

# AGENDA

Monday August 11, 2025 at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2<sup>nd</sup> Floor, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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### **1. CALL TO ORDER & ADOPTION OF AGENDA:**

### **2. PRESENTATIONS:**

- 2.1 Jason MacDonald, Principal, J.T. Foster School

### **3. REPORTS:**

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E

#### **3.2 FINANCIAL:**

- 3.2.1 Accounts Payable Reports for July 2025

#### **3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management - E

#### **3.4 COUNCIL:**

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR ROGER MILLER
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR JOHN DOZEMAN

### **4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

#### **4.1 ADOPTION:**

- 4.1.2 July 14, 2025, Regular Council Meeting Minutes – E

## **4.2 BUSINESS ARISING FROM THE MINUTES:**

- 4.2.1 Information Brief Northwest Nanton Area Structure Plan – E
- 4.2.2 Information Brief Mile 56 Park Rain Garden project – E

## **5. NEW & UNFINISHED BUSINESS:**

- 5.1 Information Brief Data Centres – E
- 5.2 Request for Decision Traffic Signal Assessment – E
- 5.3 Request for Decision Industrial lands roads improvements approach – E
- 5.4 Request for Decision Council Remuneration – E
- 5.5 Information Brief M.D. of Willow Creek Land Use Bylaw – E

## **6. CORRESPONDENCE:**

### **6.1 FOR ACTION:**

- 6.1.1 Request for Proclamation: Nation Depression Screening -E
- 6.1.2 Intermunicipal Collaboration Framework Committee Meeting – Call for Agenda Items - E

### **6.2 FOR INFORMATION:**

- 6.2.1 Rowan House letter to Mayor Handley – E
- 6.2.2 Royal Canadian Mounted Police New Commanding Officer of Alberta - E
- 6.2.3 Royal Canadian Mounted Police letter to Premier Danielle Smith - E
- 6.2.4 Press release Town of Nanton/ RCMP partnership - E

## **7. CLOSED CONFIDENTIAL SESSION:**

- 7.1 Municipal Buildings ATIA Section 26 Disclosure Harmful to Intergovernmental Relations
- 7.2 Request for Decision Wastewater Disposal FOIP Section 24 Advice from Officials

## **8. ADJOURNMENT:**



# STATUS REPORT

Meeting: August 11, 2025  
Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

CAO = Chief Administrative Officer  
DO = Development Officer

CS = Corporate Services  
LS = Legislative Services

OP = Operations Manager  
OTHER = Staff/Contractor/etc.

COMMITTEES: GOV = Governance FIN = Finance SERV = Services REC = Recreation & Culture  
ECD = Economic & Community Develop CW = Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

## COUNCIL MEETING

Res #	Description	Notes	Status	FWD
Regular Meeting July 11, 2025				
	Meeting with Council re tribute wall		C	CS
145-25/07/14	RFD Council Remuneration	Aug 11 mtg	C	CS

## COUNCIL

Res #	Description	Notes	Status	FWD
Council Recommendations				
12-25/01/20	THRC Conceptual Plan	Drawing phase	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Survey ended May	IP	DO/CAO
85-25/04/21	Tribute wall design up to \$5,000		IP	CS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	Drafting work initiated	IP	CAO/CS/OP/LS
134-25/06/16	RFD for Council Remuneration		C	CS
135-25/06/16	RFD Community Art Policy		C	LS

## DEPARTMENTS

Res #	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options		IP	CS

## ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes
135-23/05/01	Application for a solar feasibility assessment for Town's facilities or unserved industrial lands	Future consideration contingent on Climate Action Centre funding – CS
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon suitable funding.
CAO Comment: These items should be individually discussed at a future Committee of the Whole.		





# CAPITAL PLAN STATUS

Meeting: August 11, 2025  
Agenda Item: 3.1.2

*Deferred in green text*  
**2025 Items Only**

Roadway Infrastructure <span>Lead: Public Works Supervisor</span>		
Roadway Rehab	Patching & repairs	125,000
Sidewalk replacement program	Sidewalk repair & replacement	50,000
Roadway assessment	Town roads assessment	50,000
<i>Notes: Some 29<sup>th</sup> Avenue work is almost complete for this year. 19<sup>th</sup> Street sidewalk work complete.</i>		
Utility Infrastructure <span>Lead: Manager of Operations</span>		
Waste Water Treatment Plant	Membranes	362,840
Wastewater	De-watering	1,163,800
<b>Valve &amp; hydrant replacement</b>	<b>Hydrant, valves</b>	<b>75,000</b>
29 <sup>th</sup> Avenue	Service line connections <b>COMPLETE</b>	225,000
Waste water mains	re-lining <b>COMPLETE</b>	100,000
Equipment	Wastewater line Flusher truck <b>COMPLETE</b>	75,000
	Wastewater	83,000
Stormwater management	Westview storm pond assessment <b>COMPLETE</b>	17,000
<i>Notes: Wastewater main infiltration may cause some plan re-alignment as more information develops. WWTP de-watering installation anticipated for late August.</i>		
Parks & Trails <span>Lead: Recreation Manager</span>		
New capital	Pocket park/rain garden at Mile 56 Park	56,500
<i>Notes:  An agreement on federal funding is largely complete – more information should be available soon, but full details still embargoed. Gazebo nearing completion. Chamber fountain has been installed (becomes municipal asset).</i>		
Buildings <span>Lead: Various</span>		
THRC - arena	Transfer switch for emergency power	35,000
THRC	Elevator/lift with building modifications	300,000
THRC - pool	Pool liner	200,000
Town Office / Library	Window/wall updates	20,000
Fire Hall	Curb & approach updates	25,000
Community Centre	Energy efficiency upgrades	100,000





Notes:

Transfer switch on order; pool liner work awarded.

### Vehicles & Equipment

Lead: Various

Equipment replacement under \$75 K	Skid steer <b>COMPLETE</b>	75,000
Equipment replacement over \$75 K	Bucket truck <b>COMPLETE</b>	90,000
Vehicle Replacement	Parks utility vehicle <b>COMPLETE</b>	50,000
Fire Equipment	Reserve contribution for new engine <b>COMPLETE</b>	75,000
Equipment	Parks mower (zero-turn) <b>COMPLETE</b>	30,000

Notes: Additionally, the Town has acquired an electronic sign trailer for improved crew and public safety and with consideration of the Nanton Schools project decanting. We have also had to replace an electronic pedestrian crossing that was partially destroyed at Tim Horton's, first installed in 2019.

### Land Development

Administration expects discussions about the Town industrial lands roads or Westview phases to resume with Council over the course of 2025. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- **Westview ASP phases 1A and 1B**
- **The Nanton Northwest Sewer Collector**

### Public Realm & Development

\$56,500 is already allocated to the Mile 56 project.

This year's capital budget, due to grant situations and other external factors, is more likely to be subject to change and amendment than in years prior.

2024 deferred project comments

Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present

Playground updates – deferred to 2026

Public Works pickup – still planned for 2025 (funded from reserves/ taxed in 2024)





# REPORT FROM ADMINISTRATION

Meeting: August 11<sup>th</sup> 2025

Agenda Item: 3.1.3

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## Chief Administrative Officer

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To July 31<sup>st</sup> 2025

### Highlights

- No major highlights or travel in July – simply ongoing meeting on the following files:
  - Regional water
  - Circular Materials (recycling – new RFP in 2026)
  - Nanton Heritage project (launching soon – will be an open house early on)
  - Personnel changes/ succession

### Current issues

The July and August weather has not been the friend of our wastewater collection and treatment system. Backup problems of a serious nature have returned and it has become necessary to build another emergency storage cell. The deluge of rainwater in July has also exposed one or more potential water distribution system leaks and an apparent surge in the flow of the Spring Line not seen in years – at a time when the reservoir is, of course, full. This will be investigated if time and capacity permits. What is clear is that we need to better understand the groundwater table and bedrock east of Highway 2. While it has been known as seasonally volatile since the 1970s, we need to find specific ways of mitigating its substantive impacts on the wastewater collection system and plant.

The news concerning the Town's partnership with the RCMP will impact our agendas for the next month or two given how little lead time we now have to work with for 2026.

If Council has any specific items that they would like to see on agendas, given how few meetings of the current term are left, please contact Administration as soon as possible.

### The following reports are enclosed:

#### **3.2 FINANCIAL:**

3.2.1 Accounts Payable Reports previous month end

#### **3.3 DEPARTMENT:**

3.3.1 Corporate Services Manager

3.3.2 Operations Manager

3.3.3 Recreation Manager

3.3.3 Planning & Development Officer

3.3.4 Fire Chief

3.3.5 Peace Officer

### Public Notices/ Public Participation

[Nanton Northwest Area Structure Plan](#) – we have an information page and submission form set up.

[2025 Municipal Election information page](#)

<https://www.nanton.ca/government/public-notice>

## **Personnel and Professional Development**

A number of matters should be reported this month:

- We have unfortunately lost Daniel Doyon (Utility Operator 1) to the Edmonton area. Steve Nichol (PW Operator 1) has been promoted to Assistant Utility Operator given his relevant starter training.
- Jon Thompson has been transferred to Public Works from Recreation to take up the vacant spot there. Recreation will deal with internal changes and then likely an external posting as we move forward.
- While it is sad to lose staff, it is good to see that we can lean heavily upon succession through promotion and transfers right now.

## **Bylaws and Policies**

Some Info briefs and Request for Decision at this meeting show that nothing is really slowing as we approach the municipal election period.

Respectfully submitted,

**Town of Nanton**  
**Vendor Cheque Register**  
**Range: July 1 - July 31, 2025**  
**Sorted by: Cheque date**



Vendor ID	Vendor	Cheque Date	Amount	Cheque Details
EFT0000000006293	Aplin and Martin	7/10/2025	\$2,457.20	Regional waterline consulting
EFT0000000006294	Aquatic Amusements	7/10/2025	\$105,689.40	Down payment for new pool liner
EFT0000000006295	Alberta Municipalities	7/10/2025	\$131.25	Kings printer subscription
EFT0000000006296	Benchmark Assessment	7/10/2025	\$9,774.45	Assessment fees
EFT0000000006297	Canadian Grain Elevator Center	7/10/2025	\$500.00	Promotional grant
EFT0000000006298	Canadian Linen & Uniform	7/10/2025	\$74.61	Office & library mat cleaning
EFT0000000006299	Canoe Procurement Group of Canada	7/10/2025	\$37.33	Miscellaneous supplies
EFT0000000006300	CARO Analytical Services	7/10/2025	\$312.90	Water testing
EFT0000000006301	Cattlemens Corner	7/10/2025	\$20.90	Miscellaneous supplies
EFT0000000006302	ClearTech Industries Inc	7/10/2025	\$2,611.17	Water plant chemicals
EFT0000000006303	Contain-A-Way Services	7/10/2025	\$1,350.80	Waste management services
EFT0000000006304	Coyote Courier Ltd	7/10/2025	\$1,262.52	Courier fees
EFT0000000006305	Czop, Victor	7/10/2025	\$640.84	Per diem and mileage expenses
EFT0000000006306	Dump Gump	7/10/2025	\$2,100.00	Bin services
EFT0000000006307	Enfield, Tracy	7/10/2025	\$915.00	Office & council mtg room cleaning
EFT0000000006308	Evolve Construction Management	7/10/2025	\$8,845.99	THRC kitchen renovation
EFT0000000006309	First Call Monuments	7/10/2025	\$309.75	Cemetery plaques
EFT0000000006310	Foothills Regional Services Comm	7/10/2025	\$5,952.00	Solid waste = \$3,017 Sludge = \$2,935
EFT0000000006312	Gregg Distributors Company Ltd	7/10/2025	\$336.17	Miscellaneous supplies
EFT0000000006313	Hifab Holdings Ltd	7/10/2025	\$523.20	Courier fees
EFT0000000006314	iA Financial Group	7/10/2025	\$89.51	Employee benefits
EFT0000000006315	Inspiris	7/10/2025	\$1,759.76	IT Services
EFT0000000006316	Saddle Mountain Tire	7/10/2025	\$1,272.60	Vehicle tires & repairs
EFT0000000006317	Klearwater Equipment	7/10/2025	\$3,158.82	Water and wastewater plant chemical

EFT0000000006318	LAPP Corporation c/o Alberta Pension	7/10/2025	\$6,761.10	Employee pension
EFT0000000006319	Linde Canada Inc.	7/10/2025	\$724.84	Water plant chemicals
EFT0000000006320	Nanton Auto Parts Ltd.	7/10/2025	\$226.95	Miscellaneous supplies
EFT0000000006321	Nanton Home Hardware Building	7/10/2025	\$61.78	Miscellaneous supplies
EFT0000000006322	F.C.S.S.	7/10/2025	\$905.20	Reimbursement of grant expenses
EFT0000000006323	Nanton Thelma Fanning Library	7/10/2025	\$500.00	Reimbursement of donation
EFT0000000006324	NextGen Automation	7/10/2025	\$242.43	Photocopier fees
EFT0000000006325	Oldman River Regional Services	7/10/2025	\$11,180.42	Planning & GIS services
EFT0000000006326	Platinum Fire & Security Ltd.	7/10/2025	\$4,099.14	Annual fire inspections
EFT0000000006327	Purolator Inc.	7/10/2025	\$97.53	Courier fees
EFT0000000006328	RecordXpress StorageVault Canada	7/10/2025	\$58.45	Office paper shredding services
EFT0000000006329	Reynolds, Mirth, Richards & Farmer	7/10/2025	\$1,809.80	Legal services
EFT0000000006330	Safesidewalks Canada Alberta	7/10/2025	\$3,675.00	Sidewalk assessments
EFT0000000006331	Shawne Excavating	7/10/2025	\$9,819.06	Water line leak repairs
EFT0000000006333	Somerset Tree Service Ltd	7/10/2025	\$1,064.70	Tree services
EFT0000000006334	Super Save Disposal (AB) Ltd	7/10/2025	\$1,534.85	Waste management services
EFT0000000006335	Superior Safety Codes	7/10/2025	\$3,345.72	Safety code fees
EFT0000000006336	T & T Disposal Services	7/10/2025	\$6,606.38	Waste management services
EFT0000000006337	Trinus Technologies Inc	7/10/2025	\$3,360.00	IT Services
EFT0000000006338	UFA Co-operative Ltd	7/10/2025	\$4,203.66	Fuel
EFT0000000006339	Waterline Resources Inc.	7/10/2025	\$8,581.02	Hydrogeological services
20560	Alberta Development Officers Assoc.	7/25/2025	\$550.00	Conference registration fees
20561	Alliance Renovations	7/25/2025	\$500.00	Security deposit refund
20562	Canada Heavy Equipment College	7/25/2025	\$4,799.00	Grader operator training
20563	Chubb Life Insurance Company	7/25/2025	\$151.43	Employee benefits
20565	Crocus Hill Consulting & Creations	7/25/2025	\$278.25	Fire department supplies
20567	Government of Alberta	7/25/2025	\$10.00	Alberta Land titles fees
20569	Nanton Chamber of Commerce	7/25/2025	\$220.00	Ball caps
20571	Nanton Marlins Swim Club	7/25/2025	\$500.00	Promotional grant
20573	Royal Life Saving Society Canada	7/25/2025	\$381.15	Lifeguard training
20574	Siteone Landscape Supply Ltd.	7/25/2025	\$2,966.71	Pond chemicals
20575	Southern Alberta Blacktop Ltd.	7/25/2025	\$23,456.06	Road patching
20577	Tractorland (High River)	7/25/2025	\$415.86	Equipment parts

20578	TRS Aerial Surveys Ltd.	7/25/2025	\$1,995.00	New orthophotography fees
20579	Velocity Dynamics LLC	7/25/2025	\$10,070.55	Reservoir aeration project
20580	Watershed Exteriors	7/25/2025	\$1,298.85	Library window repairs
EFT0000000006340	5 Star Services & Products Inc	7/25/2025	\$1,678.79	Peace officer supplies
EFT0000000006341	911 Supply	7/25/2025	\$197.88	Fire department supplies
EFT0000000006342	Alberta Marine	7/25/2025	\$51.40	Miscellaneous supplies
EFT0000000006343	Allied Industrial Dynamics	7/25/2025	\$15,750.00	Centrifugre rental
EFT0000000006344	Associated Engineering AB Ltd.	7/25/2025	\$15,045.32	Rain garden project engineering
EFT0000000006345	B & B Energy Services Ltd.	7/25/2025	\$1,843.80	THRC kitchen renovation
EFT0000000006346	Calmont Equipment	7/25/2025	\$1,412.82	Equipment repairs
EFT0000000006347	Calgary Lock & Safe	7/25/2025	\$2,138.20	Community Centre door repairs & upgrades
EFT0000000006348	Canadian Linen & Uniform	7/25/2025	\$74.61	Office & library mat cleaning
EFT0000000006349	Canoe Procurement Group of Canada	7/25/2025	\$2,566.00	Street signs and other supplies
EFT0000000006350	CARO Analytical Services	7/25/2025	\$2,124.83	Water testing
EFT0000000006351	ClearTech Industries Inc	7/25/2025	\$4,563.55	Water plant chemicals
EFT0000000006352	CUPE	7/25/2025	\$1,901.57	Union dues
EFT0000000006353	Evolve Construction Management	7/25/2025	\$11,815.13	THRC kitchen renovation
EFT0000000006354	First Call Monuments	7/25/2025	\$309.75	Cemetery plaques
EFT0000000006355	JNAC Investments Inc.	7/25/2025	\$88.74	Groceries for breakroom
EFT0000000006356	GM Mechanical Ltd	7/25/2025	\$1,460.56	Quarterly HVAC maintenance
EFT0000000006357	Hifab Holdings Ltd	7/25/2025	\$554.09	Courier fees
EFT0000000006358	Kortech Calcium Services Ltd.	7/25/2025	\$15,910.97	Dust control services
EFT0000000006359	LAPP Corporation c/o Alberta Pension	7/25/2025	\$6,761.10	Employee pension
EFT0000000006360	MD of Willow Creek	7/25/2025	\$2,076.80	Fire department supplies
EFT0000000006361	MPE Engineering Ltd	7/25/2025	\$15,739.50	WWTP Dewatering project
EFT0000000006362	Nanton Auto Parts Ltd.	7/25/2025	\$118.28	Miscellaneous supplies
EFT0000000006363	Nanton Home Hardware Building	7/25/2025	\$1,144.86	Miscellaneous supplies
EFT0000000006364	F.C.S.S.	7/25/2025	\$19,170.85	Quarterly grant payment
EFT0000000006365	Nanton Thelma Fanning Library	7/25/2025	\$12,125.00	Quarterly grant payment
EFT0000000006366	New-Alta Electric	7/25/2025	\$1,203.67	Westview pond fountain repairs
EFT0000000006367	NextGen Automation	7/25/2025	\$220.42	Photocopier fees
EFT0000000006368	NL Smith & Sons Const Ltd	7/25/2025	\$6,040.56	Vehicle repairs
EFT0000000006369	Oldman River Regional Services	7/25/2025	\$217.09	Assessment review board fees

EFT0000000006370	Orkin Canada Corporation	7/25/2025	\$257.07	Pest control
EFT0000000006372	Pinnacle Aquatic Group	7/25/2025	\$2,352.29	Pool chemicals
EFT0000000006373	Platinum Fire & Security Ltd.	7/25/2025	\$402.76	Annual fire inspections
EFT0000000006375	Simpson Industrial Services	7/25/2025	\$15,687.00	Reservoir aeration project
EFT0000000006376	Somerset Tree Service Ltd	7/25/2025	\$1,064.70	Tree services
EFT0000000006377	TransAlta Energy Marketing	7/25/2025	\$40,941.26	Power and gas
EFT0000000006378	Uline Canada Corporation	7/25/2025	\$1,794.37	Miscellaneous supplies
EFT0000000006379	Waterline Resources Inc.	7/25/2025	\$4,788.15	Hydrogeological services

**Total Cheques: 98**

**\$478,170.80**



## MONTHLY REPORT

Meeting: August 11, 2025

Agenda Item: 3.3.1

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### Clayton Gillespie, Corporate Services Manager

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Report Period: July 11 to August 6, 2025

#### **ACTIVITIES:**

Job posting for new Front Office Clerk posted – lots of resumes received so busy reviewing and we'll likely begin interview process in coming weeks and hopefully have someone in place in September.

Diamond (Accounting system) update completed to comply with new federal tax changes that came into effect July 1, 2025.

Work with the new IT provider (Trinus) on implementing updates and getting the switchover completed.

Some building updates to Library windows were completed but more work may be needed as we've discovered more water issues in other parts of the building. Looking at possible solutions.

One tax assessment appeal submitted – ORRSC has received all necessary materials, and a hearing has been scheduled for September.

#### **PROGRESS ON MAJOR PROJECTS & PROGRAMS:**

Working on getting formal pricing for the Community Centre energy efficiency upgrades and we'll work to get that going quickly.

Kitchen renovation at the THRC in very nearly complete now and so an RFP for a concession operator has been posted.

#### **TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

Scheduled to attend a conference on human resources in early October.

#### **UPCOMING EVENTS / ADDITIONAL INFORMATION:**

Prepared by: Clayton Gillespie, Corporate Services Manager

Date: July 31, 2025





# MONTHLY REPORT

Meeting: August 11, 2025  
Agenda Item: 3.3.2

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## Operations Department

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Report Period: (July 2025)

### ACTIVITIES:

- WASTEWATER OPERATIONS

- 34472 m<sup>3</sup> of treated effluent was released to Mosquito Creek
- Backups in the wastewater collection system and WWTP are still ongoing due to heavy rains in July.
- Delivery of the new rotary filter press for sludge dewatering has been delayed until late Q3/early Q4 due to delays in the construction of the conveyor system. All dewatering equipment will be shipped together once construction is complete.

- WATER OPERATIONS

- 30914 m<sup>3</sup> of treated potable water was sent to the Town's distribution system
- Utilities staff continue to top up the raw water reservoir as needed until the diversion is closed at the end of September.
- Analytical results from monthly geosmin testing in the Town's potable water revealed concentrations below lab equipment detectable limits. No taste and odour complaints have been received by the Town.
- Improved the drainage ditch along the access road to the golf course maintenance shop, to help improve stormwater drainage in that area. Standing water has been observed at the east end of the new ditch, it appears that the culverts along the old portion of the ditch (to the east) are too high to allow proper drainage all the way to Mosquito Creek. Operations recommends completing the improvement of the drainage ditch past the maintenance shop to remove all standing water in the area.

- ROADS

- SA Blacktop completed paving on 29 Ave north and various patches throughout town.
- Grading roads and alleys.
- Completed paving at storm swales on 24 Ave/20 Street
- Completed painting curbs, parking lines, handicap spots and crosswalks.
- Remove weeds and grass from overgrown alleys
- Added gravel to alleys

- SIDEWALKS/PATHWAYS

- Removed and replaced storm swales at 24 Ave/20 Street
- Removed and replaced sidewalk at 21 street / 22 Ave.
- Removed and replaced sidewalk at 22 street/22 Ave and added handicap ramp.
- Installed new map sign in 19 street parking lot.
- Reviewing sidewalk assessment for future repair and replacement.

- **MISCELLANEOUS**

- Clean up shop, vehicles and equipment.
- Fixed various signs in town.
- Changed Yield signs to Stop signs at 24, 21, 19, 18 and 17 Street. Will be replacing on 16 street and 22 Ave in the future.
- Trim over hanging branches on sidewalks.
- Install new Yield sign at 25 street and service road.
- Installed SOD on 29 Ave properties to complete service line replacement.
- Order signs for school area at United Church.

- **CEMETERY**

- 3 inurnments
- 1 Mark headstone

- **YARD WASTE AREA**

- Load tree branch bin
- Turning compost pile.
- Cleaning up back end of yard.
- Grade yard

- **STORMWATER**

- Cleaned out storm drains
- Reviewed Industrial road report from CIMA.

**PARKS AND RECREATION**

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

**PROGRESS ON MAJOR PROJECTS & PROGRAMS:**

Strategic Priority	Objective	Approach	Measure	Progress YTD
1.				
2.				
3.				

Operating/Capital Project	Objective	Approach	Measure	Progress YTD



# MONTHLY REPORT

Meeting: August 11, 2025  
Agenda Item: 3.3.3

## Jordan Glas, Manager of Parks and Recreation

Report Period: June 1-30, 2025

**THRC:** Kitchen reno has had a few hiccups and should be completed by the end of July. An RFP will go out once the kitchen is complete for an operator for the hockey season.

### PARKS:

Nanton Minor Baseball	117 hrs
Tournaments	2

The Main Street Gazebo is complete and looks great! More improvements to come in that area. 50 Trees were planted, 11 on Slade drive and 39 in Lions Park. Drinking fountain was installed at the VIC and the gravel walkway was completed over to the grain elevators.

### Pool: Megan Roy, Pool Supervisor

June	June 1-7	June 8 -14	June 15-21	June 22- 30
<b><u>Mon-Fri</u></b>				
Lane Swim	33	41	25	52
Open Swim	75	87	94	131
Marlins	52	57	87	30
AquaFit	10	14	10	17
Rentals	0	0		13
School Booking	35	59	124	
<b>Mon-Fri Total</b>	205			
<b><u>Sat-Sun</u></b>				
Lane Swim	5	5	1	7
Open Swim	70	76	23	157
Lessons	0	0	0	
Rentals	0	10	0	

**Sat-Sun Total** 75

Lane Swim Total	169			
Open Swim Total	713			
Lesson Total				
Aquafit Total	51			
Rental Total	23			
<b>Events</b>				
School Booking	218			
Wibit Swim	2			

Prepared by: Jordan Glas, Parks and Recreation Manager Date: July 9, 2025.



# MONTHLY DEPARTMENT REPORT

Regular Meeting: August 11, 2025  
Agenda Item: 3.3.4

## Georgina Sharpe, Planning and Development

Report Period: July 2025

Development Permit Approvals		
	July 2025	June 2025
Residential	\$20K	\$638.6K
Comm/Ind	\$0K	\$0K
Public/Special	\$0K	\$0K
Other	Signs = 1	Signs = 2
	YTD2025	YTD2024
	\$1,790.0K	\$1,630.0K
Housing Starts	YTD2025	YE2024
	4	8

### Permits Issued:

DP #	Date Issued	Civic Address of Development	Lot	Blk	Plan	LUD	Description
D24-25	11-Jul-25	2019 30 Avenue	10	84	071 5724	R-GEN	Detached Garage
D25-25	18-Jul-25	2127 19 Street	Unit 7		991 1009	M-DWT	Awning Sign

- **ACTIVITES**
  - Vacation July 14-25
- **PROJECTS**
  - **Northwest Area Structure Plan** – Oldman River Regional Services Commission  
Next Steps: Discuss What We Heard Report and preferred concept with Council – August 2025, begin Phase Four - Prepare Draft Plan – 6+ months
  - **Heritage Building Inventory Project** – Community Design Strategies Inc.  
Kick off meeting July 31, upcoming communications and research
- **EDUCATION:** N/A
- **UPCOMING EVENTS / ADDITIONAL INFORMATION:**
  - ADOA conference September 23-26 (Edmonton)



# MONTHLY DEPARTMENT REPORT

Meeting: August 11, 2025  
Agenda Item 3.3.6

---

Peace Officer Carlos Farias

---

## Enforcement Services – Monthly Report Summary

Reporting Period: July 2025

### Community Engagement

Tim Hortons Camp Day – *July 16, 2025*

A Peace Officer volunteered at Tim Hortons Camp Day, which raises funds for the Tim Hortons Foundation Camp to provide youth with opportunities to develop social-emotional skills, resilience, and leadership abilities. The officer served at the drive-thru window, interacting with customers and community members to support the initiative. The officer's engagement helped raise awareness for the foundation's mission and contributed to a positive, community-focused atmosphere. No enforcement concerns arose during the event.

### Enforcement Activity Overview

#### Traffic Enforcement

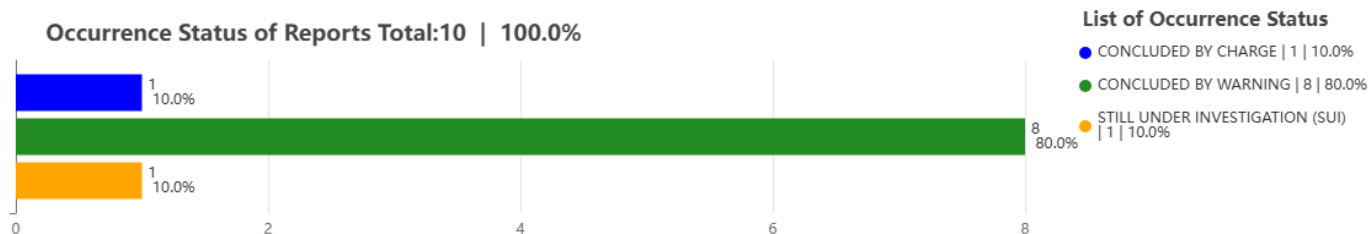
- Total Violation Tickets Issued: 68
  - Speeding: 47
  - Other Infractions (e.g., parking, signage): 21
- Warnings Issued: 21

Speeding remained the primary violation during July, focusing on high-traffic areas. Ongoing efforts to educate the public on road safety continued through regular enforcement and engagement.

## **Bylaw & Community Standards Reports**

Total Reports Received: 10

Bylaw Area	Reports	Description
Animal Bylaw	3	Reports of roaming animals and licensing concerns. Follow-ups and owner notifications completed.
Municipal Traffic Bylaw	2	Included parking violations and minor traffic behavior. Addressed per protocol.
Unsightly Property	3	Seasonal complaints about overgrown lawns and debris. Compliance timelines issued to property owners.
Community Standards Bylaw	1	One general concern regarding neighborhood disturbance or nuisance.
Fire Protection Bylaw	1	Fire pit/open burning concern. Resolved in collaboration with Fire Services.



## **New Initiatives**

### Kennel for Temporary Animal Accommodation

In response to increasing reports involving dogs running at large, Enforcement Services is researching options for the installation/ purchase of a kennel to provide temporary accommodation for up to 48 hours.

- Quotes for the kennel purchase have been requested, and analysis of options has begun.
- This purchase is expected to be made soon, pending final review and budget approval.

## **Monthly Summary**

- Traffic violations remained a priority, with a particular focus on reducing speeding.
- Bylaw reports reflected seasonal challenges, including property maintenance and addressing issues related to dogs running at large.
- Participation in Tim Hortons Camp Day highlighted our commitment to community engagement and youth empowerment.

- Efforts to improve animal welfare through the kennel initiative demonstrate proactive planning for future public service improvements.

### **Key Highlights**

- 68 violation tickets issued, with speeding continuing to be the top offense.
- Volunteering at Tim Hortons Camp Day by serving at the drive-thru, contributing to a positive community atmosphere.
- 10 bylaw reports addressing various community issues, including dogs running at large, fire safety, and property maintenance.
- Consideration of a temporary kennel for dogs, with quotes under review for a future purchase.

### **Ongoing Focus Areas**

- Continued traffic enforcement and efforts to reduce speeding through education and visible patrols.
- Addressing seasonal bylaw concerns, with a focus on dogs running at large and property maintenance.
- Finalizing plans for the temporary kennel purchase to improve animal welfare response.
- Strengthening engagement and visibility at community events.





## MONTHLY REPORT

Meeting: August 11, 2025  
Agenda Item: 3.3.2

---

### EMERGENCY MANAGEMENT Department

---

Report Period: (July 2025)

#### EMERGENCY MANAGEMENT:

##### ACTIVITIES:

##### TRAINING

Basic Emergency Management and ICS 100, signed up the last few employees. AEMA training switched to a new training system. Employees will complete when the new system is up and running.

Planning P workshop with AEMA booked for September 17 & 18, 2025.

##### TABLETOP EXERCISE:

Tabletop exercise to be scheduled for September 26, 2025.

##### ADVISORY COMMITTEE MEETING:

Held meeting February 11, 2025.

##### AGENCY MEETING:

Held meeting February 18, 2025.

##### VERBAL UPDATE:

I have been actively working to update our Emergency Management Plan and Risk Assessment, ensuring a better approach to community safety. As part of this effort, I am developing a detailed Hazard Response Plan for the top 10 risks, including road accidents, blizzards, wildfires, strong winds, and water shortages.

I recently participated in both online and in-person HIRA (Hazard, Incident, Risk, Assessment) training to familiarize myself with the new program that AEMA is introducing for municipalities. This program is designed to help local governments dive deeper into their risk assessments. With the new legislation set to take effect in spring 2025, the provincial government is requiring municipalities to develop more comprehensive risk assessments and implement stronger mitigation strategies.

Currently, I'm working alongside FCSS to update the Emergency Social Services (ESS) Plan, focusing on improving preparedness and response measures. We're also revising emergency response plans for critical infrastructure, such as the water and wastewater treatment plants, as well as the arena, to ensure we're fully prepared. Once the plan is updated, I'll meet with Brad Hove, the southern Alberta ESS representative, to review it together.

Additionally, the MD of Willow Creek has presented us an ESS agreement that would provide residents in the MD with ESS services in the event of an emergency or disaster. The agreement is currently under review by our team, along with Claresholm and Fort Macleod.

**TRAINING/EDUCATIONAL SESSIONS ATTENDED:**

- BEM/ICS100 – Online – employees
- HIRA Course – July 15-16, 2025

**UPCOMING EVENTS / ADDITIONAL INFORMATION:**

- Tabletop Exercise – September 26 2025
- Planning P – September 17 & 18 2025
- Foothills regional DEM meeting – September 11, 2025



# MINUTES

Monday July 14, 2025, at 7:00 p.m.  
Council Chambers at the Tom Hornecker  
Recreation Centre, 2122 – 18 Street

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## REGULAR COUNCIL MEETING

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**COUNCIL PRESENT:** Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Dave Mitchell, and Ken Sorenson.

**OTHERS PRESENT:** Neil Smith                      Chief Administrative Officer  
Sara-Lynn Lyons              Legislative Services & Communications

### **1. CALL TO ORDER & ADOPTION OF THE AGENDA:**

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

### **RESOLUTION # 140 – 25/07/14- Mitchell**

The Regular Council agenda for July 14, 2025, was accepted with the following changes:  
Addition of

- 5.4 Request for Decision Decorative Crosswalk
  - 6.1.1 Town of Hinton Childcare motion to Alberta Municipalities
  - 7.2 Municipal Enforcement ATIA Section 29 Advice from Officials
- CARRIED

### **2. PRESENTATIONS:**

### **3. REPORTS:**

#### **3.1 CHIEF ADMINISTRATIVE OFFICER:**

- 3.1.1 Status Report – E
- 3.1.2 Capital Plan Status - E
- 3.1.3 Monthly Report – E
- 3.1.4 Strategic Plan Quarterly Report for June 2025 - E

#### **3.2 FINANCIAL:**

- 3.2.1 Accounts Payable Reports for June 2025

#### **3.3 DEPARTMENT:**

- 3.3.1 Corporate Services Manager - E
- 3.3.2 Operations Manager – E
- 3.3.3 Recreation Manager - E
- 3.3.4 Planning & Development Officer - E
- 3.3.5 Fire Chief - E
- 3.3.6 Peace Officer – E
- 3.3.7 Emergency Management – E

#### **3.4 COUNCIL ROUNDTABLE:**

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP - E

- 3.4.3 COUNCILLOR ROGER MILLER
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR JOHN DOZEMAN

#### **RESOLUTION # 141 – 25/07/14- Dozeman**

Moved that all written reports, as recorded on the agenda for July 14, 2025, be received for information and filing. CARRIED

#### **4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:**

##### **4.1 ADOPTION:**

##### **4.1.1 June 16, 2025, Regular Council Meeting Minutes – E**

#### **RESOLUTION # 142 – 25/07/14- Miller**

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held June 16, 2025, were accepted as distributed. CARRIED

##### **4.1.2 Committee Meeting Minutes - E**

#### **RESOLUTION # 143 – 25/07/14- Sorenson**

The Councillors all, having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee of the Whole Meeting of the Town of Nanton held June 23, 2025, were accepted as distributed. CARRIED

#### **4.2 BUSINESS ARISING FROM THE MINUTES:**

##### **4.2.1 Alberta Municipalities resolution amendment – E**

#### **RESOLUTION # 144 – 25/07/14- Dozeman**

Moved to revised Resolution #133-25/06/16 active clause to read as follows:

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate to the Government of Alberta to either (i) amend the Active Communities Initiative to make municipalities eligible **and increase the budget** for application or (ii) create a new annual or bi-annual funding program for municipalities, that enables them to effectively leverage their available capital reserves and local partnerships for new and existing recreation infrastructure for the benefit of their communities. CARRIED

#### **5. NEW & UNFINISHED BUSINESS:**

##### **5.1 Information Brief Council Remuneration and Expense Policies – E**

#### **RESOLUTION # 145 – 25/07/14- Miller**

Moved to direct the Chief Administrative Officer to bring forth a request for decision regarding Council remuneration. CARRIED

##### **5.2 Information Brief Community Recognition Wall – E**

Council and Administration will meet to discuss location.

