# **AGENDA**



Tuesday, September 2, 2025, at 7:00 p.m. Council Chambers at the Tom Hornecker Recreation Centre, 2<sup>nd</sup> Floor, 2122 – 18 Street

#### REGULAR COUNCIL MEETING

1. CAL	L TO ORDER	& ADOPTION OF	<b>AGENDA:</b>
--------	------------	---------------	----------------

#### 2. PRESENTATIONS:

2.1 Nanton Royal Canadian Mounted Police 1<sup>st</sup> Quarter Report – Seargeant. Dave Davis

#### 3. REPORTS:

- 3.1 CHIEF ADMINISTRATIVE OFFICER:
- 3.1.1 Status Report E
- 3.1.2 Capital Plan Status E

#### 4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

#### 4.1 ADOPTION:

4.1.1 August 11, 2025, Regular Council Meeting Minutes - E

#### 4.2 BUSINESS ARISING FROM THE MINUTES:

4.2.1 Verbal Information Brief Manager of Operations Wastewater Infiltration

#### 5. NEW & UNFINISHED BUSINESS:

- 5.1 Request for Decision 2025 Election Items E
- 5.2 Information Brief: Highway 2 intersections E

#### 6. CORRESPONDENCE:

#### 6.1 FOR ACTION:

6.1.1 Request for Cross Walk at 22 Street and Northbound Highway 2 - E

#### 6.2 FOR INFORMATION:

6.2.1 Chinook Arch Board Report August 7, 2025 – E

- 6.2.2 Alberta Municipal Affairs Canada Community-Building Fund (CCBF) Allocation E
- 6.2.3 Letter to Alberta Transportation Request for Updated Traffic Signal Assessment E
- 6.2.4 Intermunicipal Collaboration Framework Committee Agenda September 10, 2025

#### 7. CLOSED CONFIDENTIAL SESSION:

7.1 Municipal Lands ATIA Section 29 Advice from Officials

#### 8. ADJOURNMENT:





2025-08-18

Neil Smith CAO Nanton, AB

Dear Neil,

Please find attached the quarterly Community Policing Report covering the period from April 1<sup>st</sup> to June 30<sup>th</sup>, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Nanton Detachment.

I would like to take this opportunity to introduce our new Commanding Officer, Deputy Commissioner Trevor Daroux. Many of you may be familiar with Deputy Commissioner Daroux as he was the Criminal Operations Officer in Alberta before taking on this new role. He believes all Alberta RCMP employees are empowered to lead, collaborate, and contribute at all levels, and knows that they are the strength of the service. Through collaboration and partnership with the communities we serve, Deputy Commissioner Daroux knows together we are supporting safer, stronger, and more connected communities across Alberta.

Deputy Commissioner Daroux has 37 years of policing experience and has also served with the Calgary Police Service. He has served as a Deputy Chief in Charge of the Bureau of Community Policing in Calgary, and as the Director General National Crime Prevention and Indigenous Policing Services for the RCMP, among many other operational and administrative roles. Deputy Commissioner Daroux is focused on continuing to build a modern, progressive police service – one that values innovation, embraces change, and reflects the diverse needs of Alberta.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Sgt. David DAVIS Chief of Police Nanton





# Alberta RCMP - Provincial Policing Report

#### **Detachment Information**

#### **Detachment Name**

Nanton

#### **Detachment Commander**

Sqt. David DAVIS

Report Date	Fiscal Year	Quarter	
August 7, 2025	2025-26	Q1 (April - June)	

# **Community Priorities**

#### **Priority #1:** Traffic - Safety (motor vehicles, roads)

#### **Updates and Comments:**

In this quarter, the Nanton RCMP conducted 3 joint checks with the RCMP traffic services and peace officers. Nanton RCMP has issued 66 traffic related charges. Nanton RCMP is now broadcasting once a week on the hub radio and did an awareness piece for impaired driving.

#### Priority #2: Police / Community Relations - Police Visibility

#### **Updates and Comments:**

Nanton Detachment has conducted 16-foot patrols mostly in the downtown area and two in chain lakes. Several roving patrols have also been conducted in the Indian graves area.

We are now consistently on the radio once a week updating the community with local concerns and various education pieces including boat safety/ impaired operation and seatbelts. We have also made a point to express the importance of calling into the police no matter how small the issue is.

Nanton members were only in the schools 6 times for various presentations, bike rodeo, school lock downs and story book reading.







ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

#### **Priority #3: Crime Reduction- Property Crime and Drug Interventions**

#### **Updates and Comments:**

6 compliance checks were completed until the individual was re arrested and is currently in remand. Currently no other prolific offenders are on conditions in Nanton. Nanton RCMP partnered with the Sheriffs for a warrant round up. No one was located on the warrant round up as most are not local. One of the 3 check stops resulted in one charge of unlawful use of cannabis in the vehicle.



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

# **Provincial Service Composition**

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	4	3	1	0
Detachment Support	2	1	0	1

#### **Notes:**

- 1. Data extracted on June 30, 2025 and is subject to change.
- 2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
- 3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

#### **Comments:**

Police Officers: Of the four established positions, three officers are currently working with one officer on Parental leave. There is no hard vacancy at this time.

Detachment Support: Of the two established positions, one resource is currently working. She is a new hire and currently in training. There is one hard vacancy at this time.





