

AGENDA

Monday, July 14, 2025 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2nd Floor, 2122 – 18 Street

REGULAR COUNCIL MEETING

1. CALL TO ORDER & ADOPTION OF AGENDA:

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E
- 3.1.4 Strategic Plan Quarterly Report for June 2025 - E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for June 2025

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management - E

3.4 COUNCIL ROUNDTABLE:

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR JOHN DOZEMAN

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

- 4.1.1 June 16, 2025, Regular Meeting Minutes - E
- 4.1.2 June 23, 2025, Committee of the Whole Meeting Minutes - E

4.2 BUSINESS ARISING FROM THE MINUTES:

- 4.2.1 Alberta Municipalities resolution amendment - E

5. NEW & UNFINISHED BUSINESS:

- 5.1 Information Brief Council Remuneration and Expense Policies – E
- 5.2 Information Brief Community Recognition Wall – E
- 5.3 Request for Decision 2025 Municipal Election – E

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.2 FOR INFORMATION:

- 6.2.1 Correspondence Herbicide use in Nanton – E
- 6.2.2 Correspondence Mayor Handley's support in ParticipACTION – E

7. CLOSED CONFIDENTIAL SESSION:

- 7.1 Land Matters ATIA Section 19 Disclosure harmful to business interest of a third party and Section 29 Advice from Officials

8. ADJOURNMENT:



STATUS REPORT

Meeting: July 14, 2025
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer
DO = Development Officer

CS = Corporate Services
LS = Legislative Services

OP = Operations Manager
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture
ECD = Economic & Community Develop CW= Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting June 16, 2025				
134-25/06/16	RFD for Council Remuneration		IP	CS
135-25/06/16	RFD Community Art Policy		IP	LS

COUNCIL

Res #	Description	Notes	Status	FWD
Council Recommendations				
278-24/10/21	RFD Energy Audit		C	CS
12-25/01/20	THRC Conceptual Plan	Drawing phase	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Survey ended May	IP	DO/CAO
44-25/02/18	Letter for ICF Committee re Recreation Funding		C	CAO
85-25/04/21	Tribute wall design up to \$5,000		IP	CS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	Drafting work initiated	IP	CAO/CS/OP/LS

DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options		IP	CS

ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserved industrial lands	Future consideration contingent on Climate Action Centre funding – CS
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon suitable funding.
CAO Comment: <i>These items should be individually discussed at a future Committee of the Whole.</i>		



cao at 2:34:37 PM, 7/10/21





CAPITAL PLAN STATUS

Meeting: July 14, 2025
Agenda Item: 3.1.2

*Deferred in green text
2025 Items Only*

Roadway Infrastructure Lead: Public Works Supervisor		
Roadway Rehab	Patching & repairs	125,000
Sidewalk replacement program	Sidewalk repair & replacement	50,000
Roadway assessment	Town roads assessment	50,000
<i>Notes: Some 29th Avenue work is almost complete for this year. 19th Street sidewalk work complete.</i>		
Utility Infrastructure Lead: Manager of Operations		
Waste Water Treatment Plant	Membranes	362,840
Wastewater	De-watering	1,163,800
Valve & hydrant replacement	Hydrant, valves	75,000
29 th Avenue	Service line connections COMPLETE	225,000
Waste water mains	re-lining COMPLETE	100,000
Equipment	Wastewater line Flusher truck COMPLETE	75,000
	Wastewater	83,000
Stormwater management	Westview storm pond assessment COMPLETE	17,000
<i>Notes: Wastewater main infiltration may cause some plan re-alignment as more information develops. WWTP de-watering installation anticipated for late August.</i>		
Parks & Trails Lead: Recreation Manager		
New capital	Pocket park/rain garden at Mile 56 Park	56,500
<i>Notes: An agreement on federal funding is largely complete – more information should be available soon, but full details still embargoed. Gazebo nearing completion. Chamber fountain has been installed (becomes municipal asset).</i>		
Buildings Lead: Various		
THRC - arena	Transfer switch for emergency power	35,000
THRC	Elevator/lift with building modifications	300,000
THRC - pool	Pool liner	200,000
Town Office / Library	Window/wall updates	20,000
Fire Hall	Curb & approach updates	25,000
Community Centre	Energy efficiency upgrades	100,000



*Notes:
Transfer switch on order; pool liner work awarded.*

Vehicles & Equipment

Lead: Various

Equipment replacement under \$75 K	Skid steer COMPLETE	75,000
Equipment replacement over \$75 K	Bucket truck COMPLETE	90,000
Vehicle Replacement	Parks utility vehicle COMPLETE	50,000
Fire Equipment	Reserve contribution for new engine COMPLETE	75,000
Equipment	Parks mower (zero-turn) COMPLETE	30,000

Notes: Additionally, the Town has acquired an electronic sign trailer for improved crew and public safety and with consideration of the Nanton Schools project decanting. We have also had to replace an electronic pedestrian crossing that was partially destroyed at Tim Horton's, first installed in 2019.

Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to resume with Council over the course of 2025. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- **Westview ASP phases 1A and 1B**
- **The Nanton Northwest Sewer Collector**

Public Realm & Development

\$56,500 is already allocated to the Mile 56 project.

This year's capital budget, due to grant situations and other external factors, is more likely to be subject to change and amendment than in years prior.

2024 deferred project comments

Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present
 Playground updates – deferred to 2026
 Public Works pickup – still planned for 2025 (funded from reserves/ taxed in 2024)



cao at 2:34:51 PM, 7/10/24





REPORT FROM ADMINISTRATION

Meeting: July 14th 2025

Agenda Item: 3.1.3

Chief Administrative Officer

To June 30th 2025

Highlights

- Alberta Municipalities visit
- Alberta OH&S visit
- JHSC barbeque and staff meeting
- NW Area Structure Plan engineer meeting (Lethbridge)

Current issues

We were happy to hear that installation of the wastewater treatment plant de-watering equipment could start in late August.

If Council has any specific items that they would like to see on agendas, given how few meetings of the current term are left, please contact Administration as soon as possible.

The following reports are enclosed:

3.2 FINANCIAL:

3.2.1 Accounts Payable Reports previous month end

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager
- 3.3.2 Operations Manager
- 3.3.3 Recreation Manager
- 3.3.3 Planning & Development Officer
- 3.3.4 Fire Chief
- 3.3.5 Peace Officer

Public Notices/ Public Participation

[Nanton Northwest Area Structure Plan](#) – we have an information page and submission form set up.

[2025 Municipal Election information page](#)

<https://www.nanton.ca/government/public-notice>

Personnel and Professional Development

A number of matters should be reported this month:

- Daniel Doyon has achieved his Level 1 Operator certification and has been duly promoted to a Level 1 Utility Operator.
- Carmen Gareau has been promoted to the new Administrative Support II classification (Senior Office Clerk).
- Donna Richter (Finance Assistant) has retired and will be much missed. Administration has opted to fill the office staff vacancy with an entry level Front Office Clerk opportunity, posting now.

Bylaws and Policies

Administration is looking into whether some amendments to the Traffic Bylaw are necessary at this time. Additionally, in response to a couple of inquiries, we are looking into the question of whether Nanton should have any regulations around Dangerous Goods traffic, regulations that may require Minister approval if developed and sought.

Respectfully submitted,



cao at 2:35:04 PM, 7/10/21



STRATEGIC PLAN UPDATE

July 14th 2025
3.1.4

QUARTERLY REPORT FOR COUNCIL

Recommendation(s):

No resolutions are required at this time.

"Top 5" Priority Activity Areas*	
Governance & Corporate	I.T. hardware and software needs (CSP change).
Community & Economic Development	Complete the work on the Mile 56 Park (Visitor Information Centre) site plan and execution with partners (funding for rain garden work, chamber improvements).
Planning & Development	Nanton Northwest Area Structure Plan
Operations	Within capital priorities and preventative maintenance, leak detection and mitigation is of the highest order.
Emergency Services	Nanton Medical Clinic renewal

* Identification of the "Top 5" is based on Administration's sense of Council's position, current conditions for progress or a resolution affirming top priorities. Please review entire report for sense of all priorities being worked upon.

Background

Department heads and other applicable staff meet to assess progress on the current Strategic Plan ahead of the quarterly report. The strategic plan priorities, objectives and targets/strategies are subject to amendment by Council as any one of the following occurs:

- Objective completion;
- Change in priority;
- Availability of financial or other resources required;
- Operational or other impacts

The Strategic Plan should always be aligned with or address planning bylaws and adopted policies and strategies.

The 2022-25 plan, as adopted by Council, is the document that reports respond to.

Key recommendations/ issues:

- The regional water project (W4L funding) is unavoidably crawling along right now. The discovery of the complete absence of anticipated longitudinal data for the High River wells has caused a significant delay around firm decision-making this spring. Key meetings will be scheduled in the next few weeks. The timing, as municipal elections loom large, could be challenging for progress.

New priorities, added April 2025:

- Planning and Development: Pursuit of funds from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for Nanton's Highway 2 land corridors.
- Operations: Progressively invest in a zonal (neighbourhood) water metering system that can aid water leak detection or water loss prevention through real time monitoring, pursuing eligible grant aid whenever appropriate to implement the system faster; develop an annual water utility audit process in line with best practices that work for Nanton's circumstances.

STRATEGIC PRIORITY: Governance and Corporate Services - To ensure proper governance and administration of the Town and to ensure optimal communications with residents and businesses within the community.

Actions	Status
<i>To ensure effective Administration operations for the benefit of the Town and its residents</i>	
Develop a staff development and succession plan for all appropriate positions.	Master Education Plan established. Ticket rates established in new CUPE agreement.
Replace outdated or superseded human resource policies with suitable new Administrative Policies, with a particular focus on data protection.	New CAO Administrative Policies: <i>Employee Training (2022); Non-Union Employee Training (2023); Light Duty Work restrictions (2023); Staff Dress Code (2023) Staff cellular (2022). Operations On-Call (2024). Boulevards and ROWs (2024) Computer and Device Use (2024) Door-to-Door Business Licenses (2024)</i> <i>An administrative policy that further protects municipal data remains in progress.</i> <i>The policy manual overall needs to be updated.</i>
Develop a staff engagement plan to maintain a pro-active positive culture and two-way communication.	Staff currently evaluating a social committee's viability.
Annual, measurable progress in asset management baseline and long-range work.	Ongoing
An annual Information Brief to Council on I.T. security and network health with recommendations.	Annual Reporting - Administration and Corporate Services - is produced prior to or during the Fall.
Develop a three-year I.T. hardware and software needs assessment and plan with our Contracted Service Provider.	IT services going out to RFP in 2025. Awarded to Trinus.
Improve our digital filing system in line with best practices, ensuring and safeguarding good institutional records that are easily searchable.	In progress with new Legislative & Communications Coordinator in 2024 onwards
Explore information and tools that Town Office staff can utilize to help interested residents/groups start youth/seniors/community programming.	2024-25 initiative, cross-departments The website has been replaced with an updated version. New content potential is currently being considered. Quality of Life survey planned for 2025.
<i>To enhance public engagement and participation in the Town</i>	
Develop a schedule for coffee chats and town halls with residents.	Council to review/ reconsider over 2024-5 Summer: members of Council attend the Farmer's Market.
Continue Council liaison with Community and Service Groups.	Ongoing commitment, some relationships stronger than others

<i>Emergent Action</i>	<p>New Post-Office electronic kiosk/ noticeboard installed in fall 2023.</p> <p>Quality of Life survey planned for 2025.</p> <p>Different uses of electronic signage.</p>
<i>To ensure residents and business owners are adequately informed and ensure consistent messaging amongst Council and Administration and residents</i>	
Review and follow Communications Policy, particularly around residents and their concerns.	Review complete (2022)
Consolidate policies and SOPs for use of communication media (Social Media, LED Signs, Farmer's Market, Post Office, Radio, etc.).	<p>Social media part of Communications Policy (2022)</p> <p>LED Signs Policy (2023)</p> <p>Emergent use of local internet radio.</p>
Develop policy and procedure for handling questions and queries from residents, including effective response to concerns of residents.	2024-25, involves review of complaint procedure and implementation of new website among other factors - requires an SOP.
<i>To ensure advocacy at all levels of government in the best interests of the Town.</i>	
Embrace policy briefs prepared by the Chief Administrative Officer and lobby with appropriate levels of government and other bodies in the areas of:	Ongoing. Reviewed and enhanced annually for Alberta Municipalities and other meeting and lobbying needs.
<i>Waste Water Treatment</i>	
<i>Water Source: High River</i>	
<i>Medical Clinic</i>	
<i>JT Foster School replacement</i>	
<i>Emergency Medical Services</i>	
<i>Seniors' Housing</i>	
<i>Town employee pension solutions - goal will be achieved 2024</i>	
<i>Advocacy around recreation capital programming (submitted to ABMUNIS)</i>	

STRATEGIC PRIORITY: Community and Economic Development - To ensure that the Town of Nanton develops the community and the economy, ensuring sustainability and appropriate growth.

Actions	Status
To support business attraction, retention and expansion.	
Work through the Economic Development Committee to encourage the Chamber of Commerce/Community Futures to educate businesses on succession planning.	<p><i>Committee suspended, Committee of the Whole for the time being.</i></p> <ul style="list-style-type: none"> • <i>Participating in ABSW Connect4Commerce Succession Opportunity site</i>
Work through the Economic Development Committee to continue encouraging collaborative solutions with respect to vacant buildings.	<p><i>Committee suspended, Committee of the Whole for the time being</i></p> <ul style="list-style-type: none"> • <i>Reviewing the subclasses bylaw in 2024.</i>
Raise awareness of the Nanton Advantage.	
<i>Develop a Nanton marketing video (completed 2023).</i>	<p>Video completed and posted to Youtube.</p> <ul style="list-style-type: none"> • 12,000 views since Oct. 2023 • Pilot promotion using YT paid promotions shows promise for target audiences/ locations/ audience generation. • Looking for more target use locations.
Complete the work on the Mile 56 Park/ Visitor Information Centre site plan and execution with partners.	Next phase funding (rain gardens) secured.
To ensure sustainability of existing parks and recreation assets.	
Continue focus on the Tom Hornecker Recreation Centre cost/benefit balance.	Ongoing ethos
<i>Continue with a corporate sponsorship plan for programs and facility areas to offset costs.</i>	Ongoing awareness of opportunities. Ice resurfacer a sponsorship opportunity did not appear to be attractive for sponsorship despite wide promotion.
Work through the Parks and Recreation Committee and partners such as the Community Centre, schools, etc. to identify how programming for youth and seniors can be expanded.	<p><i>Committee currently not operating.</i></p> <p><i>Town commitment to bike rodeo continues.</i></p> <p><i>Community dialogue needed here.</i></p>
Continue to invest in parks and trails.	
<i>Continue the tree removal, replacement, and planting policy, especially to maintain tree lined streets.</i>	<p>Federal funds resulted in more planting in 2023 (\$16,000).</p> <p>Donations for trees (2020-22) \$7600; (2023) \$2200</p>
Continue to follow the Green Space Master Plan, maximizing park features.	
<i>Approve a shared use concept for available post-expansion greenspace with the Bomber Command Museum.</i>	Dialogue initiated in 2024. CAO: an information page on the Town website, indicating existing commitments might be a very good idea given how much time has passed since the ground lease.

STRATEGIC PRIORITY: Planning and Development - To ensure that the character of the Town of Nanton is preserved while facilitating appropriate growth resulting in the Town's sustainability.

