



Thank you for choosing Nanton as your business location:

- All sections of this application must be completed before the application can be processed. If any fields are irrelevant to your business, please mark "N/A". **Submit application by mail, in person or email to billing@nanton.ca**
- Successful applicants will be issued a Town of Nanton business license. Payment of a business license does not constitute approval.
- The Town of Nanton is committed to supporting inclusive businesses and inclusive employment.

New Application

Business License Renewal

Resident Business License		Non - Resident Business License		Market Business License	
Annual	\$100 <input type="checkbox"/>	Annual	\$200 <input type="checkbox"/>	Annual	\$200 <input type="checkbox"/>
Daily	\$50 <input type="checkbox"/>	Weekly	\$100 <input type="checkbox"/>	Daily	\$50 <input type="checkbox"/>
		Daily	\$50 <input type="checkbox"/>		

****ALL LATE PAYMENTS ARE SUBJECTED TO A \$50 FEE**

Business Information:	
Business Name/Trade Name (Operating as):	
Corporation Name (if registered):	
Contact Name:	
Business Street Address:	
Business Mailing Address:	
Business Email:	
Business Phone:	
Business Website:	
Business Description:	

NAICS Category (please check one if you did not list your NAICS code):	
<input type="checkbox"/> Agriculture, forestry, fishing, and hunting <input type="checkbox"/> Mining, quarrying, and oil and gas extraction <input type="checkbox"/> Utilities <input type="checkbox"/> Construction <input type="checkbox"/> Manufacturing <input type="checkbox"/> Wholesale Trade <input type="checkbox"/> Retail Trade <input type="checkbox"/> Transportation and warehousing <input type="checkbox"/> Information and Cultural Industries <input type="checkbox"/> Finance and insurance <input type="checkbox"/> Real estate and rental and leasing	<input type="checkbox"/> Professional, scientific and technical services <input type="checkbox"/> Management of companies and enterprises <input type="checkbox"/> Administrative and support, waste management and remediation services <input type="checkbox"/> Educational Service <input type="checkbox"/> Health care and social assistance <input type="checkbox"/> Arts, entertainment and recreation <input type="checkbox"/> Accommodation and food services <input type="checkbox"/> Other services (Except public administration) <input type="checkbox"/> Public Administration

Details of Hazardous Goods On Site (Must be completed if applicable)				
Number of Employees:	Full Time:	Part Time:	Seasonal:	Casual:
Emergency Contacts:				
Primary Contact Name:				
Phone:				
Secondary Contact Name:				
Phone:				

For Home Based Businesses (Please answer the following questions):

- Do you live at the home associated with the home occupation? _____ Yes _____ No
- Do you have employees that reside outside the home? _____ Yes _____ No
- How many commercial vehicles to be parked on site? _____
- Where will goods, materials &/or equipment be stored? _____
- On average, how many commercial visits are expected at one time? _____
- On average, how many commercial visits are expected per day? _____
- Where will commercial related visitors park? _____
- Do you wish to display an exterior sign advertising the business on the premises? _____ Yes _____ No

Note that the use or handling of materials or equipment related to a home occupation shall not occur between 9:00 p.m. and 7:00 a.m.

Your business may require additional permits or licensing, including:

- Alberta Health Services Inspection
Contact: Andrew O’Laney: Andrew.olaney@albertahealthservices.ca
- Fire Inspection
Contact: Fire Chief: fire@nanton.ca
Cost: \$100 + gst (must be paid at Town Office prior to fire inspection being completed)
- Safety Codes Inspection
Contact: Superior Safety Codes Inc. (www.superiorsafetycodes.com)

BUSINESS DECLARATION

I hereby apply for a Business License under the provisions of the Town of Nanton Business Bylaw and as future amendments are approved. Payment of a business license does not constitute approval of a business license. In accordance with the bylaw, I acknowledge that I am in compliance with all Municipal, Provincial and Federal Bylaws, regulations and requirements, as they apply to my business activities. Failure to comply with other licensing may result in the termination of the Town of Nanton business license. I confirm the information provided is true and accurate to the best of my knowledge.

Name

Signature of Business Owner OR Authorized Director of the Company

Date

The personal information requested here is being collected under the authority of Alberta’s Protection of Privacy Act, Section 4(c), which states that information may be collected if it relates directly to and is necessary for an operating program or activity of the public body, including a common or integrated program or service. This information is protected under the Act. If you have any questions about the collection, use, or disclosure of the personal information provided, please contact the Town of Nanton Administrative Office, 10979 – 21 Avenue, Box 609, Nanton, Alberta T0L 1R0 403-646-2029.

FOR OFFICE USE ONLY

DATE	TAX ROLL(S)
PLANNING COMPLIANCE INITIALS	HOME OCCUPATION Y/N
EXISTING USE OF LAND OR BUILDING	PREVIOUS TENANT
PROPOSED USE	AHS INSPECTION COMPLETED/ATTACHED <input type="checkbox"/> FIRE INSPECTION COMPLETED/ATTACHED <input type="checkbox"/>
APPROVED	NOT APPROVED
DATE	DATE
FEE	REASON
BL NUMBER	DECISION
LICENCE INSPECTOR SIGNATURE OR STAMP:	

AUTHENTIC ALBERTA