### **5.3 Request for Decision 2025 Municipal Election – E**

1. Advance Vote Authorization

**RESOLUTION # 146 – 25/07/14- Czop**

Move that Council authorize the Returning Officer to hold one or more advance votes for the 2025 municipal election, in accordance with Section 73(2) of the Local Authorities Election Act.

2. Cancellation of Regular Council Meeting

**RESOLUTION # 147 – 25/07/14- Mitchell**

Move that the Regular Meeting of Council scheduled for Monday, October 20, 2025, be cancelled in accordance with Section 193(3) of the Municipal Government Act, due to the municipal election being held on that date.

### **5.4 Request for Decision Decorative Crosswalk – E**

**RESOLUTION # 148 – 25/07/14- Miller**

Moved to approve the Decorative Crosswalk Policy as presented and attached to these minutes as Schedule "A". CARRIED

## **6. CORRESPONDENCE:**

### **6.1 FOR ACTION:**

6.1.1 Town of Hinton Childcare motion to Alberta Municipalities

**RESOLUTION # 149 – 25/07/14- Miller**

Moved that the Town of Nanton second the motion made by the Town of Hinton to be sent to Alberta Municipalities as follows

WHEREAS access to stable, high-quality, affordable childcare is essential to families, municipalities, and the provincial and national economies;

WHEREAS Alberta is working to support a community-based system of quality, regulated early learning and child care, aiming for all families to have access to high-quality, affordable, flexible and inclusive early learning and child care no matter where they live;

WHEREAS municipalities across Alberta continue to face a child care shortage;

WHEREAS Alberta has a unique system in which not-for-profit, public and private/for profit operators play an important role in the delivery of high-quality regulated child care programs and services that Albertans value; and

WHEREAS eligibility for the Alberta Affordability Grant has recently changed to limit which new for profit spaces will receive the remaining funding allocation.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for increased eligibility and funding for the Alberta Affordability Grant for licensed daycares, to ensure better access to high quality, affordable child care in Alberta.

CARRIED

### **6.2 FOR INFORMATION:**

6.2.1 Correspondence Herbicide use in Nanton – E

6.2.2 Correspondence Mayor Handley's support in ParticipACTION – E

## **7. CLOSED CONFIDENTIAL SESSION:**

**RESOLUTION # 150 – 25/07/14- Mitchell**

IT WAS MOVED at 8:01 p.m. to hold “Closed Confidential Sessions” pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

7.1 Land Matters ATIA Section 19 Disclosure harmful to business interest of a third party and Section 29 Advice from Officials

7.2 Municipal Enforcement ATIA Section 29 Advice from Officials

CARRIED

**RESOLUTION # 151 – 25/07/14- Sorenson**

IT WAS MOVED to reconvene the Regular Meeting at 8:58 p.m. CARRIED

**8. ADJOURNMENT:**

**RESOLUTION # 152 – 25/07/14- Dozeman**

IT WAS MOVED to adjourn the Regular Meeting of Council at 8:58 p.m.

**TOWN OF NANTON**

\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

NS:sl

These minutes accepted and signed this 11<sup>th</sup> day of August, 2025.



# REQUEST FOR DECISION

Meeting: August 11, 2025  
Agenda Item: 4.2.1

---

## NORTHWEST AREA STRUCTURE PLAN – PREFERRED OPTION

---

### **ADMINISTRATIVE RECOMMENDATION:**

That for the purpose of drafting the Northwest Area Structure Plan, that council choose Recommended Land Use Concept (derived from Concept #3), as presented, as their preferred option; (optional) with the following recommended edits (list).

### **PURPOSE:**

In order to move onto the plan drafting phase of this project (Phase Four), a preferred concept option for the Area Structure Plan area is required.

### **BACKGROUND / IMPLICATIONS:**

The NW Area Structure Plan (NW ASP) project has reached the end of Phase Three (Engage and Collaborate). The What We Heard Report summary, attached, outlines the engagement methodologies and feedback that was received during this phase.

During the Committee of the Whole meeting May 26, Council was presented with and discussed potential options for an ASP layout. Your feedback, as well as that received from the stakeholders and the public through various engagements, has formed the recommendation presented here.

Once a preferred option is selected, drafting of the ASP document will take place over the next several months, with an early draft version brought forward to Council in 2026 for review prior to release to the public for additional review and comment.

### **DECISION OPTIONS:**

- ☒ #1 – Proceed to choose preferred option (with or without further edits)
- ☐ #2 – Request administration to provide a revised option \_\_\_\_ to be presented to Council prior to decision
- ☐ #3 – Do not proceed to choose preferred option

### **ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :** n/a

**Communications/PR:** n/a

**Applicable Legislation:** MGA

**Attachments:** NW ASP Project timeline graphic, ORRSC memo dated August 6

**Prepared By:** Georgina Sharpe, Planning and Development Officer **Date:** August 5, 2025



ycao at 2:37:14 PM, 8/7/20

**APPROVED BY: Neil Smith, Chief Administrative Officer:**

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			





# NW Area Structure Plan Project

## Phase Four: Draft the Plan



### Phase One - Initiate

- **Winter 2025**
- Project is initiated and communicated with landowners and the general public.

### Phase Two - Identify

- **Winter 2025**
- A background review is conducted to inform the plan and preparation is underway to engage with stakeholders.

### Phase Three - Engage & Collaborate

- **Spring 2025**
- Engagement sessions are held with landowners and Council to create a vision for land use and policy in northwest Nanton.

### Phase Four - Draft

- **Summer 2025 - Winter 2026**
- A draft ASP is prepared based on feedback from engagement sessions and Council input.

### Phase Five - Review

- **Winter 2026**
- The draft ASP is reviewed by Council and Administration before being made available to the public.

### Phase Six - Consult

- **Spring 2026**
- The draft ASP is made available to the public and an Open House is held to gather feedback from landowners and the public, utility companies, the MD of Willow Creek, and government agencies.
- Feedback received will be reviewed and may inform amendments to the proposed plan.

### Phase Seven - Adopt

- **Spring/Summer 2026**
- The proposed plan is brought forward to Council as a Bylaw for adoption.
- A Public Hearing is held prior to second reading, providing a final opportunity for landowners and the general public to provide comments and concerns for Council's consideration.

*Proposed phases and projected timelines may be subject to change.*

For information regarding the project, please visit:

<https://www.nanton.ca/government/public-notice/northwest.asp>

1907 21 Avenue, P.O. Box 609 T0L 1R0 T: 403-336-6564 E: [develop@nanton.ca](mailto:develop@nanton.ca)

# Memo

**To:** Town of Nanton Council

**From:** Kattie Schlamp, ORRSC Planner

**Date:** August 6, 2025

**Re:** NW ASP - Preliminary Land Use Concepts

---

Following an extensive public engagement process a number of common themes and a preferred land use concepts has been identified for the Northwest Nanton Area Structure Plan (NW ASP). An overview of the engagement activities and input received is enclosed for Council's consideration. Although input from all parties is reflected, no one plan can satisfy the desires of all parties involved. As we are entering Phase Four of the project, Council needs to consider the input gathered in order to isolate a single concept to form the basis for the NW ASP. The final land use concept may be a blend of the concepts provided.

Based on the number of "votes" received, Concept 3 was identified as the preferred land use concept however some edits to the land use concept are suggested based on the feedback received and good planning practice. The changes include:

- Changing the land the land use from Large Lot Residential to Low/Medium Density Residential along 26 Ave. to allow for future subdivision of these parcels, as is occurring south of the plan area.
- Changing the lands south of the commercial area to high density to reflect the desires of the land owner to develop some high density.
- Changing the Mixed-Use lands in the east side of the plan area to Low/Medium Density Residential and High Density Residential based on feedback from the landowner of the residential parcel.
- Moving the pathway more internally into the Low/Medium Density Residential to achieve a pathway network that is internal to the residential area and relies less on the sidewalks.
- Adding additional Large Lot Residential to increase development potential for the landowner and decrease the amount of green space in this area.
- Addition of roads in the SE corner of the plan area to allow for additional connectivity to future phases of Westview.
- The addition of a commercial strip in the NW side of the plan area in order to increase commercial land availability in the plan area, as sought after by the landowner and to increase the non-residential tax base. This will also act as a buffer for the residential development should the area north of the ASP area be developed as industrial in the future, as previously discussed.

- Realignment of Township Road 163 and 22 Ave. to secure connectivity to Highway 2 if the existing ball diamonds are relocated and to create a safer intersection where the roads meet 26 Ave.

### **Considerations**

Before accounting for roads and existing municipally owned lands, the plan area is comprised of 19% Public lands. Through subdivision, the Town is entitled to receive up to 10% of the lands as Municipal Reserve (MR) where it has not already been dedicated. Any further dedication of lands as MR would require the town to purchase these lands. Reserve has been satisfied on the developed parcels and remains owing on the larger parcels within the plan area. 15± acres of reserve is owing within the plan area and 9.7± acres presently exists as Town-owned lands. Council must consider whether there is a willingness to purchase additional municipal reserve lands in order to make up the remaining acreage or if the design should be refined so the Public land use does not encompass more than 10% of the plan area, excluding existing MR. Approximately 3.3± acres are needed to incorporate the full 28 acres of Public land use within Concept 3 as presented.

<b>Concept Three - Proposed</b>			
<b>Land Use</b>	<b>Acres</b>	<b>%</b>	
Public	28	19%	
Mixed Use	2	2%	
Commercial	17	11%	
Low/Medium Density Residential	74	49%	
High Density Residential	11	7%	
Large Lot Residential	20	13%	

As a reminder of the types of land uses and how they relate to the Town's Land Use Bylaw, the table below categorizes the potential land uses district within Land Use Bylaw 1389/24 that would best fit the types of development proposed within the land uses areas within each land use concept and further provides examples of the type of development that may occur within each land use area.

<b>ASP Land Use Area</b>	<b>Land Use Bylaw District</b>	<b>Use Examples</b>
<b>Low/Medium Density</b>	<b>R-GEN</b>	Single detached dwellings Semi-detached dwellings Duplex dwellings Row/town house (3 units or less) Triplex
<b>High Density</b>	<b>R- GEN</b>	Multi-building developments (condo developments) Row/town house (4 units or more) Fourplex Apartment
<b>Large Lot</b>	<b>R-LRG</b>	Lot sizes 0.2 to 0.4 ha/ 0.49 to 0.98 acres
<b>Mixed Use</b>	<b>M-TRN</b>	Live-work dwelling

		Single detached dwellings Multi-unit dwellings Religious assembly Small retail Eating and drinking establishment Small and large group care facilities Hospitals Medical clinics Childcare Mixed-Use development
<b>Commercial</b>	<b>C-HWY</b>	Automotive sales and service Hotel/Motel Retail (all sizes) Car wash Drive-thru business Gas station
<b>Light Industrial</b>	<b>I-LHT</b>	Light industrial (equipment sales and rentals, warehouses, contractors, etc.) Medium industrial (storage, construction, maintenance, manufacturing or processing with no nuisance) Logistics Retail (small & general) Recycling facilities

It is requested that Council provide a resolution with direction on which of the three concepts presented to the public should be selected and any revisions that should be made. The selected concept will form the basis for the NW ASP and further guide the policy direction of the ASP.

Respectfully submitted,

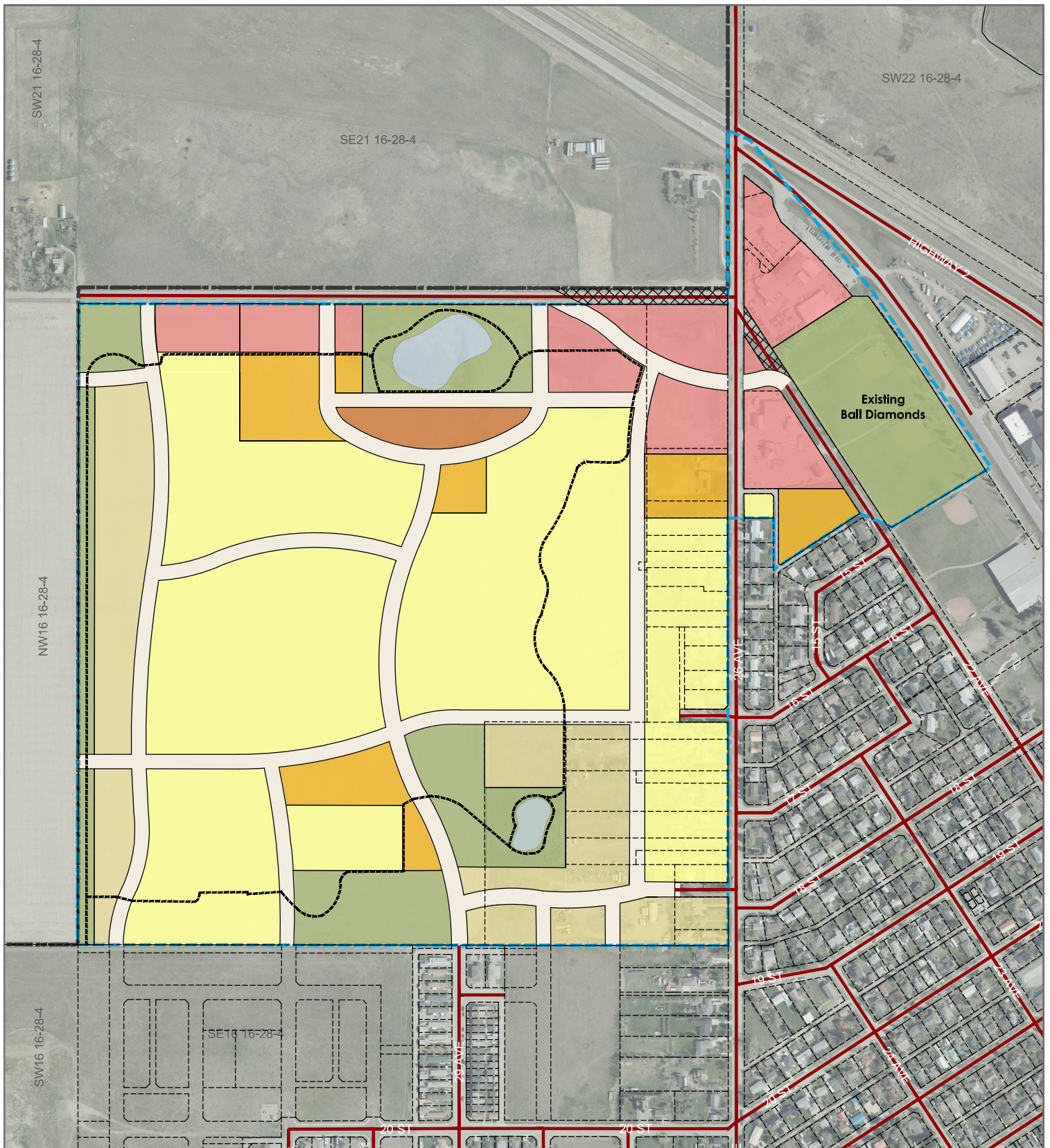


Kattie Schlamp  
ORRSC Planner

Enclosures:

Recommended Land Use Concept  
 Land Use Concepts 1-3  
 Engagement Summary





# Town of Nanton Northwest Area Structure Plan

# Recommended Land Use Concept *(derived from Concept 3)*



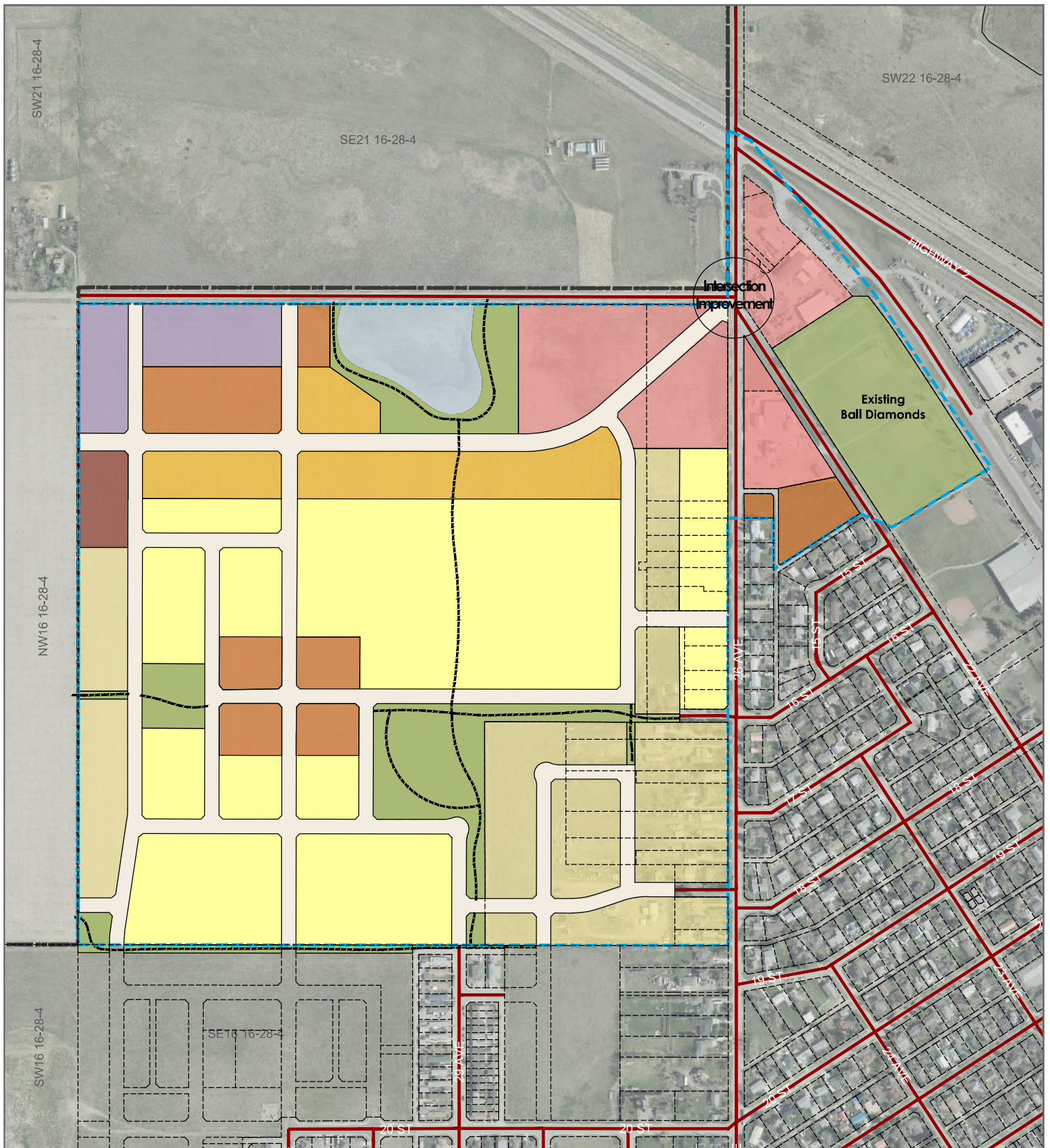
- Town of Nanton Boundary
- Area Structure Plan Boundary
- Existing Road Centreline
- Proposed Roadway
- Walking Trail
- Stormwater Pond

- Public
- Mixed Use
- Commercial
- Low/Medium Density Residential
- High Density Residential
- Large Lot Residential









# **Town of Nanton** Northwest Area Structure Plan

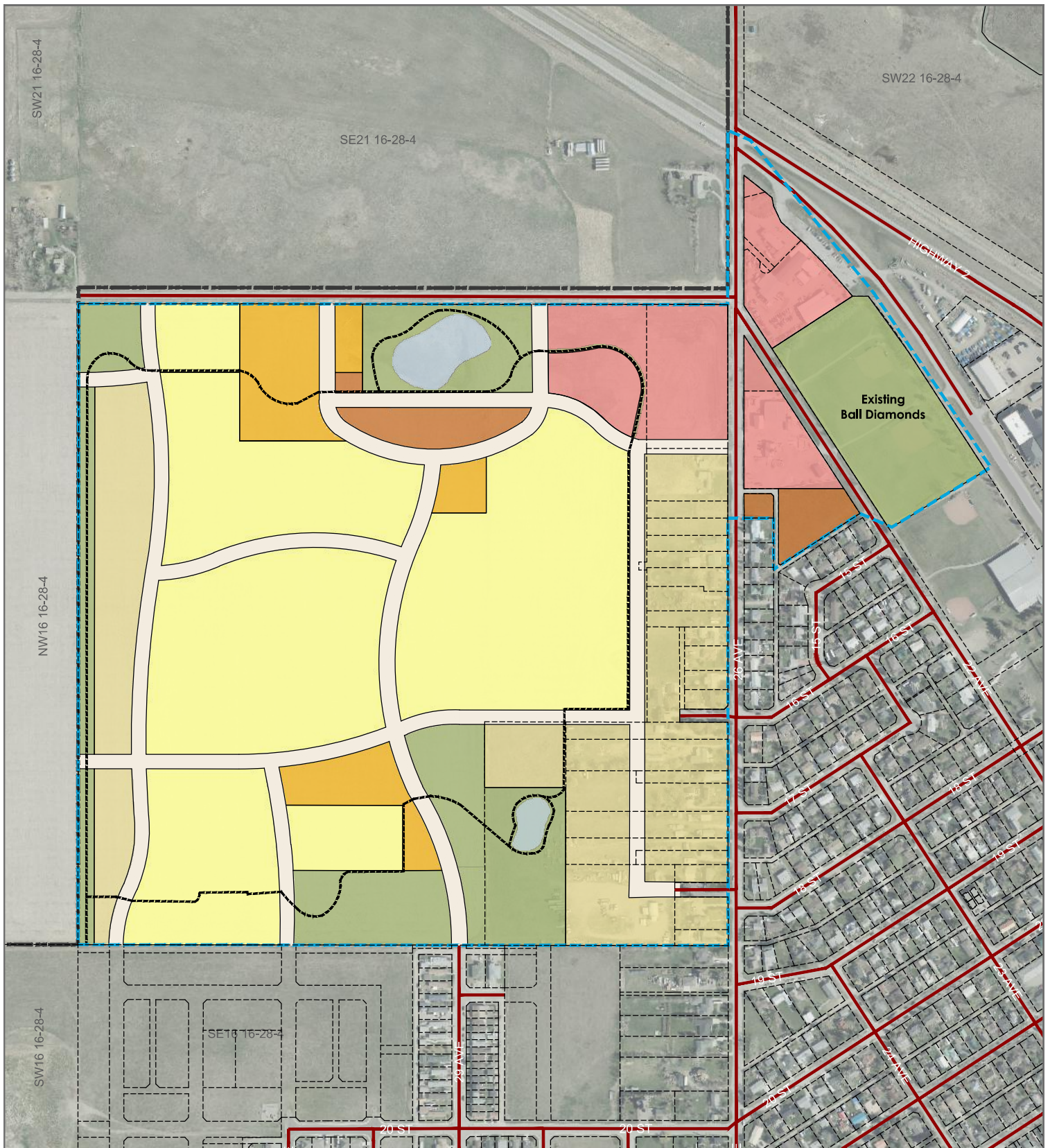
## **Potential Land Use** *Concept 2*



- Town of Nanton Boundary
- Area Structure Plan Boundary
- Existing Road Centreline
- Proposed Roadway
- Walking Trail
- Stormwater Pond

- Public
- Mixed Use
- Commercial
- Low/Medium Density Residential
- High Density Residential
- Large Lot Residential
- Light Industrial
- Municipal Service Site





# **Town of Nanton** Northwest Area Structure Plan

# **Potential Land Use** Concept 3



- Town of Nanton Boundary
- Area Structure Plan Boundary
- Existing Road Centreline
- Proposed Roadway
- Walking Trail
- Stormwater Pond

- Public
- Mixed Use
- Commercial
- Low/Medium Density Residential
- High Density Residential
- Large Lot Residential





Town of Nanton

# ENGAGEMENT SUMMARY

Northwest Area Structure Plan

2025

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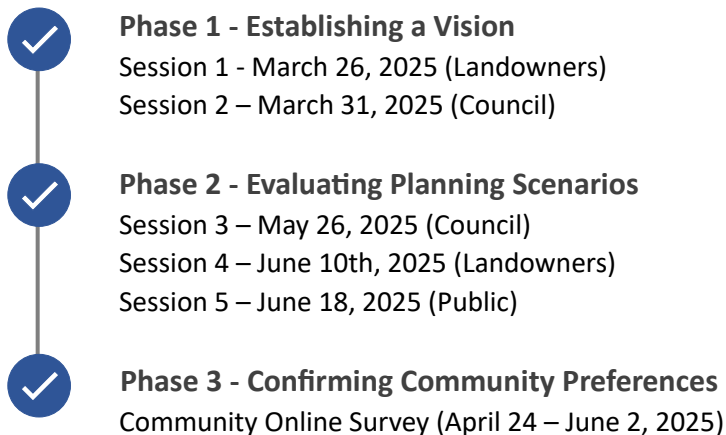
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## 1. Introduction

In Spring 2025, the Town of Nanton engaged the Oldman River Regional Services Commission (ORRSC) to begin preparing a new Area Structure Plan (ASP) for Northwest Nanton. To support the development of this long-term vision, a series of public engagement sessions were hosted to gather ideas and input from landowners, general public and Council regarding the future development of the 182-acre area primarily located in the NE quarter of 16-16-28-W4M.

The engagement process for the Northwest Nanton Area Structure Plan is conducted in three phases:

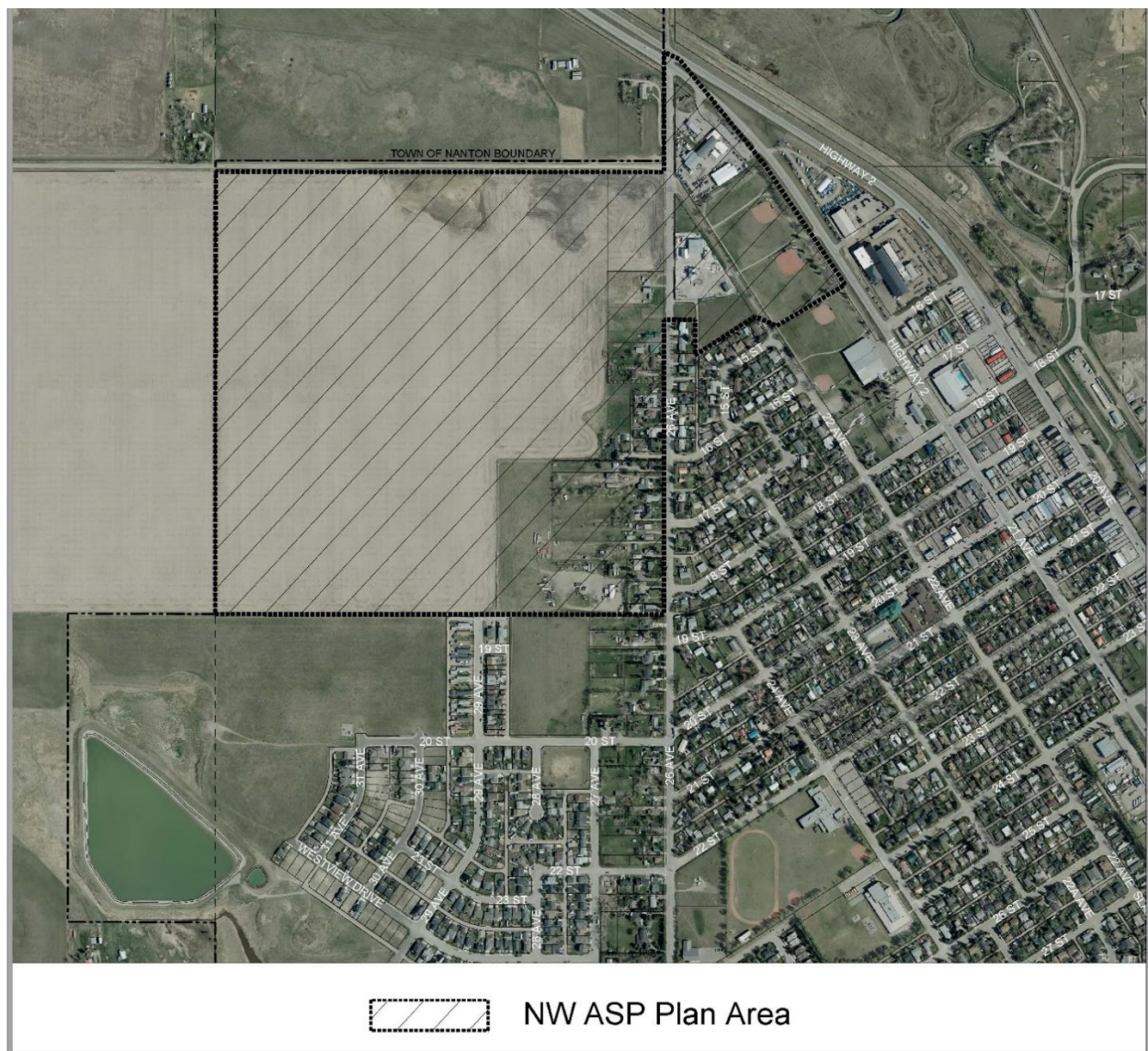


### 1.1 Background

Located between Township Road 163 and the Westview neighborhood, the Northwest Area Structure Plan (NW ASP) area consists of approximately 182 acres (73.6 hectares) of largely undeveloped land within the northeast quarter of Section 16, Township 16, Range 28, West of the 4th Meridian. The area is situated on the northwest edge of the Town of Nanton and represents a logical direction for future urban growth.

In 2011, the Lancaster Area Structure Plan (Lancaster ASP) was adopted for the largest lot within the plan area. This plan was intended to provide a framework for the phased development of residential and supporting land uses. However, the Lancaster ASP was repealed by Council in 2023, as it no longer reflected the Town’s updated vision for development, servicing, and infrastructure planning in the area.

The lands within the NW ASP boundary are primarily used for agricultural purposes, however there are several single-detached dwellings. The plan area is made up of 35 parcels of varying sizes held by a number of landowners. The area presents opportunities for a range of land uses, including residential, commercial, recreational, and open space. The Town has identified the need to revisit planning for this area in order to ensure that future development occurs in a cohesive, efficient, and sustainable manner.



**Figure 1** Northwest ASP Plan Area



## 2. Phase 1 – Establishing a Vision

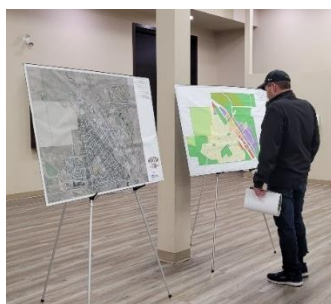
The purpose of phase 1 of engagement was to gather feedback from residents of their preferred outcomes when growth occurs. Phase one consisted of two engagement sessions held in the Spring of 2025 in order to hear from landowners within the plan area and from Council their vision and preferences for the plan area. In each session attendees were asked a variety of questions to help develop their thoughts on how Northwest Nanton should grow.

### 2.1 Session 1 - March 26, 2025 (Landowners)

The first engagement session was for landowners within the plan area. Invitations to this session were sent to every landowner within the Northwest Area Structure Plan (NW ASP) boundary. A total of 26 invitations were mailed, and 9 landowners attended the engagement session. Landowners included a mix of homeowners and business owners within the plan area.

The session took place at the Curling Club Lounge between 6:00 p.m. and 8:30 p.m. Upon arrival, landowners were welcomed and provided with an overview of the project. ORRSC planners explained the purpose of the Northwest ASP—developing a long-term vision for approximately 182 acres of largely undeveloped land on Nanton’s northwest edge and the importance of community input in shaping the plan’s direction. Following the introduction, participants were directed to one of three tables. Each table was equipped with a large map of the NW ASP area, as well as markers, stickers, and land use icons to assist in generating ideas. Participants were asked to place a colored dot on the map of the plan area to identify their interests in the ASP area.

Participants were encouraged to collaborate with others at their table to create a concept for future development. They were asked to identify suitable areas for residential, commercial, industrial and recreational uses, as well as highlight considerations for stormwater management, access, ball diamonds and green space. ORRSC planners facilitated the activity, answered questions, and collected written and verbal feedback throughout the event. Each table produced a hand-drawn concept that reflected the values and aspirations of the landowners present. These concept maps were submitted at the end of the session and used to help guide the development of land use concepts for the NW ASP.



**Photos:** Session 1

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### ***Table 1***

The participants at Table One consisted of a representative of the 124.43-acre parcel making up the majority of the plan area, a landowner of a 26 Ave. residence, and representatives of a business within the northeast corner of the plan area that has approximately 1.6 acres of undeveloped land included in their parcel. The landowner represented by the green dot in the *Table 1: Concept* (figure 2), relocated tables and did not form a part of Table One's discussions.

The concept developed at Table One proposes a mix of residential, light industrial, commercial, park, and open spaces within the plan area. Light industrial such as agricultural equipment dealers, veterinary clinics, and contractor/trade shops, as well as commercial uses are concentrated along the north boundary to capitalize on the proximity to Highway 2 and the MD of Willow Creek, with limited impact on proposed residential areas.

To reduce conflict between the existing concrete plant and new development, it is proposed that commercial and industrial development will extend as far south as the concrete plant to reduce the number of residences in proximity to the concrete plant.

Residential development is distributed across the plan area, with a gradual density transition moving westward. Large estate-style lots are located along the western edge of the plan to maximize views of the mountains, while higher-density housing, including senior housing, is situated closer to services, mixed-use areas, and open space in the northeast portion.

The concept includes an integrated pathway system, emphasizing mid-block connections to improve safety and walkability around parks and residential areas. A traffic circle was proposed to address a problematic corner and improve circulation at the intersection of 26 Ave, 22 Ave and Township Road 163. The layout includes multiple east-west and north-south road linkages, with connections to 26th Avenue prioritized for connectivity to existing development. The existing wetlands were acknowledged, and interest was expressed in locating parks and stormwater retention pond in the location of existing wetlands. The concept proposes low density residential surrounding the wetland in the south. A mixed use development is proposed on the undeveloped portion of the industrial side between 26<sup>th</sup> Ave and 22<sup>nd</sup> Ave, to buffer existing residents from the industrial business.