Actions	Status
<i>To encourage the efficient planning of residential, commercial, industrial and institutional development that enhances the quality of life for Town residents.</i>	
Review the Land Use Bylaws, ensuring ease of understanding.	Completed.
Review land inventory and investigate servicing of industrial land (new cost estimates).	Industrial lands road project estimate: engineer engaged.
Investigate options for increasing the inventory of [serviced commercial and industrial] land.	Highway 2 Northbound areas have had their potential greatly enhanced since 2022. 18 th and 19 th Ave industrial road project under development.
Identify growth in the Town (residential, small business, industrial, etc.) with a view to setting appropriate growth targets in planning.	Clarification required in terms of what the definitions of growth are: business starts; assessment; employment increase, etc.
Work on an Intermunicipal Development Plan.	IMDP initiation deferred for this term. Will likely follow after MDWC Land Use Bylaw.
Complete the Westview Area Structure Plan.	Completed in 2022.
Nanton Northwest Area Structure Plan	To be initiated in 2025.
Develop shovel ready projects [for land development] to leverage funding as it becomes available.	Consulting engineers working on industrial road plan and costs; phases of Westview and NW sewer collector.
NEW: Pursuit of funds from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for Nanton's Highway 2 land corridors.	<ul style="list-style-type: none"> • Proposal to be prepared over summer 2025. • Some heritage planning funding has been secured to work on selected Statements of Significance, largely in the commercial core, which could well inform this work.
<i>To maintain a balance of residential, commercial, industrial and institutional development to facilitate the fiscal sustainability of the Town of Nanton.</i>	
Develop a plan to attract appropriate type of developer, whose plans align with the area structure plan for the Westview Residential.	<ul style="list-style-type: none"> • RFP process unsuccessful • Next steps under consideration - focused at present on Canada Housing Infrastructure Fund.
Develop a plan to market the 20 serviced lots to new, reputable developers.	<ul style="list-style-type: none"> • Was not required due to high demand.
<i>To ensure diversity of housing choices in Town.</i>	
Review and revise as appropriate Land Use Bylaws to increase affordable housing options, including secondary housing options.	Completed (2024).

STRATEGIC PRIORITY: Operations - To ensure the Town of Nanton has quality infrastructure to support and sustain its growth.

Actions	Status
To support the Town through the effective planning and implementation of Town infrastructure and assets, including waste water and roads for long-term sustainability.	
Follow Capital Projects Plan to ensure balance of financial resources and scheduled projects to meet residential needs.	Ongoing, LONG TERM work shared across departments and Council.
ALL PRIORITIES TABLES (HIGH, MEDIUM AND LOW)	Water main looping project was on the MPE infrastructure priority list and was executed in 2022. Water leak detection has changed operational priorities somewhat. 29 th Avenue service line replacements now complete. WTP aeration - complete 2024 WWTP dewatering - 2025 Regional water - application approved
Expand water and sewer capability on highway commercial land using federal funds available.	2022 works complete
Update the Offsite Levy Bylaw (for infrastructure costs generated by growth).	Complete 2024.
Execute smaller capital projects where needed and affordable (e.g. Highway 2 and 26th Avenue Intersection Improvements if eligible for a STIP grant from the Province).	Annually revised and adopted Capital Plan (Council, Operations and Administration). <ul style="list-style-type: none"> More work with consulting engineer required on a prospective STIP proposal of proportionate scale.
NEW: Progressively invest in a zonal (neighbourhood) water metering system that can aid water leak detection or water loss prevention through real time monitoring, pursuing eligible grant aid whenever appropriate to implement the system faster; develop an annual water utility audit process in line with best practices that work for Nanton's circumstances.	To a degree a placeholder for the next term of Council for further discussion/ affirmation. Regardless of how Nanton resolves its long term raw water source questions, distribution losses, in the face of losses that resist typical leak detection methods, need to be addressed as a matter of the highest priority.
Continue paving repairs and road maintenance - report annually.	Annual reporting. PW hoping to have a consulting engineer recommend priorities for road resurfacing this year if there is sufficient budget.
Continue Preventative Maintenance Planning - report annually.	
Consideration of an air burner option for yard and branch disposal	Was declined by Council in 2023.
Make prioritized funding and borrowing decisions in the event of senior government funding not materializing.	Ongoing, LONG TERM work shared across departments and Council.

To works towards broader satisfaction concerning the Town's water quality.

Coordinate a Town Hall about the quality of the Town's water, changing perceptions about the quality of the water and providing residents with solutions to improve satisfaction with the water. This includes utilizing our engineers and operators for key messaging; summary of solutions that have been as well as could not be utilized; and experience from staff.	Information page established online. Some kind of open house may occur in 2025 on the pipeline project, but unwise to proceed without firm certainty around objectives and approach.
Continue to improve operational and maintenance practices – report changes.	<i>Reporting requirement JHS Committee aspect as well as asset management.</i>

STRATEGIC PRIORITY: Emergency Services – To ensure that an appropriate level of public emergency services and other services are provided to meet the needs of residents.

Actions	Status
<i>To advocate for an appropriate level of public emergency services and other services are provided to meet the needs of residents.</i>	
Pursue urgent care attached to Medical Clinic through lobbying	Ongoing advocacy
Update the Emergency Management Plan for specific situations and needs (e.g. Emergency Social Services, drought preparedness).	Good progress being made by DEM.
Investigate whether safety and emergency management need to be staffed in the medium term.	Not at present (2024)
Establish an enhanced volunteer Fire Chief and Deputy Fire Chief approach to management of the Nanton Fire Department capacities and operations, while ensuring that leadership have budgeted independent annual access to professional advisory services where needed.	Revised action completed June 2024.

Overall conclusion

Progress continues to be made. These priorities will likely be reworked in the first year of Council's next term (2026), but it remains a primary living guide for the corporation's efforts on the five key priority areas.



cao at 2:36:31 PM, 7/10/24

Town of Nanton

Vendor Cheque Register

Range: June 1 - June 30, 2025

Sorted by: Cheque date



Cheque Number	Vendor	Cheque Date	Amount	Cheque details
EFT0000000006209	888351 Alberta Ltd o/a Wild Rose	6/10/2025	\$1,045.25	Sludge hauling & removal
EFT0000000006210	Advantage Vac & Septic	6/10/2025	\$3,886.31	Sludge hauling & removal
EFT0000000006211	Alberta Marine	6/10/2025	\$132.83	Miscellaneous parts
EFT0000000006212	Aplin and Martin	6/10/2025	\$9,911.48	Regional waterline consulting
EFT0000000006213	Associated Engineering AB Ltd.	6/10/2025	\$4,226.62	Vistor information centre project engineer
EFT0000000006214	Blackie Site Works Ltd.	6/10/2025	\$177,802.80	29th Avenue waterline replacements
EFT0000000006215	Canadian Linen & Uniform	6/10/2025	\$74.61	Office & library mat cleaning
EFT0000000006216	Canoe Procurement Group of Canada	6/10/2025	\$10,333.48	Signage, plumbing supplies & misc.
EFT0000000006217	CARO Analytical Services	6/10/2025	\$89.25	Water testing services
EFT0000000006218	Cattlemens Corner	6/10/2025	\$58.28	Twine
EFT0000000006219	Contain-A-Way Services	6/10/2025	\$1,013.10	Waste management services
EFT0000000006220	Czop, Victor	6/10/2025	\$502.52	Per diem and travel expenses
EFT0000000006222	Dump Gump	6/10/2025	\$6,945.75	Bin services & spring cleanup services
EFT0000000006223	Enfield, Tracy	6/10/2025	\$890.00	Office & council meeting room cleaning
EFT0000000006224	Evolve Construction Management	6/10/2025	\$11,300.49	Arena kitchen renovation
EFT0000000006225	First Call Monuments	6/10/2025	\$309.75	Cemetery
EFT0000000006226	Fire & Frost Heating & Cooling	6/10/2025	\$5,345.47	Furnace at community center
EFT0000000006227	Foothills Regional Services Comm.	6/10/2025	\$5,060.00	Landfill tippage - solid waste = \$2,285 Sludge = \$2,532 Yard waste = \$243
EFT0000000006228	JNAC Investments Inc.	6/10/2025	\$16.50	Breakroom supplies
EFT0000000006230	Government of Alberta	6/10/2025	\$1,274.00	Additional police funding
EFT0000000006231	Gregg Distributors Company Ltd	6/10/2025	\$474.15	Miscellaneous parts & supplies
EFT0000000006232	Hifab Holdings Ltd	6/10/2025	\$1,385.39	Courier fees
EFT0000000006233	iA Financial Group	6/10/2025	\$89.51	Employee benefits
EFT0000000006234	Inspiris	6/10/2025	\$6,191.81	IT services & subscriptions

EFT0000000006235	Saddle Mountain Tire	6/10/2025	\$74.55	Tire repairs
EFT0000000006236	Joe Johnson Equipment	6/10/2025	\$17,131.71	Street sweeper rental
EFT0000000006237	Klearwater Equipment	6/10/2025	\$5,236.56	Water plant chemicals
EFT0000000006238	LAPP Corporation c/o Alberta Pension	6/10/2025	\$6,737.09	Employee pension
EFT0000000006239	Les Industries Fournier Inc.	6/10/2025	\$31,408.13	De-watering project
EFT0000000006240	Linde Canada Inc.	6/10/2025	\$724.84	Water plant chemicals
EFT0000000006241	McGills Industrial Services	6/10/2025	\$97,540.80	Sewer re-lining (capital project)
EFT0000000006242	Motorola Solutions Canada Inc.	6/10/2025	\$3,150.00	Peace officer vehicle equipment
EFT0000000006243	MRF Geosystems Corporation	6/10/2025	\$5,011.04	Peace officer vehicle equipment
EFT0000000006244	Nanton Auto Parts Ltd.	6/10/2025	\$864.16	Miscellaneous parts & supplies
EFT0000000006245	Nanton Home Hardware Building	6/10/2025	\$1,347.63	Miscellaneous parts & supplies
EFT0000000006246	Orkin Canada Corporation	6/10/2025	\$257.07	Pest control services
EFT0000000006247	Pinnacle Aquatic Group	6/10/2025	\$4,409.61	Chemical for pool
EFT0000000006248	Purolator Inc.	6/10/2025	\$129.06	Courier fees
EFT0000000006249	RecordXpress StorageVault Canada	6/10/2025	\$28.35	Office paper shredding
EFT0000000006250	Reynolds, Mirth, Richards & Farmer	6/10/2025	\$233.10	Legal services
EFT0000000006252	Signcraft Digital (1978) Inc.	6/10/2025	\$2,160.90	Sign services
EFT0000000006253	Somerset Tree Service Ltd	6/10/2025	\$2,473.80	Tree services
EFT0000000006254	Super Save Disposal (AB) Ltd	6/10/2025	\$1,534.85	Waste management services
EFT0000000006255	Superior Safety Codes	6/10/2025	\$209.48	Safety code fees
EFT0000000006256	T & T Disposal Services	6/10/2025	\$6,606.38	Waste management services
EFT0000000006257	TransAlta Energy Marketing	6/10/2025	\$45,319.10	Power and natural gas fees
EFT0000000006258	UFA Co-operative Ltd	6/10/2025	\$6,059.86	Fuel
EFT0000000006259	Uline Canada Corporation	6/10/2025	\$535.57	Miscellaneous parts
EFT0000000006260	Delta Water Products	6/10/2025	\$125.88	Water plant parts
020530	Alberta Tree Planting	6/25/2025	\$28,696.50	Trees
020531	Ashbrook Plumbing & Heating	6/25/2025	\$924.00	Water fountain install
020532	Beaton, Larry	6/25/2025	\$2,500.00	Security deposit refund
020533	Bender Custom Concrete Inc.	6/25/2025	\$4,145.82	Gazebo concrete
020534	Canadian Tire	6/25/2025	\$963.01	Bike rodeo supplies
020535	CentralSquare Canada Software	6/25/2025	\$177.19	E-send implementation fees
020536	Chubb Life Insurance Company	6/25/2025	\$151.43	Employee benefits
020537	Convergint Technologies LTD	6/25/2025	\$4,275.60	WWTP maintenance

020538	DRV Transport & Rentals Inc.	6/25/2025	\$33,629.13	Wastewater bin rentals
020539	Kel-Krete	6/25/2025	\$82,068.03	Sidewalk improvements
020540	Mosquito Creek Foundation	6/25/2025	\$137,658.00	Seniors Lodge requisition
020541	Nanton Ag Society	6/25/2025	\$10,000.00	Support grant
020542	Nanton Animal Protection Society	6/25/2025	\$3,000.00	Support grant
020543	NantonCitizens on Patrol Assoc.	6/25/2025	\$1,200.00	Support grant
020545	Nanton Native Learning Circle	6/25/2025	\$300.00	Promotional grant
020547	Pitney Bowes	6/25/2025	\$312.23	Postage meter fees
020549	SGS Marketing Ltd.	6/25/2025	\$368.82	Peace officer clothing
020550	Siteone Landscape Supply Ltd.	6/25/2025	\$4,801.63	Pond chemical/treatment
020551	Southern Alberta Blacktop Ltd.	6/25/2025	\$113,646.28	Road improvements
020552	South Central Welding	6/25/2025	\$189.00	Welding services
020554	The Barrelman Inc.	6/25/2025	\$1,111.32	Rain barrel program
020556	Tractorland (High River)	6/25/2025	\$1,856.78	Equipment parts & maintenance
020557	TRS Aerial Surveys Ltd.	6/25/2025	\$1,995.00	Orthophotography
EFT0000000006261	AED Advantage Sales Ltd.	6/25/2025	\$472.50	Lifeguard/pool supplies
EFT0000000006263	Allied Industrial Dynamics	6/25/2025	\$17,062.50	Centrifuge rental
EFT0000000006264	Brogan Fire & Safety	6/25/2025	\$212.10	Fire department supplies
EFT0000000006265	Calgary Lock & Safe	6/25/2025	\$515.24	Door maintenance
EFT0000000006266	Canadian Linen & Uniform	6/25/2025	\$74.61	Office & library mat cleaning
EFT0000000006267	Canoe Procurement Group of Canada	6/25/2025	\$2,306.02	Miscellaneous supplies
EFT0000000006268	Chinook Arch Reg Library	6/25/2025	\$8,407.96	2nd half payment (Library)
EFT0000000006269	ClearTech Industries Inc	6/25/2025	\$4,041.54	Water plant chemicals
EFT0000000006270	Coyote Courier Ltd	6/25/2025	\$2,333.52	Shipping charges
EFT0000000006271	Crossroad Energy Solutions Inc	6/25/2025	\$6,886.95	Wastewater plant maintenance
EFT0000000006272	CUPE	6/25/2025	\$1,618.18	Union fees
EFT0000000006273	Elan Construction Limited	6/25/2025	\$5,050.07	Arena phase 2 consulting
EFT0000000006274	G & JD Construction	6/25/2025	\$262.50	Skyjack rental
EFT0000000006275	Hifab Holdings Ltd	6/25/2025	\$323.93	Shipping charges
EFT0000000006276	Inspiris	6/25/2025	\$592.20	IT services & subscriptions
EFT0000000006277	Klearwater Equipment	6/25/2025	\$11,565.20	Wastewater plant chemicals
EFT0000000006278	LAPP Corporation c/o Alberta Pension	6/25/2025	\$6,737.09	Employee pension
EFT0000000006279	MD of Willow Creek	6/25/2025	\$1,778.07	Fire department supplies

EFT0000000006280	MPE Engineering Ltd	6/25/2025	\$16,909.33	De-watering project engineering
EFT0000000006281	Nanton Auto Parts Ltd.	6/25/2025	\$159.13	Miscellaneous parts
EFT0000000006282	Nanton Handi Van Society	6/25/2025	\$3,000.00	Support grant
EFT0000000006283	Nanton Home Hardware Building	6/25/2025	\$707.61	Miscellaneous parts & supplies
EFT0000000006284	NL Smith & Sons Const Ltd	6/25/2025	\$17,494.93	Wastewater infiltration issues
EFT0000000006286	Pinnacle Aquatic Group	6/25/2025	\$2,623.02	Pool chemicals
EFT0000000006287	Reynolds, Mirth, Richards & Farmer	6/25/2025	\$862.60	Legal services
EFT0000000006288	Somerset Tree Service Ltd	6/25/2025	\$5,250.00	Tree services
EFT0000000006289	TransAlta Energy Marketing	6/25/2025	\$40,855.84	Power and natural gas fees
EFT0000000006290	Uline Canada Corporation	6/25/2025	\$580.49	Miscellaneous supplies
EFT0000000006291	Waste'n Watertech	6/25/2025	\$45,097.50	Wastewater pump
EFT0000000006292	Westwood Construction	6/25/2025	\$6,794.55	Gazebo construction

Total cheques: 102

Total: \$1,132,213.82



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MONTHLY REPORT

Meeting: July 14, 2025
Agenda Item: 3.3.1

Clayton Gillespie, Corporate Services Manager

Report Period: June 13, 2025 to July 10, 2025

ACTIVITIES:

New IT provider (Trinus Tech) has started providing IT services to the Town as the onboarding process is complete.

