



# AGENDA

Monday, April 21, 2025, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2<sup>nd</sup> Floor, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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### **1. CALL TO ORDER & ADOPTION OF AGENDA:**

### **2. PRESENTATIONS:**

2.1 Claresholm Press - E

### **3. REPORTS:**

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E
- 3.1.4 Town of Nanton 2024 Annual Report - E

#### **3.2 FINANCIAL:**

- 3.2.1 Accounts Payable Reports for March 2025 - E

#### **3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management - E

#### **3.4 COUNCIL:**

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER - E
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR JOHN DOZEMAN

### **4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

#### **4.1 ADOPTION:**

- 4.1 April 7, 2025 Regular Meeting Minutes - E

**4.2 BUSINESS ARISING FROM THE MINUTES:**

4.2.1 Request for Decision Revised Budget Police Funding- E

**5. NEW & UNFINISHED BUSINESS:**

5.1 Request for Decision Tax Rate Bylaw 1408/25 – E

5.2 Request for Decision Tribute Wall – E

5.3 Information Quality of Life Survey – E

**6. CORRESPONDENCE:**

**6.1 FOR ACTION:**

**6.2 FOR INFORMATION:**

6.2.1 Government of Alberta 2028 Summer Games – E

6.2.2 Government of Alberta Bill 50 – E

6.2.3 Canadian Grain Elevator Discovery Centre Hopper Car – E

6.2.4 Alberta Emergency Management Act and Regulations Amendments - E

**7. CLOSED CONFIDENTIAL SESSION:**

7.1 Request for Decision Municipal Buildings FOIP Section 24 Advice From Officials – E

7.2 Request for Decision Offer to Purchase Land FOIP Section 25 Economic Interests of the Municipality – E

7.3 Information Brief Municipal Utilities FOIP Section 24 Advice From Officials – E

7.4 Information Quality of Life Survey FOIP Section 24 Advice from Officials – E

**8. ADJOURNMENT:**

April 16, 2025

To: Town of Nanton

RE: Nanton News Coverage

The Claresholm Local Press is pleased to announce our plans to start including Nanton in our coverage area. This will begin once we have some advertising to support the news space. We are proposing the Town of Nanton help to put this into action by purchasing advertising space to communicate your events, activities and public notices.

Attached are examples of what the Town of Claresholm is doing in the Local Press, and some from other communities.

I have also included our rate cards for your reference to determine the budgeting requirements.

I would love to start with a monthly commitment from the Town, on the first week of each month; and build it up from there.

We have plans for other Nanton business advertising opportunities and hope to be able to include a minimum of 2 pages each month and build it up from there.

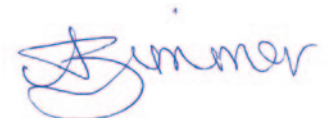
We do not have the capacity to have a local reporter at this time, but welcome news articles to be submitted by the town, and local residents.

Some background about the Claresholm Local Press. We are an independently owned and operated business, with a storefront in downtown Claresholm. The business has been operating for 99 years, and we are looking forward to celebrating our 100th Anniversary next year. Amanda and Craig Zimmer have owned the business since 2021, and Amanda has been employed there since 1999. We have a great sense of community, with a very dedicated staff who all embrace the importance of a community newspaper's role to inform and promote the communities we serve.

We look forward to starting a business relationship with the Town of Nanton and the whole community!



Sincerely



Amanda Zimmer  
Owner / Publisher



*Amanda Zimmer*  
Owner/Publisher

📍 4913 - 2 ST. W., P.O. Box 520, Claresholm, AB T0L 0T0

☎ Phone: 403-625-4474 🌐 [www.claresholmlocalpress.ca](http://www.claresholmlocalpress.ca)

✉ [amanda@claresholmlocalpress.ca](mailto:amanda@claresholmlocalpress.ca) 📠 Fax: 403-625-2828

# TOWN NEWS



**Claresholm**  
Where **Community** Takes Root

## ARE YOU NEW TO TOWN?

### NEWCOMER'S GUIDE TO CLARESHOLM

All residents are invited to come learn more about our great community! Find out all that Claresholm has to offer!

**Wed., April 30**  
**6 - 7 p.m.**  
**Town Council Chambers**

## UPCOMING MEETINGS TOWN COUNCIL

**April 28, May 12**  
7:00 p.m. at the Town Office.  
**PUBLIC VIEWING IS WELCOME IN THE GALLERY.**  
MEETINGS ARE LIVESTREAMED AND RECORDED then available on our website or YouTube.

## COFFEE With Council

**Saturday, May 3 at 10 am**  
**at the Town Office**  
An opportunity to come and meet Council in a casual and relaxed setting.  
**EVERYONE WELCOME!!**

## FCSS & All Town facilities will be CLOSED

**Friday, April 18**  
**and**  
**Monday, April 21**  
**Easter Garbage Pickup Schedule**

Week of April 14: Thursday residential pickup on Wednesday, Friday commercial pickup on Thursday.  
Week of April 21: Monday commercial pickup on Tuesday, Tuesday residential pickup on Wednesday

**PICKLEBALL**  
**MON & THURS | 7-9PM**  
**INDOORS AT WEST MEADOW ELEMENTARY SCHOOL**  
FREE PARTICIPATION \*Equipment Available  
Elliott 403-682-7466 ef6901@gmail.com

## TOWN OF CLARESHOLM SUMMER MARKETS

**EVERY TUESDAY**  
**2-6:30 pm in Amundsen Park**  
**May 20 - Sept 23**  
To register as a vendor **scan the QR Code.**  
Join us for BBQs, Games, Ice Cream Socials, Music, Food Trucks, Vendors and more!



## Garden Info Series

**Tuesday, April 29 | 6 pm**  
**at the Claresholm Social Centre**

**Guest Speakers:**  
Chickadee Gardens,  
Clay Moss Garden Centre and  
Oldman Watershed Council  
*Bronson Enterprises is unable to attend.*  
• Seed exchange, envelopes and labels available!  
*Learn about best practices in our growing zone.*  
**Everyone Welcome! Free Event!**

## PITCH IN CANADA COMMUNITY WIDE CLEAN-UP

**VOLUNTEERS ARE INVITED TO HELP**  
**May 2 & 3 - 10 a.m.**  
**MEET IN THE DOWNTOWN PARKING LOT**  
GLOVES, BAGS AND MAPS WILL BE PROVIDED.  
Contact Denise at 403-468-8044

## Claresholm 4-H Multi Club ELECTRONIC & TIRE RECYCLING ROUND-UP

**Sat., May 10 | 10am - 4pm**  
**TOWN OF CLARESHOLM SHOP 424 41 Ave. E.**

## REMINDER FROM THE DEVELOPMENT DEPARTMENT

**FRONT YARDS**, other than areas for parking, should be grassed and/or landscaped to be attractive and prevent soil erosion and dust.  
**PARKING AREAS** shall be constructed in a manner that will permit adequate drainage, snow removal, and maintenance. Parking areas are to be graded and/or paved to drain surface run off. Parking areas should also not block or interfere with sight lines. Note that vehicles and/or items of storage cannot be placed on front lawns, but must be on a hard surface (pavement or asphalt).  
Contact the development department at 403-625-3381 if you have any development inquiries. Planning ahead ensures compliance with all applicable regulations and setbacks, saves time, money and headaches in the long run.

## PUBLIC NOTICE 2025 SIDEWALK TENDER

The Town of Claresholm, as part of our regular infrastructure maintenance program, is placing for tender approximately 500 metres of R & R of various configurations.  
**PROJECT COMPLETION: SEPTEMBER 26, 2025**  
**BID DEADLINE: MAY 12, 2025 AT 2 P.M.**  
Tender Packages are available at: [www.claresholm.ca](http://www.claresholm.ca) or Town Administration Office

**RECYCLING SCHEDULE** check it out at [claresholm.ca](http://claresholm.ca)

	APRIL						
Yellow Bins - Tues	13	14	15	16	17	18	19
Blue Bins - Wed/Th	20	21	22	23	24	25	26
	27	28	29	30			

## FCSS UPCOMING PROGRAMS

**INDOOR WALKING**  
**Tuesday/Thursday 9-10 am**  
at the LDS Church - 4924 3 St E,  
(enter from east side parking lot)  
**Everyone Welcome!**

**SENIOR CHAT & COFFEE**  
**Tuesdays 1 p.m.**  
Town office - Council Chambers

**CVITP INCOME TAX PROGRAM NOW OPEN**  
Drop off **Tuesday-Friday 10am-2pm**  
**FCSS - Youth & Community Room**  
Program runs until **April 30.**

**PLEASE REGISTER FOR ALL EVENTS!**  
Phone 403-625-4417 or email [FCSS.Outreach@claresholm.ca](mailto:FCSS.Outreach@claresholm.ca)  
Tuesday to Friday (Closed Monday)  
9 am - 3 pm (closed 12-1 pm)  
See Facebook for all our Events and Programming.

## SUMMER JOBS AT THE MUSEUM!

**Educational Program Assistant**  
Full details at [www.claresholm.ca](http://www.claresholm.ca)  
Please email cover letter and resume to: [lisa@claresholm.ca](mailto:lisa@claresholm.ca)

## SPRING CLEAN-UP

**May 5 - 10 & May 12 - 15**  
Large bins provided at the town yard for use by the public to dispose of DRY WASTE ONLY.  
E-waste, metal, and appliances need to be separated and put beside the big bins.  
No mattresses or furniture.

## CLARESHOLM AQUATIC CENTRE

Phone 403-625-2172 • FB: Claresholm Rec  
[claresholm.ca](http://claresholm.ca) under Aquatic Centre  
Schedule at [Claresholm.ca](http://Claresholm.ca) or Claresholm Rec on Facebook

**Register Now! SWIM LESSONS**  
Morning, Evening, and Homeschool Lessons available

**Register Now! SPRING/SUMMER SWIM LESSONS**

**PUBLIC SWIM** 3 - 5 PM Mon, Tues, Thurs, Fri  
**AQUATIC WELLNESS**  
Monday & Wednesday 11 AM - 12 PM  
Self-lead water walking or aquatic movement.

**BOOT CAMP** - Tues & Thurs 7 - 8 PM  
**PLUNGE & PLAY** Daily 12 - 1 PM  
Tuesday & Thursday 11 AM - 1 PM

**PARENT & TOT LESSONS**  
Ages 4 months - 3 years,  
Morning and Evening classes available

**FREE SATURDAY SWIM**  
2 - 4 PM  
Sponsored by Kinsmen, Kinettes, Stavelly Elks, and FCSS

**STEPS TO BECOME A LIFEGUARD**

**BRONZE CROSS** April 22 - 24, 8am - 4pm  
**LIFESAVING SWIM INSTRUCTOR (LSI)**  
May 2- 4 & 9 - 11

**NATIONAL LIFEGUARD (NL)**  
May 23 - 25, May 30 - June 1

**BRONZE STAR**  
July 7 - 10, 9 AM - 12 PM (No age requirement, require ability to swim)

**POOL OPEN EASTER MONDAY**  
April 21st 2 - 5 PM

**CLARESHOLM TRANSPORTATION SOCIETY BOARD MEMBERS NEEDED!**  
Email [claresholmtransportation@gmail.com](mailto:claresholmtransportation@gmail.com) or phone 403-625-4455.

## NOTICE OF PUBLIC HEARING TOWN OF CLARESHOLM IN THE PROVINCE OF ALBERTA PROPOSED BYLAW NO. 1805

7:00 P.M., MONDAY, APRIL 28, 2025  
Town of Claresholm Council Chambers, 111 - 55 Ave. West  
PURSUANT to sections 216.4, 606 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Claresholm in the Province of Alberta has given first reading to Bylaw No.1805, which on final passage would amend the Town of Claresholm Land Use Bylaw No.1525.

THE PURPOSE of proposed Bylaw No. 1805 is to re-designate a portion of land described as:

LOT 5, BLOCK B, PLAN 7810399 (civic address: 5505 1 St West)

BE AMENDED BY CHANGING FROM "HIGHWAY COMMERCIAL - C2" TO "MULTIPLE RESIDENTIAL - R4".  
THEREFORE, TAKE NOTICE THAT a public hearing to consider proposed Bylaw No. 1805 will be held in the Town of Claresholm Council Chambers at 7:00 p.m. on Monday, April 28, 2025.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Town Development Services Manager no later than 4:00 p.m. on April 24, 2025 (procedure will be provided to any persons or group of persons acting on behalf of anyone who is affected). Both written and/or verbal presentations may be given at the public hearing, or pre-register to speak if using the electronic participating system. A copy of the proposed bylaw may be emailed please inquire at the Town office during normal business hours.

DATED at the Town of Claresholm in the Province of Alberta this 15th day of April, 2025.  
Abe Tinney, Chief Administrative Officer





**Saturday is for cribbage**

The Claresholm Social Centre welcomed 24 teams of two players each to their first cribbage tournament of the new year on Saturday, Jan. 18. *Photo by Rob Vogt*

**TOWN NEWS**



**COFFEE With Council**  
**Saturday, February 1 at 2 pm at the Town Office**  
 An opportunity to come and meet Council in a casual and relaxed setting.  
**Bring your ideas and enthusiasms! Everyone welcome!**

**UPCOMING MEETINGS TOWN COUNCIL**  
**Jan. 27 & Feb. 10**  
 7:00 p.m. at the Town Office.  
**PUBLIC VIEWING IS WELCOME IN THE GALLERY.**  
 MEETINGS ARE LIVESTREAMED AND RECORDED then available on our website or YouTube.

**2025 DOG LICENSE FEES ARE NOW DUE**  
 Keep your dog tag from last year. New tags are only issued if you have lost your tag. Fees can be paid online.  
**Contact the Town for more information.**

**2025 BUSINESS LICENSE RENEWALS**  
**ARE NOW BEING ACCEPTED!**  
 \*Please note, you have until January 31, 2025 to renew your license.

**Unreserved Online TIMED AUCTION**  
 Town of Claresholm is selling off old equipment and implements.  
**starting Sat., March 8, 2025**  
 View listings and bid at [www.teamauctions.com](http://www.teamauctions.com)

**Winter Festival PLANNING MEETING**  
**Tuesday, February 4**  
**Town Council Chambers 7pm**  
**SAVE THE EVENT DATE!**  
**SATURDAY, FEB. 22**

**RECYCLING SCHEDULE**  
 check it out at [claresholm.ca](http://claresholm.ca)  
 • Yellow Bins - Tues  
 • Blue Bins - Wed/Th

JANUARY						
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Welcome the New Year**  
**Friday, Jan. 24**  
**Pot Luck Dinner**  
 at the Claresholm Social Centre  
 6:00 p.m.  
 Join us as we welcome the new year and celebrate new beginnings.  
**Bring a food dish to share with everyone.**  
 Beverages, plates and cutlery supplied.  
 Hosted by Welcoming Claresholm Everyone Welcome

**Claresholm Community Centre RENOVATIONS**  
 Main Hall and Meeting Room will be closed for renovations to the washrooms and entryway from **January 20, 2025 - April 13, 2025.**  
 The North Hall will be available for rent as usual.  
 Thank you for your patience during this time.

**TAX REDUCTION**  
**A discount of 1.25%** will be allowed on the prepayment of 2025 property taxes based on the amount of the 2024 tax levy.  
 The discount will apply to all prepayments (excluding T.I.P.P.s participants) received at the Town Office before **January 31, 2025.**

**fcss** UPCOMING PROGRAMS  
**TUMBLING TOTS**  
**Mondays 9-12**  
 FREE DROP-IN AT THE PENTECOSTAL CHURCH  
 4716-2ND STREET W.

**INDOOR WALKING**  
**Tuesdays and Thursdays 9 - 10 a.m.**  
**NEW LOCATION:** Claresholm LDS Church - 4924 3 St E, (enter from east side parking lot) **Everyone Welcome!**

**CAREGIVER SUPPORT**  
**Wednesdays at 10 a.m.**  
 in the Youth & Community Room

**JR. TEEN GROUP**  
**FRI, JAN. 24 | 2-3:30 pm**  
 (ages 11-15) @ Arena Mezzanine

**SENIOR CHAT & COFFEE**  
**Tuesdays at 1 p.m.**  
 Youth & Community Room  
 Tuesday to Friday (Closed Monday) 9 am - 3 pm (closed 12-1 pm)  
 Phone 403-625-4417 or email [FCSS.Outreach@claresholm.ca](mailto:FCSS.Outreach@claresholm.ca)  
 See Facebook for all our Events and Programming.

**CLARESHOLM AQUATIC CENTRE**  
 Phone 403-625-2172 • FB: Claresholm Rec [claresholm.ca](http://claresholm.ca) under Aquatic Centre

Schedule at [Claresholm.ca](http://Claresholm.ca) or [Claresholm Rec on Facebook](https://www.facebook.com/ClaresholmRec)  
**SWIM LESSONS**  
 ~ open for registration ~  
 Morning, Evening, Homeschool and Saturday Lessons available

**NEW Public Swim Time**  
 2 - 5 PM (Mon, Tues, Thurs, Fri)

**NEW - Aquatic Wellness**  
 Monday & Wednesday 11 - 12 PM - Self lead water walking or aquatic movement.

**NEW YEAR BOOT CAMP**  
 Come join us! Tues & Thurs 7 - 8 PM

**NEW - Plunge & Play**  
 Tuesday & Thursday 9 - 10 AM

**JUNIOR LIFEGUARD CLUB (JLC)**  
 Tuesdays & Thursdays (Non-Competitive 5 - 6 ) (Competitive 6 - 7)

**PARENT & TOT LESSONS**  
 Ages 4 months - 3 years, Morning and Evening classes available

**FREE SATURDAY SWIM**  
 2 - 4 PM  
 Sponsored by Kinsmen, Kinettes, Stavelly Elks, and FCSS

**TEEN AND YOUTH NIGHT FRIDAY, FEBRUARY 7**  
 6:30 - 8:30 PM Ages 8 - 12  
 8:30 - 10:30 PM Ages 13 - 18

**WINTER 2025 RECREATION GUIDE**  
 on Facebook or [Claresholm.ca](http://Claresholm.ca) Aquatics

**WANT TO BECOME A LIFEGUARD**  
 Start with Bronze Medallion (Age 13+) February 18 - 20, 9 - 4 PM Daily  
**FIRST AID** - March 29 & 30, 8 - 4 PM

**CLARESHOLM ARENA**  
**Open Ice M-F 8 am - 12:00 pm**  
 Public Skate Fridays 1-4:15pm  
 Sat., January 25 - Public Skate 12-3pm  
 Sun., January 26 - Public Skate 10:15am-12:15pm  
 Full schedule available at [claresholm.ca](http://claresholm.ca) under Arena  
 Schedule is subject to change.  
 403-468-8044 or [rec@claresholm.ca](mailto:rec@claresholm.ca)

# Recruitment fair set to highlight volunteer opportunities in Pincher Creek

By William Cockerell  
Shootin' the Breeze Reporter

In conjunction with National Volunteer Week, the Town of Pincher Creek's recreation department is inviting residents to swing by Ranchland Mall from April 28 to May 2 for its annual volunteer recruitment fair.

Each year, local non-profits and organizations are invited by the recreation department to set up unmanned information booths for locals to learn more about their programs and services. This allows people to browse freely and check out the different volunteer opportunities without stress and at their own pace.

"What we found is that because the tables aren't manned, people tend to more freely walk around, look and participate," says Rhonda Oczkowski, recreation programmer for the town.

"Every year, the fair has been really successful, and almost all of our tables get volunteers, so it's been a really good thing that we do for the community."

So far, a dozen organizations have registered

to participate, with more expected in the weeks leading up to the fair.

Rhonda says the groups offer a broad range of volunteer roles to meet different interests and abilities. Those registered include Adaptable Outdoors, Windy Slopes Health Foundation, Oldman Rose Society, Mustangs Football, Syncline Castle Trails Association, Pincher Planters, Sinister Sports, Pincher Creek Humane Society, Pincher Creek United Church, Group Group Youth, Quilters Guild and Pincher Creek Lions Club.

Whether you are drawn to outdoor activities, event planning, supporting youth or assisting seniors, it is expected that there will be something for everybody to consider supporting.

Booths will be set up by the respective volunteer organizations, with some providing signup sheets, while others may provide contact info to reach out and sign up. Either way, the recreation department encourages anyone with interest in volunteering to stop by.

"We have over 80 recognized groups and organizations that run activities and provide services to our community," Rhonda says. "This

fair is just a small sampling of what's available."

For those new to the area, volunteering is also a great way to meet new people, help your community in a meaningful way, and support programs that likely wouldn't exist without community engagement.

"We have limited resources to provide certain services and programming, so knowing that and that your help is greatly appreciated makes it even more worthwhile," Rhonda says.

"If people were to really look, there's not a single person in our community who hasn't been impacted by a volunteer. Whether it's by attending the parade, the rodeo or their child's soccer game, volunteering makes a huge impact."

There is no cost to attend the fair or to set up an information booth. Those wishing to set up a booth or obtain more info can call the recreation office at 403-627-4322 or email [rec@pinchercreek.ca](mailto:rec@pinchercreek.ca).

On behalf of the Town of Pincher Creek, Rhonda extends her gratitude to Ranchland Mall for providing space to host the fair.



**Pitch-In**  
April 21 - May 19

Pitch-In to pick up litter, and tidy yards, back alleys, boulevards, and ditches!

Garbage Bags & Gloves available from the Recreation Office at 895 Main Street

Communities in Bloom / Collectivités en fleurs



**Tidy Tuesday**

Small efforts make a big difference!

**BEGINNING APRIL 22 TUESDAYS 10 MIN AT 10AM**

- Pull Weeds
- Pick up litter & cigarette butts
- Tidy back alleys
- Sweep sidewalk & gutter in front of your business or residence

Show your community pride and support the Communities in Bloom program!

[rec@pinchercreek.ca](mailto:rec@pinchercreek.ca)  
403-627-4322

Canada  
**Communities in Bloom / Collectivités en fleurs**

TOWN OF PINCHER CREEK ALBERTA



**NATIONAL VOLUNTEER WEEK 2025**  
VOLUNTEERS MAKE WAVES  
APRIL 18-21

**VOLUNTEER APPRECIATION EVENT**

Join the Town and MD of Pincher Creek as we celebrate our volunteers!

We invite volunteers in our community to a celebratory social to honor and recognize your contributions in our community.

Volunteers Make Waves! Together we create ripples of change.

