



MINUTES

Monday, July 10, 2023 at 7:00 p.m.
Council Chambers at the Tom Hornecker
Recreation Centre, 2122 – 18 Street

REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, John Dozeman, Roger Miller, Ken Sorenson and Kevin Todd.
Absent: Councillor Dave Mitchell

OTHERS PRESENT: Neil Smith Chief Administrative Officer
Lisa Lockton Legislative Services Manager
Clayton Gillespie Corporate Services Manager
Georgina Sharpe Planning & Development Officer

1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

RESOLUTION # 187 – 23/07/10 - Czop

The Regular Council agenda for July 10, 2023 was accepted with the following changes:

4.2.1 Further feedback received re: Bylaw #1373/23

5.3 Edit Agenda Item to read as "Repeal Bylaw #1376/23 (Lancaster Landing Area Structure Plan)".

CARRIED

2. PRESENTATIONS: None scheduled

3. REPORTS:

3.1 CHIEF ADMINISTRATIVE OFFICER:

3.1.1 Status Report – E

3.1.2 Monthly Report - E

3.1.3 Town of Nanton 2022 Annual Report – E

3.2 FINANCIAL:

3.2.1 Accounts Payable Reports June month end - E

3.3 DEPARTMENT:

3.3.1 Corporate Services Manager - E

3.3.2 Operations Manager - E

3.3.3 Planning & Development Officer - E

3.3.4 Fire Chief - E

3.3.5 Peace Officer – E

3.3.6 Strategic Plan – E

3.4 COUNCIL:

3.4.2 COUNCILLOR VICTOR CZOP - E

3.4.3 COUNCILLOR ROGER MILLER - E

3.4.7 COUNCILLOR JOHN DOZEMAN - E

3.5 OTHERS:

- 3.5.1 Community Futures Highwood – Quarterly Update – E
- 3.5.2 Chinook Arch Library Board 2022 Financial Statements and Annual Report Highlights - E

RESOLUTION # 188 - 23/07/10 - Miller

Moved that all written reports, as recorded on the agenda for July 10, 2023, be received for information and filing. CARRIED

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

4.1 ADOPTION:

4.1.1 Special Meeting of Council June 19, 2023 - E

RESOLUTION # 189 - 23/07/10 - Todd

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Special Meeting of the Council of the Town of Nanton held June 19, 2023, were accepted as distributed. CARRIED

4.1.2 Regular Council Meeting June 19, 2023 – E

RESOLUTION # 190 - 23/07/10 - Dozeman

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held June 19, 2023, were accepted as distributed. CARRIED

4.1.3 Committee of the Whole Meeting June 26, 2023 - E

RESOLUTION # 191 - 23/07/10 - Czop

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Committee meeting of the Whole of Council of the Town of Nanton held June 26, 2023, were accepted as distributed. CARRIED

4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Public feedback re: Community Bylaw Amending Bylaw #1373/23

- 4.2.1.1 Gail Wilson, Nanton – Opposed
- 4.2.1.2 Wannop, Nanton – Opposed
- 4.2.1.3 Jennifer Wing / April Wing, Nanton – Opposed
- 4.2.1.4 Howell, Ann & Jim, Nanton – In Favour

- Additionally:
- 4.2.1.5 Becky Scott, Nanton – In Favour
 - 4.2.1.6 Leo Weiser, Nanton – In Favour
 - 4.2.1.7 Rachel Miller and Colby Reimers, Nanton – In Favour
 - 4.2.1.8 Pam Woodall, Nanton – In Favour
 - 4.2.1.9 Lori Stuart, Nanton – In Favour

4.2.2 Further consideration of Bylaw #1373/23 (Resolution #176-23/06/19) - E

RESOLUTION # 192 - 23/07/10 - Czop

Moved to read Town of Nanton Bylaw #1373/23, an amending bylaw to Community Bylaw #1299/18 to address Excessive Protective Elements, for the second time. CARRIED

RESOLUTION # 193 - 23/07/10 - Dozeman

Moved to read Town of Nanton Bylaw #1373/23 for the third and final time. CARRIED

5. NEW & UNFINISHED BUSINESS:

5.1 Water & Wastewater Quality Assurance Policy – E

RESOLUTION # 194 - 23/07/10 - Sorenson

Moved to approve the Water and Wastewater Quality Assurance Policy as per the attached Schedule "A" to these minutes. CARRIED

5.2 Land Use District Redesignation Bylaw #1375/23 – E

RESOLUTION # 195 - 23/07/10 - Todd

Moved to read the Town of Nanton Bylaw #1375/23 a bylaw to amend Land Use Bylaw #1246/13, to redesignate a portion of NE ¼ SEC 16 TWP 16 RGE 28 W4M from Multiple Residential – R3 and Public Institutional – PI to Agricultural Transitional – AT, for the first time. CARRIED

RESOLUTION # 196 - 23/07/10 - Miller

Moved to hold a Public Hearing in regards to Town of Nanton Land Use Bylaw Amending Bylaw #1375/23, on August 14, 2023 at 7:00 pm at Council Chambers in the Tom Hornecker Recreation Centre. CARRIED