June 30 tax deadline has now passed – lots of payments in the last couple weeks of June. We collected approximately 95% of what was levied leaving a little bit outstanding which is pretty normal.

Completed the May/June utility billing and did our second run with e-send along with the first billing with the admin fee added for those that have not signed up. We are at about 40% for those that have signed up. In terms of revenue, we are pretty much right at 50% of what we budgeted for.

Staffing changes are coming as our Finance assistant has decided to retire. A job posting has been prepared and we'll be looking to hire someone soon.

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Waste management contract – our agreement with T&T is set to expire in August. Being that we are in the first year of the new recycling Alberta (Circular Materials) agreement we don't know how that will go so we have agreed to extend our term with T&T for an additional year to ensure continuity of service providers. In 2026 we will go back out to tender.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

UPCOMING EVENTS / ADDITIONAL INFORMATION:

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: July 10, 2025



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MONTHLY REPORT

Meeting: July 14, 2025

Agenda Item: 3.3.2

Operations Department

Report Period: (June 2025)

ACTIVITIES:

- WASTEWATER OPERATIONS

- 30893 m³ of treated effluent was released to Mosquito Creek
- Backups in the wastewater collection system and WWTP are still ongoing. Headway was being made however the heavy rains in June caused backups once again in the wastewater collection system. Inspection of the areas of sewer main suspected to be allowing groundwater infiltration has to wait until the WWTP has completely caught up, as the sewer main sections in question are still full of raw wastewater.

- WATER OPERATIONS

- 30434 m³ of treated effluent was released to Mosquito Creek
- Raw water reservoir is full. Utilities staff will continue topping up the reservoir as needed until the diversion is closed at the end of September.
- Analytical results from monthly geosmin testing in the Town's potable water revealed concentrations of 3 ng/L (parts per trillion) in the Town's raw and treated samples collected at the WTP, and concentrations of 4 ng/L (parts per trillion) at the Town office and PW shop. The lowest detectable limit for laboratory sampling equipment is 3 ng/L.
- Repaired two water service line leaks

- ROADS

- SA Blacktop completed paving on 29 Ave north and various patches throughout town.
- Grading roads and alleys.
- Started sweeping streets on May 23 and completed June 18.
- Dust Abatement completed on June 16.
- CIMA completed roads assessment waiting for report.

- SIDEWALKS/PATHWAYS

- New pin curb completed on 22 Ave.
- New sidewalk on 19 street completed.
- Waiting for new map signs to arrive and will reinstall at 19 street car park.
- Sidewalks Canada completed assessment of sidewalks in town will be reviewing to put together a strategic plan for sidewalk repair and replacement.
- Painting curbs and crosswalks.

- **MISCELLANEOUS**
 - Clean up shop, vehicles and equipment.
 - Fixed various signs in town.
 - Installed new Yield sign at 25 street and Home hardware service road.
 - Place concrete blocks and No Trespassing signs in Westview.
 - Trim over hanging branches on sidewalks.
 - Install new Yield sign at 25 street and service road.
- **CEMETERY**
 - 5 inurnments
 -
- **YARD WASTE AREA**
 - Load tree branch bin
 - Turning compost pile.
 - Cleaning up back end of yard.
 - Grade yard
- **STORMWATER**
 - Cleaned out storm drains
 - Reviewed Industrial road report from CIMA.

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating/Capital Project	Objective	Approach	Measure	Progress YTD
1. Pick-up Truck	Purchase – Used	Online search		Purchased and Received
4. Pavement Patching	Request for Quote	Quotes	RFQ	Completed 29 Ave north paving and various patches
5. Sidewalk	Request for Quote	Quotes	RFQ	Quotes Received. Kel-Krete hired
6. Spray Patching	Cracks, Dips, potholes	Quotes	RFQ	Completed
7. Sweeping	Clean streets	Quotes	RFQ	Completed sweeping June 18
7. Dust Abatement	Apply dust abatement	Quotes	RFQ	Completed on June 16
8. Tree Pile	Removal	Bins – T& T	Budgeted	Started loading bins April 2025
9. Skidsteer	Purchase – New	Quotes	RFQ	Purchased and Received
10. Bucket Truck	Purchase – Used	Online search		Purchased and Received



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MONTHLY REPORT

Meeting: July 14, 2025
Agenda Item: 3.3.3

Jordan Glas, Manager of Parks and Recreation

Report Period: June 1-30, 2025

THRC: Kitchen reno has had a few hiccups and should be completed by the end of July. An RFP will go out once the kitchen is complete for an operator for the hockey season.

PARKS:

Nanton Minor Baseball	117 hrs
Tournaments	2

The Main Street Gazebo is complete and looks great! More improvements to come in that area. 50 Trees were planted, 11 on Slade drive and 39 in Lions Park. Drinking fountain was installed at the VIC and the gravel walkway was completed over to the grain elevators.

Pool: Megan Roy, Pool Supervisor

June	June 1-7	June 8 -14	June 15-21	June 22- 30
<u>Mon-Fri</u>				
Lane Swim	33	41	25	52
Open Swim	75	87	94	131
Marlins	52	57	87	30
AquaFit	10	14	10	17
Rentals	0	0		13
School Booking	35	59	124	
Mon-Fri Total	205			
<u>Sat-Sun</u>				
Lane Swim	5	5	1	7
Open Swim	70	76	23	157
Lessons	0	0	0	
Rentals	0	10	0	
Sat-Sun Total	75			

Lane Swim Total	169			
Open Swim Total	713			
Lesson Total				
Aquafit Total	51			
Rental Total	23			

Events	
School Booking	218
Wibit Swim	2

Prepared by: Jordan Glas, Parks and Recreation Manager Date: July 9, 2025.



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MONTHLY DEPARTMENT REPORT

Regular Meeting: July 14, 2025
Agenda Item: 3.3.4

Georgina Sharpe, Planning and Development

Report Period: June 2025

Development Permit Approvals		
	June 2025	May 2025
Residential	\$638.6K	\$30K
Comm/Ind	\$0K	\$0K
Public/Special	\$0K	\$0K
Other	Signs = 2	Signs = 1
	YTD2025	YTD2024
	\$1,770.0K	\$1,065.5K
Housing Starts	YTD2025	YE2024
	4	8

Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D15-25	2-Jun-25	2119 19 Avenue		114	831 1702	DC-1	Signs for entire site
D16-25	20-Jun-25	2016 30 Avenue	18	79	071 5724	R-GEN	Single Detached Dwelling
D18-25	13-Jun-25	2308 26 Street	12	53	761 1033	R-GEN	Porch addition
D19-25	30-Jun-25	2301 21 Street	1	10	3163L	R-GEN	Deck and Landing rebuild; LNC
D20-25	23-Jun-25	2801 19 Avenue	1	100	821 1505	I-LHT	1 Freestanding, 1 fence
D21-25	27-Jun-25	129 Westview Drive	4	85	071 5724	R-GEN	Single Detached Dwelling
D22-25	27-Jun-25	2305 18 Street	3	23	2325P	R-GEN	Detached Garage

- ACTIVITIES**

- o Vacation June 16-17
- o AI Data Centres (AIDC) introductory call - June 27
- o Municipal Planning Commission Meeting – June 30

- PROJECTS**

- o **Northwest Area Structure Plan** with Oldman River Regional Services Commission
Completed: Visioning Sessions with ASP landowners June 10, Public Open House June 18 and met with consulting engineer June 23 (Lethbridge)
Next Steps: Concept chosen by Council – Summer 2025, begin Phase Four - Prepare Draft Plan – 6+ months
- o **Heritage Building Inventory Project** – grant funding affirmed

- EDUCATION:**

- o Lunch and Learn hosted by the AB Association of Development Officers June 5
- o Invitation to Real Property Governance – School Ownership online session June 12
- o Access to Information and Protection of Privacy – webinar June 25

- UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- o Vacation July 14-25



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MONTHLY DEPARTMENT REPORT

Meeting: July 14, 2025
Agenda Item: 3.3.5

Nanton Fire Department

Report Period: June 1- June 30, 2025

ACTIVITIES:

- Regular training nights are on Thursday's starting at 19:00 hours.
 - We have been focusing on:
 - SCBA/ RIT Scenarios
 - Vehicle Extrication
 - Stabilization
 - Heavy Rescue Lifts

PROGRESS ON MAJOR PROJECTS & PROGRAMS:

- Capital and Operational budget is under way.
 - Quotes have started to be requested to finish the parking lot upgrades.
 - Still no quotes received. Messages have gone out to contractors.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- The Fire Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- The Deputy Chief continues to work towards his Fire Safety Codes Officer Group B with Safety Codes Council.
- Firefighter continues to work towards his Fire Safety Codes Officer Group C with Safety Codes Council.

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- Organizing Membership Dinner for Awards and Recognition
 - This has been postponed due to awaiting awards. Date to be determined

Respectfully submitted,
John G. Dozeman
Fire Chief

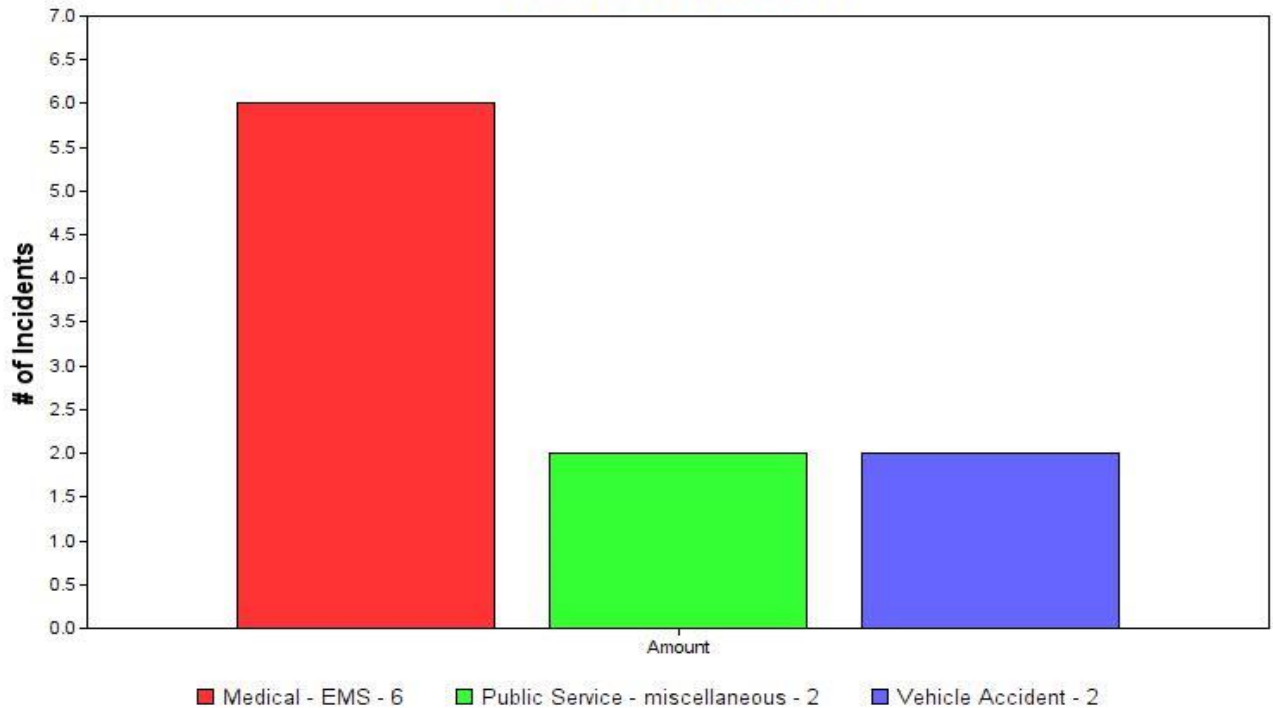


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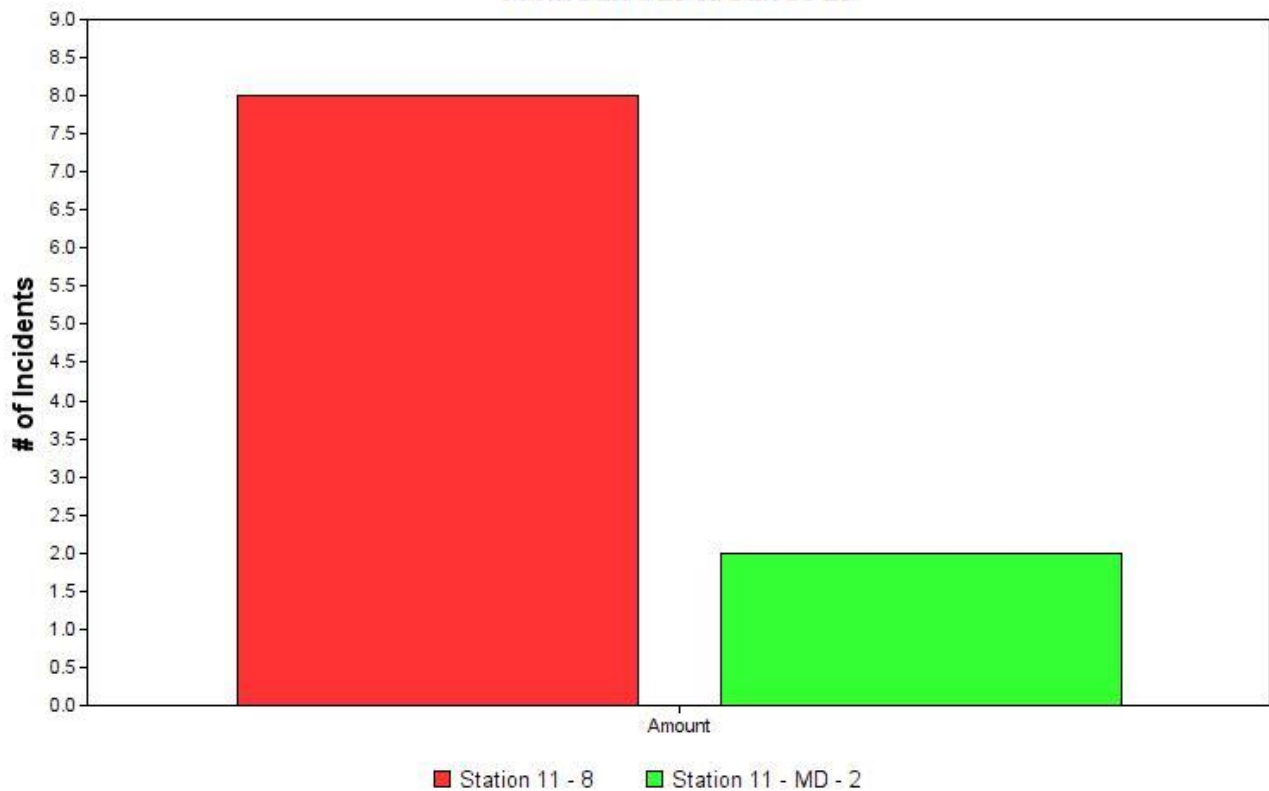


Nanton Fire Department Monthly Call Statistics

Totals by Type
From Jun 1 25 to Jun 30 25



From Jun 1 25 to Jun 30 25





MONTHLY DEPARTMENT REPORT

Meeting: July 14, 2025
Agenda Item 3.3.5

Peace Officer Carlos Farias

Reporting Period: June 202

Conferences & Community Engagements

- **Nanton Parade of Garage Sales – June 21, 2025**
Officer was present during this popular community event to ensure public safety and assist with traffic management. Their visibility helped maintain order and supported the community's vibrant atmosphere during the town-wide sale.
- **National Indigenous Peoples Day – June 21, 2025**
Enforcement personnel participated in local observances, offering support to event organizers and contributing to a respectful and inclusive environment for all attendees.