Pincher Creek Community Hall  
287 Canyon Drive

April 30, 2025

5:00pm - 7:00pm  
Enjoy a Come & Go light meal

VOLUNTEER ALBERTA, Amazon, Alberta

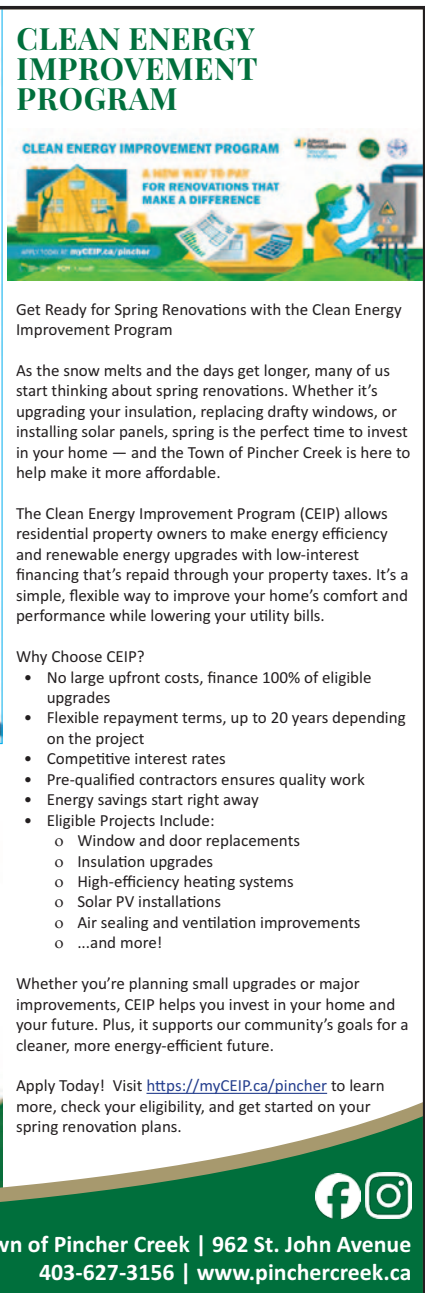


**SORRY WE ARE CLOSED**

APRIL 18 FOR GOOD FRIDAY  
APRIL 21 FOR EASTER MONDAY

Canada  
**Communities in Bloom / Collectivités en fleurs**

TOWN OF PINCHER CREEK ALBERTA



**CLEAN ENERGY IMPROVEMENT PROGRAM**

CLEAN ENERGY IMPROVEMENT PROGRAM  
A NEW WAY TO PAY FOR RENOVATIONS THAT MAKE A DIFFERENCE

Get Ready for Spring Renovations with the Clean Energy Improvement Program

As the snow melts and the days get longer, many of us start thinking about spring renovations. Whether it's upgrading your insulation, replacing drafty windows, or installing solar panels, spring is the perfect time to invest in your home — and the Town of Pincher Creek is here to help make it more affordable.

The Clean Energy Improvement Program (CEIP) allows residential property owners to make energy efficiency and renewable energy upgrades with low-interest financing that's repaid through your property taxes. It's a simple, flexible way to improve your home's comfort and performance while lowering your utility bills.

Why Choose CEIP?

- No large upfront costs, finance 100% of eligible upgrades
- Flexible repayment terms, up to 20 years depending on the project
- Competitive interest rates
- Pre-qualified contractors ensures quality work
- Energy savings start right away
- Eligible Projects Include:
  - Window and door replacements
  - Insulation upgrades
  - High-efficiency heating systems
  - Solar PV installations
  - Air sealing and ventilation improvements
  - ...and more!

Whether you're planning small upgrades or major improvements, CEIP helps you invest in your home and your future. Plus, it supports our community's goals for a cleaner, more energy-efficient future.

Apply Today! Visit <https://myCEIP.ca/pincher> to learn more, check your eligibility, and get started on your spring renovation plans.

Town of Pincher Creek | 962 St. John Avenue  
403-627-3156 | [www.pinchercreek.ca](http://www.pinchercreek.ca)

# BUS BUCKS



Photo by Frank McTighe

Linda Ripley (left) accepts a \$5,000 donation to the Fort Macleod Handibus Society from Ria Vanee of the Fort Macleod Health Care Auxiliary Association. The money will be used for general operations of the handibus.

# Fort Museum horses get added pasture to roam

**FRANK MCTIGHE**  
GAZETTE EDITOR

The Fort Museum's Mounted Patrol horses have more room to roam.

Council last week agreed to a request to let the Fort Museum use an additional pasture at no cost for the horses that perform in the Musical Ride.

Fort Museum executive director Sandi Davis made the request at council's March 24 meeting at the G.R. Davis Administration Building.

"I'm just here to request additional space for the Fort horses and a waiving of the pasture fees," Davis told council.

In her letter to council, Davis asked council to waive the fees for the pasture directly south of the museum's pasture.

"This pasture will be used for some much-needed space and additional grazing land for the Fort Museum horses," Davis wrote.

Davis explained the additional pasture

will also help the museum cut feed expenses.

The horses would graze on the additional pasture acres, which would allow the present paddock to recover from overgrazing.

"The current space is not adequate for our herd size, and since the pasture space is available we would like to expand the area for our herd," Davis added.

Davis told council eight to 15 horses are kept on the pasture at present.

Davis also noted the present pasture is located on the site of a former auto wrecker, and car parts, bits of metal and even tires are found each year.

"The land really is quite rough so having the additional land to give the current paddock time to rejuvenate would be really wonderful," Davis said.

Coun. Jim Monteith asked whether consideration has been given to a new site for the horses should the

town continue to develop residential property to the south.

Davis said the Fort Museum board has discussed talking to the Town of Fort about another location.

Davis also said in the past the provincial government has given permission for the Fort Museum to keep its horses at the 1884 North West Mounted Police Barracks provincial historic site.

When the horses were kept at the barracks, some Garrison estates residents complained about the wind blowing hay onto their properties.

The barracks site also does not have a shelter for the horses.

Town of Fort Macleod chief administrative officer Anthony Burdett said it makes sense to give the horses access to a more southern pasture, should the town need the land for residential development in future.




**TOWN OFFICE**  
**G.R. DAVIS ADMINISTRATION BUILDING**  
 410 20TH STREET, FORT MACLEOD, AB T0L 0Z0

[www.fortmacleod.com](http://www.fortmacleod.com)

403-553-4425

admin@fortmacleod.com



**Storywalk**  
There's a new story up at the storywalk in Wilderness Park.

**So you want to keep bees and/or chickens**  
**TUESDAY, APRIL 8 | 6:30 P.M.**  
 Learn all about keeping backyard bees and chickens with Tyson Knaut

**Vimy Ridge**  
**WEDNESDAY, APRIL 9 | 6:30 P.M.**  
 Come listen to a presentation by Marcus Plourde

**Missing Your Waste or Recycling Cart? We Can Help!**  
 If you're missing your waste or recycling cart, please reach out to the Town Office for assistance with obtaining the ID number of your cart. We'll be happy to help you get the information you need.  
 You can contact the Town Office to request the ID number(s) by phone at 403-553-4425 or via email at adminclerk@fortmacleod.com

**NOTICE OF REQUEST FOR QUOTATIONS**  
**NOTICE TO ALL QUALIFIED COMPANIES**  
**TOFM-PLT-RFP-2025-009**  
**SOLAR MONITORING**

**PROPOSAL DUE DATE:** April 18, 2025

**PROPOSAL NAME:** Solar Monitoring

**PROJECT DESCRIPTION:**  
 The Town of Fort Macleod is requesting proposals for the monitoring of the Fort Macleod Wastewater Treatment Solar facility.  
 Each bid must outline the proposed strategy and cost to meet the following criteria:

- Monitoring of Site
- Unscheduled Response Time
- Technical Support
- Scheduled Maintenance
- Reporting

Cost breakdown should be detailed enough to evaluate each of the scope categories individually. Interested parties will be required to set up a site visit and will be provided with the SkyFire (EPC) user manual, inclusive of component specifications and SLD.


**QUOTATION PACKAGE:**  
 Quotation forms must be submitted prior to the deadline via one of the following methods:

- Electronically: operations@fortmacleod.com
- Standard mail: P.O. Box 1420 Fort Macleod, AB T0L 0Z0
- Hand delivered: 410 20th Street Fort Macleod, AB

**MORE INFORMATION:**  
[www.fortmacleod.com/do-business/bid-opportunities](http://www.fortmacleod.com/do-business/bid-opportunities)

**NOTES:**

1. Interested parties must have proof of liability insurance, registered with WCB Alberta, and detailed information on criteria for payment
2. The Town of Fort Macleod reserves the right to reject any and all bids
3. The Town of Fort Macleod has the right to select the proposal that best satisfies its interests and not necessarily on the basis of price or any other single factor
4. The town will not be liable for any additional work or damages directly attributed to neglect or poor workmanship of the prime contractor or any of their subcontractors



**PUBLIC HEARING NOTICE**  
**TOWN OF FORT MACLEOD**  
**PROPOSED BYLAW NO. 2001**

**MONDAY, APRIL 28 | 7 P.M.**  
 G.R. Davis Administration Building - Council Chambers  
 410 20th Street | Fort Macleod, AB

PURSUANT to sections 216.4, 606 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 2001, being a bylaw to amend Bylaw No. 1882, being the municipal Land Use Bylaw.

THE PURPOSE of Bylaw no. 2001 is redesignate a lands legally described as:

Portion of NE 7 9-25 W4M;

from "Agriculture: AG" to "Industrial General: IG"; and

WHEREAS the purpose of the bylaw is to designate the lands for industrial use and the lands that are the subject of this proposed redesignation are shown on the map in Schedule 'A' attached hereto;

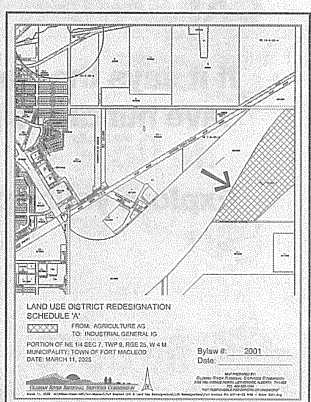
THEREFORE, TAKE NOTICE THAT a public hearing to contemplate proposed Bylaw No. 2001 will be held in the Town of Fort Macleod Council Chambers at 7 p.m. on the 28th day of April, 2025.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Chief Administrative Officer no later than 1 p.m. on the 17th day of April, 2025. Both written and/or verbal presentations may be given at the public hearing.

A copy of the proposed bylaw may be inspected at the Town of Fort Macleod municipal office during normal business hours.

DATED at the Town of Fort Macleod in the Province of Alberta this 25th day of March, 2025.

Anthony Burdett, Chief Administrative Officer  
 Town of Fort Macleod  
 P.O. Box 1420, 410 20th Street  
 Fort Macleod AB, T0L 0Z0



**UPCOMING COUNCIL MEETINGS**

**\*\*PLEASE NOTE UPDATED TIMES**

- Regular Council Meeting - April 1st at 7:00pm
- Regular Council Meeting - April 15th at 1:00pm

Council meetings are held in the Municipal Council Chambers located at 8502 - 19 Avenue, Coleman.

All Council meetings are open to the public with the exception of In Camera items. Packages and minutes can be found on our website at [www.crowsnestpass.com](http://www.crowsnestpass.com).

**BOARDS & COMMITTEES**

The Municipality of Crowsnest Pass has vacancies on the following Boards & Committees:

- (2) Parks and Recreation Advisory Committee

The Board and Committee Application Form and the applicable Bylaw or Terms of Reference for each Board & Committee are available at the Municipal Office or online at [www.crowsnestpass.com](http://www.crowsnestpass.com).

Applications may be returned to the Attention of Laken Mckee by:

- Mail: Municipality of Crowsnest Pass, P.O. Box 600, Blairmore AB, T0K 0E0
- Email: [laken.mckee@crownsnestpass.com](mailto:laken.mckee@crownsnestpass.com)
- In person: 8502 - 19 Avenue, Coleman

The Municipality does not retain applications. If you are interested in volunteering, please resubmit your application

**NOTICE OF PUBLIC HEARINGS  
MUNICIPALITY OF CROWSNEST PASS  
IN THE PROVINCE OF ALBERTA**

For questions regarding the proposed Bylaw Amendment please contact the Development Officer by calling 403-562-8833 or emailing [development@crownsnestpass.com](mailto:development@crownsnestpass.com).

A copy of the proposed bylaw may be inspected at the municipal office during normal business hours.

**PROPOSED BYLAW NO. 1217, 2025**

**1:00PM, April 15th, 2025**

**Municipality of Crowsnest Pass Council Chambers**

PURSUANT to sections 216.4, 606, and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, the Council of the Municipality of Crowsnest Pass in the Province of Alberta hereby gives notice of its intention to consider proposed Bylaw No. 1217, 2025, being a bylaw to amend Bylaw No. 1165, 2023, being the municipal land use bylaw.



The purpose of Bylaw No. 1217, 2025 is to redesignate the lands legally described as Lot 49, Block 1, Plan 081 2254, containing ±0.45 ha (1.11 acres), as shown on Schedule 'A', from "Com-prehensive Ski Village - CSV" to "Recreation and Open Space - RO-1". The subject lands are located in Blairmore and are municipally known

as 291 Southmore Place.

The purpose of the proposed amendment is to provide for the opportunity to use and develop the lands in accordance with the provisions of the "Recreation and Open Space - RO-1" land use district.

THEREFORE, TAKE NOTICE THAT a public hearing to consider the proposed Bylaw No. 1217, 2025, will be held in the Municipality of Crowsnest Pass Council Chambers at 1:00PM on April 15th, 2025. Each person shall be

allotted 5 minutes to present their position.

AND FURTHER TAKE NOTICE that anyone wishing to provide slide decks, maps, videos or a written submission regarding the proposed bylaw should email: Laken Mckee, Executive Assis-tant to the CAO at [Laken.Mckee@crownsnestpass.com](mailto:Laken.Mckee@crownsnestpass.com) with the bylaw number and public hear-ing date clearly marked in the subject line no later than 12:00pm on April 7th, 2025. Verbal presentations (limited to 5 minutes) will be accepted at the public hearing.

DATED at the Municipality of Crowsnest Pass in the Province of Alberta this 12th day of March, 2025.

**PROPOSED BYLAW NO. 1220, 2025**

**1:00PM, April 15th, 2025**

**Municipality of Crowsnest Pass Council Chambers  
8502 - 19 Avenue, Coleman**

PURSUANT to sections 22, 216.4, and 606 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, notice is hereby given that the Council of the Mu-nicipality of Crowsnest Pass in the Province of Alberta will consider a bylaw to close a portion of 133 Street located in Blairmore, as legally described and depicted in the sketch below.



The purpose of this bylaw is to close to public travel, create title to and dispose of portions of a public roadway in accordance with section 22 of the Municipal Government Act, Revised Stat-utes of Alberta 2000, Chapter M-26, as amended.

THEREFORE, TAKE NOTICE THAT a public hearing to

consider the proposed Bylaw No. 1220, 2025 will be held in the Municipality of Crowsnest Pass Council Chambers at 1:00pm on April 15th, 2025. Each person shall be allotted 5 minutes to present their position.

AND FURTHER TAKE NOTICE that anyone wishing to provide slide decks, maps, videos or a written submission regarding the proposed bylaw should email: Laken Mckee, Executive Assis-tant to the CAO at [publichearings@crownsnestpass.com](mailto:publichearings@crownsnestpass.com) with the bylaw number and public hearing date clearly marked in the subject line no later than 12:00pm on April 7th, 2025. Verbal presentations (limited to 5 minutes) will be accepted at the public hearing.

DATED at the Municipality of Crowsnest Pass in the Province of Alberta this 12th day of March, 2025.

**DEVELOPMENT PERMITS**

The Development Authority of the Municipality of Crowsnest Pass recently approved the following *Permitted* Development Application(s):

DP2025-020 – 2603 Valley Ridge Drive, Frank (Lot(s) 2 Block 2 Plan 0714175)

For a "Single-Detached Dwelling" (permitted use)

DP2025-023 – 250 Southmore Place, Blairmore (Lot(s) 29 Block 1 Plan 0812254)

For a "Single-Detached Dwelling" (permitted use)

Any persons claiming to be adversely affected by the above Discretionary Development Permits or Variances may file an appeal by April 10, 2025, to SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB) through our Municipal online form or to the or the Land and PROPERTY RIGHTS TRIBUNAL, as may be applicable.

Subdivision and Development Appeal Board:  
Online Form Submission: [https://portal.laserfiche.ca/o8468/forms/Development\\_Appeal](https://portal.laserfiche.ca/o8468/forms/Development_Appeal)  
Fee of \$400.00 must be paid with the appeal (it will be contacted for payment once the form is sent).

Land and Property Rights Tribunal:  
1229-91 Street SW  
Edmonton AB T6X 1E9

Development Officer  
Municipality of Crowsnest Pass  
Phone: 403 562-8833  
Email: [development@crownsnestpass.com](mailto:development@crownsnestpass.com)

**RECREATION**

**Baseball Clinic**  
Ages 6 - 18

May 12 | 10-4pm | \$75  
1800-1st Ave. Coleman

Register with Tracey at 403-562-2207 or at MOM Community Services

**2025 ORDER OF THE CROWSNEST PASS  
OUTSTANDING VOLUNTEER AWARDS**

**NOMINATE A DESERVING VOLUNTEER!**

Our community thrives because of its dedicated volunteers—now it's time to celebrate them!

2025 Order of Crowsnest Pass – Outstanding Volunteer Awards

- Nomination Deadline: April 11, 2025
- Volunteer Appreciation Night: May 1, 2025

Know someone who deserves recognition? Nominate them today! (forms available at [crownsnestpass.com](http://crownsnestpass.com)).

For more info, contact Kim Lewis at (403) 563-2207.

**PPK END OF SEASON!**

All of us at Pass Powderkeg would like to thank those who came out and visited the hill this season!

We love having you as part of our PPK family, and we are already looking forward to next year.



**TAX TIME**

**FREE INCOME TAX CLINICS**

The Crowsnest Pass Family Resource Centre is completing simple income tax for low income seniors & low income community members **FREE** of charge. *These are drop-in clinics.*

- Taxes will be completed on a first come first serve basis.
- Taxes can be left for completion.
- An appointment can be made later date.

CROWSNEST COMMUNITY HALL  
2025 - 129 ST  
For more information, or to make an appointment for a different day: **403-562-8000**

Must have all necessary tax papers with you to have your taxes completed.



# Claresholm LOCAL PRESS



## Your community newspaper!

Local News & So Much More

Over 1,400 Copies! Reach Over 5,000 Readers!

Published every Wednesday

Covering: • Claresholm • Nanton  
• Granum • Stavelly  
and all points in between!

403-625-4474

www.claresholmlocalpress.ca

info@claresholmlocalpress.ca

4913 2nd St. W., Claresholm





# WHY Advertise with Us?

Local News & So Much More  
Over 1,325 Copies! Reach  
Over 3,575 Readers!  
Publishing every Wednesday

*We offer you a unique advertising opportunity!*  
**We can extend your reach into neighbouring communities too.**  
*Ask Brandy for more information!*

## Dedicated Readers



Community newspapers still have a  
**dedicated following of readers**  
in our communities.

## Independently Owned



We are an independently owned,  
award winning newspaper (provincially and nationally),  
who has a vested interest in our communities where we  
volunteer and support many community initiatives.

## Flyers



Several big box businesses recognize the  
importance of our high circulation by inserting  
flyers in our papers including: IGA,  
Claresholm Pharmacy, and Home Hardware.

**ANY BUSINESS WOULD BENEFIT from advertising in our community newspapers. It is a proven fact that a weekly newspaper is viewed by our readers several times over the course of a week, and by several members in each household.**



# ADVERTISING RATES

Contact Brandy McLean  
403-625-4474  
clpsales@shaw.ca

## SPECIFICATIONS:

- 6 column Tabloid format, printed offset
- CNU column width . . . 9.5 picas (1.569")
- 7 column Tabloid classified format
- Column width...8 picas (1.333")
- Page column depth . . . 219 agates (15.5 inches)
- Reservations and closing:  
Friday 5 p.m. week prior to publication.

## READERSHIP: 3,575

(Print Measurement Bureau 2021 calculates 2.7 exposures per issue of each paid circulation community newspaper.)

## CIRCULATION:

**1400 (VCP audited) serving**  
Claresholm 950, Stavely 115, Granum 60,  
Online 100, Others 175.

## SUBSCRIPTION RATE: (GST included)

1 year - mailed .....	\$45
2 years .....	\$80
3 years.....	\$116
1 year - online .....	\$36.75
Add online to mailed to have both .....	\$20

## TERMS OF PAYMENT:

Agency Commission 15%  
VISA / MASTERCARD accepted.  
30th of the MONTH FOLLOWING.

### NOTE:

Classifieds and classified display ads  
are non-commissionable.  
Classifieds are also published on-line

## LOCAL DISPLAY ADVERTISING: (6 COLUMNS)

Display Rate: **\$8.25/Column Inch** = (1.569" x 1")

Level 1 (1-3 insertions)	\$0.59/ line	\$8.25/inch
Level 2 (4-5 insertions)	\$0.54/ line	\$7.50/inch
Level 3 (6-11 insertions)	\$0.51/ line	\$7.10/inch
Level 4 (12-25 insertions)	\$0.47/ line	\$6.55/inch
Level 5 (26-51 insertions)	\$0.44/ line	\$6.15/inch
Level 6 (52+ insertions)	\$0.42/ line	\$5.85/inch

## CLASSIFIED ADVERTISING: (7 COLUMNS)

**Classified Display - \$9.25/col. inch**

+ \$2 per wk online

**Classified Word Ad**, up to 20 words:

**\$9.25** (included online)

*Each Additional Word: 15¢ (non-comm.)*

**Obituaries** - includes photo and funeral home logo.  
up to 250 words - \$75, 226-500 words - \$100,  
over 500 words call for quote.

**COLOR CHARGE:** Full color: \$50

**POSITION CHARGE:** added 25%  
(where and when available)

## INSERTS:

1500 required at 9¢ each up to 50 g  
(1/4 folded) (max finished size 8.5x11)



Box 520, Claresholm, Alberta Canada T0L 0T0 • 4913 - 2 Street West  
403-625-4474 • e-mail clpsales@shaw.ca • www.claresholmlocalpress.ca  
Published Every Wednesday by Zimmer Oilfield Contracting Inc.



# SPECIAL OFFERS AND FEATURE SECTIONS

Contact Brandy McLean • 403-625-4474 • clpsales@shaw.ca

## COMMUNITY CALENDAR:

Published once each month including online and over 20 community locations

**Regular Ad** - 3 month commitment - \$20/month

**Event Feature** - 1 time - \$25/month

## SHOP LOCAL MARKET PLACE

Published the 1st week of each month

**Regular Ad** - 3 month commitment - \$25/month

**Business card size** - 3.3"x2"

**Ad can change each month.**

## BUSINESS DIRECTORY

Published Weekly

\$11.50/week (1 col x 2")

\$23.00/week (2 col x 2")

Run a minimum of 13 weeks with no ad changes.

## MULTIPLE BOOKING BONUS

starting at \$99 for 3 weeks

Various options available, minimum 2c x 3" size, can change ad for each insertion.

Regular price \$148.50.

## WEBSITE ADVERTISING

starting at \$11.00/week

Various options available \$5 add on option for any 1/4 page+ ad in the paper. [www.claresholmlocalpress.ca](http://www.claresholmlocalpress.ca) Averages 2400 page views/week.

## NON-PROFIT ADVERTISING

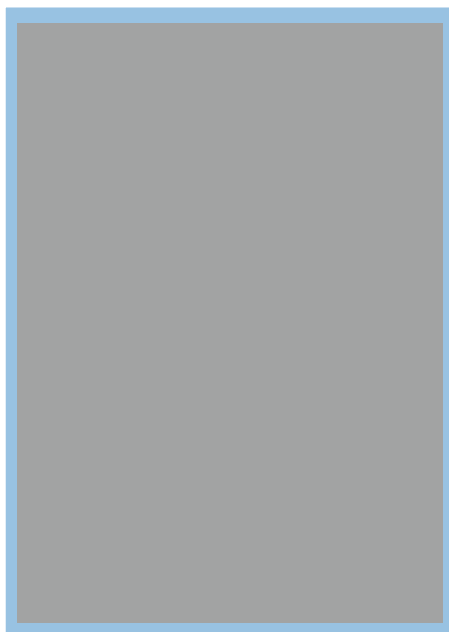
15% Discount

not to be combined with any other specials or in special sections.