**Figure 2 Table 1: Concept**

## Table 2

Table Two's participants consisted of landowners of two residences on 26 Ave., and a representative of the 10.23-acre parcel in the southeast corner of the plan area. The concept provides a mix of residential, commercial, park, and open spaces within the plan area.

The concept developed by Table 2 places ball diamonds in the northwest corner of the plan area along Township Road 163. This location was preferred to avoid internal traffic disruption and provide easy access to those using diamonds. Additionally, the proposed location could accommodate co-location with a school in the neighboring quarter section if an additional school is warranted in the future. The concept includes a commercial area near the ball diamond to provide everyday services.

All participants supported large residential lots behind the existing homes along the southeast edge of the plan area. Standard-sized residential lots for single detached dwellings were placed in the southwest corner, and higher-density housing such as rowhouses was placed along a central collector road extending through the middle of the plan area. One participant supported mixed-use buildings with commercial on the ground floor and residential above.

Participants supported preserving existing stormwater retention pond and adding a trail around it. Concerns were raised about maintaining views of the mountains and the impacts of development on existing infrastructure.

Table Two's concept proposed a traffic circle at the intersection of 22 Avenue, 26 Avenue, and Township Road 163 to address a problematic corner and improve circulation at intersection.





**Figure 3** Table 2: Concept

### **Table 3**

Table Three was comprised of participants representing two residences on 26 Ave. The concept developed at Table Three proposes a mix of residential, commercial, industrial, park, and open spaces within the plan area.

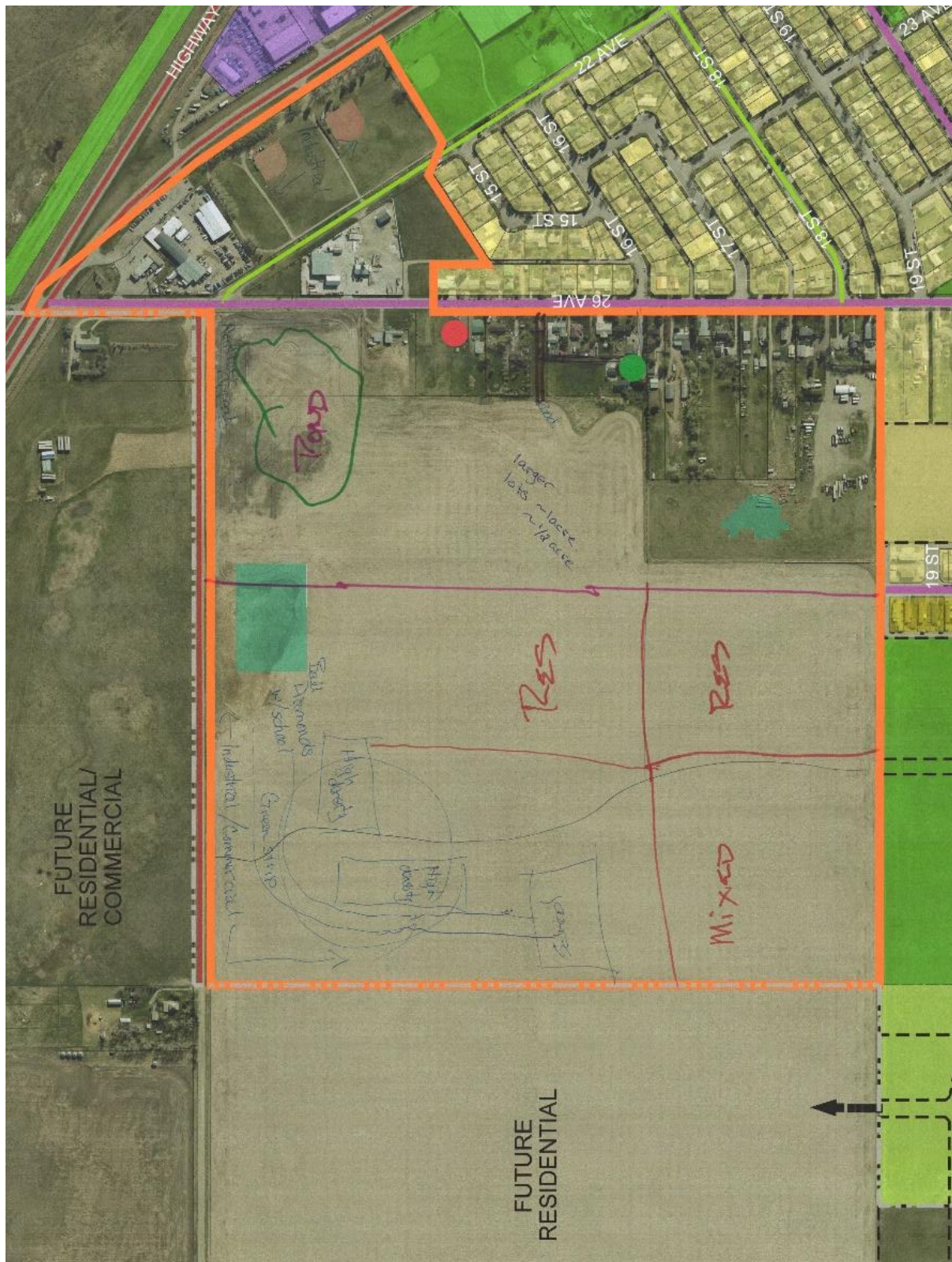
The concept proposed by Table Three supports residential lots that are larger than those in Westview. While there is no strong demand for large lots, the group emphasized the need for variation in lot sizes and the establishment of medium sized lots to allow for bigger bungalows. A cluster of larger lots is proposed to back onto the existing lots on 26 Ave. The plan encourages a combination of single-family homes, duplexes, multifamily, and high-density housing. Table Three also supported innovative housing types such as work-live units, though with clear limitations and established guidelines for business operations to ensure compatibility with existing development.

Table Three envisioned the northwest corner of the plan area, to be used for recreation and potentially feature a stormwater retention pond. It was noted by the participants that the area is a low point that naturally collects water. Participants desired to maintain this area for storm water collection. It was noted that swales are not preferred for stormwater management in this concept. Participants at Table Three considered it important to make the northeast corner of the ASP visually attractive to draw people into the area.

The north end facing Township Road 163 is designated for industrial/commercial use, with a proposed green strip to separate these land uses from residential land uses. High-density housing is proposed on the other side of this green strip and a school site co-located with ball diamonds is proposed adjacent to Township Road 163. Participants encouraged walking paths that connect to the existing path system.

Table Three's concept discourages traffic circles at key intersections. Instead, participants preferred realigning 22 Ave., 26 Ave. and Township Road 163 to meet at one intersection and improve traffic flow. The street layout should avoid a rigid grid to create visual interest, while still ensuring multiple access points and strong overall connectivity.





**Figure 4 Table 3: Concept**

## 2.2 Session 2 – March 31, 2025 (Council)

A second engagement session took place with Town Council as a closed Committee of the Whole meeting in the Town Council Chambers between 7:00 p.m. and 10:00 p.m. The session was delivered in a hybrid format to allow both in-person and virtual participation as not all members of Council could attend in person. A web-based virtual white-board was utilized to allow for real-time collaboration from all parties. Within Council Chambers the planner input the vision directed by Council while the member attending virtually was able to add elements to the same white board and write notes to provide additional information while communicating via Zoom.

### **Council Vision**

The concept developed by Council places commercial development along Highway 2 and Township Road 163. Although light industrial was considered by Council it was ultimately left out of the concept as Council felt Light industrial could be directed north of Township Road 163 in closer proximity to Highway 2 when the town expands, acknowledging that amendments to the IDP would be necessary.

Residential development includes a full range of housing types. The concept supports larger residential lots, reflecting community interest in a spacious, rural lifestyle along the west side of the plan area and abutting existing lots on 26<sup>th</sup> Ave. Members of Council noted that tax implications were not a major concern, as the preference was driven more by the appeal of larger yards and privacy than by cost. High-density housing is proposed to be located in two areas of the concept, one in the south, close to a park and the other buffering lower density from the commercial area. There is interest in cluster housing, garden homes, and small homes to allow flexibility and meet needs identified in the Housing Needs Assessment conducted in 2020. Council supported live-work opportunities in the large lots adjacent to 26 Ave. Council felt stormwater should go where it naturally collects, proposing a stormwater retention pond in the north end of the plan area where a wetland exists presently. A walkable community is desired, with a focus on accessibility for seniors.

Discussions also noted that stormwater is currently directed to the existing ball diamonds along Highway 2 and will need to be relocated if the current ball diamond site is redeveloped as commercial. Council was supportive of redeveloping the existing ball diamonds within the plan area for commercial development, once a suitable replacement for the ball diamonds has been constructed. Council did not propose ball diamonds within the plan area and therefore chose to leave the existing ball diamonds as a public land use within the proposed concept. A desire to capture the potential for redevelopment of this area through policy was noted.

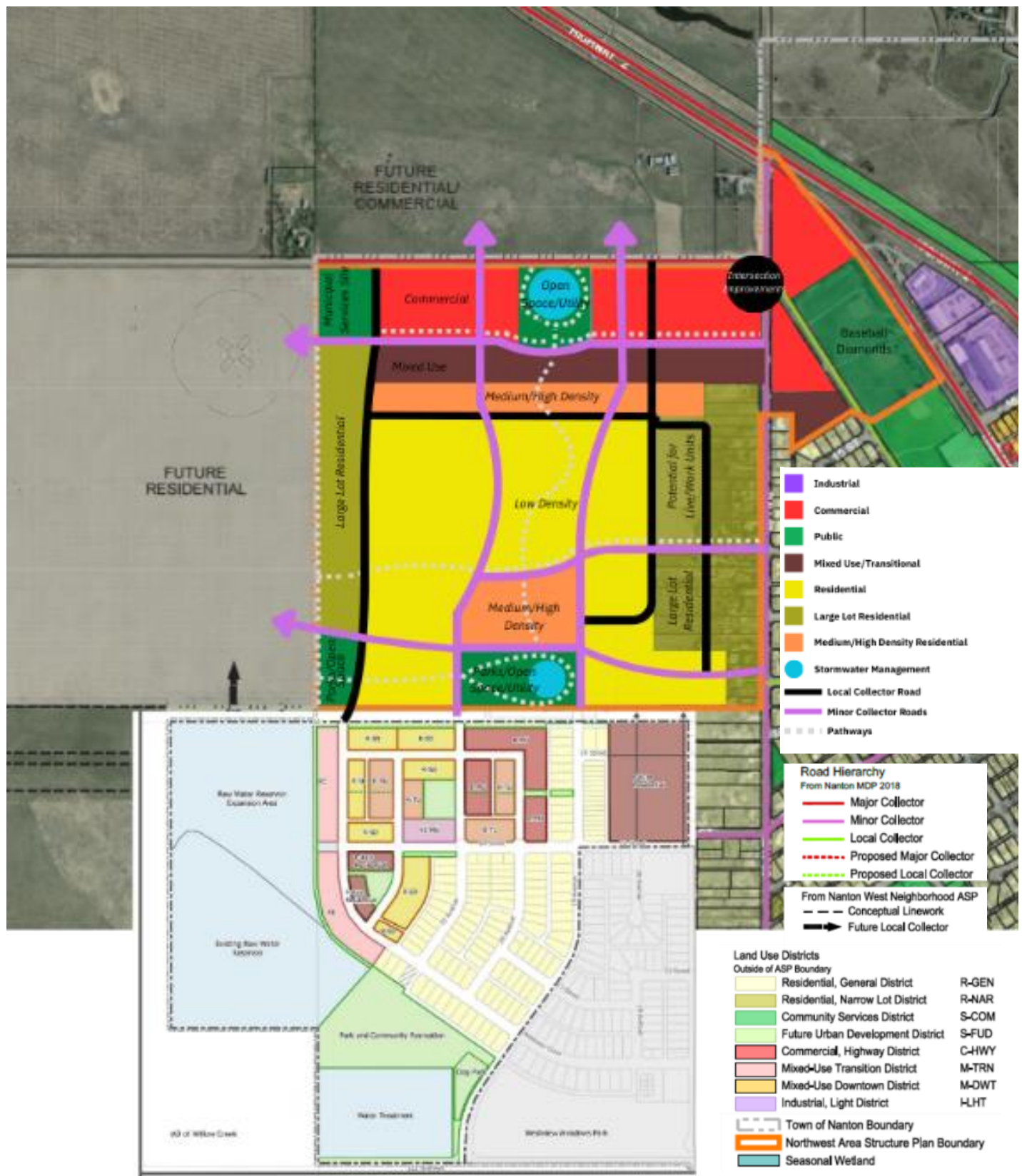
Curve linear roads are preferred and are desirable for traffic calming. Council acknowledged intersection improvements were needed at 26 Ave., 22 Ave. and Township Road 163 but did not discuss the desired approach.

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**Figure 5 Council Concept**

## 2.3 Landowner Meetings – March-June 2025

Throughout the engagement process, meetings with individual landowners of large parcels within the plan area were held in person and through virtual meeting software in order to further understanding of landowner's future plans for their lands within the plan area. These meetings allowed the Town and the planning team to have more candid conversations with landowners to better understand the land use types need to facilitate development and identify areas of opportunity.

## 2.4 What We Heard

Throughout Phase One of engagement with landowners in the plan area and Council, a number of common themes were identified:

- Interest in relocating the ball diamonds to allow for commercial development along Highway 2.
- Stormwater retention pond should be located where water naturally collects.
- Desire for a mix of housing types, including estate lots, standard sized lots, and higher-density forms.
- Support for commercial and light industrial development along Highway 2 and the northern boundary.
- Interest in trail connections and walkable neighborhood design.
- Preference for curve linear roads that allow for ease of movement throughout the plan area while incorporating traffic calming features.
- Council emphasized phased, flexible development to allow developers to respond to market conditions.
- Recognition of natural features like wetlands and views as assets to be preserved.

### 3. Phase 2- Evaluating Planning Scenarios

The purpose of Phase 2 was to present and refine land use concepts based on the ideas gathered during Phase 1. This phase involved three engagement sessions with Council, landowners, and the public to evaluate multiple planning scenarios for the Northwest ASP area. Using the concepts developed in Phase 1, the planning team created draft scenarios that reflected community values and aspirations. These were reviewed and discussed in a series of sessions, where participants provided feedback, identified preferred options, and suggested refinements to help shape a preferred land use concept.

#### 3.1 Session 3 – May 26, 2025 (Council)

Using the concepts developed in visioning sessions 1 and 2, as well as further discussion with large landowners in the plan area, a total of five land use concepts were created that reflected the values and aspirations of landowners and Council. These concepts were presented to Council at Visioning Session 3. The visioning session took place as a closed Committee of the Whole meeting in the Town Council Chambers on May 26, 2025, between 6:00 p.m. and 8:00 p.m. in an in-person format.

The purpose of session three was for Council to evaluate and discuss the five land use concepts in order to select the three concepts that would be presented to the Public. A facilitated conversation was held for each of the concepts during which Council members were given the opportunity to add notes and provide comments directly on the concepts.

Following the discussion, Council identified their top three preferred concepts, along with suggested modifications to be incorporated and brought forward to the upcoming fourth visioning session with landowners.

The exercise identified a number of items to guide the three concepts that would be provided to the public for feedback. Those key items are summarized as follows:

- Council supported the inclusion of a variety of land uses.
- Low/medium density should be the predominant land use however a need for a variety of housing types was recognized.
- The inclusion of large lot residential within the plan area, particularly along the western edge of the plan area was supported.
- Further feedback on the inclusion of the Light Industrial land use district was desired.
- A preference for curvilinear roads over a linear street network was identified however feedback from the community was desired.
- Stormwater retention should occur where water naturally exists.
- A walkable neighbourhood with connections to existing pathways is important.
- The plan should allow flexibility for Developer's to respond to market conditions.
- The plan should maintain and extend Nanton's small-town character into the new development area.

### 3.2 Session 4 – June 10th, 2025 (Landowners)

Three updated concept plans, reflecting Council’s recommendations from the previous session, were displayed for review as part of engagement session 4 held with landowners located within the NW ASP boundary. Invitations were mailed to all 26 property owners within the plan area. Of those invited, 14 landowners attended the session, representing a mix of homeowners and business owners.

The engagement session took place in person at the Curling Club Lounge on June 10, 2025, between 6:00 p.m. and 8:00 p.m., and was delivered in a collaborative workshop-style format.

The purpose of this engagement session was to gather input from landowners and identify their preferred land use concept. ORRSC planners provided an overview of each concept before facilitating discussion with attendees.

Landowners were invited to share their feedback by placing sticky notes directly on the concept maps. At the conclusion of the session, participants were asked to vote for their preferred concept by placing a coloured dot on the concept they most favoured.



**Photos:** Session 4 (Landowners)

**Concept 3** (refer figure 13) received the most support with **7 votes**. A preference for the large lot in southeast with lake in this concept was preferred over other concepts. **Concept 2** (refer figure 12) followed with **5 votes**, with support for incorporating light industrial use, a cloverleaf baseball diamond layout, and internal commercial/mixed-use areas. **Concept 1** (refer figure 11) **received only 1 vote**, with concerns raised about the northeast road design, firebreak needs, and broad definitions of mixed-use. The comments posted to each concept are summarized on the following page.



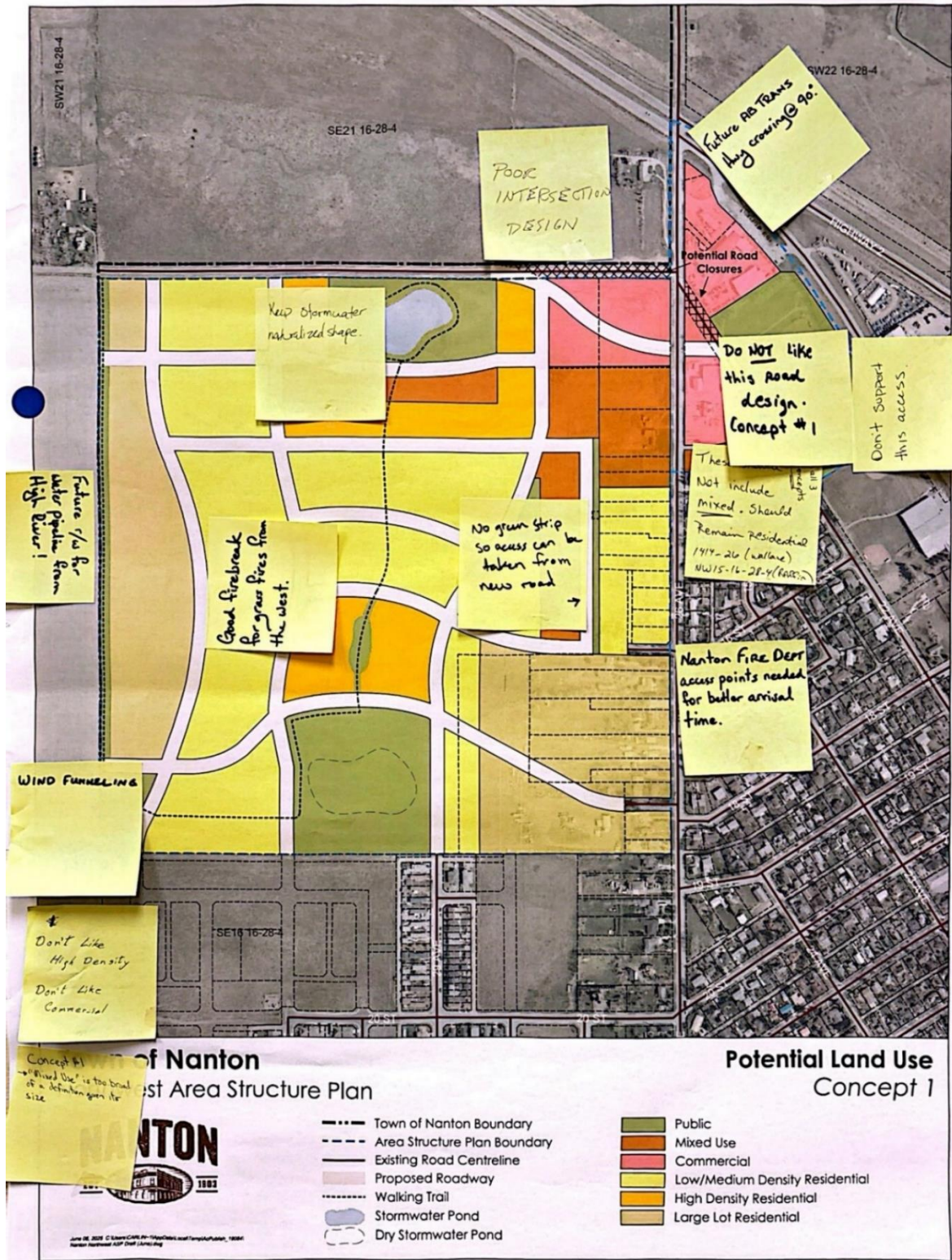


Figure 11 Concept 1



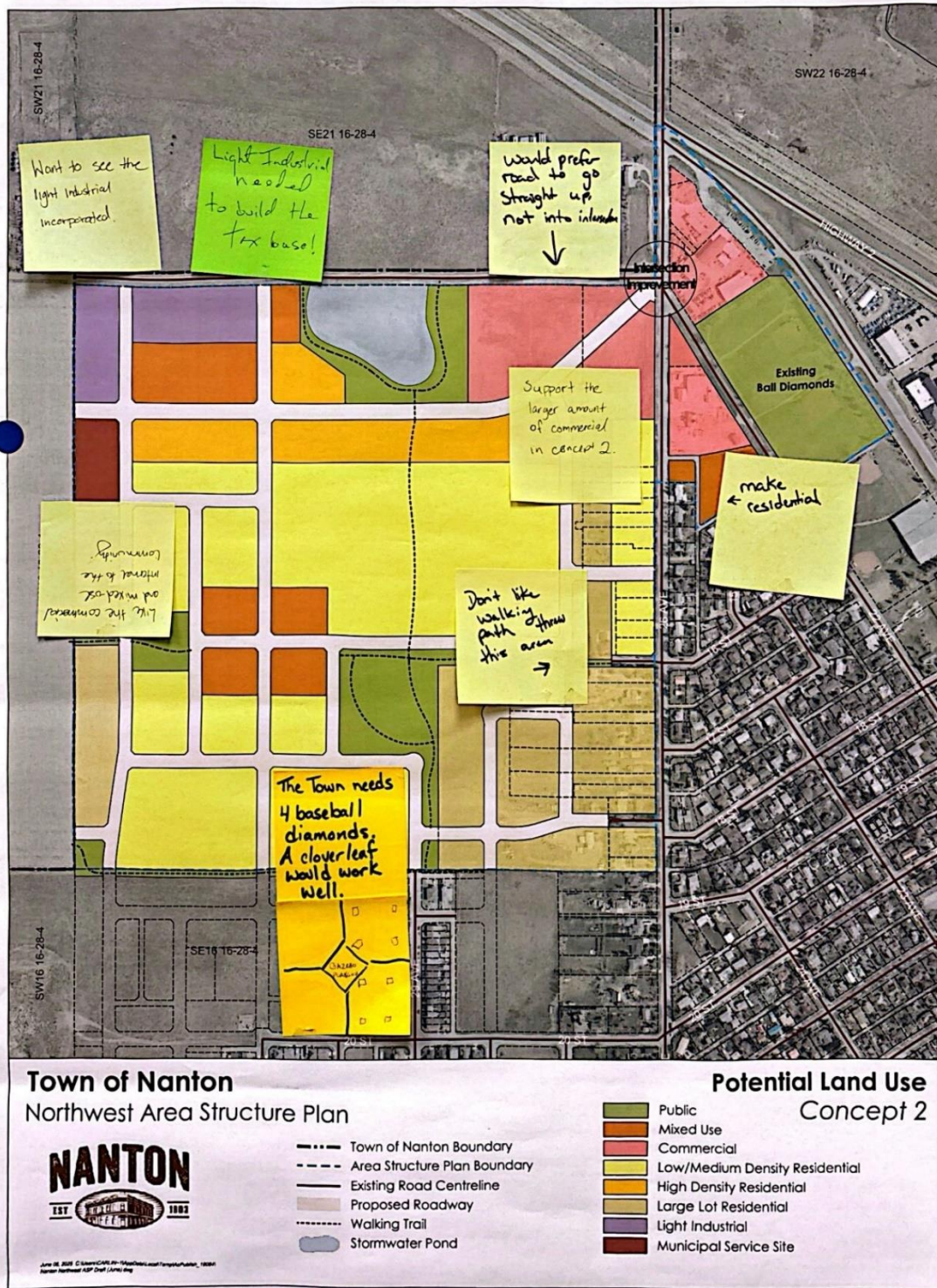


Figure 12 Concept 2



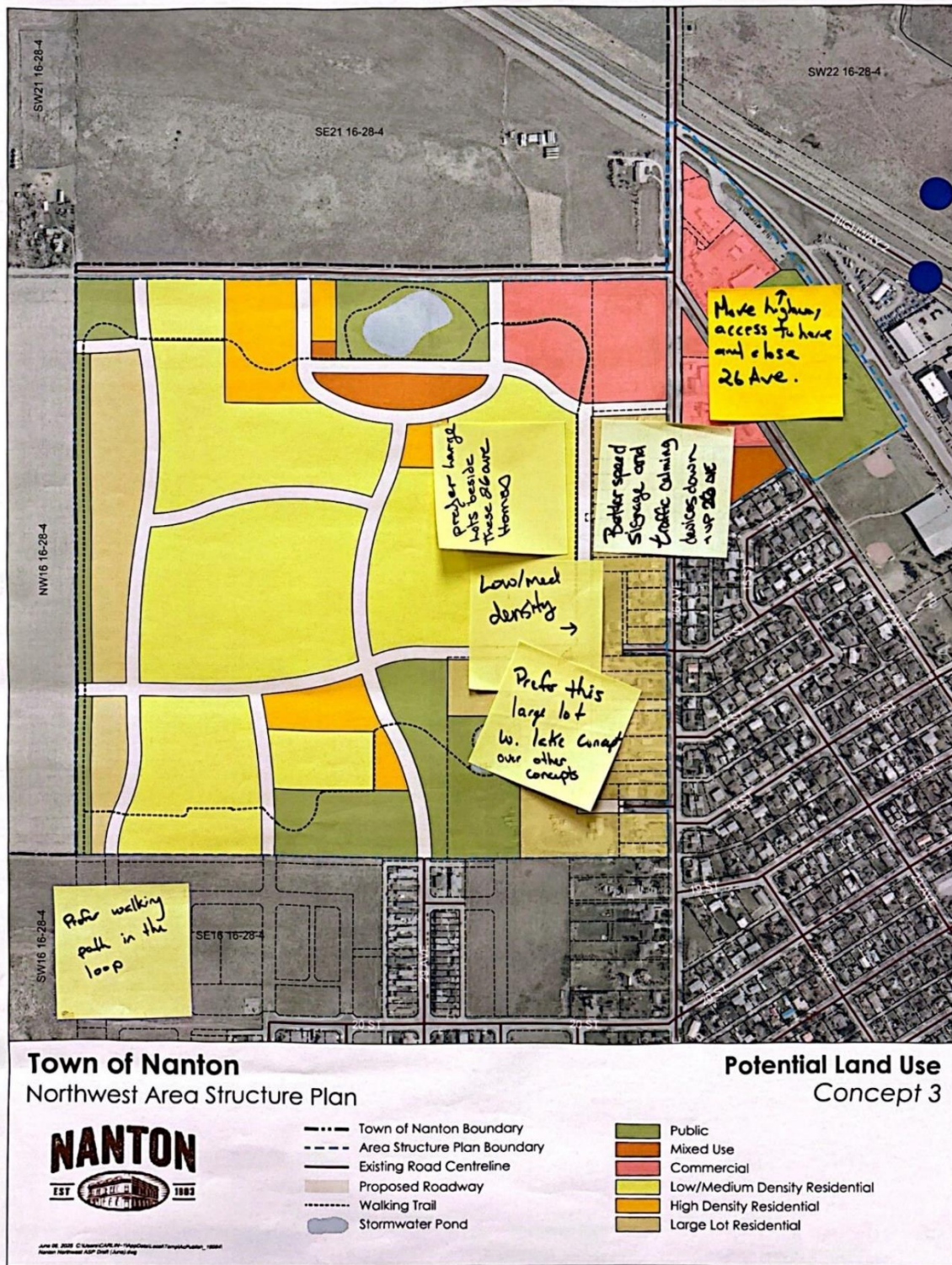


Figure 13 Concept 3

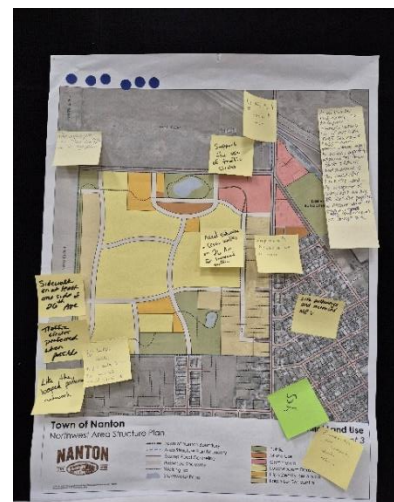
### 3.3 Session 5 – June 18, 2025 (Public)

The final engagement session took place at the Curling Club Lounge on June 18, between 6:00 p.m. and 8:00 p.m., in a drop-in open house format. The open house was advertised by the Town on their social media platforms, website, and electronic sign. Additionally, a flyer was posted in several locations throughout the town. Approximately 22 people attended the session. Using the same three concept plans presented in engagement session 4 the 5<sup>th</sup> engagement session provided residents of the Town and MD of Willow Creek an opportunity to view the proposed concepts and provide their input.

The purpose of engagement session 5 was to provide the public with an opportunity to review the three concept plans and share feedback to ensure community input was incorporated prior to finalizing a preferred land use concept.

As this session was a drop-in format, no presentations were given. Attendees were able to engage with the planner and Town Administration to discuss the plans and ask questions. As done in engagement session 4, attendees were given the opportunity to share comments by placing sticky notes directly on the concept maps. Participants were also asked to vote for their preferred concept by placing a coloured dot on the concept they preferred the most. One attendee wrote 'yes' and 'no' on sticky notes to mark their vote.

Public feedback showed the strongest support for **Concept 3, which received 7 votes**, primarily due to its greenspace, pathway network, and reduced traffic impact options. **Concept 1 received moderate support with 3 votes**. Comments suggested an appreciation for large lots, natural views, concern about traffic volumes near 18th Street, and drainage issues in the northeast. **Concept 2 received no votes**, with several comments opposing the light industrial land use and the disjointed road layout. Across all concepts, comments noted a desire for the mixed-use area east of 26 Ave. to be residential.



**Photos:** Session 5 (Public)

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## Comments

### Concept 1

Number of Votes	3
-----------------	---

#### *Comments*

- Like the flexibility offered by the plan.
- Realigning road is a good intersection improvement (realignment of Township Road 163 and 22 Ave)
- There would likely be a drainage problem at this corner. There is a small natural wetland on both sides of TWP RD 163 now; the culvert under the road is insufficient for a spill most years. Natural drainage here (to the north along 26th Ave) would need to be accommodated, so this road modification would be best and allow for it to stay as a natural wetland (or better be restored that way) and the existing road end gone, on the back/north side of whatever small businesses might establish on the north side of this new/replacement road.
- Keep this as residential not as mixed (mixed-use area east of 26th Ave.)
- Support large lot (western edge of plan area)
- The access road extending 18<sup>th</sup> street in this concept would likely become the main entrance into this development resulting in high traffic volume that could be similar to the volumes on 20<sup>th</sup> St into the Westview. This is a concern for our property in 1715 26<sup>th</sup> Ave and for our neighbours to the north.
- Minimal streetlights - the dark skies are special about Nanton love the owls.
- More linkages to existing walkways (southern portion of the plan area, north of Westview ASP).
- Like the large acreage size lots on west side with beautiful view of hill and mountains. It will be high demand to buy these lots. I would guess.

### Concept 2

Number of Votes	0
-----------------	---

#### *Comments*

- Not supportive of light industrial land use (industrial located on the north boundary of plan area along Road 163)
- No heavy traffic related uses in industrial (industrial located on the north boundary of plan area along Road 163)
- Light industrial doesn't fit there (industrial located on the west boundary of the plan area)
- Keep this as residential not as mixed (mixed-use area east of 26th Ave.)
- This plan has way too many roads and appears to have a very disjointed mix of land uses. I would be very concerned that the mixed-use crossroads could distract from the business centre in our downtown.
- Support architectural controls on development, keep small town charm.

### Concept 3

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*Comments*

- No traffic circles (at the intersection of Road 163, 26 Ave, and 22 Ave)
- Support the use of traffic circle (at the intersection of Road 163, 26 Ave, and 22 Ave)
- The greenspace in this concept #3 is a big plus.
- Need sidewalks + crosswalks along 26 Ave for increased traffic.
- Keep this as residential - not as mixed (mixed-use area east of 26th Ave.)
- Like pathways and increased Municipal Reserve.
- Sidewalk on at least one side of 26<sup>th</sup> Ave.
- Traffic circle preferred when possible.
- No traffic circles, People don't know how they work don't signal etc.
- Like the looped pathway network (southern portion of the plan area)
- Why not consider road access into development through vacant lot at 1425 26<sup>th</sup> Ave? This would cause minimal traffic volume impact to existing properties adjacent to the 18<sup>th</sup> St; 16<sup>th</sup> St Road allowances. This would also limit the need to expropriate or subdivide existing 26<sup>th</sup> Ave properties to accommodate the proposed road access on concept 3.