Cornhole Tournament at the THRC – June 21, 2025

Officer attended the Cornhole Tournament held at Rec Centre (THRC) on June 21, 2025. The event was well attended and took place without incident. Officer provided a visible presence, engaged with participants and spectators, and ensured a safe and welcoming environment for all attendees. No concerns or enforcement actions were required.

Bomber Command Museum Engine Runs – June 21, 2025 (11 AM & 2 PM)

Officers were present at the scheduled engine runs at the Bomber Command Museum. Due to heavy rain, all activities were held indoors, and the Lancaster engines were not started. As a result, there was no requirement for traffic or pedestrian control outside the venue. Nonetheless, officers remained on-site to ensure public safety and maintain a visible presence throughout the event.



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Monthly Summary

June 2025 saw sustained enforcement activity and an increase in bylaw-related community reports. Officer issued **76 violation tickets** and **27 warnings**, slightly down from May's ticket total but consistent with active monitoring and presence. The majority of tickets continued to be related to **speeding infractions (46 total)**, underscoring the continued need for targeted traffic safety efforts.

Community reports rose compared to May, with **13 total reports** received. This increase, especially in unsightly property concerns, reflects both heightened public engagement and seasonal property maintenance issues common in the summer months.

Traffic Enforcement

- **Total Violation Tickets Issued: 76**
 - **Speeding: 46**
 - **Other Infractions (e.g., parking, signage): 30**
- **Warnings Issued: 27**

Traffic enforcement remained a key focus, with officers maintaining a strong roadside presence. The high number of speeding violations highlights ongoing issues with driver behavior, particularly during community events and increased summer traffic.

Violation Tickets

# of tickets	Type of Ticket
2	Parking trailer on highway for longer than 72 hrs without permission
1	Fail to post or present business licence certificate
1	No charge code
48	Excess mass speed limit
5	Failure to produce operators license
1	Operate mv/trailer w/o subsisting certificate
2	Plates not properly displayed
5	Driving wrong direction on 1-way hwy
1	Failure to signal/turn properly
1	Failure to obey stop sign
1	Failure to yeild to pedestrian
1	Stop/park w/l 5m from fire hydrant
7	Stop/park where prohibited by traffic control device
76	

Bylaw & Community Standards Reports

- **Total Reports Received:** 12

Bylaw Area	Reports	Details
Municipal Unsightly Property	8	Issues related to overgrown yards, debris, or maintenance concerns. Property owners were contacted and provided with compliance timelines.
Municipal Traffic Bylaw	4	Reports included parking and non-criminal driving behaviors. Addressed in accordance with municipal enforcement protocols.

Conclusion

June 2025 highlighted continued community interaction, event support, and enforcement coverage. While ticket numbers slightly declined from May, community reporting increased indicating a growing public awareness and responsiveness to municipal standards.

Key Highlights:

- Enforcement support during major events enhanced public safety and community visibility.
- Speeding remained a top concern, requiring ongoing enforcement and education.
- A notable rise in unsightly property reports emphasized the importance of proactive property standards monitoring.

Ongoing Focus Areas:

- Speeding deterrence and safe driving campaigns.
- Consistent follow-up on bylaw infractions, especially seasonal property concerns.
- Strengthening community presence at public events.
- Supporting inclusive and culturally significant gatherings through respectful enforcement practices.

Enforcement Services remains committed to balancing public safety with community engagement and education throughout the summer season.



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MONTHLY REPORT

Meeting: July 14, 2025
Agenda Item: 3.3.7

EMERGENCY MANAGEMENT Department

Report Period: (June 2025)

TRAINING

Basic Emergency Management and ICS 100, signed up the last few employees. AEMA training switched to a new training system. Employees will complete when the new system is up and running.

Planning P workshop with AEMA booked for September 2025.

TABLETOP EXERCISE:

Tabletop exercise to be scheduled for Fall 2025.

ADVISORY COMMITTEE MEETING:

Held meeting February 11, 2025.

AGENCY MEETING:

Held meeting February 18, 2025.

VERBAL UPDATE:

I have been actively working to update our Emergency Management Plan and Risk Assessment, ensuring a better approach to community safety. As part of this effort, I am developing a detailed Hazard Response Plan for the top 10 risks, including road accidents, blizzards, wildfires, strong winds, and water shortages.

I am collaborating with FCSS to update the Emergency Social Services Plan, focusing on preparedness and response strategies. Specific emergency response plans for key locations—such as the water treatment plant, wastewater treatment plant, and arena—are also being revised to ensure readiness.

AEMA Session #4 – Summary

Location: MD of Willow Creek

Attendees: Lisa Gillingham (Fort Macleod), Jason Hemmaway (Claresholm), Kelly Starling (MD of Willow Creek)

Attended the AEMA (Alberta Emergency Management Agency) Session #4 held in the MD of Willow Creek. The session focused on the upcoming changes to the *Emergency Management Act* and the implementation timeline.

Key topics discussed included:

- New **SOLE (State of Local Emergency)** guidelines
- Updated **evacuation procedures and protocols**
- Requirements for **risk assessments** and **mitigation planning**
- Enhancements to **public communications** during emergencies
- Framework for **disaster financial assistance**

These legislative updates will be rolled out and required to be implemented over the next couple of years. Municipalities will need to adapt their emergency management plans and ensure compliance with the updated standards.

TRAINING/EDUCATIONAL SESSIONS ATTENDED:

- Foothills regional DEM meeting – July 9, 2025
- Planning P – September 2025
- BEM/ICS100 – Online – employees
- Tabletop Exercise – Fall 2025
- MD DEM Meeting – June 5, 2023
- Legislative Updates (online) DEM Discussion at MD Willow Creek – June 23, 2025

UPCOMING EVENTS / ADDITIONAL INFORMATION:

- HIRA Course – July 15-16, 2025



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MONTHLY COUNCIL REPORT

Meeting: [, 2025]
Agenda Item: 3.4.2

Councillor Victor Czop:

Report Period: June 2025_____

MPC Member: Yes (alternate)

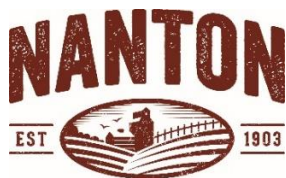
APPOINTED EXTERNAL COMMITTEE MEETING HIGHLIGHTS:

Liaison / Point of Contact: Nanton Community Centre, Citizens on Patrol, Kozy Corner

ADDITIONAL INFORMATION:

Attend Council meetings
Attend AB Southwest AGM in Cardston meeting
Attend ORRSC meeting in Lethbridge
Attend MPC meeting
Attend Nanton Chamber of Commerce
Attend RCMP Kids Bike Rodeo
Attend Committee of the Whole meeting
Attend MD Willow Open House at Bomber Museum

VR Czop



MINUTES

Monday, June 16, 2025, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller and Dave Mitchell.

ABSENT: Councillor Ken Sorenson

OTHERS PRESENT: Neil Smith Chief Administrative Officer
Sara-Lynn Lyons Legislative Services & Communications

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 126 – 25/06/16 - Czop

The Regular Council agenda for June 16, 2025, was accepted as presented. CARRIED

2. PRESENTATIONS:

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

3.2 FINANCIAL:

- 3.2.1 Accounts Payable Reports for May 2025

3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management

3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP - E
- 3.4.3 COUNCILLOR ROGER MILLER
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON

RESOLUTION # 127 – 25/06/16 - Mitchell

Moved that all written reports, as recorded on the agenda for June 16, 2025, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 June 2, 2025 Regular Council Meeting Minutes – E

RESOLUTION # 128 – 25/06/16 – Dozeman

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held June 2, 2025, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Request for Decision Draft Utility Bylaw 1407/25 – E

RESOLUTION # 129 – 25/06/16 - Czop

Moved to read Town of Nanton Bylaw #1407/25, a Bylaw to govern municipal utilities for a first time. CARRIED

RESOLUTION # 130 – 25/06/16 - Miller

Moved to read Town of Nanton Bylaw #1407/25 for a second time. CARRIED

RESOLUTION # 131 – 25/06/16 – Mitchell

Unanimous consent to read Town of Nanton Bylaw #1407/25 for a third time was granted by all Council present. CARRIED

RESOLUTION # 132 – 25/06/16 – Dozeman

Moved to read Town of Nanton Bylaw #1407/25 for a third and final time. CARRIED

4.2.2 Resolution for Alberta Municipalities with respect to recreation – E

RESOLUTION # 133 – 25/06/16 - Dozeman

Moved that the Town of Nanton submit the following resolution to Alberta Municipalities for consideration at the next available meeting:

WHEREAS municipalities own and manage existing community recreation infrastructure that requires regular maintenance, repair and renewal to extend an asset's useful life, funded by limited capital reserves and general taxation;

WHEREAS community user groups and societies often look to the capacity of municipalities to lead rather than facilitate the pursuit of funding and implementation of new recreation infrastructure projects;
WHEREAS the Province of Alberta's Active Communities Initiative program makes municipalities ineligible for application while eligible to be an external project management resource and financial contributor;

WHEREAS federal funding programs for recreation infrastructure is irregular and frequently more focused on environmental and social factors around the infrastructure rather than the simple public good of investing in the useful life of community recreation infrastructure assets; and

WHEREAS the limited senior government funding made available under the Local Government Fiscal Framework (LGFF) Capital program and the Canada Community Building Fund (CCBF) should not force small and medium sized municipalities to choose between critical infrastructure needs and priority community recreation infrastructure within the municipal asset portfolio.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to either (i) amend the Active Communities Initiative to make municipalities eligible for application or (ii) create a new annual or bi-annual funding program for municipalities, that enables them to effectively leverage their available capital reserves and local partnerships for new and existing recreation infrastructure for the benefit of their communities.

CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Information Brief Council Remuneration and Travel – E

RESOLUTION # 134 – 25/06/16 - Miller

Moved to the Chief Administrative Officer to have Administration to bring forward a Request for Decision regarding Council remuneration. CARRIED.

6. CORRESPONDENCE:

6.1 FOR ACTION:

6.1.1 Royal Canadian legion Nanton Branch Crosswalk Stencil – E

RESOLUTION # 135 – 25/06/16 – Miller

Moved to direct the Chief Administrative Officer to have administration bring forward a Community Art policy. CARRIED

6.2 FOR INFORMATION:

6.2.1 Municipal Affairs Aquatic Invasive Species (AIS) Prevention – E

6.2.2 Royal Canadian Mounted Police (CMP) 4th Quarter Report – E

6.2.3 Royal Canadian Mounted Police CPIC Pilot Project Response - E

7. CLOSED CONFIDENTIAL SESSION:

RESOLUTION # 136 – 25/06/16 - Czop

IT WAS MOVED at 7:33 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA) as follows:

7.1 Request for Decision Offer to Purchase Land Access to Information Act (ATIA) Section 29 Advice from Officials and Section 30 Economic Interests of the Municipality

- 7.2 Livingstone Range School Division Access to Information Act (ATIA) Section 28 Local Public Body Confidences
- 7.3 Chief Administrative Officer Performance Evaluation Access to Information Act (ATIA) Section 22 Confidential Evaluations
- CARRIED

RESOLUTION # 137 – 25/06/16 - Mitchell

IT WAS MOVED to reconvene the Regular Meeting at 9:17 p.m. CARRIED

RESOLUTION # 138 – 25/06/16 - Dozeman

That Council direct the Chief Administrative Officer to have administration to proceed with a purchase agreement for Lot 1 Block 121 Plan 081 1102 in accordance with the Town of Nanton Lot Sale Policy No. 66 57 22/02/07 for the purchase price of \$50,000, subject to terms and conditions. CARRIED

8. ADJOURNMENT:

RESOLUTION # 139 – 25/06/16 – Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 9:20 p.m.

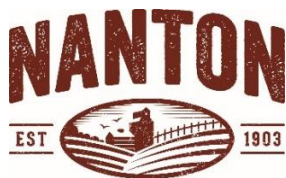
TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 14th day of July, 2025.



MINUTES

Monday, June 23, 2025, at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

COUNCIL COMMITTEE OF THE WHOLE MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, and Ken Sorenson

ABSENT: Councillor Dave Mitchell

OTHERS PRESENT:	Neil Smith	Chief Administrative Officer
	Clayton Gillespie	Corporate Services Manager
	Sara-Lynn Lyons	Legislative Services & Communications
	Georgina Sharpe	Planning & Development Officer
	Don Zadoronzny	Mountain Hearth Homes
	Todd Purcell	Mountain Hearth Homes

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Committee of the Whole Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 1 - 25/06/23 – CW – Czop

The Committee of the Whole of Council agenda for June 23, 2025 was accepted as presented. CARRIED

2. DELEGATIONS:

RESOLUTION # 2 - 25/06/23 – CW - Miller

IT WAS MOVED at 7:00 p.m. to hold “Closed Confidential Session” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

- 2.1 Closed Session: Master Plan Development Corporation ATIA Section Disclosure harmful to business interests of a third party and Section 30 Disclosure harmful to economic and other interests of a public body

CARRIED

Don Zadoronzny and Todd Purcell left at 7:34 p.m.

RESOLUTION # 3 - 25/06/23 – CW – Czop

IT WAS MOVED to reconvene the Committee of the Whole Meeting at 8:01 p.m. CARRIED

3. PRESENTATIONS BY DEPARTMENTS:

- 3.1 Corporate Services – Information Brief Community Centre Energy Efficiency Upgrades – E

3.2 Corporate Services – Information Brief Tribute Wall – E

4. MAYOR AND COUNCILLOR INQUIRIES:

5. NEXT COMMITTEE OF THE WHOLE MEETING:

6. ADJOURNMENT:

RESOLUTION # 4 – 24/09/30 – CW - Dozeman

IT WAS MOVED to adjourn the Committee of the Whole of Council Meeting at 8:34 p.m.

TOWN OF NANTON

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 14th day of July, 2025.

Funding for sport and recreation facilities.

