4,326.53	Legal fees
EFT0000000005297	Simpson Industrial Services	4/10/2024	\$187,583.50	Reservoir aeration project (capital)
EFT0000000005298	Somerset Tree Service Ltd	4/10/2024	\$3,112.20	Tree maintenance services
EFT0000000005299	Super Save Disposal (AB) Ltd	4/10/2024	\$1,653.49	Waste management fees
EFT0000000005300	Superior Safety Codes	4/10/2024	\$3,791.00	Safety code fees
EFT0000000005301	T & T Disposal Services	4/10/2024	\$6,178.26	Waste management fees
EFT0000000005302	TransAlta Energy Marketing	4/10/2024	\$55,098.01	Power and natural gas fees
EFT0000000005303	Westwood Construction	4/10/2024	\$413.70	Library bathroom door updates
020288	Atkinson & Associates	4/25/2024	\$1,050.00	Office appraisal
020289	Chubb Life Insurance Company	4/25/2024	\$135.49	Employee benefits
020290	Convergint Technologies LTD	4/25/2024	\$1,915.20	Annual maintenance - WWTP
020291	Derek McNiece Promotions	4/25/2024	\$866.25	Fire department awards
020292	DRV Transport & Rentals Inc.	4/25/2024	\$7,885.50	WWTP tank rental
020295	Nanton Ag Society	4/25/2024	\$500.00	Promotional grant
020296	Nanton Community & Athletic Society	4/25/2024	\$500.00	Promotional grant
020297	Peregrine General Pest Control	4/25/2024	\$4,573.80	Gopher control
020298	Receiver General	4/25/2024	\$1,106.34	Statutory deductions
020299	Southern Alberta Towing	4/25/2024	\$157.50	Towing services
020300	TDH Fluid Systems	4/25/2024	\$1,378.65	WWTP pump parts
020301	Tractorland (High River)	4/25/2024	\$15,288.86	New zero turn mower (capital)
020302	Upaup Studios Inc.	4/25/2024	\$2,520.00	Website fees
020303	Wolseley Canada Inc.	4/25/2024	\$272.51	Blower vent (WTP)
EFT0000000005304	Calmont Equipment	4/25/2024	\$4,435.03	Tires for skid steers
EFT0000000005305	Brogan Fire & Safety	4/25/2024	\$1,178.63	Fire department equipment
EFT0000000005306	Canadian Linen & Uniform	4/25/2024	\$71.07	Office & library mat cleaning
EFT0000000005307	Canoe Procurement Group of Canada	4/25/2024	\$339.32	Paper and envelopes
EFT0000000005308	CARO Analytical Services	4/25/2024	\$304.50	Water testing
EFT0000000005309	Central Sharpening Ltd	4/25/2024	\$107.10	Ice blade sharpening
EFT0000000005310	ClearTech Industries Inc	4/25/2024	\$693.28	WTP chemicals
EFT0000000005311	Coyote Courier Ltd	4/25/2024	\$811.27	Shipping fees

EFT000000005312	Crossroad Energy Solutions Inc	4/25/2024	\$1,123.50	WWTP electrical service/maintenance
EFT000000005313	Foothills Regional Services Commission	4/25/2024	\$2,516.00	Landfill tippage fees
EFT000000005314	JNAC Investments Inc.	4/25/2024	\$78.93	Breakroom supplies
EFT000000005315	G & JD Construction	4/25/2024	\$178.50	Equipment rental
EFT000000005316	GM Mechanical Ltd	4/25/2024	\$1,304.48	Quarterly HVAC maintenance
EFT000000005317	Inspiris	4/25/2024	\$5,122.92	IT services
EFT000000005318	Klearwater Equipment	4/25/2024	\$2,984.94	WTP chemicals
EFT000000005319	LAPP Corporation	4/25/2024	\$4,172.87	Employee benefits
EFT000000005320	LV3 Mechanical Ltd.	4/25/2024	\$75.60	Mechanical assessment
EFT000000005322	Motion Industries (Canada) Inc	4/25/2024	\$494.55	Pneumatic parts
EFT000000005323	MPE Engineering Ltd	4/25/2024	\$7,313.94	Reservoir aeration project (capital)
EFT000000005324	Nanton Home Hardware Building	4/25/2024	\$1,233.04	Miscellaneous supplies
EFT000000005325	New-Alta Electric	4/25/2024	\$4,027.91	Electrical upgrades at Arena
EFT000000005326	NextGen Automation	4/25/2024	\$78.75	Photocopier fees
EFT000000005327	Orkin Canada Corporation	4/25/2024	\$238.02	Pest control
EFT000000005328	Paramount Printers Ltd.	4/25/2024	\$514.00	Tax notices
EFT000000005330	Pond Pro Canada Ltd.	4/25/2024	\$3,829.22	Reservoir aeration project (capital)
EFT000000005331	Process Color Print Limited	4/25/2024	\$315.00	Dog park signs
EFT000000005332	RecordXpress StorageVault Canada	4/25/2024	\$28.40	Office paper shredding
EFT000000005333	Shawne Excavating	4/25/2024	\$51,204.75	Water line repairs (29th avenue)
EFT000000005334	TransAlta Energy Marketing	4/25/2024	\$56,884.06	Power and natural gas fees
EFT000000005335	Triton Security	4/25/2024	\$982.70	Security camera upgrades
EFT000000005336	UFA Co-operative Ltd	4/25/2024	\$6,465.23	Fuel
EFT000000005337	Uline Canada Corporation	4/25/2024	\$416.56	Safety vests & other supplies

Total Cheques: 85

\$660,840.02



MONTHLY REPORT

Meeting: May 21, 2024
Agenda Item: 3.3.1

Clayton Gillespie, Corporate Services Manager

Report Period: April 15 to May 15, 2024

ACTIVITIES:

Completion of 2023 year-end audit.