Figure 14 Concept 1



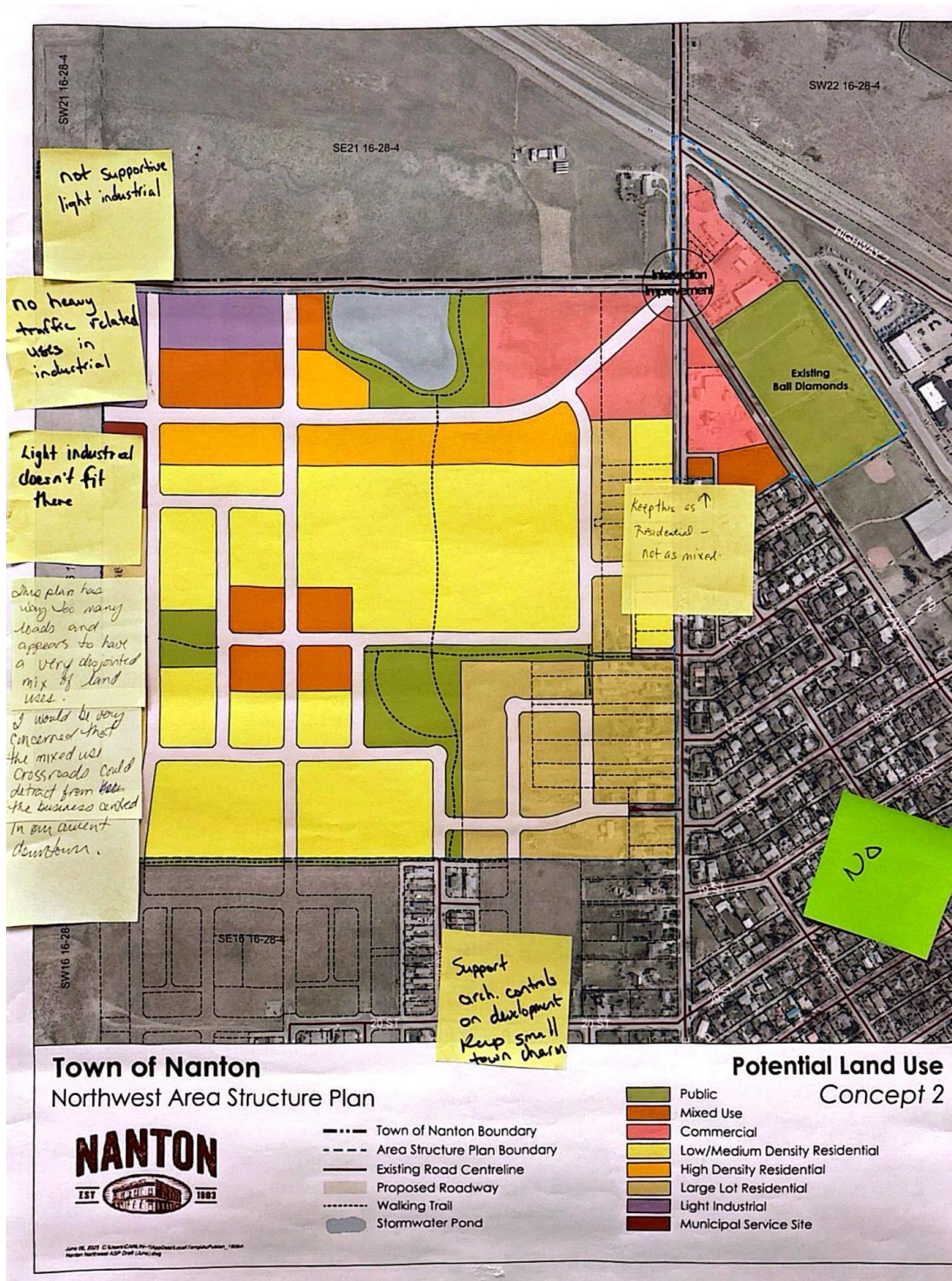


Figure 15 Concept 2





Figure 16 Concept 3

### 3.4 Online Feedback – June 11 – July 24, 2025

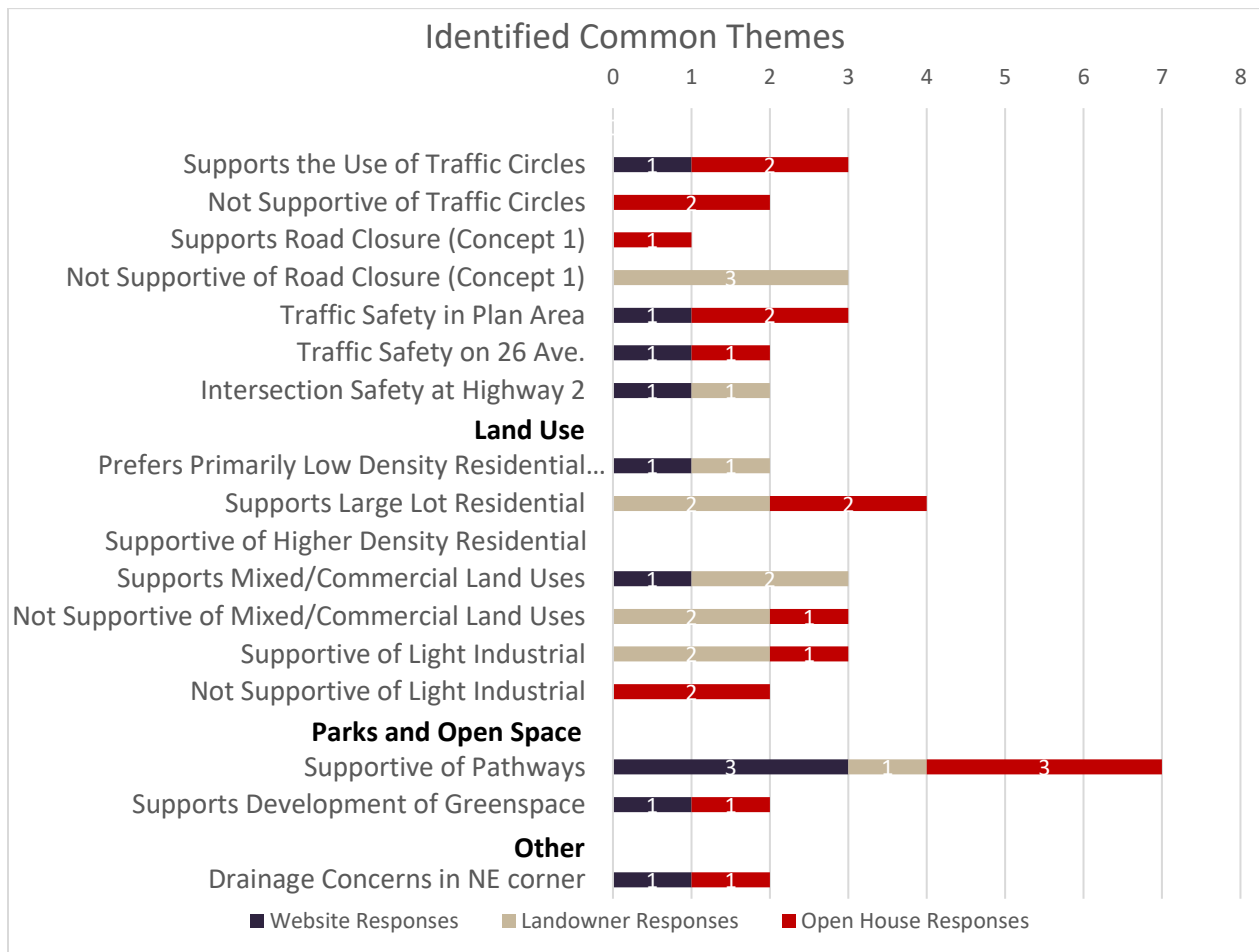
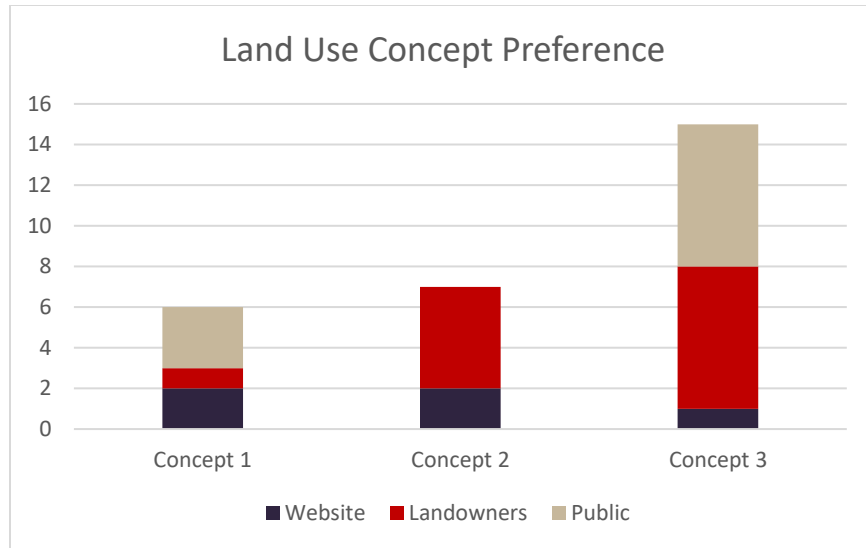
Following engagement session 4 and prior to engagement session 5, the three land use concepts were made available for viewing on the Town of Nanton website and comments were accepted through the website. In total, 11 responses were received. Some landowners stated a preference for one land use concept over others while some only provided comments and questions. The comments can be summarized as follows:

- Support for the use of traffic circles.
- Traffic safety within the plan area, on 26 Ave. and at the intersection of Highway 2.
- Preference for primarily low density residential.
- Support for mixed use and commercial land uses within the plan area.
- Opinions on road locations.
- Concerns regarding infrastructure capacity.
- Support for the development of greenspace and pathways.
- Drainage concerns in the NE corner of the plan area.
- Some participants expressed a desire for greater clarity and detail regarding how the area may be developed.

### 3.5 What We Heard

Through the engagement sessions with Council, landowners, and the public, a number of common themes were identified in Phase 2 of engagement and Concept 3 was identified as the preferred land use concept for the plan area.

- Strong support for Concept 3.
- Preference to retain residential land use instead of mixed-use along 26th Avenue in the east side of the plan area.
- Continued interest in large lot residential along the western edge.
- Support for maintaining stormwater retention in its natural low-lying location.
- Pathways and walkability remained a priority.
- Mixed opinions were shared regarding traffic circles and the inclusion of light industrial uses.
- Preference for preserving Nanton's small-town character.



## 4. Phase 3 – Confirming Community Preferences

April 24 – June 2, 2025

Using Survey Monkey, the Town administered the Nanton Northwest ASP Community Survey from April 24 – June 2, 2025. The purpose of the survey was to gather feedback from the community on a number of topics to understand the values and outcomes the community sought for the development area.

This document provides a summary of the results of the completed online survey. The responses were analyzed, and a statistical breakdown along with common themes and recurring comments are summarized below.

Thirty-four individuals completed the on-line survey. The feedback provided was generally positive, however, there were varying opinions provided within the topic areas. Following is the summary of the results, and to view full results refer to Appendix A.

### 4.1 Result Highlights

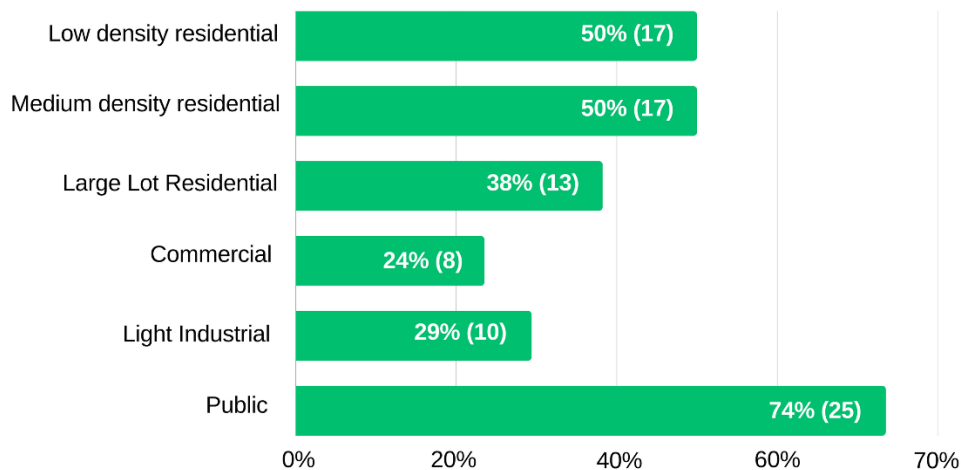
Total Responses: 34

#### Respondents' location:

Approximately 82% (28) of respondents live in Nanton, with only 1 respondent living directly within the plan area, 10 respondents living in Westview, 4 respondents located on 26 Ave. or close to 26 Ave. but outside of the plan area, and 13 respondents living in another part of Nanton. The remaining respondents (6) were located in the MD of Willow Creek.

#### Land use Preference:

- Respondents showed strong support for the inclusion of public uses such as parks, schools, and municipal services, with 74% (25) in favor. Low-density residential and medium-density residential were the second most supported land uses, each receiving support from 50% (17) of respondents. Large lot residential received 38% support (13), followed by light industrial at 29% (10) and commercial at 24% (8).

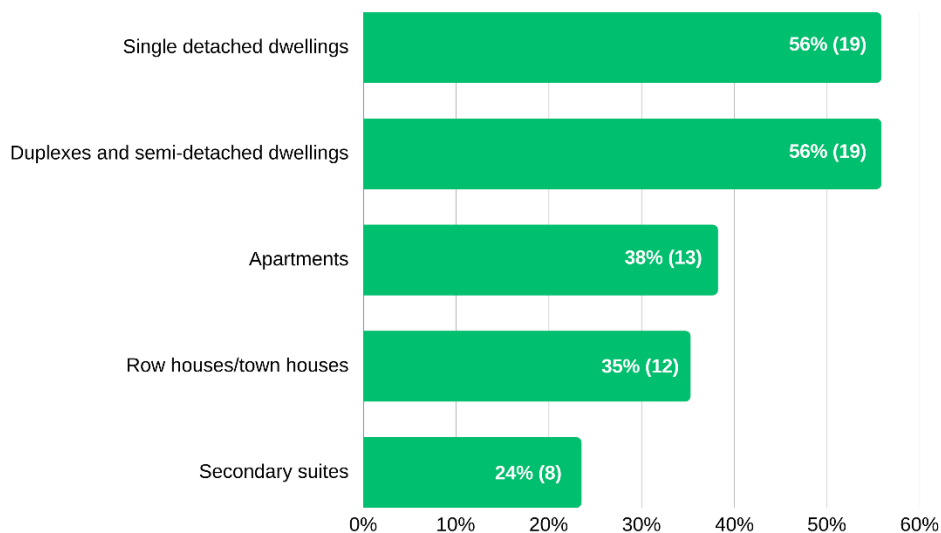




- 82% (28) of respondents indicated that screening and buffering between different land uses (e.g., commercial to residential) is important or somewhat important, 12% (4) indicated they buffering is not important, and 6% (4) indicated they were neutral or had no opinion on the topic.

### Housing Preference:

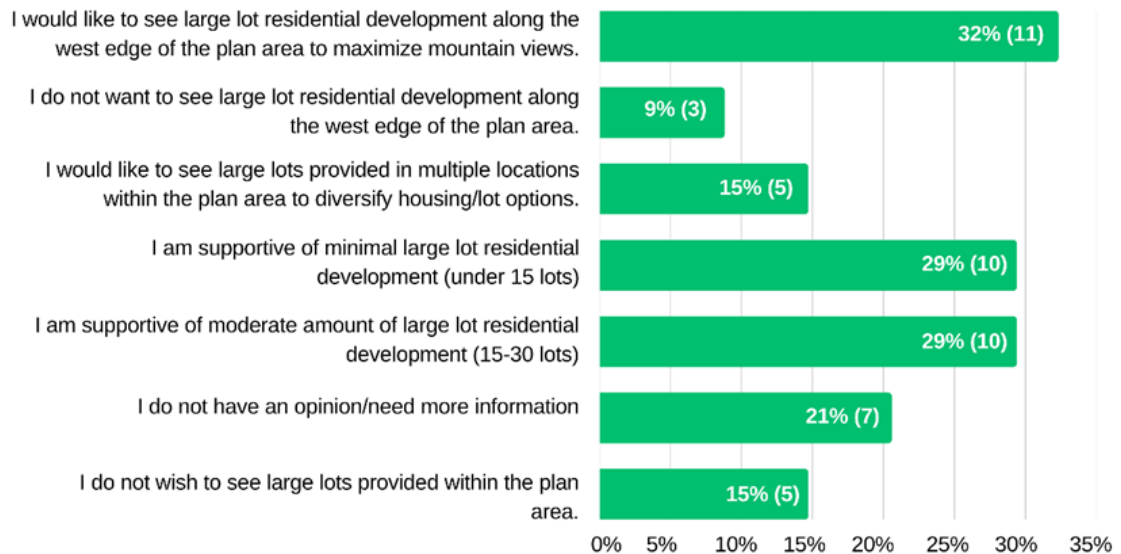
- Respondents were asked what dwelling types could help alleviate the need for more 1- and 2-bedroom dwellings and support greater housing affordability, single detached dwellings and duplexes/semi-detached dwellings received the highest level of support at 56% (19 respondents each). This was followed by apartments at 38% (13), row houses/townhouses at 35% (12), and secondary suites at 24% (8).



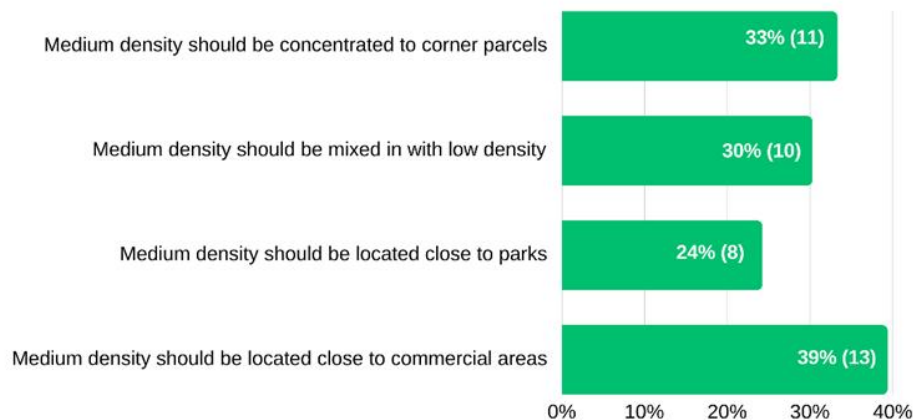
- When asked to rank residential types by preference, respondents preferred low density (Single unit dwelling, duplex, semi-detached, manufactured homes) as the main residential land use type, followed by medium density (fourplexes, row housing, apartments, etc.) and Mixed-Use development was the least preferred.
- A total of 24% (8) agreed and 18% (6) somewhat agreed that gravel roads should be allowed to provide access to large lot residential areas where they are not located near existing development. Meanwhile, 35% (12) disagreed or somewhat disagreed, and 24% (8) had no opinion on this matter.
- Most respondents, 44% (15), did not support the idea of designated areas for live-work housing within the plan area. 35% (12) favoured the idea, while 21% (7) had no opinion.
- Architectural controls were valued by 44% (15) of respondents.
- Laneways were identified as an important design element by a majority of respondents, 53% (18).
- Walkable neighbourhoods with connections to parks were preferred by 65% (22) of respondents and more than half of participants, 53% (18), expressed interest in having walking paths to connect residential areas to commercial areas.



- 83% (28) respondents agreed or somewhat agreed that design and character of residential areas is important to them.
- Respondents are generally agreeable to large lot residential and 32% (11) would like to see it on west side of plan area to maximize views. Equal amounts want a small and moderate amount of large lot 29% (10 respondents each) and just 15% (5) indicated they do not want to see large lot incorporated into the plan area.



- When respondents asked to provide their opinion on suitable areas for medium density 39% (13) of respondents preferred medium-density housing to be located close to commercial areas, 33% (11) supported concentrating it on corner parcels, 30% (10) preferred mixing it with low-density housing, and 24% (8) favored locating it close to parks.

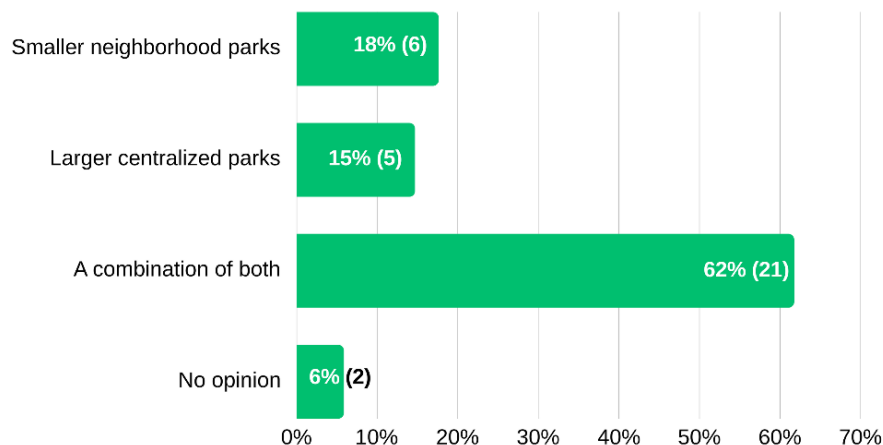


- More than half of respondents, 56% (19), preferred commercial areas to be separate from residential areas and located close to main roads, with no 'neighborhood commercial' nodes. Conversely, nearly one-third, 29% (10), supported selective and smaller-scale 'neighborhood commercial' locations serving adjacent residents and amenities only.

- A majority of respondents, 59% (20), indicated a preference for pedestrian-friendly designs, including wide sidewalks and seating areas in commercial zones.
- When asked about design and character of commercial areas, 65% (22) agreed or somewhat agreed that it is important, while 23% (8) had no opinion, and 12% (4) disagreed or somewhat disagreed.
- The community is divided on incorporating the light industrial land use within the plan area. 41% (14) respondents agreed or somewhat agreed with locating light industrial development at the north end of the plan area in proximity to Highway 2. On the other hand, 44% (15) disagreed or somewhat disagreed with incorporating the land use type. The remaining 15% (5) respondents were neutral or had no opinion.

#### Open space Preferences:

- The majority of respondents, 62% (21), supported a combination of smaller neighborhood parks and larger centralized parks within the plan area. A smaller portion preferred only smaller neighborhood parks 18% (6) while 15% (5) supported only larger centralized parks. The remaining 5% (2) indicated they were neutral or had no opinion on open space type.



- Walkable neighbourhoods with connections to parks and commercial areas are of high importance.
- In the open-ended responses, one respondent indicated a desire for more recreational amenities for adults such as tennis and pickle ball.

#### Open-ended Responses:

- At the end of the survey respondents were provided with an opportunity to share comments that may not have been captured through the survey. The responses can be summarized as follows:
  - Positivity towards growth and attracting new residents to Nanton.
  - A preference for required landscaping over specific design elements in residential areas.

- Directing commercial growth toward the downtown/commercial area rather than incorporating it into the plan area and the use of pathways to make existing commercial areas accessible.
- A preference to avoid replicating the urban form of Calgary.
- Desire for more recreational amenities for all ages.
- Respecting existing wetlands and ecosystems.
- Concern about infrastructure capacity.
- A suggestion that the industrial land use be incorporated into the southeast end of the plan area.

## 4.2 What We Heard

- Respondents value neighborhood character. The use of architectural controls to regulate building form should be considered in both residential and commercial areas.
- There is a preference for lower density housing as the main land use within the plan area.
- Commercial nodes within residential areas are not desired.
- Pathways and walkability are of high importance to allow for multimodal travel within the plan area and to other areas of Town.
- Residents enjoy accessibility to larger, community parks as well as smaller neighborhood parks and want a variety of recreational amenities.

## 5. Next Steps

Phase Three of the NW ASP project has concluded and Phase Four of the project is underway. The final land use concept selected by Council and the feedback from engagement during Phase Three will be incorporated into the NW ASP document.

### Phase One - Initiate

- **Winter 2025**
- Project is initiated and communicated with landowners and the general public.

### Phase Two - Identify

- **Winter 2025**
- A background review is conducted to inform the plan and preparation is underway to engage with stakeholders.

### Phase Three - Engage & Collaborate

- **Spring 2025**
- Engagement sessions are held with landowners and Council to create a vision for land use and policy in northwest Nanton.

### Phase Four - Draft

- **Summer 2025 - Winter 2026**
- A draft ASP is prepared based on feedback from engagement sessions and Council input.

### Phase Five - Review

- **Winter 2026**
- The draft ASP is reviewed by Council and Administration before being made available to the public.

### Phase Six - Consult

- **Spring 2026**
- The draft ASP is made available to the public and an Open House is held to gather feedback from landowners and the public, utility companies, the MD of Willow Creek, and government agencies.
- Feedback received will be reviewed and may inform amendments to the proposed plan.

### Phase Seven - Adopt

- **Spring/Summer 2026**
- The proposed plan is brought forward to Council as a Bylaw for adoption.
- A Public Hearing is held prior to second reading, providing a final opportunity for landowners and the general public to provide comments and concerns for Council's consideration.

## APPENDIX A

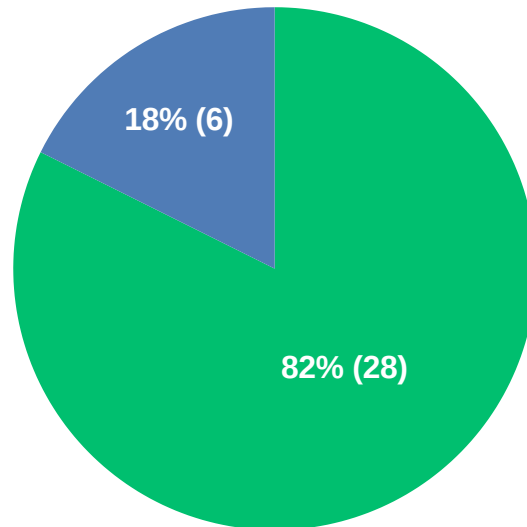
### Full Community Online Survey Result



### Question 1. Where do you live?

ANSWERED: 34    SKIPPED: 0

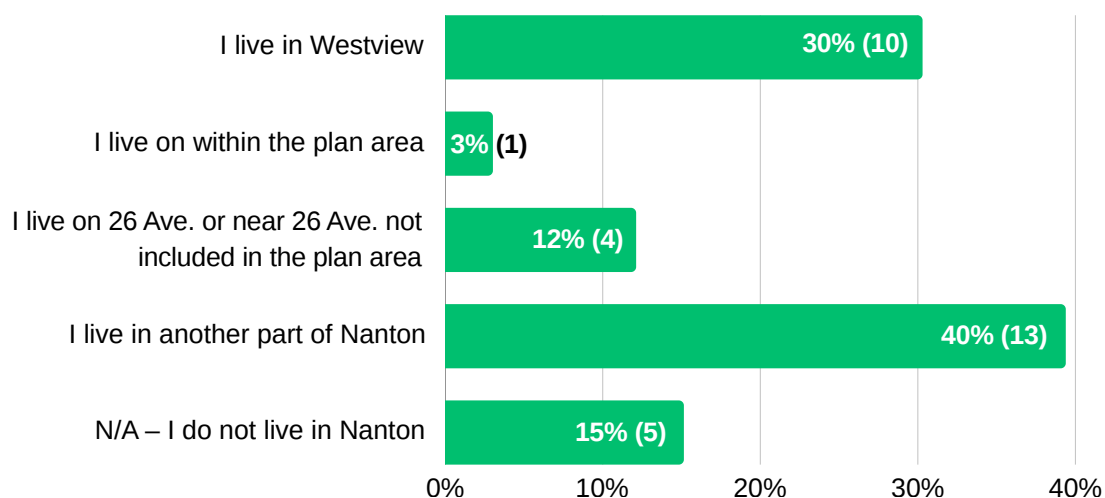
- 82% (28 respondents) are residents of Town of Nanton.
- 18% (6 respondents) are residents of MD of Willow Creek.



### Question 2. If you live in Nanton, what best describes you?

ANSWERED: 33    SKIPPED: 1

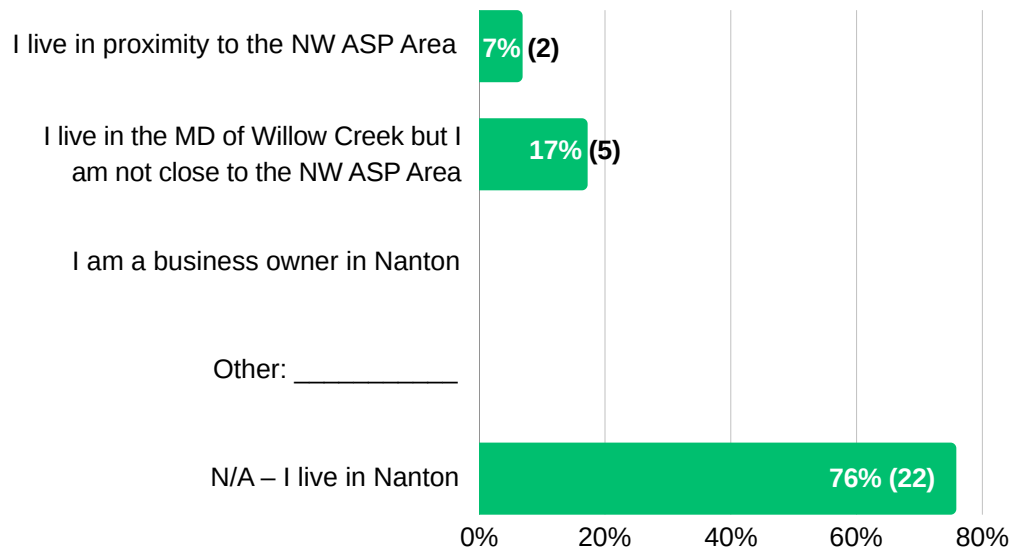
Only 3% (1) of respondents live directly within the plan area, 30% (10) living in Westview and 40% (13) living in another part of Nanton.



**Question 3. If you do not live in Nanton, what best describes you? (select all that apply)**

**ANSWERED: 29    SKIPPED: 5**

- The majority of respondents 76% (22) live in Nanton, 7% (2) live in proximity to the NW ASP area, and 17% (5) live in the MD of Willow Creek but not close to the NW ASP area.

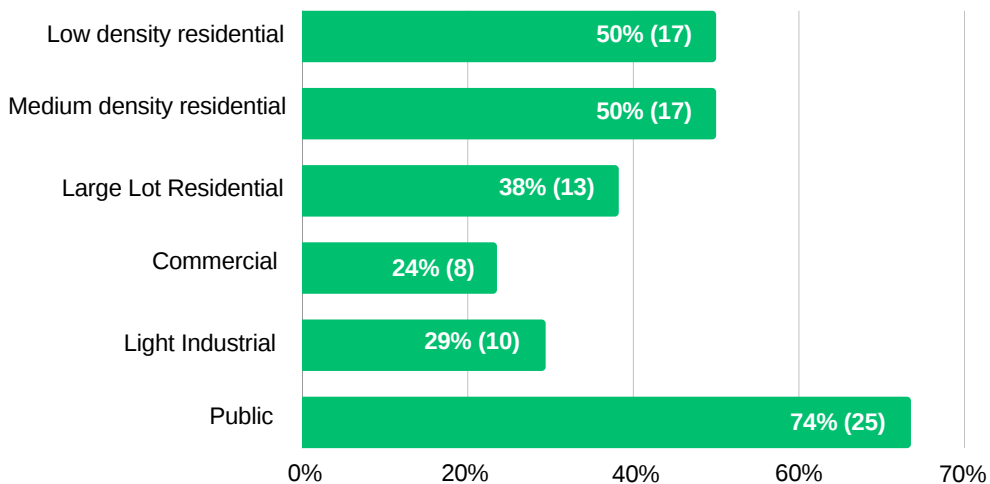


ANSWER CHOICES	RESPONSES	
I live in proximity to the NW ASP Area	7%	2
I live in the MD of Willow Creek but I am not close to the NW ASP Area	17%	5
I am a business owner in Nanton	0%	0
Other: _____	0%	0
N/A – I live in Nanton	76%	22
<b>TOTAL</b>		<b>29</b>

**Question 4. The Northwest Area Structure Plan is considering the inclusion of a variety of land use types within the plan area. Examples of the types of development that may be permitted within each land use type is provided below. These are provided as examples however they do not include all possible uses that could be approved within a land use district. For more information the Town's Land Use Bylaw should be consulted. Please select the land uses that you support within the plan area:**

**ANSWERED: 34    SKIPPED: 0**

- Public uses such as parks, schools, and municipal services were the most supported with 74% (25).
- Low and medium density residential both received 50% (17) support, followed by large lot residential at 38% (13), light industrial at 29% (10), and commercial at 24% (8).

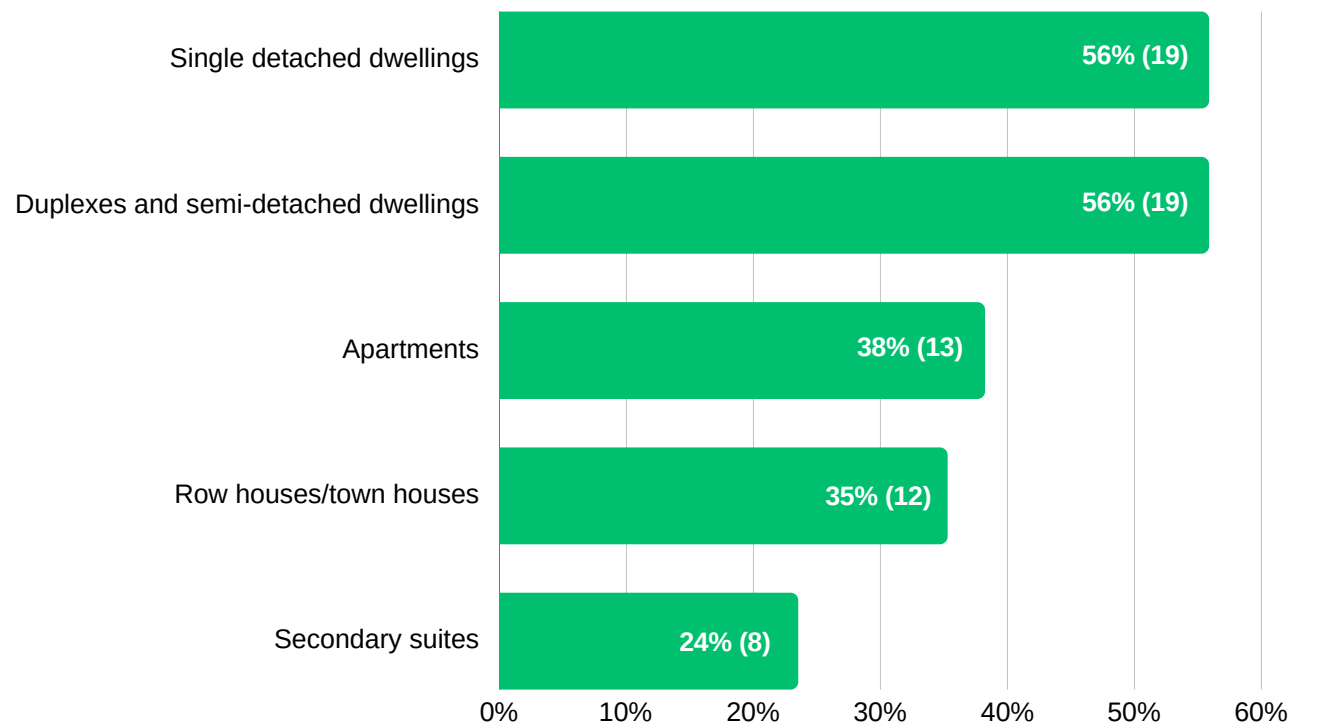


ANSWER CHOICES	RESPONSES	
Low density residential – single detached dwellings, semi-detached dwellings, duplex dwellings, and manufactured dwellings, on lots 0.5 acres in size or less.	50%	17
medium density residential – fourplexes, row housing, apartments, and housing developments with multiple dwelling units on a single lot, such as a cluster of tiny homes or a condo development with multiple townhomes and shared parking.	50%	17
Large Lot Residential – single detached dwellings on lots 1 acre in size or greater	38%	13
Commercial – Hotels and motels, gas stations, drive-through businesses, automotive sales and services, retail stores of any size, offices, truck stops	24%	8
Light Industrial – animal services/veterinary clinics, truck stop, contractor shops, offices, automotive sales and services, equipment sales and services, distribution centers, and big box stores.	29%	10
Public – walking paths, parks, green spaces, indoor or outdoor recreational facilities, municipal services (Town office, fire station, etc.), sports fields, and schools	74%	25

**Question 5. In 2020, the Town had a Housing Needs Assessment completed to understand the needs of the community. The assessment found there is a need for more 1 and 2 bedroom dwellings and greater housing affordability. What types of dwellings do you feel will help alleviate the concerns identified in the housing assessment? (select all that apply)**

ANSWERED: 34    SKIPPED: 0

- Single detached dwellings and duplexes/semi-detached dwellings received the highest support at 56% (19 each).
- Apartments received 38% (13), followed by row houses/townhouses at 35% (12), and secondary suites at 24% (8)

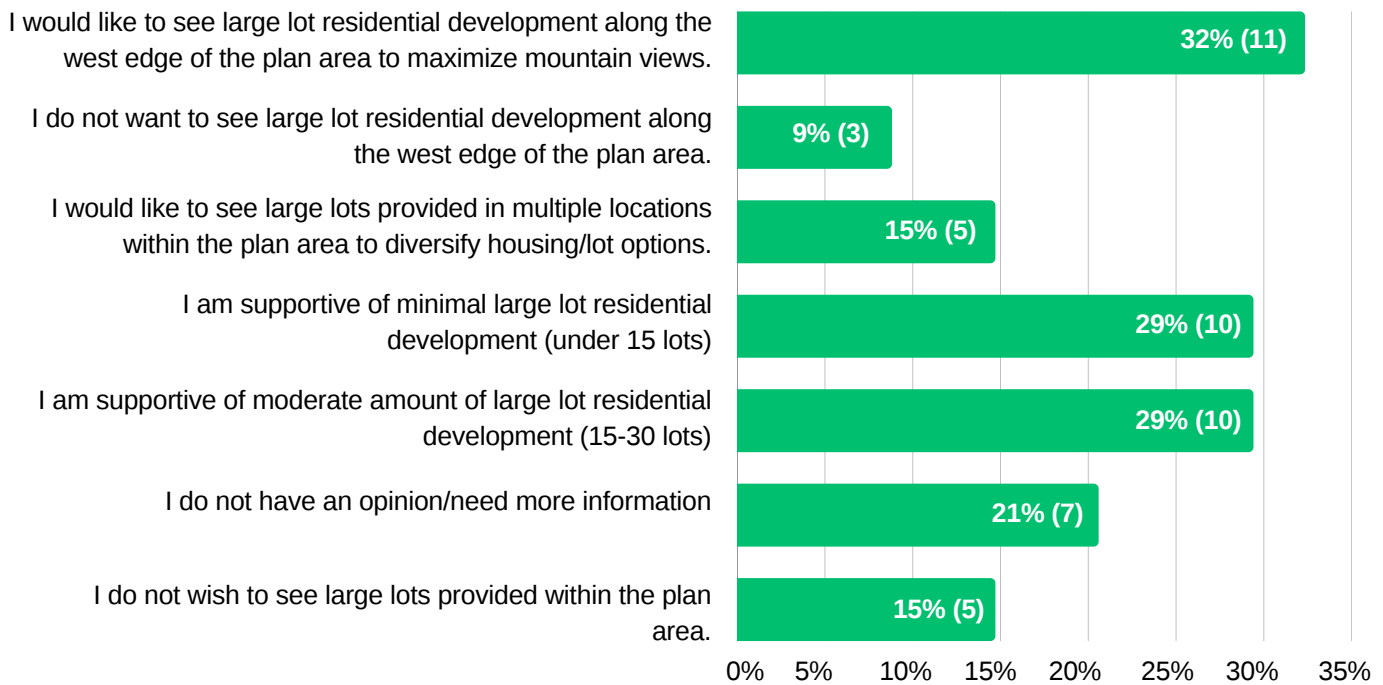


ANSWER CHOICES	RESPONSES	
Single detached dwellings	56%	19
Duplexes and semi-detached dwellings	56%	19
Apartments	38%	13
Row houses/town houses	35%	12
Secondary suites	24%	8

**Question 6. Thinking about Large Lot Residential, lots that are 1-2 acres in size, please select which statements you agree with:**

**ANSWERED: 34    SKIPPED: 0**

People are generally agreeable to large lot residential, 32% (11) would like to see it on west side of plan area to maximize views. Equal amount want a small and moderate amount of large lot 29% (10 respondents each), 15% (5) do not want to see large lot.



