



# AGENDA

Monday, November 20, 2023, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2<sup>nd</sup> Floor, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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### **1. CALL TO ORDER & ADOPTION OF AGENDA:**

### **2. PRESENTATIONS:**

- 2.1 Nanton RCMP Corporal Tom Nairn – Second Quarter report to Council
- 2.2 Nanton Skate Club, Kayla Ewasiuk, President - Ice Fees Support request

### **3. REPORTS:**

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Monthly Report - E

#### **3.2 FINANCIAL:**

- 3.2.1 Accounts Payable Reports October 2023 - E

#### **3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager - E
- 3.3.3 Planning & Development Officer - E
- 3.3.4 Fire Chief – E (Aug / Sept / Oct)
- 3.3.5 Peace Officer - E

#### **3.4 COUNCIL:**

- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER - E

### **4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

#### **4.1 ADOPTION:**

- 4.1.1. Regular Meeting of Council November 6, 2023 - E

### **5. NEW & UNFINISHED BUSINESS (Requests for Decision):**

- 5.1 Committee of the Whole of Council Meeting October 23, 2023, Recommendations - E

5.1.1 Review Town of Nanton Bylaw #1339/20, the Non-Residential Property Sub-Classes bylaw

5.1.2 Request for Proposals Nanton Wastewater Treatment Plant sludge de-watering press

5.1.3 Funding for water connection between the Town of Nanton and the Town of High River

**5.2 Reservoir Aeration project – request for additional funds - E**

**6. CORRESPONDENCE:**

**6.1 FOR ACTION:**

**6.2 FOR INFORMATION:**

6.2.1 High River District Health Care Foundation Thanks for MASH Bash 2.0 Donations – E

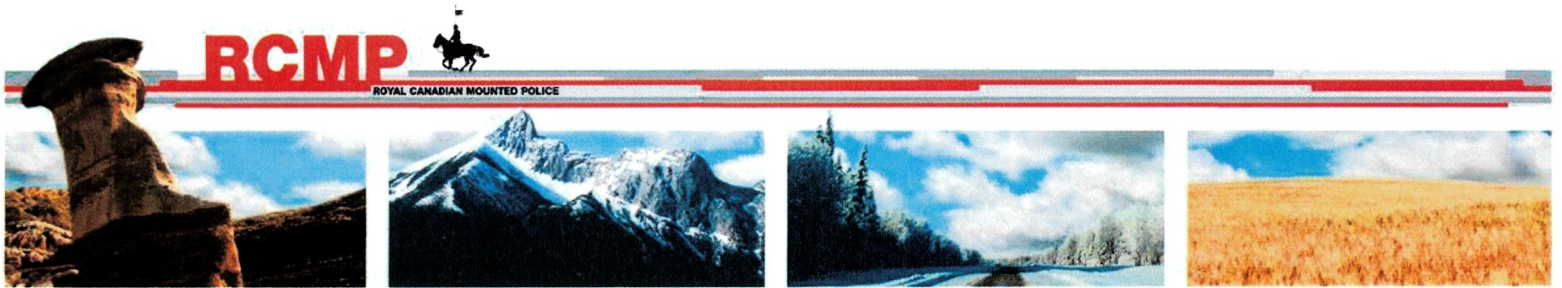
**7. CLOSED CONFIDENTIAL SESSION:**

7.1 Livingstone Range School Division & Nanton Advisory Committee – School Enhancement – FOIP Section 24(1) Advice from officials

7.2 Recreation Facility User Fees – FOIP Section 24(1) Advice from officials

**8. ADJOURNMENT:**





2023/11/14

Cpl. Tom NAIRN  
Detachment Commander  
Nanton, AB

Dear Mayor Jennifer HANDLEY,

Please find the quarterly Community Policing Report attached that covers the July 1<sup>st</sup> to September 30<sup>th</sup>, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Nanton Detachment.

This quarter I want to update you on the status of Body Worn Camera (BWC) field test pilot project, which commenced earlier this year in Grand Prairie, Parkland, and St. Paul Detachments respectively. The rollout of BWC is part of the RCMP's on-going efforts to be transparent and accountable to the communities we serve. The use of BWC can play a role in enhancing public trust, improving interactions between the public and police, resolving public complaints more quickly, and improving evidence gathering. I wish to advise that the 10-week BWC & Digital Evidence Management Service (DEMS) Field Test has ended. Over the course of the Field Test, the Project Team reviewed the tools and services provided by the Contractor as well feedback provided by users of the Field Test Service against the contractual requirements. The RCMP has determined that the Contractor has not successfully met the Field Test requirements as outlined in the Contract. As such, we are in the process of transitioning to a new Contractor, and more details will be shared once they are confirmed.

Your ongoing engagement and the feedback you provide guides our Detachment team and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Cpl. Tom NAIRN  
Detachment Commander  
Nanton Detachment



## RCMP Provincial Policing Report

<b>Detachment</b>	Nanton
<b>Detachment Commander</b>	Cpl. Thomas Nairn
<b>Quarter</b>	Q2
<b>Date of Report</b>	2023/11/14

### Community Consultations

<b>Date</b>	2023-07-22
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Open House & Recruiting
<b>Notes/Comments</b>	Nanton RCMP hosted an Open House and Barbecue, open to the public and included community partners and an RCMP recruiting booth.

<b>Date</b>	2023-07-27
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Members met with the Nanton Quality of Life staff to discuss Fraud prevention presentations for seniors.

<b>Date</b>	2023-07-29
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Detachment members met with local Alberta Health Services Community Peace Officer team lead to discuss working relationships and serving the community.



<b>Date</b>	2023-08-15
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Members attended MD of Ranchland Council Meeting to present the Nanton RCMP Q1 report.

<b>Date</b>	2023-08-16
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Members spoke with MD of Ranchland Administration regarding Nanton boundary expansion.

<b>Date</b>	2023-09-06
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Detachment members attended the Nanton Town Council meeting to present the Q1 report.

<b>Date</b>	2023-09-22
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting information sharing
<b>Notes/Comments</b>	Members presented recent crime statistics and trends at the bi-monthly Nanton Citizens on Patrol meeting



<b>Date</b>	2023-09-22
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Youth
<b>Notes/Comments</b>	Detachment members attended the Terry Fox Run at A.B. Daley Community School and J.T. Foster High School. Members assisted with traffic control, interacted with youth, spoke about recruiting opportunities and provided recruitment pamphlets.



## Community Priorities

<p><b>Priority 1</b></p>	<p><b>Enhance Road Safety</b></p>
<p><b>Current Status &amp; Results</b></p>	<p>Speeding and Driving Behaviour- Q2 saw 117 violation tickets written ranging from speeding, distracted driving and intersection related violations.</p> <p>Impaired Driving Enforcement- Q2 saw 8 impaired driving investigations being conducted resulting in 8 impaired drivers taken off of the road and dealt with through provincial sanctions.</p>
<p><b>Priority 2</b></p>	<p><b>Communicate effectively</b></p>
<p><b>Current Status &amp; Results</b></p>	<p>Foot Patrols- Q2 saw 23 foot patrols conducted in Downtown, local campgrounds and at special events.</p> <p>Enhanced Visibility Shifts- Q2 saw 2 enhanced visibility shifts being conducted during long weekends over the summer with one being conducted in joint with Alberta Sheriffs, MD of Willow Creek CPO's were 50 driving offence related tickets were written.</p> <p>Conduct Meetings and Presentations: Q2 saw 12 meetings and presentations being conducted with local COP, Councils, special events and fraud presentations being completed with local seniors at the FCSS.</p> <p>School visits- Q2 saw 6 school visits being conducted by Members were Members met with staff and engaged with the youth in the schools.</p>
<p><b>Priority 3</b></p>	<p><b>Reduce substances abuse</b></p>
<p><b>Current Status &amp; Results</b></p>	<p>Drug Enforcement- Q2 saw 2 drug enforcement activities generated with one Member seizing drugs out of an abandoned vehicle and Drugs being found on a male who was arrested and charged. There is a small number of active drug investigation files ongoing in the community currently.</p>



**Priority 4**

**Crime Reduction**

**Current Status & Results**

Conduct Prolific Offender Checks- Q2 saw 11 condition checks being completed with no charges being laid as everyone was abiding by their set conditions.

Education and awareness for Domestic Violence- Q2 saw the RCMP Domestic Violence Coordinator attend the Nanton RCMP BBQ and set up a booth with brochures and raised awareness on Domestic Violence in the community.

Operation Street Sweep- Q2 saw the Operation street sweep this quarter being conducted as a joint operation on Hwy 22 with Alberta Sheriffs and the MD of Willow Creek CPO's which saw 50 violation tickets being written.



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	62	37	-40%	168	220	31%
<i>Persons Crime</i>	21	10	-52%	25	59	136%
<i>Property Crime</i>	32	17	-47%	112	132	18%
<i>Other Criminal Code</i>	9	10	11%	31	29	-6%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	9	2	-78%	33	28	-15%
<i>Provincial Code Traffic</i>	324	169	-48%	1,318	902	-32%
<i>Other Traffic</i>	2	0	-100%	0	4	N/A
<b>CDSA Offences</b>	2	0	-100%	10	2	-80%
<b>Other Federal Acts</b>	2	0	-100%	11	4	-64%
<b>Other Provincial Acts</b>	26	21	-19%	61	118	93%
<b>Municipal By-Laws</b>	2	6	200%	13	8	-38%
<b>Motor Vehicle Collisions</b>	39	42	8%	136	152	12%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest

Q2 ended with favorable results seeing a significant reduction in Persons Crimes and Property Crimes, however we did see an uptick in Property Crime in Indian Graves and the Livingstone area. We also saw a 78% decrease in Criminal Code Traffic which generally covers serious collisions involving alcohol or drug. All in all the decreasing numbers in crime are a welcome metric.



**Provincial Police Service Composition Table<sup>2</sup>**

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	4	3	1	0
Detachment Support	1	1	0	0

<sup>2</sup> Data extracted on September 30, 2023 and is subject to change.

<sup>3</sup> Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>4</sup> Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments**

**Police Officers:** Of the four established positions, three officers are currently working. On top of the three working Members there is one Member on light duties due to recovering from surgery.