Meeting with Atco Gas – franchise agreement will expire in 2025, renewal process has started with more information coming to council in the next couple of months.

March/April utility billing completed. Overall water production for the year is down about 13.6% compared to the same time last year while the amount of water billed for is down about 3.5% compared to same time last year – the gap is narrowing.

Combined tax/assessment notices completed and mailed out on May 15, 2024.

Meeting with Hillcrest (employee benefits provider) to review the June 1 renewal – 7% increase in premiums will be seen.

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

The warm room window upgrade project is moving along nicely and is expected to be complete by the end of June at the latest.

Bylaw enforcement vehicle – a used 2017 Ford Interceptor has been purchase and we will now work to get it fitted with the necessary equipment.

A purchase order for the Fournier de-watering equipment has been submitted and it is anticipated the equipment will be here by April 2025. The purchase is outside of NWPTA rules but is permitted as it represents goods/construction required to respond to an unforeseeable situation of urgency at this point in time, especially after recent challenges with wastewater infiltration in recent months. Also, given the nature of the pilot project, it is demonstrable that only one supplier is able to meet the requirements of a procurement without completely rescoping the entire project.

Parks & Recreation Report:

The new electric ice resurfacers arrived at the end of April! – some building electrical modifications are underway, and everything will be ready to go for the new season.

Fountains were put in place and the first algae treatment of the year has gone in.

Pool preparations – lifeguard recalls complete, job posting advertised for junior lifeguards and senior staff started.

Pool opening – unfortunately due to the less than ideal spring the pool opening will be delayed from the usual May long weekend. Painting is still required and warmer weather without rain is needed. Updates will be made available on the website and social media as things progress.

Work to repair and or replace pool valves is underway and going smoothly. Work was also completed in the back – a wall was removed to allow for a larger working space and more equipment to be parked inside during the winter.

New zero turn mower received and working great.

Contracted gopher control is complete and staff will continue to do some as time permits.

Concession agreement for another season and vending machines now in place

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

Emergency Management Finance section chief training in Claresholm – April 22, 2024

UPCOMING EVENTS / ADDITIONAL INFORMATION:

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: May 15, 2024





MONTHLY REPORT

Meeting: May 21st 2024
Agenda Item: 3.3.2

Operations Department

Report Period: (April 2024)

ACTIVITIES:

- WASTEWATER OPERATIONS

- 31795 m³ of treated wastewater effluent was released to Mosquito Creek
- Replacement parts for failed RAS pump arrived and were installed, WWTP has resumed normal operations and is continuing to work through the backlogged wastewater.
- Increased backups in the wastewater collection system have been observed very shortly after warm weather/snow melt, or after rainfall events. This appears to indicate that there is a possibility that a portion of the excess water in the wastewater collection system could be coming in from sumps within residential or commercial buildings that are incorrectly tied to their associated wastewater collection systems. Further investigation will be required.

- WATER OPERATIONS

- 25556 m³ of treated water was sent to the Town's distribution system. This volume of water closely matches treated water production levels last observed in 2017.
- Installation of the PAC system at the WTP is ongoing. Anticipated commissioning and startup is mid-May.
- Groundwater infiltration is still being observed in the sewer manhole at the 20th street/29th Avenue intersection, although at lower volumes than observed prior to the copper service line repairs performed in March. Additionally, the resident on the corner of 20th Street/29th Avenue reported near-constant sump pump activity in his basement. The suspicion is that additional service lines in the area are also in need of replacement.
- A pump in the Mosquito Creek raw water infiltration gallery failed, and was removed for inspection and repair. This pump had been sent for inspection last year and was deemed suitable for continued operation. The repair quote for the pump is approximately \$25,000, compared to \$65,000 for the purchase of a new pump. The pump is being repaired however replacement parts will not arrive for an estimated 20-22 weeks.
- Raw water reservoir filling operations are ongoing with the second pump. Currently the reservoir level is significantly higher than levels observed during the same time period last year.

- ROADS

- Snow Removal and sanding roads
- Check and clear storm drain for snow melt.
- Culvert south of town will be replaced this year in August by NLSS.

- Fixing potholes
- ACS Services will be starting street sweeping at the beginning of May.
- Read on Roads will begin spray patching roads in May.
- SIDEWALKS/PATHWAYS
 - Kel-Krete Concrete will be starting sidewalk repair and replacement in May.
 - Snow Removal
- MISCELLANEOUS
 - Coordinate with Industrial Machine for installation of new sander.
 - Installed and repaired signs around town
 - Deliver porta-potties to Ball Diamonds.
- CEMETERY
- RECYCLING
 - Received quote for crushing asphalt and concrete piles – booked for spring with Shawne.
 - Spoke with Billy at Dump Gump in regard to loading bins with tree branches and mulch. Will have 4 bins available in May to compare weights for future use.
 - Hauling tree branches to burn pit west of town.
 - Landscape yard.