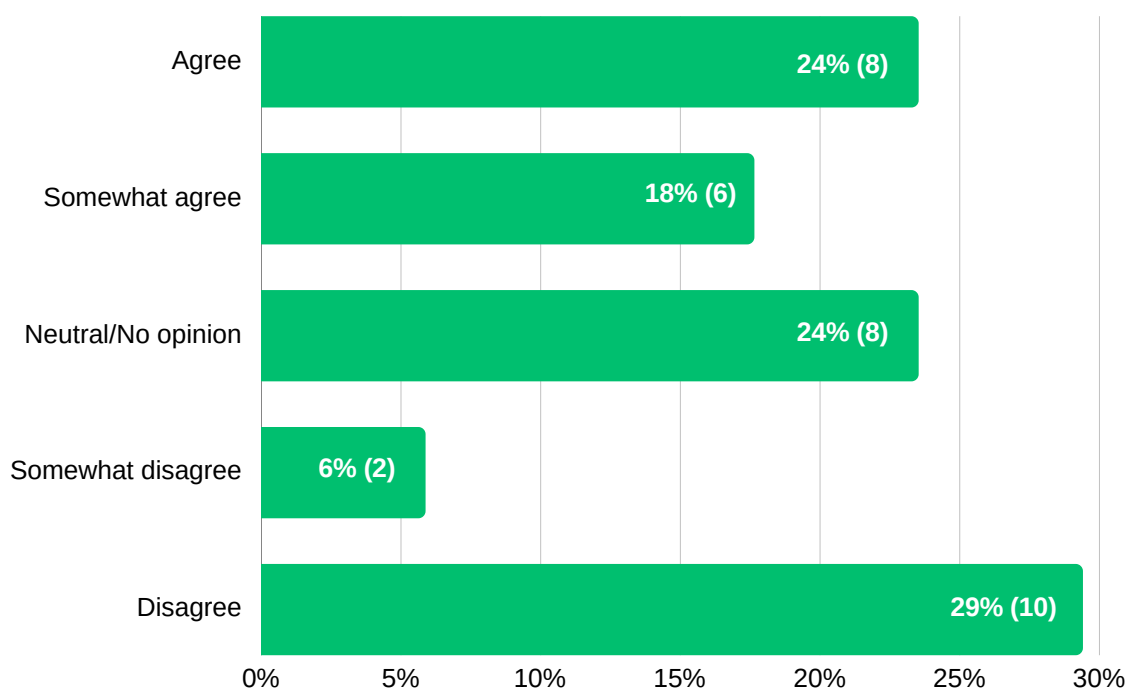
ANSWER CHOICES	RESPONSES	
I would like to see large lot residential development along the west edge of the plan area to maximize mountain views.	32%	11
I do not want to see large lot residential development along the west edge of the plan area.	9%	3
I would like to see large lots provided in multiple locations within the plan area to diversify housing/lot options.	15%	5
I am supportive of minimal large lot residential development (under 15 lots)	29%	10
I am supportive of moderate amount of large lot residential development (15-30 lots)	29%	10
I do not have an opinion/need more information	21%	7
I do not wish to see large lots provided within the plan area.	15%	5



**Question 7. I support the use of gravel roads to provide access to large lot residential, where it is not located in proximity to existing development.**

**ANSWERED: 34    SKIPPED: 0**

- 24% (8) agreed and 18% (6) somewhat agreed on it with the use of gravel roads.
- 29% (10) of respondents disagreed and 6% (2) somewhat disagreed on it.
- 24% (8) had no opinion

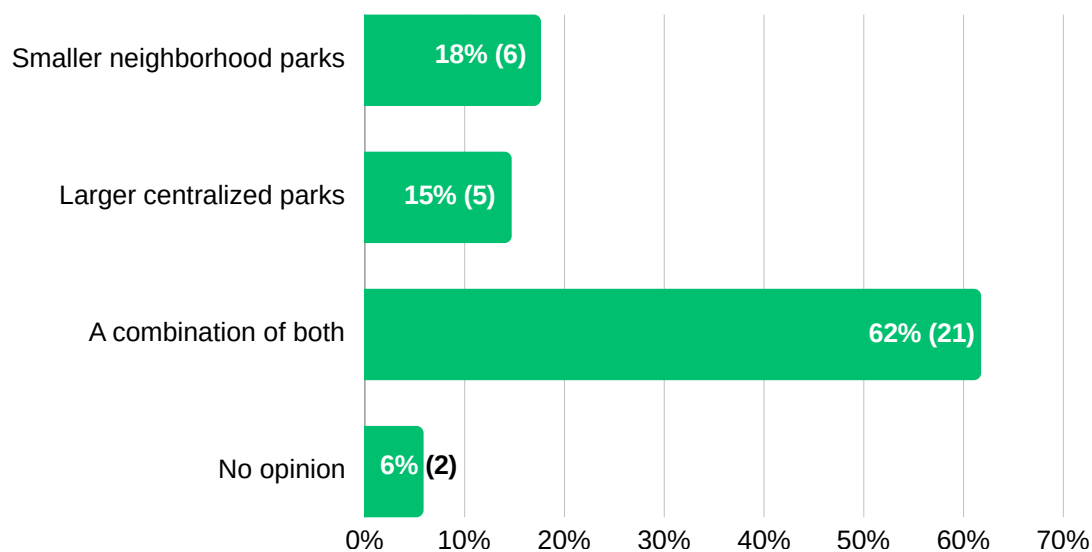


ANSWER CHOICES	RESPONSES	
Agree	24%	8
Somewhat agree	18%	6
Neutral/No opinion	24%	8
Somewhat disagree	6%	2
Disagree	29%	10
<b>TOTAL</b>		<b>34</b>

### Question 8. What type of open space do you prefer in your community?

ANSWERED: 34    SKIPPED: 0

- Most of the respondents 62% (21) preferred a combination of smaller neighborhood parks and larger centralized parks.
- 18% (6) preferred smaller neighborhood parks, and 15% (5) preferred larger centralized parks and 6% (2) had no opinion.



ANSWER CHOICES	RESPONSES	
Smaller neighborhood parks	18%	6
Larger centralized parks	15%	5
A combination of both	62%	21
No opinion	6%	2
TOTAL		34

**Question 9. In your opinion, what is the ideal balance between residential types? Please rank the housing types in order of importance, with the type you would like to see the most of at the top, and the type you would like to see the least of at the bottom.**

**ANSWERED: 33    SKIPPED: 1**

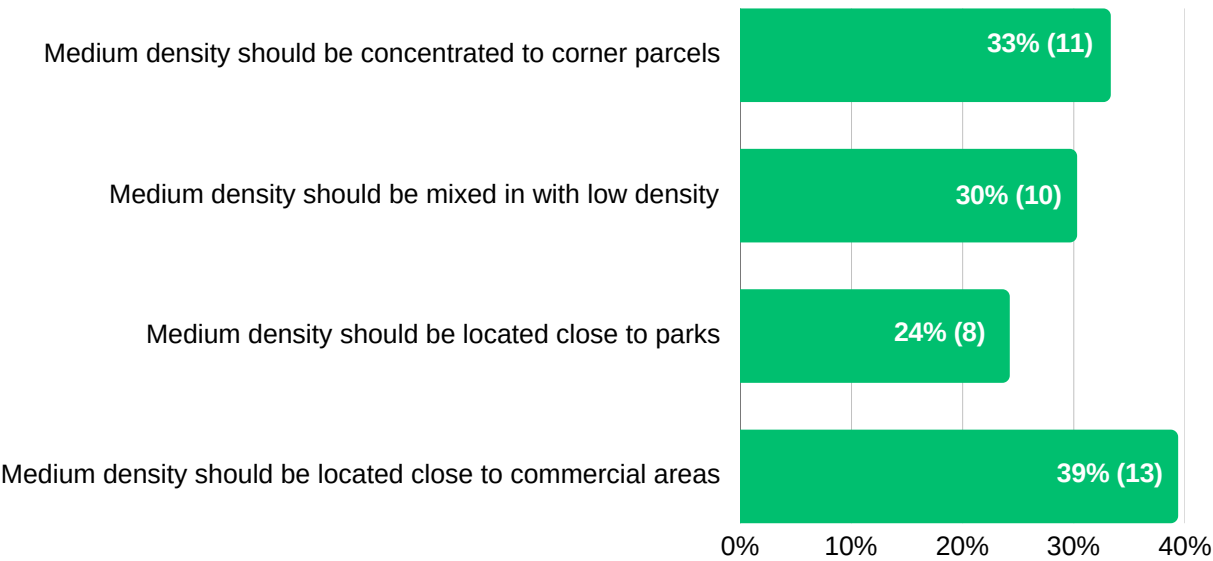
Respondents prefer low density (SFD, duplex, semi-detached, manufactured homes) as the main residential land use type, followed by medium density (fourplexes, row housing, apartments, etc.). Mixed-Use development was the least preferred.

	1	2	3	4	TOTAL	SCORE
Low density residential – single detached dwellings, semi-detached dwellings, duplex dwellings, and manufactured dwellings, on lots 0.5 acres in size or less.	30.30% 10	42.42% 14	21.21% 7	6.06% 2	33	2.97
Medium density residential – fourplexes, row housing, apartments, and housing developments with multiple dwelling units on a single lot, such as a cluster of tiny homes or a condo development with multiple townhomes and shared parking.	39.39% 13	27.27% 9	9.09% 3	24.24% 8	33	2.82
Large Lot Residential – single detached dwellings on lots 1 acre in size or greater	21.21% 7	21.21% 7	33.33% 11	24.24% 8	33	2.39
Mixed Use Development – a combination of commercial and residential development	9.09% 3	9.09% 3	36.36% 12	45.45% 15	33	1.82

**Question 10. When considering what areas are suitable for medium density development (fourplexes, row housing, town homes, apartments) what is your preference? (select all that apply)**

ANSWERED: 33    SKIPPED: 1

- 39% (13) of respondents preferred medium density to be located close to commercial areas.
- 33% (11) supported concentrating medium density on corner parcels
- 30% (10) preferred it mixed in with low density.
- 24% (8) preferred it located close to parks.



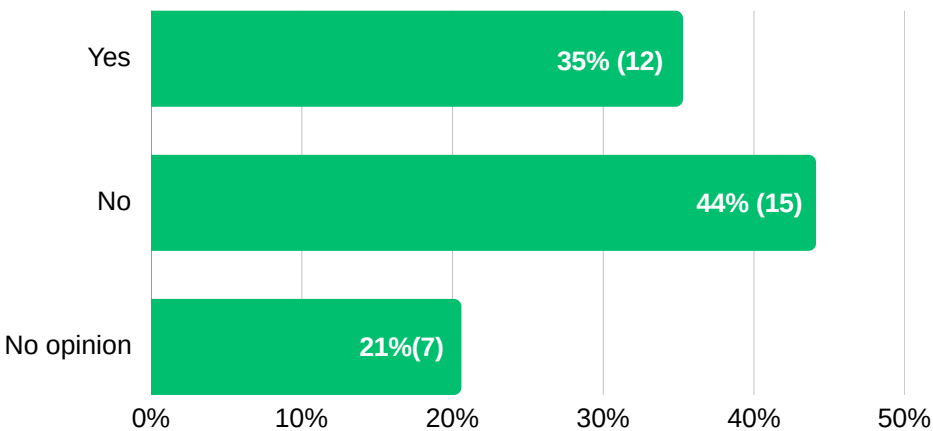
ANSWER CHOICES	RESPONSES	
Medium density should be concentrated to corner parcels	33%	11
Medium density should be mixed in with low density	30%	10
Medium density should be located close to parks	24%	8
Medium density should be located close to commercial areas	39%	13
TOTAL		42



**Question 11. Should there be designated areas for live-work housing (residential units with attached business spaces that are separate from the home) within the plan area? Possible examples may include, but are not limited to, town homes with commercial units on the bottom or shop houses that provide a business space and a dwelling unit?**

**ANSWERED: 34**    **SKIPPED: 0**

- 44% (15) of respondents did not support designated areas for live-work housing.
- 35% (12) supported the idea, while 21% (7) had no opinion.

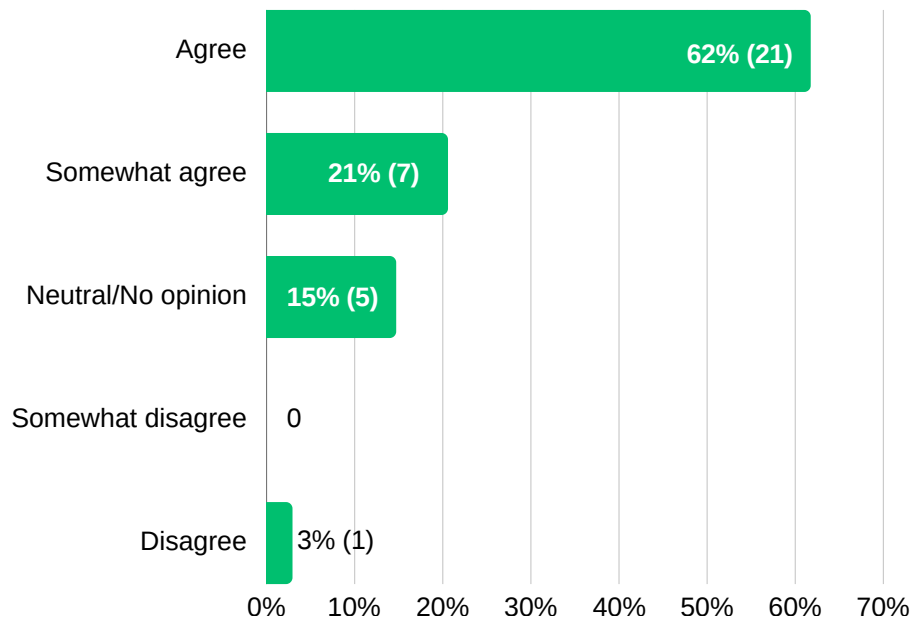


ANSWER CHOICES		RESPONSES	
Yes		35%	12
No		44%	15
No opinion		21%	7
TOTAL			34

**Question 12. The design and character of residential areas is important to me.**

**ANSWERED: 34    SKIPPED: 0**

62% (21) respondents agreed and 21% (7) somewhat agreed that the design and character of residential areas is important, while 15% (5) were neutral or had no opinion. Only 3% (1) disagreed.

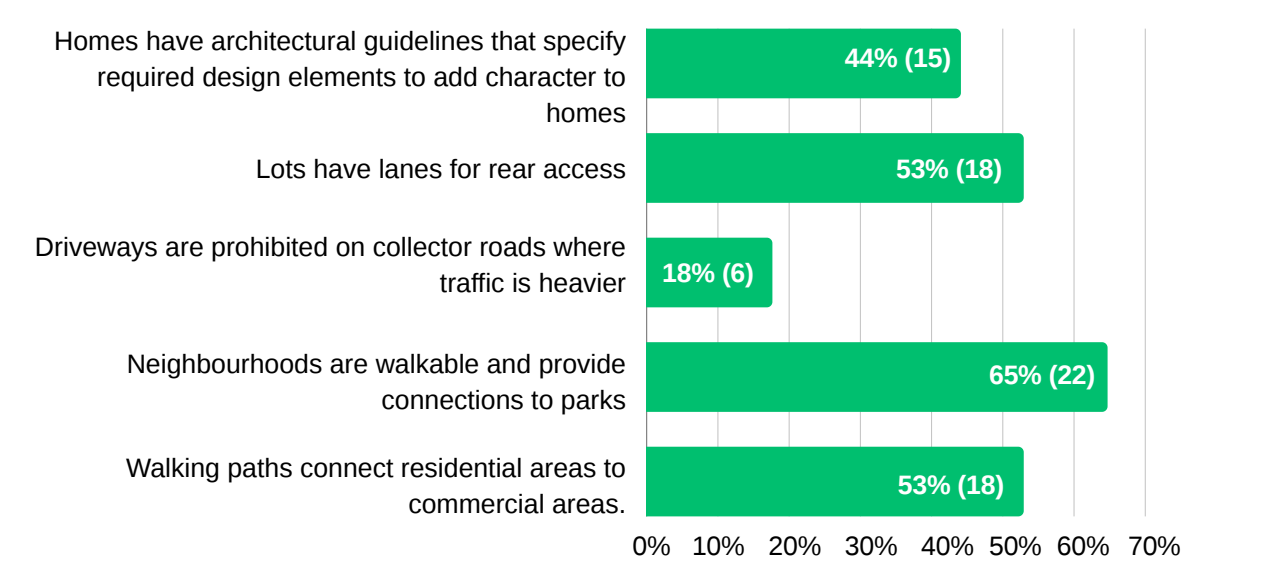


ANSWER CHOICES	RESPONSES	
Agree	62%	21
Somewhat agree	21%	7
Neutral/No opinion	15%	5
Somewhat disagree	0	0
Disagree	3%	1
TOTAL		34

**Question 13. Within residential neighbourhoods it is important that: (select all that apply)**

ANSWERED: 34    SKIPPED: 0

- 65% (22) of respondents felt it is important that neighbourhoods are walkable and connected to parks.
- 53% (18) supported rear lanes
- 53% (18) supported walking paths linking residential to commercial areas.
- 44% (15) supported architectural guidelines for homes, while 18% (6) supported prohibiting driveways on collector roads.

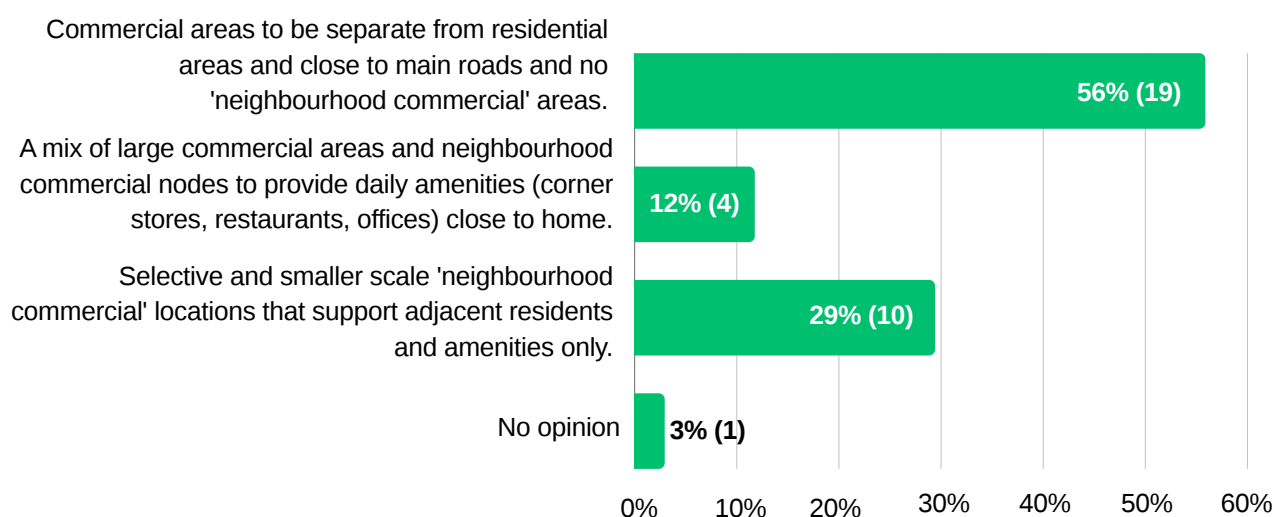


ANSWER CHOICES	RESPONSES	
Homes have architectural guidelines that specify required design elements to add character to homes	44%	15
Lots have lanes for rear access	53%	18
Driveways are prohibited on collector roads where traffic is heavier	18%	6
Neighbourhoods are walkable and provide connections to parks	65%	22
Walking paths connect residential areas to commercial areas.	53%	18
TOTAL		79

#### Question 14. When considering commercial development, I prefer:

ANSWERED: 34    SKIPPED: 0

- 56% (19) of respondents preferred commercial areas to be separate from residential and located near main roads.
- 29% (10) supported selective, smaller-scale neighbourhood commercial locations, while 12% (4) preferred a mix of large and neighbourhood commercial nodes.



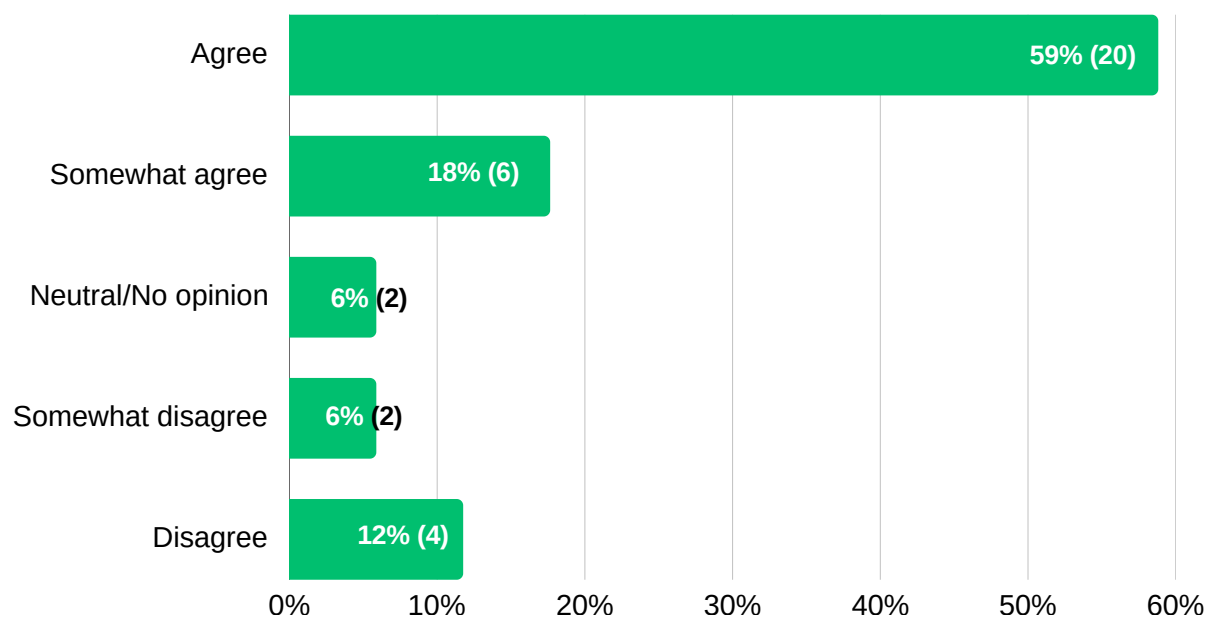
ANSWER CHOICES	RESPONSES	
Commercial areas to be separate from residential areas and close to main roads and no 'neighbourhood commercial' areas.	56%	19
A mix of large commercial areas and neighbourhood commercial nodes to provide daily amenities (corner stores, restaurants, offices) close to home.	12%	4
Selective and smaller scale 'neighbourhood commercial' locations that support adjacent residents and amenities only.	29%	10
No opinion	3%	1
TOTAL		34



**Question 15. Commercial development should include pedestrian-friendly designs, such as wide sidewalks and seating areas.**

ANSWERED: 34    SKIPPED: 0

- 59% (20) of respondents agreed and 18% (6) somewhat agreed that commercial development should include pedestrian-friendly designs,
- 12% (4) disagreed and 6% (2) somewhat disagreed on it.
- 6% (2) had no opinion,

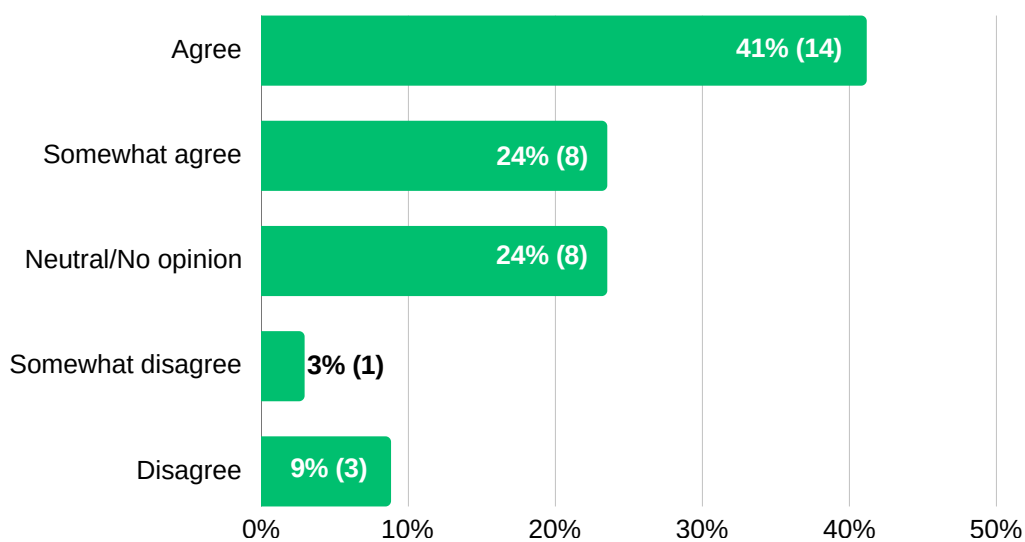


ANSWER CHOICES	RESPONSES	
Agree	59%	20
Somewhat agree	18%	6
Neutral/No opinion	6%	2
Somewhat disagree	6%	2
Disagree	12%	4
TOTAL		34

**Question 16. The design and character of commercial areas is important to me.**

**ANSWERED: 34    SKIPPED: 0**

- 41% (14) of respondents agreed and 24% (8) somewhat agreed that the design and character of commercial areas is important to them.
- 24% (8) had no opinion.
- 9% (3) disagreed and 3% (1) somewhat disagreed on it.

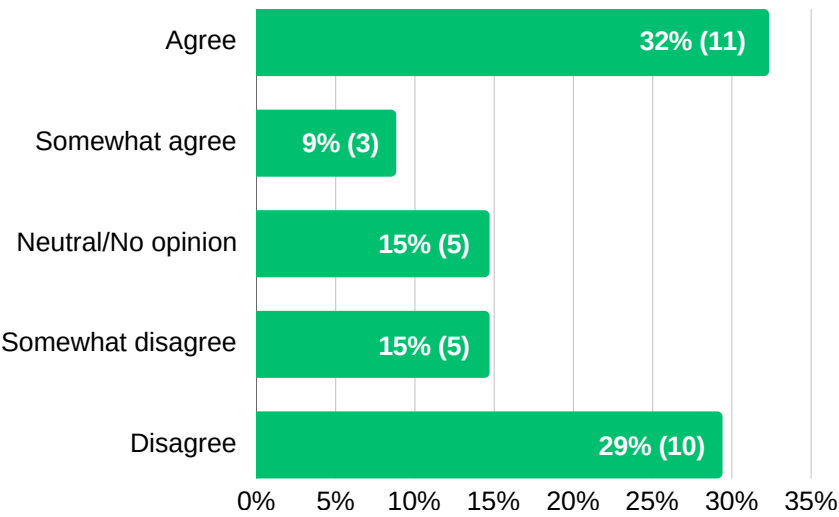


ANSWER CHOICES	RESPONSES	
Agree	41%	14
Somewhat agree	24%	8
Neutral/No opinion	24%	8
Somewhat disagree	3%	1
Disagree	9%	3
TOTAL		34

**Question 17. Please indicate your level of agreement with the following statement: "I would like to see light industrial development (such as animal services/veterinary clinics, truck stop, contractor shops, offices, automotive sales and services, equipment sales and services, distribution centers, and big box stores) located at the north end of the plan area, near Highway 2 to provide additional lands for industrial development within the Town boundary."**

**ANSWERED: 34**    **SKIPPED: 0**

- 29% (10) disagreed and 15% (5) somewhat disagreed with locating light industrial development near Highway 2.
- 32% (11) of respondents agreed and 9% (3) somewhat agreed on it.
- 15% (5) had no opinion.

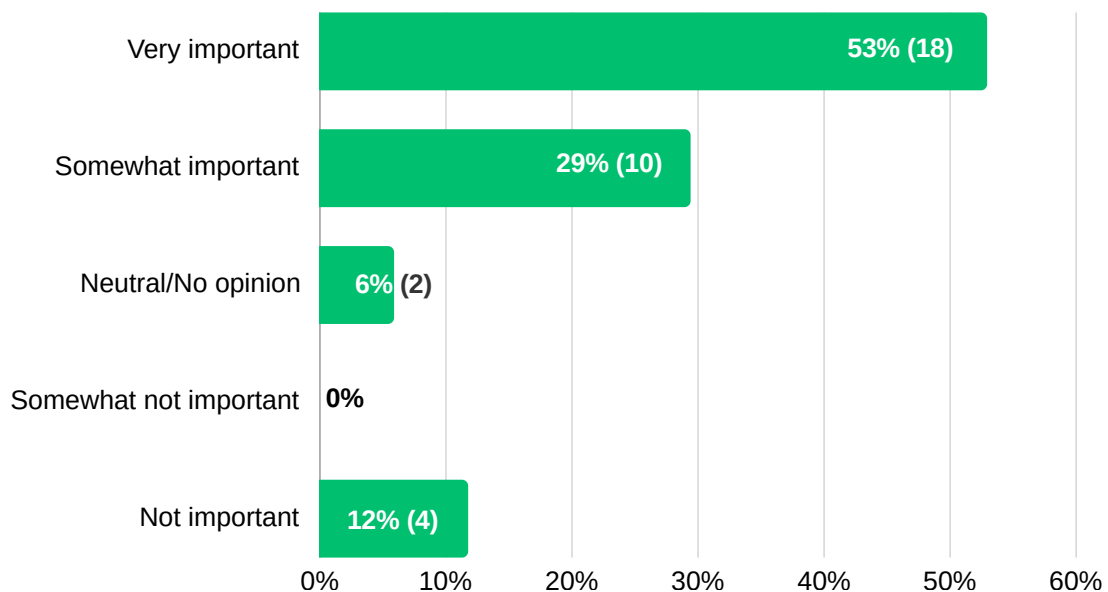


ANSWER CHOICES	RESPONSES	
Agree	32%	11
Somewhat agree	9%	3
Neutral/No opinion	15%	5
Somewhat disagree	15%	5
Disagree	29%	10
TOTAL		34

**Question 18. When considering the transition from one land use to another, such as commercial to residential, how important to you is it that buffers (green spaces, roads, walking trails) and screening (fences and bushes) are used to transition from one land use to another? (select all that apply)**

**ANSWERED: 34      SKIPPED: 0**

- 53% (18) of respondents felt that using buffers and screening between land uses is very important.
- 29% (10) said it is somewhat important, and 6% (2) had no opinion.
- 12% (4) felt it is not important.



ANSWER CHOICES	RESPONSES	
Very important	53%	18
Somewhat important	29%	10
Neutral/No opinion	6%	2
Somewhat not important	0	0
Not important	12%	4
<b>TOTAL</b>		<b>34</b>

### **Question 19. How can future development support a sense of community?**

#### **Comments :**

- Respondents emphasized the need for affordable rental housing options, especially for younger individuals, to help them establish themselves and build connections and create a sense of community.
- Suggestions included developing recreation facilities such as water parks, pickleball or tennis courts and spaces suitable for all age groups.
- Walking and biking paths that connect the area to the rest of town and the commercial core were commonly requested, along with more linkages to existing walkways, to enhance overall community connectivity.
- Some respondents stressed the importance of involving current residents in the planning process and expressed concern that their input may not be adequately considered.
- Maintaining a transition buffer between new development and existing agricultural land was noted as important to reduce land use conflicts.
- Support was expressed for walkable development patterns that provide access to amenities and services within 500 metres of homes.
- Preferences included community gardens and smaller-scale, locally oriented development over large commercial stores.
- Some respondents felt that further development would not contribute to building a stronger sense of community.
- Respondents suggested increased medical facilities.