**Detachment Support:** Of the one established position, there is one resource currently working.

**Quarterly Financial Drivers**

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## Nanton Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	0	3	1	N/A	-67%	0.5
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		2	4	1	7	5	150%	-29%	0.9
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	4	4	5	2	N/A	-60%	0.5
Uttering Threats		2	2	2	6	2	0%	-67%	0.4
<b>TOTAL PERSONS</b>		<b>4</b>	<b>10</b>	<b>7</b>	<b>21</b>	<b>10</b>	<b>150%</b>	<b>-52%</b>	<b>2.3</b>
Break & Enter		8	6	4	0	3	-63%	N/A	-1.6
Theft of Motor Vehicle		4	1	0	2	1	-75%	-50%	-0.5
Theft Over \$5,000		0	0	0	2	1	N/A	-50%	0.4
Theft Under \$5,000		20	21	12	11	1	-95%	-91%	-4.8
Possn Stn Goods		5	3	2	3	0	-100%	-100%	-1.0
Fraud		9	3	4	4	7	-22%	75%	-0.3
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		13	8	4	9	3	-77%	-67%	-1.9
Mischief - Other		6	10	7	1	1	-83%	0%	-1.9
<b>TOTAL PROPERTY</b>		<b>65</b>	<b>52</b>	<b>33</b>	<b>32</b>	<b>17</b>	<b>-74%</b>	<b>-47%</b>	<b>-11.6</b>
Offensive Weapons		1	1	0	0	0	-100%	N/A	-0.3
Disturbing the peace		5	3	0	5	5	0%	0%	0.2
Fail to Comply & Breaches		2	1	2	1	2	0%	100%	0.0
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>200%</b>	<b>0%</b>	<b>0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>9</b>	<b>11</b>	<b>5</b>	<b>9</b>	<b>10</b>	<b>11%</b>	<b>11%</b>	<b>0.0</b>
<b>TOTAL CRIMINAL CODE</b>		<b>78</b>	<b>73</b>	<b>45</b>	<b>62</b>	<b>37</b>	<b>-53%</b>	<b>-40%</b>	<b>-9.3</b>



## Nanton Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	1	2	0	N/A	-100%	0.1
Drug Enforcement - Trafficking		2	1	0	0	0	-100%	N/A	-0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.4</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	0	0	0	-100%	N/A	-0.3
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.7</b>
Liquor Act		1	2	0	0	0	-100%	N/A	-0.4
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		7	4	5	11	6	-14%	-45%	0.5
Other Provincial Stats		19	16	7	15	15	-21%	0%	-0.9
<b>Total Provincial Stats</b>		<b>27</b>	<b>22</b>	<b>12</b>	<b>26</b>	<b>21</b>	<b>-22%</b>	<b>-19%</b>	<b>-0.8</b>
Municipal By-laws Traffic		0	1	1	0	3	N/A	N/A	0.5
Municipal By-laws		0	7	5	2	3	N/A	50%	0.1
<b>Total Municipal</b>		<b>0</b>	<b>8</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>N/A</b>	<b>200%</b>	<b>0.6</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		6	4	6	8	10	67%	25%	1.2
Property Damage MVC (Reportable)		40	45	42	29	29	-28%	0%	-3.8
Property Damage MVC (Non Reportable)		5	9	3	2	3	-40%	50%	-1.1
<b>TOTAL MVC</b>		<b>51</b>	<b>58</b>	<b>51</b>	<b>39</b>	<b>42</b>	<b>-18%</b>	<b>8%</b>	<b>-3.7</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>363</b>	<b>350</b>	<b>248</b>	<b>324</b>	<b>169</b>	<b>-53%</b>	<b>-48%</b>	<b>-41.4</b>
Other Traffic		1	2	0	2	0	-100%	-100%	-0.2
Criminal Code Traffic		4	9	7	9	2	-50%	-78%	-0.4
<b>Common Police Activities</b>									
False Alarms		7	3	2	4	4	-43%	0%	-0.5
False/Abandoned 911 Call and 911 Act		4	5	3	0	1	-75%	N/A	-1.1
Suspicious Person/Vehicle/Property		17	16	14	27	17	0%	-37%	1.1
Persons Reported Missing		1	3	2	2	2	100%	0%	0.1
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		4	6	5	10	5	25%	-50%	0.6
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



# STATUS REPORT

Meeting: November 20, 2023  
Agenda Item: 3.1.1

**Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD**

**CAO** = Chief Administrative Officer  
**DO** = Development Officer

**CS** = Corporate Services  
**LS** = Legislative Services

**OP** = Operations Manager  
**OTHER** = Staff/Contractor/etc.

**COMMITTEES:** **GOV** = Governance **FIN** = Finance **SERV** = Services **REC** = Recreation & Culture  
**ECD** = Economic & Community Develop **CW** = Committee of the Whole

Items will move to “DEPARTMENT” or “COMMITTEE” after first reporting to Council.

## COMMITTEE

Res #	Description	Notes	Status	FWD
<b>Regular Meeting November 6, 2023</b>				
309-23/11/06	CAO to consult w/ MPE for STIP application – 26 AVE & Hwy 2 intersection		IP	CAO / CS
314-23/11/06	COPTER Exemptions accepted – letters to non-profits	letters	IP	CS
315-318	Bylaw 1379 all readings – 2024 Tax Exemptions	letters	IP	
319-23/11/06	No further action for Calgary Climate Action Hub re: Spray Lakes Kananaskis activity	Letter	C	LS
320-23/11/06	Discussion re: Peace Officer position opening added		C	

## COUNCIL

Res #	Description	Notes	Status	FWD
<b>Committee Recommendations</b>				
3-23/09/21 – 13	CAO to explore contracted street sweeping/janitorial	2024 budget		
23/10/16	Organizational Meeting – letters required for Council representation		IP	LS
23/10/16	Notice of Motion – Funding public skate	Reg 23/11/06	IP	CAO

## DEPARTMENTS

Res #	Description	Notes	ST	fw
243-21/09/07	Heraldic emblem project updated – mailed w/final changes 23/10/04	Preview 23/09/05	IP	LS
149-22/05/02	RFD re: STARS \$2/capita request	Deferred for new reserve 2024	IP	CS
174-22/05/16 250-22/08/15	CAO to draft lease agreement for the Canadian Grain Elevator Discovery Center	Ready for finalization 06/05	IP	CAO/DO
394 - 22/12/12	Defer off-site levy in lieu of legal advice		IP	CAO
67 - 23/03/06	CAO to review Bylaw 1160/04, (Development Levy Bylaw) for off-site levy and utility fee discussions.	May 15th	IP	CAO
76 - 23/03/06	CAO find options re: pension programs and planning.		IP	CAO
148-23/05/15	Wastewater Plant upgrade – Town funding \$581,900 borrowing & \$581,900 reserves	Borrow bylaw req'd	IP	CS
163-23/06/05	Discuss Visitor Information potential with Canadian Grain Elevators Discovery Centre	Discussions ongoing	IP	CAO
185-23/06/19	Off-site levy bylaw to be re-drafted eliminating Lancaster Landing future densities from calculation	Bylaw 1375 & 1376	IP	CAO/CS
178 –23/06/19	Consideration for Bare lot utility fees for Fees/Rates (143-23/05/15 Item 5.1 Bare Lot & Servicing to June 5)	Fall 2023	IP	CAO/CS
210 – 23/08/14	Land Use Bylaw update process – include letter of opposition to secondary suites - J. Cooper & petitioners		IP	DO

207- 23/08/14	Council to adopt formal approach to pursue treated water supply via pipeline from High River next 4-8 yrs		IP	CAO
221 - 23/09/05	Closure of yard waste depot Oct 31/23 – contingent (68-23/03/06 Air option for Q4 2023 planning)	3-23/08/30 S	IP	PW/CAO
222 - 23/09/05	Purchase skid-mounted flusher in 2024 budget process	4-23/08/30	IP	CS/OPS
223 - 23/09/05	Pool Assessment Report – further info req'd from Salas O'Brien, Stephenson Engineering	5-23/08/30	IP	CAO
229 – 23/09/05	Policy #183 – 10/06/07 – Entrance Sign	REPEAL/ REPLACE	IP	LS
231 – 23/09/05	Public Hearing Bylaw #1377/23 Oct 2/23 Regular mtg. (First reading by #230-23/09/05)	waiting for AB TSP & UT companies	C	DO/CAO
262 – 23/10/02	Additional Utility Operator consideration in 2024 budget	2024 budget	IP	CS
263 – 23/10/02	Council consider 25% contribution to Kosy Korner lift	2024 budget	IP	CS
3-23/09/21 – 13	CAO to explore contracted street sweeping/janitorial	2024 budget	IP	CAO/CS

### ITEMS ON HOLD FOR FUTURE SCHEDULING

Res #	Description	Notes
CW 1- 22/11/28	Pursue a Community Designation under the Alberta Advantage Immigration Program	Entrepreneur Stream secured - CAO
90 -23/03/20	Collaborate w/ Nanton Fire Chief to review number of firefighters for required level of service	Fire Chief/CAL
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserviced industrial lands	Future consideration contingent on Climate Action Centre funding – CS
221 - 23/09/05	Closure of yard waste depot Oct 31/23 – contingent (68-23/03/06 Air option for Q4 2023 planning)	3-23/08/30 S

## CAPITAL PLAN STATUS

Roadway Infrastructure	Lead: Public Works	BUDGET	SOURCE
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Road rehab & repairs - various locations <b>COMPLETE</b>	\$150,000	Gas Tax
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Sidewalk rehab & replacement - <i>various locations</i> <b>COMPLETE</b>	\$75,000	Gas Tax
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Notes:

- Sidewalk: HWY 2 Circle 'K' Location is priority ahead of Tim Horton's area (defer latter to 2024);
- Curb replacement: SWL area of 20<sup>th</sup> conversion to angle parking will be a 2024 project – some underground services need to first be addressed.

Water, Wastewater & Stormwater Infrastructure	Lead: Manager of Operations	BUDGET	SOURCE
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WWTP (FOG Digester) <b>COMPLETE</b>	\$75,000	MSI/LGFF
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Sewer collection re-lining (remainder of 19 <sup>th</sup> Street), <b>incorporating manhole chamber renewal(s)</b> <b>COMPLETE</b>	\$150,000	Gas Tax
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Flusher (for sewer collection mains) <i>Modifying the 2009 flusher is not an option, therefore a whole new unit is required as a 2024 project.</i>	\$20,000	MSI/LGFF
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WWTP Equipment (chemical pump and metering)	\$25,000	MSI/LGFF
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Water Valve Replacement (12 planned) <b>COMPLETE FOR 2023</b>	\$100,000	Gas Tax
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Catch Basin/ swale (Ranchland Motel corner) project: <i>further discussion</i>	\$20,000	MSI/LGFF
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Raw water reservoir aeration project <b>80% COMPLETE</b>	\$1,370,000	AWWMP 38.46% Reserves; 61.54% Province
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Notes:

- A decision on the catch basin/ how to address stormwater needs to be made, project has additional complexities, not least some service line issues that should first be addressed.
- Raw water reserve aeration project: *we have been confronted with some substantial last minute inflationary cost issues related to the last leg (PAC system) that exceed contingency stemming from general contractor installation costs. We are discussing the best way forward and how best to advise Council since engineer informed us on October 31<sup>st</sup>.*
- WTP is about 10 feet from being connected to fibre by Telus. This is good news for plant monitoring and operation.