# Nanton Provincial Detachment Crime Statistics (Actual) Q1 (April - June): 2021 - 2025

All categories contain "Attempted" and/or "Completed"

July 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	2	1	0	N/A	-100%	0.1
Other Sexual Offences		0	0	1	0	0	N/A	N/A	0.0
Assault	<b>\</b>	1	3	5	3	3	200%	0%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment	<b>\</b>	3	5	3	2	2	-33%	0%	-0.5
Uttering Threats		3	9	3	0	2	-33%	N/A	-1.1
TOTAL PERSONS		7	17	14	6	7	0%	17%	-1.1
Break & Enter		5	2	5	7	1	-80%	-86%	-0.3
Theft of Motor Vehicle		5	10	1	0	3	-40%	N/A	-1.4
Theft Over \$5,000	^	1	2	1	1	0	-100%	-100%	-0.3
Theft Under \$5,000	~	12	15	4	9	9	-25%	0%	-1.2
Possn Stn Goods	<u></u>	2	3	2	2	1	-50%	-50%	-0.3
Fraud		7	2	7	9	1	-86%	-89%	-0.5
Arson		0	2	0	0	0	N/A	N/A	-0.2
Mischief - Damage To Property		6	7	7	7	6	0%	-14%	0.0
Mischief - Other	~	5	8	5	6	2	-60%	-67%	-0.8
TOTAL PROPERTY	~	43	51	32	41	23	-47%	-44%	-5.0
Offensive Weapons		0	0	2	0	0	N/A	N/A	0.0
Disturbing the peace		1	2	2	2	3	200%	50%	0.4
Fail to Comply & Breaches	~	4	5	3	2	3	-25%	50%	-0.5
OTHER CRIMINAL CODE	}	4	3	3	2	3	-25%	50%	-0.3
TOTAL OTHER CRIMINAL CODE		9	10	10	6	9	0%	50%	-0.4



# Nanton Provincial Detachment Crime Statistics (Actual) Q1 (April - June): 2021 - 2025

July 8, 2025

All categories contain "Attempted" and/or "Co	ompleted"								July 8, 2025
CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession	\ \	0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	1	0	N/A	-100%	0.1
Cannabis Enforcement	/	0	0	1	0	0	N/A	N/A	0.0
Federal - General		0	1	1	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		0	1	2	1	0	N/A	-100%	0.0
Liquor Act		3	0	0	0	0	-100%	N/A	-0.6
Cannabis Act		1	0	1	1	1	0%	0%	0.1
Mental Health Act	<u> </u>	5	29	9	11	13	160%	18%	-0.2
Other Provincial Stats	/	4	17	13	13	17	325%	31%	2.2
Total Provincial Stats	~	13	46	23	25	31	138%	24%	1.5
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws	<b>\</b>	5	2	2	0	3	-40%	N/A	-0.6
Total Municipal	<b>\</b>	5	2	2	0	3	-40%	N/A	-0.6
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC	/	0	5	4	2	2	N/A	0%	0.1
Property Damage MVC (Reportable)		12	21	27	20	13	8%	-35%	0.1
Property Damage MVC (Non Reportable)		2	1	1	5	11	450%	120%	2.2
TOTAL MVC		14	27	32	27	26	86%	-4%	2.4
Roadside Suspension - Alcohol (Prov)	/	2	5	8	3	5	150%	67%	0.4
Roadside Suspension - Drugs (Prov)	$\wedge$	0	2	0	0	0	N/A	N/A	-0.2
Total Provincial Traffic		417	262	224	196	166	-60%	-15%	-56.8
Other Traffic		0	2	2	1	0	N/A	-100%	-0.1
Criminal Code Traffic	/	9	8	5	6	8	-11%	33%	-0.4
Common Police Activities									
False Alarms	<b>/</b>	0	6	4	6	5	N/A	-17%	1.0
False/Abandoned 911 Call and 911 Act		2	3	3	2	3	50%	50%	0.1
Suspicious Person/Vehicle/Property	<b>//</b>	8	17	7	16	20	150%	25%	2.3
Persons Reported Missing		0	0	2	5	4	N/A	-20%	1.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		3	6	6	6	1	-67%	-83%	-0.4
Form 10 (MHA) (Reported)	<b>\</b> _	0	6	0	1	0	N/A	-100%	-0.5



# **STATUS REPORT**

Meeting: September 2, 2025 Agenda Item: 3.1.1

Completed = C Under Review = UR In Progress = IP No Further Action = NFA On Hold - HOLD

**CAO** = Chief Administrative Officer **CS** = Corporate Services **OP** = Operations Manager **DO** = Development Officer **LS** = Legislative Services **OTHER** = Staff/Contractor/etc.

**COMMITTEES:** GOV = Governance FIN - Finance SERV = Services REC = Recreation & Culture

**ECD** = Economic & Community Develop **CW**= Committee of the Whole

Items will move to "DEPARTMENT" or "COMMITTEE" after first reporting to Council.

#### **COUNCIL MEETING**

Res#	Description	Notes	Status	FWD
Regular Meeti	ng August 11, 2025			
157-25/08/11	Letter to Minister of Transportation ie traffic assessment	Agenda item 6.	С	CAO
158-25/08/11	Approved 60% of \$1,083,068 to start phase 1	Resolution 124-25/06/02; local improvement area work under way	IP	CS

#### COUNCIL

Res#	Description	Notes	St	tatus FWD
Council Recor	nmendations			
12-25/01/20	THRC Conceptual Plan	Drawing phase	IP	CAO
16-25/01/20	ASP for Northwest Areas of Town – ORRSC	Concept appr Aug11	IP	DO/CAO
85-25/04/21	Tribute wall design up to \$5,000		IP	LS
124-25/06/02	Bring forward draft bylaws and draft local improvement plans for the proposed Nanton industrial lands roads improvements to 18th Avenue and 19th Avenue.	Drafting work initiated	IP	CAO/CS/OP/LS

#### **DEPARTMENTS**

Res#	Description	Notes	ST	fw
30-25/02/03	RFD Firefighter recruitment options		ΙP	CS

#### ITEMS ON HOLD FOR FUTURE SCHEDULING/CONSIDERATION

Res #	Description	Notes	
135-23/05/01	Application for a solar feasibility assessment for	Future consideration contingent on	
	Town's facilities or unserviced industrial lands	Climate Action Centre funding – CS	
211-24/08/12	Community Center Green Initiative Grant	Future consideration contingent upon	
		suitable funding.	
CAO Comment: These items should be individually discussed at a future Committee of the Whole.			





# **CAPITAL PLAN STATUS**

Meeting: September 2, 2025 Agenda Item: 3.1.2

#### Deferred in green text

2025 Items Only

Lead: Po Supervision Infrastructure	ublic Works sor	
Roadway Rehab	Patching & repairs	125,000
Sidewalk replacement program	Sidewalk repair & replacement	50,000
Roadway assessment	Town roads assessment	50,000
Notes: Some 29th Avenue work is	s almost complete for this year. 19th Street sidewalk wor	rk complete.

