



MINUTES

Monday February 5, 2024 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, Ken Sorenson and Kevin Todd.

OTHERS PRESENT: Neil Smith Chief Administrative Officer
Clayton Gillespie Corporate Services Manager
Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 30 – 24/02/05 - Todd

The Regular Council agenda for February 5, 2024 was accepted as presented. CARRIED

2. PRESENTATIONS: None

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

3.2 FINANCIAL:

3.2.1 2023 Year End Financial Variance – E

RESOLUTION # 31 – 24/02/05 - Dozeman

Approved the transfer of the following Operating/Capital Budget amounts into reserves for use in 2024 or later:

\$5,000 from Legislative to Contingency Reserves.
\$61,000 from Corporate Services to Contingency Reserves.
\$4,000 from Fire to Fire Reserves.
\$15,000 from Public Works to Contingency Reserves.
\$5,000 from Development to Contingency Reserves.
\$20,000 from Parks & Rec to Contingency Reserves.

\$156,400 net lot sales to Municipal Land Development Reserves.

CARRIED

3.3 DEPARTMENT:

3.3.2 Operations Manager – water consumption graphs from January 22, 2024 Meeting - E

RESOLUTION # 32 – 24/02/05 - Mitchell

Moved that all written reports, as recorded on the agenda for February 5, 2024 be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 January 22, 2024 Regular Council Meeting Minutes – E

RESOLUTION # 33 – 24/02/05 - Miller

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held January 22, 2024 were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Level 3 Critical Restrictions – E

RESOLUTION # 34 – 24/02/05 - Mitchell

Moved to amend the Rates and Fees Bylaw 1381/23 to include the following rates during Level 3 Critical Restrictions:

- Residential: The over and above 45m3 water consumption rate is increased to \$3.95/m3 (\$1.00 increase) for any billing period where Level 3 restrictions are in place for more than 14 days.
- Commercial/Industrial: The over and above 45m3 water consumption rate is increased to \$3.50/m3 (\$0.50 increase) for any billing period where Level 3 restrictions are in place for more than 14 days.

CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 2024 Support Grants – E

RESOLUTION # 35 – 24/02/05 - Miller

Moved to approve the Citizens on Patrol 2024 Annual Community Support Grant in the amount of \$1,000 for its "Light Up Nanton's Alleys" program. CARRIED

RESOLUTION # 36 – 24/02/05 - Mitchell

Moved to direct the Chief Administrative Officer to bring back the addition of the Community Centre's utilities to the Town of Nanton operating budget as a request for decision to be brought back to Council in the Fall of 2024 CARRIED

RESOLUTION # 37– 24/02/05 - Dozeman

Moved to approve the Community Centre Society 2024 Annual Community Support Grant in the amount of \$13,500 to assist with the utility costs for the facility. CARRIED

RESOLUTION # 38 – 24/02/05 - Todd

Moved to approve the Nanton Animal Protection Society 2024 Annual Community Support Grant in the amount of \$3,000 for its stray cat spay/neuter program. CARRIED

No further action on the request from the Kozy Korner for a 2024 Annual Community Support Grant to update its recreation equipment.

5.2 Local Authorities Pension Plan Policy – E

RESOLUTION # 39 – 24/02/05 - Dozeman



Moved to approve the Local Authorities Pension Plan Policy as presented and attached to these minutes as schedule 'A'. CARRIED

5.3 Information Brief: Property Tax Incentives Review – E

Further discussion on Property Tax Incentives tabled to Committee of the Whole Meeting.

5.4 Nanton Municipal Library Re-Appointments – E

RESOLUTION # 40 – 24/02/05 - Mitchell

Moved to re-appoint Amanda Bustard and Oscar Anderson to the Town of Nanton Library Board, effective immediately, with the term expiry date of October 31, 2026. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION: None

6.2 FOR INFORMATION:

6.2.1 Town of Okotoks – Support for Town of Nanton Regional Water Supply – E

6.2.2 Alberta's Local Government Fiscal Framework (LGFF) Capital Funding Program - E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 41 – 24/02/05 - Todd

It was moved to recess the Regular Meeting at 9:04 p.m. in order to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Collective Agreement – FOIP Section 24(1) Advice from officials, Section 25(1) Disclosure harmful to economic and other interests of a public body.

