



# PUBLIC ASSET DONATIONS APPLICATION FORM

Policy No. 72 - 300 – 19/09/16

## DONOR INFORMATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## ASSET DONATION TYPE (check all that apply):

- Bench     Picnic Table     Playground Equipment     Tree/Shrub (See back page for selection)  
 Other (describe): \_\_\_\_\_

Asset Requested / Model: \_\_\_\_\_

Estimated Cost (to be confirmed prior to order): \$ \_\_\_\_\_

**Note:** All donations are subject to full cost recovery, including procurement, delivery, installation, and initial maintenance. A written estimate will be provided and must be accepted by the donor before ordering proceeds.

## ASSET PLACEMENT REQUEST

Requested Location (if applicable): \_\_\_\_\_

Final Placement Approved by (CAO or Designate): \_\_\_\_\_

Date: \_\_\_\_\_ Installation Date: \_\_\_\_\_

Installation window is typically April 1 – November 15, subject to weather, staffing, and availability.

## LIFESPAN & CARE

Assets donated through this program are considered to have a typical useful life of 15 years, depending on condition and wear. The Town will maintain the asset within this expected lifespan, after which removal or replacement may occur without notice or obligation.



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## PLAQUE INFORMATION (if applicable)

Standard template used       Custom request (subject to approval)

**Text (attach separate sheet if needed):**

\_\_\_\_\_

**Plaque Verified by Donor:**  Yes      **Ordered from Supplier:** \_\_\_\_\_

**Date Ordered:** \_\_\_\_\_      **Date Received:** \_\_\_\_\_

**Plaque Information:** \_\_\_\_\_

## PAYMENT & CONTACT INFORMATION

Payment may be made by cheque, debit, or e-transfer.

Contact the Town Office: (403) 646-2029

Town of Nanton | P.O. Box 609, 1907 – 21 Avenue, Nanton, AB T0L 1R0

## SIGNATURES

### Donor Acknowledgement

I, the undersigned, acknowledge that I have read and understand the terms outlined in the Town of Nanton Public Asset Donation Program. I agree to the conditions regarding installation, maintenance, useful life, and cost recovery associated with the selected asset.

**Donor Name (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

### Town of Nanton Authorization

On behalf of the Town of Nanton, I confirm that this donation has been reviewed and approved in accordance with Policy No. 72-300-19/09/16 and applicable bylaws.

**Authorized Representative Name (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_



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## TREE DONATION OPTIONS

Donated trees will be planted in accordance with the Town of Nanton's annual tree planting schedule. This ensures optimal planting conditions and care, including initial watering, mulching, and fertilizing programs to promote long-term health and establishment. Individual planting requests will be considered in line with scheduled locations and species suitability.

## TREE PLANTING SCHEDULE (2025–2030)

Your tree will be planted during the year and in the area listed below:

- **2025** – Slade Drive & Lions Park
- **2026** – 18th & 19th Street Boulevards
- **2027** – Wet Pond, Dry Pond & Dave Wallace Park
- **2028** – Centennial Park & Ball Diamonds
- **2029** – Cemetery & Pocket Parks
- **2030** – Return to 2025 locations (Slade & Lions Park)

## TREE AND SHRUB SPECIES SELECTION

All trees must align with Nanton's Urban Forest Policy and are subject to site conditions and availability. You may indicate a preference below; staff will confirm final selection.

### **Deciduous Shade Trees**

- Ash
- Elm
- Maple
- Poplar
- Willow

### **Ornamental Trees**

- Aspen
- Birch
- Crabapple
- Hawthorn
- Linden
- Mountain Ash
- Ohio Buckeye



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**Community Food Gardens**

- Apple/Crabapple
- Cherry
- Currant
- Elderberry
- Gooseberry
- Hakusp
- Pear
- Raspberry
- Saskatoon
- Thimbleberry
- Viburnum

**Coniferous Trees**

- Douglas Fir
- Larch
- Pine
- Spruce
  
- Elder
- Willow
- Gooseberry
- Wolf Willow
- Hakusp
- Juniper

**Shrubs**

- Alder
- Meadowsweet
- Birch
- Mock Orange
- Buffaloberry
- Potentilla
- Cherry
- Rose
- Currant
- Saskatoon
- Dogwood
- Viburnum