Utility Infrastructure	Lead: Manager of Operations	
Waste Water Treatment Plant	Membranes	362,840
Wastewater	De-watering	1,163,800
Valve & hydrant replacement	Hydrant, valves	75,000
29 <sup>th</sup> Avenue	Service line connections COMPLETE	225,000
Waste water mains	re-lining COMPLETE	100,000
Equipment	Wastewater line Flusher truck COMPLETE	75,000
	Wastewater	83,000
Stormwater management	Westview storm pond assessment COMPLETE	17,000

Notes:

Wastewater main infiltration may cause some plan re-alignment as more information develops. WWTP de-watering has arrived, installation to begin as soon as engineers are ready.

Parks & Trails	Lead: Recreation Manager	
New capital	Pocket park/rain garden at Mile 56 Park	56,500
Notes:		

An agreement on federal funding is largely complete – more information should be available soon, but full details still embargoed. Gazebo nearing completion. Chamber fountain has been installed (becomes municipal asset).

Buildings	Lead: Various	
THRC - arena	Transfer switch for emergency power	35,000
THRC	Elevator/lift with building modifications	300,000
THRC - pool	Pool liner	200,000
Town Office / Library	Window/wall updates	20,000
Fire Hall	Curb & approach updates	25,000
Community Centre	Energy efficiency upgrades	100,000



#### Notes:

Transfer switch on order; pool liner work awarded.

Vehicles & Equipment	Lead: Various	
Equipment replacement under \$75 K	Skid steer COMPLETE	75,000
Equipment replacement over \$75 K	Bucket truck COMPLETE	90,000
Vehicle Replacement	Parks utility vehicle COMPLETE	50,000
Fire Equipment	Reserve contribution for new engine COMPLETE	75,000
Equipment	Parks mower (zero-turn) COMPLETE	30,000

Notes: Additionally, the Town has acquired an electronic sign trailer for improved crew and public safety and with consideration of the Nanton Schools project decanting. We have also had to replace an electronic pedestrian crossing that was partially destroyed at Tim Horton's, first installed in 2019.

#### **Land Development**

Administration expects discussions about the Town industrial lands roads or Westview phases to resume with Council over the course of 2025. Two major submissions have been made to the Canada Housing Infrastructure Fund for:

- Westview ASP phases 1A and 1B
- The Nanton Northwest Sewer Collector

#### **Public Realm & Development**

\$56,500 is already allocated to the Mile 56 project.

-----

This year's capital budget, due to grant situations and other external factors, is more likely to be subject to change and amendment than in years prior.

#### 2024 deferred project comments

Silver Willow Lodge area curb/gutter/parking expansion project – removed from capital plan at present Playground updates – deferred to 2026

Public Works pickup at III played for 2025 (funded from recent co./ toyod in 2024)

Public Works pickup – still planned for 2025 (funded from reserves/ taxed in 2024)

NS





# **MINUTES**

August 11, 2025, at 7:00 p.m. Council Chambers at the Tom Hornecker Recreation Centre, 2122 – 18 Street

#### REGULAR COUNCIL MEETING

COUNCIL PRESENT: Mayor Jennifer Handley and Councillors Victor Czop, Roger Miller, Dave

Mitchell, and Ken Sorenson.

**ABSENT:** Councillor John Dozeman

OTHERS PRESENT: Neil Smith Chief Administrative Officer

Clayton Gillespie Corporate Services Manager

Sara-Lynn Lyons Legislative Services & Communications

Georgina Sharpe Planning & Development Officer

Jason MacDonald J.T. Foster Principal
Jillian Spencer J.T. Foster Vice Principal

Kattie Schlamp Oldman River Regional Services Commission
Sim Kaur Oldman River Regional Services Commission

#### 1. CALL TO ORDER & ADOPTION OF THE AGENDA:

The Regular Meeting was called to order by Mayor Handley at 7:00 p.m.

#### RESOLUTION # 153 - 25/08/11 - Sorenson

The Regular Council agenda for August 11, 2025 was accepted as presented. CARRIED

#### 2. PRESENTATIONS:

#### 2.1 J.T. Foster School

Council thanked J.T. for their presentation and for the work they do in educating the youth in the community.

Jason MacDonald and Jillian Spencer left the meeting at 7:25 p.m.

#### 3. REPORTS:

#### 3.1 CHIEF ADMINISTRATIVE OFFICER:

- 3.1.1 Status Report E
- 3.1.2 Capital Plan Status E
- 3.1.3 Monthly Report E

#### 3.2 FINANCIAL:

3.2.1 Accounts Payable Reports for July 2025

#### 3.3 DEPARTMENT:

- 3.3.1 Corporate Services Manager E
- 3.3.2 Operations Manager E
- 3.3.3 Recreation Manager E
- 3.3.4 Planning & Development Officer E

- 3.3.5 Fire Chief
- 3.3.6 Peace Officer E
- 3.3.7 Emergency Management E

#### 3.4 COUNCIL:

- 3.4.1 MAYOR JENNIFER HANDLEY
- 3.4.2 COUNCILLOR VICTOR CZOP
- 3.4.3 COUNCILLOR ROGER MILLER
- 3.4.4 COUNCILLOR DAVE MITCHELL
- 3.4.5 COUNCILLOR KEN SORENSON
- 3.4.6 COUNCILLOR JOHN DOZEMAN

#### RESOLUTION # 154 - 25/08/11 - Miller

Moved that all written reports, as recorded on the agenda for August 11, 2025, be received for information and filing. CARRIED

#### 4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

#### 4.1 ADOPTION:

#### 4.1.1 Regular Council Meeting Minutes – E

#### RESOLUTION # 155 - 25/08/11 - Mitchell

The Councillors all having read the minutes and there being no errors, omissions or corrections, the Minutes of the Regular Meeting of the Council of the Town of Nanton held July 14, 2025, were accepted as distributed. CARRIED

#### 4.2 BUSINESS ARISING FROM THE MINUTES:

#### 4.2.1 Request for Decision Northwest Nanton Area Structure Plan – E

#### RESOLUTION # 156 - 25/08/11 - Mitchell

Moved that, for the purpose of drafting the Northwest Area Structure Plan, Council selects the recommended Land Use Concept (derived from Concept #3) as their preferred option, and that the municipal reserve dedication be allocated at 10% of the plan area.