PARKS AND RECREATION

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Operations Section Chief Workshop – March 27
- DEM Workshop – April 11
- Planning Section Chief Workshop – April 17
- Logistics Section Chief Workshop – April 23
- Finance Section Chief Workshop – April 23
- Information Officer Workshop – April 25
- MD of Willow Creek Agency meeting – April 30

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Foothills Regional DEM meeting – May 29

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating Project	Objective	Approach	Measure	Progress YTD
1. Pick-up Truck	Purchase – Used	Online search		Looking for trucks
2. Yard Waste Fence	Fence west/north/south area	Contacting fencing companies		Spoke with Lee Stevenson for quote

3. Sander/Plow	Purchase - New	Purchased		Coordinating installation for May
4. Pavement Patching	Request for Quote	Assemble list	RFQ	Quotes received – awarded to Fenco Contracting
5. Sidewalk	Request for Quote	RFQ sent out due March 15	RFQ	Quotes received – awarded to Kel-Krete Concrete
6. Potholes	Pothole Fixing	Quotes		Cib
7. Crushing – asphalt and concrete piles	Quote from Shawne			Booked with Shawne
8. Dust Abatement	Apply dust abatement	Pricing from Read on Roads		Booke for beginning of June
9. Tree Pile	Removal	Haul west of town and landfill		Removed 80% of the pile and have loaded 2 bins with branches for the landfill



CHIEF ADMINISTRATIVE OFFICER



MONTHLY REPORT

Meeting: May 21st 2024
Agenda Item: 3.3.2

EMERGENCY MANGEMENT Department

Report Period: (April 2024)

EMERGENCY MANAGEMENT:

ACTIVITIES:

TRAINING

Individual section chief courses as well as an information officer course were offered by AEMA in Claresholm in April. Majority of the section chiefs were able to attend each course as well as myself to each. There are still a few staff left to take Basic Emergency Management and ICS 100, but these courses can be completed online. I attended an agency meeting at the MD of Willow Creek on April 30 and was able to observe and participate in a tabletop exercise with their staff and outside agencies. I attended a DEM workshop in Coaldale which had guest speakers from Disaster recovery, emergency preparedness and alberta wildfire.

I am looking to attend with Lori and Lynne from FCSS Emergency social services online training.

TABLETOP EXERCISE:

Will holding another tabletop in September or October.

AGENCY MEETING:

Held an agency on March 17 which included FCSS, chamber of commerce, RCMP, Silver Willow lodge, senior management, Mayor Jennifer Handley and AEMA field officers. The agency meeting covered updates to the emergency management plan and programs, training and what is required of the agency. I will be holding another agency meeting in the fall to review the plan. Each agency partner was given a portion of the plan to review.

VERBAL UPDATE:

The Emergency management plan is complete. I am working on the Emergency social services plan next with help from FCSS and concentrating on updating the outdated ERP. I am still in need of the emergency plans for the schools, silver willow lodge and boys and girls clubs.

I have attended 2 monthly regional meeting with the DEM's and DDEM's from the MD of Foothills, Town of High River, Diamond Valley and Kelly from the MD of Willow Creek. A regional incident management team has been discussed and block training has been offered. The purpose of the regional team is helping the areas within the vicinity in their and our ICP if an emergency or disaster were to occur. This team has also received a grant to hold a regional exercise and they would like for the Town to participate. The Town will be hosting the next meeting on May 29.



MONTHLY DEPARTMENT REPORT

Regular Meeting: May 21, 2024
 Agenda Item: 3.3.3

Georgina Sharpe, Planning and Development

Report Period: April 2024

ACTIVITIES:

Development Permit Approvals & Lot Sales		
	April 2024	March 2024
Residential	\$321.5K	\$40K
Comm/Ind	\$0K	\$0K
Public	\$0K	\$0K
Other	Signs = 0	Signs = 1
WV III Sales* (Total Sold = 74/85)	2 lots	4 lots
	YTD2024	YTD2023
TOTAL	\$421.5K	\$1,283K
	YTD2024	YE2023
Housing Starts	1	6

*by date of sale

- Municipal Planning Commission Meeting – April 8, 2024 @ 7 p.m.
- Public Hearing for Land Use Bylaw 1389/24 – April 16, 2024 @ 7 p.m

April Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D10-24	9-Apr-24	2009 31 Avenue	8	87	0715728	R1	Solar Collector - roof mount
D11-24	9-Apr-24	402 Slade Drive	9	63	7911150	R1	Deck Rebuild (Front Yard)
D12-24	9-Apr-24	2124 29 Avenue	1	78	0012718	R1	Front yard fence over 3 ft
D13-24	8-Apr-24	2311 22 Street	6,7	9	2325P	R1	HOC1 - lawncare services
D14-24	16-Apr-24	2514 26 Street	7	61	7911150	R1	Accessory building shed
D15-25	16-Apr-24	2019 30 Avenue	10	84	0715724	R1	Single Detached Dwelling

PROGRESS ON PROJECTS & PROGRAMS:

- Land Use Bylaw Update Project –
 - Phase IV - Refine, Circulate and Adopt, including:
 - Public Hearing April 16 – no submissions received or heard
 - Council passed second and third reading of Bylaw #1389/24
- Draft Off-site Levy Bylaw
 - Discussed at Committee of the Whole March 25
 - Sent to Legal for review prior to first reading consideration

- Review and response to the legal recommendations is being conducted prior to taking the bylaw to Council for further consideration.

TRAINING/EDUCATIONAL SESSIONS ATTENDED: N/A

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Municipal Planning Commission Meeting – May 13, 2024 @ 7 p.m.
- Public Hearing for Direct Control Bylaw 1392/24 – May 21, 2024 @ 7 p.m.



EMERGENCY PREPAREDNESS WEEK: May 5-11, 2024

Sara-Lynn will be posting on social media daily.