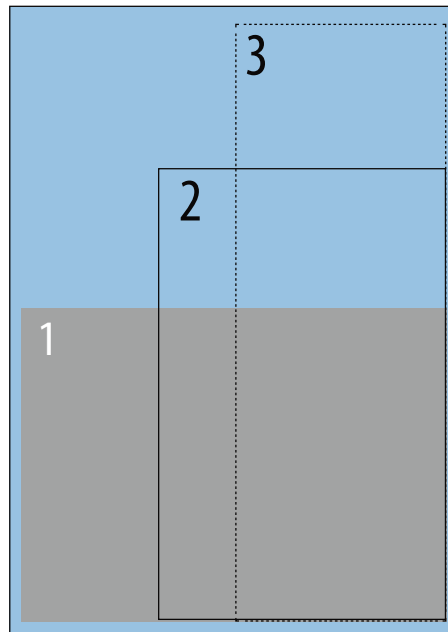
### Businesses advertise for three reasons:

- 1 **PROFIT**  
Advertising generates sales for your business
- 2 **PROTECTION**  
Advertising protects your market share
- 3 **PRESTIGE**  
Advertising creates an image for your business

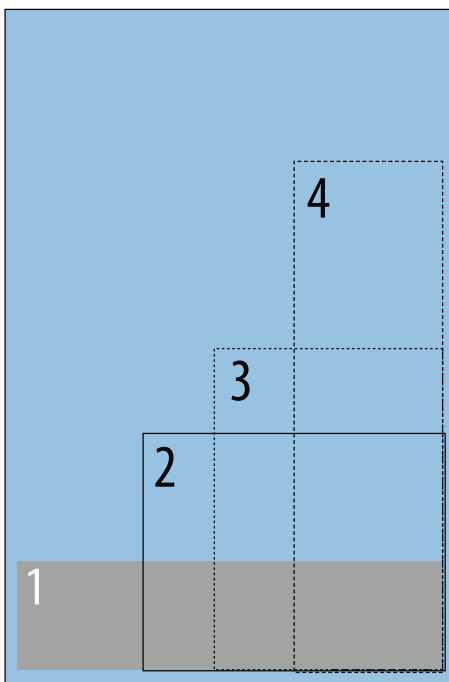
# COMMON ADVERTISING SIZES WITH COSTS



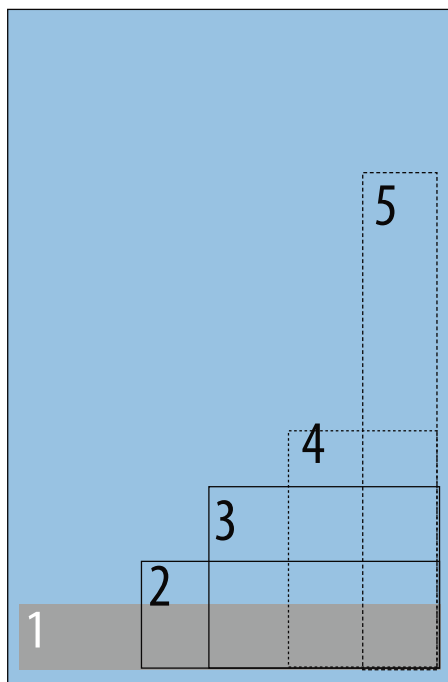
**Full PAGE**  
**\$767.25**  
**COLOUR \$30**  
 6c x 15.5"



**1/2 PAGE**  
**\$396**  
**COLOUR \$30**  
 1. 6c x 8"  
 2. 4c x 12"  
 3. 3c x 15.25"



**1/4 PAGE**  
**\$198**  
**COLOUR \$30**  
 1. 6c x 4"  
 2. 4c x 6"  
 3. 3c x 7.75"  
 4. 2c x 12"



**1/8 PAGE**  
**\$130**  
**COLOUR \$50**  
 1. 6c x 2"  
 2. 4c x 3"  
 3. 3c x 4"  
 4. 2c x 6"  
 5. 1c x 12"

**Costs are per insertion  
 Plus GST.**

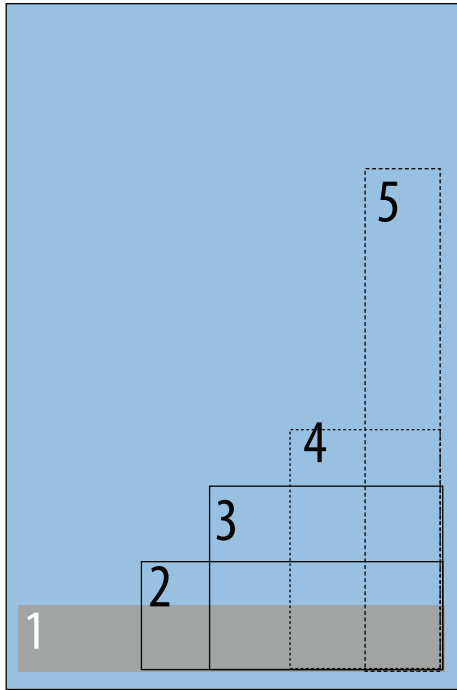
**COLOUR - Add \$50**

**Contact Brandy McLean**  
**403-625-4474 • [clpsales@shaw.ca](mailto:clpsales@shaw.ca)**

Column Widths	Columns	Inches
	1 Col.	1.5"
	2 Col.	3.24"
	3 Col.	5"
	4 Col.	6.75"
	5 Col.	8.5"
	6 Col.	10.25"

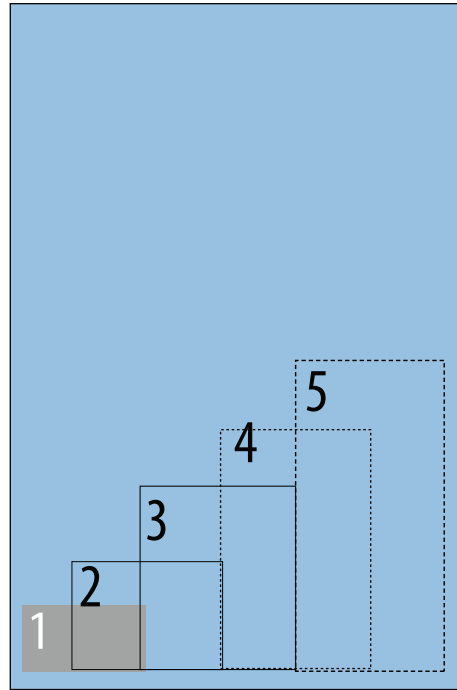
**BOOKING DEADLINE 5 PM THE FRIDAY PRIOR TO PUBLICATION**

# COMMON ADVERTISING SIZES WITH COSTS



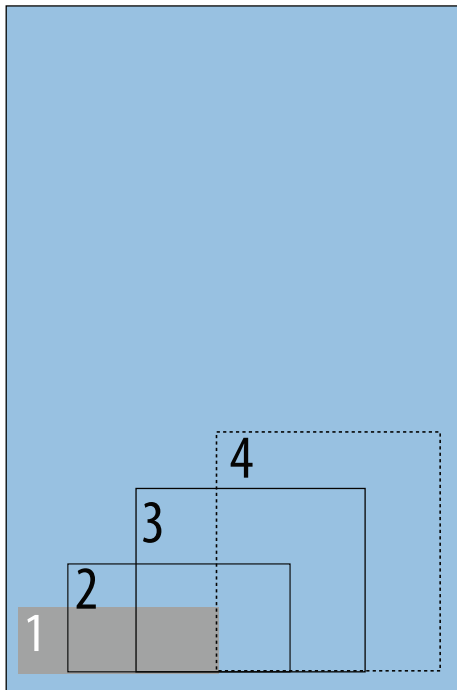
## 1/8 PAGE \$99

1. 6c x 2"
2. 4c x 3"
3. 3c x 4"
4. 2c x 6"
5. 1c x 12"



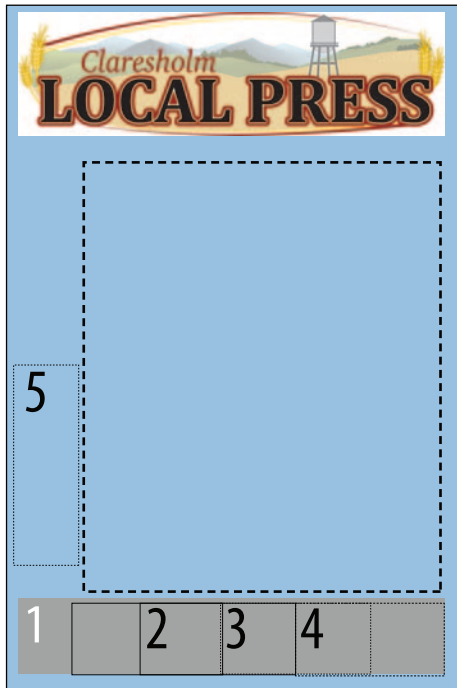
## 2 column Ads

1. 2c x 2" \$33
2. 2c x 3" \$49.50
3. 2c x 4" \$66
4. 2c x 5" \$82.50
5. 2c x 6" \$99



## 3 column Ads

1. 3c x 2" \$49.50
2. 3c x 3" \$74.25
3. 3c x 4" \$99
4. 3c x 5" \$123.75



## Front PAGE Options

1. 6c x 2" Full banner \$150
2. 4c x 2" 3/4 banner \$100
3. 3c x 2" 1/2 banner \$75
4. 2c x 2" \$50
5. 1c x 4" \$50

Column Widths	Columns	Inches
	1 Col.	1.569"
	2 Col.	3.306"
	3 Col.	5.043"
	4 Col.	6.778"
	5 Col.	8.514"
	6 Col.	10.25"

**Costs are per insertion  
Plus GST.**

**COLOUR - Add \$50**

Contact Brandy McLean  
403-625-4474 • [clpsales@shaw.ca](mailto:clpsales@shaw.ca)



DRAW YOUR AD HERE!

Contact Brandy McLean • 403-625-4474  
clpsales@shaw.ca

A large rectangular area for drawing an advertisement, bounded by a solid line. The area is divided into three vertical columns by two vertical dashed lines. On the left and right sides of the rectangle, there are horizontal tick marks and numbers 1 through 8, indicating vertical measurements or grid lines.



# STATUS REPORT

Meeting: April 21, 2025  
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer  
DO = Development Officer

CS = Corporate Services  
LS = Legislative Services

OP = Operations Manager  
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture  
ECD = Economic & Community Develop CW = Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

## COUNCIL MEETING

Res #	Description	Notes	Status	FWD
<b>Regular Meeting April 7, 2025</b>				
70 – 25/04/07	That the Town of Nanton Strategic Plan be amended to add the following: <ul style="list-style-type: none"> <li>Planning and Development: Pursue funding from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for the Highway 2 corridors; and</li> <li>Operations: Invest in zonal water metering to support real-time leak detection and loss prevention, seek grant funding where possible, and implement an annual water utility audit aligned with best practices.</li> </ul>	<i>Will be incorporated into discussions for Fall with Council; submission to NRED will be prepared; grant opportunities for metering will be monitored.</i>	IP	CAO/LS
71-25/04/07	Send a letter of support for a pilot project enabling authorized Community Peace Officers to access Canadian Police Information Centre (CPIC) data directly through Foothills 9-1-1.		C	CAO/LS

## COUNCIL

Res #	Description	Notes	Status	FWD
<b>Council Recommendations</b>				
68-24/03/04	RFD – Tribute Wall location	Consider April 21st	IP	CAO/CS
94-24/03/15	ICF/MOU with FC/THR and possibly Okotoks re water	Part of project mgmt. work	IP	CAO
278-24/10/21	RFD Energy Audit		IP	CS
11-25/01/20	Quality of Life Survey	Review April 21st	C	LS/CAO
12-25/01/20	THRC Conceptual Plan	Review April 21st	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Work underway	IP	DO/CAO
30-25/02/03	RFD Firefighter recruitment options		IP	CS
	Letter for ICF Committee re Recreation Funding		IP	CAO
	Draft Bylaw 1407/25 Procedural Bylaw	Apr COW Mtg	IP	LS

## DEPARTMENTS

Res #	Description	Notes	ST	fw



## ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserviced industrial lands	Future consideration contingent on Climate Action Centre funding – CS
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon suitable funding.

**CAO Comment:** *These items should be individually discussed at a future Committee of the Whole.*





# CAPITAL PLAN STATUS

Meeting: April 21st, 2025  
 Agenda Item: 3.1.2

*Deferred in green text  
 2025 Items Only*

Roadway Infrastructure		
Lead: Public Works Supervisor		
Roadway Rehab	Patching & repairs	125,000
Sidewalk replacement program	Sidewalk repair & replacement	50,000
Roadway assessment	Town roads assessment	50,000
<i>Notes: Southern Alberta Blacktop awarded work for this year. Sidewalks Canada are going to look at a number of maintenance issues this year, including some challenges in the 29<sup>th</sup> Ave area of Westview. Some sinking spots have already been mud jacked once, meaning that new base may be required in future years.</i>		
Utility Infrastructure		
Lead: Manager of Operations		
Waste Water Treatment Plant	Membranes	362,840
Wastewater	De-watering	1,163,800
Valve & hydrant replacement	Hydrant, valves	75,000
29 <sup>th</sup> Avenue	Service line connections	225,000
Waste water mains	re-lining	100,000
Equipment	Wastewater line Flusher truck <b>COMPLETE</b>	75,000
	Wastewater	83,000
Stormwater management	Westview storm pond assessment	17,000
<i>Notes:            Some cost revisions are likely coming for the membranes project; Meter reading hardware and software is being replaced at greater cost than initially expected this year; Hydrant and valve work starts in May; priority areas for sewer re-lining identified for 2025 and going forward (known tariff impacts on cost); storm pond assessment work starting soon. Wastewater main infiltration may cause some plan re-alignment as more information develops.</i>		
Parks & Trails		
Lead: Recreation Manager		
New capital	Pocket park/rain garden at Mile 56 Park	56,500
<i>Notes:            An agreement on federal funding is largely complete – more information should be available soon, but full details still embargoed.</i>		
Buildings		
Lead: Various		
THRC - arena	Transfer switch for emergency power	35,000
THRC	Elevator/lift with building modifications	300,000
THRC - pool	Pool liner	200,000



Town Office / Library	Window/wall updates	20,000
Fire Hall	Curb & approach updates	25,000
Community Centre	Energy efficiency upgrades	100,000

Notes:  
 Transfer switch on order; pool liner out to RFP; further discussion on approach to Community Centre upgrades required.

**Vehicles & Equipment** **Lead: Various**

Equipment replacement under \$75 K	Skid steer <b>COMPLETE</b>	75,000
Equipment replacement over \$75 K	Bucket truck	90,000
Vehicle Replacement	Parks utility vehicle <b>COMPLETE</b>	50,000
Fire Equipment	Reserve contribution for new engine <b>COMPLETE</b>	75,000
Equipment	Parks mower (zero-turn) <b>COMPLETE</b>	30,000

Notes: Additionally, the Town has acquired an electronic sign trailer for improved crew and public safety and with consideration of the Nanton Schools project decanting. We have also had to replace an electronic pedestrian crossing that was partially destroyed at Tim Horton's, first installed in 2019.

**Land Development**

Administration expects discussions about the Town industrial lands roads or Westview phases to resume with Council over the course of 2025. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- **Westview ASP phases 1A and 1B**
- **The Nanton Northwest Sewer Collector**

**Public Realm & Development**

Later in April, Council discuss how much it wishes to transfer from the Public Realm reserve to implement the Tribute Wall project.

\$56,500 is already allocated to the Mile 56 project.

This year's capital budget, due to grant situations and other external factors, is more likely to be subject to change and amendment than in years prior.

2024 deferred project comments

- Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present
- Playground updates – deferred to 2026
- Public Works pickup – still planned for 2025 (funded from reserves/ taxed in 2024)





# REPORT FROM ADMINISTRATION

Meeting: April 21<sup>st</sup> 2025  
Agenda Item: 3.1.3

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## Chief Administrative Officer

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**To March 31st 2025**

### Highlights

- RMRF Annual Southern Municipal Law Seminar;
- Municipal Enforcement Working Group;
- 2 staff annual reviews;
- Silver Willow Lodge proposed modernization/ expansion presentation
- Submission of Canada Housing Infrastructure Fund grant applications

March was arguably dominated by communications on and discussion of the regional waterline work with Town consultant.

### The following reports are enclosed:

#### **3.2 FINANCIAL:**

3.2.1 Accounts Payable Reports previous month end

#### **3.3 DEPARTMENT:**

3.3.1 Corporate Services Manager

3.3.2 Operations Manager

3.2.3 Recreation Manager

3.3.3 Planning & Development Officer

3.3.4 Fire Chief

3.3.5 Peace Officer

### Public Notices/ Public Participation

Quality of Life Survey has now ended

[Nanton Northwest Area Structure Plan](#) – we have an information page and submission form set up.

[2025 Municipal Election information page](#)

<https://www.nanton.ca/government/public-notice>

### Personnel and Professional Development

The CAO is scheduled to attend the Community Planning Association of Alberta Annual Conference in late April and will also attend the CAO session for the Alberta Municipal Enforcement Association (at the same venue) while there.

### Bylaws and Policies

Procedural Bylaw changes recommended by the MAP review will be discussed with Council on April 28<sup>th</sup> at Committee of the Whole.

Administration will be bringing some minor suggested changes to the Urban Hen Bylaw to Community of the Whole on April 28<sup>th</sup>.

A proposed Drug and Alcohol Policy will be brought to Committee of the Whole on April 28<sup>th</sup>.

Administration and Operations are currently discussing a number of changes to the Utilities Bylaw with respect to wastewater regulation in particular.

Some recommended user fee changes, particularly for the THRC, will be brought forward in May.

Respectfully submitted,



**NANTON**  
EST 1902

3.1.4 Town of Nanton 2024 Annual Report attached as a separate document

Town of Nanton

Vendor Cheque Register

Range: March 1 - 31, 2025

Sorted by: Cheque date



Cheque Number	Vendor Cheque Name	Cheque Date	Amount	Cheque Details
EFT000000005997	Aplin and Martin	3/10/2025	\$5,854.28	Regional waterline design consultant
EFT000000005998	Bakker Fencing and Oilfield Services	3/10/2025	\$735.00	Storm water maintenance
EFT000000006001	Brogan Fire & Safety	3/10/2025	\$3,340.26	Fire department supplies
EFT000000006002	Canoe Procurement Group of Canada	3/10/2025	\$1,955.12	Miscellaneous supplies
EFT000000006003	CIMA Canada Inc.	3/10/2025	\$2,068.85	Road assessment
EFT000000006004	Crossroad Energy Solutions Inc	3/10/2025	\$3,681.85	Wastewater plant electrical
EFT000000006005	CUPE	3/10/2025	\$1,440.54	Union dues
EFT000000006006	Czop, Victor	3/10/2025	\$204.34	Per diem and travel expenses
EFT000000006008	Enfield, Tracy	3/10/2025	\$899.62	Office & council mtg room cleaning
EFT000000006009	First Call Monuments	3/10/2025	\$309.75	Cemetery niche door
EFT000000006010	iA Financial Group	3/10/2025	\$89.51	Employee benefits
EFT000000006011	Inspiris	3/10/2025	\$4,464.56	IT services
EFT000000006012	ISL Engineering & Land Service	3/10/2025	\$5,250.00	CHIFF grant proposal services
EFT000000006013	Klearwater Equipment	3/10/2025	\$3,158.82	Water plant chemical
EFT000000006014	LAPP Corporation c/o Alberta Pension	3/10/2025	\$6,737.09	Employee pension plan
EFT000000006017	Nanton Auto Parts Ltd.	3/10/2025	\$7.22	Miscellaneous supplies
EFT000000006018	Nanton Home Hardware Building	3/10/2025	\$64.00	Miscellaneous supplies
EFT000000006020	NextGen Automation	3/10/2025	\$286.28	Photocopier fees
EFT000000006021	NL Smith & Sons Const Ltd	3/10/2025	\$846.17	2014 Dodge truck repairs
EFT000000006022	Purolator Inc.	3/10/2025	\$189.85	Courier fees
EFT000000006023	Reynolds, Mirth, Richards & Farmer	3/10/2025	\$543.90	Legal fees
EFT000000006025	Super Save Disposal (AB) Ltd	3/10/2025	\$1,534.85	Waste management fees
EFT000000006026	Superior Safety Codes	3/10/2025	\$2,186.63	Safety code fees
EFT000000006027	TransAlta Energy Marketing	3/10/2025	\$70,710.93	Power and natural gas fees
EFT000000006028	Bracewood Sheet Metal Inc.	3/10/2025	\$1,615.95	HVAC repairs & maint. - water plant

EFT0000000006029	Bobcat of Calgary	3/18/2025	\$76,426.05	New toolcat (Capital)
020473	AJ's Trophies & Awards	3/25/2025	\$41.48	Desk plates
020474	Alberta Boilers Safety Association	3/25/2025	\$192.25	Annual fee
020475	Alberta Registries	3/25/2025	\$24.60	Vehicle registry fees
020476	Anderson, Greg	3/25/2025	\$1,000.00	Fire department training
020477	Austin & Denholm Ind.	3/25/2025	\$1,131.61	Wastewater plant equipment parts
020478	CentralSquare Canada Software	3/25/2025	\$590.63	E-send implementation fees
020479	Chubb Life Insurance Company	3/25/2025	\$151.43	Employee benefits
020480	Country Chrysler	3/25/2025	\$7,712.83	Vehicle repairs & maintenance
020481	Deep Trekker Inc.	3/25/2025	\$61,432.61	New wastewater line camera (Capital)
020482	Elan Construction Limited	3/25/2025	\$7,910.08	THRC design fees (elevator project)
020483	Endress + Hauser Canada Ltd.	3/25/2025	\$5,659.99	Wastewater plant equipment
020485	Itron Canada	3/25/2025	\$5,835.97	Water meter reading software fees
020486	JEI Tech	3/25/2025	\$346.50	Town entrance signs maintenance
020487	May, Brent	3/25/2025	\$500.00	Security deposit refund
020488	MD of Ranchland #66	3/25/2025	\$168.00	Maps
020489	Nanton Children's Society	3/25/2025	\$800.00	Promotional grants
020490	New Start Homes Ltd. c/o Tom Johnston	3/25/2025	\$11,800.00	Security deposits refunded
020491	Peterson Mechanical	3/25/2025	\$3,148.97	Vehicle repairs & maintenance
020492	Pitney Bowes	3/25/2025	\$312.23	Postage meter fees
020493	Smiley, Linda	3/25/2025	\$720.00	First aid training
020494	Southern Alberta Towing	3/25/2025	\$84.00	Lock out service
020495	South Central Welding	3/25/2025	\$299.60	Guide rail repairs
020496	Waterworth	3/25/2025	\$5,502.00	Annual fees
020497	Wells Fargo Equipment Financing	3/25/2025	\$1,540.06	Annual photocopier lease
EFT0000000006030	Allied Industrial Dynamics	3/25/2025	\$15,750.00	Centrifuge rental
EFT0000000006031	Alberta Municipalities	3/25/2025	\$525.00	Council accident policy
EFT0000000006032	Bobcat of Calgary	3/25/2025	\$2,011.01	Equipment repair and maintenance
EFT0000000006033	Bracewood Sheet Metal Inc.	3/25/2025	\$666.75	Pump maintenance
EFT0000000006034	Canadian Linen & Uniform	3/25/2025	\$223.83	Office & library mat cleaning
EFT0000000006035	Canoe Procurement Group of Canada	3/25/2025	\$23,086.21	Miscellaneous & mobile speed sign
EFT0000000006037	Central Sharpening Ltd	3/25/2025	\$331.80	Ice blae sharpening
EFT0000000006038	ClearTech Industries Inc	3/25/2025	\$2,223.30	Water plant chemical

EFT0000000006039	Contain-A-Way Services	3/25/2025	\$1,013.10	Waste management fees
EFT0000000006040	Crossroad Energy Solutions Inc	3/25/2025	\$538.65	Wastewater plant electrical
EFT0000000006043	First Call Monuments	3/25/2025	\$619.50	Cemetery niche door
EFT0000000006044	Foothills Regional Services Commission	3/25/2025	\$3,935.00	Landfill tippage fees
EFT0000000006045	Government of Alberta	3/25/2025	\$128,114.00	Police funding
EFT0000000006046	Hifab Holdings Ltd	3/25/2025	\$567.67	Courier fees
EFT0000000006047	Inspiris	3/25/2025	\$2,799.30	IT services
EFT0000000006048	Klearwater Equipment	3/25/2025	\$3,158.82	Water plant chemical
EFT0000000006049	LAPP Corporation c/o Alberta Pension	3/25/2025	\$6,737.09	Employee pension plan
EFT0000000006050	Linde Canada Inc.	3/25/2025	\$724.84	Water plant chemical
EFT0000000006052	MPE Engineering Ltd	3/25/2025	\$16,366.35	Dewatering project engineering
EFT0000000006053	Nanton Auto Parts Ltd.	3/25/2025	\$164.69	Miscellaneous supplies
EFT0000000006054	Nanton Gas Plus	3/25/2025	\$62.46	Fuel
EFT0000000006055	Nanton Home Hardware Building	3/25/2025	\$376.20	Miscellaneous supplies
EFT0000000006057	Orkin Canada Corporation	3/25/2025	\$257.07	Pest control
EFT0000000006058	Purolator Inc.	3/25/2025	\$293.76	Courier fees
EFT0000000006059	Integrated Sustainability Const.	3/25/2025	\$1,890.00	Water plant chemical
EFT0000000006060	RecordXpress StorageVault Canada	3/25/2025	\$58.48	Office paper shredding
EFT0000000006061	Schlosser Martin Construction	3/25/2025	\$36,616.51	Water distribution line repairs
EFT0000000006063	T & T Disposal Services	3/25/2025	\$6,606.38	Waste management fees
EFT0000000006064	UFA Co-operative Ltd	3/25/2025	\$5,720.47	Fuel

**Total cheques: 83**

**\$572,944.50**





# MONTHLY REPORT

Meeting: April 21, 2025  
Agenda Item: 3.3.1

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## Clayton Gillespie, Corporate Services Manager

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Report Period: March 14, 2025 to April 16, 2025

### ACTIVITIES:

Completion of 2025 operational budget.