Parks & Trails	Lead: Rec Facility Supervisor	BUDGET	SOURCE
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Picnic Shelter/ Gazebo modifications (Lions Grove Park) <b>COMPLETE</b>	\$15,000	MSI/LGFF
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Pathway Rehab (Ball Diamond area) <b>COMPLETE</b>	\$20,000	MSI/LGFF
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Playground updates (handicap accessible swings and groundwork): deferred – linked to Boards project delays at THRC	\$25,000	MSI/LGFF
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VIC washroom completion <b>COMPLETE</b>	\$10,000	Reserves
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Notes:

- Shelter: water line condition (assess for leakage)
- playground groundwork may be 2024;

<b>Buildings</b>	<b>Lead: Various</b>	<b>BUDGET</b>	<b>SOURCE</b>
THRC - front curtainwall façade, roof & elevator (grant dependent) Grant application submitted – unlikely a 2024 project		\$300,000	program
Arena – partial board replacement/ updates <b>COMPLETE</b>		\$75,000	MSI/LGFF
Public Works Shop – Heating, A/C, ventilation, lighting and structural, electrical, fiber, sewer, water Most aspects complete – inside structural work still to be done.		\$75,000	MSI/LGFF
Firehall – Heating updates <b>COMPLETE</b>		\$50,000	MSI/LGFF
Fencing - recycling/branch pile yard In development		\$25,000	Taxation

Notes:

<b>Vehicles &amp; Equipment</b>	<b>Lead: Public Works/ Rec/Bylaw</b>	<b>BUDGET</b>	<b>SOURCE</b>
PW equipment - sander and plow <b>COMPLETE</b>		\$50,000	Taxation
Backhoe replacement <b>COMPLETE (ORDERED)</b>		\$202,000	MSI/LGFF
Vehicles (PW pickup trucks) <b>COMPLETE</b>		\$75,000	Reserves
Parks - tractor replacement <b>COMPLETE</b>		\$40,000	MSI/LGFF
Bylaw equipment - speed signage & upgraded crosswalk illumination <b>COMPLETE (not crosswalks)</b>		\$25,000	Gas Tax

Notes:

- Sander and Plow will be executed this summer.
- Backhoe ordered – receipt in 2024
- A fleet program for next year may be being examined. What best fits the budget?
- Electric traffic signs received. Model that will allow traffic count on HWY2.
- Pedestrian crossing upgrades could be deferred due to challenges around cost-effective upgrading. Inquiries continue..

Public Realm & Development	BUDGET	SOURCE
Library Raingarden ( <i>grant dependent</i> )	\$56,500	program
VIC Raingarden/secondary phase ( <i>grant dependent</i> )	\$567,500	program
Gateway Signage	\$25,000	MSI/LGFF

Notes:

- Some capital renewal around technology undertaken for the LED gateway signs.
- Digital Kiosk project has been completed.
- Library or VIC project grant application success would mean considerable reserve decisions for match or partnering amounts.

Other notes:

Fortis streetlight at HWY 533 campground is deferred due to estimate inflation. Will be discussed for 2024 budget.

We are now looking at which aspects of this year's schedule are carried forward to 2024 or further.

The Alberta STIP grant submission deadline is November 30<sup>th</sup>: this requires further examination for a future grant round. While this was an identifies future project, it had not been substantively fleshed out by engineers and there's some question as to the scope of it that we had not expected. We will begin scoping this out in 2024 for a future round.

Highway 2 and 26 Avenue Intersection Improvements	\$515,000
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# REPORT FROM ADMINISTRATION

Meeting: November 20th 2023

Agenda Item: 3.1.2

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## Chief Administrative Officer

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### Surveys

The Land Use Bylaw survey closed on November 17<sup>th</sup>. We're hoping to schedule an early January Committee of the Whole for the 'What We Heard' report.

The survey on the future of the Yard Waste area will remain open until November 30<sup>th</sup>.

### Yard Waste Area

The Yard Waste Area will remain open until the first significant snowfall or November 30<sup>th</sup>, whichever comes first. This is a result of the unseasonably mild weather and high winds. November 30<sup>th</sup> is typically very late for this service to remain active in any year, but an exception is being made.

### Public Notices/ Public Participation

Public notices page: [Public Notices | Nanton, AB - Official Website](#)

Public Participation Page: [Public Participation | Nanton, AB - Official Website](#)

### Personnel and Professional Development

Sara Lynn Lyons has joined the town as Legislative Services and Communications Coordinator. There will now be a transitional period with the Manager of Legislative Services.

We are currently conducting interviews for a new CPO.

NEW BUSINESS LICENCES THIS MONTH
Nil
Approved new Business Licence information can be followed here: <a href="#">Planning &amp; Development   Nanton, AB - Official Website</a>

Administration will look at refreshing the online Google map ahead of the New Year.

## The following reports are enclosed:

### **3.2 FINANCIAL:**

3.2.1 Accounts Payable Reports previous month end

### **3.3 DEPARTMENT:**

3.3.1 Corporate Services Manager

3.3.2 Operations Manager

3.3.3 Planning & Development Officer

3.3.4 Fire Chief

3.3.5 Peace Officer

Respectfully submitted,

The image shows a handwritten signature in black ink, which appears to be "Neil Smith". Below the signature is the logo for the town of Nanton. The logo features the word "NANTON" in a bold, stylized font. Below the name is a circular emblem containing a landscape scene with a building and trees. Underneath the emblem, the text "EST 1903" is visible.

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Neil Smith, RPP  
Chief Administrative Officer

**Town of Nanton**  
**Vendor Cheque Register Report**  
**Range: October 1 - October 31, 2023**  
**Sorted by: Cheque date**



<b>Cheque Number</b>	<b>Vendor Cheque Name</b>	<b>Cheque Date</b>	<b>Amount</b>	<b>Cheque Details</b>
EFT0000000004847	Benchmark Assessment	10/10/2023	\$8,432.81	Assessment services
EFT0000000004848	Big Hill Services	10/10/2023	\$588.64	Parts & equipment
EFT0000000004849	Calmont Equipment	10/10/2023	\$5,913.60	Snow tires for skid steer's
EFT0000000004850	Calgary Lock & Safe	10/10/2023	\$442.26	Door repairs at Community ctr
EFT0000000004851	Canadian Linen & Uniform	10/10/2023	\$68.47	Office & library mat cleaning
EFT0000000004852	Canoe Procurement Group of Canada	10/10/2023	\$2,328.19	Miscellaneous parts & equipment
EFT0000000004853	CARO Analytical Services	10/10/2023	\$484.58	Water testing
EFT0000000004854	Cattlemens Corner	10/10/2023	\$178.18	Miscellaneous
EFT0000000004855	ClearTech Industries Inc	10/10/2023	\$14,509.33	Chemical for water operations
EFT0000000004856	Contain-A-Way Services	10/10/2023	\$4,244.60	Waste management fees
EFT0000000004857	CUPE	10/10/2023	\$1,127.96	Union fees
EFT0000000004858	Dozeman, John	10/10/2023	\$839.80	Fire training
EFT0000000004859	Enfield, Tracy	10/10/2023	\$906.78	Office & meeting room cleaning
EFT0000000004860	Gregg Distributors Company Ltd	10/10/2023	\$1,453.17	Miscellaneous parts
EFT0000000004861	Handley, Jennifer	10/10/2023	\$2,070.87	Travel & per diem expenses
EFT0000000004862	Hifab Holdings Ltd	10/10/2023	\$402.78	Courier fees
EFT0000000004863	iA Financial Group	10/10/2023	\$77.21	Employee benefits
EFT0000000004864	Inspiris	10/10/2023	\$4,636.76	IT services
EFT0000000004865	Klearwater Equipment	10/10/2023	\$4,677.04	Chemical for water operations
EFT0000000004866	Lifesaving Society	10/10/2023	\$375.00	Lifeguard training
EFT0000000004868	Miller, Roger	10/10/2023	\$800.00	Travel & per diem expenses
EFT0000000004869	Nanton Auto Parts Ltd.	10/10/2023	\$196.52	Miscellaneous parts
EFT0000000004870	Nanton Home Hardware Building	10/10/2023	\$1,229.06	Miscellaneous parts
EFT0000000004871	F.C.S.S.	10/10/2023	\$20,807.86	4th quarter payment of grant
EFT0000000004872	Nanton Thelma Fanning Library	10/10/2023	\$12,125.00	4th quarter payment of grant
EFT0000000004873	Peregrine Arena Solutions	10/10/2023	\$33,600.00	Arena board project

EFT0000000004874	Platinum Fire & Security Ltd.	10/10/2023	\$4,092.17	Fire deficiency repairs at WTP
EFT0000000004875	Reynolds, Mirth, Richards & Farmer	10/10/2023	\$2,803.50	Legal fees
EFT0000000004877	Somerset Tree Service Ltd	10/10/2023	\$19,742.10	Tree maintenance
EFT0000000004878	Sonic Patch (Alberta) Inc.	10/10/2023	\$6,930.00	Spay patch (roads)
EFT0000000004879	Super Save Disposal (AB) Ltd	10/10/2023	\$1,534.85	Waste management fees
EFT0000000004880	TransAlta Energy Marketing	10/10/2023	\$41,212.90	Power/gas costs
EFT0000000004881	UFA Co-operative Ltd	10/10/2023	\$43.04	Fuel
EFT0000000004883	V Raffin Transit Mix Ltd	10/10/2023	\$693.00	Pea gravel
20150	Mary Lambert Productions	10/19/2023	\$787.50	Fire safety presentation
20151	AJ's Trophies & Awards	10/25/2023	\$63.00	Brass name plates
20152	Alberta Fire Chiefs Association	10/25/2023	\$588.75	Membership fees
20153	Alberta Marine	10/25/2023	\$228.71	Miscellaneous parts
20154	Government of Alberta	10/25/2023	\$21.00	Land title fees
20155	All Things Electric	10/25/2023	\$7,146.54	Fiber to water plant install
20156	B & B Energy Services Ltd.	10/25/2023	\$733.95	Gutter covers
20157	Brandt Tractor Ltd.	10/25/2023	\$465.05	Mower edge kit
20158	Bracewood Sheet Metal Inc.	10/25/2023	\$687.75	Community ctr furnace repair
20159	Canadian Grain Elevator Center	10/25/2023	\$250.00	Promotional grant
20160	Chubb Life Insurance Company	10/25/2023	\$183.31	Employee benefits
20162	Farmboy Landscaping & Maintenance	10/25/2023	\$708.75	Landscape materials
20163	Gregory, Ian	10/25/2023	\$2,500.00	Security deposit refund
20164	Imperial Oil	10/25/2023	\$39.65	Fuel
20165	Independent Supply Company	10/25/2023	\$578.47	Filters
20166	Jang, Sujin	10/25/2023	\$2,500.00	Security deposit refund
20167	Jitter Bug Coffee House	10/25/2023	\$3,150.00	Dishwasher
20168	Kel-Krete	10/25/2023	\$132,178.62	Sidewalk replacement & arena concrete
20169	Town & Country Kosy Korner	10/25/2023	\$200.00	Rental for open house
20170	Macleod, Gordon & Grace	10/25/2023	\$2,500.00	Security deposit refund
20171	McPeak, Gail	10/25/2023	\$2,403.80	Cemetery plot buy-back
20172	Nanton Children's Society	10/25/2023	\$250.00	Promotional grant
20173	Pacific Flow Control Ltd.	10/25/2023	\$3,131.45	Hydrant maintenance
20174	Pitney Bowes	10/25/2023	\$312.23	Postage meter fees
20175	Receiver General	10/25/2023	\$1,506.39	Statutory benefits
20176	Siebens Metal Industries Ltd	10/25/2023	\$1,168.67	Vehcile repairs

