



MINUTES

Monday, October 16, 2023, at 6:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

ORGANIZATIONAL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors, Victor Czop, Roger Miller, Dave Mitchell (electronic), Ken Sorenson and Kevin Todd.
Absent: Councillor John Dozeman

OTHERS PRESENT: Neil Smith Chief Administrative Officer
Clayton Gillespie Manager of Corporate Services

1. Mayor Handley called the meeting to order at 6:00 p.m.
2. Adoption of Agenda:

RESOLUTION # 273 - 23/10/16 - Sorenson

Moved to accept the agenda for the Organizational Meeting of October 16, 2023, as presented.
CARRIED

3. Confirmation of Code of Conduct Bylaw #1304/18 – acknowledgment by all Council Members present.

4. Regular Council Meetings BYLAW #1354/21:

4.1 Dates set for Regular Council Meetings

4.2 Appoint Council Chambers at the Tom Hornecker Recreation Centre 2122 – 18 ST

RESOLUTION # 274 - 23/10/16 - Miller

Moved to set the following dates for the Regular Meetings of Council, to be held at the Council Chambers in the Tom Hornecker Recreation Centre, 2122 – 18 Street, unless notification is provided in accordance with the current Town of Nanton Council and Committee Procedural Bylaw and the Municipal Government Act of Alberta;

November 6, 20, 2023	December 11, 2023
January 8 and 22, 2024	February 5 and 20 (Tuesday), 2024
March 4 and 18, 2024	April 1 and 15, 2024
May 6 and 21, 2024	June 3 and 17, 2024
July 15, 2024	August 12, 2024
September 3 (Tuesday) and 16, 2024	October 7 and 21, 2024

CARRIED



4.3 Schedule for Council Committee of the Whole Meetings

RESOLUTION # 275 – 23/10/16 – Todd

Moved to schedule Committee of the Whole of Council Meetings, if required, as follows:

October 23, 2023	November 27, 2023
<i>December scheduled as required</i>	January 29, 2024
February 26, 2024	March 25, 2024
April 29, 2024	May 27, 2024
June 24, 2024	<i>July and August scheduled as required</i>
September 30, 2024	October 28, 2024

CARRIED

5. Deputy-Mayor Appointments:

RESOLUTION # 276 - 23/10/16 - Sorenson

Move to confirm the schedule of Deputy-Mayor appointments, previously set by Resolution #78 – 23/03/06 for the remainder of the 2023 to 2025 term as follows:

Name	Second Term
Councillor Czop	Nov 1/23 – Feb 28/24
Councillor Mitchell	Mar 1/24 – Jun 30/24
Councillor Miller	July 1/24 – Oct 31/24
Councillor Sorenson	Nov 1/24 – Feb 28/25
Councillor Dozeman	Mar 1/25 – Jun 30/25
Councillor Todd	Jul 1/25 – Oct 31/25

CARRIED

6. INTERMUNICIPAL APPOINTMENTS:

6.1 Intermunicipal Collaboration Framework (ICF) (Bylaw #1333/20)

RESOLUTION # 277 - 23/10/16 - Czop

Appointed Mayor Jennifer Handley and Councillor Kevin Todd as Council representatives to the Intermunicipal Collaboration Framework Committee with Councillor Victor Czop as alternate. CARRIED

6.2 Nanton Health Centre Management Committee (Co-ownership agreement)

RESOLUTION # 278- 23/10/16 - Todd

Appointed Councillor Roger Miller as Council representative to the Nanton Health Centre Management Committee with Mayor Jennifer Handley as alternate. CARRIED

7. STANDING COMMITTEES - BYLAW #1321/19:

7.1 Governance Committee:

RESOLUTION # 279 - 23/10/16 - Todd

Appointed Chair Victor Czop as Chair and Council Members, Ken Sorenson and Kevin Todd to the Governance Standing Committee. CARRIED



7.2 Finance Committee:

RESOLUTION # 280 - 23/10/16 - Mitchell

Appointed Chair Kevin Todd as Chair and Council Members, John Dozeman and Dave Mitchell to the Finance Standing Committee. CARRIED

7.3 Services Committee:

RESOLUTION # 281 - 23/10/16 - Miller

Appointed Councillor Ken Sorenson as Chair and Council Members, John Dozeman and Roger Miller to the Services Standing Committee. CARRIED

7.4 Economic and Community Development Committee: No appointments made at this time.

7.5 Recreation and Culture Committee: No appointments to be made at this time.

8. Freedom of Information & Protection of Privacy (FOIP) Appointments:

RESOLUTION # 282 - 23/10/16 - Sorenson

Appointed Chief Administrative Officer, Neil Smith, as Head of Freedom of Information and Protection of Privacy (FOIP), and Lisa Lockton, Legislative Services Manager as FOIP Coordinator. CARRIED

9. Property Tax Assessor

RESOLUTION # 283 - 23/10/16 - Todd

Appointed Lance Wehlage, Benchmark Assessment Consultants, as Property Tax Assessor. CARRIED

10. Regional Assessment Review Board Bylaw #1357:

RESOLUTION # 284 - 23/10/16 – Czop

Appointed Councillor Roger Miller as Regional Assessment Review Board Member representative. CARRIED