Finalization of 2024 audit and financial statements.

Tax arrears listing along with notification letters sent out. No properties remain from 2024, so no tax sales by public auction are required.

New lease agreement prepared and signed off for recycling area and building.

Health clinic meeting on March 27 and the next meeting is scheduled for April 27, 2025.

Agreement for fire hall space that is leased by AHS is set to expire in June – working to negotiate a new agreement.

New agreement prepared for the Nanton Handi-van Society building – awaiting approval from their board.

### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

E-send implementation – preparing to do the first utility billing.

RFP's for a few capital projects prepared and sent out.

### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

### UPCOMING EVENTS / ADDITIONAL INFORMATION:

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: April 16, 2025





# MONTHLY REPORT

Meeting: April 21, 2025  
Agenda Item: 3.3.2

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## Operations Department

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Report Period: (March 2025)

### ACTIVITIES:

- WASTEWATER OPERATIONS

- 28624 m<sup>3</sup> of treated effluent was released to Mosquito Creek
- Significant groundwater infiltration into the wastewater collection system was observed on approximately March 10, and is continuing to cause backups in the wastewater collection system and WWTP. Previous attempts to locate the source of the groundwater infiltration have not been successful, inspection of the sewer mains will resume once the groundwater infiltration stops and the WWTP can process the backed up raw wastewater.
- Installed a new level sensor into the equalization tank in the WWTP. The old sensor did not have enough range to measure the entire depth of the tank, therefore Utilities staff was only able to drain the tank approximately halfway, limiting the ability to manage wastewater influent surges
- Responded to a sewer main backup on 22<sup>nd</sup> Street and Highway 2 South. The blockage was cleared, and video inspection of the sewer main identified significant root intrusion into the sewer main.
- Cleared and inspected a sewer main on 20<sup>th</sup> Street, between 24-26<sup>th</sup> Ave. Root intrusion causing a partial blockage was observed. The sewer main was cleared of roots. This section of sewer main along with the section on 22<sup>nd</sup> Street are scheduled for relining later this year (approximately early summer)

- WATER OPERATIONS

- 27944 m<sup>3</sup> of treated potable water was sent to the Town's distribution system
- Began pumping raw water from Mosquito Creek into the raw water reservoir. Currently injecting algaecide into the raw water pipeline to control algae blooms in the raw water reservoir, and minimize algal impacts on taste and odor issues in the Town's treated potable water

- ROADS

- Snow removal
- Quotes received for pavement repair. Awarded to SA Blacktop for 2025.
- Sanding roads, parking lots and alleys.
- Grading roads and alleys.
- Install No Heavy Truck signs/tabs at 26 St., 20A Ave and 28 St.
- Received quotes for street sweeper rental. Waiting for confirmation of availability from Joe Johnson Equip.
- Dust Abatement booked for June 2025.

- Spray patching booked for May 2025.
- **SIDEWALKS/PATHWAYS**
  - Clear snow and spread ice melt.
  - Quotes received for sidewalk repair. Awarded to Kel-Krete for 2025.
  - Sidewalks assessment booked with Sidewalks Canada
- **MISCELLANEOUS**
  - Clean up shop, vehicles and equipment.
  - Fixed various signs in town.
  - Stockpiled salt sand from Volker Stevin.
  - Purchased a new electronic message board from ATS.
  - Pick up pieces of Crosswalk sign that was damaged at HWY 2 & 28 Street. Contacted ATS for a quote on new sign.
  - Removed banner on 18 street and used banner bracket to repair banner at Circle K.
- **CEMETERY**
  - Clear snow
  - Install 1 columbarium burial.
  -
- **YARD WASTE AREA**
  - Hauled mulch to Okotoks landfill.
  - Turning compost pile.
  - Cleaning up back end of yard.
  - Grade yard
- **STORMWATER**
  - Locates for ditches on Hwy 2 Northbound. 24 street south to Flying J and Hwy 2 southbound at 25 street to Lions Grove park. Flush culverts at Subway, 25 street, 26 street and 28 street.
  - Dig ditches to remove grass, leaves, salt/sand and flush culverts for better drainage.
  - Hired NLSS to rip rap around culverts and reform ditches for stormwater drainage.

**PARKS AND RECREATION**

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

**PROGRESS ON MAJOR PROJECTS & PROGRAMS:**

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating Project	Objective	Approach	Measure	Progress YTD
1. Pick-up Truck	Purchase – Used	Online search		Searching online
4. Pavement Patching	Request for Quote	Quotes	RFQ	Quotes Received. SA Blacktop hired.
5. Sidewalk	Request for Quote	Quotes	RFQ	Quotes Received. Kel-Krete hired.
6. Spray Patching	Cracks, Dips, potholes	Quotes	RFQ	Booked for May 2025
7. Sweeping	Clean streets	Quotes	RFQ	Waiting for quotes from rental companies.
7. Dust Abatement	Apply dust abatement	Quotes	RFQ	Quote received. Booked for June 2025.
8. Tree Pile	Removal	Bins – T& T	Budgeted	Will start hauling in April 2025
9. Skidsteer	Purchase – New	Quotes	RFQ	Quotes received.
10. Bucket Truck	Purchase – Used	Online search		Searching online





# MONTHLY REPORT

Meeting: April 21, 2025  
Agenda Item: 3.3.3

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## Jordan Glas, Manager of Parks and Recreation

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Report Period: February March 1-31, 2025

### ARENA:

March was a great month for playoffs. AA U18 Bisons final tournament was held in High River with Nanton hosting 7 of those games. Nanton Skate Club had there Carnival on the 15<sup>th</sup>. The arena was shut down on the 21<sup>st</sup> and the ice was out on the 25<sup>th</sup>. Curling had their Meat Speil from the 27<sup>th</sup>-30 and the plant was shut down on the 30<sup>th</sup>. The Kitchen Renovation RFP has gone out and we are waiting for responses. Painted dressing rooms and built the bar/tabletop in front of the windows in the warm room.

Public Skate/Shoot Around count	137
Local hrs	87
Non Local hrs	0
Tournament	1

### PARKS:

The Parks department purchased the Bobcat 5600 Toolcat. Hydrasurvey has been hired to give us an overview of how much sediment is in our West Meadows wet pond. This will proceed in April.

### Pool:

The pool RFP for a thermoplastic liner has gone out and we are hoping for a positive response. We are hoping that pool work in September will have no impact on spring startups.

Prepared by: Jordan Glas, Parks and Recreation Manager Date: April 14, 2025





# MONTHLY DEPARTMENT REPORT

Regular Meeting: April 21, 2025  
 Agenda Item: 3.3.4

## Georgina Sharpe, Planning and Development

Report Period: March 2025

**ACTIVITIES:**

Development Permit Approvals & Lot Sales		
	March 2025	February 2025
Residential	\$10K	\$390K
Comm/Ind	\$15K	\$150K
Public/Special	\$0K	\$3.5K
Other	Signs = 1	Signs = 0
WV III Sales* (Lots left = 0)	1 lot	0 lot
	YTD2025	YTD2024
<b>TOTAL</b>	<b>\$648.5K</b>	<b>\$40K</b>
	YTD2025	YE2024
Housing Starts	1	8

\*by date of sale

**March Permits Issued:**

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D06-25	18-Mar-25	2102 27 Avenue	19	1	131 0937	R-GEN	Rear screen patio addition
D07-25	27-Mar-25	2102 20 Avenue	3	118	991 3196	M-DWT	See also D02-20. Change of use from vacant to Care Facility (child)
D08-25	31-Mar-25	2014 21 Avenue	18&19	3	4362I	M-DWT	Fascia Signs (2)

- **ACTIVITES**

- Municipal Planning Commission Meeting – March 10 (not required)
- Canadian Grain Elevator Discovery meeting to discuss future site plans

- **PROJECTS**

Northwest Area Structure Plan with Oldman River Regional Services Commission  
Phase Three – Engage and Collaborate  
 Visioning Sessions with ASP landowners March 25  
 Visioning Session with Council March 31

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

- Reynolds Mirth Richard Farmer Municipal Law Seminar – Calgary March 7

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- Municipal Planning Commission Meeting – April 14 @ 7 p.m.





## MONTHLY DEPARTMENT REPORT

Meeting: April 21, 2025

Agenda Item: 3.3.5

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### Nanton Fire Department

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Report Period: March 1- March 31, 2025

#### ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
  - Councilors are welcome to attend training nights.
  - We have been focusing on:
    - Structure Fire Fighting
      - Full run structure fire
    - Ice Rescue training
    - Structure Fire/ Wildland Firefighting debriefs
- Recruitment is still a focus as we have had a few members move on to new careers.

#### PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Capital and Operational budget is under way.

#### TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- The Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
  - Alberta Safety Codes Council Building Code Update
- The Deputy Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- Firefighter continues to work towards his Fire Safety Codes Officer Group C with Safety Codes Council.

#### UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Organizing Membership Dinner for Awards and Recognition
  - Potential date for May 8, 2025.
- Attended Fire Chiefs Committee meeting
  - Fire Service Agreement summary meetings
  - Meeting was rescheduled due to Emergency Call outs

Respectfully submitted,  
John G. Dozeman  
Fire Chief





# Nanton Fire Department Monthly Call Statistics

Call stats were not available at time of report.



# MONTHLY DEPARTMENT REPORT

Meeting: April 21, 2025  
Agenda Item 3.3.6

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Peace Officer Carlos Farias

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Report Period: March 2025

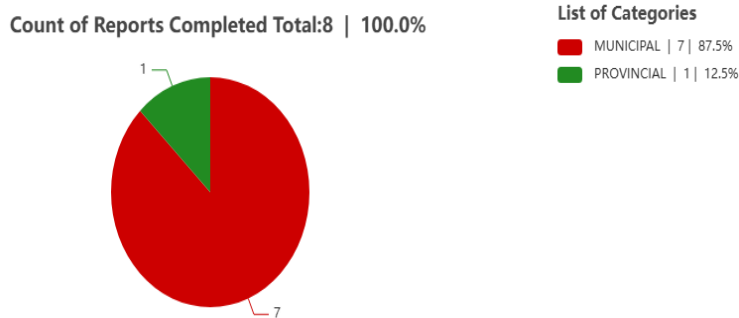
## Overview

March 2025 showed a **noticeable increase** in both bylaw reports and traffic violations compared to February 2025. There was a total of **8 reports** in March, compared to **6 reports** in February. While the activity levels remained generally stable, the nature of the incidents differed. Notably, **traffic violations saw a significant rise**, reflecting an uptick in enforcement efforts and driver behavior concerns.

## Bylaw Reports Comparison

- **Animal Bylaw:**  
**March 2025:** 4 reports (compared to 1 in February 2025)  
**February** was a quieter month for animal-related complaints, but March saw a rise in animal control issues, including complaints of pets at large and noise disturbances.
- **Unsightly Property:**  
**March 2025:** 2 reports (No reports in February 2025)  
Two reports were filed this month regarding unsightly properties, an issue not present in February.
- **Community Standards Bylaw:**  
**March 2025:** 2 reports (compared to 0 in February 2025)  
March saw two reports regarding community disturbances such as noise complaints and minor neighbor disputes, whereas February had no similar incidents.

## Monthly Occurrences snapshot



## Traffic Violations Comparison

- Total Tickets Issued:  
March 2025: 105 tickets (compared to 67 tickets in February 2025)  
March experienced a 57% increase in traffic tickets, jumping from 67 tickets in February to 105 in March.
- Speeding Violations:  
March 2025: 85 tickets (compared to 46 tickets in February 2025)  
Speeding violations saw a 85% increase. In February, 46 speeding tickets were issued, while in March, that number rose to 85.
- Other Traffic Violations (e.g., stop sign violations, expired registrations, distracted driving):  
March 2025: 20 tickets (compared to 21 in February 2025)  
Non-speeding violations remained relatively steady, with just a small decrease from 21 in February to 20 in March.
- Warnings:  
March 2025: 28 warnings (compared to 10 warnings in February 2025)  
There was a 180% increase in warnings issued, from 10 in February to 28 in March, suggesting a more educational approach for minor infractions.

## Conclusion

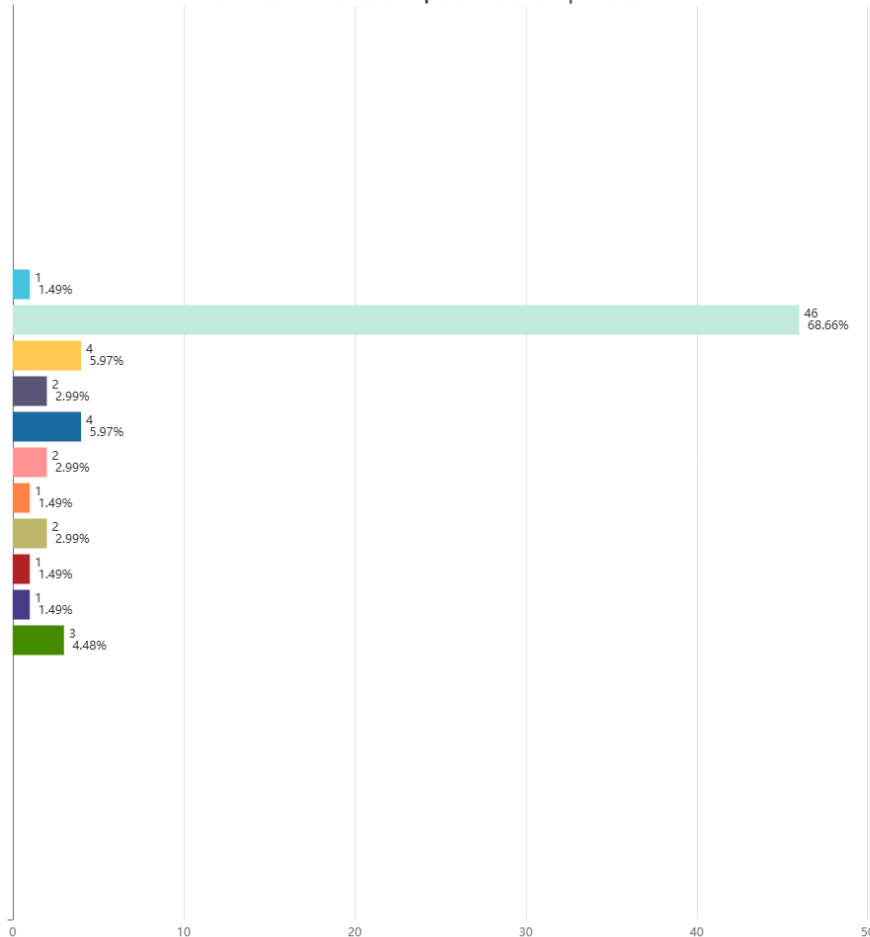
In March 2025, **traffic violations** saw a significant rise, especially in speeding infractions, which increased by **85%** from February. The total number of tickets issued also grew by **57%**, with a notable rise in the number of warnings, indicating that officers may have taken a more educational approach for less severe violations.

The **bylaw violations** in March included a higher number of **animal-related reports**, an issue that was relatively quiet in February, as well as two complaints about **unsightly properties** and **community disturbances**, signaling a slight shift in enforcement priorities.

Overall, March showed an increase in enforcement activity, particularly in traffic violations, with a corresponding increase in educational efforts through warnings. The focus on speeding and other violations highlights the ongoing need for vigilance in road safety and community standards.

Statistics from: 2025-02-01 - 2025-02-28

Count of E-Tickets Completed Total: 67 | 100.00%



List of First Charge Code

- TSA 115(1)(B)-SECTION 115.1(1)(B) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE HOLDING/VIEWING/MANIPULATING HAND-HELD/WIRELESS ELECTRONIC DEVICE | 1 | 1.49%
- TSA 115(2)(P)-SECTION 115(2)(P) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT ESTAB'D/PREScribed FOR HWY | 46 | 68.66%
- TSA 124(1)-SECTION 124(1) OF THE TRAFFIC SAFETY ACT - FAIL TO PRODUCE OPERATOR'S LICENCE/CERTIFICATE OF REGISTRATION/FINANCIAL RESPONSIBILITY CARD TO P.O. ON REQUEST | 4 | 5.97%
- TSA 167(7)-SECTION 167(7) OF THE TRAFFIC SAFETY ACT - F/T PRODUCE DOCUMENT | 2 | 2.99%
- TSA 52(1)(A)-SECTION 52(1)(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV/TRAILER W/O SUBSISTING CERT OF REG | 4 | 5.97%
- TSA RROR,37(A)-SECTION RROR,37(A) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - FAIL TO OBEY STOP SIGN BEFORE ENTERING INTERSECTION | 2 | 2.99%
- TSA RROR,39-SECTION RROR,39 OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - FAIL TO OBEY YIELD SIGN BEFORE ENTERING HWY/YIELD TO MV AND PEDESTRIAN ALREADY ON HWY | 1 | 1.49%
- TSA RROR,44(I)-SECTION RROR,44(I) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - STOP/PARK W/I 5 M FROM FIRE HYDRANT/POINT NEAREST CURB | 2 | 2.99%
- TSA RROR,44(N)-SECTION RROR,44(N) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - STOP/PARK WHERE PROHIBITED BY TRAFFIC CONTROL DEVICE | 1 | 1.49%
- TSA RROR,45(1)-SECTION RROR,45(1) OF THE TRAFFIC SAFETY ACT USE OF HIGHWAY AND RULES OF THE ROAD REGULATION - IMPROPER PARALLEL PARKING | 1 | 1.49%
- NO CHARGE CODE- | 3 | 4.48%





# MONTHLY REPORT

Meeting: April 21, 2025  
Agenda Item: 3.3.7

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## EMERGENCY MANAGEMENT Department

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Report Period: (March 2025)

### EMERGENCY MANAGEMENT:

#### ACTIVITIES:

##### TRAINING

Basic Emergency Management and ICS 100, signed up the last few employees. AEMA training switched to a new training system. Employees will complete when the new system is up and running.

Planning P workshop with AEMA booked for Fall 2025.

#### TABLETOP EXERCISE:

Tabletop exercise postponed to May 16, 2025.

#### ADVISORY COMMITTEE MEETING:

Held meeting February 11, 2025.

#### AGENCY MEETING:

Held meeting February 18, 2025.

#### VERBAL UPDATE:

I have been actively working to update our Emergency Management Plan and Risk Assessment, ensuring a better approach to community safety. As part of this effort, I am developing a detailed Hazard Response Plan for the top 10 risks, including road accidents, blizzards, wildfires, strong winds, and water shortages.

I am collaborating with FCSS to update the Emergency Social Services Plan, focusing on preparedness and response strategies. Specific emergency response plans for key locations—such as the water treatment plant, wastewater treatment plant, and arena—are also being revised to ensure readiness.

To engage and inform the community, we are hosting an Emergency Preparedness Information Session at Kozy Korner on May 9, 2025, from 12:00 to 3:00 PM. Residents can attend to learn practical tips on emergency readiness while enjoying food, raffle prizes, and promotional giveaways. I have also been working on handouts and resource materials to provide residents with essential emergency preparedness information that they can take home and use

Updates have been made to the website with Emergency preparedness information and Sara-Lynn will be posting on social media during emergency preparedness week.

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

- Foothills regional DEM meeting – Feb 19, 2025 – unable to attend
- Planning P – Fall 2025
- BEM/ICS100 – Online

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- Foothills regional DEM Meeting – April 16, 2025
- DEM Workshop – May 13, 2025





# MONTHLY COUNCIL REPORT

Meeting: April 21, 2025  
Agenda Item: 3.4.2

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## Councillor Victor Czop:

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Report Period: March 2025 \_\_\_\_\_ MPC Member: Yes (alternate)

### APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

**Liaison / Point of Contact:** Nanton Community Centre, Citizens on Patrol, Kozy Corner

#### ADDITIONAL INFORMATION:

Attend AB Southwest meeting at Fort MacLeod  
Attend Council meetings  
Attend ORRSC meeting in Lethbridge  
Attend ICF meeting at MD office  
Attend RCMP Town Hall meeting at Kozy Korner  
Attend Kozy Korner board meeting  
Attend Nanton Chamber of Commerce meet and greet  
Attend Nanton Citizens on Patrol meeting  
Attend Committee of the Whole meeting  
Attend High River Hospital Health function

*VR Czop*





# MINUTES

Monday, April 7, 2025, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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**COUNCIL PRESENT:** Mayor Jennifer Handley and Councillors Victor Czop, Roger Miller, Dave Mitchell, and Ken Sorenson.