Kattie Schlamp and Sim Kaur left the meeting at 8:30 p.m.

Roger Miller left the meeting at 8:30 p.m. and returned to the meeting at 8:32 p.m.

#### 4.2.2 Information Brief Mile 56 Park Rain Garden project – E

#### 5. NEW & UNFINISHED BUSINESS:

- 5.1 Information Brief Data Centres E
- 5.2 Request for Decision Traffic Signal Assessment E

#### RESOLUTION # 157 – 25/08/11 - Mitchell

Moved to direct the Chief Administrative Officer to request that the Minister of Transportation undertake a new Traffic Signal Assessment for Highway 2 at 20th Street (southbound) under peak traffic conditions



and pursue the implementation of appropriate traffic control measures to support the upcoming temporary school zone and improve long-term speed compliance and safety.

#### 5.3 Request for Decision Industrial lands roads improvements approach – E

#### RESOLUTION # 158 - 25/08/11 - Czop

Moved to direct the Chief Administrative Officer to proceed with planning the Nanton industrial lands roads capital improvements as a phased package of three standalone projects over 3–5 years, commencing with Phase 1, being a portion of 18 Avenue and 23 Street East, at a total estimated cost of \$1,083,068, with the municipal portion of 40% to be funded from the adjacent landowners and the remaining 60% to be funded by the Town of Nanton from municipal reserves and debenture. CARRIED

#### 5.4 Request for Decision Council Remuneration – E

#### RESOLUTION # 159 - 25/08/11 - Miller

Moved to approve the Council Remuneration Policy to increase the monthly honorarium for the Mayor and Councillors by 2%, effective at the beginning of the 2025 Inaugural Organizational Meeting, to \$1,449.94 for the Mayor and \$1,020.34 for Councillors, as attached to these minutes as Schedule 'A'. CARRIED

- 5.5 Information Brief M.D. of Willow Creek Land Use Bylaw E
- 6. CORRESPONDENCE:
- 6.1 FOR ACTION:
- 6.1.1 Request for Proclamation National Depression Screening -E

#### **RESOLUTION # 160 – 25/08/11 - Handley**

**WHEREAS** depression is one of the most treatable mental health conditions, and early intervention promotes faster recovery and helps prevent long-term impacts on individuals and their families;

**AND WHEREAS** in 2024, of the 2,498 Albertans who participated in the National Depression Screening Day online screening test, 63 percent were advised to seek further evaluation;

**AND WHEREAS** during the week of October 6–12, Albertans are encouraged to check in on their mental health and take the free online screening test at www.areyoufeelingok.com;

**THEREFORE**, I, Jennifer Handley, Mayor of the Town of Nanton, on behalf of Town Council, do hereby proclaim **October 9**, **2025** as **National Depression Screening Day** in the Town of Nanton. I encourage all citizens to check in on their mental health and take the free online screening test at www.areyoufeelingok.com.

CARRIED

- 6.1.2 Intermunicipal Collaboration Framework Committee Meeting Call for Agenda Items E
- 6.2 FOR INFORMATION:
- 6.2.1 Rowan House letter to Mayor Handley E
- 6.2.2 Royal Canadian Mounted Police New Commanding Officer of Alberta E



- 6.2.3 Royal Canadian Mounted Police letter to Premier Danielle Smith E
- 6.2.4 Press lease Town of Nanton/ RCMP partnership E

#### 7. CLOSED CONFIDENTIAL SESSION:

#### RESOLUTION # 161 - 25/08/11 - Czop

IT WAS MOVED at 9:00 p.m. to hold "Closed Confidential Sessions" pursuant to Section 197(2) of the Municipal Government Act, RSA 2000, Chapter M-26 and the Access to Information Act (ATIA), as follows:

- 7.1 Municipal Buildings ATIA Section 26 Disclosure Harmful to Intergovernmental Relations
- 7.2 Request for Decision Wastewater Disposal ATIA Section 24 Advice from Officials CARRIED

#### RESOLUTION # 162 - 25/08/11 - Sorenson

IT WAS MOVED to reconvene the Regular Meeting at 10:09 p.m. CARRIED

#### RESOLUTION # 163 - 25/08/11 - Mitchell

Moved that the amount allocated from the Contingency Reserve to address incurred and ongoing sewer backup mitigation and infrastructure costs related to groundwater infiltration of the wastewater collection system be increased by \$200,000. CARRIED

#### 8. ADJOURNMENT:

#### RESOLUTION # 164 - 25/08/11 - Czop

IT WAS MOVED to adjourn the Regular Meeting of Council at 10:10 p.m.

These minutes accepted and signed this 2<sup>nd</sup> day of September, 2025.

#### **TOWN OF NANTON**

CHIEF ELECTED OFFICIAL	CHIEF ADMINISTRATIVE OFFICER
NS:sl	





# REQUEST FOR DECISION

Meeting: September 2, 2025 Agenda Item:5.1

### 2025 Municipal Election

#### **PURPOSE:**

To obtain Council's approval by resolution to establish meeting dates for required orientation training sessions under Section 201.1 of the Municipal Government Act (MGA) following the October 20, 2025, municipal election.

#### **BACKGROUND / IMPLICATIONS:**

Section 201.1 of the MGA requires municipalities to offer, and for each councillor to attend, orientation training following a general election. The legislation outlines two distinct groupings of topics that must be covered.

