



POLICY

Policy No. 26 – 107 – 22/03/21

Department: Council

CODE OF CONDUCT FOR PEACE OFFICERS

OBJECTIVES

The effectiveness of Nanton Municipal Enforcement Department is dependent upon the ability and integrity of its officers. The competence of Bylaw and Peace Officers is established through accurate training, proper leadership, appropriate supervision, and prompt and applicable discipline. Public opinion and confidence in Nanton Municipal Enforcement is greatly influenced by the extent to which issues with officer conduct are managed and how corrective action is implemented. This Code of Conduct is designed to act in conjunction with current Town of Nanton Code of Conduct policies as amended from time to time, and the current collective agreement with CUPE #37.

AUTHORITY

Peace Officer Ministerial Regulation

PROCEDURE

This procedure shall be followed by Community Peace Officers, Bylaw Enforcement Officers, and the Supervisor.

As per the provisions of the Peace Officer Ministerial Regulations, all peace officers must:

1. Comply with the terms and conditions of the employer's authorization,
2. Comply with the terms of the peace officer's appointment,
3. Comply with the terms of all Memorandums of Understanding (MOU's) with other agencies
4. Comply with the employer's code of conduct for Peace Officers
5. Properly account for or return money or property that the Peace Officer receives in the Peace Officer's capacity as a Peace Officer
6. Respect when confidentiality must be maintained promptly and diligently perform the Peace Officer's duties and responsibilities
7. Attend Court as required.



All peace officers must not:

1. Without a lawful excuse:
 - a) destroy, mutilate, or conceal an official document or record; or
 - b) alter or erase an entry in an official document or record.
2. Make known any matter that is a person's duty to keep in confidence;
3. Fail to account for or to make prompt and true return of money or property that the member receives in the capacity as a peace officer;
4. Directly or indirectly ask for or receive a payment, gift, pass, subscription, testimonial or other favour without the consent of the employer;
5. Become involved in a financial, contractual or other obligation with a person whom the member could reasonably expect to report or give evidence about;
6. Conduct activities which lead to the apprehension of or a lack of integrity in the peace officer.
7. Without lawful excuse, use the position as a peace officer for personal advantage or another person's personal advantage;
8. Exercise authority as a peace officer when it is unlawful or unnecessary to do so;
9. Consume alcohol while on duty unless authorized to do so by the Departmental Supervisor;
10. Immediately report to the Department Head in which a conflict of interest could be perceived by either the public or the organization.
11. Consume, otherwise use, or, except in the performance of duties, possess drugs that are prohibited by law;
12. Report for duty, be on duty or be called out for duty while unfit to do so by reason of the use of alcohol or a drug;
13. Apply excessive or otherwise inappropriate force in circumstances where force is used;
14. Be in possession of any weapon while on duty that is:
 - a) not approved by the Alberta Solicitor General, and
 - b) not issued to the member by the employer.
15. Violate any policy or procedure of the Town of Nanton and the Peace Officer Act or the Peace Officer Policy.

Should an officer report they have been charged with a criminal offence or any serious offence anywhere, the Municipal Enforcement Head must:

- a) file a report in writing to the Chief Administrative Officer and the Director of Law Enforcement.

Should an officer's license to operate motor vehicles be suspended for any period whatsoever and for any reason, the officer shall:

- a) immediately report the details of the suspension to the Department Head; and
- b) refrain from operating any Municipal Enforcement vehicles during the suspension period.

Should an officer report they have a warrant outstanding for their arrest, and the subject matter of the warrant is an offence contrary to a municipal bylaw or a provincial statute, the Department Head shall:

- a) have the officer make payment pursuant to the ordinary warrant payment procedure; or
- b) execute the warrant in the normal fashion; and
- c) submit a report in writing of the information to the Chief Administrative Officer and Director of Law Enforcement.


Should an officer report they have a warrant outstanding for their arrest, and the subject matter of the warrant is an offence contrary to an Act of the Parliament of Canada, the Department Head shall:

- a) advise the RCMP;
- b) have the warrant executed in the ordinary fashion; and
- c) submit a report in writing of the information to the Chief Administrative Officer and the Director of Law Enforcement.

Approval



Mayor



Chief Administrative Officer (CAO)

Date



Date