### **Question 20. Do you have any other comments you would like to share?**

#### **Comments :**

- Some respondents expressed opposition to creating a self-contained subdivision with commercial components, preferring that business activities remain concentrated in the existing commercial area.
- Some respondents encouraged bringing in more businesses and recreational options to help retain younger residents and support local economic growth.
- Industrial development was suggested to be located in the SE corner of the plan area where some industrial activity has taken place previously.
- There was support for preserving the value and appeal of premium lots.
- The presence of a former wetland and current habitat for migrating birds was noted, with a suggestion to enhance this ecological feature.
- Some respondents voiced skepticism about whether public input from the survey would actually influence decision-making.
- Concerns were raised about water supply to service the plan area.
- Respondents emphasized the need for growth and supported having a clear plan to guide it.
- One respondent described Nanton as a beautiful town.





## INFORMATION BRIEF

Meeting: August 11, 2025  
Agenda Item: 4.2.2

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### Mile 56 Rain Garden

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#### **Purpose:**

To announce the partnership between Associated Engineering and the Town of Nanton for the design and construction of the Mile 56 Rain Garden Project, and to provide a status update on its progress.

#### **Background:**

##### **Partnership Announcement: Mile 56 Rain Garden Project**

Associated Engineering, in collaboration with the Town of Nanton, is pleased to announce the joint venture for the design and construction of the Mile 56 Rain Garden. This exciting initiative is aimed at enhancing the local environment through sustainable infrastructure, creating a space that integrates both aesthetic value and environmental benefits.

On August 5th, the two parties came to a consensus on the final design, marking a significant milestone in the project timeline. With the design now approved, the project will move forward to the tender stage, with plans for the tender process to be completed in the next couple of weeks.

##### **Funding and Support**

The Town of Nanton has committed \$56,500 from its Public Realm Reserve to support the project, leveraging these funds to secure an additional \$200,000 from the Natural Infrastructure Fund. This partnership underscores a shared commitment to creating long-lasting, environmentally friendly infrastructure in the region, with the rain garden serving as a key example of integrating nature-based solutions into urban spaces.

##### **Project Timeline**

The Mile 56 Rain Garden project is on track for completion by the end of October, with construction set to commence as soon as the tendering process concludes. The garden will serve as both a stormwater management solution and a public amenity, providing a green space for the community while improving water quality and reducing the environmental impact of runoff.

##### **Next Steps**

Stay tuned for further updates as the project progresses, and we look forward to seeing the positive impact the Mile 56 Rain Garden will have on the local environment.





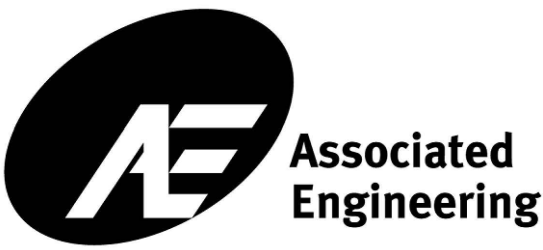
# TOWN OF NANTON VISITOR INFORMATION CENTER IMPROVEMENTS



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DATE: 2025-07-30, Dan Chartrand

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CIVIL				
2	3210-00-C-001	0	CIVIL LEGEND	SHEET 1 OF 2
3	3210-00-C-002	0	CIVIL LEGEND	SHEET 2 OF 2
4	3210-00-C-003	0	REMOVALS PLAN	
5	3210-00-C-101	0	OVERALL SITE PLAN	
6	3210-00-C-102	0	BIOSWALE AND RAIN GARDEN	GRADING PLAN
7	3210-00-C-301	0	BIOSWALE AND RAIN GARDEN	SECTION
8	3210-00-C-501	0	DETAILS	
LANDSCAPE				
9	3210-00-L-101	0	LAYOUT PLAN	



0	2025.JUL.30	C. JANZEN	A. LIM	ISSUED FOR TENDER
REV	DATE	DESIGN	DRAWN	DESCRIPTION


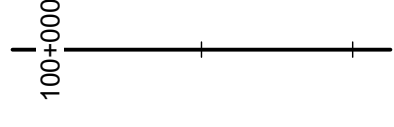


































































DRAWING	REVISION	SHEET
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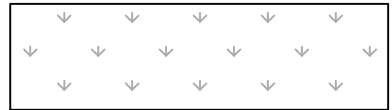

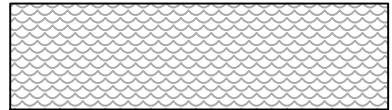
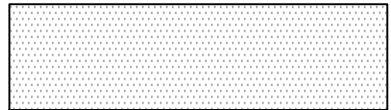


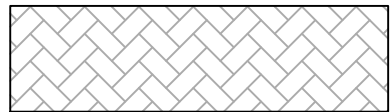
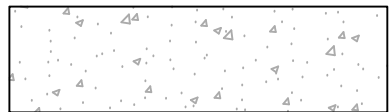




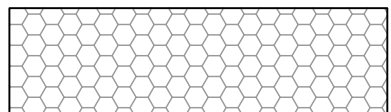

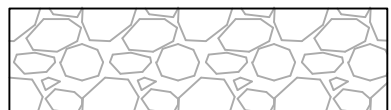
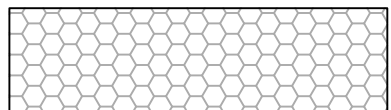
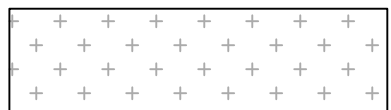
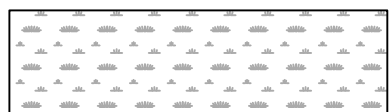


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IF NOT 50 mm ADJUST SCALES









SCALE(S) SHOWN ARE INTENDED FOR ANSI D (22X34) SIZE DRAWINGS, TABLOID (11X17) SIZE DRAWINGS ARE 1/2 OF SCALE(S) SHOWN UNLESS NOTED OTHERWISE































EXISTING	DESIGN	ROAD
		CONTROL LINE
		GRAVEL ROAD
		EDGE OF PAVEMENT
		CURB (ACTUAL WIDTH)
		SIDEWALK (ACTUAL WIDTH)
		CURB DEPRESSION
		MARKING 1-1-1
		MARKING 3-3-3
		MARKING 3-6-3
		MARKING 5-8-5
		MARKING 6-3-6
		GUIDE RAIL
EXISTING	DESIGN	MISCELLANEOUS
		FENCE
		SILT FENCE
		ABANDONED - COMMODITY UNKNOWN
		ABANDONED
		DEMOLITION - NO BOUNDARY
		RAILWAY
		BOTTOM OF BANK
		TOP OF BANK
		EDGE OF WATER
		HEDGE
		BUILDING
		DITCH
		DITCH (HIGH POINT)
		DITCH (LOW POINT)
		STREAM (LESS THAN 3 m WIDE)
		CREEK (OVER 3 m WIDE) (WIDTH OF CREEK SHOWN TO SCALE)
EXISTING	DESIGN	CONTOUR
		MAJOR
		MINOR
EXISTING	DESIGN	PROPERTY
		PARCEL / LOT LINE
		EASEMENT
		STATUTORY ROW
		ROAD ROW













HATCH PATTERNS	
	
CLEARING & GRUBBING / REMOVALS	TOP SOIL & SOD
	
COLD PLANING / MILL / GRIND	WATER
	
GRAVEL	EARTH / NATIVE MATERIAL
	
ASPHALT	INTERLOCK STONE
	
CONCRETE	DEMOLITION AREA - WITH BOUNDARY
	
PAVED DRIVE / SHOULDERS	
	
LANDSCAPING	
	
EXCAVATION	
	
FILL	
	
BEDROCK	
	
RIP-RAP / DRAIN ROCK	
	
GABION WALL / BASKET	
	
HYDRAULIC SEEDING	
	
MARSH / GRASS	































EXISTING	DESIGN	WATER
		WATER MAIN
		FIRE SUPPRESSION
		IRRIGATION
		RAW WATER
		POTABLE WATER
		VAULT BOX
		FIRE HYDRANT
		MANHOLE
		METER CHAMBER
		CROSS FLANGE
		TEE FLANGE
		END CAP / PLUG
		GATE VALVE
		THRUST BLOCK
		45 DEGREE ELBOW
		90 DEGREE ELBOW
		WYE
		ENCASEMENT
		WATER LEVEL
		COUPLING
		REDUCER
		WELL
		CURB STOP / CURB BOX

EXISTING	DESIGN	SANITARY SEWER
		SANITARY SEWER
		SANITARY FORCE MAIN
		SANITARY COMBINED SEWER
		MANHOLE
		COMBINED MANHOLE
		VALVE CHAMBER
		CLEANOUT
		VALVE BOX
		FLOW DIRECTION
		LIFT / PUMP STATION

EXISTING	DESIGN	PROFILE VIEW
		GROUND
		WATER MAIN
		SANITARY SEWER
		STORM SEWER

EXISTING	DESIGN	STORM DRAINAGE
		CULVERT (Ø AND TYPE)
		STORM SEWER
		CATCH BASIN
		DOUBLE CATCH BASIN
		DITCH INLET CATCH BASIN
		CATCH BASIN / MANHOLE
		LAWN BASIN
		MANHOLE
		STORMCEPTOR
		OIL INTERCEPTOR
		VALVE BOX
		CULVERT INLET
		CULVERT OUTLET
		HEADWALL
		FLOW DIRECTION

EXISTING	DESIGN	PAVEMENT MARKINGS
		ROAD ARROW LEFT AND RIGHT
		ROAD ARROW TURN
		ROAD ARROW STRAIGHT AND LEFT AND RIGHT
		ROAD ARROW STRAIGHT AND TURN
		ROAD ARROW STRAIGHT
		ROAD-BIKE LANE SYMBOL

EXISTING	DESIGN	ELECTRICAL / POWER
		POWER / COMM / CONDUIT
		OVERHEAD POWER
		UNDERGROUND POWER
		VAULT / HYDRO BOX
		PULL BOX
		JUNCTION BOX
		TRANSFORMER VAULT MANHOLE
		TRANSFORMER PAD
		METER
		MANHOLE
		LIGHT / LAMP STANDARD
		HYDRO / UTILITY POLE
		GUY WIRE
		SIGNAL
		SIGNAL WITH OVERHEAD ARM

EXISTING



DESIGN

SURVEY

SURVEY HUB

MONUMENT

IRON PIN

IRON PIN (FOUND)

LEAD PLUG

UNIDENTIFIED MANHOLE

MONITORING WELL

PIEZOMETER

OBSERVATION WELL

UNDERGROUND MARKER / LOCATE  
(CABLE)

UNDERGROUND MARKER / LOCATE  
(FIBRE OPTIC)

UNDERGROUND MARKER / LOCATE  
(GAS)

UNDERGROUND MARKER / LOCATE  
(ELECTRICAL)

UNDERGROUND MARKER / LOCATE  
(TELEPHONE)

UNDERGROUND MARKER / LOCATE  
(WATER)

EXISTING



DESIGN

MISCELLANEOUS

TEST PIT

BORE HOLE

FLAG POLE

PARKING METER

MAILBOX

BOULDER

RAILWAY SIGNAL LIGHT

POST/BOLLARD  
(ANNOTATE AS REQUIRED)

NO POST BARRIER / JERSEY BARRIER  
(SCALE AS REQUIRED)

SIGN

GATE

BUSH

TREE (DECIDUOUS)  
(SCALE AS REQUIRED)

TREE (CONIFEROUS)  
(SCALE AS REQUIRED)

SPOT ELEVATION

SLOPE

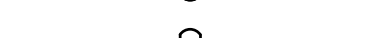
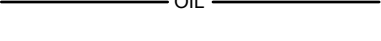
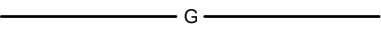
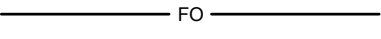
GRID, CO-ORDINATE REGISTRATION

KEYNOTE

EXISTING



DESIGN



COMMUNICATIONS /  
TELEPHONE

CABLE

FIBRE OPTIC CABLE

TELEPHONE / LINE

UNDERGROUND TELEPHONE

COMMUNICATIONS VAULT BOX

TELEPHONE MANHOLE

TELEPHONE VAULT BOX

COMMUNICATIONS MANHOLE

TELEPHONE PEDESTAL

GAS / OIL

GAS

OIL

VAULT BOX

VALVE BOX

MANHOLE

METER

GENERAL NOTES:

1. ALL EXISTING INFORMATION ON STRUCTURES, BURIED UTILITIES, AND SERVICES IS BASED ON AVAILABLE RECORDS AND IS SHOWN TO ASSIST THE CONTRACTOR AND SHALL NOT BE CONSTRUED TO BE COMPLETE OR ACCURATE.
2. THE CONTRACTOR IS RESPONSIBLE FOR CONFIRMATION OF THE LOCATION AND ELEVATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
3. ALL ELEVATIONS AND MEASUREMENTS ARE IN METERS UNLESS OTHERWISE INDICATED.
4. ALL PIPE DIAMETERS IN MILLIMETRES UNLESS OTHERWISE INDICATED.
5. UNLESS SPECIFIED FOR REMOVAL AND DISPOSAL ON THE DRAWINGS, THE CONTRACTOR IS RESPONSIBLE FOR REPAIR AND RESTORATION OF ANY DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES.
6. CONTRACTOR IS RESPONSIBLE TO VERIFY DESIGN DIMENSIONS AND ELEVATIONS DURING LAYOUT SURVEY. REPORT ANY DISCREPANCIES TO THE ENGINEER.
7. CONTRACTOR WILL PROVIDE EROSION AND SEDIMENTATION CONTROL ADEQUATE TO PREVENT DAMAGE AND NUISANCE TO OTHER PROPERTIES AND TO PREVENT RELEASE OF SEDIMENT AND OTHER DELETERIOUS SUBSTANCES INTO THE ENVIRONMENT. CONTRACTOR WILL MONITOR AND REPAIR EROSION AND SEDIMENTATION CONTROL WORKS AS REQUIRED.
8. CONTRACTOR RESPONSIBLE FOR DUST CONTROL.
9. UNLESS SPECIFICALLY DETAILED OTHERWISE IN THE PLANS OR CONTRACT DOCUMENTS, ALL WORK TO CONFORM TO "DESIGN GUIDELINES" (TOWN OF NANTON, LATEST EDITION) AND "CONSTRUCTION SPECIFICATIONS" (CITY OF LETHBRIDGE, LATEST EDITION).

0	2025JUL30	C. JANZEN	A. LIM	ISSUED FOR TENDER
REV	DATE	DESIGN	DRAWN	DESCRIPTION

TOWN OF NANTON

VISITOR INFORMATION CENTER  
IMPROVEMENTS

2025-3210-00

SCALE: AS SHOWN



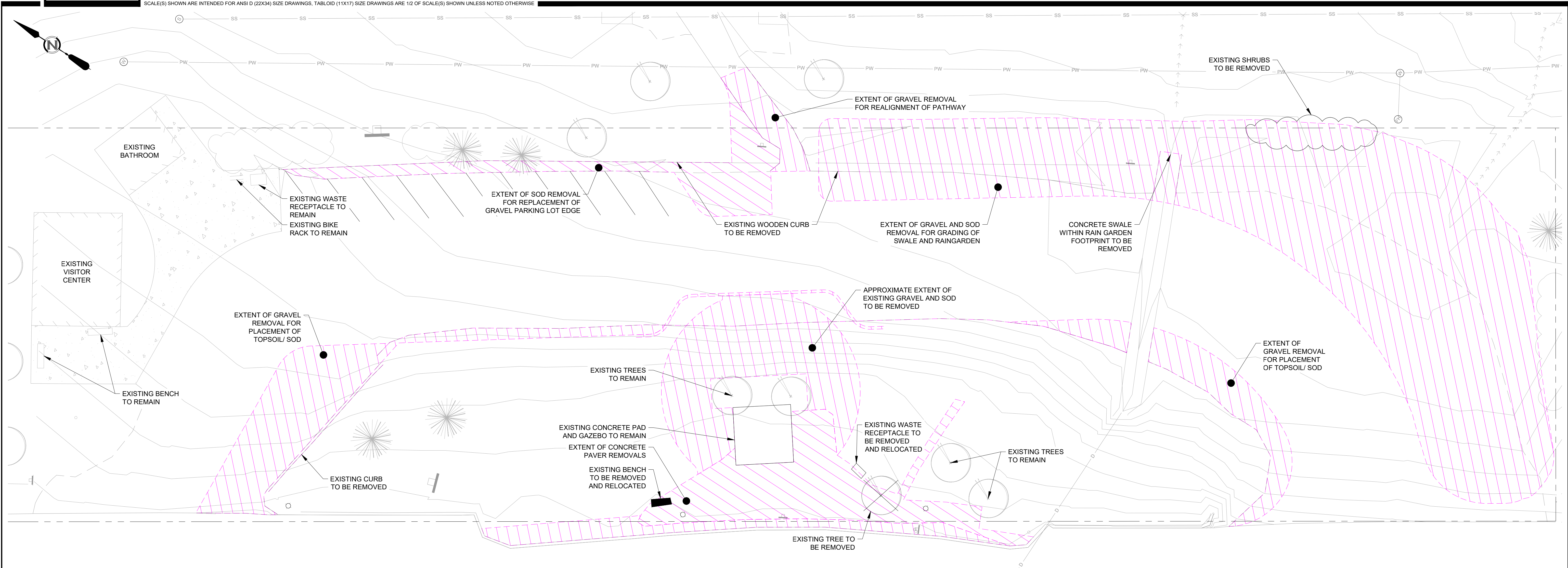
CIVIL  
CIVIL LEGEND  
SHEET 2 OF 2

DRAWING	REVISION	SHEET
3210-00-C-002	0	3



IF NOT 50 mm ADJUST SCALES

SCALE(S) SHOWN ARE INTENDED FOR ANSI D (22X34) SIZE DRAWINGS, TABLOID (11X17) SIZE DRAWINGS ARE 1/2 OF SCALE(S) SHOWN UNLESS NOTED OTHERWISE



1 PLAN  
C-003 EXISTING CONDITIONS & REMOVALS 1:150

- LEGEND
- PROPERTY LINE
  - REMOVALS
  - SOD EXTENTS
  - REMOVALS
  - EXISTING CONIFEROUS TREE TO REMAIN
  - EXISTING DECIDUOUS TREE TO REMAIN



TOWN OF NANTON

VISITOR INFORMATION CENTER IMPROVEMENTS

2025-3210-00

SCALE: AS SHOWN

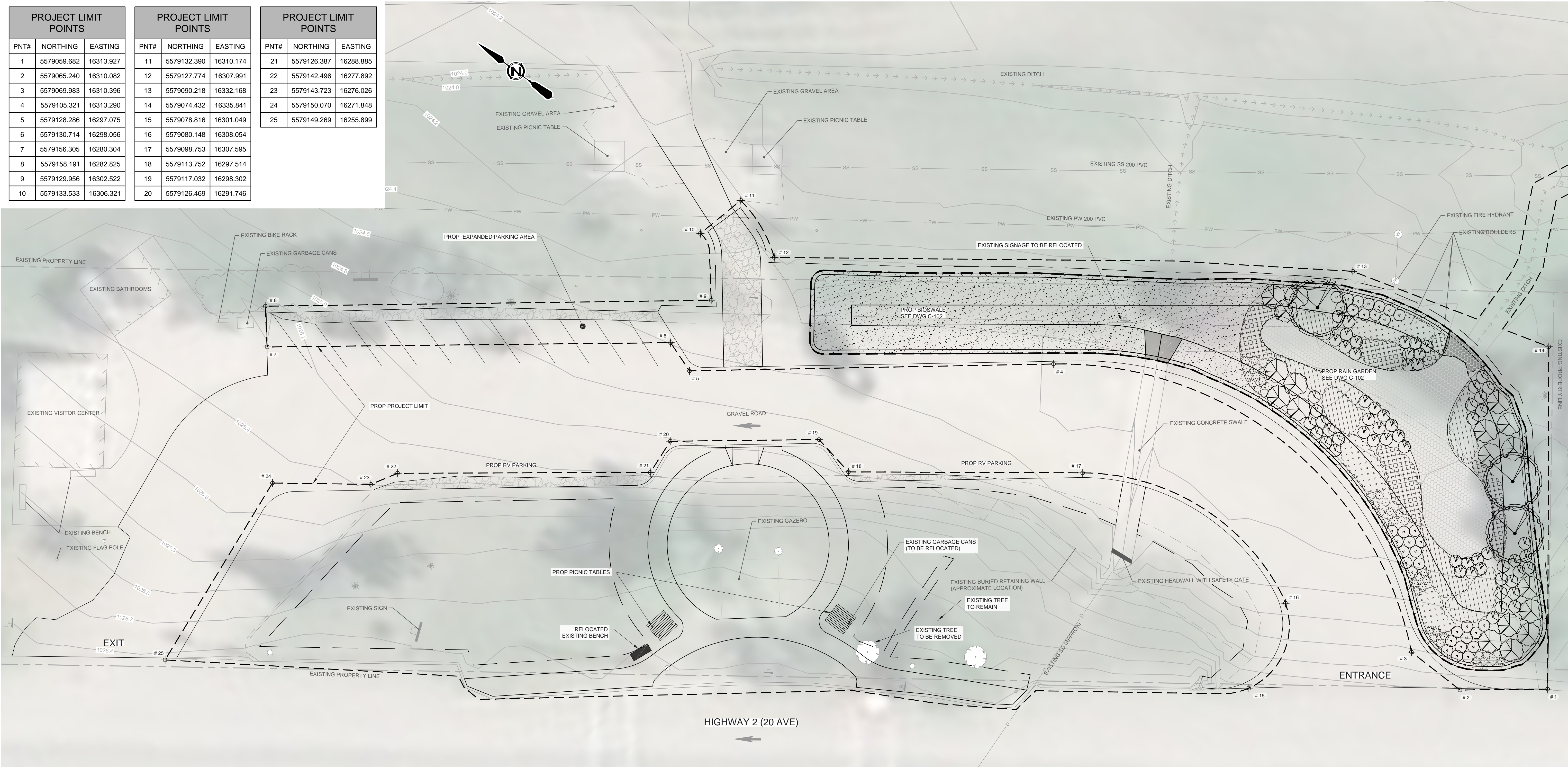


REV	DATE	DESIGN	DRAWN	DESCRIPTION
0	2025JUL30	C. JANZEN	D. CHARTRAND	ISSUED FOR TENDER

DRAWING	REVISION	SHEET
3210-00-C-003	0	4



PROJECT LIMIT POINTS			PROJECT LIMIT POINTS			PROJECT LIMIT POINTS		
PNT#	NORTHING	EASTING	PNT#	NORTHING	EASTING	PNT#	NORTHING	EASTING
1	5579059.682	16313.927	11	5579132.390	16310.174	21	5579126.387	16288.885
2	5579065.240	16310.082	12	5579127.774	16307.991	22	5579142.496	16277.892
3	5579069.983	16310.396	13	5579090.218	16332.168	23	5579143.723	16276.026
4	5579105.321	16313.290	14	5579074.432	16335.841	24	5579150.070	16271.848
5	5579128.286	16297.075	15	5579078.816	16301.049	25	5579149.269	16255.899
6	5579130.714	16298.056	16	5579080.148	16308.054			
7	5579156.305	16280.304	17	5579098.753	16307.595			
8	5579158.191	16282.825	18	5579113.752	16297.514			
9	5579129.956	16302.522	19	5579117.032	16298.302			
10	5579133.533	16306.321	20	5579126.469	16291.746			



NOTE:  
FOR ALL REMOVALS AND PROPOSED LANDSCAPE FEATURES SEE DWG L-101

PLOT DATE: 7/30/2025 12:07:48 PM  
DRAWN BY: C. JANZEN  
CHECKED BY: A. LIM  
DWG PATH: \\s:\data\working\3210-00-00\3210-00-00.dwg



0	2025JUL30	C. JANZEN	A. LIM	ISSUED FOR TENDER
REV	DATE	DESIGN	DRAWN	DESCRIPTION

TOWN OF NANTON

VISITOR INFORMATION CENTER IMPROVEMENTS

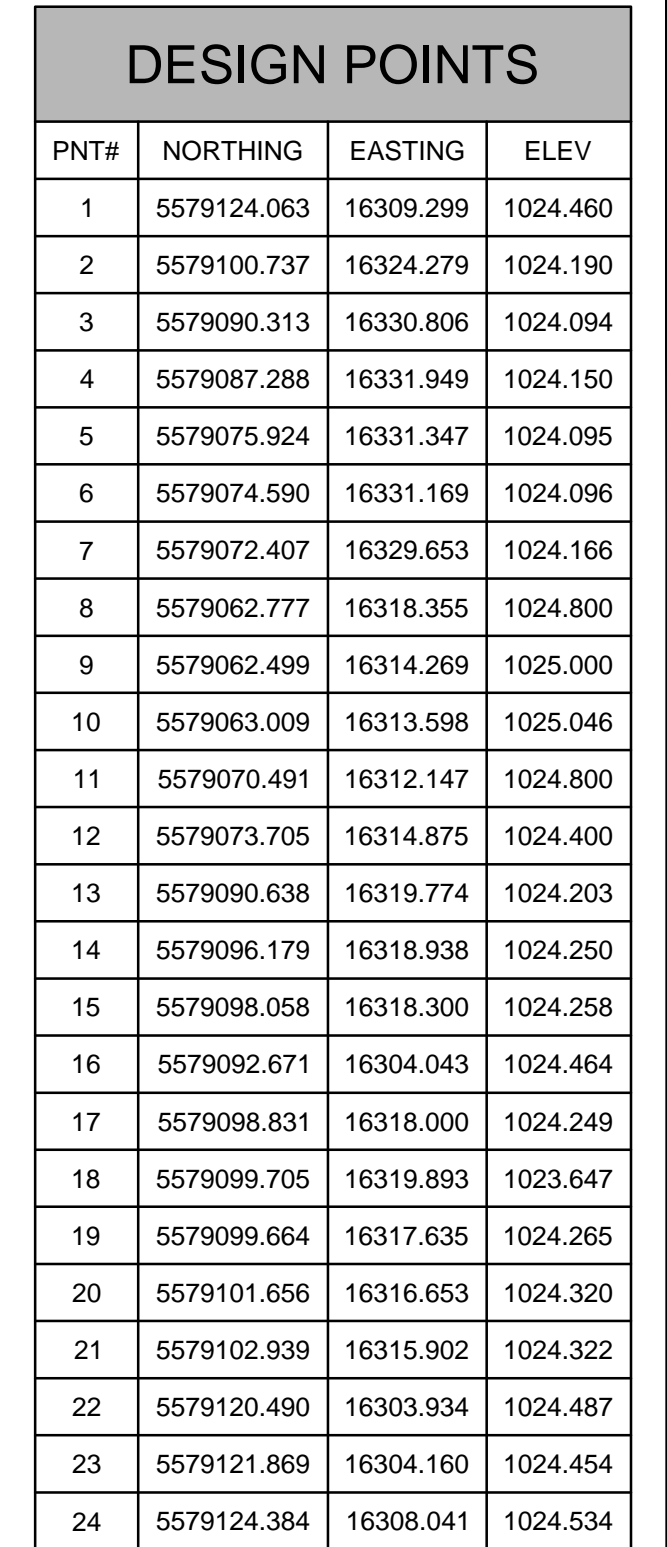
2025-3210-00

SCALE: 1:250



DRAWING	REVISION	SHEET
3210-00-C-101	0	5





- NOTES:**
1. MAKE NEAT PENETRATION INTO EXISTING CB/MH WALL. LIMIT DAMAGE TO STRUCTURE. APPLY NON-SHRINK STRUCTURAL GROUT TO SEAL CONNECTION.
  2. RAIN GARDEN INLET TO BE LINED WITH CLASS 1M RIPRAP, MINIMUM 300 mm THK. RIPRAP TO BE HAND-LAID AT THE INLET OF THE RAIN GARDEN. THE FINISHED WORK SHALL PRESENT AN EVEN, TIGHT SURFACE SATISFACTORY TO THE ENGINEER OVER TERRAFLEX 420R OR EQUAL NONWOVEN GEOTEXTILE. MATCH INLET PROFILE TO THE EXISTING SWALE PROFILE AND ENSURE SMOOTH TRANSITION BETWEEN EXISTING CONCRETE SWALE AND RIPRAP INLET.
  3. TRIM EXISTING CONCRETE SWALE TO EDGE OF RAIN BIOSWALE GARDEN. ENSURE A CLEAN SAWCUT AND SMOOTH TIE-IN TO RIPRAP INLET.
  4. RAIN GARDEN OUTLET TO BE LINED WITH CLASS 1M RIPRAP, MINIMUM 300 MM THICK. RIPRAP OVER TERRAFLEX 420R OR EQUAL NONWOVEN GEOTEXTILE TO BE HAND-LAID. THE FINISHED WORK SHALL PRESENT AN EVEN, TIGHT SURFACE SATISFACTORY TO THE ENGINEER. ENSURE SMOOTH TRANSITION BETWEEN OUTLET AND EXISTING DOWNSTREAM GRASS DITCH.
  5. MAINTAIN ACCESS TO HYDRANT THROUGHOUT AND AFTER CONSTRUCTION. HYDRANT SHOULD REMAIN VISIBLE FROM GRAVEL ROAD.



CIVIL  
BIOSWALE AND RAIN GARDEN  
GRADING PLAN

DRAWING	REVISION	SHEET
3210-00-C-102	0	6

TOWN OF NANTON

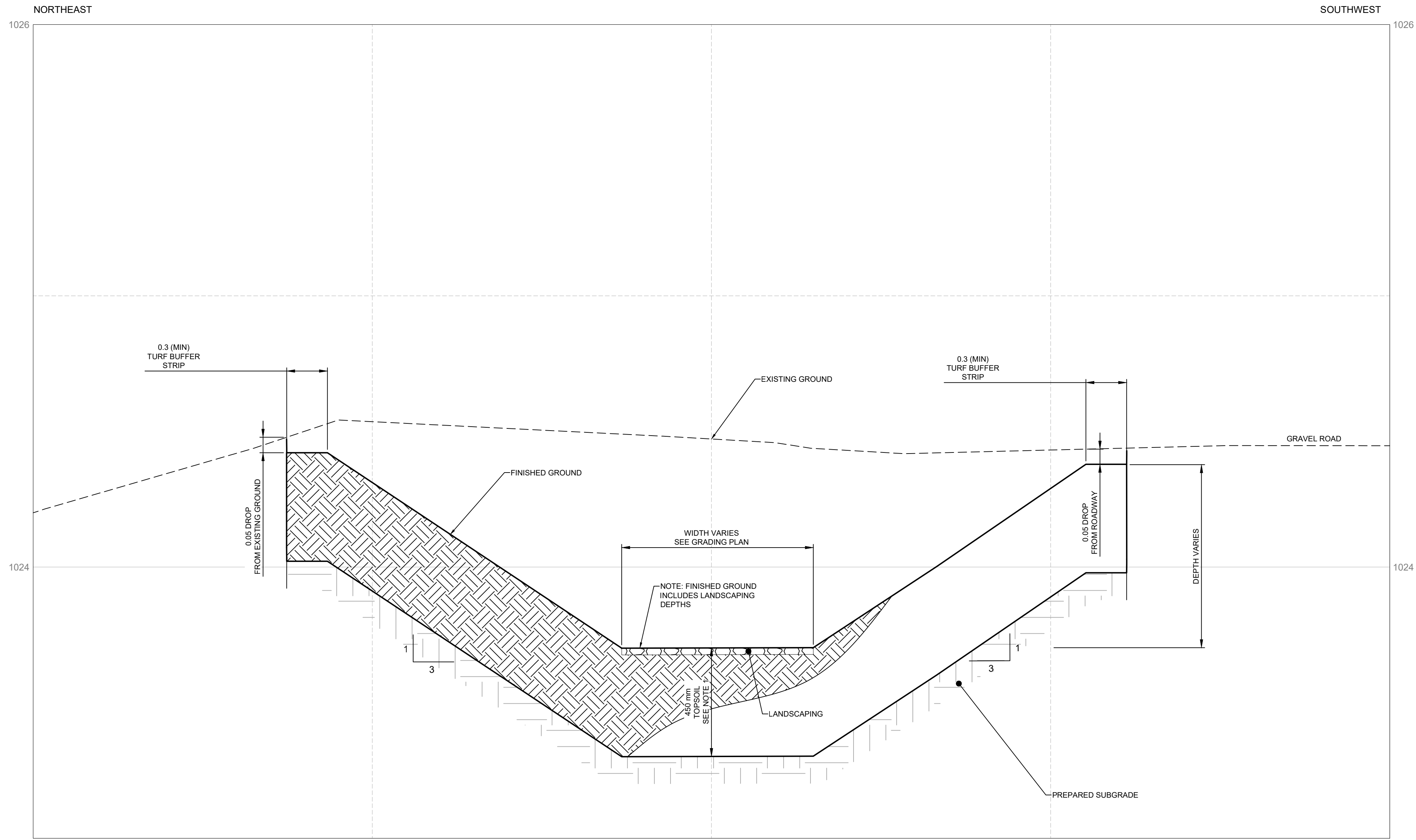
## VISITOR INFORMATION CENTER IMPROVEMENTS

2025-3210-00

SCALE: 1:100

0	2025JUL30	C. JANZEN	A. LIM	ISSUED FOR TENDER
REV	DATE	DESIGN	DRAWN	DESCRIPTION





NOTES:

1. 450 mm MIN. DEPTH RAIN GARDEN BLEND BY EAGLE LAKE TURF FARM AND LANDSCAPE SUPPLY OR APPROVED. EQUAL. CARE IS REQUIRED WHEN PLACING. SOIL SHALL BE PLACED IN 200 mm TO 300 mm LIFTS AND COMPACTED TO 75% TO 85% STANDARD PROCTOR DENSITY.