20177	Siteone Landscape Supply Ltd.	10/25/2023	\$641.69	Landscape materials
20178	South Central Welding	10/25/2023	\$1,826.59	End gate re-building for 3-ton
20181	Trojan Technologies Goup ULC	10/25/2023	\$5,389.28	Mesh filter (WWTP)
20182	Tugman, Lisa	10/25/2023	\$4,807.60	Cemetery plot buy-back
20183	Wild, Judy	10/25/2023	\$500.00	Security deposit refund
EFT0000000004884	888351 Alberta Ltd o/a Wild Rose	10/25/2023	\$31,075.00	Sludge hauling & removal
EFT0000000004885	Brogan Fire & Safety	10/25/2023	\$343.88	Cleaning of turnout gear
EFT0000000004887	Canoe Procurement Group of Canada	10/25/2023	\$922.03	Miscellaneous parts
EFT0000000004888	CARO Analytical Services	10/25/2023	\$528.15	Water testing
EFT0000000004889	ClearTech Industries Inc	10/25/2023	\$1,107.86	Chemical for water operations
EFT0000000004890	Commercial Truck Equipment	10/25/2023	\$99.51	Fire truck repairs
EFT0000000004891	Coyote Courier Ltd	10/25/2023	\$1,599.93	Courier fees
EFT0000000004892	Crossroad Energy Solutions Inc	10/25/2023	\$911.93	Pump repairs
EFT0000000004893	Ecco Recycling and Energy Corp	10/25/2023	\$1,195.20	Recycling fees
EFT0000000004894	Foothills Regional Services Com.	10/25/2023	\$17,030.00	Landfill fees
EFT0000000004895	Gregg Distributors Company Ltd	10/25/2023	\$941.60	Miscellaneous parts
EFT0000000004896	Hicklin Motors	10/25/2023	\$116.39	Vehcile parts
EFT0000000004897	Hifab Holdings Ltd	10/25/2023	\$70.10	Courier fees
EFT0000000004898	Inspiris	10/25/2023	\$5,534.51	IT services
EFT0000000004899	Saddle Mountain Tire	10/25/2023	\$48.30	Tire repair
EFT0000000004900	ISL Engineering & Land Service	10/25/2023	\$8,084.74	LUB Consultant fees
EFT0000000004901	Kana Developments Ltd.	10/25/2023	\$78.75	Broken frame repairs
EFT0000000004902	Klearwater Equipment	10/25/2023	\$6,772.00	Chemical for water operations
EFT0000000004903	Les Industries Fournier Inc.	10/25/2023	\$27,405.00	Dewatering pilot project
EFT0000000004904	Linde Canada Inc.	10/25/2023	\$655.50	Water plant software
EFT0000000004905	Little Monkey Metal Works Inc.	10/25/2023	\$5,250.00	Meeting room art piece/install
EFT0000000004908	Matrix Video Communications	10/25/2023	\$3,039.75	LED Digital kiosk
EFT0000000004909	MPE Engineering Ltd	10/25/2023	\$54,533.33	Aeration project & SCADA engineering
EFT0000000004910	Nanton Auto Parts Ltd.	10/25/2023	\$191.36	Miscellaneous parts
EFT0000000004911	Nanton Home Hardware Building	10/25/2023	\$138.04	Miscellaneous parts
EFT0000000004912	New-Alta Electric	10/25/2023	\$608.48	Electrical repairs
EFT0000000004913	NextGen Automation	10/25/2023	\$37.39	Photocopier fees
EFT0000000004914	NL Smith & Sons Const Ltd	10/25/2023	\$2,143.73	Crushed gravel
EFT0000000004916	Integrated Sustainability Cons.	10/25/2023	\$157.50	Water plant software

EFT0000000004917	RecordXpress StorageVault Canada	10/25/2023	\$27.05	Shredding servces
EFT0000000004918	RMA Insurance Ltd.	10/25/2023	\$128.75	Equipment insurance
EFT0000000004919	Rocky Mountain Phoenix	10/25/2023	\$1,449.00	Fire department equipment
EFT0000000004920	Shawne Excavating	10/25/2023	\$13,097.41	Waterline repairs
EFT0000000004921	Somerset Tree Service Ltd	10/25/2023	\$495.08	Tree maintenance
EFT0000000004923	Superior Safety Codes	10/25/2023	\$5,159.70	Safety code fees
EFT0000000004924	T & T Disposal Services	10/25/2023	\$6,178.26	Waste management fees
EFT0000000004925	Todd, Kevin	10/25/2023	\$1,543.76	Travel & per diem expenses
EFT0000000004926	TransAlta Energy Marketing	10/25/2023	\$45,613.75	Power/energy costs
EFT0000000004927	UFA Co-operative Ltd	10/25/2023	\$4,024.63	Fuel
EFT0000000004928	Uline Canada Corporation	10/25/2023	\$711.12	Equipment

Total Cheques: 109

\$626,065.25





# MONTHLY REPORT

Meeting: November 20, 2023  
Agenda Item: 3.3.1

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## Clayton Gillespie, Corporate Services Manager

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Report Period: October 16 to November 15, 2023

### ACTIVITIES:

The 2024 support grant application period is now open and we've advertised this on the Town website and social media. A couple of applications have been received so far and we'll come back to council in December with all that we receive for council consideration.

Attended a Health centre meeting on October 26 – plans reviewed by AHS and a further meeting scheduled for later in November.

Insurance renewal for 2024 received – a small decrease in premiums over the 2023 fees is being seen which is a welcome change.

September/October utility billing completed and mailed out at the end of October. In terms of fees billed based on usage we are at about 84% so we are on target to slightly above. We have not collected all of this but are very close and we do have the ability to ensure collection through our ability to add outstanding amounts to the tax roll.

Continued work on the new 3280 accounting standard – so far work has been done on identifying properties and assets that may have an asset retirement obligations and then we'll work on valuations and how this will affect financial statements.

2024 Equalized assessment received – no surprises. The equalized assessment is used by the province to calculate the municipality's contribution to the 2024 provincial education property tax requisition and is also used for the seniors requisition. The numbers though are based on 2022 assessment data. The 2023 assessment data from Benchmark will be available in Feb./March 2024.

### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

RFP for design and project management services for WWTP dewatering project completed and delivered to engineering firms that signed master servicing agreements. Closing date set for early December so work should begin early in 2024.

## **Parks & Recreation Report:**

Numbers for public skate continue to be decent - 200 Public / Shiny Skaters utilized the facility in October.

In terms of ice rentals, 150 local hours were booked in the month of October. No non-local hours were booked.

Parks & recreation staff took fountains out of wet pound for the winter season. Otherwise, normal day to day operations.

## **MARKETING AND COMMUNICATIONS:**

### **TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

### **UPCOMING EVENTS / ADDITIONAL INFORMATION:**

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: November 15, 2023





# MONTHLY REPORT

Meeting: ()  
Agenda Item: 3.3.2

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## Operations Department

---

Report Period: (October 2023)

### ACTIVITIES:

- WASTEWATER OPERATIONS
  - 30092 m<sup>3</sup> of treated wastewater effluent was released to Mosquito Creek.
  - Performed desludging operations on Train 1 membranes in the WWTP. Wastewater treatment capacity of Train 1 has significantly improved, and overpressure fault alarms have ceased. Train 2 desludging will be completed over the next few weeks.
  
- WATER OPERATIONS
  - 35920 m<sup>3</sup> of treated water was sent to the Town's distribution system
  - Water main break repair completed on October 14.
  - Replaced water main isolation valve at 24<sup>th</sup> Street/Hwy 2 on October 19
  
- ROADS
  - Repaired potholes
  - Patched Valve repairs on 24 Street and 20 Street with cold mix. Will pave spots in 2024.
  - Sonic patching completed road patching.
  - Salt/Sand intersections
  
- SIDEWALKS/PATHWAYS
  - Sidewalk replacement list for 2024.
  
- MISCELLANEOUS
  - Will purchase solvent based paint and will continue crosswalks in the spring.
  - New plow installed on 1 ton truck and received truck back. New sander will arrive late November to early December.
  
- CEMETERY
  - 1 urn burial
  - Marked plots for monument placement
  - 1 columbarium and install wall plaques.
  
- RECYCLING
  - Mulch pile remains and will be offered but not advertised to town residents.
  - Yard will be closed for the winter October 31.
  - Waiting for price from Shawne for removal of concrete and asphalt pile.
  - Hauling mulch and old compost to ditch east of Vet clinic
  - Completed moving mulch pile to the back of the yard to open up the area.

**PARKS AND RECREATION**

**EMERGENCY MANAGEMENT:**

- Working on Emergency management plan
- Emergency Advisory Committee Meeting November 16, 2023
- Table Top Exercise –December 1, 2023

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

- Completed AWWOA water level 1 Prep course – Steve and Shellah

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

**PROGRESS ON MAJOR PROJECTS & PROGRAMS:**

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating Project	Objective	Approach	Measure	Progress YTD
1. Backhoe	Purchase – New	Ordered		Received
2. Yard Waste Fence	Fence west/north/south area	Contacted fencing companies		Received 1 quote will source for second quote in 2024.
3. Pick-up Truck	Purchase - Used	Searching dealerships		Purchased and Received
4. Sander/Plow	Purchase - New	Alberta Purchasing Connection	Request for Quotes	Plow installed. Sander will arrive late November/early December.
5. Pavement Patching	Request for Quote	Measure and mark		Complete
6. Sidewalk	Repair and Replace	Inspect sidewalks /Measure and mark		Completed
7. Utility Patches	Patching	Use cold mix to cover patch		Completed
8. Potholes	Pothole Fixing	Sonic Patching	Quotes	Completed
9. Dust Abatement	Apply dust abatement	Read on Roads		Completed in June
10. Tree Pile	Removal	Grind/Mulch		Completed June 13
11. 18 Street	CRF Sealant	Apply sand sealant to road		Completed July 19-20



# MONTHLY DEPARTMENT REPORT

Regular Meeting: November 20, 2023  
 Agenda Item: 3.3.3

## Georgina Sharpe, Planning and Development

Report Period: October 2023

### ACTIVITIES:

Development Permit Approvals & Lot Sales		
	October 2023	September 2023
Residential	\$48K	\$6K
Comm/Ind	\$0K	\$800K
Public	\$0K	\$0K
Other	Signs = 0	Signs = 0
WV III Sales* (Total = 68/85)	0 lot	0 lot
	YTD2023	YTD2022
TOTAL	\$5,024K	\$2,869K
		YE2022
Housing Starts	6	7

\*by date of sale

- Public Hearing – Industrial Lane closure Bylaw #1377 - October 2
- Municipal Planning Commission Meeting – October 17

### October Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D39-23	18-Oct-23	2303 16 Street	13	40	7410314	R1	HOC2-Mobile Repair business
D40-23	18-Oct-23	2217 19 Street	9,10	5	959J	R1	Moved on shed, variances
D41-23	13-Oct-23	2320 20 Street	11	12	3163L	R1	Accessory Building - Garage

### PROGRESS ON PROJECTS & PROGRAMS:

- Land Use Bylaw Update Project –
  - Phase III - Public Engagement initiated.
    - OPEN HOUSE – Kozy Korner October 24 from 5-8 pm
    - Virtual Open House and Survey online and open until November 17

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

### UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Municipal Planning Commission Meeting – November 13 @ 7 p.m.





# MONTHLY DEPARTMENT REPORT

Meeting: November 20, 2023

Agenda Item: 3.3.4

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## Nanton Fire Department

---

Report Period: August 1- August 31, 2023

### ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
  - We have been focusing on:
    - Hydrant hook ups
    - Physical ability testing
- Recruitment and Retention is still a very important topic.
  - Current Standard Operating Guidelines (SOG's) have been shared with the membership again as we continue to work on reviewing and revising.
- Day-to-day operations continue as we continue prepare for wildland firefighting and increases in traffic due to summer use.

### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- August is a busy month for the Fire Department.
  - Nanton Days Festivities
  - Nanton Rodeos
  - Bomber Command Museum

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- One Captain continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- Firefighter continues to work towards his Fire Safety Codes Officer Group C with Safety Codes Council.
- Discussions with training providers for
  - Stop the Bleed Hemorrhage Control Training
    - Traumatic Hemorrhage Kits are being built and installed in the units.
      - Still working with suppliers to gather all supplies.

### UPCOMING EVENTS / ADDITIONAL INFORMATION:

- No events scheduled for September.

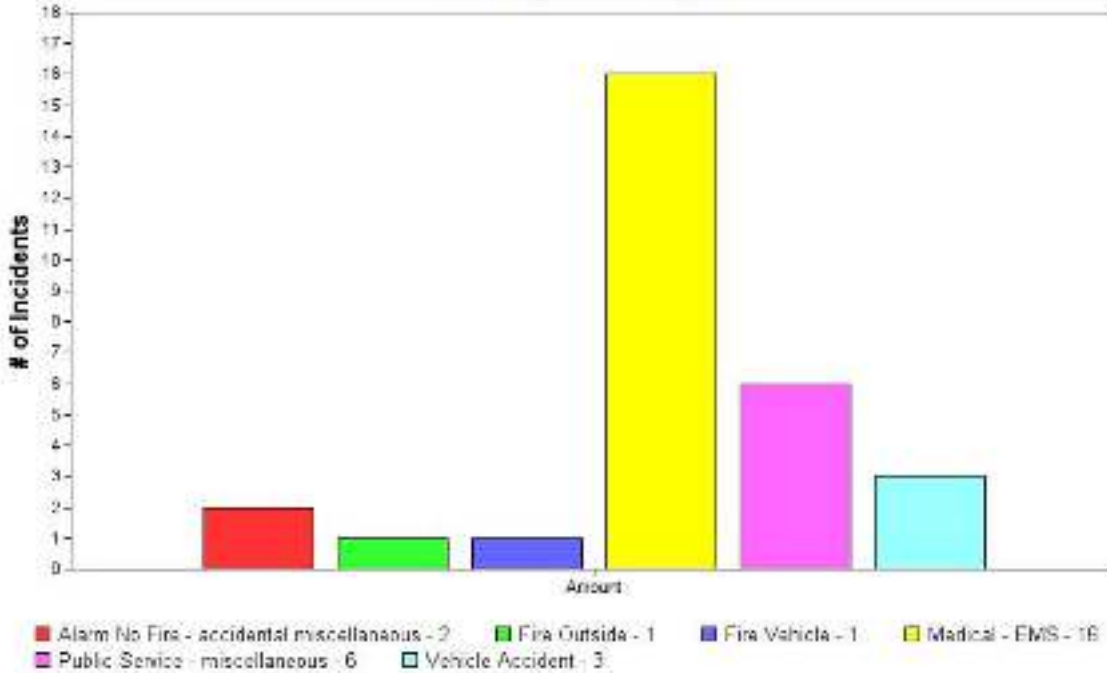
Respectfully submitted,  
John G. Dozeman  
Fire Chief



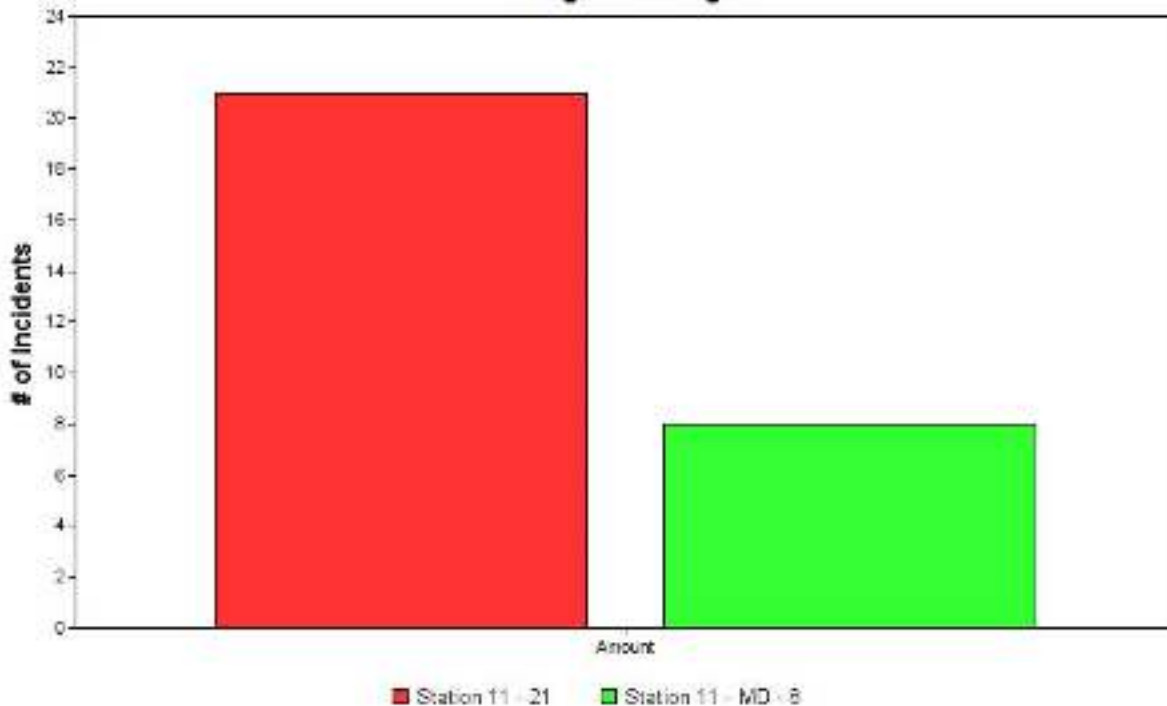


# Nanton Fire Department Monthly Call Statistics

*Totals by Type*  
From Aug 1 23 to Aug 31 23



*Totals by Station*  
From Aug 1 23 to Aug 31 23





# MONTHLY DEPARTMENT REPORT

Meeting: November 20, 2023

Agenda Item: 3.3.4

---

## Nanton Fire Department

---

Report Period: September 1- September 30, 2023

### ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
  - We have been focusing on:
    - Simulated structure fires:
      - Hydrant hooks
      - Hose deploys.
      - Exposure protection
    - Monthly Truck checks and station cleaning
- Recruitment and Retention is still a very important topic.
  - Current SOG's have been shared with the membership again as we continue to work on reviewing and revising.
- Day-to-day operations continue as we prepare for structure fire/ wildland fire fighting scenarios.

### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Capital and Operational budget is under way.

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- One Captain continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- Firefighter continues to work towards his Fire Safety Codes Officer Group C with Safety Codes Council.
- Discussions with training providers for
  - Stop the Bleed Hemorrhage Control Training
    - Traumatic Hemorrhage Kits are being built and installed in the units.
      - Still working with suppliers to gather all supplies.

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- Fire Prevention Week 2023.
  - Planning for events at AB Daley
  - Open House
  - Live fire training

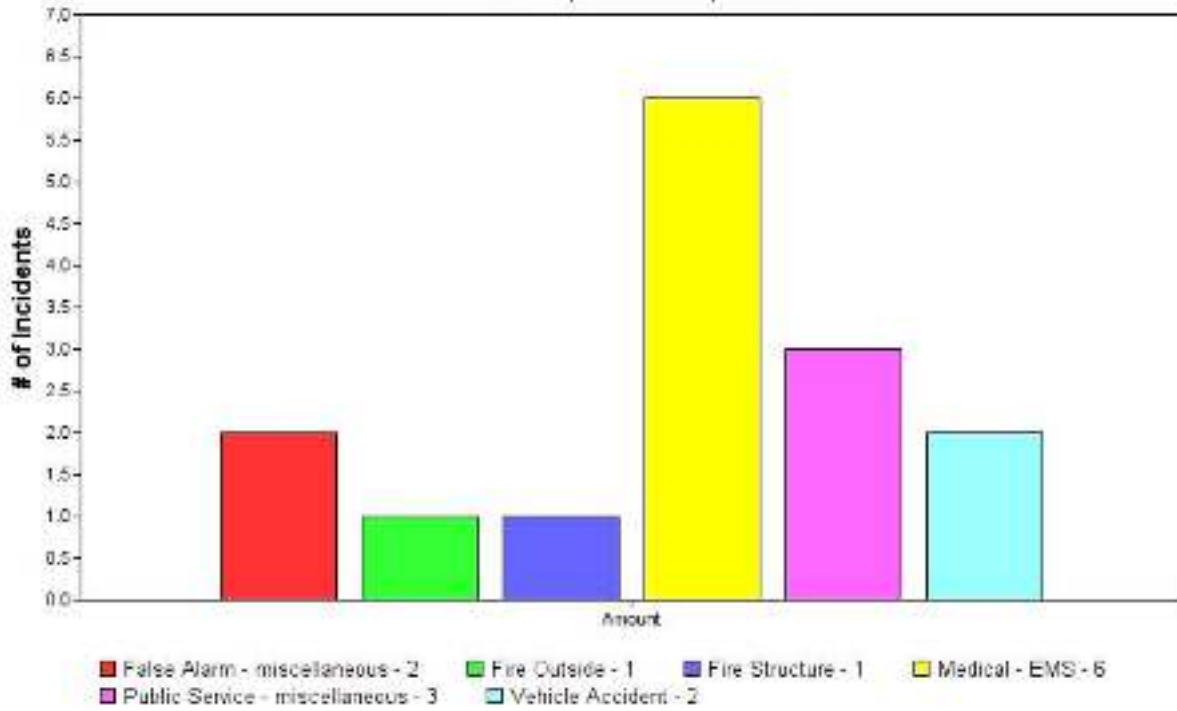
Respectfully submitted,  
John G. Dozeman  
Fire Chief