5.3 Repeal Bylaw #1376/23 ("Lancaster Landing Area Structure Plan") – E

RESOLUTION # 197 - 23/07/10 - Dozeman

Moved to read the Town of Nanton Bylaw #1376/23 to repeal Bylaw #1235/11, the Lancaster Landing Area Structure Plan Bylaw, for the first time. CARRIED

RESOLUTION # 198 - 23/07/10 - Miller

Moved to hold a Public Hearing in regards to Town of Nanton Repeal Bylaw #1376/23, on August 14, 2023 at 7:00 pm at Council Chambers in the Tom Hornecker Recreation Centre. CARRIED

5.4 Agri-Facts Managing Richardson's Ground Squirrels – E

RESOLUTION # 199 - 23/07/10 - Miller

Moved to direct the issue of the level of service for gopher mitigation within the Town of Nanton to the next Services Committee meeting. CARRIED

6. CORRESPONDENCE:

6.1 FOR ACTION: None

6.2 FOR INFORMATION:

6.2.1 Minister Mclver – Municipal Affairs re-appointment – E

7. CLOSED CONFIDENTIAL SESSION:

Georgina Sharpe left the meeting at 7:45 p.m.

RESOLUTION # 200 - 23/07/10 - Dozeman

IT WAS MOVED to recess the Regular Meeting at 7:45 p.m. in order to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Freedom of Information and Protection of Privacy Act, as follows:

- 7.1 Chief Administrative Officer Correspondence - FOIP Section 17 Disclosure harmful to personal privacy
- 7.2 Correspondence – FOIP Section 17 Disclosure harmful to personal privacy

CARRIED

RESOLUTION # 201 - 23/07/10 - Todd

IT WAS MOVED to reconvene the Regular Meeting at 8:40 p.m. CARRIED

8. ADJOURNMENT:

RESOLUTION # 202 - 23/07/10 - Dozeman

IT WAS MOVED to adjourn the Regular Meeting of Council at 8:40 p.m.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 14th day of August, 2023.



POLICY

No. 40 – 194 – 23/07/10
Department: OPERATIONS

Schedule "A"

Water and Wastewater Quality Assurance

PURPOSE

The Town of Nanton monitors water and wastewater quality daily at various stages of treatment, distribution or collection. It also acquires, repairs and maintains the capital assets necessary to provide these services at a particular level along with trained personnel.

This policy establishes Council's **policy level** commitments to quality assurance as the owner and operator of both water and wastewater utilities.

KEY PRINCIPLES AND OBJECTIVES

- Collecting, treating and discharging wastewater effectively and safely;
- Levels of service that are affordable for the local tax base and utility consumer;
- Upholding all applicable legislative and regulatory requirements;
- Establishing and maintaining open and effective communications with Town utility consumers/users.
- Delivering safe, clean drinking water to Town consumers;
- Overseeing, analyzing, maintaining and continually improving the treatment, distribution and collection systems.

AUTHORITY

- Guidelines for Canadian Drinking Water (federal)
- Standards and Approval Guidelines for municipal waterworks, wastewater and storm drainage systems (provincial).
- Utilities Bylaw No. 1283/17 as amended.

RELATED POLICIES:


Multi Year Budget Policy
Tangible Capital Asset Policy
Asset Management Policy
Reserves Policy
Communications Policy


IMPLEMENTATION

This policy is not an operational Standard Operating Procedure or Guideline. Implementation of this policy should not contradict, duplicate or replace operational procedures which are the exclusive preserve of regulators, management and operators.

1. Raw and treated water testing above what is required by the Province: This will be performed on an as-needed basis to help identify source(s) of aesthetic issues related to treated potable water within the Town's water distribution network so they can be resolved accordingly.

2. Building and maintaining a broad base of well qualified operators and public works staff with the qualifications and capacities to monitor and maintain the utility systems and diagnostics.
3. Budgeting for the Town's utilities sufficiently to bring in qualified professional expertise when it is required by operators or management.
4. Maintaining information systems on the Town's website that can be shared with social media when prudent, including but not limited to:
 - a. Water Conservation and restriction levels;
 - b. Water Colour, Taste and Odour
 - c. Sewer Backflow Prevention and private line maintenance
 - d. Water service line repair/maintenance
 - e. Utility emergency and municipal enforcement information
5. Maintaining online and text message-based system alerts with respect to emergencies or repairs with respect to water or wastewater systems that could involve stoppages, shutdowns, or other issues.
6. Commitment to improved community education on local challenges around seasonal raw water supply limitations and the priority that must be given to optimal reservoir capacity every Fall.
7. The streamlining of consistent procedures related to water shut-offs or stoppages, both scheduled and unplanned.
8. Regular and collaborative communication with provincial drinking water specialists, Women's Coulee Diversion, Alberta Environment & Parks and Alberta Health.
9. An overarching commitment to renewing or replacing aging infrastructure that can cause water loss, discolouration, and infiltration issues.
10. The encouragement of accountability by all water users, regardless of what they pay at the meter, for the water they use or waste.
11. Regular reporting to Council of the progress made on operational and capital priorities.
12. Regular reporting to Council of the gap between billed utility water and water produced by the plant.
13. Identifying any reasonable revenue opportunities that can ameliorate operational costs.



 MAYOR


 CHIEF ADMINISTRATIVE OFFICER

 Date July 10, 2023

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