Emergency preparedness information session will be held at FCSS on May 9 @ 11am-3pm

I have created a 72-hour kit which will be on display at the information session

A package for residents to take home outlining how to create an emergency plan, home inventory list and door stickers in the event of an emergency.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- **Operations Section Chief Workshop – March 27**
- **DEM Workshop – April 11**
- **Planning Section Chief Workshop – April 17**
- **Logistics Section Chief Workshop – April 23**
- **Finance Section Chief Workshop – April 23**
- **Information Officer Workshop – April 25**
- **MD of Willow Creek Agency Meeting – April 30**

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- **Foothills regional DEM meeting – May 29**
- **Emergency Advisory Committee Meeting – May 6**





MONTHLY DEPARTMENT REPORT

Meeting:

Peace Officer Carlos Farias

Report Period: April 2024

ACTIVITIES:

- April 10th - Traffic control and court paperwork training with Officer Mercier from High River Municipal Enforcement.
- April 22nd – Court day in Fort Macleod at 10:00 am
- April 28th to May 1st (AMEA) Alberta Municipal Enforcement Association Conference 2024 in Red Deer
- May 3rd Traffic control for the RCAF 100th Anniversary the RCAF at Bomber Command Museum of Canada

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- April 29th Indigenous training at AMEA Conference.
- April 30th SPCA The Alberta Society for the Prevention of Cruelty to Animals Training
- May 1st Canine Behavior and Applied Aggression Investigation

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Bike rodeo in June 2024
- Car seat safety campaign in August 2024

Monthly Occurrences snapshot:

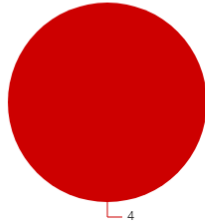
TOWN OF NANTON - ENFORCEMENT SERVICES

Statistics from: 2024-04-01 to 2024-04-30

Count of Reports Completed Total: 4 | 100.0%

List of Categories

MUNICIPAL | 4 | 100.0%



25.00% # of Reports: 1 Municipal COMMUNITY BYLAW.

25.00% # of Reports: 1 Municipal FIRE PROTECTION BY-LAW.

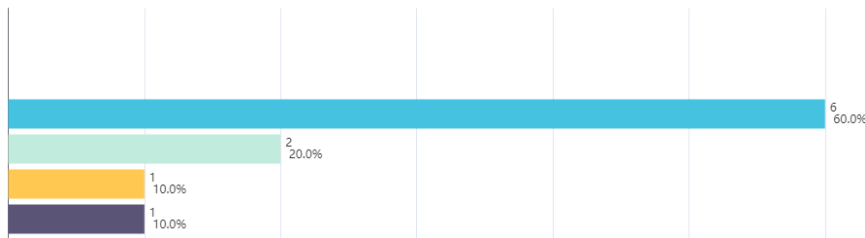
50.00% # of Reports: 2 Municipal UNSIGHTLY PROPERTY.

Municipal Types: Grand Total: 100.00% Total # of Incident Types Reported: 4 Total # of Reports: 4

Monthly warnings stats:

Statistics from: 2024-04-01 - 2024-04-30

Count of E-Tickets Completed: Total: 10 | 100.0%



List of First Charge Code

TSA 115(2)(P)- EXCEED MAX SPEED LIMIT ESTAB' | 6 | 60.0%

TSA 167(7)- F/T PRODUCE DOCUMENT | 2 | 20.0%

TSA RROR,24- FAIL TO SIGNAL LEFT/RIGHT TUR | 1 | 10.0%

TSA RROR,9- F/T PROPERLY SIGNAL | 1 | 10.0%

Monthly ticket stats:

Statistics from: 2024-04-01 - 2024-04-30

Count of E-Tickets Completed: Total: 62 | 100.0%



List of First Charge Code

TSA 115(2)(P)- EXCEED MAX SPEED LIMIT ESTAB' | 61 | 98.4%

TSA 52(1)(A)- OPERATE MV/TRAILER W/O SUBSIS | 1 | 1.6%

For April 2024 a total of 10 warnings and 62 violation tickets was identified. We noticed a significant decrease on the numbers of tickets for speeding this month. Total of 61 tickets for speeding and 1 ticket for driving a motor vehicle with an expired registration.





MONTHLY COUNCIL REPORT

Meeting: [May , 2024]
Agenda Item: 3.4.2

Councillor Victor Czop:

Report Period: April 2024 _____ MPC Member: Yes (alternate)

APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

Council Standing Committees:

Economic & Community Development No meetings

Liaison / Point of Contact: Nanton Community Centre and Citizens on patrol

ADDITIONAL INFORMATION:

Attend Council meetings
Attend Committee of the Whole meeting
Attend Special Council meetings
Attend Citizens on HMC Pack workshop
Attend FCSS Volunteer Day function

VR Czop



MONTHLY COUNCIL REPORT

Meeting: [Date]
Agenda Item: 3.4.3

Councillor Roger Miller:

Deputy Mayor November 1, 2022 to February 28, 2023 and November 1, 2024 to February 28, 2025

Report Period: April 2024 _____

MPC Member: Yes

APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

1. Nanton Health Centre Management Committee

Dates: April 3

Key Items: Review (hopeful) communication from AHS re lease discussions

2. Combined Assessment Review Board – N/A

3. Other Events (including Alternate Representative Oldman River Regional Services Commission)

Date: April 8 – Attend MPC meeting
April 1, 15 - Attend regular meeting of Council
April 9 – Attend virtual meeting of Nanton School Advisory Committee
April 16 – Attend Public Hearing for LUB
April 24 – Attend to Town office to sign bank documents
April 29 – Attend COW

Key Items: (as above)

Council Standing Committees: Services
(Key items detailed in minutes) Recreation and Culture

Liaison / Point of Contact: Nanton Grain Elevator Discovery Centre / Nanton Lions / Leos Club

UPCOMING EVENTS / ADDITIONAL INFORMATION:



MINUTES

Monday May 6, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, Ken Sorenson and Kevin Todd.