Moved by: Town of Nanton
Seconded by: Town of Innisfail

RESCIND AND REPLACE
RESOLUTION # 133 – 25/06/16
WITH REVISED ACTIVE CLAUSE



WHEREAS municipalities own and manage existing community recreation infrastructure that requires regular maintenance, repair and renewal to extend an asset's useful life, funded by limited capital reserves and general taxation;

WHEREAS community user groups and societies often look to the capacity of municipalities to lead rather than facilitate the pursuit of funding and implementation of new recreation infrastructure projects;

WHEREAS the Province of Alberta's Active Communities Initiative program makes municipalities ineligible for application while eligible to be an external project management resource and financial contributor;

WHEREAS federal funding programs for recreation infrastructure is irregular and frequently more focussed on environmental and social factors around the infrastructure rather than the simple public good of investing in the useful life of community recreation infrastructure assets; and

WHEREAS the limited senior government funding made available under the *Local Government Fiscal Framework* (LGFF) Capital program and the *Canada Community Building Fund* (CCBF) should not force small and medium sized municipalities to choose between critical infrastructure needs and priority community recreation infrastructure within the municipal asset portfolio.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to either (i) amend the *Active Communities Initiative* to make municipalities eligible and increase the budget for application or (ii) create a new annual or bi-annual funding program for municipalities, that enables them to effectively leverage their available capital reserves and local partnerships for new and existing recreation infrastructure for the benefit of their communities.

BACKGROUND

In April 2024, the Province of Ontario created the *Community Sport and Recreation Infrastructure Fund* (CSRIF) providing funding to municipalities, indigenous communities, non-profit organizations and (for new builds only) for-profit organizations through two program streams for projects over 3 years that:

- (i) repair or upgrade existing sport and recreation facilities (Stream 1)
- (ii) build new and transformative sport and recreation facilities (Stream 2)

The absence of a program like this in Alberta is notable and impacting the ability of municipalities to effectively leverage cost-share opportunities to simply maintain and improve basic recreation infrastructure like swimming pools, arenas, curling rinks and baseball grounds. If a community does

not presently have motivated, organized non-profit organization(s) or external donors, the community is at a disadvantage to access provincial funding and build new recreation projects.

Examples of challenges:

- In today's money, a new outdoor swimming pool to replace an aging 1960s facility would typically cost over \$5 million while a new pool liner that can extend the life of a well maintained older pool for another 15 years is still a \$200,000 to 300,000 investment. Both types of project are equally vital.
- A modest spray park, slowly becoming a citizen expectation rather than a luxury, can run to over \$500,000 for purchase and installation.
- A recreation reserve policy for a small town that sequesters \$50,000 per annum would take ten years to reach \$500,000 available for all recreation infrastructure. A basket of goods and services that cost \$500,000 in 2015, costs \$647,385 in 2025. Few communities can adequately tie their reserve policies to the Consumer Price Index for asset renewal or replacement.

Funds from the LGFF Capital program are required for critical infrastructure projects around roads, water, sewer and more. Leveraging those scarce funds for recreation renewal or investment represents a challenging choice for councils.

The recent research report titled, "The Price of Inactivity: Measuring the Powerful Impact of Sport, Physical Activity, and Recreation in Canada" offers an examination of the comprehensive impact of the same, underscoring the need for all communities, not just those in a high growth vector, to be investing responsibly in their recreation infrastructure.

Source: [MI-Press-Release-EN.pdf](#)



June 24, 2025

Mayor Jennifer Handley
Town of Nanton
1907 – 21 Avenue
Box 609
Nanton, Alberta
T0L 1R0

Re: Recreation Infrastructure Funding Advocacy to Alberta Municipalities

Dear Mayor Handley,

I am pleased to inform you that the Town of Innisfail recently passed the following motion at its June 23, 2025 Regular Council meeting:

“Wing - that Council second the motion made by the Town of Nanton regarding Recreation Infrastructure funding whereas Alberta Municipalities advocate to the Government of Alberta to either (i) amend the Active Communities Initiative to make municipalities eligible and increase the budget for application or (ii) create a new annual or bi-annual funding program for municipalities, that enables them to effectively leverage their available capital reserves and local partnerships for new and existing recreation infrastructure for the benefit of their communities.”

Attached are the June 23, 2025 Draft minutes. The approved minutes will be forwarded to you after the July 14, 2025 Regular Council meeting.

Thanks for your confidence in the Town of Innisfail to support you on this important advocacy topic.

Sincerely,

Mayor Jean Barclay
Town of Innisfail



INFORMATION BRIEF

Meeting: July 14, 2025
Agenda Item: 5.1

Remuneration and Expense Policies

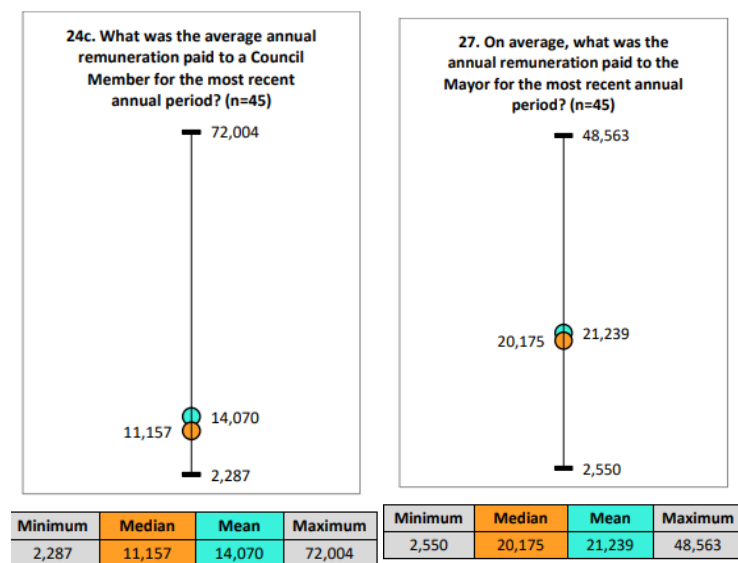
Purpose:

Council has, in the past, opted to review the Council remuneration and travel expense policies and make amendments ahead of term expiry as an outgoing body. Administration is checking in to assess if there is any appetite to review or make any amendments ahead of the October general municipal elections.

Background:

Further to the June 16, 2025 regular meeting administration has since researched the council remuneration question and have found that coming up with an “average” is not easily done. There are a few different ways that councillors can be and are remunerated, so there isn't just an annual salary to compare to. Some municipalities pay council members a rate for each council and or committee meeting attended along with a salary, while others just pay a monthly stipend.

We reviewed the 2024 Alberta Municipalities annual wage survey which includes council remuneration, and this adds to the confusion. We narrowed in on the average council remuneration question (out of all the different questions) and you'll see below the numbers:



These numbers reflect communities with a population under 5000 so there were quite a few communities close to the same size of Nanton but also some smaller and bigger. We don't know though if these numbers include a rate for each council meeting or if that is separate. All of the council remuneration related questions and the communities that took part in the survey are also attached for reference. If you just take these numbers, Nanton council remuneration looks to be pretty close to “average”.

In a further review of some neighboring communities, we found the following:

Town of Claresholm -	Mayor salary = \$9680 + \$154/meeting for a total of \$13,376
Town of Claresholm -	Councillor salary = \$6,776 + \$154/meeting for a total of \$10,472 (Assuming council and mayor attend 24 meetings in a year)
Town of Fort Macleod -	Mayor annual allowance = \$8,825 + \$125/meeting (Total = \$11,825)
Town of Fort Macleod -	Council member = \$5,190 + \$125/meeting (Total = \$8,190) (Same assumption as Claresholm)
Town of Vulcan -	Mayor annual = \$7200 + \$120/meeting (Total = \$10,080)
Town of Vulcan -	Council member annual = \$3600 + \$120/meeting (Total = \$6,480)
Town of Picture Butte =	Mayor annual = \$10,200 + per diem (not for regular meetings)
Town of Picture Butte =	Council member = \$6,600 + per diem (not for regular meetings)

For comparison, current Nanton remuneration is as follows:

Mayor annual = \$17,058
Council member = \$12,004

The communities listed above are lower but there are some assumptions in the number of meetings attended and there are other meetings (committee, etc.) that haven't been factored in so the overall final numbers could be higher.

No adjustments have been made to remuneration since 2021, although the policy was updated in 2024 for the inclusion of annual healthcare spending of \$950 as an alternative to a group health and dental benefit.

For illustration, were a Consumer Price Index adjustment applied to remuneration, pursuant to section 1.3 (a) of the policy, the changes for 2026 would be as follows:

Mayor monthly stipend:	\$1,655.56	(increase of \$234.05)
Councillor monthly stipend:	\$1,165.03	(increase of \$164.70)

The travel expense policy was adjusted quite recently in 2023 and administration have no recommendations to make at this time.

CAO Comments:

While such a decision is intensely political and the purview of Council, Administration is inclined to encourage a remuneration adjustment for 2026, pursuant to policy, given there has been no change during a four year period of significant inflationary pressures in the economy. It is politically difficult for a sitting Council early or halfway through its term to make an adjustment.

No action need be taken at this time.



cao at 2:39:40 PM, 7/10/21

Date Signed: _____

Comparator Municipalities

This customized report for the 2024 AMSC Wage & Compensation includes aggregated data from the following municipalities (n=46):

Town of Athabasca

Town of Barrhead

Town of Bashaw

Town of Bentley

Town of Bon Accord

Town of Bow Island

Town of Bowden

Town of Bruderheim

Town of Cardston

Town of Castor

Town of Claresholm

Town of Crossfield

Town of Fairview

Town of Gibbons

Town of Hanna

Town of High Prairie

Town of Irricana

Town of Killam

Town of Lamont

Town of Magrath

Town of Manning

Town of Mayerthorpe

Town of Millet

Town of Nanton

Town of Nobleford

Town of Onoway

Town of Oyen

Town of Picture Butte

Town of Pincher Creek

Town of Rainbow Lake

Town of Raymond

Town of Rimbey

Town of Sedgewick

Town of Sexsmith

Town of Smoky Lake

Town of Spirit River

Town of Stavely

Town of Sundre

Town of Three Hills

Town of Two Hills

Town of Valleyview

Town of Vermilion

Town of Vulcan

Town of Wembley

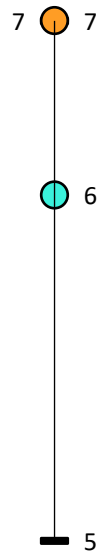
Town of Westlock

Townsite of Redwood Meadows

Municipalities — Small Towns (<5K Population)

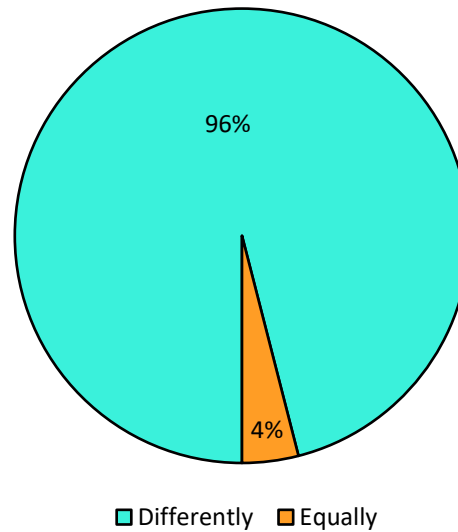
Part 1

20. How many Council Members (including councilors and mayor/reeve) does your Municipality have? (n=46)

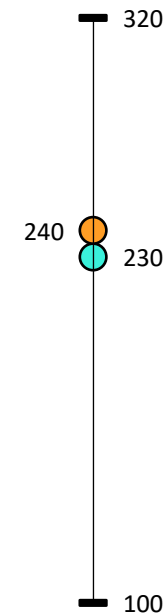


Minimum	Median	Mean	Maximum
5	7	6	7

21. Are the Council Members, including the Mayor/Reeve, in your municipality compensated differently or equally? (n=46)



22. Council Member Rate (\$): 1. Per day (if applicable) (n=23)

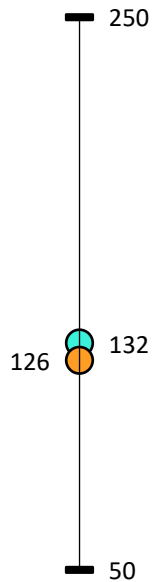


Minimum	Median	Mean	Maximum
100	240	230	320

Municipalities — Small Towns (<5K Population)

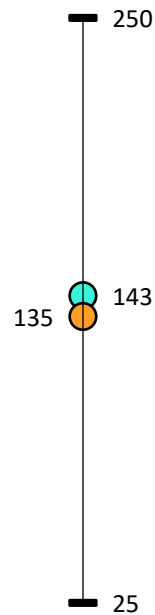
Part 1

22. Council Member Rate (\$): 2. Per half day (1/2 day) (if applicable) (n=24)



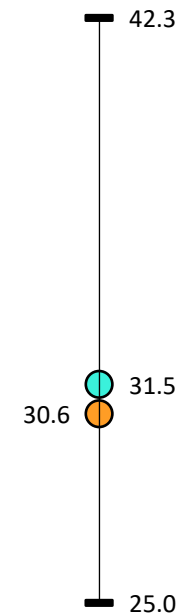
Minimum	Median	Mean	Maximum
50	126	132	250

22. Council Member Rate (\$): 3. Per meeting (if applicable) (n=21)



Minimum	Median	Mean	Maximum
25	135	143	250

22. Council Member Rate (\$): 4. Hourly (if applicable) (n=6)

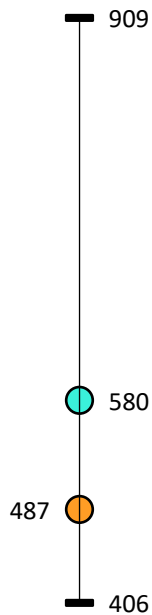


Minimum	Median	Mean	Maximum
25.0	30.6	31.5	42.3

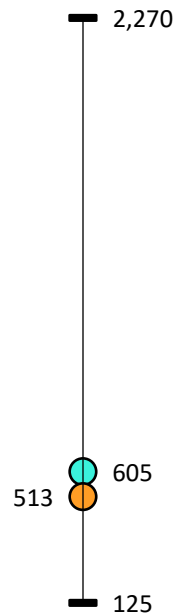
Municipalities — Small Towns (<5K Population)

Part 1

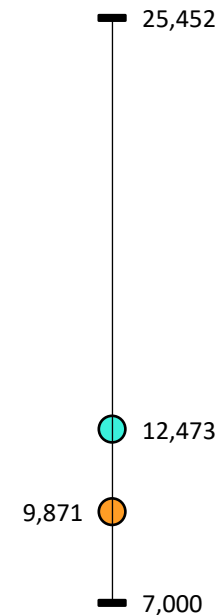
22. Council Member Rate (\$): 6. Bi-weekly (if applicable) (n=5)



22. Council Member Rate (\$): 8. Monthly (if applicable) (n=27)



22. Council Member Rate (\$): 9. Annually (if applicable) (n=5)



Minimum	Median	Mean	Maximum
406	487	580	909

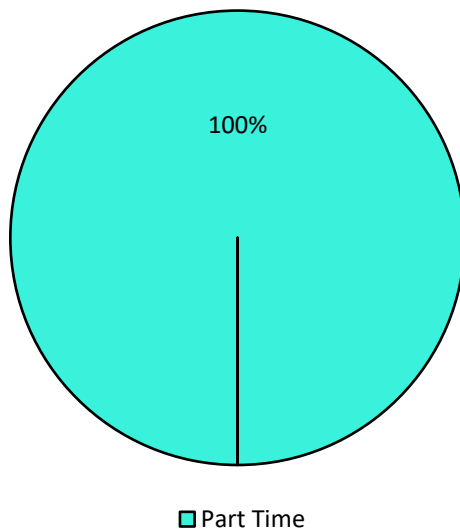
Minimum	Median	Mean	Maximum
125	513	605	2,270

