



**Thank you for choosing Nanton as your business location:**

- All sections of this application must be completed before the application can be processed. If any fields are irrelevant to your business, please mark "N/A". **Submit application by mail, in person or email to [billing@nanton.ca](mailto:billing@nanton.ca)**
- Successful applicants will be issued a Town of Nanton business license. Payment of a business license does not constitute approval.

**New Application**

**Business License Renewal**

Resident Business License		Non - Resident Business License		Market Business License	
Annual	\$100 <input type="checkbox"/>	Annual	\$200 <input type="checkbox"/>	Annual	\$200 <input type="checkbox"/>
Daily	\$50 <input type="checkbox"/>	Weekly	\$100 <input type="checkbox"/>	Daily	\$50 <input type="checkbox"/>
		Daily	\$50 <input type="checkbox"/>		

**\*\*ALL LATE PAYMENTS ARE SUBJECTED TO A \$50 FEE**

Business Information:	
Business Name/Trade Name (Operating as):	
Corporation Name (if registered):	
Contact Name:	
Business Street Address:	
Business Mailing Address:	
Business Email:	
Business Phone:	
Business Website:	
Business Description:	

NAICS Category (please check one if you did not list your NAICS code):	
<input type="checkbox"/> Agriculture, forestry, fishing, and hunting	<input type="checkbox"/> Professional, scientific and technical services
<input type="checkbox"/> Mining, quarrying, and oil and gas extraction	<input type="checkbox"/> Management of companies and enterprises
<input type="checkbox"/> Utilities	<input type="checkbox"/> Administrative and support, waste management and remediation services
<input type="checkbox"/> Construction	<input type="checkbox"/> Educational Service
<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Health care and social assistance
<input type="checkbox"/> Wholesale Trade	<input type="checkbox"/> Arts, entertainment and recreation
<input type="checkbox"/> Retail Trade	<input type="checkbox"/> Accommodation and food services
<input type="checkbox"/> Transportation and warehousing	<input type="checkbox"/> Other services (Except public administration)
<input type="checkbox"/> Information and Cultural Industries	<input type="checkbox"/> Public Administration
<input type="checkbox"/> Finance and insurance	
<input type="checkbox"/> Real estate and rental and leasing	

<b>Details of Hazardous Goods On Site</b> (Must be completed if applicable)				
<b>Number of Employees:</b>	Full Time:	Part Time:	Seasonal:	Casual:
<b>Emergency Contacts:</b>				
Primary Contact Name:				
Phone:				
Secondary Contact Name:				
Phone:				

**For Home Based Businesses** (Please answer the following questions):

- Do you live at the home associated with the home occupation? \_\_\_\_\_ Yes \_\_\_\_\_ No
- Do you have employees that reside outside the home? \_\_\_\_\_ Yes \_\_\_\_\_ No
- How many commercial vehicles to be parked on site? \_\_\_\_\_
- Where will goods, materials &/or equipment be stored? \_\_\_\_\_
- On average, how many commercial visits are expected at one time? \_\_\_\_\_
- On average, how many commercial visits are expected per day? \_\_\_\_\_
- Where will commercial related visitors park? \_\_\_\_\_
- Do you wish to display an exterior sign advertising the business on the premises? \_\_\_\_\_ Yes \_\_\_\_\_ No

Note that the use or handling of materials or equipment related to a home occupation shall not occur between 9:00 p.m. and 7:00 a.m.

Your business may require additional permits or licensing, including:

- Alberta Health Services Inspection  
Contact: Andrew O’Laney: [Andrew.olaney@albertahealthservices.ca](mailto:Andrew.olaney@albertahealthservices.ca)
- Fire Inspection  
Contact: Fire Chief: [fire@nanton.ca](mailto:fire@nanton.ca)  
Cost: \$75 + gst (must be paid at Town Office prior to fire inspection being completed)
- Safety Codes Inspection  
Contact: Superior Safety Codes Inc. ([www.superiorsafetycodes.com](http://www.superiorsafetycodes.com))

**BUSINESS DECLARATION**

I hereby apply for a Business License under the provisions of the Town of Nanton Business Bylaw and as future amendments are approved. Payment of a business license does not constitute approval of a business license. In accordance with the bylaw, I acknowledge that I am in compliance with all Municipal, Provincial and Federal Bylaws, regulations and requirements, as they apply to my business activities. Failure to comply with other licensing may result in the termination of the Town of Nanton business license. I confirm the information provided is true and accurate to the best of my knowledge.

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Signature of Business Owner OR Authorized Director of the Company**

\_\_\_\_\_

**Date**

The personal information collected on this form is collected under the authority of Section 33(c) of the Freedom and Protection of Privacy (FOIP) Act for the purpose of administering the Town of Nanton business license program and will be managed in accordance with the provisions of FOIP. Any questions concerning the collection or use of this information may be directed to the Chief Administrative Officer as the Head of FOIP at the Nanton Town Office, 1907 - 21 Avenue, P.O. Box 609, Nanton, AB, T0L 1R0 .

FOR OFFICE USE ONLY

DATE	TAX ROLL(S)
PLANNING COMPLIANCE INITIALS	HOME OCCUPATION Y/N
EXISTING USE OF LAND OR BUILDING	PREVIOUS TENANT
PROPOSED USE	AHS INSPECTION COMPLETED/ATTACHED <input type="checkbox"/> FIRE INSPECTION COMPLETED/ATTACHED <input type="checkbox"/>
APPROVED	NOT APPROVED
DATE	DATE
FEE	REASON
BL NUMBER	DECISION
LICENCE INSPECTOR SIGNATURE OR STAMP:	

**AUTHENTIC ALBERTA**