**ABSENT:** Councillor Dozeman

**OTHERS PRESENT:** Neil Smith  
Clayton Gillespie  
Sara-Lynn Lyons  
Georgina Sharpe  
Bill Woytiuk  
Israel Wasserman  
Adam Sullo (electronically)

Chief Administrative Officer  
Corporate Services Manager  
Legislative Services & Communications  
Planning & Development Officer  
Operations Manager  
JDP Wasserman LLP  
Aplin Martin Consultants

### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

#### **RESOLUTION # 66 – 25/04/07 - Miller**

The Regular Council agenda for April 7, 2025, was accepted as presented. CARRIED

### 2. PRESENTATIONS:

#### 2.1 JDP Wasserman LLP – Auditors Report – E

Council thanked Mr. Wasserman for the presentation of the 2024 Financial Statements.

Adam Sullo entered the meeting electronically at 7:16 p.m.

Israel Wasserman left the meeting at 7:40 p.m.

#### 2.2 Aplin Martin – Town of High River Water Line Project Update – E (presenter Adam Sullo)

Adam Sullo left the meeting at 8:05 p.m.

#### **RESOLUTION # 67 – 25/04/07 - Mitchell**

Moved to amend the agenda, adding 5.3 approval of financial statements and move request for decision of the operating budget to 5.4. CARRIED

### 3. REPORTS:

#### 3.1 CHIEF ADMINISTRATIVE OFFICER:

##### 3.1.1 Status Report – E

3.1.2 Capital Report - E

**4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

**4.1 ADOPTION:**

**4.1.1 March 17, 2025, Regular Meeting Minutes - E**

**RESOLUTION # 68 – 25/04/07 - Czop**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held March 17, 2025, were accepted as distributed. CARRIED

**4.1.2 March 31, 2025, Committee of the Whole Meeting Minutes- E**

**RESOLUTION # 69 – 25/04/07 - Sorenson**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee of the Whole Meeting of the Town of Nanton held March 31, 2025, were accepted as distributed. CARRIED

**4.2 BUSINESS ARISING FROM THE MINUTES: None**

**5. NEW & UNFINISHED BUSINESS:**

**5.1 Request for Decision – New Strategic Priorities – E**

**RESOLUTION # 70 – 25/04/07 - Miller**

Moved that the Town of Nanton Strategic Plan be amended to add the following:

- Planning and Development: Pursue funding from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for the Highway 2 corridors; and
- Operations: Invest in zonal water metering to support real-time leak detection and loss prevention, seek grant funding where possible, and implement an annual water utility audit aligned with best practices.

CARRIED

**5.2 Request for Decision - Canadian Police Information Centre (CPIC) Access Pilot Project – E**

**RESOLUTION # 71 – 25/04/07 - Czop**

Moved that the Town of Nanton send a letter of support for a pilot project enabling authorized Community Peace Officers to access Canadian Police Information Centre (CPIC) data directly through Foothills 9-1-1. CARRIED

**5.3 Agenda Addition – Town of Nanton 2024 Approval of Financial Statements**

**RESOLUTION # 72 – 25/04/07 - Sorenson**

Move to approve the 2024 Financial Statements as presented and prepared by JDP Wasserman and attached to these minutes as Schedule 'A'. CARRIED



**5.4 Request for Decision – Town of Nanton 2025 Operational Budget - E**

**RESOLUTION # 73 – 25/04/07 - Miller**

Move to approve that \$3,184,034 in net municipal taxes be collected in 2025, as outlined in the 2025 to 2028 Multi-year Budget attached to these minutes as Schedule 'B'. CARRIED

**6. CORRESPONDENCE:**

**6.1 FOR ACTION:** None

**6.2 FOR INFORMATION:**

6.2.1 Letters Regarding the Coal Mining in the Eastern Slopes of the Rocky Mountains – E

6.2.2 Summary of Questions from Alberta Policing Legislation Information Sessions – E

6.2.3 Alberta Municipal Affairs – Education Property Tax Increase – E

6.2.4 Alberta Municipal Affairs – Elector Assistance Terminals (EATs) – E

6.2.5 Municipal District of Willow Creek 2024 Discretionary Grants – E

6.2.6 Nanton Healthcare Management Committee to Minister Lagrange – E

6.2.7 Alberta Community Partnerships (Intermunicipal) - E

**7. CLOSED CONFIDENTIAL SESSION:**

**RESOLUTION # 74 – 25/04/07 - Czop**

IT WAS MOVED at 7:43 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

Adam Sullo entered the meeting at 8:47 p.m.

7.1 Water License FOIP Section 25 Economic Interests of the Municipality – E

Adam Sullo left the meeting at 9:11 p.m.

7.2 Medical Clinic FOIP Section 21 Harmful to Intergovernmental Relations – E

7.3 Recreation FOIP Section 24 Advice from Officials

CARRIED

**RESOLUTION # 75 – 25/04/07 - Miller**

IT WAS MOVED to reconvene the Regular Meeting at 9:35 p.m. CARRIED

**8. ADJOURNMENT:**

**RESOLUTION # 76 – 25/04/07 - Mitchell**

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:35 p.m.

TOWN OF NANTON

\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 21<sup>st</sup> day of April, 2025.

DRAFT





# REQUEST FOR DECISION

Meeting: April 21, 2025  
Agenda Item: 4.2.1

## 2025 Operating Budget amendment

**ADMINISTRATIVE RECOMMENDATION:**

Approve an amendment to the 2025 operating budget due to a change in the Police Funding model requirement.

**DECISION OPTIONS:**

- #1 – Approve the budget amendment
- #2 – Approve with changes as directed by council.
- #3 – Refer back to Administration and or the Finance Committee for further consideration.

**PURPOSE:**

For council to consider approval of an amendment to the operating budget.

**BACKGROUND / IMPLICATIONS:**

Council approved the 2025 operating budget at the April 7, 2025 meeting and shortly thereafter, the province provided a revised calculation for the Police Funding model amount (see attached for details and reason). Due to the small change the total net amount of tax to be collected has also changed. Previously, the Police funding required was \$128,114 and has since changed to \$129,388 so an additional \$1274.

The resolution previously approved was to collect \$3,184,034 in municipal tax – this was somewhat incorrect as well as this amount didn't include the police funding, but the police funding was still in the budget. As it is considered part of the municipal taxes we collect we need to ensure the resolution is correct. The new amount to collect is \$3,313,422 which is made up as follows –

\$3,184,034	Municipal operating
<u>\$129,388</u>	Police funding
Total = \$3,313,422	

So, a very small change but to ensure we are following proper protocols and to ensure numbers match with the tax rate bylaw this amendment is required. The attached budget summary shows the change.

**CAO Comment:**

Nothing further.

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

Financial (GL# / Amount): \_\_\_\_\_

Communications/PR:

Applicable Legislation: MGA Sections 242-246

Attachments: 2025 Budget summary and Police funding model share re-calculation

Prepared By: Clayton Gillespie, Corporate Services Manager

Date: April 14, 2025

APPROVED BY: Neil Smith, Chief Administrative Officer:

STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	CORE SERVICES	<input checked="" type="checkbox"/>	FINANCE & I.T.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT PRIORITIES	<input type="checkbox"/>	COMMUNITY DEVELOPMENT PRIORITIES
<input type="checkbox"/>	GOVERNANCE	<input type="checkbox"/>	SINGLE ISSUE PRIORITY
Please detail the specific strategic priority and objective if applicable: No specific priority or objective.			



March 31, 2025

Mr. Neil Smith  
Chief Administrative Officer  
Town of Nanton  
PO Box 609, Nanton, AB T0L1R0

Dear Mr. Smith:

This letter is to inform you that an error was discovered in the total equalized assessment used to calculate the 2024-25 Police Funding Model share of front-line policing costs.

Equalized Assessment *Previous* Total: \$359,176,224,029

**Equalized Assessment *Revised* Total: \$347,369,936,418**

Reconciliation of the **Town of Nanton** 2024-25 amount:

Original amount (sent):	\$128,114	
Add: adjustment to original amount:	\$1,274	System generated invoice to follow
<b>Total revised amount:</b>	<b>\$129,388</b>	<b>See attached</b>

You will note that for this year (2024-25) your share of front-line policing costs is **\$129,388**. This is **\$4,799** less than the **\$134,187** share of costs invoiced for 2023-24.

Please remit the amount due within 45-days from the date of the invoice, made payable to the Government of Alberta at the address shown on the invoice.

We sincerely apologize for any inconvenience this may have caused. For questions related to the financial details of the invoice, please contact Ann Chen at [ann.chen@gov.ab.ca](mailto:ann.chen@gov.ab.ca). Other background and contextual inquiries regarding the Police Funding Model may be directed to Lisa Gagnier at [lisa.gagnier@gov.ab.ca](mailto:lisa.gagnier@gov.ab.ca).

Yours truly,



Wendy Moshuk  
Director, Contract Policing and Policing Oversight

**Town Of Nanton  
2025 Operating Budget  
with 3 Year Financial Plan**



**Operational**

	2025	2026	2027	2028
<b>REVENUE</b>				
Taxes	\$4,573,095	4,712,513	4,856,128	4,916,582
Tfr Payments - ASFF	(\$1,121,681)	(1,138,506)	(1,155,584)	(1,172,918)
Tfr Payments - MCF	(\$137,658)	(138,000)	(139,000)	(140,000)
Tfr Payments - Designated Industrial	(\$334)	(338)	(340)	(345)
<b>Net Municipal Taxes</b>	<b>\$3,313,422</b>	<b>\$3,435,669</b>	<b>\$3,561,204</b>	<b>\$3,603,319</b>
Sales & User Fees	1,641,866	1,675,301	1,709,994	1,744,662
Licenses & Permits	56,250	57,250	58,250	58,500
Fines	48,000	48,000	50,000	50,000
Rentals	182,073	182,898	184,098	185,398
Government transfers	247,346	250,346	191,496	191,496
Investment income	110,000	100,000	95,000	90,000
Penalties & cost	54,205	54,305	55,305	55,500
Franchise & Concession	352,800	355,800	360,900	366,000
Other revenues	9,500	5,500	5,500	6,000
Reserve Funds used for operations	232,200	20,000	20,000	20,000
<b>Total Revenue</b>	<b>6,247,662</b>	<b>6,185,069</b>	<b>6,291,747</b>	<b>6,370,875</b>
<b>EXPENDITURES</b>				
Legislative	(146,870)	(141,700)	(143,650)	(144,300)
General Administrative	(824,532)	(824,172)	(843,370)	(865,724)
Fire	(196,425)	(192,075)	(195,625)	(200,000)
Municipal Enforcement and Disaster	(139,935)	(145,671)	(148,972)	(152,182)
Common services	(401,501)	(408,126)	(419,934)	(430,579)
Roads	(490,169)	(491,923)	(500,477)	(509,354)
Water	(785,613)	(683,794)	(704,781)	(721,919)
Waste Water	(806,213)	(775,751)	(771,159)	(766,084)
Solid Waste	(83,000)	(84,200)	(85,300)	(86,550)
Recycling	(129,771)	(131,121)	(133,030)	(135,078)
Cemetery	(19,856)	(17,086)	(17,459)	(18,137)
Land - Planning, Zoning and Subdivision	(178,612)	(183,886)	(189,306)	(194,900)
Marketing and Communications	(50,866)	(53,501)	(58,506)	(58,764)
Parks and Recreation	(1,003,188)	(995,275)	(1,020,765)	(1,048,385)
Cultural, FCSS and Public Health	(166,239)	(168,176)	(169,001)	(171,508)
<b>Transfers to other organizations (Provincial Policing)</b>	<b>(129,388)</b>	<b>(130,000)</b>	<b>(132,000)</b>	<b>(134,000)</b>
Interest on long term debt	(33,209)	(45,677)	(43,692)	(41,625)
Debt principal repayment	(42,275)	(52,935)	(54,720)	(56,786)
Transfer to reserves for future purposes	(510,000)	(560,000)	(560,000)	(560,000)
Transfer to reserves for capital purposes	(110,000)	(100,000)	(100,000)	(75,000)
<b>Total Expenditures</b>	<b>(6,247,662)</b>	<b>(6,185,069)</b>	<b>(6,291,747)</b>	<b>(6,370,875)</b>
<b>Net Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital</b>				
Capital Grant Funding (LGFF, CCBF, AMWWP & Other)	3,448,970	1,475,000	1,235,000	1,716,000
Reserve Funds used for Capital	811,272			
Debt Proceeds for Capital	581,900			
<b>Capital Expenditures</b>	<b>(4,842,142)</b>	<b>(1,475,000)</b>	<b>(1,235,000)</b>	<b>(1,716,000)</b>
<b>Net Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Balanced Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# REQUEST FOR DECISION

Meeting: April 21, 2025  
Agenda Item: 5.1

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## 2025 Tax Rate Bylaw

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### **ADMINISTRATIVE RECOMMENDATION:**

Approve the 2025 Tax Rate Bylaw (No. 1408/25) as presented.

### **DECISION OPTIONS:**

- #1 – Approve the Tax Rate Bylaw as presented.
- #2 – Refer back to administration.
- #3 –

### **PURPOSE:**

Administration is requesting Council's approval of the proposed 2025 Tax rate bylaw – No. 1408/25. The rates and assessment amounts within the Bylaw will be used to levy the 2025 property taxes.

### **BACKGROUND / IMPLICATIONS:**

At the last council meeting, a resolution was passed to approve the 2025 operating budget and three year financial plan. With that and having the requisitions (School and Seniors) administration has prepared the 2025 tax rate bylaw for council consideration.

The municipal tax rates that are calculated are based off the approved budget and assessment figures from Benchmark Consultants. Once these are set/known a simple calculation is performed to determine the tax rates. One factor that can change the municipal rates is the split between residential and non-residential. The split (which to our knowledge hasn't changed) is 75/25 – the residential tax base covers 75% of total taxes collected and the non-residential base covers the remaining 25% of the total taxes. This is fair being that the residential assessment makes up at least 75% of the total assessment. The other factor that can change the rates is the non-residential sub-classes.

### **Non-residential sub-classes**

In 2025 there were only 27 property owners that submitted the required forms to be eligible for placement in the non-residential small business property sub-class and there are no properties that meet the definition of vacant non-residential property. New for 2025 is the inclusion of the multi-unit dwelling sub-class – there were two property owners that submitted paperwork but they do not fully meet the definition. In 2024, council choose not to vary the tax rates for these sub-classes. In 2025, council can of course choose to set a rate that is less than the non-residential rate. As we've discussed and seen in the past doing this results in savings for business owners, but the savings have to be made up by the residential rate payers.

Due to there only being 27 properties that meet the definition this year, the savings that could be seen would be between \$3,508 (for a 5% lower rate) and \$7,017 (for a 10% lower rate). If these savings were made up/absorbed by the residential tax base, the residential tax rate would go up but because it's a small amount the average single family dwelling would only end up paying an additional \$4 to \$8.

As per the bylaw and the related policy, the current objectives are as follows:

- Reward and encourage small business in Non-Residential properties
- strongly discourage the ongoing challenges to our local business climate caused by Vacant Non-Residential built properties in the commercial core/ downtown area;
- incentivize **new** multi-unit dwelling opportunities in the R-GEN Land Use District when appropriate.

Based on these objectives, it would be within reason for council to approve a lower rate for the small business sub-class. No other rate increase or decreases are required as there are no non-residential vacant properties, and the two multi-unit properties are not new. In years past the rate decrease for small business granted was 10%. Again, this is a council decision. Administration has prepared the bylaw though without any decreases meaning all non-residential properties would have the same rate.

### Requisitions

Requisitions are the monies that are collected by the municipality and then returned to the province or other organizations. Council is already aware that the school requisition dramatically increased for 2025 and the seniors (Mosquito Creek Foundation) requisition also increased a bit. These are shown separately on tax notices with a separate tax rate. For the past few years now, we have also shown separate rates for police funding, FCSS and the Library. During our recent Municipal Accountability Program review we were advised that these are not official requisitions and as such these are not permitted to be shown separately or have separate rates so going forward these will be part of the overall municipal tax rate. For transparency purposes though we will continue to highlight that these are still separate from municipal taxes. For 2025, the numbers (for the average single family dwelling) look as follows:

Municipal =	\$2,298	66.5%	} Municipal taxes
FCSS =	\$19	0.5%	
Library =	\$68	2%	
Police funding =	\$107	3%	
School requisition =	\$846	24.5%	} Requisitions
Seniors requisition =	\$114	3.5%	
Total =	\$3,452	100%	

This is in comparison to the 2024 numbers which were:

Municipal =	\$2,273
FCSS =	\$19
Library =	\$64
Police funding =	\$110
School requisition =	\$696
Seniors requisition =	\$104
Total =	\$3,266

As the numbers show, the total tax bill (based on the proposed bylaw) has increased by 5.6% but municipal taxes only increased by 1.02% or \$25 over what was paid in 2024. A typical non-residential property will see a bit more of an increase due to the fact that non-residential assessments did not increase as much as residential. You can also see by the numbers the portion of the tax bill that is municipal compared to requisitions. On taxpayer notices though, there will only be a municipal tax rate and a rate for the school requisition and a rate for the seniors requisition. We will again highlight the above on the tax insert that goes out with tax notices.

**Tax rates**

As the bylaw will show, the tax rates that are being proposed will look as follows:

	Municipal	ASFF(School)	Mosquito Ck (Seniors)	TOTAL MILL RATE	Prior Year Mill Rate	Decrease	
<b>Residential</b>	6.8855	2.3391	0.3149	9.5394	10.7945	-1.2551	-11.63%
<b>Non-residential (Commercial/Ind.)</b>	10.9315	3.9550	0.3149	15.2014	15.2486	-0.0472	-0.31%

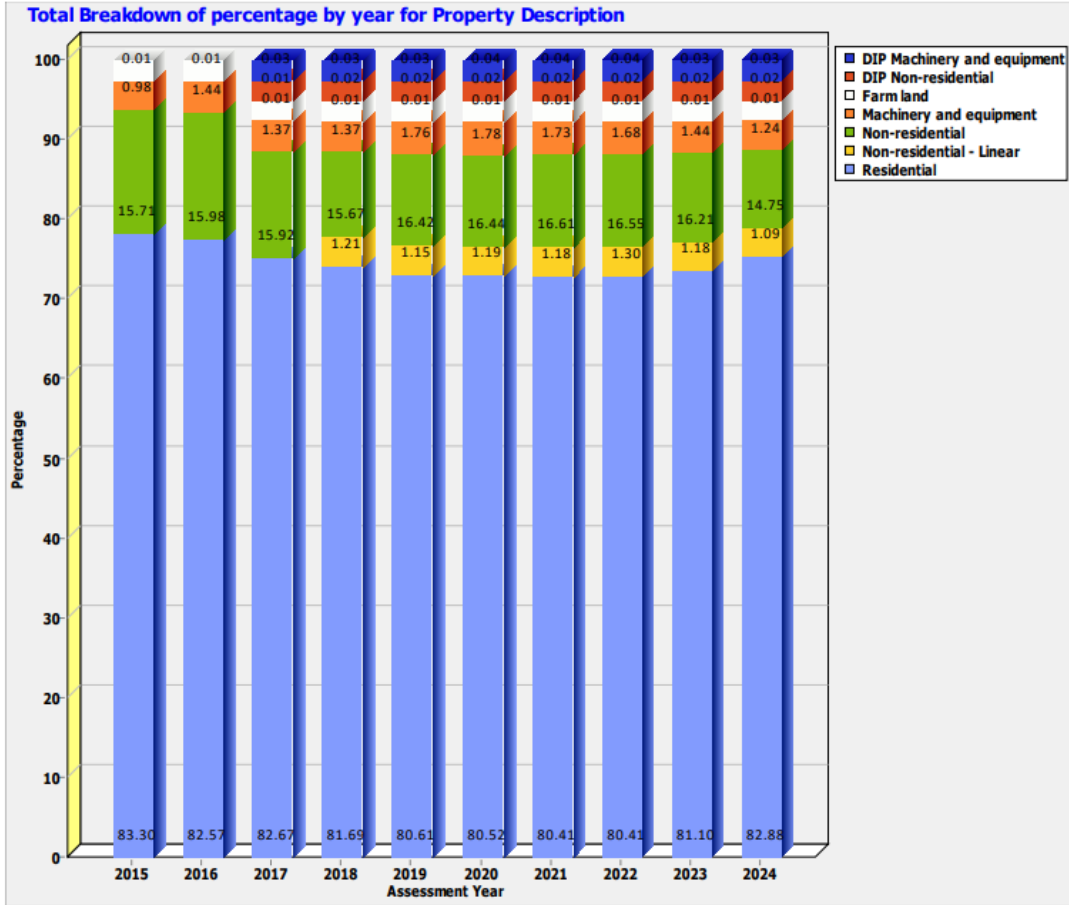
The rates are the rates and although the rates are lower than the previous year it doesn't mean taxes will be lower. One can compare the rates to other municipalities, but it is important to remember every municipality is very unique and different and there are many factors that lead to the rates. The total tax that is required to operate the municipality based on council direction is the key and as we've discussed this is only increasing by 2.31%.

**Assessment**

Assessments always play a big part and as we've outlined previously the assessment (particularly residential) has increased a lot over the previous year and mostly due to market conditions. The breakdown (for municipal taxes) noted which is also shown on the proposed tax rate bylaw looks as follows:

Assessment Class	Assessment	Levy	Percentage of levy
Residential	\$362,395,260	\$2,495,266	75.3%
Non-residential	\$58,063,140	\$634,717	19.2%
Small business	\$6,419,100	\$70,170	2.1%
Linear	\$4,946,760	\$54,076	1.6%
Machinery & Equip.	\$5,414,890	\$59,193	1.8%
Total	\$437,239,150	\$3,313,422	100%

The breakdown/split as we've noted hasn't changed and the assessment data over the years hasn't changed much either. The residential assessment has always made up the great majority of the Town's assessment and that is one of the main reasons taxes are typically higher in a small rural Town when compared to a city where non-residential assessment is much higher. The chart below from Benchmark also lays this out nicely.



**Conclusion/Summary**

The proposed 2025 tax rate bylaw is attached and approval is required in order to levy the 2025 taxes. The rates for the requisitions are set but the municipal rates could be slightly altered if council wanted to approve a lower rate for the small business sub-class. Once the bylaw is approved administration can begin preparing the 2025 combined tax/assessment notices that will be mailed out on May 15, 2025. Taxes are due June 30 which is outlined in the tax penalty bylaw (No. 1289/17) and penalties for non-payment are applicable on July 1 and again on January 1 of the year following. The tax levy itself cannot be disputed but ratepayers do have the ability to dispute their individual assessment and this has to be done within 60 days of the tax notice being mailed out.

The biggest change in the tax rate bylaw for 2025 is that there is no longer separate rates for police, FCSS and library funding but we've outlined and will outline again in the tax insert that these (particularly the Police funding) are monies not retained by the municipality/are not within the Town's control.

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount):** \_\_\_\_\_

**Communications/PR:** Administration will ensure that a brochure is sent with the assessment/tax notifications, as well, details will be published on the website.