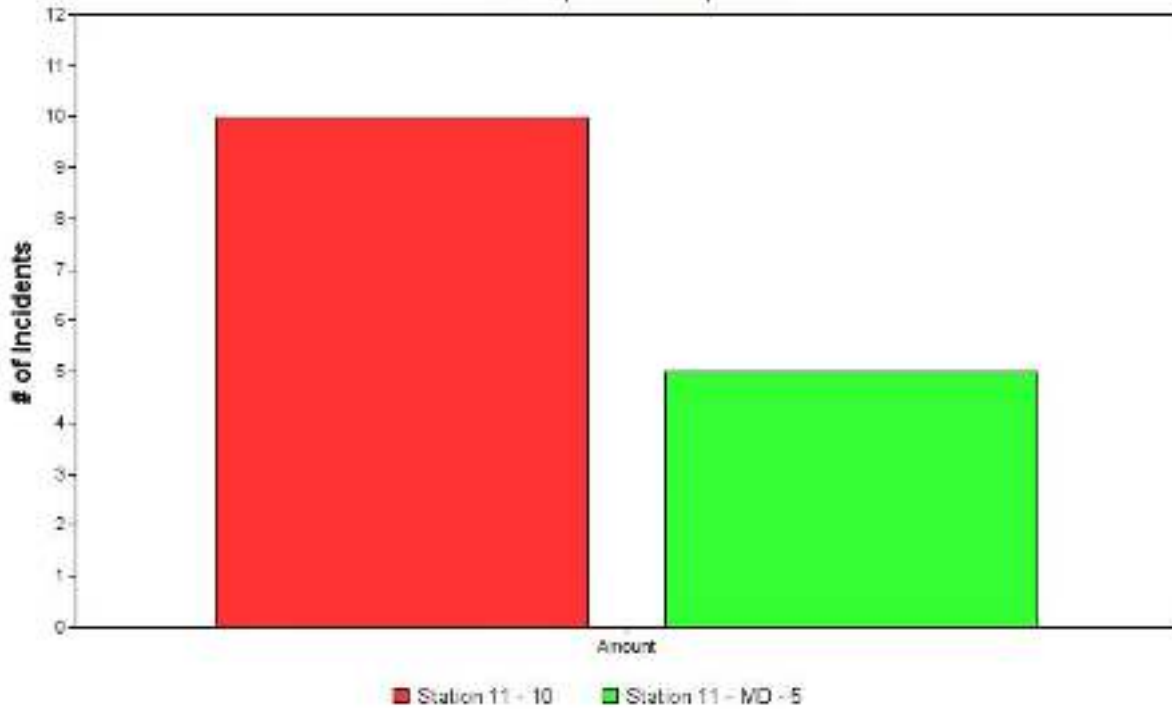


# Nanton Fire Department Monthly Call Statistics

**0923 Totals by Type**  
From Sep 1 23 to Sep 30 23



**Totals by Station**  
From Sep 1 23 to Sep 30 23





# MONTHLY DEPARTMENT REPORT

Meeting: November 20, 2023

Agenda Item: 3.3.4

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## Nanton Fire Department

---

Report Period: October 1- October 31, 2023

### ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
  - We have been focusing on:
    - Simulated structure fires:
      - Hydrant hooks
      - Hose deploys.
      - Exposure protection
    - Live fire training:
      - Hydrant hooks
      - Hose deploys.
      - Exposure protection
    - Vehicle extrication:
      - Multi Force Bag familiarization
    - Monthly Truck checks and station cleaning
- Recruitment and Retention is still a very important topic.
  - Current SOG's have been shared with the membership again as we continue to work on reviewing and revising.
- Day-to-day operations continue as we prepare for structure fire/ wildland fire fighting and vehicle extrication scenarios.

### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Capital and Operational budget is under way.

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- One Captain continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- Firefighter continues to work towards his Fire Safety Codes Officer Group C with Safety Codes Council.

## UPCOMING EVENTS / ADDITIONAL INFORMATION:

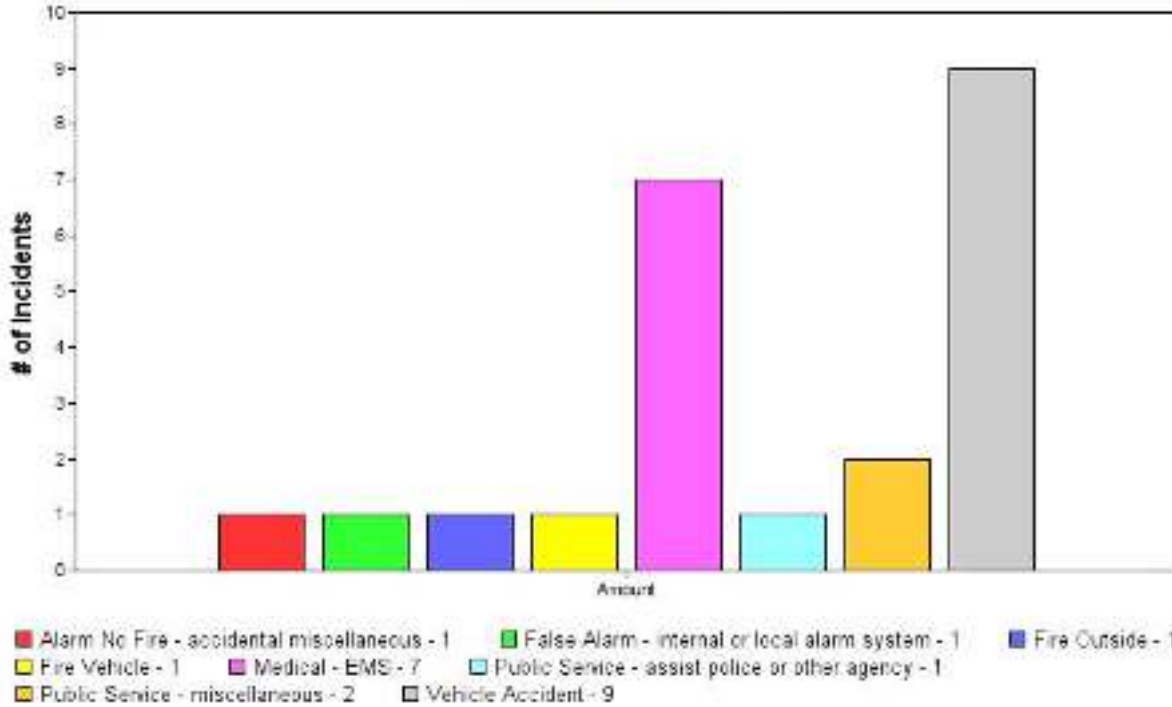
- Fire Prevention Week 2023.
  - Planning for events at AB Daley
    - Attended AB Daley to visit the early learning/ kindergarten classes and show them through the trucks.
    - Attended AB Daley with Mary Lambert to put on a fire prevention program.
  - Open House
    - Hosted an open house during Fire Prevention Week.
  - Nanton Scouts attended the hall for a tour and talk about fire prevention.
  - Live fire training
    - We were able to ignite our old training trailer to use for a live training event. Questions were raised about notifying the community before such events. It was reminded that the fire department uses these events as real-life training without any notification. Much like a real emergency when we are called out. The community is also reminded to treat these situations as a real event and that if heavy smoke is witnessed in town to dial 911, not the Mayor.

Respectfully submitted,  
John G. Dozeman  
Fire Chief

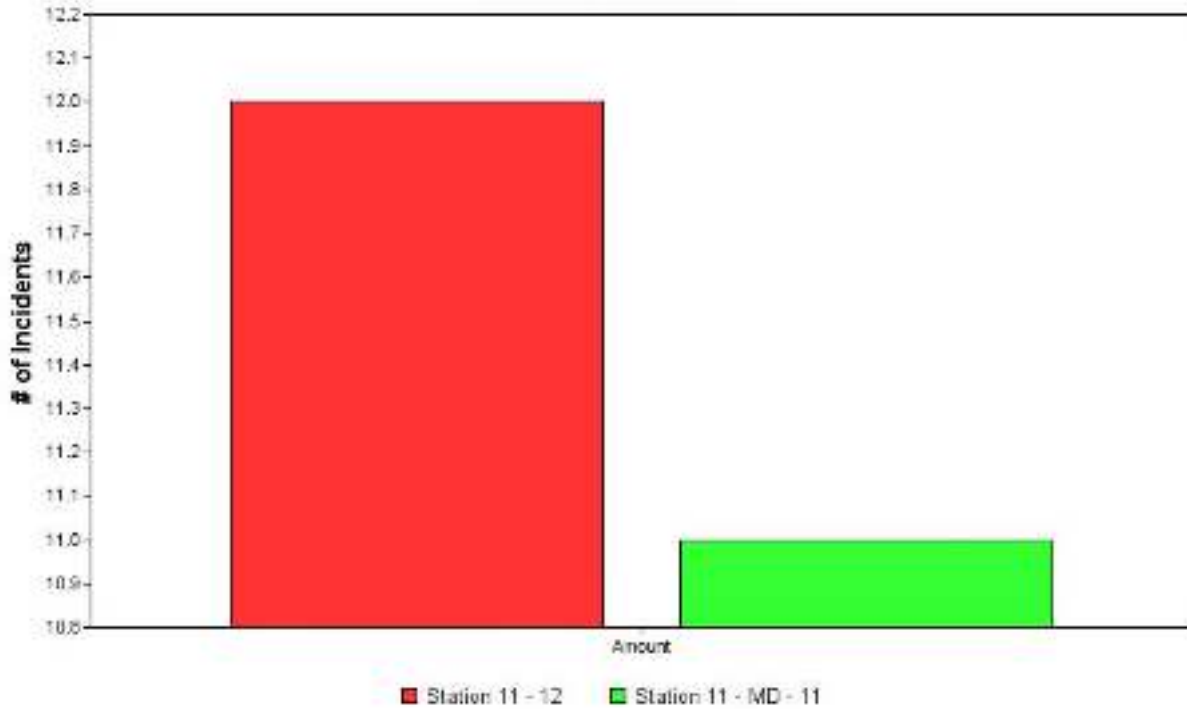


# Nanton Fire Department Monthly Call Statistics

**Totals by Type**  
From Oct 1 23 to Oct 31 23



**Totals by Station**  
From Oct 1 23 to Oct 31 23





# MONTHLY DEPARTMENT REPORT

Meeting: November 20, 2023  
Agenda Item: 3.3.5

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Peace Officer Jesse Steele #19091

---

Report Period: October 2023

## ACTIVITIES:

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

### UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Job Search for new Community Peace Officer is underway (as of November 2<sup>nd</sup>) as CPO Steele is moving on from his employment with the Town of Nanton. CPO Steele's final day is Nov. 16<sup>th</sup>.

## How did the month go?

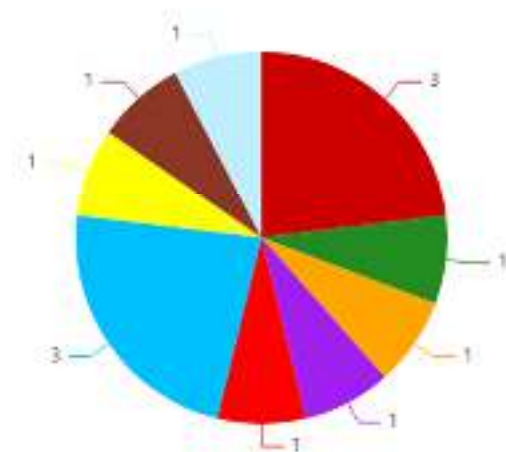
October had a small increase in identified traffic offences of a more complex nature, including an impaired driver, and a vehicle fleeing enforcement. A vehicle on October 20<sup>th</sup> was stopped for travelling **121km/hr passing the bomber museum at 830am.**

In addition, bylaw investigations were also more diverse with assisting Nanton Fire and RCMP with a motor vehicle collision and also assisting the General Public regarding their welfare.