Minimum	Median	Mean	Maximum
7,000	9,871	12,473	25,452

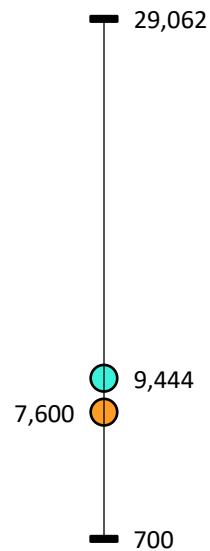
Municipalities — Small Towns (<5K Population)

Part 1

23. Are Council Members (not including the Mayor/Reeve) employed full-time or part-time? (n=46)

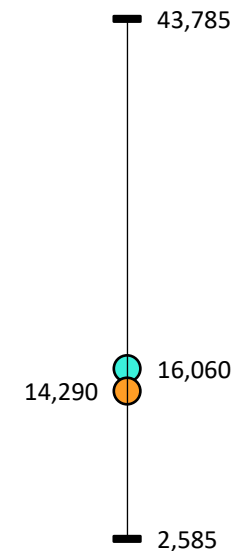


24a. What was the lowest annual remuneration paid to a Council Member for the most recent annual period? (n=44)



Minimum	Median	Mean	Maximum
700	7,600	9,444	29,062

24b. What was the highest annual remuneration paid to a Council Member for the most recent annual period? (n=44)

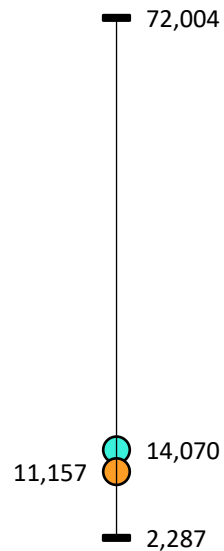


Minimum	Median	Mean	Maximum
2,585	14,290	16,060	43,785

Municipalities — Small Towns (<5K Population)

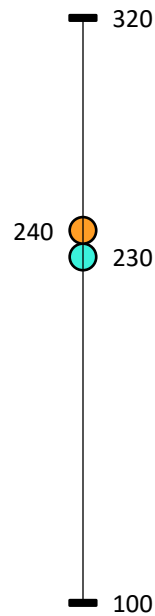
Part 1

24c. What was the average annual remuneration paid to a Council Member for the most recent annual period? (n=45)



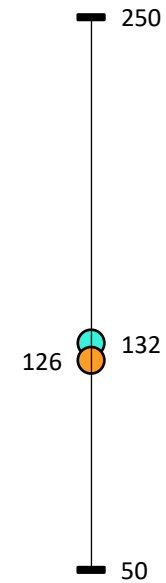
Minimum	Median	Mean	Maximum
2,287	11,157	14,070	72,004

25. Mayor/Reeve Rate (\$): 1. Per day (if applicable) (n=23)



Minimum	Median	Mean	Maximum
100	240	230	320

25. Mayor/Reeve Rate (\$): 2. Per half day (1/2 day) (if applicable) (n=24)

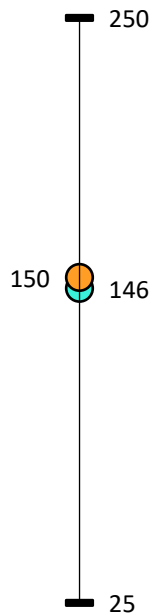


Minimum	Median	Mean	Maximum
50	126	132	250

Municipalities — Small Towns (<5K Population)

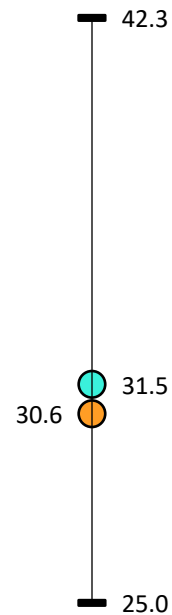
Part 1

25. Mayor/Reeve Rate (\$): 3. Per meeting (if applicable) (n=21)



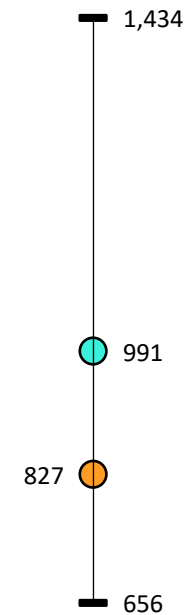
Minimum	Median	Mean	Maximum
25	150	146	250

25. Mayor/Reeve Rate (\$): 4. Hourly (if applicable) (n=6)



Minimum	Median	Mean	Maximum
25.0	30.6	31.5	42.3

25. Mayor/Reeve Rate (\$): 6. Bi-weekly (if applicable) (n=5)

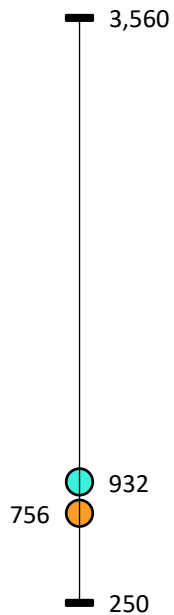


Minimum	Median	Mean	Maximum
656	827	991	1,434

Municipalities — Small Towns (<5K Population)

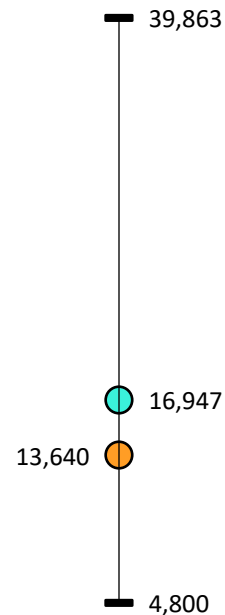
Part 1

25. Mayor/Reeve Rate (\$): 8. Monthly (if applicable) (n=31)



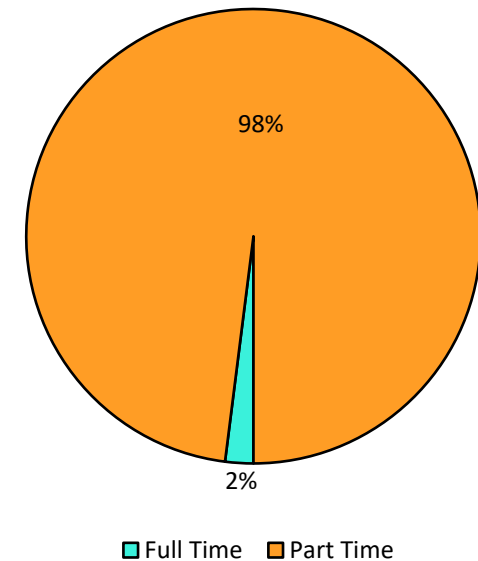
Minimum	Median	Mean	Maximum
250	756	932	3,560

25. Mayor/Reeve Rate (\$): 9. Annually (if applicable) (n=6)



Minimum	Median	Mean	Maximum
4,800	13,640	16,947	39,863

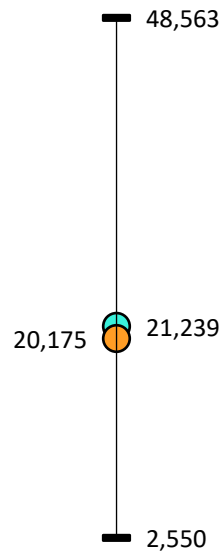
26. Is the Mayor/Reeve employed full-time or part-time? (n=46)



Municipalities — Small Towns (<5K Population)

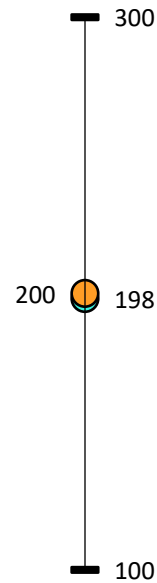
Part 1

27. On average, what was the annual remuneration paid to the Mayor for the most recent annual period? (n=45)



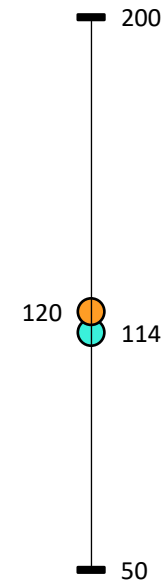
Minimum	Median	Mean	Maximum
2,550	20,175	21,239	48,563

28. Deputy Mayor/Deputy Reeve Rate (\$): 1. Per day (if applicable) (n=11)



Minimum	Median	Mean	Maximum
100	200	198	300

28. Deputy Mayor/Deputy Reeve Rate (\$): 2. Per half day (1/2 day) (if applicable) (n=13)

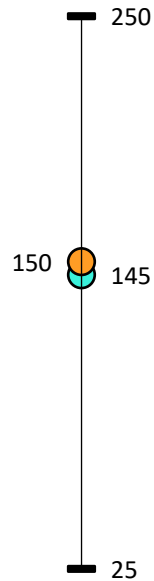


Minimum	Median	Mean	Maximum
50	120	114	200

Municipalities — Small Towns (<5K Population)

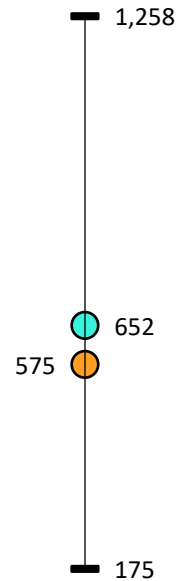
Part 1

**28. Deputy Mayor/Deputy Reeve
Rate (\$): 3. Per meeting (if
applicable) (n=13)**



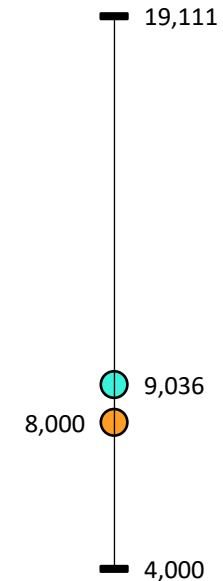
Minimum	Median	Mean	Maximum
25	150	145	250

**28. Deputy Mayor/Deputy Reeve
Rate (\$): 8. Monthly (if applicable)
(n=20)**



Minimum	Median	Mean	Maximum
175	575	652	1,258

**28. Deputy Mayor/Deputy Reeve
Rate (\$): 9. Annually (if applicable)
(n=5)**

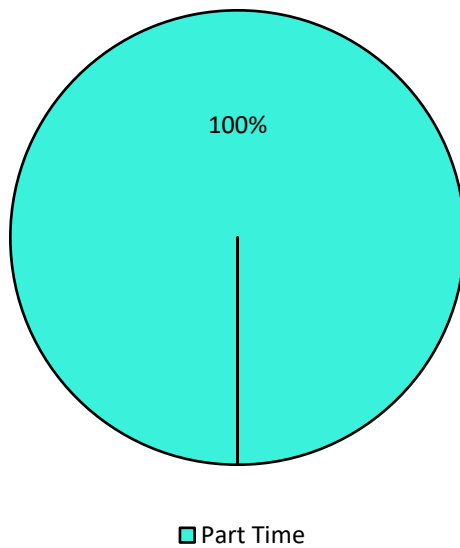


Minimum	Median	Mean	Maximum
4,000	8,000	9,036	19,111

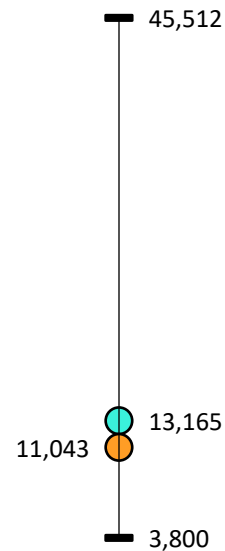
Municipalities — Small Towns (<5K Population)

Part 1

29. Is the Deputy Mayor/ Deputy Reeve employed full-time or part-time? (n=41)

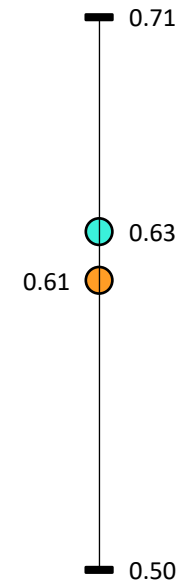


30. What was the Deputy Mayor's (if applicable) annual remuneration paid for the most recent annual period? (n=24)



Minimum	Median	Mean	Maximum
3,800	11,043	13,165	45,512

31. Council Member Expense Compensation (\$): 1. Mileage (rate per km) (n=45)

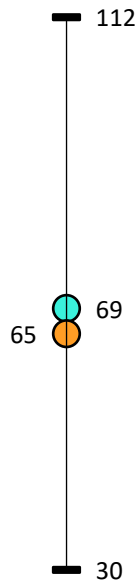


Minimum	Median	Mean	Maximum
0.50	0.61	0.63	0.71

Municipalities — Small Towns (<5K Population)

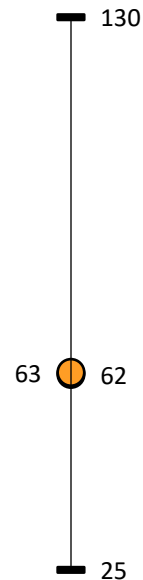
Part 1

31. Council Member Expense Compensation (\$): 2. Meals flat rate per day (n=32)



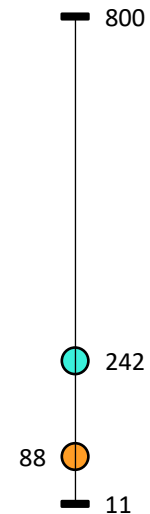
Minimum	Median	Mean	Maximum
30	65	69	112

31. Council Member Expense Compensation (\$): 3. Meals by receipt per year (n=8)



Minimum	Median	Mean	Maximum
25	63	62	130

31. Council Member Expense Compensation (\$): 7. Telecommunications (e.g. telephone, internet) Allowance flat rate per year (n=10)

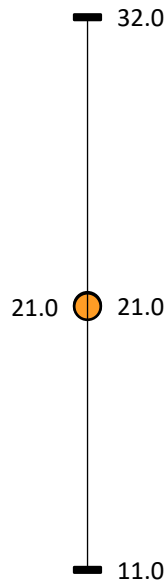


Minimum	Median	Mean	Maximum
11	88	242	800

Municipalities — Small Towns (<5K Population)

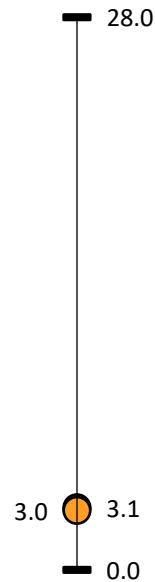
Part 1

32. How many regular council meetings were held over the most recent annual period? (n=46)



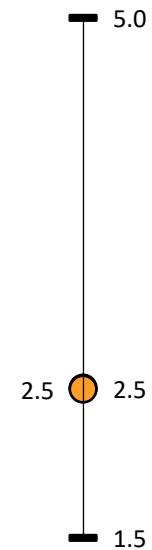
Minimum	Median	Mean	Maximum
11.0	21.0	21.0	32.0

33. How many special council meetings were held over the most recent annual period? (n=43)



Minimum	Median	Mean	Maximum
0.0	3.0	3.1	28.0

34. On average, how long were regular council meetings over the most recent annual period (in hours)? (n=45)

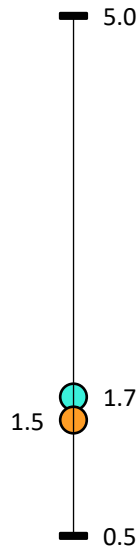


Minimum	Median	Mean	Maximum
1.5	2.5	2.5	5.0

Municipalities — Small Towns (<5K Population)