OTHERS PRESENT:

Neil Smith	Chief Administrative Officer
Clayton Gillespie	Corporate Services Manager
Sara-Lynn Lyons	Legislative Services & Communications
Georgina Sharpe	Planning & Development Officer
Bill Woytiuk	Operations Manager
Dan Fox	Bomber Command Museum
Wendy Kennelly	Bomber Command Museum
Jason Calvert	Mountain Top Foods

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 137 - 24/05/06 – Sorenson

The Regular Council agenda for May 6, 2024 was accepted with the following changes:

Addition of 2.2 Closed Session Presentation Mountain Top Foods FOIP Section 25 Economic Interests of the Municipality. CARRIED

2. PRESENTATIONS:

RESOLUTION # 138 - 24/05/06 - Dozeman

IT WAS MOVED to recess the Regular Meeting at 7:01 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

2.1 Closed Session – Bomber Command Museum FOIP Section 16 Trade Secrets of a Third party
2.2 Closed Session Presentation Mountain Top Foods FOIP Section 25 Economic Interests of the Municipality- Jason Calvert
CARRIED

2.1 Closed Session – Bomber Command Museum FOIP Section 16 Trade Secrets of a Third party

Dan Fox and Wendy Kennelly presented to Council. Council thanked the Bomber Command for their presentation. Dan Fox and Wendy Kennelly left the meeting at 7:36 p.m.

2.2 Closed Session Presentation Mountain Top Foods FOIP Section 25 Economic Interests of the Municipality- Jason Calvert

Jason Calvert joined the meeting at 7:37 p.m.

Jason Calvert with Mountain Top Foods made a presentation to Council. Council thanked Jason for his

presentation. Jason Calvert left the meeting at 7:59 p.m.

RESOLUTION # 139 - 24/05/06 – Mitchell

IT WAS MOVED to reconvene the Regular Meeting at 8:00 p.m. CARRIED

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 April 15, 2024 Regular Council Meeting Minutes – E

RESOLUTION # 140 - 24/05/06 - Miller

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held April 15, 2024 were accepted as distributed. CARRIED

4.1.2 April 16, 2024 Special Meeting Minutes

RESOLUTION # 141 - 24/05/06 - Czop

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Special Meeting of the Town of Nanton held April 16, 2024 were accepted as distributed. CARRIED

4.1.3 April 29, 2024 Special Meeting Minutes

RESOLUTION # 142 - 24/05/06 - Todd

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Special Meeting of the Town of Nanton held April 29, 2024 were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES: None

5. NEW & UNFINISHED BUSINESS:

5.1 Flag Policy Resolution

RESOLUTION # 143 - 24/05/06 - Dozeman

Moved to approve the lowering Town of Nanton Flags to half-mast in honour of the late Councillor Jakob Hensel per section 5.5 of policy 12 130 190401 Municipal Flag Protocols. CARRIED

5.2 Request for Decision Bylaw No. 1377 Lane Closure – E

Councillor Czop removed himself from the vote.

RESOLUTION # 144 - 24/05/06 - Miller

Moved to read Town of Nanton Bylaw No. 1377/23 for a second time. CARRIED



RESOLUTION # 145 - 24/05/06 - Dozeman

Moved to read Town of Nanton Bylaw No. 1377/23 for a third and final time. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION: None

6.2 FOR INFORMATION:

6.2.1 High River District Health Care Foundation - 2024 Dinner & Auction - E

6.2.2 Alberta Environment and Protected Areas – Drought Conditions – E

6.2.3 United Irrigation District – Request for Letter of Support for the Belly River Reservoir Proposal – E

6.2.4 Transit Proposal – E

6.2.5 December 11, 2023 Fire Chiefs Committee Meeting - E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 146 - 24/05/06 - Todd

IT WAS MOVED to recess the Regular Meeting at 8:11 p.m. in order to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Chief Administrative Officer Performance Evaluation – FOIP Section 19 (1) Confidential Evaluations

7.2 Mountain Top Foods FOIP Section 25 Economic Interests of the Municipality – E

7.3 Alberta Municipalities FOIP Section 21 Harmful to Intergovernmental Relations – E
CARRIED

Georgina Sharpe left meeting at 9:23 p.m.

RESOLUTION # 147 - 24/05/06 - Sorenson

IT WAS MOVED to reconvene the Regular Meeting at 9:43 p.m. CARRIED

RESOLUTION # 148 - 24/05/06 – Mitchell

Moved to direct the Chief Administrative Officer to proceed with a road and storm water engineering study to determine the cost of road construction for 18th avenue and 19th Avenue with funding to be resourced from the Municipal Development Reserve. CARRIED

RESOLUTION # 149 - 24/05/06 - Mitchell

Moved to direct the Chief Administrative Officer to proceed with a request for proposal for housing developers interested in Westview Area Structure Plan properties. CARRIED

RESOLUTION # 150 - 24/05/06 - Todd

Moved to add a Special Meeting on June 3, 2024 at 5:00 p.m. CARRIED

8. ADJOURNMENT:

RESOLUTION # 151 - 24/05/06 - Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:45 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 21st day of May, 2024.

DRAFT





REQUEST FOR DECISION

Meeting: May 21, 2024
Agenda Item: 4.1

Municipal Flag Protocols

PURPOSE:

To streamline the Municipal Flag Protocol by reducing the requirement for a Council resolution in order to lower the flags.

BACKGROUND / IMPLICATIONS:

In May 2024 the flags were lowered for the passing of a past Councillor. The request was in agreement with Mayor and Chief Administrative Officer and the requirement for a Council resolution was redundant. A request was made by Council to remove this section from the policy at the May 6, 2024 meeting.