7.2 Town Office Consideration – FOIP Section 23(1) Local public body confidences.
CARRIED

RESOLUTION # 42 – 24/02/05 - Czop

IT WAS MOVED to reconvene the Regular Meeting at 9:58 p.m. CARRIED

8. ADJOURNMENT:

RESOLUTION # 43 – 24/02/05 - Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:58 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 20th day of February, 2024.





POLICY

Policy No. 14 – 39 – 24/02/05

Department: Administration - Human Resources

Local Authorities Pension Plan (LAPP)

SCOPE: Town of Nanton Employees

PURPOSE:

To establish a policy for Local Authorities Pension Plan participation and to detail eligibility of employees and eligible earnings.

DEFINITIONS:

Continuous full-time: An employee who works a minimum of thirty (30) hours per week and a minimum of 1560 hours in one calendar year.

Normal working year or pensionable service:

- 1950 hours in one (1) calendar year for management or inside union employees
- 2080 hours in one (1) calendar year for outside union employees

POLICY:

Eligibility:

Included (Automatically)

- All full-time continuous employees are required to participate in the Local Authorities Pension Plan after a three (3) month probationary period.
- Part-time employees where weekly scheduled hours combined average thirty (30) hour per week or greater on a continuous basis, are also considered, by legislation, to be mandatory contributors to the Local Authorities Pension Plan.

Optional

- Existing Town of Nanton employees who were employed by the Town of Nanton before February 1, 2024.
- Employees who work on a part-time basis (14 to 29 hours per week or 728 to under 1560 hours per year) or who work full time hours but are employed on a non-continuous basis.

Ineligible

- Part-time employees working less than 14 hours per week (less than 728 hours per year)
- Seasonal or casual employees as defined with the Town of Nanton Collective Agreement with CUPE Local 37.
- Employees who are currently receiving a monthly pension from the Local Authorities Pension Plan.

Probationary Period

The Town of Nanton requires that all employees that are employed in a full-time continuous position be held out of the pension plan for a three (3) month probationary period.

The exceptions to the three (3) month probationary period are:

- Existing Town of Nanton employees who were employed by the Town of Nanton before February 1, 2024.
- If the employee has employment with a previous Local Authorities Pension Plan employer with no break in service and participated with that employer.
- If the employee applies to transfer service into the Local Authorities Pension Plan under a reciprocal transfer agreement.

Pensionable service

One (1) normal working year is equal to one (1) year of service for pension purposes.

Leave without salary

Employees requesting an unpaid leave of absence will not participate in LAPP during the entire length of the leave. Upon return to employment, the employee may wish to buy back the time of the leave, subject to LAPP guidelines. In such an event, the employer will pay the employers share of the leave up to one year of service (life allotment with the employer), or as per LAPP guidelines if shorter.

Pensionable Salary

Regular wages (gross basic remuneration paid for the performance of regular duties of employment)

The following is ineligible as per LAPP

- Vacation pay that is paid as a lump sum in lieu of time off or lump sum paid as a percentage of earnings
- On-call wages
- Expense allowance
- Overtime payments
- Severance payment
- Other special remuneration

Contributions

All employee contribution rates are determined by the LAPP Sponsor Board and are deducted each pay period and remitted, along with the employer portion, to the Alberta Pensions Services Corporation.

Important note:

Employer pension policies must comply with pension legislation. In the event that an employer policy or collective agreement conflicts with current legislation, the legislation will prevail.

RELATED DOCUMENTS:

AMENDMENTS / REVIEWS:

Date (yyyy/mm/dd)	Section # Amended	Comments
2024/01/23		

Next Review Date:	
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REFERENCE: 14-39-24/02/05
REPLACES POLICY: N/A

Joe Handley

MAYOR

February 20, 2024

Date

[Signature]

CHIEF ADMINISTRATIVE OFFICER

February 20, 2024

Date

REVISION HISTORY

Policy

In Effective

Inactive



REFERENCE: 14-39-24/02/05
REPLACES POLICY: N/A