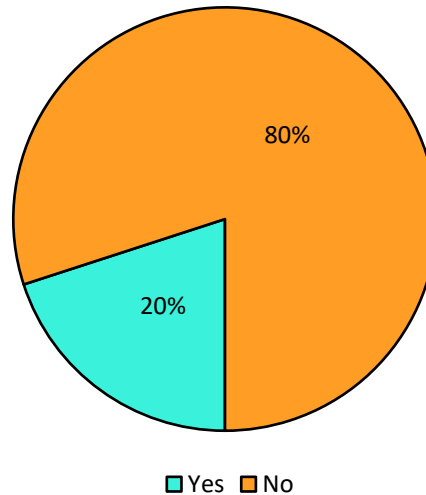
Part 1

35. On average, how long were special council meetings over the most recent annual period (in hours)? (n=35)

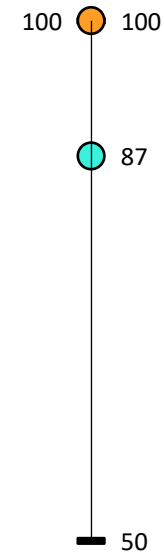


Minimum	Median	Mean	Maximum
0.5	1.5	1.7	5.0

36. In the 2023 tax year, did your municipality apply the 1/3 tax-free expense exemption allowed under the Federal Income Tax Act for elected officials? (n=46)



37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 1. Group Life (n=15)

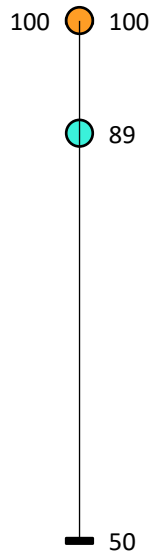


Minimum	Median	Mean	Maximum
50	100	87	100

Municipalities — Small Towns (<5K Population)

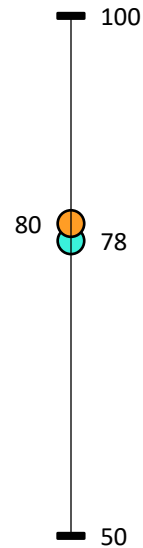
Part 1

37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 2. Group Accident (n=18)



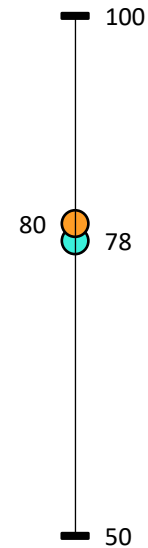
Minimum	Median	Mean	Maximum
50	100	89	100

37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 3. Extended Health Care (n=9)



Minimum	Median	Mean	Maximum
50	80	78	100

37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 4. Dental (n=9)

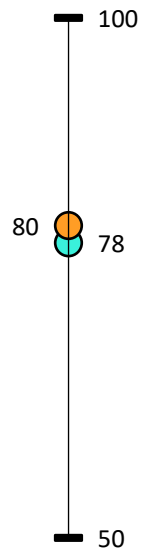


Minimum	Median	Mean	Maximum
50	80	78	100

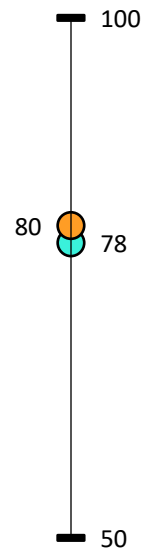
Municipalities — Small Towns (<5K Population)

Part 1

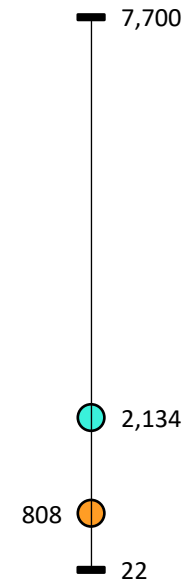
37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 5. Vision (n=9)



37. Benefits provided to Council Members (Percentage borne by municipality, if provided): 6. Dependent Life (n=9)



38. What is the average annual municipal cost of benefits per councilor? (n=21)



Minimum	Median	Mean	Maximum
50	80	78	100

Minimum	Median	Mean	Maximum
50	80	78	100

Minimum	Median	Mean	Maximum
22	808	2,134	7,700



INFORMATION BRIEF

Meeting: July 14, 2025
Agenda Item: 5.2

Community Recognition Wall

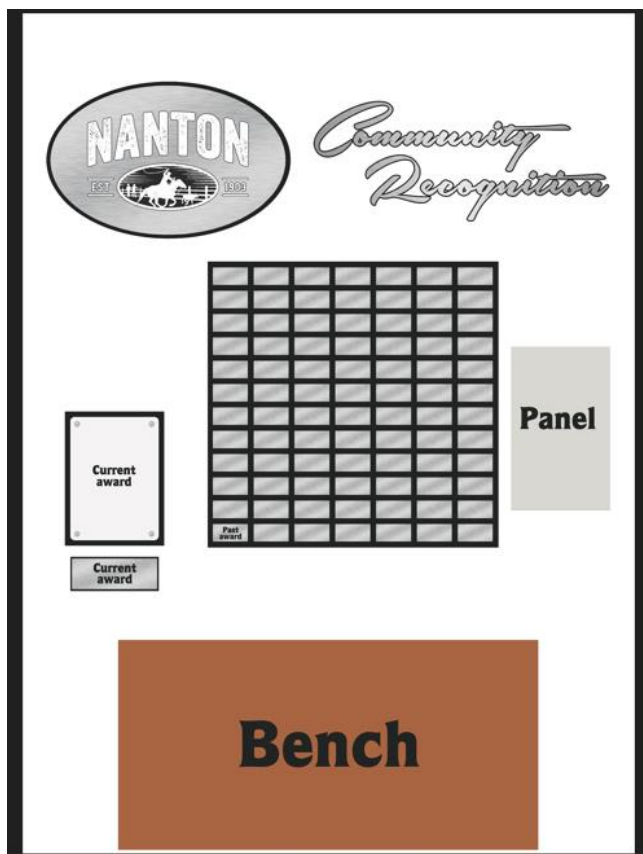
Purpose:

To provide council with an update on the Community Recognition Wall.

Background:

Further to the Committee of the Whole meeting on June 23, 2025 administration has since received a couple of quotes for the Community recognition wall idea.

Signcraft Digital, whom we have worked with before, provided a quote that is within the budget that was approved. The proof below has been suggested as a starting point and we believe this will work and we can work with Signcraft, and the Mayor (and any council members that wish) on further developing the proof/idea into the final version.



The logo will be one piece of black acrylic with brushed acp raised off it and then the text raised again. The text to the right will match the logo with black and brushed acp and be raised. The main big square will also be the same with individual plaques to accept names. One idea is to have the current recipient to the left with a plaque and an area that has a picture of them or something else.

Clayton Gillespie, Corporate Services Manager

Date Signed: _____



cao at 2:40:17 PM, 7/10/20



REQUEST FOR DECISION

Meeting: July 14, 2025

Agenda Item: 5.3

Municipal Election 2025

PURPOSE:

To obtain Council's approval for resolutions required under the *Local Authorities Election Act* (LAEA) to support the planning and execution of the 2025 municipal election.

BACKGROUND / IMPLICATIONS:

Under the *Local Authorities Election Act*, Council must pass specific resolutions to support the municipal election process. These resolutions authorize the Returning Officer to conduct advance voting, institutional voting, designate voting locations, and ensures timely communication of election information to the public.

Although Council has already appointed a Returning Officer and Substitute Returning Officer, further resolutions are now required to initiate formal election planning.

Historically, the Town of Nanton has not offered advance voting, instead providing institutional voting at Silver Willow Lodge. For the 2025 election, The returning officer is consulting with the Lodge to determine whether it would be more effective to have residents participate in an advance vote. This approach would also provide an opportunity for other electors who are unavailable on Election Day to vote, eliminating the need to hold both an advanced vote and a separate institutional vote. Consolidating these into a single voting opportunity would improve accessibility and result in cost savings.

Lastly, due to the municipal election taking place on October 20, 2025, Council will need to cancel the Regular Council Meeting scheduled for that date. The meeting was set during the 2024 Organizational Meeting, and in accordance with Section 193(3) of the *Municipal Government Act*, Council may now pass a resolution to formally cancel it to avoid conflict with Election Day.

ADMINISTRATIVE RECOMMENDATION:

1. Advance Vote Authorization

Move that Council authorize the Returning Officer to hold one or more advance votes for the 2025 municipal election, in accordance with Section 73(2) of the Local Authorities Election Act.

2. Cancellation of Regular Council Meeting

Move that the Regular Meeting of Council scheduled for Monday, October 20, 2025, be cancelled in accordance with Section 193(3) of the Municipal Government Act, due to the municipal election being held on that date.

DECISION OPTIONS:

☒ #1 –

☒ #2 –

☒ #3 –

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: n/a

Applicable Legislation: Local Authorities Election Act

Attachments: None

Prepared By: Sara-Lynn Lyons

Date: June 9, 2025

APPROVED BY: Neil Smith, Chief Administrative Officer:



'cao at 2:40:38 PM, 7/10/21

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





REQUEST FOR DECISION

Meeting: July 14, 2025

Agenda Item: 5.4

Decorative Crosswalk Policy

PURPOSE:

To obtain Council's approval for the Decorative Crosswalk Policy, which establishes a process for reviewing and approving decorative crosswalk proposals within the Town of Nanton.

BACKGROUND / IMPLICATIONS:

At the June 16, 2025 Regular Council Meeting, the Nanton Legion presented a request to install a decorative crosswalk. Following that request, Council passed the following resolution:

RESOLUTION #135 – 25/06/16 – Miller

Moved to direct the Chief Administrative Officer to have administration bring forward a Community Art policy.

In response, Administration has developed a **Decorative Crosswalk Policy** as a focused, practical response to the Legion's request. Rather than proposing a broad community art policy at this time, Administration has prepared a streamlined policy modeled on the Town of High River's approach, addressing only decorative crosswalks.

This policy:

- Outlines how proposals are to be submitted and reviewed;
- Clarifies approval authority and safety/design considerations;
- Assigns responsibility for installation, maintenance, and removal;
- Ensures designs are inclusive, community-oriented, and aligned with municipal values.

Should Council wish to explore a broader public art policy in the future, Administration is prepared to bring that discussion to a future Committee of the Whole meeting.

ADMINISTRATIVE RECOMMENDATION:

That Council approve the Decorative Crosswalk Policy as presented.

DECISION OPTIONS:

- ☒ #1 – Approve the Decorative Crosswalk Policy as presented.
- ☒ #2 – Approve the policy with amendments.
- ☒ #3 – Reject the policy and provide further direction to Administration.

ALTERNATIVES:

- REFER to (Administration or Committee) _____
- DEFER the matter to the Council meeting of (date) _____

Financial (GL# / Amount) : n/a

Communications/PR: n/a

Applicable Legislation: none

Attachments: Draft Decorative Crosswalk Policy

Prepared By: Sara-Lynn Lyons

Date: June 9, 2025

APPROVED BY: Neil Smith, Chief Administrative Officer:



cao at 2:40:47 PM, 7/10/21

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input checked="" type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





POLICY

Policy No. 12 – XX – XX/XX/XX
Department: Administration

Decorative Crosswalk and Intersection

SCOPE:

This policy is open to individuals, community groups, and organizations for a request to be presented to Town Council for the implementation and installation of decorative crosswalk and intersection treatments within the Town of Nanton. All requests will be evaluated based on the established guidelines and criteria, ensuring a balanced and neutral approach that reflects the community's shared interests and values.

PURPOSE:

Decorative crosswalks and intersections provide many benefits to the community while maintaining or improving traffic safety. More defined and identifiable pedestrian spaces enhance walkability, increase visibility, slow traffic, and create a more comfortable environment for pedestrians. This form of public art also promotes community connectedness, social inclusion, celebrates diversity, and contributes to the vibrancy of the Town of Nanton.

The Town of Nanton operates as a non-partisan municipal government, where decisions—including those related to decorative crosswalks and intersections—are made based solely on the needs of the community, established policies, and objective criteria. These decisions are made transparently and inclusively, without influence from political or party affiliations, or social or cultural viewpoints that could divide the community. This ensures fair, equitable, and respectful treatment for all residents, regardless of background, identity, or belief.

DEFINITIONS:

Administration means any employee delegated with the authority to implement programs and policies.

Community Champion means an individual who is representing a request on behalf of an organization or group.

Council means Town of Nanton Council. Council shall also be the approving authority for the installation of decorative crosswalks or intersections.

Crosswalk means a designated pedestrian pathway marked on a road or street to facilitate the safe crossing of pedestrians.

Decorative Crosswalk means a crosswalk with additional designs within the pedestrian travel path.

Installation Cycle means the length of time from installation to the next renewal point.

Maintenance means any upkeep to existing decorative crosswalks or intersections which can include, but is not limited to, annual re-painting of decorative crosswalk or intersection and removing any vandalism.

REFERENCE:

REPLACES POLICY:

1 of 5

Town means the Town of Nanton.

Vandalism means any deliberate defacing, destruction, installation or damage to Town property or the Public Realm.

POLICY:

1. Application Procedure and Process

- 1.1 Requests for Decorative Crosswalks or Intersections must be made in writing to the Town a minimum of 45 days prior to the proposed installation date.
- 1.2 The Request must include the following information:
 - a) The neighbourhood, the specific crosswalk or the intersection that the applicant has identified as the preferred site.
 - b) The proposed concept, artist rendering, colours, etc.
 - c) If the request is from an organization, the Applicant must submit written support from that organization.
 - d) Proof of financial support for the installation, repair and renewal of the site.
 - e) Acknowledgement that the Applicant has read this Policy and agrees to all terms within this Policy, and any subsequent amendments from time to time.
- 1.3 If the Applicant is an individual, such individual must be a resident of the Town of Nanton. If the Applicant is an organization or group, there must be a Community Champion who resides in Nanton taking act in the role of the Applicant on the organization/group(s) behalf.
- 1.4 The Town will review the Applicant's submission and provide formal written response to the Applicant on the next steps or if additional information is required.
- 1.5 Applicants are required to submit requests to renew the decorative crosswalk or intersection annually with the preferred dates for renewal. The Town will require requests for renewal a minimum of 30 days prior to the date of renewal. Renewing the decorative crosswalk or intersection does not require Council approval unless the proposed design, location or group changes.
- 1.6 If/when the proposal is acceptable to the Administration, it will be forwarded to Council for approval as outlined in Section 12.
- 1.7 The proposed markings should celebrate our culture, diversity, history, and events.
- 1.8 No proposal will be approved that represents commercial, religious, or political parties.
- 1.9 No proposal will be approved of a group or organization whose undertaking or philosophy are contrary to Town policies or by-laws, or espouse hatred, violence, or racism.
- 1.10 No proposal or markings shall be those of trademarked symbols, or words.
 - a) No proposal or markings shall be those of depictions that can be related to a commercially viable product.



REFERENCE NUMBER:
REPLACES POLICY DATED:

2. Acceptance of Proposed Design/Concept

- 2.1 Once a proposal has advanced beyond the Application Process, final approval of a proposed decorative crosswalk or intersection treatments must be approved by Council prior to installation.
- 2.2 Council reserves the right to approve or deny any proposal and/or removal of any already existing crosswalk treatments without any recourse from the Applicant.
- 2.3 Council reserves the right to limit the number of crosswalk treatments by any one Applicant, individual, group or organization.
- 2.4 The Town will not be liable for any expenses related to satisfying this Policy by the Applicant for either approvals or denials.