ADMINISTRATIVE RECOMMENDATION:

To remove section 5.5 "Council may, at its discretion, pass a resolution directing that the Town of Nanton lower the municipal flag to half-mast at any or all Town properties and facilities, for such time and under such circumstances as Council so directs"

Section 5.6 "Flags may be flown at half-mast in respect of an individual not specifically identified in this section, at the discretion of the Mayor, in consultation with the CAO" will remain and be numbered 5.5

DECISION OPTIONS:

- #1 – To approve the removal of section 5.5 from the Municipal Flag Policy
- #2 – To amend the policy
- #3 – To keep the policy unchanged.

ALTERNATIVES:

- REFER to (Administration or Committee)
- DEFER the matter to the Council meeting of (date)

Financial (GL# / Amount) : n/a

Communications/PR: n/a

Applicable Legislation: n/a

Attachments: Policy 12-130-190401 Municipal Flag Protocols

Prepared By: Sara-Lynn Lyon

Date: May 13, 2024

APPROVED BY: Neil Smith, Chief Administrative Officer:


NANTON
 EST 1903
 CHIEF ADMINISTRATIVE OFFICER

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





POLICY

Policy No. 12 – 130 – 19/04/01
Department: Administration

MUNICIPAL FLAG PROTOCOLS

POLICY STATEMENT:

The National Flag of Canada, the flag of the Province of Alberta and the Town of Nanton municipal flag are symbols of honour and pride for all Canadians and should be treated with respect and dignity. This policy sets the standards for the Town of Nanton (the Town) to ensure that flags are displayed with respect and follow customs and etiquette as recommended by the federal government.

The flying of flags at half-mast is a strong visual statement that speaks to the sense of loss shared by all citizens, and so must be implemented only in circumstances that have exceptional importance to the country and this community.

The Town of Nanton will lower flags to half-mast to commemorate solemn occasions. The lowering of flags to half-mast will be at the direction of the Chief Administrative Officer, or when directed, by resolution of the Council of the Town of Nanton

PURPOSE:

This policy is to establish when flags at Town of Nanton municipally owned and operated properties and facilities are to be flown at half-mast, and to ensure the use of Nanton's flag poles is exercised in a consistent and appropriate manner.

POLICY:

1. Protocol Precedence

Flags will be raised, lowered, flown, maintained and disposed of by the Town of Nanton in accordance with the Canadian Heritage's guidelines on Flag Etiquette in Canada and Rules for Flying the Flag. These Guidelines will take precedence over the provisions of this policy.

2. Displaying Flags

- 2.1 If multiple flags are flown together in a set, all the flags must be flown at the same height (i.e. full-mast or half-mast).
- 2.2 Flags may be flown at night (i.e. flags do not need to be raised at sunrise and taken down at sunset, daily).



3. Hierarchy of Flags

- 3.1 Should a Town owned and operated facility only have provisions to display a single flag, it may be the municipally approved flag, notwithstanding the following provisions of the Guideline which officially provide that:
- (a) Where one flag is flown, the National Flag of Canada will be flown.
 - (b) Where two flags are flown, the National Flag of Canada and the Provincial Flag of Alberta will be flown.
 - (c) Where three flags are flown, the National Flag of Canada, the Provincial Flag of Alberta and the Flag of the Town of Nanton will be flown.
- 3.4 Notwithstanding the previous provisions, the Guidelines and/or a resolution of the Council of the Town of Nanton may direct that another flag takes precedence (for example, the flag of the Sovereign).
- 3.5 Flags will only be flown at facilities where provisions have been made to do so.
- 3.6 Only one flag may be flown on each flag pole. Two or more flags may not be flown in a stacked position (one on top of the other).

4. Courtesy Flags

Courtesy Flags, which represent any other organizations (other than the National, Provincial, Municipal or affiliated flag, i.e. Fire Dept.) will not be accommodated for display at Town-owned and operated facility flag poles. Town-owned properties which are leased to organizations may install and display courtesy flags which have a direct relationship or benefit to the Town.

5. Half-Masting

- 5.1 **Half-Mast (also half-staff)** means to the position of a flag on its pole, generally half way down from the top of the pole, and, in the case where flags are flown in a set, all at the same half-mast height.
- 5.2 The Town of Nanton will lower flags as directed by the Prime Minister's Office and Canada Heritage (in relation to the Canadian Flag) and the Alberta Premier's Office and Alberta Protocol (in relation to the Canadian Flag and the Alberta Provincial Flag). Flags are flown at the half-mast position as a sign of respect and condolence or to commemorate significant dates.
- 5.3 All flags will be flown at half-mast at the Town's municipal properties for the following specific occasions;
- from the time of notification of death until at least sunset of the day of the funeral or memorial service for:
- The Sovereign;
 - A member of the immediate Royal Family;
 - A current or former Governor General of Canada;
 - A current or former Prime Minister of Canada;
 - A current or former Lieutenant Governor of Alberta;
 - A current or former Premier of Alberta;
 - The current or former Mayor of the Town of Nanton;



at the minimum, from sunrise to sunset on:

- November 11, Remembrance Day (the National flag is to be flown at half-mast from 11:00 a.m. to coincide with the start of the ceremony at the National War Memorial, until the end of the work day);
- April 28, Workers' Mourning Day, the Day of Mourning for Persons Killed or Injured in the Workplace;
- June 23, National Day of Remembrance for Victims of Terrorism;
- December 6, the National Day of Remembrance and Action on Violence against Women.
- Whenever the Prime Minister's Office or Canada Heritage have lowered the flags at all Federal properties and buildings, and direction has been forwarded to the Town;
- Whenever the Alberta Premier's Office or Alberta Protocol have lowered the flags at all Provincial properties and buildings, and direction has been forwarded to the Town.