## Monthly Occurrences snapshot:

In October 2023, 13 reports were opened for received complaints for services or officer observed investigations. Therein occurrence reports consisted of 3 Animal bylaw, 1 Assist Fire Dept, 1 School zone event/patrols, 3 Traffic bylaw, 1 Traffic Safety Act report (for unsafe vehicle), 1 Gaming and Liquor Act report (identified an impaired driver – passed onto RCMP), 1 Unsightly Property, 1 Assist General Public, and 1 report for a vehicle failing to stop for Peace Officer.

Count of Incident Types Total:13 | 100.0%



### List of incident type

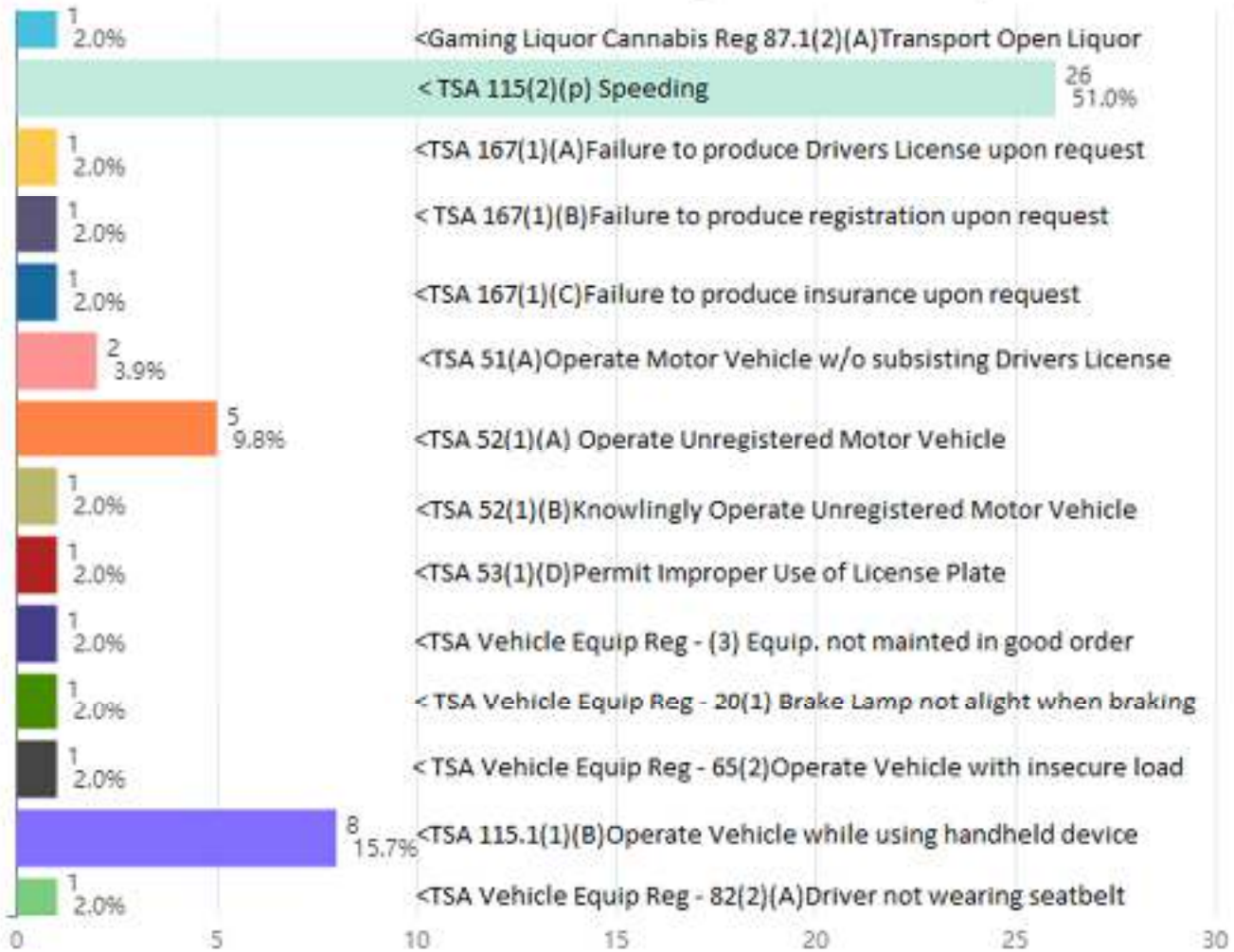
ANIMAL BYLAW	3	23.1%
ASSIST FIRE DEPT	1	7.7%
ASSIST GENERAL PUBLIC	1	7.7%
GAMING LIQUOR AND CANNABIS ACT	1	7.7%
SCHOOL EVENT/PATROL	1	7.7%
TRAFFIC BY-LAW	3	23.1%
TRAFFIC SAFETY ACT	1	7.7%
UNSIGHTLY PROPERTY	1	7.7%
VEHICLE - FAILED TO STOP	1	7.7%

**Monthly ticket stats:**

For October 2023 a total of warnings and tickets added up to 54 violations identified totaling an approximate amount of \$7006 from violation tickets.

**\*Chart does not show 3 registered owner tickets issued to vehicle owner for speeding, failing to stop for Peace Officer, and failing to stop for stop sign.**

**Count of E-Tickets Completed: Total: 51 | 100.0%**





# MONTHLY COUNCIL REPORT

Meeting: [November 20, 2023]  
Agenda Item: 3.4.2

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## Councillor Victor Czop:

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Report Period: October 2023\_\_\_\_\_

MPC Member: Yes

### APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

#### Council Standing Committees:

Economic & Community Development No meetings

**Liaison / Point of Contact:** Nanton Community Centre and Citizens on patrol

#### **ADDITIONAL INFORMATION:**

Attend Special Council meetings  
Attend EOEP course  
Attend High River Health function  
Attend Council Organization meeting  
Attend Nanton C.O.P meeting  
Attend Committee of the Whole meeting  
Attend Community Hall Society meeting  
Attend Councils Land Use Engagement at Cozy Corner  
Attend Curling Club AGM

*VR Czop*



# MONTHLY COUNCIL REPORT

Meeting: [Date]  
Agenda Item: 3.4.3

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## Councillor Roger Miller:

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Deputy Mayor November 1, 2022 to February 28, 2023 and November 1, 2024 to February 28, 2025

Report Period: October 2023

MPC Member: Yes

### APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

#### 1. Nanton Health Centre Management Committee

Date: October 26 – Attend Nanton Health Centre online meeting with AHS  
October 26 – Attend Nanton Health Centre Committee meeting

Key Items: Progress meeting with MPE to review current floor plan layout with AHS  
Committee meeting to discuss next steps for AHS engagement

#### 2. Combined Assessment Review Board – N/A

#### 3. Other Events ( including Alternate Representative Oldman River Regional Services Commission)

Date: October 2 – Attend Regular meeting of Council  
October 5 – Attend Chambers meeting with MLA Petrovic  
October 5 – Accompany MLA Petrovic, LRSD Superintendents, LRSD Trustees, Faculty Staff, of Tours of AB Daley and JT Foster schools  
October 16 – Attend Regular meeting of Council  
October 17 – Attend MPC meeting  
October 19 – Attend Nanton Schools Advisory Committee meeting  
October 23 – Attend Committee of the Whole meeting  
October 24 – Attend LUB Community meeting

Key Items: (as above)

**Council Standing Committees:** Services  
(Key items detailed in minutes) Recreation and Culture

**Liaison / Point of Contact:** Nanton Grain Elevator Discovery Centre / Nanton Lions / Leos Club

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**



# MINUTES

November 6, 2023, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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**COUNCIL PRESENT:** Deputy-Mayor Victor Czop and Councillors John Dozeman, Roger Miller, Dave Mitchell, and Kevin Todd (electronic attendance).

**ABSENT:** Mayor Jennifer Handle and Councillor Ken Sorenseon

**OTHERS PRESENT:**

Neil Smith	Chief Administrative Officer
Lisa Lockton	Legislative Services Manager
Clayton Gillespie	Corporate Services Manager
Sara-Lynn Lyons	Legislative and Communications

### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Deputy-Mayor Czop at 7:05 p.m.

#### RESOLUTION # 308 – 23/11/06 - Mitchell

The Regular Council agenda for November 6, 2023, was accepted as presented. CARRIED

### 2. PRESENTATIONS:

#### **2.1 Citizens On Patrol – Kirk Jensen 7:06 p.m. to 7:24 p.m.**

Kirk Jensen made a presentation to Council regarding Citizens on Patrol (COP) presence in Nanton as follows:

- Overview for the use of funds from the Town for recruitment and retention
- Current number of unpaid volunteers is 18; however, actively recruiting for new members.
- Logged approximately 246 hours of community patrol time.
- Additional funding obtained from the provision of security for Bomber Command Museum special events.
- Noted that an application for financial support for 2024 budget is forthcoming.
- Adequate highway signage to support COP as requested will be addressed.

Council thanked Mr. Jensen and the COP volunteers for helping keep Nanton safe. Mr. Jensen left the meeting at 7:25 p.m.

### 3. REPORTS:

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

##### **3.1.1 Status Report – E**

#### RESOLUTION # 309 – 23/11/06 - Miller

Moved that the Chief Administrative Officer consult with the Town's engineer, MPE, in regard to an application for the Alberta Strategic Transportation Infrastructure Program (STIP) funding for the 26

Avenue and Highway #2 intersection improvements, as proposed within MPE's draft off-site levy bylaw.  
CARRIED

**RESOLUTION # 310 – 23/11/06 - Dozeman**

Moved that all written reports, as recorded on the agenda for November 6, 2023, be received for information and filing. CARRIED

**4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

**4.1 ADOPTION:**

**4.1.1 Council Organizational Meeting October 16, 2023 – E**

**RESOLUTION # 311 – 23/11/06 - Miller**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Organizational Meeting of the Council of the Town of Nanton held October 16, 2023, were accepted as distributed. CARRIED

**4.1.2 Regular Meeting of Council October 16, 2023 – E**

**RESOLUTION # 312 – 23/11/06 - Todd**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held October 16, 2023, were accepted as distributed. CARRIED

**4.1.3 Committee of the Whole of Council Meeting October 23, 2023 - E**

**RESOLUTION # 313 - 23/11/06 - Dozeman**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee of the Whole of the Council of the Town of Nanton held October 23, 2023, were accepted as distributed. CARRIED

**5. NEW & UNFINISHED BUSINESS:**

**5.1 Information Brief: Community Organization Property Tax Exemption Regulation (COPTER)**

**RESOLUTION # 314 – 23/11/06 - Miller**

Moved to accept of the Information brief provided by Administration indicating the noted properties that qualify for property tax exemption under the Community Organization Property Tax Exemption Regulations (COPTER), as per Section 362 1 (n) (i) to (v) of the Municipal Government Act, for the 2024 tax year.