The first grouping, as outlined in Section 201.1(1)(a), must be provided prior to or on the same day as the first organizational meeting of Council. This session is intended to provide foundational knowledge of municipal governance and the respective roles of elected officials and administration. The required topics include:

- the role of municipalities in Alberta
- municipal organization and function
- the roles and responsibilities of Council and councillors
- the roles and responsibilities of the Chief Administrative Officer and staff

The second grouping, as outlined in Section 201.1(1)(b), must be provided prior to or on the same day as the first regularly scheduled Council meeting. These topics are more operational in nature and focus on municipal planning, financial management, and public engagement. The required topics include:

- key municipal plans, policies and projects
- budgeting and financial administration
- public participation
- any other topics prescribed by regulation

Section 201.1(2) allows Council, by resolution, to extend the time for delivering the second grouping of topics by up to 90 days following the election.

The municipal election will take place on Monday, October 20, 2025. A Committee of the Whole meeting is currently scheduled for Monday, October 27, 2025. Administration recommends that this meeting be changed by resolution to a Special Meeting of Council at 7:00 p.m. in Council Chambers in order to deliver the first grouping of orientation training topics as required under the legislation. By separate resolution, the Organizational Meeting of Council will be scheduled for Monday, November 3, 2025, at 6:00 p.m. in Council Chambers, to be immediately followed by a Regular Council Meeting at 7:00 p.m. in Council Chambers.

Administration further recommends that Council schedule the second round of training for Saturday, November 22, 2025, to be facilitated by Todd Sharpe of The Municipal Services (TMS) Group. This session would satisfy the second grouping of required topics under the MGA and would occur within the 90-day allowance provided by the legislation.

#### **ADMINISTRATIVE RECOMMENDATION:**

Administration recommends that Council approve the following resolutions:

- 1. That the Committee of the Whole meeting scheduled for Monday, October 27, 2025, be changed to a Special Meeting of Council at 7:00 p.m. in Council Chambers for the purpose of providing mandatory orientation training under Section 201.1(1)(a) of the Municipal Government Act.
- 2. That the Organizational Meeting of Council be scheduled for Monday, November 3, 2025, at 6:00 p.m. in Council Chambers, and that it be immediately followed by a Regular Council Meeting at 7:00 p.m. also in Council Chambers.
- 3. That, in accordance with Section 201.1(2) of the Municipal Government Act, Council extend the timeframe for the second portion of mandatory orientation training under Section 201.1(1)(b) and schedule this session for Saturday, November 22, 2025, to be facilitated by Todd Sharpe of The Municipal Services (TMS) Group.

#### **DECISION OPTIONS:**

 $\boxtimes$  #1 – Approve the proposed resolutions as is

#### **ALTERNATIVES:**

REFER to (Administration or Committee)
DEFER the matter to the Council meeting of (date)

Financial (GL# / Amount): n/a

Communications/PR: n/a

Applicable Legislation: Municipal Government Act Section 201.1

Attachments: none

Prepared By: Sara-Lynn Lyons Date: August 27, 2025

APPROVED BY: Neil Smith, Chief Administrative Officer:

NANTON STRATEGIC PLAN ALIGNMENT			
	OPERATIONS	$\boxtimes$	EMERGENCY SERVICES
	PLANNING & DEVELOPMENT		COMMUNITY & ECONOMIC DEVELOPMENT
$\boxtimes$	GOVERNANCE & CORPORATE SERVICES		NOT APPLICABLE
	PRIORITY OR ACTION:		





# INFORMATION BRIEF

Meeting: September 2<sup>nd</sup> 2025 Agenda Item: 5.2

# **Highway 2 Intersections**

<u>Purpose:</u> Some background information is provide to Council with respect to correspondence item 6.1.1, which is requesting action concerning a future Highway 2 North pedestrian crossing.

#### **Background:**

The correspondence from this member of the public was both timely and topical on the general issue of pedestrian crossings on Highway 2. Council has already this year passed the following resolution:

RESOLUTION # 70 - 25/04/07 - Miller

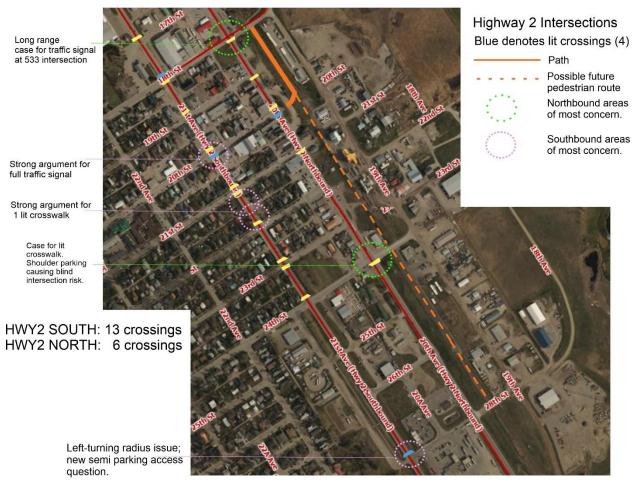
Moved that the Town of Nanton Strategic Plan be amended to add the following:

- Planning and Development: Pursue funding from the Northern and Regional Economic Development Program and other sources for an Area Redevelopment Plan for the Highway 2 corridors; and
- Operations: Invest in zonal water metering to support real-time leak detection and loss prevention, seek grant funding where possible, and implement an annual water utility audit aligned with best practices.
   CARRIED

Some of the considerations around future crossings would be included in an Area Redevelopment Plan for the Highway corridors, a Council priority. The map attached to this report represents a summary of known existing issues in and around pedestrian crossings over Highway 2, both lit and unlit, at this time. While the current challenges around a new temporary school zone and the argument for a traffic light in the southbound corridor have dominated considerations lately, Administration and Operations have been discussing known problems around the intersection of Highway 2 North and 24<sup>th</sup> Street for a while. Images are also attached for the purpose of explaining those challenges:

- Lack of a lit crosswalk for growing numbers of pedestrian and cycling individuals who work in the industrial areas;
- Persistent risks and bylaw/ Traffic Safety Act violations by heavy vehicles parking in the shoulder
  of the northbound corridor, almost up to the pedestrian crossing line, so that they can eat at a
  local sandwich shop. This parking frequently generates a blind intersection for vehicles turning
  onto the Highway from 24<sup>th</sup> Street (east).