A SECTION H 1:20 V: 1:10  
C-102

PLOT DATE: 7/30/2025 12:12:11 PM  
C:\P\3210-00-C-301.dwg  
DWG PATH: \\es-casade\working\3210-00-C-301.dwg



0	2025JUL30	C. JANZEN	A. LIM	ISSUED FOR TENDER
REV	DATE	DESIGN	DRAWN	DESCRIPTION

TOWN OF NANTON

VISITOR INFORMATION CENTER  
IMPROVEMENTS

2025-3210-00

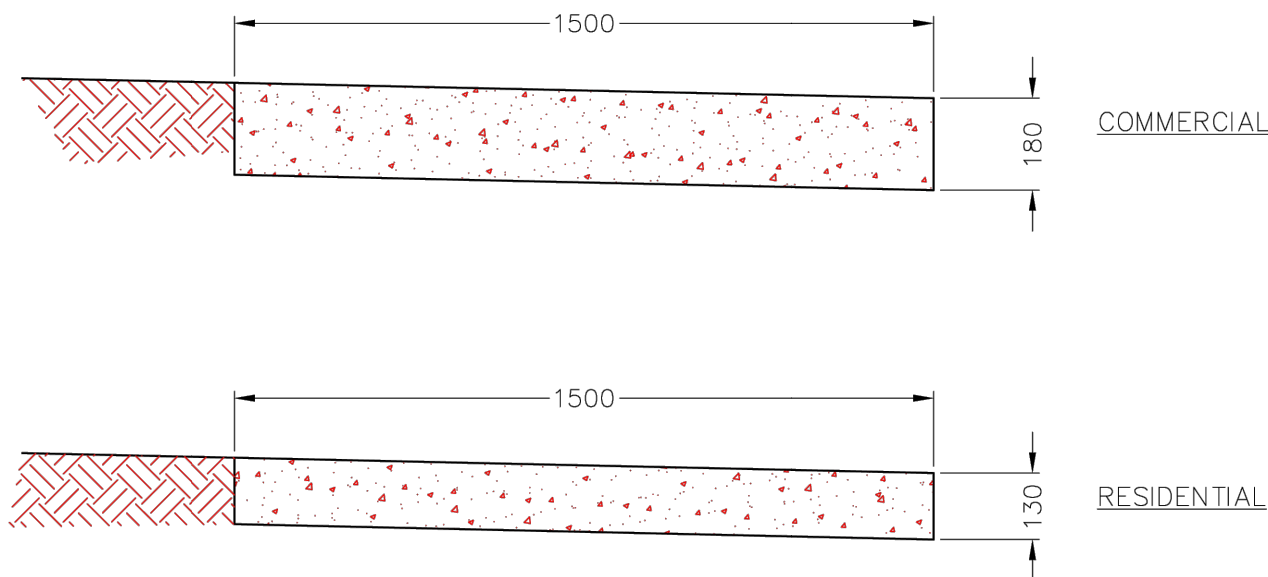
SCALE: AS SHOWN



CIVIL  
BIOSWALE AND RAIN GARDEN  
SECTION

DRAWING	REVISION	SHEET
3210-00-C-301	0	7





NOTE:  
- SLOPE 2%

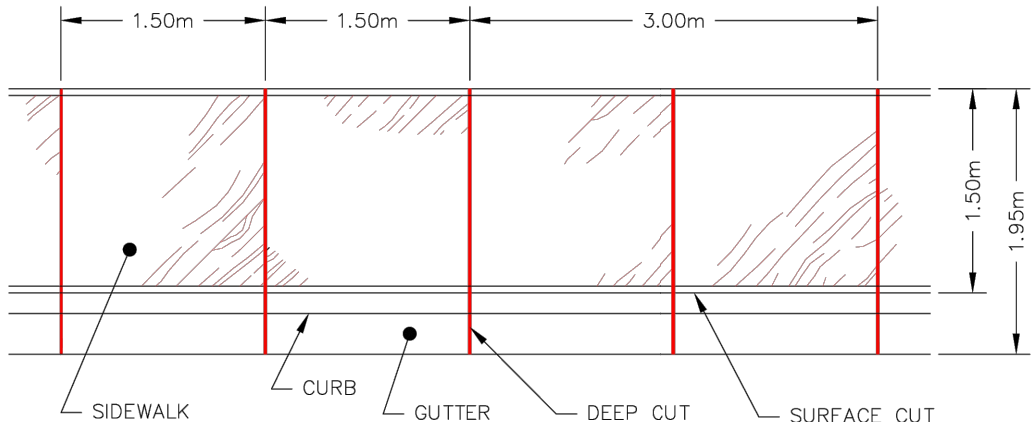
DATE	REVISION	BY	DRAWN:
04/16	1.5m SIDEWALK	R.J.K.	R.J.K.
			DESIGN: R.J.K.
			CHECKED: R.A.B.
			APPROVED: D.L.J.
			SCALE: N.T.S.
			DATE: 4/28/2016
			DWG NO: STR 02
FILE:	str_02.dwg		

CITY OF

Lethbridge

INFRASTRUCTURE SERVICES

SEPARATE BOULEVARD



NOTE:  
- SIDEWALK SURFACE TO BE BRUSHED FINISHED  
- 6mm x 32mm DEEP EXPANSION JOINT TO BE LOCATED AT 3.0m INTERVAL.

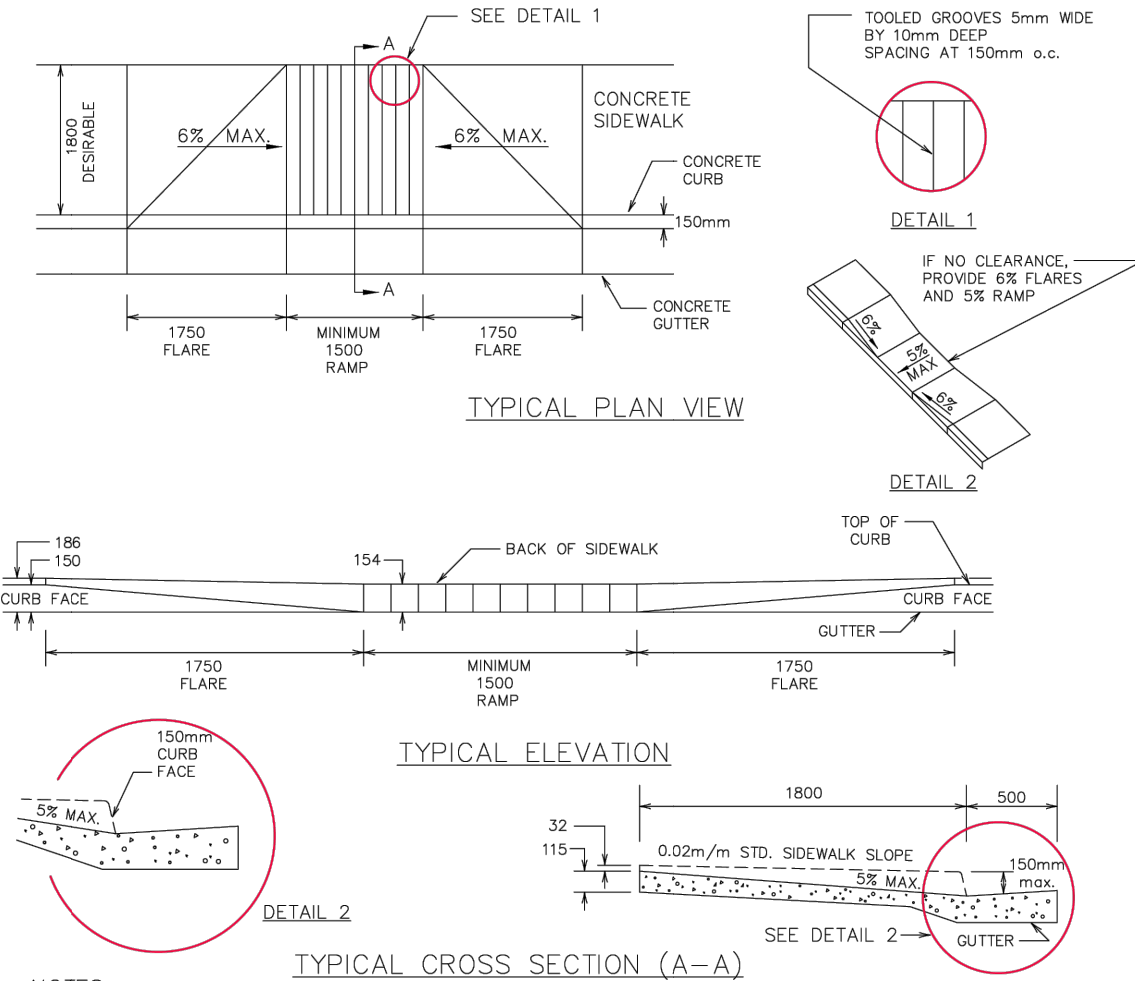
DATE	REVISION	BY	DRAWN:
12/14	REVISED ORIGINAL	R.J.K.	J.R.G.
04/16	1.5m SIDEWALK	R.J.K.	R.J.K.
			DESIGN: R.J.K.
			CHECKED: R.A.B.
			APPROVED: D.L.J.
			SCALE: N.T.S.
			DATE: 04/12/2014
			DWG NO: STR 10
FILE:	str_10.dwg		

CITY OF

Lethbridge

INFRASTRUCTURE SERVICES

SIDEWALK JOINTING



NOTES:  
- All dimensions are in millimetres unless otherwise specified.  
- Ramps for users of wheelchairs/bicycles should be located at all junctions of crosswalks and sidewalks.  
- Grooves on sidewalk ramps are to alert persons who are visually impaired of the curb-cut and a street crossing.  
- Where crosswalks are controlled by signals with a push-button system, the sidewalks and ramps must allow access by wheelchair to the push-button.  
- Concrete sidewalks, curbs and ramps to be poured monolithically.  
- Minimum width of ramp is 1500mm. It may be necessary to build wider ramps in busy urban areas where the volume of pedestrian traffic is high.  
- Maximum ramp slope is 5%.  
- Where the sidewalk is less than 1800mm wide, the 5% maximum slope should not be exceeded and therefore the back of the sidewalk must be lowered accordingly.  
- Refer to Drawing No. STR 11.0 for typical layout of crosswalks and location and the type of ramp to be used.  
- For details of typical ramps for 90 degree corners, refer to Drawing No. STR 11.2.

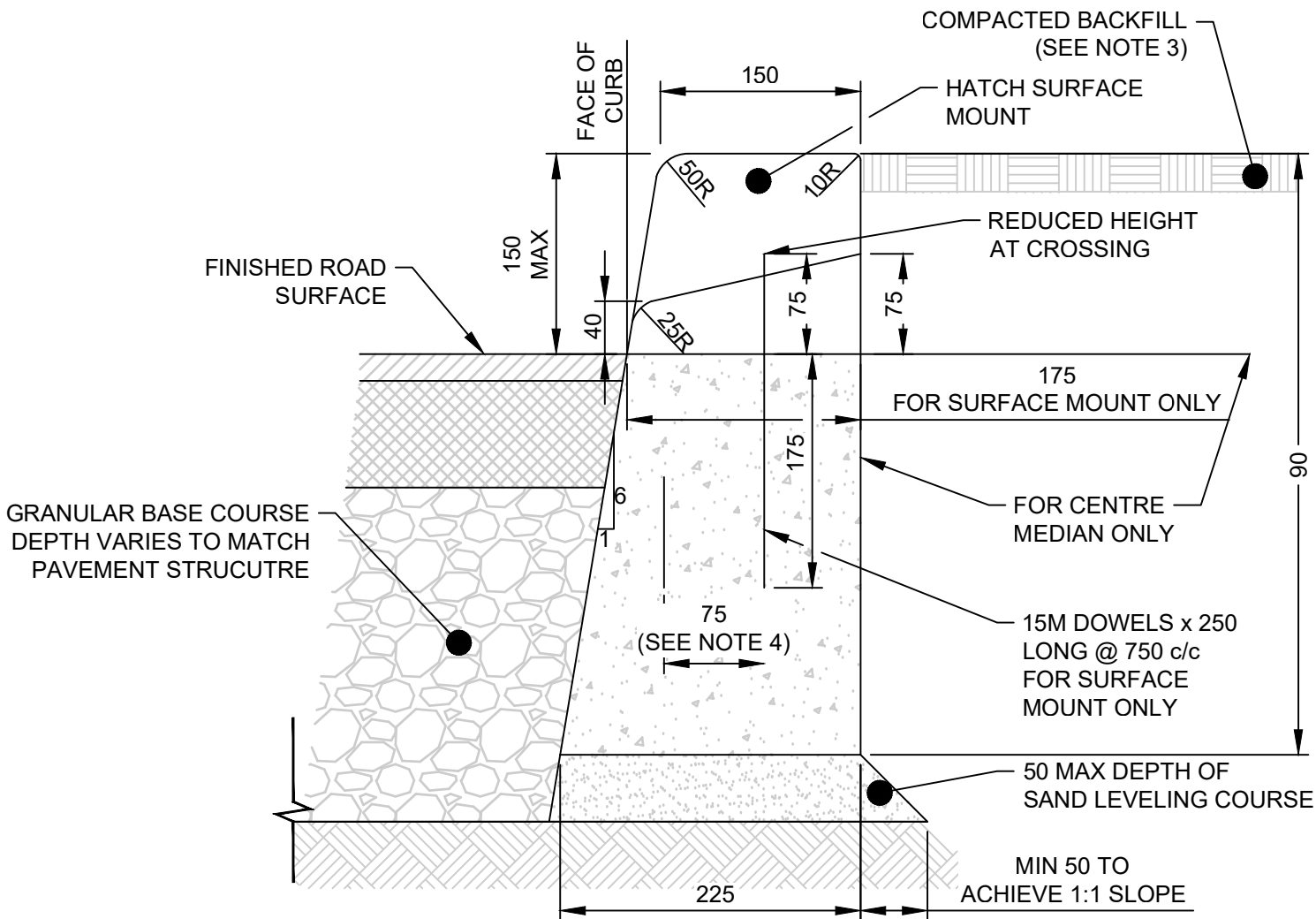
DATE	REVISION	BY	DRAWN:
02/16	ADDED DETAIL 2	RJK	C.R.S.
			DESIGN: C.R.S.
			CHECKED: P.R.A.
			APPROVED: B.L.H.
			SCALE: N.T.S.
			DATE: 10/10/1991
			DWG NO: STR 11.1
FILE:	str_11.1.dwg		

CITY OF

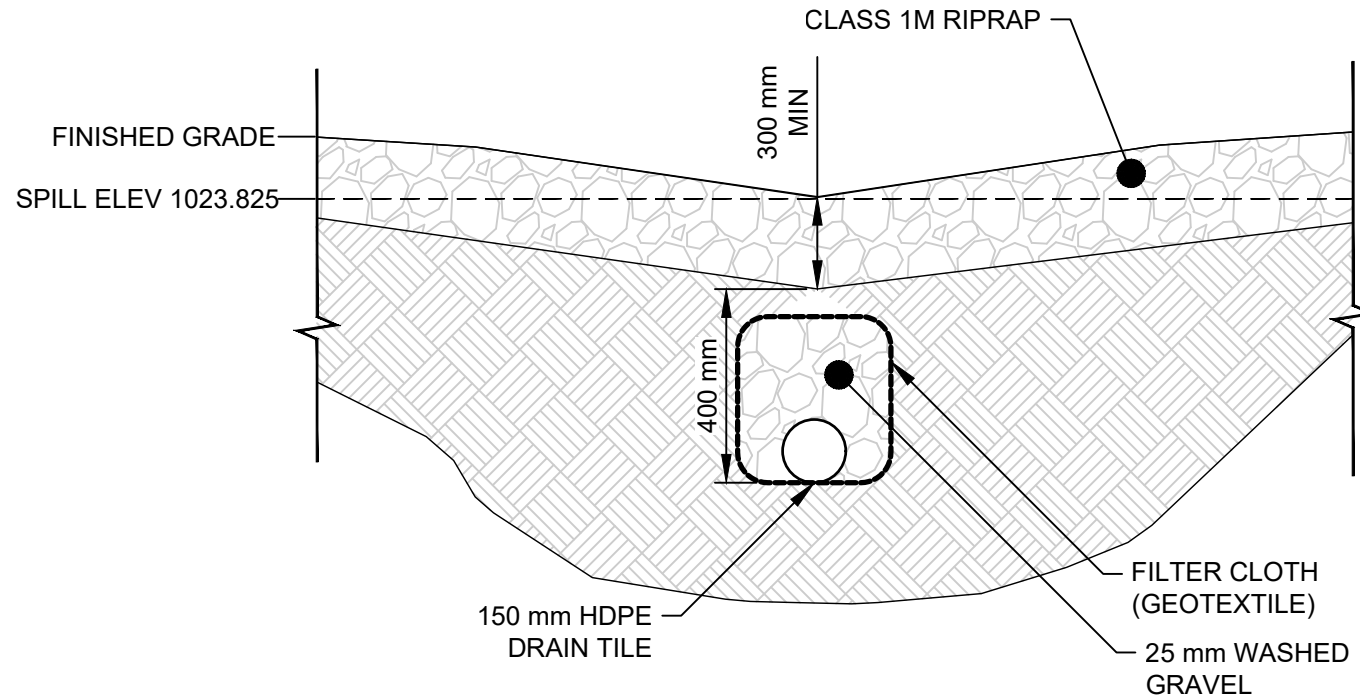
Lethbridge

INFRASTRUCTURE SERVICES

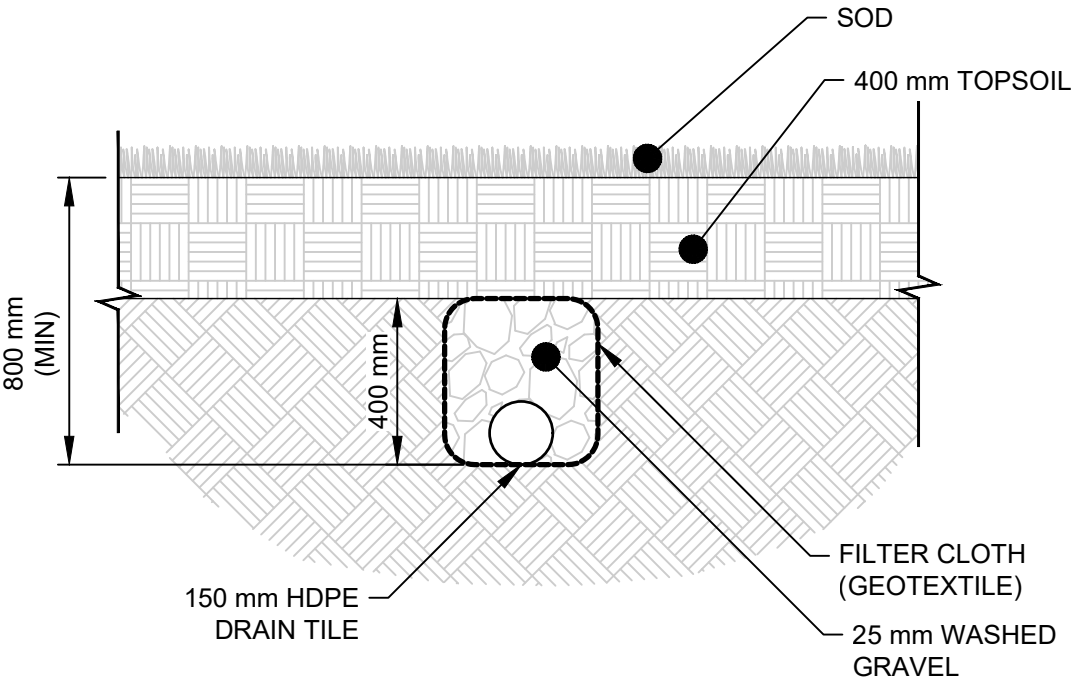
CONCRETE SIDEWALK RAMP FOR WHEELCHAIR OR BICYCLE ON TANGENT (TYPE 1)



- NOTES:
- REDUCE CURB HEIGHT AT ALL CROSSINGS AS SHOWN.
  - CONCRETE TO BE 32 MPa COMPRESSIVE STRENGTH AT 28 DAYS WITH 5% TO 8% AIR ENTRAINMENT, TYPE HS CEMENT.
  - REINFORCING STEEL TO BE INTERMEDIATE GRADE DEFORMED BARS  $f_y = 300$  MPa (CONFORM TO CSA SPEC G30.12 M (LATEST EDITION)).
  - COMPACT SUBGRADE TO 97% STANDARD PROCTOR DENSITY FOR A MIN OF 500 mm FROM BACK OF CURB.
  - LOCATE DOWELS 150 FROM FACE OF CURB FOR CONCRETE CENTRE MEDIANS WITH CURB.
  - REFER TO THE CONTRACT DOCUMENTS FOR DETAILED SPECIFICATIONS.
  - ALL DIMENSIONS SHOWN IN MILLIMETRES UNLESS NOTED OTHERWISE.



1  
C-501  
DETAIL  
OUTLET

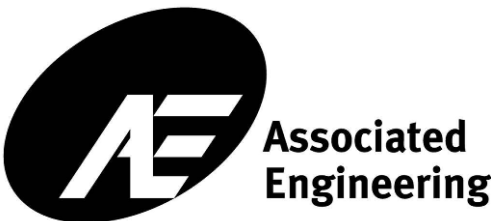


2  
C-501  
DETAIL  
DRAIN TILE INSTALLATION

CLASS 1M RIPRAP TABLE

NOMINAL DIAMETER OF 175 mm	EQUIVALENT DIAMETER (mm)	PERCENTAGE (BY WEIGHT) OF RIPRAP GREATER THAN EQUIVALENT DIAMETER
	300	0%
	200	20% to 50%
	175	50% to 80%
	125	100%

Note: Sizes are equivalent spherical diameter, and are for guidance only.  
The minimum dimensions of any single rock shall not be less than one third of its maximum dimension



TOWN OF NANTON

VISITOR INFORMATION CENTER IMPROVEMENTS

2025-3210-00

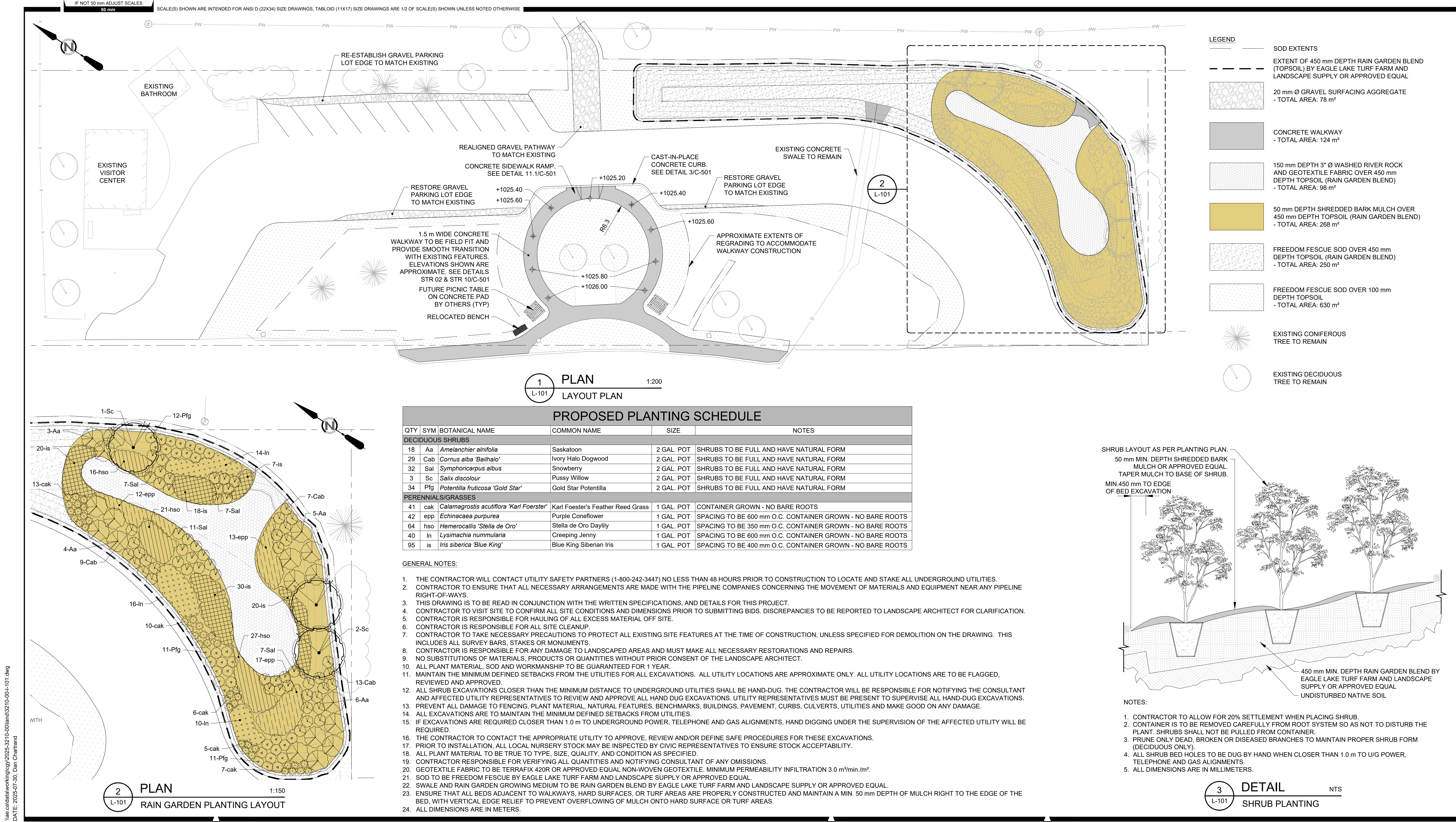
SCALE: AS SHOWN



CIVIL  
DETAILS

DRAWING	REVISION	SHEET
3210-00-C-501	0	8







## General Information on Data Centres

**Purpose:** Local stakeholders have recently been asking about the suitability of a data centre for Nanton given their touted economic benefits and current popularity in investment attraction discourse. Some basic information is being provided for Council so that the municipality can have more informed future discussions around such matters.

### **Background:**

Firstly, it should be stated that a definitive 'fit' cannot be determined without stakeholders like the Province, Fortis Alberta, the Town, ORRSC and others having a specific proposal to respond to/ work with. We have to deal with generalities to a certain extent. The requirements of different scales and types of data centre vary considerably in terms of energy, computer cooling systems, land and staffing. One is not the same as another. *Administration is also happy to have any factual errors here corrected by those with better background knowledge of what's involved.*

A data centre is a physical facility that is used to store applications and data. The design is based on a network of computing and storage resources that enable the delivery of shared applications and data. The key components include routers, switches, firewalls, storage systems, servers, and application-delivery controllers.



*Figure 1 Data Centre picture from ORRSC 2022 periodical*

The business activities that they might support include:

- Email and file sharing
- Productivity applications
- Customer relationship management
- Enterprise resource planning and databases
- Big data, artificial intelligence, and machine learning
- Virtual desktops, communications and collaboration services

The economic benefits would largely stem from assessment for the municipal tax base and local employment multiplier effects. Clustering of satellite businesses around a data centre is also an often touted multiplier effect, assuming that any given data centre is going to be present for the medium to long term (some can be a risk). A 400MW facility could potentially support 2-300 jobs (direct/ indirect), while a smaller 30-80MW facility might support something around one dozen jobs.

As Nanton, like many other communities, is well located for broadband internet connectivity, the real questions around the suitability of a site for a data centre come down to:

- Electrical infrastructure requirements
- Whether or not the installation will generate its own power
- Land requirements for the installation
- Water requirements (depending on the cooling system required)

- The current economy of scale with respect to data centres
- Local noise tolerance (again, scale dependent)

Most of the data centres currently being announced in Alberta are of the 400MW variety or larger, mainly being sited in counties and MDs in central or northern Alberta (some exceptions) for adjacency to natural gas fields among other factors. To put this into perspective, Nanton as a community draws about 2.5MW and the power substations currently serving the local area have capacities of just under 30MW. Fortis have stressed, however, that serious larger proposals can potentially change the local power infrastructure conversation. Many of the facilities being approved run on independent gas plants (close to natural gas fields), with plans to sell surplus power back to the grid. Therefore, the potential connectivity to the Altalink transmission system, about 10km east of Nanton, is also an important factor in some data centre locational decisions.

Based on the information that can be obtained, Nanton does not likely have enough land within its boundaries for anything close to a 400MW data centre. Even the D2S Farms Ltd. 129 acre property would be insufficient for such ambitions, although a smaller niche installation would not be outside the realms of possibility. Additionally, if water is required for cooling, there are significant limitations to what could be provided (even with a regional line) with additional questions around how wastewater is treated and discharged (and in what volumes). It is very difficult to speculate around this without a specific proposal to assess.

For a data centre within an urban boundary, location and adjacency are known to be major issues in terms of noise. It is understood the such facilities can be quite noisy, so there would need to be a reasonable buffer between any data centre and residential areas/ particular amenities.

Oldman River Regional Services Commission (ORRSC) have produced a planning periodical in 2022 with respect to data centres and the land use regulatory changes typically required and recommended. The article focus on:

- The arguable need for sound modelling (noise gradients) before approving a project;
- Carbon footprint implications and the *Municipal Government Act*;
- General highest and best use of land questions.

Some interesting proposed data centres in the province include:

- Glenwood area: 100MW data centre on a 850 acre site
- Foothills/ High River: 400MW data centre on a 200+ acre site
- Fox Creek: 99MW data centre on a 19 acre site
- MD Pincher Creek: 100MW data centre, large industrial site

Smaller niche (less common) data centres that are under 100MW are found within or very close to some urban municipal boundaries, two of the best examples being found in BC:

- Canal Flats, 30MW on 10 acres: [IREN Canal Flats Data Center in Cranbrook \(30 MW\)](#)
- Mackenzie, 80MW on 11 acres: [IREN Mackenzie Data Center in Prince George \(80 MW\)](#)

If the Town were to expend any energy into looking at attracting a data centre, this latter scale of facility would likely be a starting point for such work.

Sources:

<https://www.alberta.ca/build-your-ai-data-centre-in-alberta>  
<https://www.aeso.ca/grid/connecting-to-the-grid/large-load-projects> & [Technical and Operating Characteristics](#)  
[Concierge Program link](#)  
<https://www.datacentreassociation.ca/project-tracker>  
<https://www.alberta.ca/system/files/ai-data-centre-strategy-fact-sheet.pdf>  
[Data Center Map - Colocation, Cloud and Connectivity](#)



*Special thanks to Marie Everts ( Regional Economic Development Specialist for the Province) and Cody Webster (Community Stakeholder Relations, Fortis Alberta) for helping Administration pull some of this information together from a variety of sources.*

Prepared By:

Neil Smith  
Chief Administrative Officer

**CAO Comments:**

Data centres are not proliferating strongly in southern Alberta at this time, but this could change with technological and natural resource advancements. Other regions of the province check more boxes. Based on the information available at this time, I believe that the Town could reasonably discuss something niche with a proponent in the 20-30MW range that needed a site of up to 10 acres, located away from residential areas. However, that does not appear to be a common type of data centre any more – most seem to be much larger like the one announced for High River/Foothills County area. If our local area were to see a significant proposed approach of scale, it would likely involve a very large rural site with the local towns benefitting from multipliers related to the housing of employees and their families.



r cao at 2:39:05 PM, 8/7/20.

Date Signed: August 7th 2025



## REQUEST FOR DECISION

Meeting: August 11<sup>th</sup> 2025  
Agenda Item: 5.2

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### Traffic Signal Assessment

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#### **ADMINISTRATIVE RECOMMENDATION:**

**That the Minister of Transportation urgently consider a new Traffic Signal Assessment and implemented solution for Highway 2:10 at 20<sup>th</sup> Street (southbound) for the following reasons:**

- Questions over the timing methodology employed in the 2009 Traffic Signal Assessment;
- The need for a 30km/h school zone on this section of highway for at least the next two years;
- The need for additional traffic calming for speed limit compliance given provincial restrictions on photo radar installation and limited RCMP, Sheriff and Community Peace Officer capacity to gain effective compliance during peak traffic flow;
- More effective incident prevention through risk mitigation around Dangerous Goods passing through Nanton by virtue of improved speed limit compliance.

**Purpose:** The imminent imposition of a temporary school zone on Highway 2 South and a new provincial emphasis on municipalities doing more to mitigate or manage the risks around likely major incidents has prompted Administration to bring the following Request for Decision forward.

#### **Background:**

Livingstone Range School Division has leased or rented space in three properties adjacent to Highway 2 South for the purpose of decanting students during the Nanton Schools construction project over the next two years:

- Bomber Command Museum of Canada;
- THRC Warm Room;
- United Church

The Town, in partnership with LRSD and Alberta Transportation, will implement a 30km/h temporary school zone along a portion of the Highway 2 southbound corridor for the next two years. Discussion on this topic has resulted in staff reviewing the 2009 Traffic Signal Assessment that the Town of Nanton requested from Alberta Transportation in 2008, in the hope that a full set of traffic signals would be implemented at the 20<sup>th</sup> Street intersections, presumably similar to what the Town of Claresholm, with very similar traffic volumes and flows, presently enjoys.

In 2009, after a traffic count project that was conducted inexplicably at a lower traffic volume and flow time of year (late January), the Technical Standards Branch recommended:

“Pedestrian traffic signals are not warranted and would cause significant operational and compliance issues.”

The municipality educating pedestrians and enforcing pedestrian crossings, lit or unlit, appeared to be sufficient for the branch based on a warrant score of 47 for the southbound Highway lane, again that figure being established at one of the lower annual months for traffic volume and flow.

Since initiating its own CPO service in 2022 and installing traffic speed monitoring signs in 2023, it has become readily apparent that Nanton has a serious speeding problem on Highway 2 as vehicles enter and exit the community (70 - 50 km/h speed limit). It has become evident that traffic travelling through Nanton (provincially/ interprovincially via HWY 533) has little regard for the posted speed limit at any time of day and that the Town could throw 2-3 times its current municipal enforcement resources at the problem before any long term impact is made. Electronic signs (north and south) have counted over 500,000 vehicles per month in the months of July and August. In 2023, 36-45 percent of the vehicles counted were speeding over the posted speed limit; 2-4 percent of vehicles counted exceeded 70km/h.

**A new provincially mandated and managed Traffic Count project in the summer months is arguably required in order to obtain a realistic picture for decision-makers in 2025.**

In addition to these considerations:

- The Automated Traffic Enforcement Guideline (2025) appears to make it impossible for the Town to consider, even if it wanted to, photo radar installations to further deter speeding on Highway 2 through the municipality – these would be a substantial and likely unpopular expense borne exclusively by the Town due to the blanket ‘cash cow’ label often applied to them;
- A Road Traffic Collision (RTC) with a Dangerous Goods load is considered the most likely emergency scenario for Nanton under Emergency Management preparedness. The new Emergency Management Act and Disaster Recovery Regulation places an ever greater onus on municipalities to mitigate and manage risk. Calming traffic on Highway 2 through Nanton is arguably a shared provincial and municipal risk to manage, but the province holds all the regulatory and infrastructure authorities.
- If driving south from Red Deer or even Edmonton, Nanton is the first of three towns for hundreds of kilometres (followed by Claresholm and Fort Macleod) where the posted speed limit goes down to 50 km/h due to drivers having to navigate an urban centre. It appears highly unlikely that any major bypass work, as laid out in a 2007 plan, will take place in the next 20-30 years.

Whether or not Council wishes to advocate to the province and local MLA at this time, Administration feels it necessary to present the information in this report. Implementing a school zone on the ‘Canmex corridor’ is not exactly a normal or ideal action, but it is one of the few tools available to make Highway 2 South a little safer for the next couple of years while the schools are decanted. Additional traffic signals should, arguably, be explored under peak traffic conditions as a matter of urgency for the long term and Council could have some form of standing advocacy policy on the matter.

Prepared By:

Neil Smith  
Chief Administrative Officer

#### **ADMINISTRATIVE RECOMMENDATION:**

**That the Minister of Transportation urgently consider a new Traffic Signal Assessment and implemented solution for Highway 2:10 at 20<sup>th</sup> Street (southbound) for the following reasons:**

- Questions over the methodology employed in the 2009 Traffic Signal Assessment;
- The need for a 30km/h school zone on this section of highway for at least the next two years;



- The need for additional traffic calming for speed limit compliance given provincial restrictions on photo radar installation and limited RCMP, Sheriff and Community Peace Officer capacity to gain effective compliance during peak traffic flow;
- More effective incident prevention through risk mitigation around Dangerous Goods passing through Nanton by virtue of improved speed limit compliance.