11. Emergency Management Committee Bylaw #1332/19

RESOLUTION # 285 - 23/10/16 - Miller

As per Emergency Management Bylaw #1332/19, moved to appoint Councillor John Dozeman as Chair to the Emergency Advisory Committee with Councillor Victor Czop and Mayor Jennifer Handley; and further moved to appoint Public Works Lead Hand, Shellah Petersen as Director of Emergency Management Agency and Chief Administrative Officer, Neil Smith as Deputy-Director of the Emergency Management Agency. CARRIED

12. Foothills Regional Emergency Services Commission (FRESC):

RESOLUTION # 286 - 23/10/16 - Czop

Appointed Councillor John Dozeman as representative to the Foothills Regional Emergency Services Commission. CARRIED

13. Nanton Quality of Life Foundation:

RESOLUTION # 287- 23/10/16 - Todd

Appointed Councillor Kevin Todd as representative to the Nanton Quality of Life Foundation, with Mayor Handley serving as Alternate. CARRIED



14. Mosquito Creek Foundation (Bylaw #635/75)

RESOLUTION # 288 - 23/10/16 - Miller

Appointed Mayor Jennifer Handley and Leigh McNeill as the two Town Members at Large representatives to the Mosquito Creek Foundation. CARRIED

15. Nanton and Area Physician Attraction & Retention Committee:

RESOLUTION # 289 - 23/10/16 - Sorenson

Appointed two Council Members, Councillor Dave Mitchell and Mayor Jennifer Handley, as representatives to the Nanton and Area Physician Attraction and Recruitment Committee, in conjunction with Municipal District of Willow Creek and Municipal District of Ranchland Councillor/Reeve and community stakeholders. CARRIED

16. Highwood Management Plan – Public Advisory Committee Representatives:

RESOLUTION # 290 - 23/10/16 - Mitchell

Appointed Councillor Victor Czop as representative to the Highwood Management Plan – Public Advisory Committee. CARRIED

17. Foothills Regional Services Commission (FRSC Bylaw #1111/01):

RESOLUTION # 291- 23/10/16 - Miller

Appointed Councillor Dave Mitchell as representative to the Foothills Regional Services Commission, with Councillor Ken Sorenson as the alternate. CARRIED

18. Alberta SouthWest Regional Alliance:

RESOLUTION #292 - 23/10/16 – Miller

Appointed Councillor Kevin Todd as representative to the Alberta SouthWest Regional Alliance, and Councillor Victor Czop as the alternate. CARRIED

19. Oldman River Regional Services Commission – Intermunicipal Service Agency:

RESOLUTION # 293 - 23/10/16 - Todd

Appointed Councillor Victor Czop as representative to the Oldman River Regional Services Commission, and alternate Council Member Miller. CARRIED

20. Municipal Planning Commission:

RESOLUTION # 294 - 23/10/16 - Czop

Appointed the Members of the Town of Nanton Municipal Planning Commission as follows:
Three Council Members: Victor Czop, Roger Miller, Ken Sorenson;
Two Alternate Council Members: John Dozeman, Kevin Todd;
Two Members-at-large: Shauna Strong, Julia Anderson.
CARRIED

21. Chinook intermunicipal Subdivision & Development (Bylaw #1323) Appeal Board

RESOLUTION # 295 - 23/10/16 - Sorenson

Appointed Councillor Dave Mitchell (non-member of Municipal Planning Commission) as representative to the Chinook Intermunicipal Subdivision and Development Appeal Board. CARRIED



23. Town of Nanton Library Board:

RESOLUTION # 296 - 23/10/16 - Mitchell

Appointed Councillor Dave Mitchell as Council representative to the Town of Nanton Library Board for one year term with appointment expiring October 31, 2024. CARRIED

24. Chinook Arch Regional Library System Representatives:

RESOLUTION # 297 - 23/10/16 - Todd

Appointed Amanda Bustard, Chair of the Town of Nanton Library Board, as the representative to the Chinook Arch Regional Library System. CARRIED

25. Community Organizations

RESOLUTION # 298 - 23/10/16 - Miller

Appointed the Council Members as "Liaison" or "Point of Contact" to Town of Nanton Community Organizations as follows:

- Town and Country Kozy Korner Association Board – Councillor Sorenson
- Nanton & District Chamber of Commerce – Councillor Todd
- Nanton & District Community Memorial Centre Society – Councillor Czop
- Nanton Lancaster Society Board – Councillor Dozeman
- Canadian Grain Elevator Discover Centre of Canada – Councillor Miller
- Nanton Agricultural Society – Councillor Todd
- Nanton Golf Club – Councillor Todd
- Nanton Children's Society – Councillor Dozeman
- Nanton Future Foundation – Councillor Todd
- Nanton Booster Club – Mayor Handley
- Nanton Promoters – Councillor Mitchell
- Nanton Recreation Teams (general) – Councillor Mitchell
- Citizens on Patrol – Councillor Czop
- Nanton Lions / Leos Clubs – Councillor Miller
- Nanton Fire Department – Councillor Dozeman
- Livingstone Range School Division – Councillor Miller and Mayor Handley

CARRIED

26. 2024 additions to the Community Member recognition Board in Council Chambers:

RESOLUTION # 299 - 23/10/16 - Czop

The following community members shall be recognized as the 2024 inaugural additions to the Council Chambers recognition board of excellence in service to the community:

- Terry Wickett
- John Tenove
- Lisa Lockton

CARRIED



27. Adjournment:

RESOLUTION # 300 - 23/10/16 – Todd

Moved to adjourn the 2023 Organizational Meeting of the Council of the Town of Nanton at 6:18 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

NS:

These minutes accepted and signed this 6th day of November, 2023.