The correspondence submitted to Council makes good points, with the exception of the location desired. There is little case to apply to Alberta Transportation for a northbound pedestrian crossing, standard or lit, as there is no direct public access to 18<sup>th</sup> or 19<sup>th</sup> Avenues via adjacent lands once across. In fact, potential trespass would be essential for many using that route. 24<sup>th</sup> Street is the designed crossing point for Nanton's industrial lands. If, in the future, the Town were to implement a continuation of the pathway system all the way down to 28<sup>th</sup> Street (east), the recommended next northbound pedestrian crossing would likely be at 28<sup>th</sup> Street, facilitating pedestrian access to the truck stop, restaurants and the south crossing that takes people to Lion's Grove Park and beyond.







Prepared By:

Neil Smith Chief Administrative Officer



#### **CAO Comments:**

If Council wishes to take any action at this time, Administration encourages Council to move discussion of a lit pedestrian crossing and east highway shoulder improvements at 24<sup>th</sup> Street and Highway 2 North to the 2026 budget. A lit crossing for the southbound United Church area is already being discussed with possible vendors and Alberta Transportation due to the School Zone and RCMP feedback. Administration would like to continue with its submission to the Northern and Regional Economic Development Program to address these and other long range issues in the corridor.

Date Signed:	

#### Sara-Lynn Lyons

Subject:

FW: Crosswalk at 22st and northbound #2

From: Steve Rooke

**Sent:** Thursday, August 14, 2025 8:00:56 a.m.

To: Neil Smith < cao@nanton.ca >

Subject: Crosswalk at 22st and northbound #2

[You don't often get email from

Learn why this is important at

https://aka.ms/LearnAboutSen

Good morning Neil, my name is Steve Rooke and I own and operate Rooke Rescue at 2108 22st. So after being here for 4 years I've noticed a need for a crosswalk for across northbound #2hwy and the intersection of 22st. With countless people crossing everyday to go to work at mountain top foods, Nanton water, seed cleaning plant.....etc. on the weekends people cross to go also to the farmers market. I and my employees also cross daily to my property on the other side of the highway. Also multiple trucks and Rv's park on east side of highway to go to the grocery store, farmers market etc. I ask that the town of Nanton would please put a crosswalk in for the safety of people that cross this intersection from the north side sidewalk of 22st. Thanks for the consideration. Steve Rooke

# **BOARD**REPORT



Chinook Arch Library Board Meeting - August 7, 2025

# **Summer Fun with the Summer Reading Program Coordinators**

The 2025 Summer Reading Program Coordinators have had a busy summer! Amy and Morgan travelled to various Chinook Arch libraries, hosted lots of exciting youth programs, created a region-wide summer book bingo challenge, and dropped lots of curious clues for community book hunts.

Here are some interesting stats from the summer:

LIBRARY

24 libraries visited

45 programs delivered





# **Board Members Present**

Corry Walk - Village of Arrowwood

Ron Gorzitza - Village of Barons Tom Nish - Cardston County Blanche Anderson - Village of Carmangay Terry Penney - Village of Champion Jordan Sailer - Town of Coaldale Stephen Pain - Village of Coutts Doreen Glavin - Municipality of Crowsnest Pass Linda Allred - Village of Glenwood Tory Campbell - Lethbridge County Marie Logan (Vice Chair) - Village of Lomond Anne Michaelis - Town of Milk River Christopher Northcott- Village of Milo Amanda Bustard - Town of Nanton Melissa Jensen - Town of Nobleford Mark Barber - Town of Pincher Creek Dave Cox - Pincher Creek MD Chelsev Hurt - Town of Stavely Merrill Harris - Taber MD Lorraine Kirk - Town of Vulcan Doug Logan - Vulcan County Derek Baron - Village of Warner Morgan Rockenbach - County of Warner Maryanne Sandberg - MD of Willow Creek Allan Quinton - LPL Resource Centre

#### **Regrets**

Marsha Jensen - Town of Cardston Lyndsay Montina - Town of Coalhurst Jim Monteith (Treasurer) - Town of Fort Macleod Jenn Schmidt-Rempel - City of Lethbridge Darryl Christensen (Chair) - Town of Magrath Crystal Neels - Town of Picture Butte Kelly Jensen - Town of Raymond Marilyn Forchuk - Town of Vauxhall

#### **Not Present**

Jane Johnson - Village of Barnwell Brad Schlossberger - Town of Claresholm Sue French - Village of Hill Spring Justin Davis - Village of Stirling



# **Did You Know?**

The Alberta Libraries Regulation allows for the appointment of an alternate member to a library system board! This can be a great way to ensure that your council maintains a seat at the board table when your regular appointee is unable to attend a meeting. Alternates must be appointed by council resolution.

To learn more about appointing an alternate to the Chinook Arch Library Board, please contact CEO Robin Hepher at rhepher@chinookarch.ca or 403-360-2727.

# **Policies Reviewed**

The board reviewed and approved the following revised policies. All board policies are reviewed once every three years, or as necessary. All policies can be found on the Chinook Arch website at <a href="https://chinookarch.ca/about-us/board-policies">https://chinookarch.ca/about-us/board-policies</a>.

- Purchasing Supplies and Services
- Cheque Signing
- Expenses
- Board Meetings
- Executive Officers
- Board Meetings
- Organizational Meeting

#### **Contact Us**

Chinook Arch Regional Library System 2902 7th Avenue North Lethbridge, AB T1H 5C6 | 403-380-1500 www.chinookarch.ca | arch@chinookarch.ca







AR119711

August 8, 2025

Her Worship Jennifer Handley Mayor Town of Nanton PO Box 609 Nanton AB T0L 1R0

Dear Mayor Handley:

I am pleased to confirm your allocation for the 2025-26 Canada Community-Building Fund (CCBF). In 2025, Canada allocated Alberta \$276 million; this partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

For the Town of Nanton, your 2025 CCBF allocation is \$181,616.

Both the CCBF and Local Government Fiscal Framework (LGFF) funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at <a href="https://open.alberta.ca/publications/canada-community-building-fund-allocations">https://open.alberta.ca/publications/canada-community-building-fund-allocations</a>.