5.4 The Town flags at the Nanton Fire Hall may also be flown at half-mast in recognition of the death of active or retired town fire fighters; in recognition of line-of-duty deaths of fire fighters in other municipalities; and in special circumstances outside of Alberta at the discretion of the Fire Chief. The half-masting of such flags shall be performed by the fire hall volunteers.

~~5.5 Council may, at its discretion, pass a resolution directing that the Town of Nanton lower the municipal flag to half mast at any or all Town properties and facilities, for such time and under such circumstances as Council so directs.~~

5.6 Flags may be flown at half-mast in respect of an individual not specifically identified in this section, at the discretion of the Mayor, in consultation with the CAO.

6. Lowering Flags at Approved Memorial Locations

- 6.1 Despite being part of a set of flags, a memorial flag flown at approved memorial locations on Town properties may be lowered on its own in accordance with the customs of the group or person the memorial is erected to honour.
- 6.2 Approval for any memorial location on Town properties, other than the current Cenotaph in Centennial Park or the Nanton Cemetery is to be designated by resolution of Council.

7. Process for Half-Masting

- 7.1 The CAO will be responsible for notifying the Operations Manager for the half-masting of flags, with respect to the location, the reason, and the duration that the flag will be flown at half-mast.
- 7.2 When a flag is flown at half-mast, all other flags in the flag set must also be flown at half-mast and at no time should the Canadian flag be flown lower than any other flag.
- 7.3 The length of time that a flag will be flown at half-mast will be from the date of the death, or day of notification of death, and up to and including the day of the memorial service, unless otherwise outlined in this procedure. In the event that the purpose of discretionary half-masting is conducted for a number of people, the flag will be lowered at least one day per person to memorialize the losses.



7.6 Public notice of the reason for the half-masting will be posted on the Town's website and social media.

8. Responsibilities

8.1 The Chief Administrative Officer shall be responsible for the authorization and coordination of the display of flags at the Town's municipal properties and facilities in accordance with the appropriate policy, procedure and Council direction.

8.2 The Operations Manager will maintain an inventory of all flags flown at Town municipal properties.

8.3 The Operations Manager will conduct an inspection of the Town of Nanton municipally owned and operated facilities to ensure all flags are in suitable condition for use. Flags in unsuitable condition will be replaced and disposed of in accordance with the Rules for the National Flag of Canada.

8.4 The Operations Manager may delegate the lowering and raising of the flags at Town facilities, in accordance with the CAO's notification.

MAYOR

Date

CHIEF ADMINISTRATIVE OFFICER

Date



Sara-Lynn Lyons

From: Dave Mitchell
Sent: Monday, May 13, 2024 6:58 AM
To: Neil Smith
Cc: Sara-Lynn Lyons; Jennifer Handley
Subject: Re: Notice of Motion

I would make to: Foothills AJHL Expansion Bid.

Get [Outlook for iOS](#)

From: Neil Smith <cao@nanton.ca>
Sent: Friday, May 10, 2024 8:30:05 AM
To: Dave Mitchell <dmitchell@nanton.ca>
Cc: Sara-Lynn Lyons <communications@nanton.ca>; Jennifer Handley <jhandley@nanton.ca>
Subject: RE: Notice of Motion

No worries – and to whom would the resolution be directed?

Neil Smith MCIP, RPP
Chief Administrative Officer



Town of Nanton, Box 609, 1907 - 21 Avenue, Nanton, AB T0L 1R0
P: (403) 336-6548 nanton.ca

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From: Dave Mitchell <dmitchell@nanton.ca>
Sent: Friday, May 10, 2024 6:51 AM
To: Neil Smith <cao@nanton.ca>
Cc: Sara-Lynn Lyons <communications@nanton.ca>; Jennifer Handley <jhandley@nanton.ca>
Subject: Re: Notice of Motion

Thanks Neil, we may want to clarify that it would be a Junior A team playing in the AJHL. High River already has a Jr B team.

Get [Outlook for iOS](#)

From: Neil Smith <cao@nanton.ca>
Sent: Wednesday, May 8, 2024 12:53:06 PM
To: Dave Mitchell <dmitchell@nanton.ca>

Cc: Sara-Lynn Lyons <communications@nanton.ca>; Jennifer Handley <jhandley@nanton.ca>

Subject: Notice of Motion

Councilor Mitchell has proposed a notice of motion for the next regular, here is a draft suggestion:

Whereas there is interest in the Foothills region in the establishment of a new junior hockey expansion team and further, that additional local junior hockey teams strengthen the use of all facilities in large and small communities,

BE IT RESOLVED that Nanton Council hereby support in principle the establishment of a new junior hockey expansion team based in the Town of High River.

We have time to edit this, but I think that's what's being sought.

Neil Smith MCIP, RPP
Chief Administrative Officer



Town of Nanton, Box 609, 1907 - 21 Avenue, Nanton, AB T0L 1R0
P: (403) 336-6548 nanton.ca

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REQUEST FOR DECISION

Meeting: May 21, 2024
Agenda Item: 5.2

Loan Bylaw – Nanton Future Foundation

ADMINISTRATIVE RECOMMENDATION:

Approve first reading of Bylaw No. 1383/24 as presented.

DECISION OPTIONS:

- #1 – Approve first reading of the proposed Loan Rate Bylaw
- #2 – Refer back to administration.
- #3 –

PURPOSE:

Administration is requesting council pass first reading of the attached Loan Bylaw – No 1383/24.