**Applicable Legislation:** Appropriate MGA Sections

**Attachments:** Proposed Bylaw 1408/25

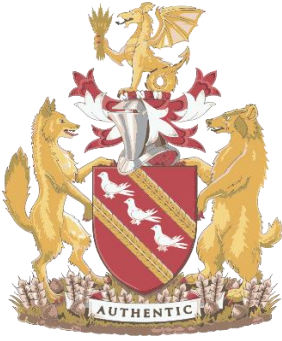
**Prepared By:** Clayton Gillespie, Corporate Services Manager

**Date:** April 15, 2025

**APPROVED BY:** Neil Smith, Chief Administrative Officer:

STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	CORE SERVICES	<input checked="" type="checkbox"/>	FINANCE & I.T.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT PRIORITIES	<input type="checkbox"/>	COMMUNITY DEVELOPMENT PRIORITIES
<input type="checkbox"/>	GOVERNANCE	<input type="checkbox"/>	SINGLE ISSUE PRIORITY
Please detail the specific strategic priority and objective if applicable: No specific priority or objective.			





# Town of Nanton

## BYLAW NUMBER: 1408/XX

### A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF NANTON FOR THE 2025 TAXATION YEAR

#### 1. ENACTMENT

**WHEREAS**, Sections 353, and 354 of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000, require a municipality to pass a property tax bylaw annually and to set and show all rates for the year;

**WHEREAS**, the Town of Nanton has prepared and adopted detailed estimates of municipal revenue, and expenses as required, at the council meeting held on April 7, 2025 and as amended on April 21, 2025; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than property taxation total **\$2,934,240** for 2025; and

**WHEREAS**, the Provincial Police Funding Model share of front-line policing costs set out in the annual budget for Nanton in 2025 equals **\$129,388**; and

**WHEREAS**, the estimated municipal expenses and transfers set out in the annual budget for 2025 total **\$6,247,662** leaving a balance of **\$3,313,422** is to be raised by general municipal property taxation; and

**WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
- Residential / Farmland	\$847,683
- Non-residential	\$273,998
Mosquito Creek Foundation (Seniors Housing)	\$137,658
Designated Industrial Properties	\$334

**WHEREAS**, the council is authorized to classify assessed property, and to establish different rates of taxation in respect of each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000: and

**WHEREAS**, the assessed value of all property in the Town of Nanton as shown on the assessment roll is:

Residential	\$362,364,440
Farmland	\$30,820
Non-Residential	\$58,063,140
Small Business	\$6,419,100
Linear	\$4,946,760
Machinery and Equipment	\$5,414,890
Total Assessment	\$437,239,150

**NOW THEREFORE**, under the authority of the *Municipal Government Act*, the council of the Municipality of the Town of Nanton, in the Province of Alberta, enacts as follows:

That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Nanton:

	Tax Levy	Assessment	Tax Rate
General Municipal			
- Residential & Farmland	\$2,495,266	\$362,395,260	0.0068855
- Non-residential	\$634,717	\$58,063,140	0.0109315
- Small Business	\$70,170	\$6,419,100	0.0109315
- Linear	\$54,076	\$4,946,760	0.0109315
- Machinery & Equipment	<u>\$59,193</u>	<u>\$5,414,890</u>	0.0109315
Total:	\$3,313,422	\$437,239,150	
ASFF (Residential & Farmland)	\$847,683	\$362,395,260	0.0023391
ASFF (Non-residential)	\$273,998	\$69,278,220	0.0039550
Mosquito Creek Foundation (Seniors Housing)	\$137,658	\$437,214,150	0.0003149
Designated Industrial Properties	<u>\$334</u>	\$4,946,760	0.0000674
Grand Total:	<u>\$4,573,095</u>		

**2. EFFECTIVE DATE AND READINGS**

2.1 Read a **first** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**



2.2 Read a **second** time this \_\_\_\_ day of \_\_\_\_\_, 2025.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

2.3 Read a **third** time this \_\_\_\_ day of \_\_\_\_\_, 2025.

**TOWN OF NANTON**

\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

DRAFT



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## Tribute Wall

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### **ADMINISTRATIVE RECOMMENDATION(S):**

That council approve up to \$5,000 from the public realm reserve be used for a custom tribute wall that would be located inside the Nanton Community Centre.

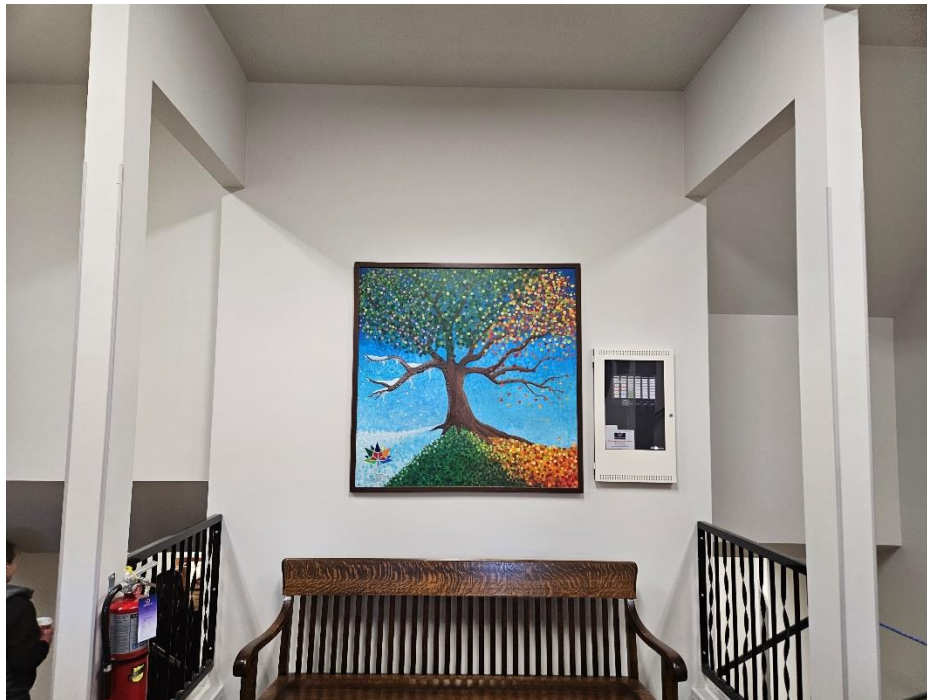
### **PURPOSE:**

For council to consider the location and budget for a community tribute (legacy) wall.

### **BACKGROUND / IMPLICATIONS:**

In September, 2023 council announced its first three inductees to the council recognition board that recognizes community members who've shown excellence in service to the community. In March, 2024 administration prepared a tribute wall recognition policy that would assist council in its future consideration of inductees. At that same meeting, a resolution was passed to prepare an RFD for prospective locations. Administration has since investigated and considered a few options but haven't brought anything forward.

In review of options, administration believes the community centre entrance would be the best spot for a tribute wall as this is a location that is seen by a large number of people in the community throughout the year. The location noted below was proposed to the community centre board and they did not have any major concerns.



Obviously the painting shown would have to be moved but this could be done in consultation with the Promoters who we believe donated it.

The next step in the process is determining a budget for the project and where the funds would come from. The mural project that is located in council chambers was \$5,000 back in 2023. This amount is probably again suitable, and we could likely receive something very nice for this sum of money. In terms of funding, the public realm reserve could be used as this is the type of project that meets the criteria for its use. In 2025, council has approved that up to \$56,500 from the public realm reserve be used for the visitor information centre rain garden project and so after that there will still be \$121,496 before the 2025 contribution goes in. If council did not want to utilize reserve funds, an amendment to the 2025 budget would be required.

Administration can put together a simple request for proposals that would be advertised and we could also send it to the company that did the council wall piece. Following that we would hopefully have a few proposals to evaluate and then hopefully have the work completed by the end of the summer.

**ADMINISTRATIVE RECOMMENDATION(S):**

That council approve up to \$5,000 from the public realm reserve be used for a custom tribute wall that would be located inside the Nanton Community Centre.

**DECISION OPTIONS:**

- #1 – Approve
- #2 – Approve with amendments
- #3 – Do not proceed

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :**

**Communications/PR:**

**Applicable Legislation:**

**Attachments: Draft Letter**

**Prepared By: Clayton Gillespie, Corporate Services Manager**

**Date: April 11, 2025**

**APPROVED BY: Neil Smith, Chief Administrative Officer:**

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input checked="" type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





# Quality of Life Survey 2025

April 10<sup>th</sup>, 2025 Report





# Recommendation

**That Council receive this report for the corporate record.**



# Quality of Life

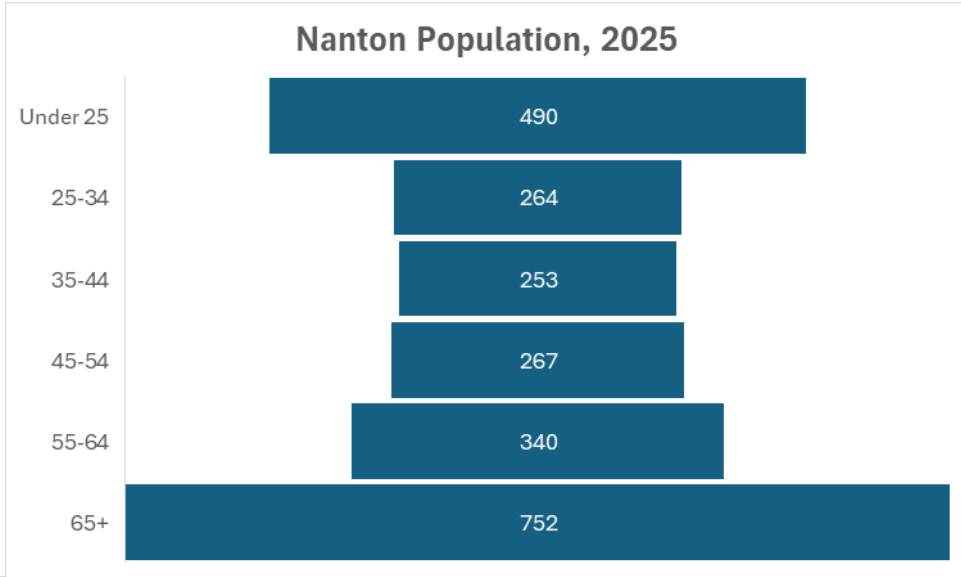
How would you rate the overall quality of life in Nanton today?



**72.5% rated "good" or "excellent", 3.8 average star rating.**

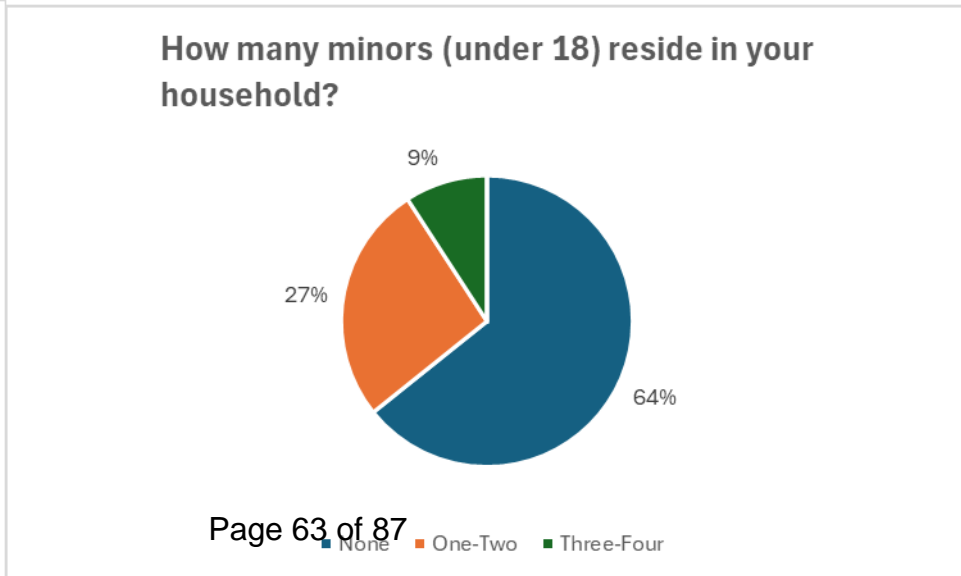
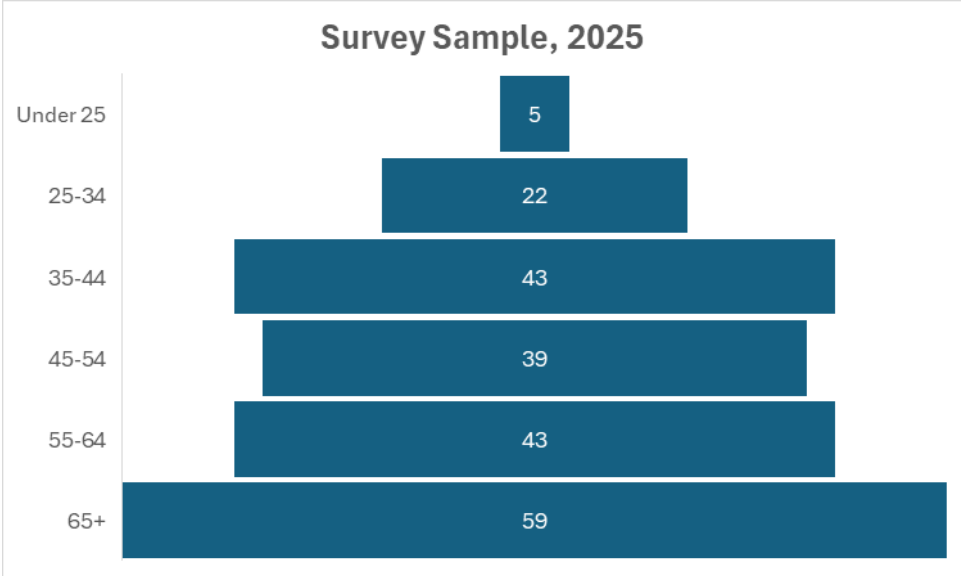


# About the sample



Responses: 211

Under 25 feedback lacking (from survey), but covers all other cohorts well.

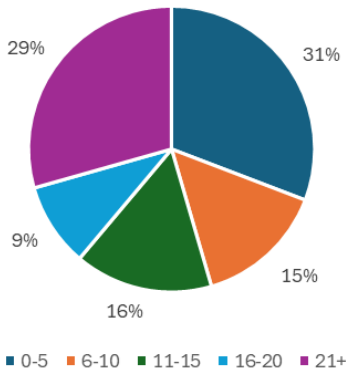


36% were in households with minors residing.

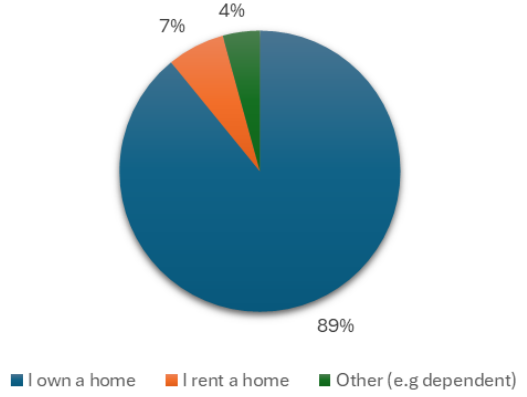


# About the sample

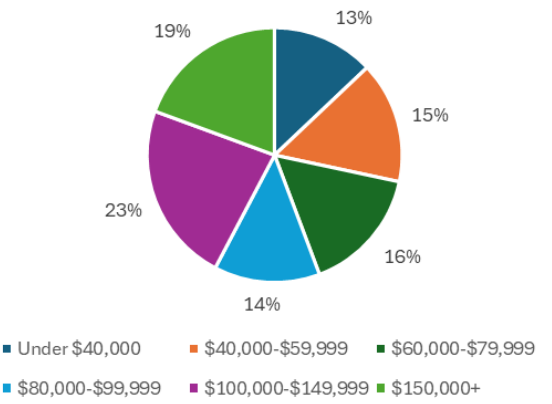
Years lived in Nanton



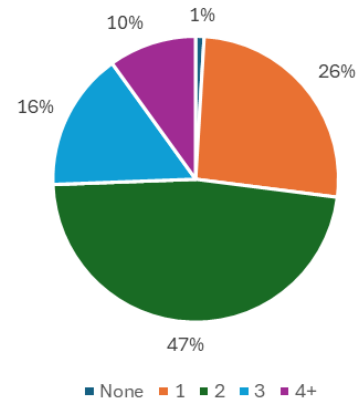
Do you own or rent a home?



Household Income



Number of vehicles owned

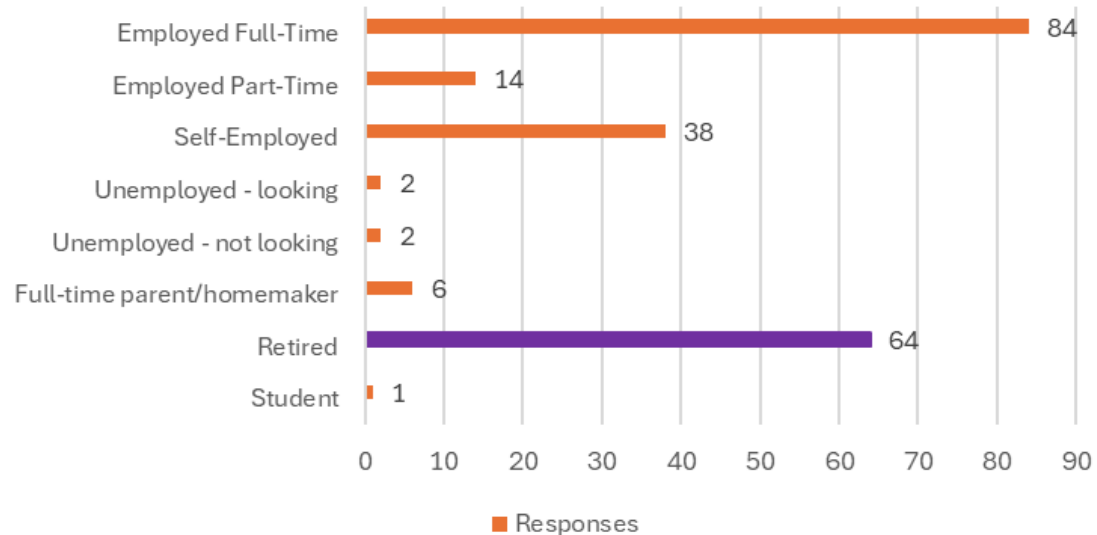


- Mix of new and old residents.
- Dominant home ownership.
- Mix of household income levels.
- High levels of multiple vehicle ownership.

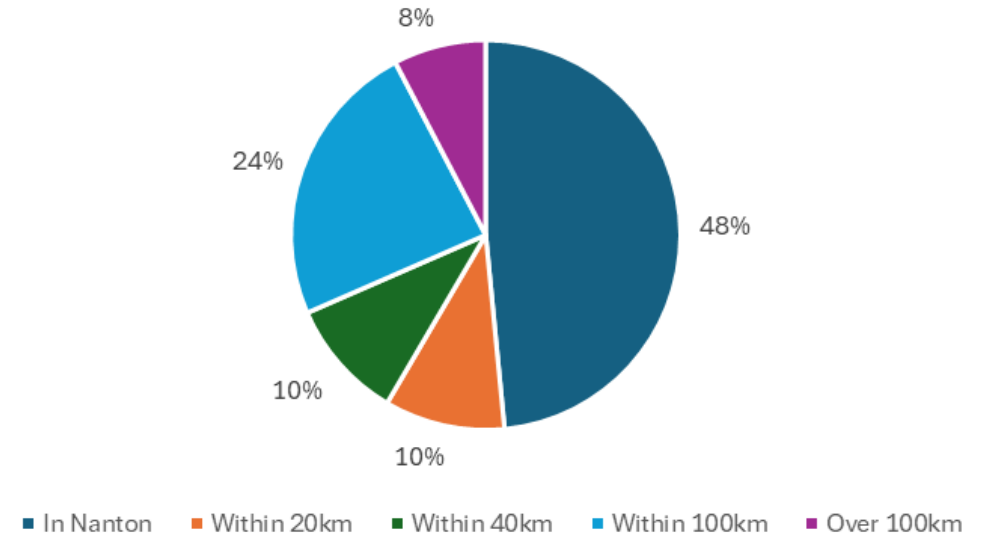


# About the sample

Employment Status



Place of work (if employed)

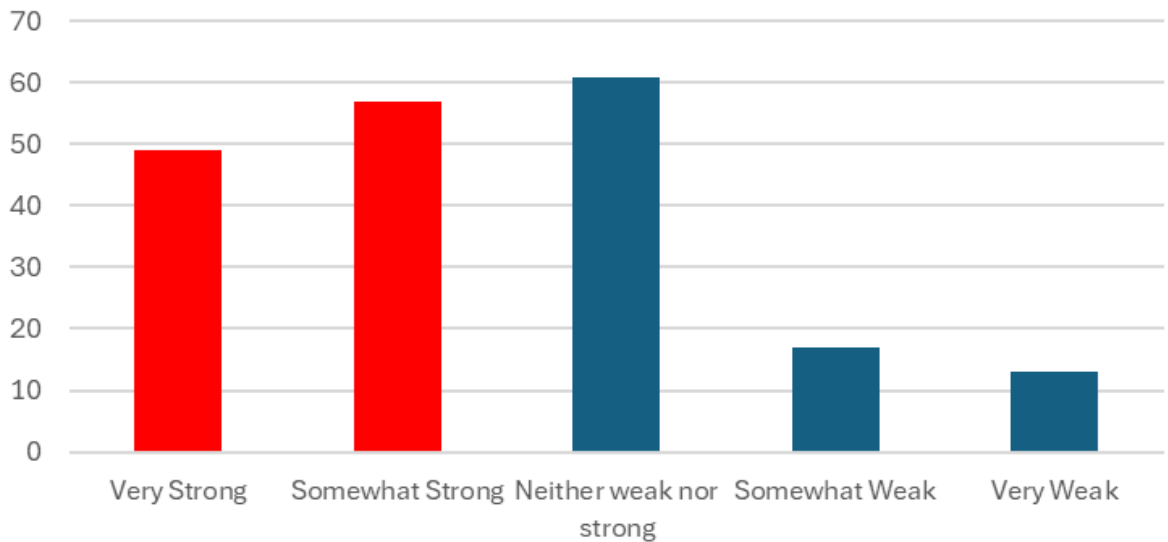


- Good balance of those in various modes of employment or retirement.
- Revealing breakdown of commuting vs. working in town.
- *The sample can always be bigger and better, but feedback from this survey should be of reasonable indicative value.*



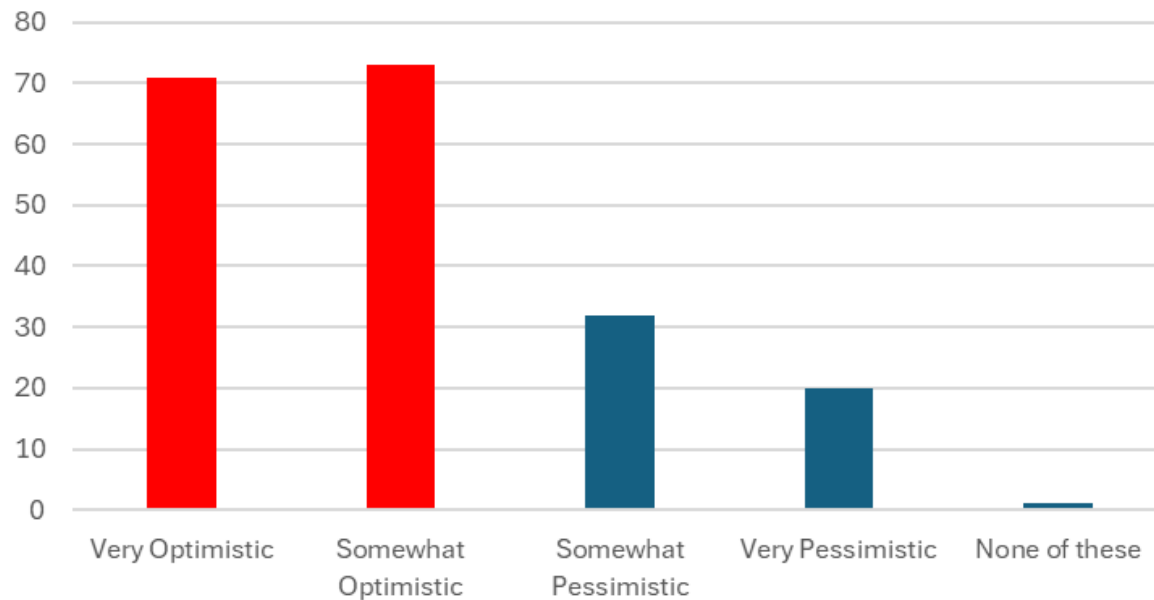
# Sense of Community

Over the past 12 months, how would you have described your feeling of belonging to Nanton?