I look forward to working together with you to support your local infrastructure needs, and building strong, vibrant communities across Alberta.

Sincerely,

Dan Williams, ECA

Minister of Municipal Affairs

cc: Neil Smith, Chief Administrative Officer, Town of Nanton

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Protected A



Town of Nanton 1907 21 Avenue, P.O. Box 609, Nanton, Alberta TOL 1RO Phone 403.646.2029 Fax 403.646.2653 www.nanton.ca

Date: August 22, 2025

Honourable Devin Dreeshen
Minister of Transportation and Economic Corridors
Office of the Minister
Alberta Transportation
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

#### Re: Request for Updated Traffic Signal Assessment for the Town of Nanton

Dear Minister Dreeshen,

On behalf of the Town of Nanton, I am writing to formally request that Alberta Transportation urgently undertake a new traffic signal assessment and explore implementation solutions for the Highway 2 corridor at 20th Street (southbound) in Nanton, map attached.

This request arises from multiple safety concerns and pressing changes in traffic and community infrastructure since the last assessment in 2009. Specifically, we draw your attention to the following critical factors:

- Outdated Assessment Methodology: The 2009 Traffic Signal Assessment, conducted during a low-traffic period in January, does not reflect the true traffic patterns, particularly peak summer volumes; we estimate 8-16,000 vehicles per day. These figures, collected via electronic traffic signs, indicate speeding as a persistent issue, with 36–45% of vehicles exceeding the posted speed limit and 2–4% exceeding 70 km/h in a 50 km/h zone.
- Temporary School Zone Implementation: Over the next two years, a 30 km/h school zone will be introduced along this section of Highway 2 due to the decanting of students from Livingstone Range School Division into three temporary facilities adjacent to the corridor: the Bomber Command Museum of Canada, the Tome Hornecker Recreation Centre Warm Room, and the United Church. This school zone intersects a major provincial highway and significantly increases the vulnerability of students and pedestrians.
- Lack of Enforcement Tools: Due to provincial restrictions in the 2025 Automated Traffic Enforcement Guideline, the Town is precluded from considering photo radar. Meanwhile, limited RCMP and municipal enforcement resources cannot adequately manage non-compliance during peak traffic periods.



Town of Nanton 1907 21 Avenue, P.O. Box 609, Nanton, Alberta TOL 1R0 Phone 403.646.2029 Fax 403.646.2653 www.nanton.ca

- Increased Risk from Dangerous Goods Transport: Given Highway 2's role as a key route for Dangerous Goods, any Road Traffic Collision (RTC) poses significant emergency management challenges. Current legislation places greater onus on municipalities to mitigate and manage such risks, yet local governments lack the authority or resources to implement necessary traffic calming infrastructure without provincial support and investment.
- Alignment with new provincial risk mitigation mandates: The recent changes to the
   *Emergency Management Act* and *Disaster Recovery Regulation* place greater
   responsibility on municipalities to proactively mitigate known risks. Supporting and
   investing in improved traffic controls in high-risk areas like Highway 2 through
   Nanton aligns with these provincial goals and expectations.
- Comparable Communities with Signalization: Similar Highway 2 communities such as Claresholm, with comparable traffic volumes, benefit from fully signalized intersections. Nanton has not received similar infrastructure despite advocating for it since 2008.
- Reduction in wrong-way driving incidents: Improved signalization and traffic calming
  measures could help significantly reduce the number of vehicles mistakenly driving
  the wrong way on Highway 2 through Nanton. It is a surprisingly common
  occurrence despite existing "Wrong Way" signage. Enhancing visibility, lane
  guidance, and overall driver orientation would support safer navigation for both local
  and through traffic.

Given these realities, we strongly encourage the Ministry to:

- 1. Initiate a new traffic signal assessment during peak seasonal traffic months (e.g., July or August);
- 2. Evaluate and implement a full traffic signal solution at the 20th Street intersection on Highway 2;
- 3. Collaborate with the Town to develop sustainable speed and traffic compliance solutions, especially during the two-year school zone period.

We believe that such actions will significantly reduce the risk of incidents involving vulnerable road users, improve compliance with posted speed limits, and support the Town and Province's shared responsibility under emergency preparedness and risk mitigation regulations.



Town of Nanton 1907 21 Avenue, P.O. Box 609, Nanton, Alberta TOL 1RO Phone 403.646.2029 Fax 403.646.2653 www.nanton.ca

We would appreciate the opportunity to discuss this matter with you or your department further at your earliest convenience. Our Administration is ready to provide traffic data, enforcement reports, and logistical support for any studies or assessments.

Thank you for your attention to this urgent safety issue. We look forward to your support in making Nanton a safer community for all residents and travelers along Highway 2.

Yours sincerely,

Jennifer Handley Mayor, Town of Nanton

CC:

Livingstone-Macleod MLA Chelsae Petrovic
Acting Superintendent of Schools, Livingstone Range School Division, Sean Beaton
Sgt. David Davis, Detachment Commander, Nanton RCMP
Kenneth Mulhall, P.Eng., Operations Manager, Lethbridge District, Alberta Transportation





# MD of Willow Creek September 10, 2025 - Intermunicipal Collaboration Framework Committee - 06:00 PM

1	Meeting Called To Order
2	Roll Call
<b>3</b> 3.1	Confirmation of Minutes  Minutes of the March 12, 2025 Intermunicipal Collaboration Framework Committee Meeting
4	Business Arising From Minutes
5	Delegations - No Scheduled Delegations
6	Correspondence - None
7	Intermunicipal Collaborative Framework Subcommittee Reports - None
<b>8</b> 8.1	Intermunicipal Collaborative Framework Committee Business Letter from the M.D. of Willow Creek - 2028 Southern Alberta Summer Games  Letter from the M.D. of Willow Creek - 2028 Southern Alberta Summer Games  Willow Creek Region - 2025 SASG (Taber)
<b>9</b> 9.1	Establish Next Intermunicipal Collaborative Framework Committee Meeting Date Pursuant to June 17, 2020 Resolution the annual rotation of Chairperson is Nanton Stavely, Claresholm, Fort Macleod and MD of Willow Creek
10	Adjournment

#### www.mdwillowcreek.com

273129 Secondary Hwy 520 Claresholm Industrial Airport Box 550, Claresholm Alberta ToL 0To Office: (403) 625-3351 Fax: (403) 625-3886 Shop: (403) 625-3030 Toll Free: 888-337-3351

August 19, 2025

Mayor Brad Schlossberger – Town of Claresholm Mayor Brent Feyter – Town of Fort Macleod Mayor Gentry Hall – Town of Stavely Mayor Jennifer Handley – Town of Nanton

Dear Intermunicipal Collaboration Framework Committee Members,

The M.D. of Willow Creek Council heard a presentation from M.D. Administration regarding the potential for our region to collaborate on hosting the 2028 Southern Alberta Summer Games.