- Roll # 089300 & 089100 = Nanton Ag Society
- Roll # 089500, 093300 & 093400 = Nanton Golf Club
- Roll # 098250 & 098300 = Canadian Grain Elevator Society
- Roll # 007100, 007200 & 008000 = Opportunus Society
- Roll # 050300 = Nanton Lancaster Society
- Roll # 047500 = Nanton Curling Club



- Roll # 097655 = Nanton Animal Protection Society
- Roll # 048500 = Nanton Community Bus Society
- Roll # 050500 = Nanton Lions (Scout Hall)

CARRIED

**5.2 Property tax exemption Bylaw No. 1379 (for non-profit organizations)**

**RESOLUTION # 315 – 23/11/06 - Dozeman**

Moved to read Town of Nanton Bylaw #1379/23, a Bylaw to exempt certain properties, being Nanton Community Memorial Centre Society and Town and Country Kosy Korner Association, held as Non-Profit Societies from taxation, for a first time. CARRIED

**RESOLUTION # 316 – 23/11/06 - Mitchell**

Moved to read Town of Nanton Bylaw # 1379/23 for a second time. CARRIED

**RESOLUTION # 317 – 23/11/06 - Miller**

Unanimous consent to read Town of Nanton Bylaw #1379/23 for a third time was granted by Council present. CARRIED

**RESOLUTION # 318 – 23/11/06 - Dozeman**

Moved to read Town of Nanton Bylaw #1379/23 for a third and final time. CARRIED

**6. CORRESPONDENCE:**

**6.1 FOR ACTION:**

6.1.1 Calgary Climate Action Hub: Moratorium on Logging in Southern Alberta for updated Forests Act.

**RESOLUTION # 319 – 23/11/06 - Miller**

Moved that the Town of Nanton accept the communication from the Calgary Climate Action Hub regarding a request to pause Spray Lake Sawmills logging activities in Kananaskis Country's Upper Highwood drainage area for information and filing only at this time. CARRIED

**6.2 FOR INFORMATION:**

6.2.1 Arena User Groups Notice (October 13th) - E

6.2.2 AND Villages Regional Solution Response from Minister Nixon (October 24th) – E

**RESOLUTION # 320 – 23/11/06 - Dozeman**

Moved to add 6.2.3 Discussion regarding Peace Officer, to the agenda for discussion. CARRIED UNANIMOUSLY

6.2.3 Council discussed the Peace Officer position opening as Jesse Steele will be leaving Nanton.

**7. CLOSED CONFIDENTIAL SESSION:**

**RESOLUTION # 321 – 23/11/06 - Dozeman**

Moved to recess the Regular Meeting at 7:59 p.m. in order to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Canadian Grain Elevator Discover Centre - FOIP Section – 24 Advice from Officials,

7.2 Notice to Bargain (CUPE LOCAL 37): FOIP Section 24 Advice from Officials.

CARRIED

**RESOLUTION # 322 – 23/11/06 - Mitchell**

Moved to reconvene the Regular Meeting at 8:55 p.m. CARRIED

**8. ADJOURNMENT:**

**RESOLUTION # 323 – 23/11/06 - Dozeman**

Moved to adjourn the Regular Meeting of Council at 8:55 p.m.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

NS:ll

These minutes accepted and signed this 20<sup>th</sup> day of November, 2023.

Not Yet Approved





# REQUEST FOR DECISION

Meeting: November 20, 2023

Agenda Item: 5.1

---

## Committee of the Whole of Council Meeting October 23, 2023, Recommendations

### PURPOSE:

To bring forward the three recommendations of the Committee of the Whole Meeting of Council, October 23, 2023 for approval and direction by resolution.

### BACKGROUND:

#### **#1 – 23/10/23 – CW:**

*That Council consider a review Town of Nanton Bylaw #1339/20, the Non-Residential Property Sub-Classes bylaw, and research options to stimulate non-residential development, including tax deferral and full or partial exemptions, as per section 364.2(1) of the Municipal Government Act of Alberta.*

### PROPOSED RESOLUTION:

Moved to direct the Chief Administrative Officer to further review Town of Nanton Bylaw #1339/20, the Non-Residential Property Sub-Classes bylaw, and return the information to Council in 2024 for consideration of changes prior to the 2025 budget planning process.

#### **#2 – 23/10/23 – CW:**

*That Council proceed with a Request for Proposals to engage an engineering firm for project management to proceed with the purchase and install of a sludge de-watering press for the Nanton Wastewater Treatment Plant.*

### PROPOSED RESOLUTION:

Move that the Chief Administrative Officer proceed with the Request for Proposals to engage an engineering firm for project management in order to proceed with the purchase and installation of a sludge de-watering press for the Nanton Wastewater Treatment Plant.

#### **#3 – 23/10/23 – CW:**

*Proceed with Water for Life funding for the regional potable water connection between the Town of Nanton and the Town of High River, respecting the conditions stated within the Town of High River's resolution passed on October 23, 2023:*

*"WHEREAS the Town of Nanton has completed a regional water study which indicates a pipeline from High River to Nanton for treated water may be feasible,*

*AND WHEREAS the Town of Nanton has requested formal support from the Town of High River to be able to pursue Water for Life funding for the regional potable water connection between the two municipalities,*

*BE IT RESOLVED THAT Council give conditional support to the Town of Nanton's regional potable water initiative. The conditions are as follows:*

1. *Proving the Town of High River's aquifer has the necessary capacity under drought conditions to service the Town of Nanton,*
2. *That an understanding be found with regards to a future rate structure,*
3. *That the Town of High River water treatment plant be stress tested to ensure adequate filter capacity,*
4. *The no Town of High River water licenses will be used to service Nanton, or any other outside user,*
5. *That Nanton must provide their own water license to be applied to Town of High River Headworks, and*
6. *That all work shall be completed at no cost to the Town of High River, excluding staff time."*

**PROPOSED RESOLUTION:**

Whereas the Town of High River has approved conditional support of the Town of Nanton's regional potable water connection initiative, as per High River's Resolution #174-2023, the Council of the Town of Nanton directs Chief Administrative Officer Neil Smith to proceed with the grant application process for the Water for Life funding program, with the Town's engineers, MPE, to submit the application on the Town's behalf prior to the November 30, 2023 deadline.

**DECISION OPTIONS:**

- #1 – Proceed with the recommendations as presented.
- #2 – Amend Resolutions (no recommended)

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :**

**Communications/PR:**

**Applicable Legislation:**

Attachments:   
 Prepared By:  Date: \_\_\_\_\_

**APPROVED BY: Neil Smith, Chief Administrative Officer:**



NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





## REQUEST FOR DECISION

Meeting: November 20, 2023  
Agenda Item: 5.2

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### Reservoir Aeration project – request for additional funds

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#### **PURPOSE:**

For council to approve additional funding that is required to complete the reservoir aeration project.

#### **BACKGROUND / IMPLICATIONS:**

The current reservoir aeration project (part of the 2023 capital plan) is now well underway and should be completed sometime in 2024. This project was identified back in 2019 as a way to help eliminate taste and odor concerns with the Town's drinking water supply. A grant application through the AMWWP program was submitted in 2020 and finally approved in 2022 with the project getting underway in 2023. The grant details outlined the Town would receive 61.54% of the estimated project costs and the Town would be responsible for the other 38.46%.

The estimated cost of the project at time of grant submission was \$1.370 million. Equipment has been ordered for the project and the small building needed is nearing completion and this all came in as expected in terms of pricing. The engineering firm we are working with recently ran a competitive RFP process for the last part of the project - install of the equipment, building modifications, electrical installations, site work and other chemical feed system modifications. Unfortunately, the lowest bid came in quite a bit higher than anticipated.

At this point, we've been advised that the costs could be as much as \$300,000 more than budget. Inflation has played a major part in this as the original estimate was from 2020 and in speaking with other engineering firms this is not unusual and it is being seen on other projects. The engineer is going to work with the preferred contractor to try and reduce this amount as much as is possible but in order to finish the project we are in a situation where we will need to come up with additional funds.

The town's current portion - \$526,902 is being funded from reserves and so a resolution is required to utilize some form of funding to complete the project in 2024. Aside from reserves, other options for funding the shortfall would be to tax for it in 2024 or to do a borrowing. Taxing for this would likely result in a large increase in 2024 and borrowing would not be easy due to timelines. Utilizing other grant funding is not recommended as this would take away from other projects and although the Town has been approved for

other AMWWP funding this funding could and should not be used because we don't know for certain if the other project will come in under budget.

This is obviously not an ideal situation, but we do have available reserves and the project must be completed. We will work with the engineer to try and reduce the amount needed while ensuring the project is completed in a timely manner and without compromising the quality of the finished product.

**CAO Comment:** The general inflationary situation has hit us badly at the end of this project in terms of general contractor costs. I am satisfied that the bidding conducted by MPE was competitive. The costs of the actual capital required were not unexpected and outside of budgetary expectations. It is a major milestone to see this project completed after nearly four years since the proposal was first developed.

**ADMINISTRATION RECOMMENDATION:**

That council approve up to \$300,000 of engineered infrastructure reserves to fund the shortfall on the reservoir aeration project in 2024.

**DECISION OPTIONS:**

- #1 Utilize up to \$300,000 of engineered infrastructure reserves to cover the reservoir aeration project shortfall.
- #2 Tax for \$300,000 in 2024 to cover the reservoir aeration project shortfall.
- #3 Borrow \$300,000 in 2024 to cover the reservoir aeration project shortfall.

**PROPOSED RESOLUTION / RECOMMENDATION:**

That council approve up to \$300,000 of engineered infrastructure reserves to fund the shortfall on the reservoir aeration project in 2024.

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Communications / PR**

**Financial:** Up to \$300,000 from engineered infrastructure reserves (4-97-00761-03)

**Attachments:**

**Applicable Legislation:**

**Prepared By:** Clayton Gillespie, Corporate Services Manager

**Date:** November 15, 2023

**APPROVED BY:**





RECEIVED  
NOV 8 11:21  
TOWN HALL

October 30, 2023

Dear Mayor Handley & Council,

THANK YOU for being a part the MASH Bash 2.0, our 35<sup>th</sup> Annual Dinner & Auction. With your sponsorship we exceeded our fundraising target raising an incredible \$202,500, being the largest amount ever raised! The success of this evening is possible because of our generous sponsors and donors, everyone who purchased event and raffle tickets, bid on auction items and of course your contribution.

These funds will allow us to provide enhanced tools to the Nanton Community Health Centre and the Silver Willow DSL Unit. In addition, a pilot project to remodeling 4 Acute Care washrooms at the Hospital to create more inclusive and accessible spaces.

Congratulations to the Lively Family on being named this year's recipients of the Clifford and Louise Lougheed Award for outstanding philanthropy. Also, to Mitesh Patel who was the lucky winner of the Hometown Healthcare 50/50 jackpot of \$7660!

35 years of tradition and outstanding fundraising for healthcare would not experience this type of longevity without invested supporters like you! Along with the local healthcare team we say thank you for providing them the tools to better care for our community.

Yours truly,

A handwritten signature in cursive script that reads 'Cathy Couley'.

Cathy Couley  
Fund Development & Communications Officer

*As always your community were  
incredible hosts*



High River District Health Care Foundation