BACKGROUND / IMPLICATIONS:

In December 2023 the Nanton School Enhancement Committee presented to council on its desire to fundraise for enhancements to the new build AB Daley School which at the time had received design funding from the province and the following resolution was passed –

RESOLUTION #352 – 23/12/11- Miller

Moved that the Chief Administrative Officer communicate to the Nanton School Enhancement Committee, Nanton Futures Foundation and Livingstone Range School Division Council's intent to consider a loan and/or borrowing bylaws in early 2024 to lend up to \$690,000 to the Nanton Futures Foundation for the purpose of underwriting community fundraising efforts for enhancements to the new build of A.B. Daley School. CARRIED

Since then, the committee received approval from Livingstone Range School Division to fundraise and the province has approved construction funding for both schools. Part of the committee's approval to fundraise (as they noted in their presentation) though was that they have a guarantor which they asked of the Town. Administration investigated and sought legal advice on the subject and has prepared a loan bylaw for council consideration. The intent being, if the committee is unable to fundraise the amount required the Town would loan them up to a certain amount of money to ensure the cost of the enhancements are covered.

The project is moving ahead, and the Livingstone Range School Division has since been requested to sign a partnership statement of commitment with the AB Government and hence they are now asking the Town of Nanton for their commitment which is acting as a guarantor for the committee. Unfortunately, the estimated cost of the enhancement has grown to \$824,100.

The loan bylaw that administration has prepared includes all MGA requirements, and outlines that the Town will utilize reserves for the loan should it be required. This has been done as the Town does have the required reserves – we can always decide to change this and borrow the money or a portion if desired or required in the future. If that happened, we'd have to put a borrowing bylaw in place. At this point the committee and does not know when the funds will be required but they've begun planning and have raised some money already.

As per section 265 (3) of the MGA the loan bylaw requires advertising so after first reading administration would advertise appropriately and then bring back for second and third reading.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount): _____

Communications/PR:

Applicable Legislation: Appropriate MGA Sections

Attachments: Partnership Statement of Commitment

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: May 15, 2024

NANTON
 EST 1903
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: Neil Smith, Chief Administrative Officer:

STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	CORE SERVICES	<input type="checkbox"/>	FINANCE & I.T.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT PRIORITIES	<input checked="" type="checkbox"/>	COMMUNITY DEVELOPMENT PRIORITIES
<input type="checkbox"/>	GOVERNANCE	<input type="checkbox"/>	SINGLE ISSUE PRIORITY
Please detail the specific strategic priority and objective if applicable: No specific priority or objective.			



Town of Nanton

BYLAW NUMBER: 1383/24

A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF LOANING MONEY TO THE NANTON FUTURE FOUNDATION, WHICH IS A NOT-FOR-PROFIT ORGANIZATION.

WHEREAS pursuant to Section 264(2) of the Municipal Government Act RSA 2000, Chapter M-26, Part 2, and amendments thereto, authorizes a Municipal Council to pass bylaws to loan funds to a not-for-profit organization;

AND WHEREAS the Nanton Future Foundation is a not-for-profit organization which fundraises for various community initiatives in the Town of Nanton;

AND WHEREAS the Livingstone Range School Division has advocated the Alberta Provincial Government for improved school building facilities in Nanton and has successfully been awarded design and construction funding from Alberta Education;

AND WHEREAS the Nanton School Enhancement Committee received approval from the Livingstone Range School Division to partner in raising funds for an expanded Learning Commons space in the new elementary school (the "Project"), with the additional funding required estimated to be \$824,100, as per the attached Schedule "A" – Partnership Statement of Commitment;

AND WHEREAS the Nanton Future Foundation, as a registered society under the Societies Act, has agreed to fundraise on behalf of the Nanton School Enhancement Committee for the Project;

AND WHEREAS the Town of Nanton is prepared to loan money to the Nanton Future Foundation as may be required to make up any shortfall in funding for the Project;

NOW THEREFORE the Council of the Town of Nanton in the Province of Alberta duly assembled does hereby enact the following:

1. ENACTMENT:

This Bylaw No. 1383/24 shall be known as the Nanton Futures Foundation Loan Bylaw.

2. PURPOSE:

- 2.1 The Town of Nanton will lend the Nanton Futures Foundation up to eight hundred and twenty-four thousand, hundred dollars (\$824,100) for the purpose of covering any shortfall in fundraising for the Project.

3. PROVISIONS:

- 3.1 The rate of interest to be paid on the loan will be zero percent (0%) for a term of 60 months from the time any funds are advanced to the Nanton Futures Foundation (the "Term").
- 3.2 The Nanton Futures Foundation may repay all or any part of the funds prior to the expiry of the Term, and the balance outstanding is due upon the expiry of the Term.
- 3.3 It is anticipated that the Nanton Futures Foundation will repay the funds loaned by the Town based on fundraising activities of the Foundation and the Nanton School Enhancement Committee.
- 3.4 The source of funding the Town of Nanton will utilize for the loan will be a combination of the Town of Nanton Municipal Land Development & Engineered Infrastructure Reserves.
- 3.5 Prior to the Town of Nanton advancing any funds to the Nanton Futures Foundation, the Foundation will enter into a written loan agreement consistent with the terms of this Bylaw.

4. EFFECTIVE DATE AND READINGS

- 4.1 This bylaw comes into effect upon the date of final reading and signing thereof, and shall remain in effect until all amounts due to the Town of Nanton specified in this Bylaw have been received, unless otherwise repealed or amended.
- 4.2 Read a **first** time this _____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

- 4.3 Read a **second** time this ____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER



4.4 Read a **third** time this ____ day of _____, 2024.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

