

# Town of Nanton

## BYLAW NUMBER: 1403/24

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### A BYLAW OF THE MUNICIPALITY OF THE TOWN OF NANTON IN THE PROVINCE OF ALBERTA TO PROVIDE MUNICIPAL ELECTIONS WITHIN THE JURISDICTION OF THE TOWN OF NANTON

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#### **1. PURPOSE:**

- 1.1 This bylaw establishes the rules and procedures for conducting elections within the Town of Nanton, Alberta, in accordance with the requirements set forth in the *Local Authorities Election Act*.
- 1.2 If there is any conflict between a provision in this Bylaw and provision of the *Local Authorities Election Act*, the latter prevails.

#### **2. ENACTMENT**

- 2.1 WHEREAS the Municipal Government Act, Statutes of Alberta 2000 Chapter M-26, and all amendments thereto, authorizes Council to pass Bylaws in relation to conduction Municipal Elections and By-Elections;
- 2.2 WHEREAS the *Local Authorities Election Act*, Statutes of Alberta 2000 Chapter L-21, and all amendments thereto, authorizes Council to pass Bylaws in relation to enacting procedures and regulations in relation to conduction Municipal Elections and By-Elections;
- 2.3 NOW THEREFORE the Council of the Town of Nanton in the Province of Alberta, duly assumed enacts as follows:

#### **3. CITATION**

- 3.1 This Bylaw maybe cited as the "Municipal Election Bylaw".

#### **4. DEFINITIONS**

- 4.1 Unless otherwise specified, words used in this bylaw have the same meaning as defined in the Municipal Government Act.
- 4.2 In this Bylaw, the following terms mean:
  - a) "Candidate" means an individual who has been nominated to run for election in a local jurisdiction as a member of Council or school board trustee;

- b) "Council" means the Council of the Town of Nanton, elected pursuant to the Municipal Government Act;
- c) "Local Jurisdiction" means, and includes, the Town of Nanton, and any other jurisdiction the Town of Nanton has in agreement with to conduction elections on their behalf;
- d) "Town" is the corporation of the Town of Nanton;
- e) "Returning Officer" is the Chief Administrative Officer or otherwise delegated by resolution of Council.

## **5. APPOINTMENTS**

- 5.1 An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the say for the by-election or vote on a question or bylaw.
- 5.2 If the elected authority does not appoint a returning officer, the Chief Administrative Officer is deemed to have been appointed as the returning officer.
- 5.3 The *Local Authorities Elections Act*, requires a deputy returning officer be appointed by the municipal Council at the time a returning officer is appointed for the purpose of general elections, by-elections or votes on a question or bylaw.
- 5.4 If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties, functions and powers of a returning officer for the purposes of conduction elections under the Act.

## **6. NOMINATIONS**

- 6.1 The Town Office is hereby designated to serve as the local jurisdiction office for the purpose of receiving nominations.
- 6.2 Nomination Day is four (4) weeks before Election Day.
- 6.3 A person may file a nomination to become a candidate:
  - a) for a general Election, within the period beginning on January 1 in a year in which a general Election is to be held and ending at 12 noon on Nomination Day;
  - b) and for a by-election, within the period beginning on the day after the resolution or bylaw is passed to set Election Day for the by-election and ending at 12 noon on Nomination Day.



- c) on the prescribed form that can be obtained at the Town Office and must be in accordance with section 27 of the *Local Authorities Election Act*.

6.4 Within forty-eight (48) hours of the close of nominations on Nomination Day, the Returning Officer shall post or cause to be posted at the Local Jurisdiction office the names of all candidates that have been nominated and offices for which they were nominated.

## **7. WITHDRAWAL OF NOMINATIONS**

7.1 A person nominated as a candidate may withdraw their nomination any time during the nomination period in accordance with section 32 of the *Local Authorities Election Act*, subject to the following:

- a) the person withdrawing their nomination must provide their withdrawal in writing to the Returning Officer;
- b) the withdrawal must include the person's name and the office for which they were nominated, and the withdrawal must be signed and dated by the person; and
- c) the person's withdrawal is effective on the date written notice is received by the Returning Officer in accordance with this bylaw.

## **8. VOTING**

8.1 The Returning Officer is hereby authorized to:

- a) designate the location, dates, and times of operation for voting stations in accordance with the *Local Authorities Election Act*;
- b) conduct an advanced vote on an Election in accordance with the *Local Authorities Election Act* if deemed necessary.

8.2 The elected authority by resolution or the returning officer, if authorized by resolution of the elected authority, may designate the location of one or more institutional voting stations for an election.

8.3 Every person who attends at a voting station for the purpose of voting must show one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photo of the person, the person's name and the address of the person's residence. This includes an Operator's (Driver's) License or an Alberta Identification Card.

8.4 Notwithstanding clause 8.3, if a person who attends a voting station for the purpose of voting is unable to produce one piece of identification issued by a Canadian government or an agency of that government, the person must produce two (2) pieces of identification, both of which must establish the elector's name and one of which must establish the address of the person's residence.



**9. JOINT ELECTION**

9.1 The Returning Officer is authorized to enter into agreements, on behalf of the Town, to conduct elections on behalf of other jurisdictions in the town whose boundaries may or may not be contiguous with the Town but do have areas in common.

**10. COUNTING CENTRE**



10.1 The Returning Officer may designate a a single location as a counting Centre for the purpose of this section and shall notify all affected candidates, official agents, and scrutineers of the location of the Counting Centre.

10.2 The Returning Officer shall ensure the Counting Centre is secure from unauthorized access by persons who are not entitled to be present during the processing and tabulation of results.

**11. EFFECTIVE DATE AND READINGS**



11.1 Read a **first** time this 9 day of December, 2024

TOWN OF NANTON

  
\_\_\_\_\_  
CHIEF ELECTED OFFICIAL  
  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

11.2 Read a **second** time this 9 day of December, 2024.

TOWN OF NANTON

  
\_\_\_\_\_  
CHIEF ELECTED OFFICIAL  
  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



11.3 Read a **third** time this 9 day of December, 2024.

TOWN OF NANTON

  
\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