3. Design, Technical and Engineering Requirements

- 3.1 All proposed designs shall have two standard transverse white lines as per Town of Nanton requirements.
- 3.2 Pavement markings shall be paint material as per Town's requirements, complete with reflective and slip-resistant treatment.
- 3.3 Durable, slip resistant pavement markings are available for use, but the cost will be covered by the Applicant.
- 3.4 Installation and maintenance of the markings shall be completed by the Town with materials and stencils provided by the applicant.
- 3.5 Maintenance of these markings shall be primarily for safety reasons first and foremost and may result in removal of a previously approved/implemented design without notice to maintain safety as paramount.
- 3.6 It is encouraged that if any organization who wishes to have more than one leg of an intersection completed, that the organization confine all their requests to one intersection only.

4. Financial and Time Commitment

- 4.1 The Town's standard crosswalk treatment is white paint.
- 4.2 The Applicant will be responsible for all Town identified costs associated with installing the decorative crosswalk or intersection.
- 4.3 The Applicant may be responsible for the removal of the existing crosswalk paint depending on the location selected and the age of the existing crosswalk paint. This will be at the sole discretion of the Town.
- 4.4 Once Council provides their final approval, the Applicant will be required to pay 100% the identified cost prior to the work commencing.
- 4.5 In Nanton, paint pavement markings typically last one snow removal season, which represents the installation cycle. As such, any proposal will be given one renewal of the installation cycle to keep a proposed specialty crosswalk in place.



REFERENCE NUMBER:
REPLACES POLICY DATED:

- 4.6 All renewal costs will be the sole responsibility of the Applicant, and the failure to renew the decorative crosswalk when requested will result in its removal.
- 4.7 All renewal of crosswalks will be subject to future milling and paving operations and/or road reconstruction projects. Should any road milling and/or reconstruction occur, this will result in termination of all specialty crosswalks in place at the time of this operation/project. The Applicants will be provided notice of such works at the earliest convenience from the Town.
- 4.8 Renewal or maintenance costs of the decorative crosswalk or intersection will be the responsibility of the Applicant.
- 4.9 Vandalism and accidents unfortunately occur from time to time and may affect the crosswalk once installed. The Town is not responsible for repairs due to vandalism. If the crosswalk is to be restored, the applicant must pay the Town the identified cost so the repairs can be implemented. The Town reserves the right to put the crosswalk back to standard appearance if costs for repair cannot be recovered.

RELATED DOCUMENTS:

AMENDMENTS / REVIEWS:

Date (yyyy/mm/dd)	Section # Amended	Comments

Next Review Date:	
-------------------	--

MAYOR

Date

CHIEF ADMINISTRATIVE OFFICER

Date



REFERENCE NUMBER:
REPLACES POLICY DATED:

REVISION HISTORY

Policy	In Effective	Inactive
---------------	---------------------	-----------------

DRAFT



REFERENCE NUMBER:
REPLACES POLICY DATED:

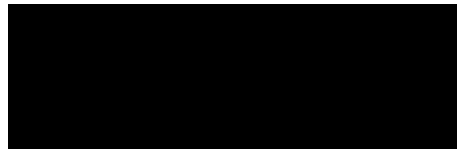
It is my understanding that it is illegal for citizens and 'professional' lawn care companies to spray herbicide on public areas which includes back alleys and the grass medians by roads. Please see the attached document re: the suffering and ultimately death of my dog due to a person breaking this law. This is not an isolated incident. Many people spray these areas.

I request town council inform the citizenry and lawn care businesses that this practice is unacceptable. The attached document can be quoted in whole or in part to raise awareness of the harms of this practice.

RECEIVED

JUN 26 2025

TOWN OF NANTON



Dog and Cat Owners - Be Aware

Our beloved dog is gone after months of severe neurological deterioration. The vet asked if she had been on areas sprayed with chemicals. Undoubtedly- although illegal, spraying on public property including alleys is common. Her symptoms were consistent with herbicidal poisoning but without an autopsy we can't say for sure. However, the information below convinced me & I'm warning others.

On Sept 3/24, I witnessed 'weeds' being sprayed close to our home where I frequently walked my dog. From 20 feet away, I smelled herbicide. Our rain barrels & vegetable beds are close to the sprayed area & were exposed to the drift. We contacted the person re: what had been sprayed: **Premium 3 way**. When we expressed concern re: toxicity he said repeatedly. "It's safe" & "Trust me". When asked if he had permission to spray on public land, he replied he does so "when asked" (By private person not town authority)

This product is labelled poison. Poison is not safe. It is permitted by those in authority. That's not the same thing as safe. **Safety Data Sheet on Premium 3 -way from IPCO. Hazard Statements: Danger** Harmful if swallowed. Causes serious eye damage. May cause an allergic skin reaction. Avoid breathing mist, vapours, or spray. Acute & delayed symptoms & effects: May cause gastrointestinal irritation. Signs/symptoms may include abdominal pain, stomach upset, nausea, vomiting & diarrhea. In humans, 2,4-D- dimethylammonium undergoes rapid acid or enzymatic hydrolysis in vivo to yield 2,4-D. In case of accident or if you feel unwell, seek medical advice immediately (show the label or SDS where possible). Symptoms may not appear immediately."

Also: Skin Sensitization: **Not available**. Respiratory Sensitization: **Not available** Mutagenicity: **Not available**. Medical Conditions Aggravated By Exposure: **Not available**. Reproductive Effects: **Not available**. Developmental Effects: **Not available**. Teratogenicity: **Not available** Embryotoxicity: **Not available**. **ECOLOGICAL INFORMATION:** Ecotoxicity: **Not available**. Persistence / Degradability: **Not available** Bioaccumulation / Accumulation: **Not available**. Mobility in Environment: **Not available**. ***How can a person confidently state this product is safe when so much toxicity information is "Not available" & that which is available is labelled hazardous?***

"NOTICE TO USER: This pest control product is to be used only in accordance with the directions on the label. It is an offence under the Pest Control Products Act to use this product in a way that is inconsistent with the directions on the label. **To prevent runoff, avoid spraying on driveways, sidewalks or other hard surfaces.**" I observed this was sprayed on a driveway & rocks. **"If weed populations do not warrant a broadcast application (i.e. entire lawn), consider spot treatments that target only weedy areas"**. The weeds were not targeted. I observed the man walk the entire property line twice using a wide spray application that I estimate covered 5 - 6': @ 80% of spray was on the driveway, rocks & in the air. No sign was posted to indicate the area had been sprayed.

TOXICOLOGICAL: ... "may cause severe irritation to the eyes... skin & mucous membranes. **Symptoms of overexposure may include coughing, burning, dizziness, muscle weakness, temporary loss of muscle coordination, loss of appetite, weight loss, nausea, vomiting, decreased heart rate, shortness of breath, excitement, tenseness, depression, incontinence, cyanosis, muscle spasms, exhaustion, fatigue & loss of voice. Highlighted symptoms were observed in our dog.** I understand correlation is not causation. I can't prove my dog was poisoned. However, the weeds in the area have been treated previously & never has a sign been posted. Our dog frequently walked across that area. See the article, **What Is Herbicide Poisoning in Dogs?** By Barri J. Morrison. **The ingredients in Premium 3 way are poisonous to dogs.**

Alternatives to Herbicides, vinegar, boiling water, salt, dish soap, stream etc. as well as landscape fabric, cardboard & mulch for larger areas. **Technology**: www.weedingtech.com/foamstream, rootwave.com, lee valley tools - weed torch & water weeder. **Alternatives for Chemical Fertilizer**: Compost tea, compost, diluted urine. Plant something less chemically dependent than grass.

Our beautiful dog suffered terribly. I feel anguish over how senseless it was. High risk, unnecessary use of a toxic - labelled as such - substance in the name of convenience? Vinegar is convenient too.

I have not named the person doing the spraying because this is not an isolated incident & the lack of knowledge on this topic is systemic, not individual. People assume if Health Canada approves something, it's safe. Not so. There are many examples of Health Canada misleading people.

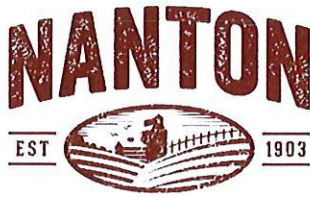
As regards pesticides, Dr. Bruce Lanphear of Simon Fraser University, who was the co-chair of the **Pesticide Management Regulatory Agency's Scientific Advisory Committee** resigned in June of 2023 stating, "I have little to no confidence that the Scientific Advisory Committee can help PMRA become more transparent or assure that Canadians are protected from toxic pesticides. Should industry representatives - who have a clear and undeniable financial conflict of interest - be allowed to serve on the Pest Management Advisory Council? Absolutely not... More personally troubling, I worry that the **Scientific Advisory Committee** - and my role as co-chair - provides a false sense of security that the PMRA is protecting Canadians from toxic pesticides. Based on my experience over the past year, I cannot provide that assurance." healthscienceandlaw.ca - "Health Canada's independent scientific advisor on pesticides resigns citing excessive control by bureaucrats and lack of transparency". This site provides information re: whats happening at Health Canada as they are, "embroiled in a merry-go-round of litigation in Canadian federal courts" brought by those concerned that the Minister of Health, "as a matter of policy attaches more weight to "seller sponsored" studies that those published in peer-reviewed scientific journals".

Health Canada is being sued for billions of dollars on many fronts with strong evidence of corporate capture. Canadian tax payers are paying legal costs. As this obfuscation continues. Canadians are subjected to toxic environs which impact our health, the health of our animals, the destruction of insect populations & habitats, degradation of soil & disruption of weather patterns.

Citizen Responsibility: We can not depend on the government to provide us with accurate information regarding what is safe & what is toxic.

To that end please be advised that dryer sheets & scented laundry products are also considered toxic by citizen based organizations such as madesafe.org. Consumer product companies do not have to expose what is in their 'scent' as this is considered proprietary. However, unless the product is labelled 'Pure' or 'Therapeutic Grade', the oil that provides scent in chemical cleaning products will have been adulterated with chemicals considered toxic. This includes endocrine disrupting chemicals which create a myriad of health issues including sterility & other issues pertaining to gender development. A google search on harms of dryer sheets will provide many videos as well as alternatives such as dryer balls or scented drawer liners. Chemicals from dryer sheets extend well beyond the property of the person using them. Several times per week I have to disrupt my outdoor work and go inside to avoid the toxicity of dryer sheets. These chemicals also get into rain barrels & gardens meaning the food & medicinal teas I grow cannot be considered organic..

Ultimately, this is a request for greater respect & appreciation for each other & the Earth. The unnecessary suffering & death of a beloved pet & best friend is hard to accept.



Town of Nanton

1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0

Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

July 7th, 2025

Re: Herbicide use in Nanton

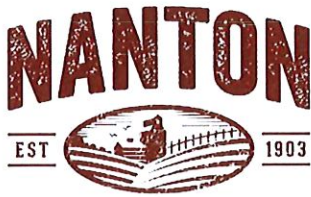
Dear [REDACTED]

Thank you for your correspondence received June 26th, 2025. First off, as a pet owner myself, you have my sincere condolences on the loss of your dog. If poisoning is suspected, that makes it all the worse.

As a manner of response to you, I will ensure that Council receive your correspondence along with my reply.

- At present the Town of Nanton does not have a Certified Weed Inspector/ Applicator on staff, which is why a qualified professional local area contractor is annually hired for some of our higher traffic parks and open space areas. The Town is governed by the same provincial and federal regulations as property owners when it comes to acquiring and applying herbicide and we expect any qualified professional contractors or any other person to abide by provincial and federal regulations.
- Any suspected use of a chemical, compound, product or substance for weed control that is prohibited for use within an urban municipal setting can be reported to the Health Canada *Pest Management Regulatory Agency* (PMRA). <https://pest-control.canada.ca/> Local law enforcement and municipal enforcement is also an initial option.
- At the municipal level, we do have a number of bylaw regulations in place that are likely relevant to your concerns:
 - **Community Bylaw, Section 4.1:** weeds as per provincial definitions, particularly noxious weeds are not to be permitted to propagate in an uncontrolled or excessive manner; property owners are expected to cut, mow and maintain the grass on any boulevard, situated on Town owned land adjoining, abutting or adjacent to the premises owned or occupied by the owner, to prevent such grass from growing to such a height as to be unsightly;
 - **Community Bylaw, Section 4.1:** no person shall use any chemical, compound, product or substance for any purpose whatsoever without regard to the manufacturer's recommendations for use and safety precautions, or Provincial Regulations, that results in adverse effects to the environment or another person;
 - **Utility Bylaw, Section 10.2:** No person shall release matter into any storm water system that results in a hazard to any person, animal, property or vegetation (applies to public stormwater gutters and catch basins);
 - **Parks Bylaw, Section 6.8:** No person shall spray any pesticide or herbicide in a Park (agents of the Town are exempted for specific authorized treatments);

AUTHENTIC ALBERTA



Town of Nanton
1907 21 Avenue, P.O. Box 609,
Nanton, Alberta T0L 1R0
Phone 403.646.2029 Fax 403.646.2653
www.nanton.ca

- o **Public Tree Management Bylaw, Section 3.1.1:** No person shall spray or apply by any means any substance with the intention of poisoning a public tree.

As you can see, the Town must strike a balance between requiring property owners to maintain weed control on their land and adjacent public property while prohibiting any inappropriate or illegal herbicide application that could result in significant hazard or pollution. All of the Town regulations carry the possibility of formal warnings and fines for violations, but there naturally must be reports and evidence of bylaw violations for our Community Peace Officer to take effective action. I will review with my staff to assess if any increased compliance or awareness messaging is required on the Town's part, perhaps in concert with Nanton Animal Protection Society (NAPS).

Do not hesitate to reach out to me or a member of Council if we can be of any further assistance.

Yours sincerely,
Town of Nanton

Neil Smith, MCIP
Chief Administrative Officer

Cc: Manager of Recreation
Public Works Supervisor
Community Peace Officer

:NS



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July 8, 2025

ParticipACTION
4 new St 2nd Floor
Toronto, ON
M5R 1P5

Re: Community Challenge 2025 Finalist Submission

Dear ParticipACTION Team,

As Mayor of Nanton, I am extremely proud to share our community's commitment to health, movement, and connection through the Nanton ParticipACTION initiative.

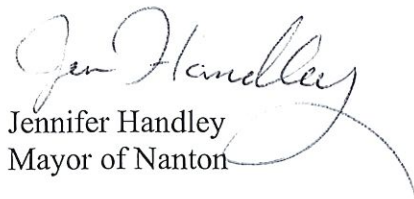
Nanton has always been an active community. From our deep hockey roots and rich rodeo heritage to our thriving golf scene and the dedicated seniors who walk indoors at the Bomber Command Museum, our town embodies the spirit of staying active at every age. Our two local gyms have even produced athletes who hold world records, an extraordinary testament to the strength and determination that defines Nanton.

Recording and celebrating these achievements through ParticipACTION is an exciting new chapter. This first year has shown just how willing our residents are to step up and be counted. I am inspired by the enthusiasm and collaboration across our community.

Looking ahead, we are committed to building a dedicated community asset to help expand and celebrate Nanton's physicality even further. Next year, we look forward to involving more community groups, growing participation, and ensuring everyone has a place in this movement.

Thank you to everyone who has contributed their time, energy, and passion. Together, we are making Nanton stronger, healthier, and more connected.

Sincerely,



Jennifer Handley
Mayor of Nanton