We have a rich tradition of hosting the games here: Claresholm hosted the games four times, Fort Macleod has hosted them twice and Nanton once.

The M.D. of Willow Creek does not have the recreation facilities to host the games alone. What we can offer is a Recreation Coordinator willing to plan and execute a plan for the games in coordination with the recreation staff and volunteers in each community. We believe that each community in our region has high quality recreation facilities along with community spirit and amenities that would enable summer games events and activities to be hosted successfully.

We don't believe that hosting the games will create any financial hardships. Funding is provided by a combination of grants, sponsorships, registration revenue and in-kind contributions with initial seed funding often provided by municipalities. The net financial cost of the games to host communities appears to be in the range of \$5000 to \$15,000 based upon the financial records of recent summer games.

We would propose that the ICF Committee members discuss this concept with their respective Councils, and if each community agrees to move forward, planning can commence in 2026.

Sincerely,

Maryanne V. Sandberg

Reeve

Municipal District of Willow Creek No. 26

Margenne V. Sandberg

# MD of Willow Creek at the 2025 Southern Alberta Summer Games in Taber

The MD of Willow Creek proudly participated in the 2025 Southern Alberta Summer Games, hosted in Taber from July 2–5. This year's Games were filled with memorable performances, spirited competition, and an incredible sense of community. With events ranging from swimming and track & field to trapshooting and smallbore, our athletes showcased their dedication and talent.

We are thrilled to share that the MD of Willow Creek finished in the Top 5 in medal standings, bringing home an impressive 47 gold, 31 silver, and 23 bronze medals — totaling 101 medals!

# **Swimming**

Our swimmers ranged in age from 6 years old to adult masters, with representation from clubs across Claresholm, Nanton, and Fort Macleod. Events included freestyle, backstroke,



breaststroke, butterfly, and relay races. Jaycee Hoffman, Kenna Damaere, Colton Cutler, Korbin Damaere, Seth Ohlheiser, Kayla Pearce, Jessica White, and Naomi Jersch were among the many who earned top finishes. Kenna Damaere dominated in her

age group, winning four gold medals and helping her relay teams achieve more. The swimmers supported one another and families cheered loudly. Notably, the Games offered a chance for younger swimmers to experience large-scale competition while learning from more experienced peers.

#### Baseball

The Majors team, made up of players from Claresholm, competed with skill and determination, ultimately securing bronze.



Their performance was highlighted by strong pitching, key hits, and exceptional defense.

The team demonstrated excellent sportsmanship and maintained a positive

attitude through highpressure innings. The crowd was consistently engaged thanks to a mix of tight scores and exciting defensive plays.



# Track & Field - The Burdett Family

Track and field was a major area of success for Willow Creek, and the Burdett family was the centerpiece of this success. Christie Burdett's sweeping gold medal victories in sprinting and jumping events underscored her elite athletic ability, while her children Willow, Mariah, Lydia, and Brigham also climbed the podium in a variety of disciplines. Anthony Burdett's

outstanding combination of speed and agility helped him secure four individual medals. The highlight was the family 4x100 relay, which brought members of the Burdett family together in one unforgettable race.



Chantz Gimber also proudly represented the MD of Willow Creek and won silver in high jump as well as bronze in ball throw

#### 3/5/10KM Run

Our long distance runners were also successful

in their events. Kerry
Douglas brought home gold
in her 3km run and her
daughter Paisley Douglas
brought home bronze in her
5km run.



# **Shooting Events**

Willow Creek's shooting athletes were a powerhouse this year. Barry Jones brought home



four gold medals and one silver medal in smallbore, showing incredible poise and accuracy. Doug Kingsmith added five silver medals to the

region's total in the same discipline. Colby Schuler demonstrated consistency under pressure while also competing in smallbore to win three gold medals. In trapshooting, the Ford family stood out with James Ford securing gold, and Sierra Ford earning bronze. Julia Marthaller also won gold in her age category competing in

trapshooting. These events took place at Taber's well-equipped shooting ranges, which provided a safe and professional setting. The dedication and focus of our shooting competitors was evident, and their success



played a huge part in our top five finish in the medal standings.

#### **Other Events**

While not every athlete brought home a medal, their contributions were equally valuable. The U11 soccer team showcased teamwork, growth, and



perseverance. Though they didn't place, their passion and sportsmanship made them stand out. Our cribbage competitor Hudson Dalshaug competed with skill and focus, representing Willow Creek with pride. Our golfers faced



strong
competition,
showing poise and
professionalism.
These athletes
remind us that the
Southern Alberta

Summer Games are not only about medals but about the joy of participating and representing one's community with honor.

# **Games Experience & Community**

From the moment the Games began, Taber welcomed athletes and families with open arms. The opening ceremony was both moving and



empowering,
featuring an
inspiring speech
delivered by
Canadian
Olympian Kacie
Bosch. The athlete
march and oath

(delivered by our own Luke Pittman) are also worth mentioning as they created a deep sense of camaraderie. Venues were well-organized and accessible, with local volunteers going out of their way to help attendees. Athletes relaxed in the beautiful municipal park between events and enjoyed the local food trucks. The MD of Willow Creek's delegation stood out not only in athletic performance but in community spirit, teamwork, and the memories they created together.

This year's Games in Taber will be remembered for the achievements, the memories made, and the strong sense of community that the MD of Willow Creek showcased.