We can say that the perception of belonging is positive (54%), but 31% did opt for 'neither', the most popular single response.

How do you feel about your future in Nanton?

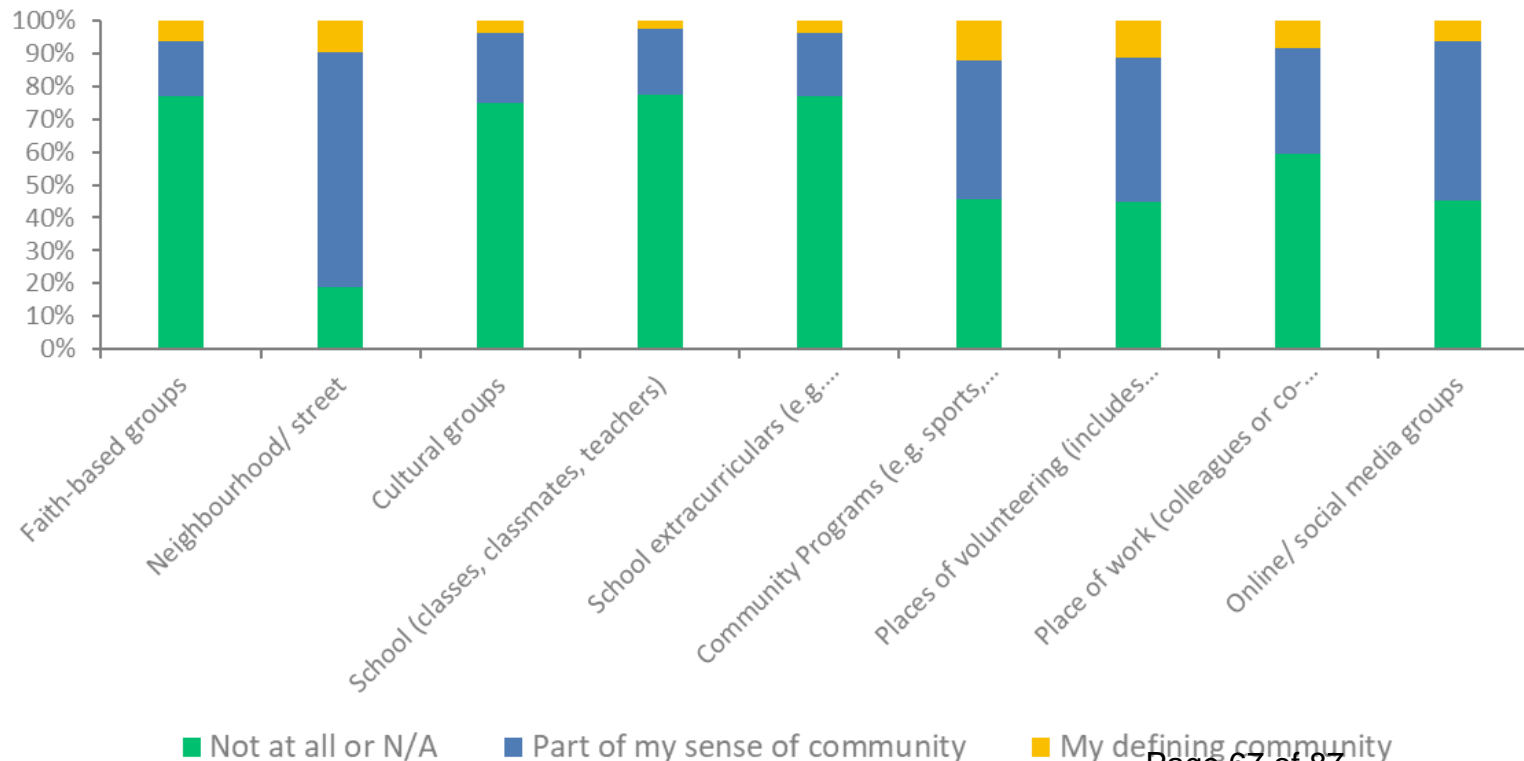


73% of the sample opted for an optimistic outlook.



# Sense of Community

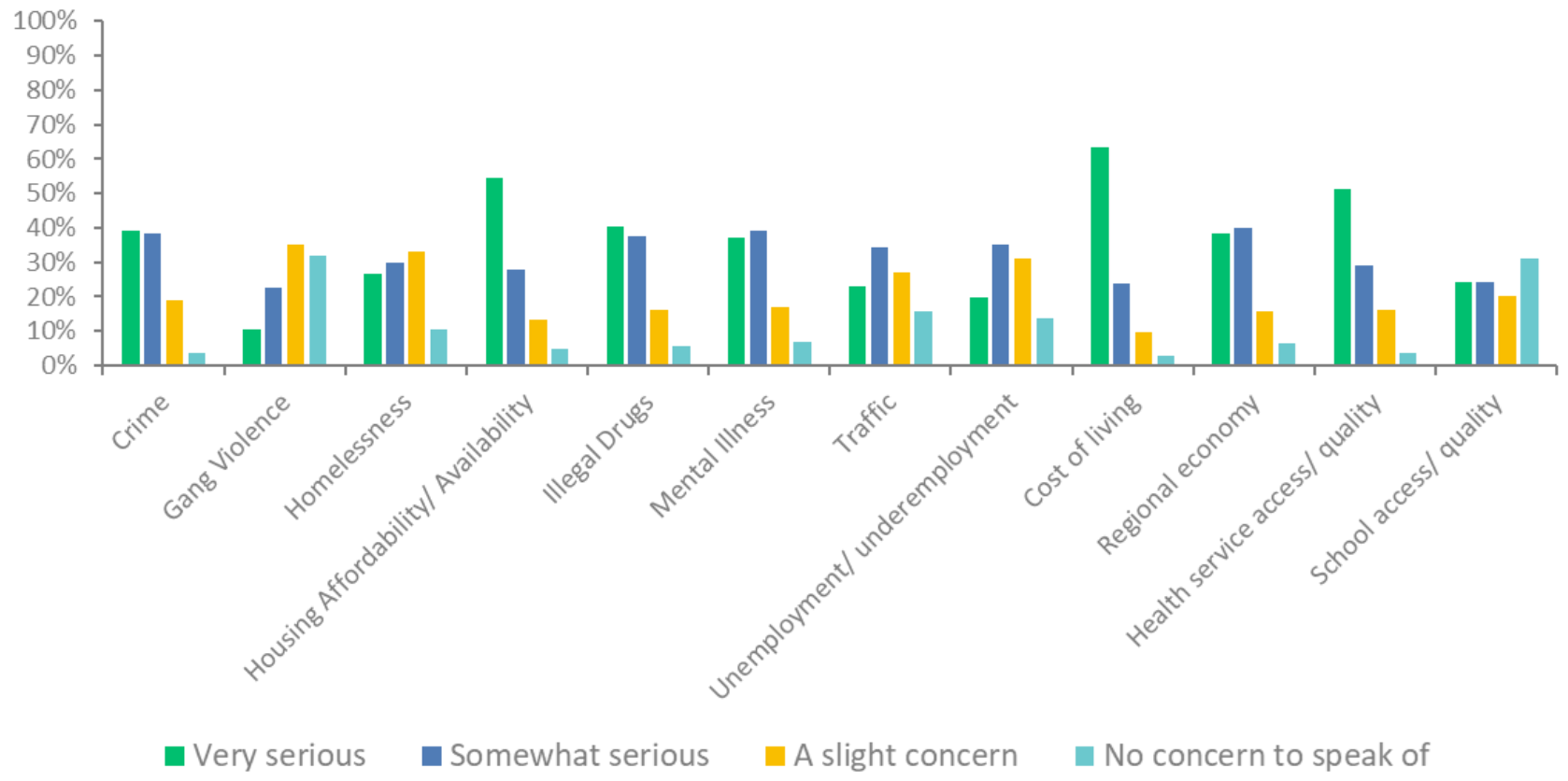
Where do you draw your sense of community from (beyond immediate family and friendships)?



- Neighbourhood/ street (72%) and online/ social media (49%) significant; not 'defining' community for most.
- "Defining communities" are small: largest are <15% of sample.
- Community programs (e.g. sports) and volunteering draw some sense of community.
- Low responses for faith-based and cultural community identity.



# How serious are the following issues generally in Southern Alberta?



### Very serious:

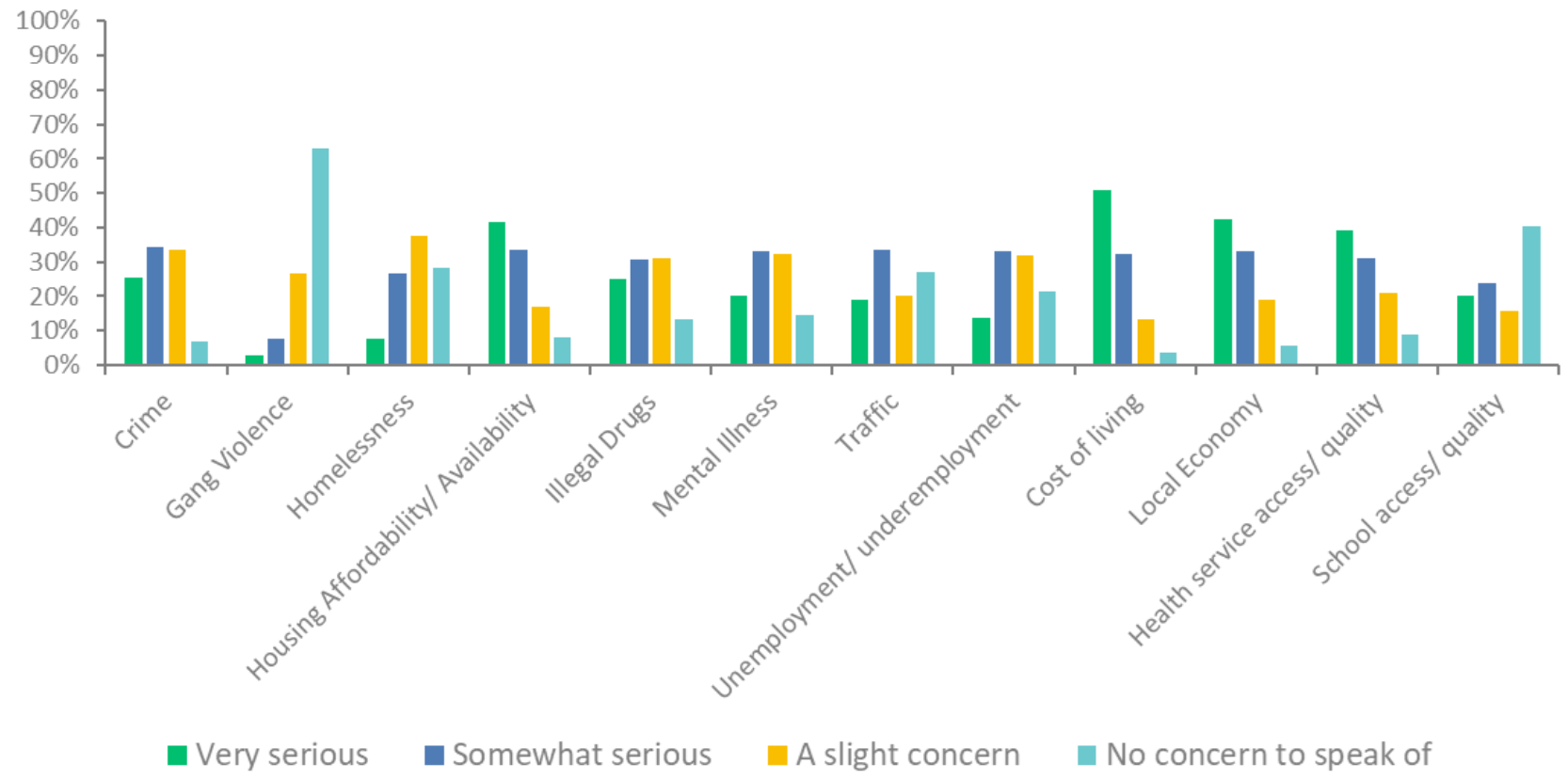
- Cost of living
- Housing Affordability/ Availability
- Health Service Access/ quality

### No/ slight concern:

- School access/quality
- Gang Violence



# How serious are the same issues here in Nanton?



### Very/ somewhat serious:

- Cost of living
- Housing Affordability/ Availability
- Local Economy
- Health Service Access/ quality

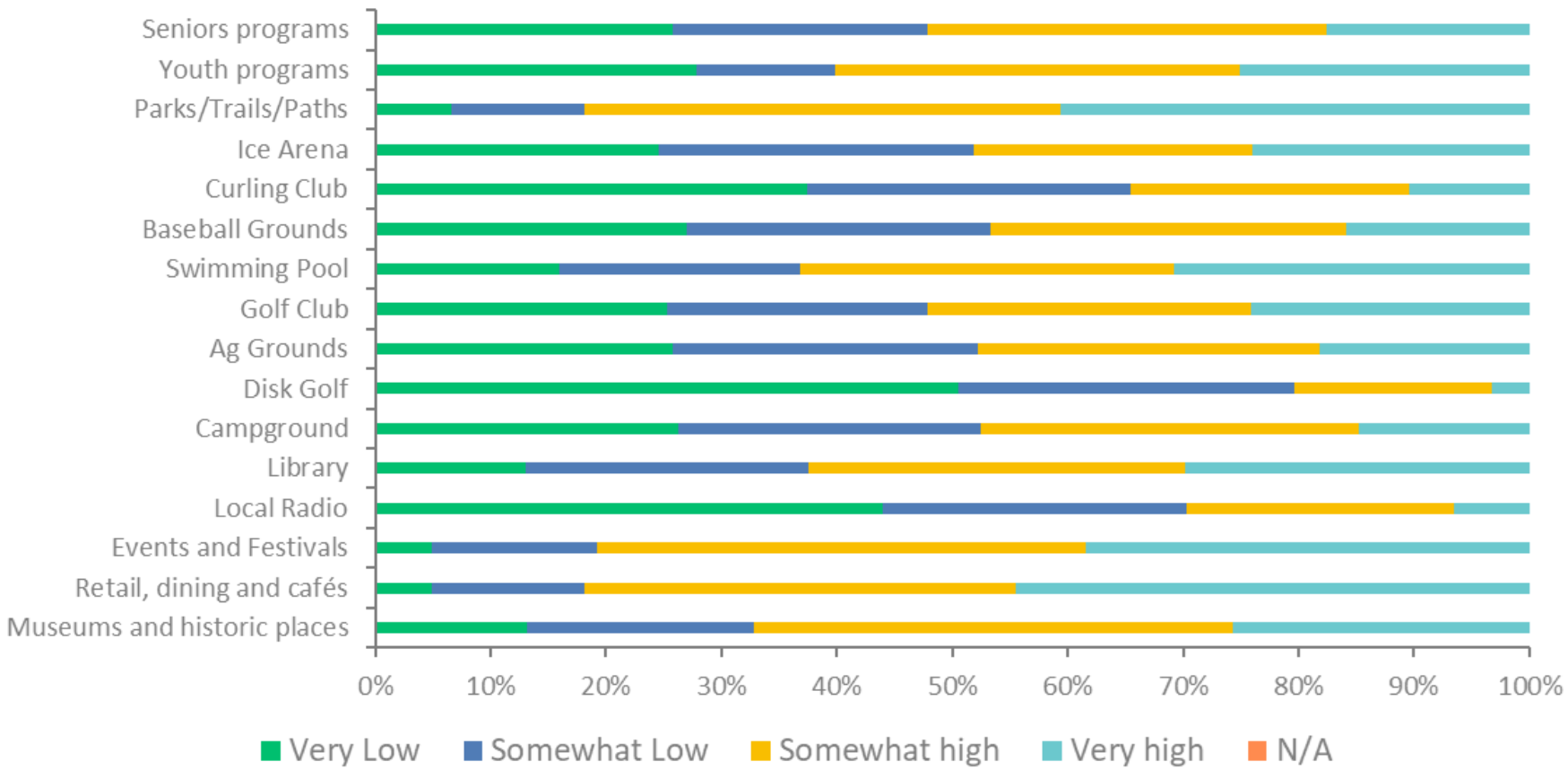
### No/ slight concern:

- School access/quality
- Gang Violence

**Divided opinion: Traffic; Illegal Drugs; Mental Illness; Unemployment/underemployment**



# Which facilities/ amenities/ services are of the highest and lowest importance to residents?



### High Importance:

- Parks, trails and paths
- Retail, dining and cafes
- Events and Festivals

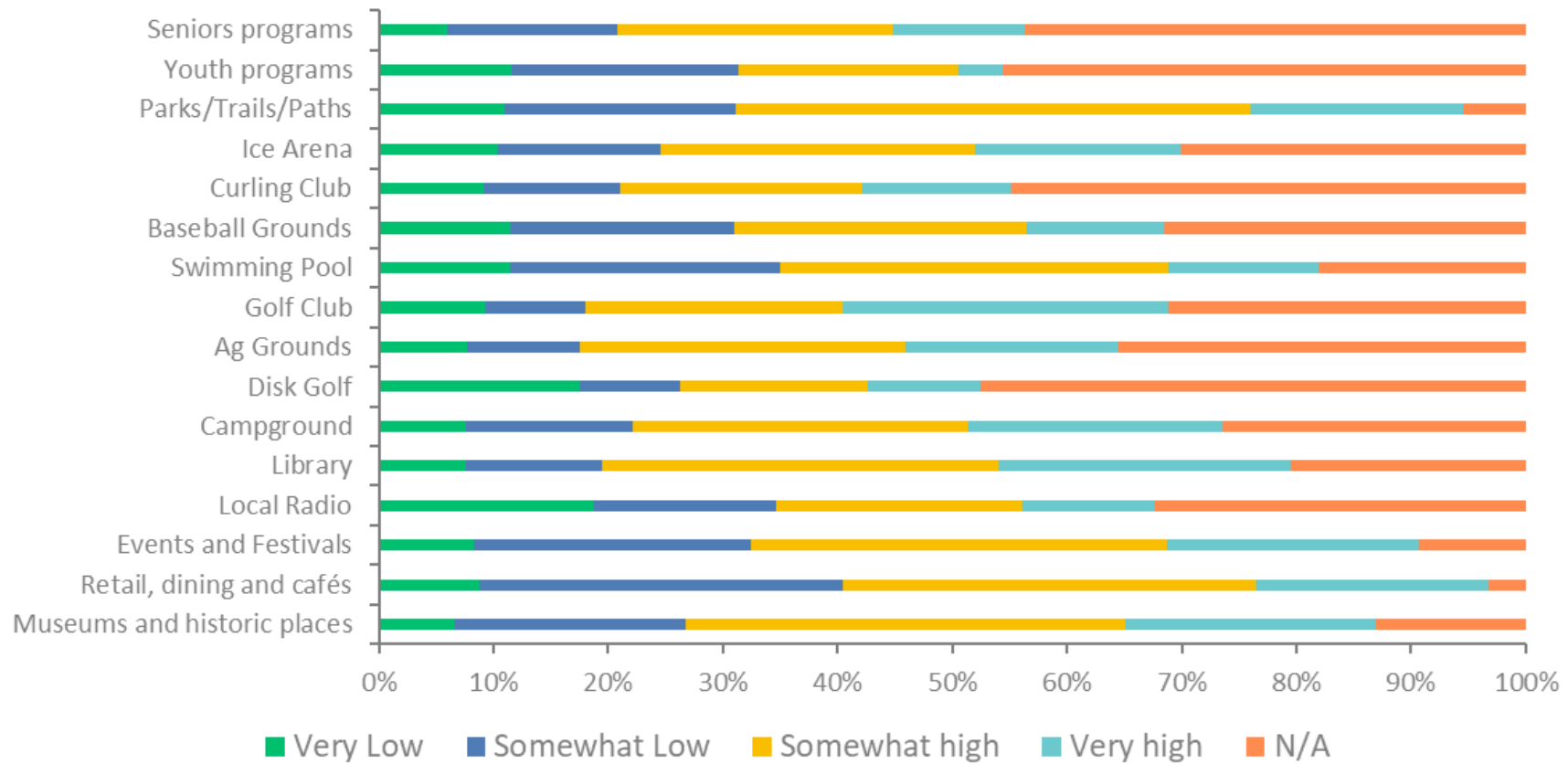
### Low importance:

- Disk golf
- Curling Club
- Local Radio

Also: Swimming Pool, Library and Museums and Historic Places register as fairly important.



# How do you feel about these same facilities/ amenities/ services in Nanton in terms of your satisfaction with them?



### Highest Satisfaction:

- Golf Club
- Library
- Parks/Trails/Paths
- Museums and historic places

### Divided opinion:

- Retail, dining and cafes
- Swimming Pool
- Baseball Grounds
- Youth Programs
- Disk Golf

Respondent comments revealed some support for an indoor, year-round pool and more youth programming in the community that is not centred around sports. *Not majority opinions.*



# Where might further community dialogue(s) be considered?

- Long range planning for aquatic (and other sports) infrastructure and associated programming (including fiscal consequences for property taxes and user fees).
- Long range programming amongst partners for new youth programming and how to best fund or support it within a very limited volunteer base and no local entity with that specific remit.
- How might food and restaurant service choice to residents be broadened when it is the purview of business and entrepreneurs with objectives and constraints of their own?

## Selected quotes that represent common opinion blocks:

“There are no facilities for youth, poor pool facility, no museum.”

“Pretty much every restaurant serves soup and sandwiches.”

“Nowhere decent to eat for dinner meals.”

“Think pool facility is outdated. Golf club is awesome.”

“Some kind of youth club/ drop-in for the legions of youth who don't do sports and have nothing to do outside the home.”

“Bomber Command, the Coutts Center, and the Elevators are fabulous draws for tourism in Nanton.”