**DECISION OPTIONS:**

- ☒ #1 – Approve recommendation as presented
- ☒ #2 – Approve recommendation as amended
- ☒ #3 – Do not approve

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_  
DEFER the matter to the Council meeting of (date) \_\_\_\_\_



y cao at 2:43:03 PM, 8/7/20

## Nanton Industrial Lands Roads Improvements Approach

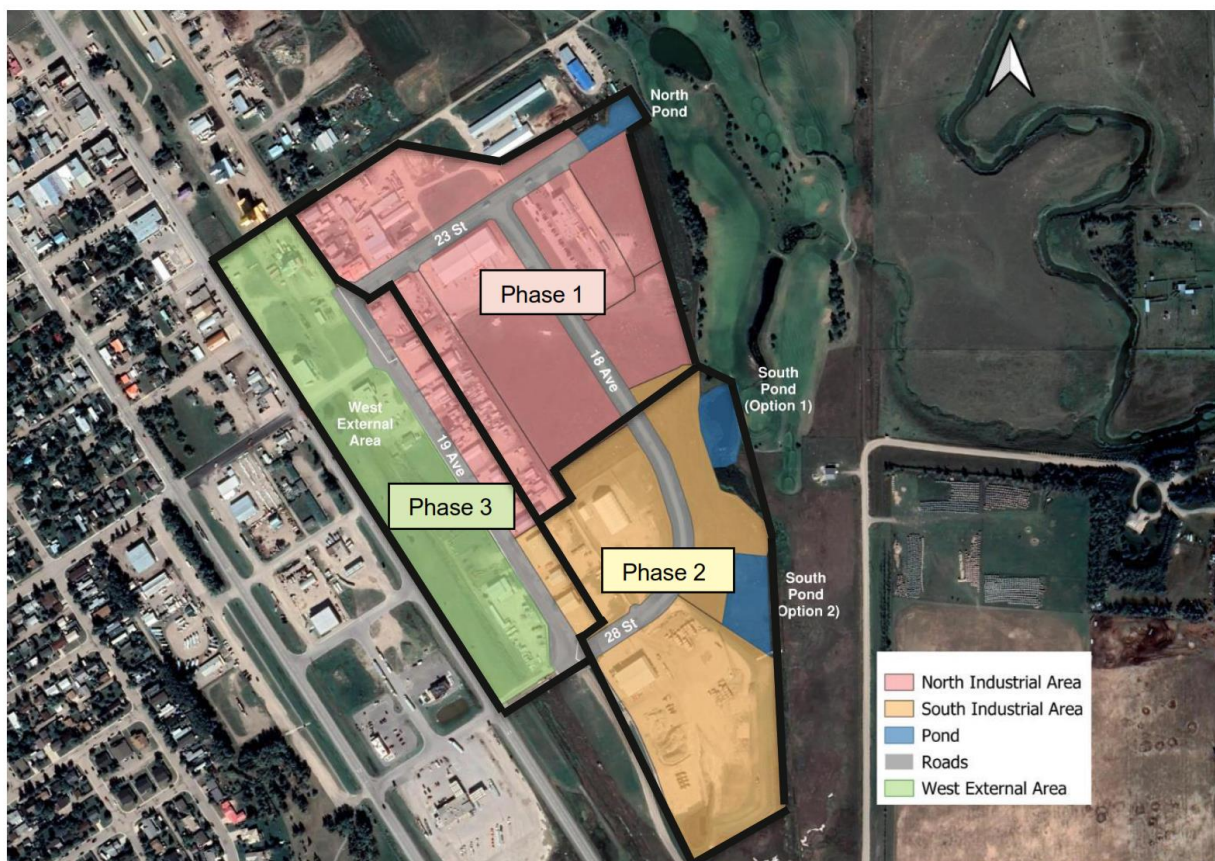
### ADMINISTRATIVE RECOMMENDATION:

That the Nanton industrial lands roads capital improvements be treated as a phased package of three standalone projects over 3-5 years, starting with the area identified as 'Phase 1'.

### PURPOSE:

Further to Council's direction on June 2<sup>nd</sup> 2025, Administration wishes to consult on one further aspect of the work before drafting full bylaws and roads improvement plans as the path chosen will have significant, varying impacts on municipal reserves, borrowing capacities and taxation for other future major projects across multiple current and emergent priorities.

### BACKGROUND / IMPLICATIONS:



*Figure 1: Nanton Industrial Area Preliminary Phasing Boundaries*

### The single project option

Plans and specifications were prepared last Fall as if it were going to be executed as a single project. The total cost of the project was estimated to be **up to** \$2,833,439 and the following contributions would be applied to the project pursuant to the Local Improvement Policy (2022):

Municipality at large	75%	\$2,125,079.25
Benefitting Owners	25%	\$708,359.75

The local improvement tax would be collected for twenty-five (25) years, spread amongst the benefiting owners by either:

- Uniform rates
- Frontage
- Other unit of area

While the complexity of anything other than uniform rates is something generally to be avoided, Administration believes that frontage or unit area may be something that some benefiting owners may see as much more equitable in this case and, if Council chose this route, would prepare local improvement plans accordingly for Council.

Benefitting owners would have the option of making a lump sum payment or making an annual payment. As per the Municipal Government Act and the policy, Council may opt to vary the 75/25 split. However, the Town could take out a debenture for \$2,833,439 (or a smaller amount reduced by a municipal reserve contribution as illustrated here) and the improvement tax would be levied to recover a portion of the cost of borrowing from the benefiting properties. The suggested breakdown as per policy is put forward for consideration:

Municipal Reserves	\$708,359.75	
Benefitting Owners	\$708,359.75	Estimated Debenture: \$2,125,079.25
General Taxation	\$1,416,719.50	

### Just executing Phase 1 in 2026

PHASE 1		
SCHEDULE A	SURFACE WORKS - 18TH AVENUE (NORTH)	\$ 422,950
SCHEDULE B	STORM POND- NORTH	\$ 518,848
	CONTINGENCY ALLOWANCE (15%)	\$ 141,270
	<b>SUB-TOTAL</b>	<b>\$ 1,083,068</b>

Municipality at large	75%	\$812,301.00	Municipality at large	50%	\$541,534.00
Benefitting Owners	25%	<b>\$270,767.00</b>	Benefitting owners	50%	<b>\$541,534.00</b>

13-16 benefiting owners.

The suggested breakdown as per policy is put forward for consideration:

Municipal Reserves	\$541,534.00	
Benefitting Owners	\$541,534.00	Estimated Debenture: \$541,534.00
General Taxation	\$0	

### **Current reserves**

At the end of 2024, the engineered infrastructure (roads) reserve sat at \$1,283,251. In 2025, the annual contribution going to this reserve is \$135,000 and a total of \$231,900 is budgeted to be used from this reserve meaning before interest earned the reserve will have a balance of \$1,186,351. There is also the municipal land development reserve which currently sits



with a balance of \$2,037,134 – after the annual contribution and use of the reserve in 2025, the balance will be \$1,999,634.

**Given the sizeable proposals submitted to the federal government Canada Housing Infrastructure Fund (CHIF) in March for Westview deep servicing and the northwest sanitary collector, administration advises caution in terms of how much reserve funding is committed toward any single project.**

#### **Borrowing Impacts (estimated)**

Whole project: \$1,416,719 Annual payment of \$94,486 over 25 years, \$945,434 interest  
Phase 1 only \$541,534 Annual payment of \$35,958 over 25 years, \$357,412 interest

*A shorter term could be chosen to reduce interest impact, particularly for phase 1 only.*

The Town's borrowing limit currently sits at \$9,068,935 and the annual debt servicing limit currently sits at \$1,669,077. **Other potential debenture projects like the THRC, Medical Clinic renovations and other emergent infrastructure priorities also need to be carefully considered. Limiting borrowing as suggested to the phased approach above would be optimal as this and next Council weigh possible future projects.**

#### **Conclusion**

Phase 1 only would still open up an estimated 5-10 acres of remaining Town land, with future phases still planned.

#### **ADMINISTRATIVE RECOMMENDATION:**

**That the Nanton industrial lands roads capital improvements be treated as a phased package of three standalone projects over 3-5 years, starting with the area identified as 'Phase 1'.**

#### **DECISION OPTIONS:**

- ☒ #1 – Proceed with drafting and options work for the phase 1 option as presented/ amended
- ☒ #2 – Proceed with drafting and options work for the whole project option as presented/amended
- ☐ #3 – Do not proceed at this time.

#### **ALTERNATIVES:**

- REFER to (Administration or Committee)
- DEFER the matter to the Council meeting of (date)

\_\_\_\_\_  
\_\_\_\_\_

**Financial (GL# / Amount) :** Dependent on choice

**Communications/PR:** Statutory MGA processes if bylaws are initiated.

**Applicable Legislation:** Municipal Government Act

**Attachments:** Full engineering proposal circulated by e-mail

**Prepared By:** Neil Smith

**Date:** August 1<sup>st</sup> 2025



**APPROVED BY:** Neil Smith, Chief Administrative Officer:



/ cao at 2:43:49 PM, 8/7/20



NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input checked="" type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
<p><b>PRIORITY OR ACTION:</b></p> <ul style="list-style-type: none"> <li>Review land inventory and investigate servicing of industrial land.</li> </ul>			





## INFORMATION BRIEF

Meeting: August 11, 2025  
Agenda Item: 5.4

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### Council Remuneration

---

#### Purpose:

Council has, in the past, opted to review the Council remuneration and travel expense policies and make amendments ahead of term expiry as an outgoing body. Further to the last two meetings, administration is providing additional information on this topic and recommendations.

#### Background:

At the July meeting administration presented information on council remuneration based on council's request for an "average" rate. As was noted, this isn't easily determined and so numbers from the Alberta Municipalities wage survey along with numbers from neighboring communities were also presented. Based on those numbers, the current council and mayor honorariums that are paid are in line and neither high nor low in comparison.

The current council policy regarding honorariums looks as follows:

1.3 *The Monthly honorarium for members of Council is set at the beginning of the Inaugural Organizational Meeting of Council in 2021 as:*

- Mayor \$1,421.51 per month
- Councillor \$1,000.33 per month

(a) *The Mayor and Council Honoraria are tied to increases in the Alberta Consumer Price Index and shall be reviewed on an annual basis and approved by Resolution of Council.*

These numbers have not changed since the start of the current council term, and this is a little unusual as quite often there is an increase implemented annually. Looking at the Alberta Consumer Price Index over the past four years, if an increase was now implemented based on that it would be quite large. This is not prudent nor is it necessary though. Previous council honorarium increases that were implemented between 2014 and 2020 were in the 1.5 to 2.5% range. Earlier this year council did also implement a health spending account for council members to supplement the overall benefit package.

Based on the best practice to implement smaller increase annually (and avoid one large increase), and the fact that the current council honorariums are in line with neighboring communities, administration is recommending a flat 2% increase to the council honorarium effective for the start of the upcoming council term. This equates to \$1781.88 more paid out in council honorariums annually.

A revised council remuneration policy is attached. The main section that has been changed is 1.3 and it looks as follows:

1.3 The Monthly honorarium for members of Council is set at the beginning of the Inaugural Organizational Meeting of Council in **2025** as:

- **Mayor \$1,449.94 per month**
- **Councillor \$1,020.34 per month**

(a) The Mayor and Council Honoraria are tied to increases in the Alberta Consumer Price Index and shall be reviewed on an annual basis and approved by Resolution of Council.

**ALTERNATIVES:**

- REFER to (Administration or Committee) \_\_\_\_\_
- DEFER the matter to the Council meeting of (date) \_\_\_\_\_

**Financial (GL# / Amount) :**

**Communications/PR:**

**Applicable Legislation:**

**Attachments: Policy 11-xxx-25/08/11**

**Prepared By: Clayton Gillespie, Corporate Services Manager**



**Date: July 30, 2025**

**APPROVED BY: Neil Smith, Chief Administrative Officer:**

NANTON STRATEGIC PLAN ALIGNMENT			
<input type="checkbox"/>	OPERATIONS	<input type="checkbox"/>	EMERGENCY SERVICES
<input type="checkbox"/>	PLANNING & DEVELOPMENT	<input type="checkbox"/>	COMMUNITY & ECONOMIC DEVELOPMENT
<input checked="" type="checkbox"/>	GOVERNANCE & CORPORATE SERVICES	<input type="checkbox"/>	NOT APPLICABLE
PRIORITY OR ACTION:			



# POLICY

Policy No. 11-XXX– 25/08/11  
Department: Council

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## COUNCIL REMUNERATION

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### SCOPE:

Town of Nanton Council Members and Members of Council Committees

### BACKGROUND:

The Town of Nanton will provide remuneration and benefits to the Mayor, Councillors and Members of Council Committees, Boards and Commissions that reflects the demands of the Members and their value to the community.

### PURPOSE:

To provide for the ongoing payment of honorariums, per diems and benefits to council members and to clarify other benefits available to members of council.

### DEFINITIONS:

**Council Member** – a member duly elected to the position under the Municipal Government Act, to represent the Town.

**Committee** – a Council Standing committee, Special Committee, or Ad Hoc Committee established by Bylaw.

**Board** – any local or regional board that council members or members of council committees may be appointed to.

**Commission** – any local or regional commission that council members or members of council committees may be appointed to.

**Remuneration** – the monthly honorarium plus any per diem claims paid to council members for fulfilling their duties as council members.

### POLICY:

#### 1. COUNCIL MEMBER HONORARIUMS

- 1.1 All members of Council shall attend Orientation Training in conjunction with the Inaugural Organizational Meeting of Council. This training is to be completed in order for them to qualify for appointments, and to bring value to, the Boards and Committees.



Per diem may not be requested for this training – this training is mandatory and is compensated by the monthly honorarium.

If for some reason a member of Council cannot attend the scheduled Orientation Training session, he or she would need to make arrangements with administration to find an alternate training session.

1.2 Compensation to members of Council shall be on a monthly honorarium with no additional fees paid on a per meeting or a per hour basis, except where specifically provided in this document.

1.3 The Monthly honorarium for members of Council is set at the beginning of the Inaugural Organizational Meeting of Council in 2025 as:

- Mayor \$1,449.94 per month
- Councillor \$1,020.34 per month

(a) The Mayor and Council Honoraria are tied to increases in the Alberta Consumer Price Index and shall be reviewed on an annual basis and approved by Resolution of Council.

These Honorariums are intended to compensate Council Members for Regular and Special meetings, Standing Committee meetings, Public Hearings that are part of Regular Council meetings, Community Committee meetings to which a Council Member has been appointed by Council, budget meetings, strategic planning sessions and preparation time for all meetings including those for which a per diem is being claimed. No difference will be made between attending meetings in-person or online.

Failure to fulfil or share the responsibility or representation of the elected Council Member as a Town of Nanton appointed representative or liaison may result in a review of the individual Council Member by Council in a Closed Confidential Session, as per the Council Code of Conduct Bylaw. Recourse for this behavior will be determined by Council.

1.4 Additional honorarium or fees may be accepted from other organizations by a Member of Council where they are received due to the member:

(a) serving on a regional body, such as a Regional Services Commission, where all members receive an honorarium or fee. In this case (2.1), the Member of Council may not request a Per Diem from the Town but may request compensation for Travel Expenses.

## **2. PER DIEM**

2.1 A Per Diem fee of \$25/hour (up to a maximum of \$200) may be claimed from the Town of Nanton by a Member of Council for:

- attendance at an out-of-town meeting as a Council appointed representative,
- local or out-of-town functions previously approved by Council,
- course, conference, or seminar approved by Council (other than Orientation Training)

Per diems are to include all travel time.

Per diems are provided for the following activities: Public Hearings which are not a part of a regular Council meeting, meetings of a regional body for which the members do not otherwise receive an honorarium or fee, community or local business events where Council or a Council



REFERENCE NUMBER:  
REPLACES Policy 11-295 – 24/11/04

representative are invited as approved by Council (i.e. Grand Openings, Service Group Events, etc), conferences, seminars and educational sessions.

Members of Council should not claim a per diem if they choose to attend a Board or Committee meeting on their own where that Board or Committee was assigned to another member of Council.

Should a meeting arise that is not clearly defined or categorized in this policy, remuneration shall be subject to Council's consideration and approval prior to the event.

### **3. REVIEW OF COUNCIL HONORARIUM**

- 3.1 Once annually, Council shall review the allocation of appointments of Council Members as representatives or liaisons duties.
- 3.2 Council shall charge the Finance Committee to report by May 31 in the year of a general municipal election, with recommendations regarding the policy on honorariums and benefits to be established for members of Council elected that year.
- 3.3 Council shall receive the recommendations of the Finance Committee and shall place on the next council agenda a motion to consider the recommendations.

### **4. BENEFITS**

- 4.1 Council Members only – Group Accident Insurance (VFIS) + Homewood Health Family Assistance.
- 4.2 Each council member will receive an annual health care spending account of \$950.00.

### **5. Authority to Travel – See Travel Expense Reimbursement Policy No.12 47 20/02/18**

- 5.1 Guidelines pertaining to travel expenses, including but not limited to mileage, accommodations and meals are included within the Town of Nanton's policy, "Travel Expense Reimbursement

### **6. SUBMISSION AND APPROVAL OF CLAIMS**

- 6.1 Council per diems, honorariums, and expenses shall be included in the annual operational budget.
- 6.2 Procedures and forms for the submission and processing of claims shall be provided by the Chief Administrative Officer.
- 6.3 Claims submitted by Councillors shall be approved by the Mayor.
- 6.4 Claims submitted by the Mayor shall be approved by the Deputy Mayor.
- 6.5 All claims shall be audited for compliance with this policy by the Director of Corporate Services prior to payment.



REFERENCE NUMBER:  
REPLACES Policy 11-295 – 24/11/04

3 of 4

- 6.6 All claims shall be submitted within the month for which the claim was incurred. Claims submitted in the last week of the month for which they were incurred may be paid at the beginning of the following month, upon discretion of the Director of Corporate Services.

**7. POLICY REVIEW AND AMENDMENT**

- 7.1 This policy replaces Council Remuneration Policy 11-295-24/11/01

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
Date

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
Date



REFERENCE NUMBER:  
REPLACES Policy 11-295 – 24/11/04

4 of 4



## INFORMATION BRIEF

Meeting: August 11, 2025  
Agenda Item: 5.5

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### MD OF WILLOW CREEK LAND USE BYLAW UPDATE

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#### **Purpose:**

To inform Council of the MD of Willow Creek (MDWC) Land Use Bylaw update and to provide the opportunity to voice any concerns or comments prior to the upcoming Open House.

#### **Background:**

Since 2010, The Town and the MDWC have agreed to urban fringe planning matters through its Intermunicipal Development Plan (IMDP). Within its land use bylaw, the MDWC incorporated the Nanton Urban Fringe (NUF) District to designate and limit non-agricultural, incompatible or noxious uses which may “impact the long-range growth expectations of the urban community”. Further, standards within the NUF align with the IMPD land use policies.

According to the User Guide Document (link below), neither the permitted nor the discretionary uses list in the NUF district have changed in this land use bylaw update. It is noted, however, that “it will be necessary to review the current Intermunicipal Development Plan and the proposed new Land Use Bylaw to ensure that both municipalities are in agreement with future development near Nanton” and adds that “this will likely lead to an amendment to this land use district in the future.” This statement is consistent with Council’s Strategic Plan which also identifies working with the MDWC on an updated IMPD.

The MD’s Public hearing is scheduled for September 10, 2025 at 1:30 p.m. Comments are to be received by ORRSC by 4:00 p.m. Friday September 5, 2025.

Two documents are available for review:

[Land Use Bylaw User Guide 1st Reading MDWC 2025 LUB v.1.pdf](#)

[Willow Creek MD LUB Draft July 7 2025 Web View V.17.pdf](#)

**Prepared By:** Georgina Sharpe, Planning and Development Officer

**Date:** August 5, 2025

**CAO Comments:** The IMDP's renewal will likely happen in the next Council term.



y cao at 2:46:56 PM, 8/7/20

Date Signed: \_\_\_\_\_



**Sara-Lynn Lyons**

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**From:** Town of Nanton | CiviKit <no-reply@civikit.com>  
**Sent:** Wednesday, July 23, 2025 3:12 PM  
**To:** Jennifer Handley  
**Cc:** Neil Smith; Sara-Lynn Lyons  
**Subject:** Webform submission from: Connect with Town Council

Submitted on Wed, 07/23/2025 - 15:11

Submitted by: Anonymous

Submitted values are:

**Your Name**

Jenna Forbes

**Your Email**

[REDACTED]

**Subject**

Request for Proclamation: National Depression Screening Day – October 9, 2025

**Message**

Dear Mayor Handley and Members of Nanton Council,

I'm reaching out on behalf of Counselling Alberta to invite your municipality to proclaim October 9, 2025, as National Depression Screening Day.

Since 2005, Counselling Alberta and Calgary Counselling Centre have hosted National Depression Screening Day as a free public service to raise awareness about depression and the importance of checking in on our mental health. Each year for one week in October, Albertans are encouraged to visit [areyoufeelingok.com](https://areyoufeelingok.com) to take a free, anonymous online screening for symptoms of depression. The screening doesn't provide a diagnosis but helps identify signs of depression and encourages people to seek support if needed.

Last year, nearly 2,500 Albertans used the online screening tool—and many more accessed counselling services through Counselling Alberta, including individuals from your own community. A local proclamation would help normalize conversations about mental health, reduce stigma, and encourage even more people to take that first step toward feeling better.

**About Counselling Alberta**

Counselling Alberta is a division of Calgary Counselling Centre, offering professional, affordable online counselling to individuals across the province, as well as in-person services in Edmonton, Fort McMurray, Grande Prairie, Lethbridge, Medicine Hat, and Red Deer. We offer a sliding fee scale, no waitlist, and services in multiple languages to ensure support is accessible to all Albertans.

We've included a sample proclamation below for your consideration. We hope you'll join us in this province-wide effort to support mental health and make it easier for your residents to access help. Thank you for your leadership and commitment to community well-being.

Example proclamation:

Counselling Alberta is committed to providing affordable and professional counselling services that help build better lives for Albertans. Since 2005, National Depression Screening Day (NDSD) has raised community awareness by offering a free and anonymous online screening tool for depression.

Whereas: Depression is the most treatable mental health issue, early treatment promotes faster recovery and prevents long-term effects on individuals and their families;

Whereas: In 2024, of the 2,498 Albertans who participated in the NDSD online screening test, 63 percent were recommended to seek further evaluation;

Whereas: During the week of October 6-12, Albertans are encouraged to check in on their mental health and take the free online screening test at [areyoufeelingok.com](https://areyoufeelingok.com)

On behalf of City Council, I hereby proclaim October 9, 2025 as National Depression Screening Day.

Thank you again for your consideration, and if you have any questions, please don't hesitate to reach out.

Best,  
Jenna



## PROCLAMATION

Regular Council Meeting  
August 11, 2025  
Resolution # XX – 25/08/11

---

### NANTIONAL DEPRESSION SCREENING DAY

---

Counselling Alberta is committed to providing affordable and professional counselling services that help build better lives for Albertans. Since 2005, National Depression Screening Day (NDSD) has raised community awareness by offering a free and anonymous online screening tool for depression.

**WHEREAS:** Depression is the most treatable mental health issue, early treatment promotes faster recovery and prevents long-term effects on individuals and their families;

**AND WHEREAS:** in 2024, of the 2,498 Albertans who participated in the NDSD online screening test, 63percent were recommended to seek further evaluation;

**AND WHEREAS:** During the week of October 6-12 Albertans are encouraged to check in on their mental health and take the free online screening test at [www.areyoufeelingok.com](http://www.areyoufeelingok.com)

**THEREFORE, I, Jennifer Handley, Mayor of Nanton, Alberta, on behalf of the Town of Nanton Council do hereby proclaim October 9, 2025 as National Depression Screening Day. I encourage all citizens to check in on their mental health and take the online screening test at [www.areyoufeelingok.com](http://www.areyoufeelingok.com)**

---

Mayor Jennifer Handley

August 11, 2025  
Date



# *Municipal District of Willow Creek*

*Office of the Reeve*

*www.mdwillowcreek.com*  
*273129 SEC HWY 520*  
*Claresholm Industrial Area*  
*Box 550, Claresholm Alberta T0L 0T0*

*Office: (403) 625-3351*  
*Fax: (403) 625-3886*  
*Shop: (403) 625-3030*  
*Toll Free: 888-337-3351*

August 6, 2025

Mayor Brent Feyter and Council – Town of Fort Macleod  
Mayor Brad Schlossberger and Council – Town of Claresholm  
Mayor Gentry Hall and Council – Town of Stavely  
Mayor Jennifer Handley – Town of Nanton

Dear Mayors and Councils,

RE: Intermunicipal Collaboration Framework Committee Meeting – Call for Agenda Items

In accordance with the resolution from the March 12, 2025, Intermunicipal Collaboration Framework Committee meeting a meeting of the Committee is hereby called for Wednesday September 10, 2025.

The meeting will be held at the M.D. of Willow Creek Council chambers commencing at 6 p.m. Supper will be provided at 5:30 p.m. Please forward to our administration any dietary requirements.

Please forward any agenda items you may have prior to August 26, 2025 to the M.D. of Willow Creek Chief Administrative Officer.

Sincerely, on Behalf of Council,

Maryanne V. Sandberg  
Reeve  
Municipal District of Willow Creek No. 26





📞 24-Hour Support Line: 403.652.3311 | Administration: 403.652.3316  
🌐 [www.rowanhouse.ca](http://www.rowanhouse.ca) | 📧 Box 5121 | High River, Alberta | T1V 1M3  
Charitable Registration #899496707RR0001

Town of Nanton  
C/O Mayor Handley  
1907 - 21 Avenue, Box 609,  
Nanton, Alberta T0L 1R0

April 24, 2025

Delivered via email: [jhandley@nanton.ca](mailto:jhandley@nanton.ca)

Dear Mayor Handley;

**Re: Rowan House Society 25-year Anniversary**

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Rowan House Society would like to offer our deep thanks for your recognition of our 25 Year Milestone Brunch on March 27th, 2025. Having you on our side as we honored our roots and celebrated what lies ahead made the day truly memorable; it demonstrated that our roots are entwined in our lovely communities and moral support helps to uplift all.

Thank you for braving the snowy, cold Alberta weather to join us at Highwood Golf! Your energy, smiles and kind words helped to forge new memories and strengthen the bonds within the community.

Word cannot express our appreciation for your commitment to Rowan House Society and our pursuit to compassionately erase domestic violence and abuse in our communities. Together, we can pursue and realize a future without domestic violence and abuse.

*You cannot change any society unless you take responsibility for it, unless you see yourself as belonging to it and responsible for changing it." — Grace Lee Boggs*

Mayor Handley – thank you for being part of the change; We are forever grateful for your never-ending support.

Warm regards,

**Linette Soldan**  
Executive Director  
Rowan House Society

Royal Canadian Mounted Police

Commanding Officer  
Alberta

Gendarmerie royale du Canada

Commandant  
de l'Alberta

June 25, 2025

Her Worship Jennifer Handley  
Town of Nanton  
PO Box 609,  
Nanton, AB T0L 1R0

**RECEIVED**

JUL 15 2025

**TOWN OF NANTON**

Dear Mayor Jennifer Handley:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

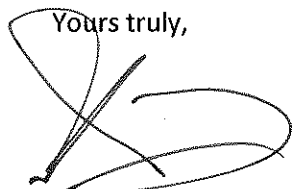
While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,

A handwritten signature in black ink, appearing to be 'Trevor Daroux', written over a horizontal line.

Trevor Daroux, O.O.M.  
Deputy Commissioner  
Commanding Officer Alberta RCMP

11140 – 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
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Act with Integrity | Show Respect | Demonstrate Compassion | Take Responsibility | Serve with Excellence

Agir avec intégrité | faire preuve de respect | faire preuve de compassion |  
assumer nos responsabilités | servir avec excellence

July 16, 2025

The Honourable Danielle Smith, E.C.A., M.L.A.  
Premier of Alberta  
307 Legislature Building  
10800 97 Avenue  
Edmonton, Alberta  
T5K 2B6

Dear Premier:

I am writing further to the recent launch of the Alberta Next panel, the consultations with respect to the creation of an Alberta Provincial Police Force, and the announcement of a new chief for the Independent Agency Police Service (IAPS).

I would like to begin by echoing your comments that Royal Canadian Mounted Police (RCMP) members and public service employees serve with distinction in communities across the province and work tirelessly to keep communities and Albertans safe. I am extremely proud of our dedicated employees, who consistently go above and beyond in demonstrating our commitment to uphold public safety.

I would also like to acknowledge the concerns that both you and your Deputy Premier and Minister of Public Safety and Emergency Services, the Honourable Mike Ellis, have raised with respect to police officer vacancies in Alberta. As you are likely aware, recruitment is my number one priority, and several initiatives are underway to increase the number of cadets that receive training at the RCMP Academy ("Depot"). In the Alberta context, the RCMP plans to begin training a dedicated troop of recruits for "K" Division in September 2025, and we are also establishing additional teams across the country, including one in Calgary, to augment our processing capacity and interact directly with aspiring RCMP regular members.



Furthermore, I would like to take this opportunity to clarify some incorrect information that has been included in the material shared by the Alberta Next Panel on the RCMP contract policing services in Alberta, specifically:

1. With respect to the assertion in the video that the Government of Canada sets provincial policing priorities, I would like to clarify that, under Article 6 of the *Provincial Police Service Agreements*, it is the responsibility of the Provincial Minister to establish the objectives, priorities, and goals of the Provincial Police Service; neither the Government of Canada nor RCMP Headquarters sets priorities in this regard. Similarly, Article 6 of the *Municipal Police Service Agreement* enables the elected head of the municipality to set the objectives, priorities, and goals of the Municipal Police Service. In this vein, the RCMP is, and has been, proud to deliver policing services that reflect the priorities and needs of communities across Alberta.
2. The statement in the video that regular members in Alberta are prevented from obtaining promotional opportunities within the province on the belief that they must be bilingual is inaccurate. All commissioned officer positions in Alberta (i.e., at the ranks of Inspector, Superintendent, Chief Superintendent, Assistant Commissioner, and Deputy Commissioner) are designated as English Essential and staffed accordingly. In addition, I assure you that the RCMP does not move regular members out of communities on a "moment's notice". The process to relocate a member includes careful planning to support them and their families should they choose to pursue another opportunity. This choice is up to each individual member and could occur for a variety of reasons, such as family or personal considerations or professional development opportunities.
3. With respect to the Frequently Asked Questions document, there is an inaccuracy related to the distinction between major crimes and the RCMP's federal policing program. I would like to clarify that in the context of a transition, the RCMP would retain responsibility for investigating criminal activity that poses the highest threat to Canada through its federal policing mandate. The responsibility for major crimes investigations (e.g., homicides) would be retained by the incoming police of jurisdiction, as is currently the case where this service is delivered by the Alberta RCMP as the provincial police service.

I also note the concerns raised by both you and Minister Ellis regarding Canada's commitment to the future of the contract policing program, particularly in light of the March 2025 White Paper released by the former Prime Minister. Let me be very clear: I and the RCMP are committed to delivery of our three core mandates—federal, contract, and specialized policing—now and into the future. This has not changed. We will continue to uphold our commitment to keep our communities safe, in Alberta and across the country.

In that same vein, I also want to underscore that the RCMP is open to new ideas and is very willing to work with jurisdictions to respond to evolving expectations and needs regarding service delivery models in communities across the country. The recent announcement of a new chief for the IAPS provides a unique opportunity for continued dialogue with Deputy Commissioner Trevor Daroux, to ensure that the work of the IAPS augments the existing work of the Alberta RCMP. It will be important to clearly delineate the mandates of our respective organizations to avoid confusion and duplication of core duties and functions delivered by the RCMP.

To be clear, the RCMP respects the decisions of provinces, territories, and municipalities to review their policing needs and priorities and even make the decision to transition away from the RCMP. That being said, it is my belief that contract policing is integral to the RCMP as a national police service providing a uniform professional standard of policing, access to specialized services, enhanced intelligence collection and dissemination, critical surge capacity to respond to provincial and national emergencies, and, importantly, economies of scale for taxpayers.

Based on our current experiences, including in Grande Prairie, policing transitions are extremely complex and costly. Should the Alberta Next panel require support to facilitate an informed study of an independent police service, the RCMP can assist in providing data and evidence-based analysis, including the benefits of an integrated policing model and jurisdictional cost-share savings under this model.

The RCMP remains committed to working directly with all jurisdictions to adapt to local needs, while maintaining the trust and confidence required to continue preserving the safety and security of your communities.

Yours sincerely,

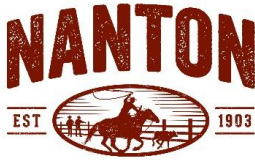


Mike Duheme  
Commissioner

c.c.: The Honourable Mike Ellis, E.C.A., M.L.A.  
Deputy Premier and Minister of Public Safety and Emergency Services  
Government of Alberta

Deputy Commissioner Trevor Daroux  
Commanding Officer, "K" Division  
Royal Canadian Mounted Police





FOR IMMEDIATE RELEASE – Tuesday August 5<sup>th</sup> 2025

## **Town and Alberta RCMP partnering for a new detachment location on Highway 2**

After over a year of exploratory discussions, the Town and Alberta RCMP are excited to announce an initiative that will relocate the present detachment from 2501 21 St to 1907-21 Ave, present location of the Town Office on HWY 2 South:

- Council and Alberta RCMP agree that a strong, visible and accessible police presence in the community will be best achieved at 1907-21 Avenue;
- The Town will lease the space currently occupied by Town Administration to the RCMP for a 20 year period – this will not impact Nanton Library;
- The Town will green light its planned phases of civic renovations on the west side of the Tom Hornecker Recreation Centre (THRC), utilizing unused space that has languished for many years to relocate the Town's Administrative functions.
- The multi-use meeting room/ Council chambers was the first civic renovation phase in 2021. The next phase will be renovating an accessible 'Town of Nanton' administration area that will not conflict with the sports and recreational uses of the facility. This will include an accessibility elevator to both the Warm Room and the municipal levels.
- Expectations and responsibilities of both parties will shortly be written into a Memorandum of Understanding – both parties are agreed that avoiding new builds or property acquisition are key to making this process affordable and fast.
- The Town is already developing design-build specifications for the THRC and RCMP specifications for their new location should be ready in the coming months. Conceptual architect's drawings will shortly be available on the Town website.
- It is hoped that there will be some opportunities for local trades as the work progresses.

Detachment Commander Sgt. David Davis:

*"The Alberta RCMP has a proud and historic presence in Nanton and area. Our moving to this new building reflects our ongoing commitment to serving the community with the same dedication and integrity that have defined our role here for generations. I appreciate the opportunity to work closely with town council and administration on ensuring that the building will meet our needs for years to come."*

Mayor Jennifer Handley:

*"Over the past eight years, the Town of Nanton Council and administration have worked closely with the Alberta RCMP and our local detachment to strengthen our relationship and ensure the delivery of policing services that meet the needs of Nanton and the surrounding area. We're pleased to see them now in a more visible and accessible location on Highway 2 and look forward to continuing our collaboration in this new chapter."*

For further information, please contact:

Town of Nanton  
Legislative Services and Communications Coordinator  
Phone: 403-603-2029  
Email: [communications@nanton.ca](mailto:communications@nanton.ca)  
Website: [www.nanton.ca](http://www.nanton.ca)

Cpl. Troy Savinkoff  
Acting Alberta RCMP Media Relations Manager  
Alberta RCMP Media Group  
Our Media Line | 780-509-3970  
[www.rcmp-grc.gc.ca/ab/](http://www.rcmp-grc.gc.ca/ab/)