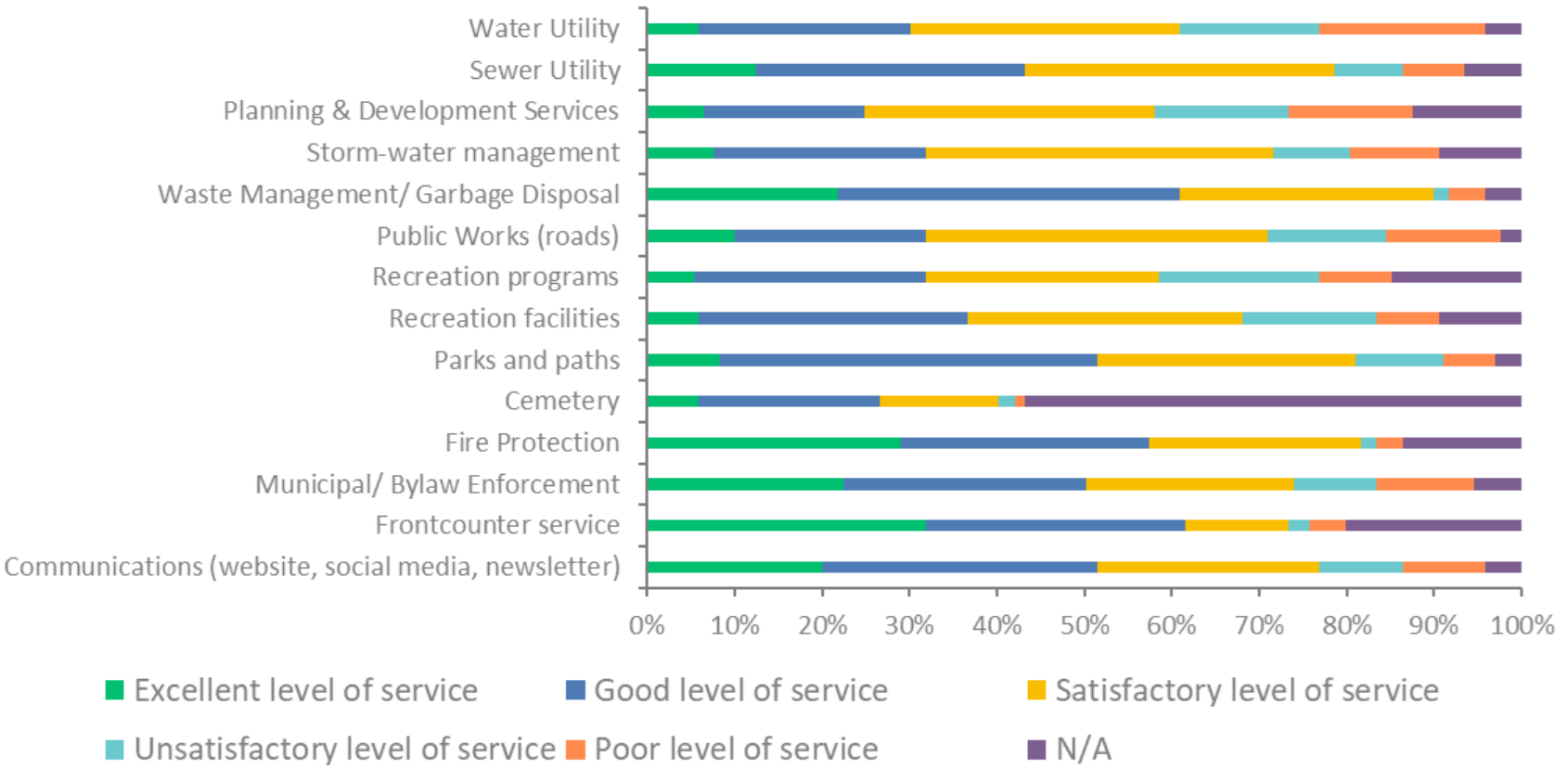
**Please indicate your overall satisfaction with Town of Nanton services.**



**82% rated Town services satisfactory or better. 3.4 star average rating.**



# Please indicate your satisfaction with the following municipal services provided by the Town.



### Highest Satisfaction:

- Front Counter
- Waste Management/ Garbage
- Fire Protection
- Parks and Paths
- Cemetery

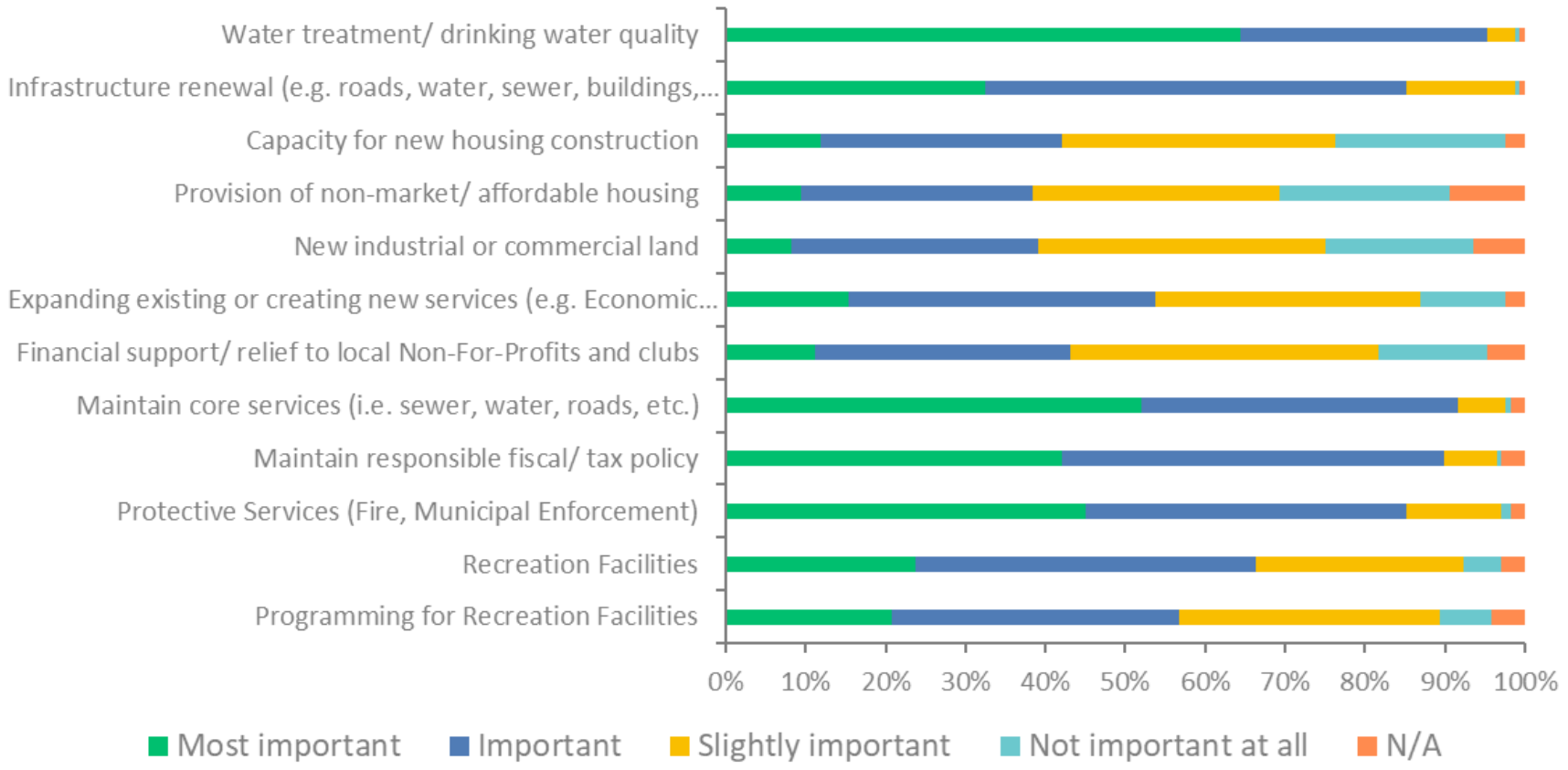
### Noted minority dissatisfaction:

- Water Utility
- Planning and Development
- Public Works
- Recreation programs and facilities

**Water Utility dissatisfaction directly tied to known taste and odour issues. Town office efforts in front counter customer service and communications is being acknowledged positively.**



# What do you think should be the Town of Nanton's top priorities for the next four years?



### Top Priority:

- **Water treatment/ drinking water quality**

### Strong secondary:

- **Infrastructure Renewal**
- **Maintain core services**
- **Responsible fiscal/tax policy**
- **Protective Services**

### Potentially contentious priority:

- **Housing facilitation**
- **Industrial lands development**

Comments indicated that lands/ housing facilitation (beyond policy and bylaw) may be hotly debated between those who see a municipal role for such work vs. those who do not or are unconvinced by the arguments for investing in growth.



# Where might further community dialogue(s) be considered?

- **Community engagement on water initiatives once greater certainty around the regional line is known (as consultant work proceeds).**
- **Encouragement of resident engagement in the public participation process around the Nanton Northwest Area Structure Plan for more discussion of the future housing development question.**
- **How to improve communication and engagement around long range capital project objectives and the fiscal/tax consequences of new infrastructure and buildings (when cost of living is a serious concern for many).**

## Selected quotes that represent common opinion blocks:

“Utility services need to be upgraded and tested before anymore new development proceeds. The water quality needs to improve to satisfactory condition.”

“This is a nice town with a decent quality of life. City level expectations by newer residents need to be checked firmly at the door as some individuals do not understand the cost mathematics of what expanding service levels do to property taxes in a smaller community.”

“Quality of life would feel a lot better if so many amenities were not out of town. Shopping and recreation.”



# Youth Perspectives on Quality of Life survey themes (Grades 7-12)

Basic summary from meetings held at JT Foster School with Mayor Handley on April 8th 2025.

## Sports

Strong focus on additional pool programming and other off-ice sports/ facilities:

- Badminton
- Ball/roller hockey
- Beach volley ball
- Basketball Court
- Summer access to school gym
- Pool movie/teen nights expanded
- Pump track

## Other Youth Programming

- “Youth Night”
- Job opportunities (work experience)
- Outdoor movies
- Music and Art
- Canada Day programming

## Commercial Core thoughts

- Chain restaurants (e.g. MacDonalds; Montana's; Starbucks; Boston Pizza)
- Fewer antique stores
- Arcade
- Dollar Store

## Core Services and Issues

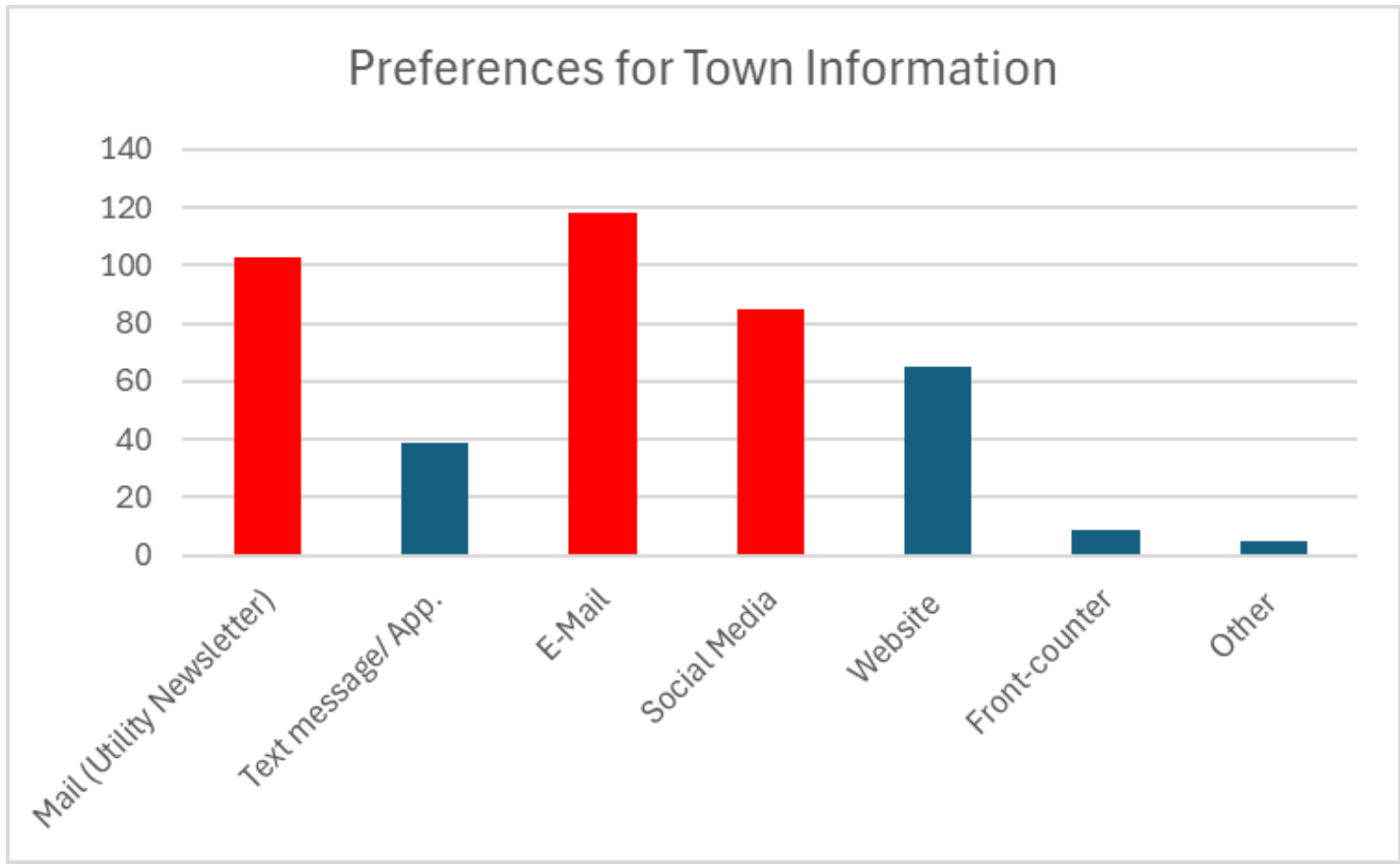
- New schools urgent
  - Decanting concerns
- Better medical clinic services (e.g. mental health)
- Water sustainability
- Housing affordability

## Community Information

- Use Instagram and Snapchat
- Use posters
- Use school communications



# How do people like to receive Town Information?



Generally, those over 25 prefer:

- E-mail
- Hard copy in the mail
- Social Media

Noteworthy:

- Little support for use of text messaging/ municipal apps
- Other: the HUB radio - we'd ask about that next time.

**Challenge:** No.#1 information resource is website. Social media does not provide high detail level nor the broad municipal information spectrum.



# Open responses to questions

Open responses will be saved and available for Council to review by each question.





ALBERTA  
Tourism and Sport

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*Office of the Minister  
MLA, Cardston - Siksika*

Her Worship Jennifer Handley  
Mayor  
Town of Nanton  
PO Box 609  
Nanton, AB T0L 1R0

Dear Mayor Handley:

As Minister of Tourism and Sport, I am pleased to invite your municipality or band council to submit a bid to host either the 2028 Alberta Winter Games or 2028 Alberta Summer Games.

I encourage your municipality or band council to consider this invitation and the many benefits of hosting one of these events. The 2024 Alberta Games provided an economic impact of approximately \$1.4 million to the host community. A successful host municipality or band council is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with many spectators and guests.

Municipalities and band councils with populations less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller modified games format. The municipalities or band council awarded a 2028 Alberta Games will receive a \$525,000 operating grant.

Tourism and Sport must receive a letter of intent to host either the 2028 Alberta Winter or Summer Games, together with a letter of support from your municipality or band council, by June 30, 2025. Completed bids must be received by August 29, 2025.

If you have questions about the bid guidelines or need assistance with the bid, please contact Suzanne Becker at 403-297-2709 (for a toll-free connection, first dial 310-0000) or at [suzanne.becker@gov.ab.ca](mailto:suzanne.becker@gov.ab.ca).

Sincerely,

Hon. Joseph Schow  
Minister



April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: [www.alberta.ca/modernizing-municipal-processes](http://www.alberta.ca/modernizing-municipal-processes).

.../2



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca). Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver  
Minister

From:  
Canadian Grain Elevator Discovery Centre  
PO Box 1402  
Nanton, Alberta  
T0L1R0

RECEIVED

APR 10 2025

TOWN OF NANTON

To:  
Nanton Lions  
Nanton Leos  
Nanton Boosters  
Nanton Promoters  
Nanton Chamber of Commerce

Our Nanton Elevator group has found an opportunity to acquire a full size Government of Canada grain hopper rail car for FREE. (Donated by The Minister of Transport)

It is currently located in storage at Swift Current, Saskatchewan. Canadian Pacific Kansas City Railway has agreed to move it to their Ogden facility in Calgary, also for FREE.

The estimated cost to us to move it from Calgary to Nanton is \$16,500. This is a great piece of western Canadian history to add to our collection at a minimal cost.

We are approaching service clubs, businesses, citizens and others for funds for the move in the very near future.

Thank you for your consideration.

Yours sincerely,

Leo Wieser  
1-403-999-1074

John Berger  
1-403-888-5561

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# Amendments: Alberta *Emergency Management Act* and Regulations

## Highlights

Amendments to the *Emergency Management Act* (EMA) and its supporting regulations will reinforce the province's commitment to protecting individual rights, improving transparency and strengthening accountability. These amendments ensure Albertans are informed and supported during response and recovery from emergencies and disasters.

Key changes include:

- An amended definition of an emergency under the EMA
- A new preamble for the EMA
- A new ministerial duty to consult before exercising extraordinary powers during a state of emergency
- New communication requirements during emergencies
- Enabling mitigation funding through a community's recovery

## Improving Transparency and Accountability

### Protecting Personal Rights and Freedoms

#### Emergency Definition

New criteria of “sudden” and “temporary” have been added to the definition of emergency.

This increases the threshold required to make an emergency declaration, both provincially and by local authorities, enabling access to the extraordinary powers provided under the Act. This prevents their misuse and ensures that emergency powers are not exercised for non-emergency events or as a tool of convenience.

Reference: [EMA, s. 1\(1\)\(f\)](#)

#### Preamble

A preamble will recognize that emergencies require swift coordination and regulations to protect people, property and the environment. The preamble ensures that officials are mindful of individual rights when interpreting and applying the Act, reinforcing the importance of balancing the rights and freedoms of Albertans.

Reference: [EMA, Preamble](#)

#### Minister to consult before exercising emergency powers

Prior to the exercise of emergency powers, assuming control of a state of local emergency, or delegating ministerial powers to another person, the Minister is now required to consult with one of the following

- Premier, or
- Executive Council or
- Cabinet Committee, where one exists.

#### Exceptions:

- Consultation is not required if it is impracticable to protect the safety, health or welfare of people or to limit damage to property or the environment.

- Consultation requirement does not extend to the Managing Director of the AEMA, or any other person authorized by the Minister to exercise emergency powers, as oversight is already in place as the Minister is required to delegate and empower these individuals during a provincial response.

Reference: EMA, s. 18.1

## Public communication during declarations of State of Emergency or State of Local Emergency

### The Minister must publish emergency orders

The Minister must publish details of all relevant orders as soon as practicable using any methods likely to inform those most affected. This amendment formalizes existing best practices and ensures transparency of government action. This new requirement applies to orders related to:

- Control or prohibition of travel, or
- Restoration of essential facilities or distribution of essential supplies, or
- Evacuations, or
- Procuring or fixing prices of goods and services.

Reference: EMA, s. 19(7.1)

### Local authorities must publish details regarding the exercise of emergency powers

Local authorities must publish details of emergency powers exercised, as soon as practicable. This codifies current operational practices. This requirement applies to exercise of powers related to:

- Control or prohibition of travel, or
- Restoration of essential facilities or distribution of essential supplies, or
- Evacuations, or
- Procuring or fixing prices of goods and services.

Reference: EMA, s. 24(1.001)

## Enhanced Planning and Preparedness

Planned regulatory amendments are being considered, where over the course of the next two years local authorities must comply with new emergency plan requirements in support of public safety and disaster risk reduction.

### Evacuation Planning

To facilitate safe evacuations and help communities prepare for large-scale evacuations, changes are being considered to require local authority emergency plans to include evacuation plans that identify routes, destinations and communication methods and more.

Reference: Local Authority Emergency Management Regulation (LEMR)

### Mitigation Planning

To support long-term reduction of disaster costs and impacts, changes are being considered to require local authority emergency plans to include mitigation strategies informed by their already required hazard and risk assessments.

Reference: LEMR

# Enhancing Disaster Recovery

## **Enabling post-disaster Mitigation**

Planned amendments will expand the ability to provide mitigation funding to a broader range of hazards than just flooding and will enable mitigation funding to be disbursed through Alberta's disaster financial assistance programs under the Disaster Recovery Regulation (DRR). This will help communities build resilience during rebuilding and reconstruction and keep Alberta in alignment with federal Disaster Financial Assistance Arrangement Guidelines, which came into effect on April 1, 2025.

Reference: EMA, s. 6(c.1) & (c.11); DRR

## **Establishing directives and defining those eligible for disaster financial assistance.**

Changes will allow the Minister to establish or modify directives for financial assistance relating to:

- The assessment of damages or loss from disasters
- Provision of hazard mitigation funding; and
- Costs incurred for emergency operations.

Transitional and retroactivity provisions, along with directives and guidelines, ensure a smooth application of rules before and after April 1, 2025.

Reference: EMA, s. 7.01,7.02 & 6(c.11)

## **Modernizing the Disaster Recovery Regulation**

### **Defining disaster assistance appeals**

Planned amendments would improve government transparency by clarifying the appeals process available to public and private sector applicants.

Reference: DRR

### **Clarifying and streamlining disaster financial assistance programs**

Additional planned amendments would clarify the intent of the Government of Alberta's disaster financial assistance programs, ensuring that disaster financial assistance programs are reserved for events for which insurance was not adequate and available. The term "financial assistance" ensures payments made to help offset the financial impacts of a disaster and reduce perceptions or expectations of full reimbursement for disaster-related costs.

Planned changes to the regulation will also remove the distinction between localized and widespread disasters, reflecting current operational practice.

Reference: DRR

## **Additional and Consequential Amendments**

### **Retroactivity**

To ensure there is no legislative gap between April 1, 2025, when the federal Disaster Financial Assistance Arrangements (DFAA) take effect, and the passing of the EMA amendments, the retroactive provision clarifies the governance of disaster programs.

It specifies which version of the Act and Regulations applies to emergencies before and after April 1, 2025, facilitating Alberta's access to the federal disaster cost reimbursement.

**Example:**

- Funding for mitigation will be available for eligible events occurring on or after April 1, 2025, in accordance with the provisions of the amended EMA and the DRR, regardless of whether the EMA amendments have passed or the DRR amendments have been enacted.
- Eligible events occurring before April 1, 2025, will be governed in accordance with the former version of the Act, also notwithstanding the EMA amendments have not passed.

Reference: [EMA, s. 6.1](#)

**Administrative**

Several administrative amendments have also been made to modernize the Act and regulations, changes help ensure those accountabilities are properly referenced and reflective of current Government of Alberta practices and position titles. These changes do not introduce any new operational requirements.

<b>Administrative changes</b>	<b>Reference</b>
Use of “financial or other assistance” instead of “compensation”	<a href="#">EMA s. 6(1) (c), 7(1) (a)</a> <a href="#">DRR</a>
Renaming “Disaster Recovery Program” to “Program for financial or other assistance”	<a href="#">EMA s. 6(1) (c.2)</a> <a href="#">DRR</a>
Improve flow and readability	<a href="#">EMA s. 21(3.1), 21 (3.2), 22 (1), 22(4)</a>
Consequential amendment – section references	<a href="#">EMA s. 22 (5), 24 (1.012)</a>
Updating position title to “Executive Director” of Recovery	<a href="#">DRR</a>
“Alberta Public Safety Agency” updated to “Alberta Emergency Management Agency”	<a href="#">DRR</a>